

**MINUTES OF A MEETING OF THE TENDERS SUBCOMMITTEE HELD IN THE MANUKAU ROOM AT WAITAKERE CENTRAL, 6 HENDERSON VALLEY ROAD, HENDERSON, WAITAKERE, ON FRIDAY, 9 APRIL 2010, COMMENCING AT 9.04 AM**

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**PRESENT:** Councillors RI Clow (Chairman)  
JM Clews, QSO, JP (Deputy Chairman)  
WW Flaunty, QSM, JP  
Acting Director: City Services  
Director: Corporate and Business Services  
Director: Finance

**IN ATTENDANCE:** Acting Group Manager: Library and Information Services  
Parks Operations and Contracts Manager  
Team Leader: Operations & Contracts  
Team Leader: Parks Environmental Contracts  
Team Leader: Parks & Open Spaces  
Solid Waste Engineer  
Parks Contract Officer  
Library Support Administrator  
Senior Committee Administrator

**ALSO**  
**IN ATTENDANCE:** Project Management Consultant, Nicki Moen

**1 APOLOGIES**

383/2010  
MOVED by Cr Clews, seconded Cr Flaunty:

That apologies from the Chief Executive Officer, Director: Strategic Planning, Director Community Wellbeing and Acting Director: Public Affairs for absence, be received and sustained.

**CARRIED**

**2 URGENT BUSINESS**

There was no Urgent Business.

**3 CONFLICTS OF INTEREST**

Members were reminded via the agenda, of the need to be vigilant to stand aside from decision making when a conflict arises between their role as a Member of the Council and any private or other external interest they might have.

**4 CONFIRMATION OF MINUTES**

384/2010

MOVED by Cr Clow, seconded Cr Clews:

The Tenders Subcommittee resolved to:

**Receive** the minutes of the meeting of the Tenders Subcommittee held on Friday, 19 March 2010, as circulated, and that they be taken as read and now be confirmed.

**CARRIED**

**5 CONTRACT NO. PK05002A - CITYWIDE ARBORICULTURAL MAINTENANCE - APPROVAL TO EXTEND**

385/2010

MOVED by Cr Clews, seconded Cr Flaunty:

The Tenders Subcommittee resolved to:

1. **Receive** the Contract No. PK05002A - Citywide Arboricultural Maintenance - Approval to Extend report.
2. **Approve**, subject to resolution 4 below, that the Contract No. PK05002A - Citywide Arboricultural Maintenance as awarded to Treescape Limited be extended in the sum of \$1,149,745.00 excluding GST for the period 1 July 2011 to 31 May 2012.
3. **Approve**, subject to resolution 4 below, the commitment of \$1,149,745.00 excluding GST as provided in year 3 (2011/2012) of the Long Term Council Community Plan 2009-2019 for Contract No. PK05002A - Citywide Arboricultural Maintenance.
4. **Note** that resolutions 2 and 3 above be subject to confirmation by the Auckland Transition Agency.
5. **Note** that confirmation to proceed with Contract No. PK05002A - Citywide Arboricultural Maintenance - Approval to Extend report has been received from the Integrated Procurement Group.

**CARRIED**

**6 CONTRACT NO. PK05004A - PARK LANDSCAPE PROGRAMMED MAINTENANCE - APPROVAL TO EXTEND**

386/2010

MOVED by Director: Corporate & Business Services, seconded Cr Clow:

The Tenders Subcommittee resolved to:

1. **Receive** the Contract No. PK05004A - Park Landscape Programmed Maintenance - Approval to Extend report.
2. **Approve**, subject to resolution 4 below, that the Contract No. PK05004A - Park Landscape Programmed Maintenance as awarded to Bilfinger Berger (New Zealand) Limited be extended in the sum of \$3,125,606.00 excluding GST for the period 1 July 2011 to 30 June 2012.
3. **Approve**, subject to resolution 4 below, the commitment of \$3,125,606.00 excluding GST as provided in year 3 (2011/2012) of the Long Term Council Community Plan 2009-2019 for Contract No. PK05004A - Park Landscape Programmed Maintenance.

4. **Note** that resolutions 2 and 3 above be subject to confirmation by the Auckland Transition Agency.
5. **Note** that confirmation to proceed with Contract No. PK05004A - Park Landscape Programmed Maintenance - Approval to Extend report has been received from the Integrated Procurement Group.

**CARRIED**

**7 CONTRACT NO. PK08002A - PARKS AND OPEN SPACE FACILITIES AND RESPONSE MAINTENANCE- APPROVAL TO EXTEND**

387/2010

MOVED by Cr Flaunty, seconded Cr Clews:

The Tenders Subcommittee resolved to:

1. **Receive** the Contract No. PK08002A - Parks and Open Space Facilities and Response Maintenance - Approval to Extend report.
2. **Approve**, subject to resolution 4 below, that the Contract No. PK08002A - Parks and Open Space Facilities and Response Maintenance as awarded to Parks and Maintenance Services Limited be extended in the sum of \$3,677,114.00 excluding GST for the period 1 July 2011 to 30 June 2012.
3. **Approve**, subject to resolution 4 below, the commitment of \$3,677,114.00 excluding GST as provided in year 3 (2011/2012) of the Long Term Council Community Plan 2009-2019 for Contract No. PK08002A - Parks and Open Space Facilities and Response Maintenance
4. **Note** that resolutions 2 and 3 above be subject to confirmation by the Auckland Transition Agency.
5. **Note** that confirmation to proceed with Contract No. PK08002A - Parks and Open Space Facilities and Response Maintenance - Approval to Extend report has been received from the Integrated Procurement Group.

**CARRIED**

**8 CONTRACT NO. SW05001 - LOOSE LITTER COLLECTION SERVICES - APPROVAL TO EXTEND**

388/2010

MOVED by Cr Clews, seconded Director: Finance:

The Tenders Subcommittee resolved to:

1. **Receive** the Contract No. SW05001 - Loose Litter Collection Services - Approval to Extend report.
2. **Approve** that the Contract No. SW05001 - Loose Litter Collection Services - as awarded to Civic Contractors Ltd be extended in the sum of \$434,000.00 excluding GST for the period 1 July 2010 to 30 June 2011.
3. **Approve** the commitment of \$434,000.00 excluding GST as provided in the draft Annual Plan 2010/2011 for Contract No. SW05001 - Loose Litter Collection Services.
4. **Approve** that authority to extend Contract No. SW05001 - Loose Litter Collection Services for the period 1 July 2010 to 30 June 2011 on behalf of the Council be delegated to the Group Manager: Service Management.

5. **Approve** that a contract variation be issued to Contract No. SW05001 - Loose Litter Collection Services providing for an additional contract extension under existing contract terms and conditions until 30 June 2013 and two further one year extensions to 30 June 2015 on the condition that the extensions are subject to confirmation solely at the discretion of the Principal under the contract.

**CARRIED**

**9 CONTRACT NO. CW0909009D - PROVISION OF RADIO FREQUENCY IDENTIFICATION EQUIPMENT AND SERVICES - REQUEST FOR PROPOSAL**

389/2010

MOVED by Cr Clews, seconded Cr Clow:

The Tenders Subcommittee resolved to:

1. **Receive** the Contract No. CW0909009D - Provision of Radio Frequency Identification Equipment and Services - Request for Proposal report.
2. **Approve** that the Director: Community Wellbeing be delegated authority to invite tenders from 3M New Zealand Limited, Techlogic Corporation and Datacom Systems Limited/Bibliotheca Radio Frequency Identification Library Systems Australia Pty Limited, for Contract No. CW0909009D - Provision of Radio Frequency Identification Equipment and Services.
3. **Agree**, subject to resolution 4 below, that the results of the tender evaluation process for Contract No. CW0909009D - Provision of Radio Frequency Identification Equipment and Services - be reported back to the Tenders Subcommittee for approval.
4. **Note** that resolutions 2 and 3 above be subject to confirmation by the Auckland Transition Agency.
5. **Note** that confirmation be sought to proceed with Contract No. CW0909009D - Provision of Radio Frequency Identification Equipment and Services from the Integrated Procurement Group.

**CARRIED**

9.25 am

The Chairman thanked Members for their attendance and attention to business and declared the meeting closed.

CONFIRMED AT A MEETING OF THE TENDERS  
SUBCOMMITTEE HELD ON

**DATE:**.....

**CHAIRMAN:**.....