



Waitakere City Council
Te Taiao o Waitakere

NOTICE OF MEETING

TENDERS SUBCOMMITTEE

I hereby give notice that a meeting of the Tenders Subcommittee will be held on:-

DATE: **Friday** **8 August 2008** **TIME:** **9.00 am**

VENUE: **Waitakere Central, 6 Henderson Valley Road, Henderson, Waitakere**

to consider the business as set out herein and to take any necessary action connected therewith.

1 August 2008

Carmen Fernandes
COMMITTEE SECRETARY

Telephone (09) 836 8000 extn 8887

MEMBERSHIP:

Councillors RI Clow (Chairman)
 JM Clews, QSO, JP (Deputy Chairman)
 WW Flaunty, QSM, JP

Chief Executive Officer

Director: City Services

Director: Corporate and Business Services

Director: Community Wellbeing

Director: Strategic Planning

Director: Public Affairs

Director: Finance

Mayor RA Harvey, QSO, JP (ex officio)

Deputy Mayor PA Hulse (ex officio)

(Quorum 3 members - one of whom must be a Councillor)

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(The reports and recommendations contained in all agendas are reports and recommendations only and are not to be construed, in any way, as Council policy until adopted.)

**AGENDA FOR A MEETING OF THE TENDERS SUBCOMMITTEE TO BE HELD AT
WAITAKERE CENTRAL, 6 HENDERSON VALLEY ROAD, HENDERSON, WAITAKERE, ON
FRIDAY, 8 AUGUST 2008, COMMENCING AT 9.00 AM**

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WAITAKERE, ON FRIDAY, 8 AUGUST 2008, COMMENCING AT 9.00 AM**

1 APOLOGIES



2 URGENT BUSINESS

Section 46A(7) of the Local Government Official Information and Meetings Act 1987 provides that where an item of business is not on the agenda, it may only be dealt with at the meeting if:

- (i) the Committee by resolution so decides; and
- (ii) the Chairman has explained at the beginning of the meeting (when open to the public) that the item will be raised for discussion and decision, why the item is not on the agenda, and why it cannot be delayed until a subsequent meeting.

The Committee may make a decision on a matter determined to be urgent.

NOTE: Urgent Business need not be dealt with now and may be delayed until later in the meeting.



3 CONFLICTS OF INTEREST

The Council has acknowledged in its Code of Conduct that Elected Members need to be vigilant to stand aside from decision making when a conflict arises between their role as a member of the Council and any private or other external interest they might have. This note is provided as a reminder to members to check that no such conflicts arise in relation to any items on this agenda.



4 CONFIRMATION OF MINUTES

Meeting Minutes - Friday, 25 July 2008

RECOMMENDATION

It is recommended that the Tenders Subcommittee resolve to:

Receive the minutes of the meeting of the Tenders Subcommittee held on Friday, 25 July 2008, as circulated, and that they be taken as read and now be confirmed.



5 **CONTRACT NO. EW07047B - ENERGY EFFICIENCY AND WATER DEMAND MANAGEMENT- APPROVAL TO EXTEND**

GLOSSARY

EcoMatters Environmental Trust (EMT)

EXECUTIVE SUMMARY

The purpose of this report is to seek approval from the Tenders Subcommittee to extend Contract No. EW07047B – Energy Efficiency and Water Demand Management with EcoMatters Environmental Trust (EMT) for one (1) year, to 30 June 2009.

RECOMMENDATIONS

It is recommended that the Tenders Subcommittee resolve to:

1. **Receive** the Contract No. EW07047B – Energy Efficiency and Water Demand Management– Approval to Extend report.
2. **Approve** that the Contract No. EW07047B – Energy Efficiency and Water Demand Management as awarded to EcoMatters Environment Trust be extended in the sum of \$309,250.00 excluding GST for the period 1 July 2008 to 30 June 2009.
3. **Approve** that the authority to enter into Contract No. EW07047B – Energy Efficiency and Water Demand Management for the period 1 July 2008 to 30 June 2009 on behalf of Council be delegated to the Group Manager: Asset Management.

BACKGROUND

1. Council has a number of programmes around the reduction of water, waste, energy and transport. In previous years these programmes have been provided as stand alone initiatives by Strategy and City Services.
2. However, there is an opportunity to enhance these initiatives by working together across Council and use the expertise built up by contract and community organisations and to engage the community in the delivery of these programmes.
3. Council has previously entered into contracts with EMT to deliver Council's energy efficiency and water demand management programme. The last time that this issue was considered was at the meeting of the Tenders Subcommittee held on Friday, 12 October 2007, where it was resolved:

“2. *That authority to negotiate a contract with EcoMatters Environmental Trust to deliver Council's work programme for water demand management, energy efficiency and climate change run for a period of eight months from 1 November 2007 to 30 June 2008.*

3. *That an extension of a further two years for 2008/2009 and 2009/2010 be approved in principle subject to specific approval by the Tenders Subcommittee of any extensions to the contract and approval of the Contract sum, subject to EcoMatters Environmental Trust complying with the conditions of contract.*

4. *That the Chief Executive Officer be authorised to enter into a contract with EcoMatters Environmental Trust to deliver Council's work programme for water demand management, energy efficiency and climate change for an amount up to \$300,000.”*

(3656/2007)

4. During the 2007/2008 Energy and Water Demand Management Programme contract with EMT they have mobilised and recruited resources to deliver the contracted programmes. For the schools programme 45 out of 72 schools have been audited, and 27 detailed reports have been prepared for schools detailing the actions now required to achieve significant water savings identified. The following is a list of what was found at those schools:
 - A number of long term undetected leaks were identified at some 13 schools totalling 35.88 litres per minute; these were investigated and repaired and produced immediate saving of 19,384 cubic meters of water per year.
 - It was found that school toilets, and in particular boys urinals were flushing water down the drain without timers or sensors even during evenings, weekends and school holidays. Toilets were general large single flush and gizmos although offered were not readily accepted by school caretakers.
 - Showers were high flow types.
 - Rain tanks were not installed due to capital constraints.
 - During 2008/2009 with planned retrofits it is estimated that a further 21,000 cubic meters of water can be saved on an annual basis.
5. A 160 households received a water check across the reticulated part of the City as part of the Sustainable Homes Programme. This project is accelerating as the community involvement grows. The water checks were coupled with energy checks and these have been well received. Water saved from retrofits is estimated at 1,342 cubic meters per year. The Sustainable Homes Programme is also receiving outside funding from Ministry for the Environment in addition to Council's proposed funding on a dollar for dollar basis.
6. Large businesses and water users have been audited using electronic water meter and data logging recording equipment. Data captured has revealed that up 50% potential water savings are possible. Businesses surveyed included the following:
 - LynnMall, and individual usage within;
 - Mitre 10 Mega, Lincoln Road Henderson;
 - Taylors Group, laundry service provider, Glen Eden; and
 - RSA Piha, Bowling Club Piha and Surf Club South Piha.
7. EMT manages the Sustainable Living Centre based at Olympic Park. It is intended that this contract now bring all contracts into one for the first time with EMT ; and contains the Council's contribution towards the management of this valuable centre.

DECISION MAKING

8. Contract No. EW07047B – Energy Efficiency and Water Demand Management is an eight months contract with an expiry of 30 June 2008. The contract also has provision up to two annual extensions based on satisfactory performance by the Contractor and subject to Council's approval.
9. EMT has confirmed that they are willing to carry out the contract for a further 12 months.

Contractors Performance

10. EMT has delivered the water demand management work programme efficiently and there has been positive feedback from the community. An evaluation of EcoMatters Environment Trust performance to date contains the following features:
- They have developed a good working relationship with relevant Council officers;
 - They have resourced the programmes satisfactorily;
 - They have complied with the conditions of the contract;
 - They respond quickly to customer issues; and
 - They have a strong focus on health and safety.

Credit Check

11. A credit check on EMT dated 4 July 2008 revealed no adverse information.

Job Costs

12. Excl. GST
- | | |
|-------------------------------------|------------------|
| Project Management | \$50,000 |
| Water checks | \$58,500 |
| Schools programme | \$25,000 |
| Energy checks | \$18,750 |
| Businesses water use investigations | \$12,000 |
| Sustainable Homes Programme | \$65,000 |
| Sustainable Living Centre | <u>\$80,000</u> |
| Total Job Cost | <u>\$309,250</u> |
13. This equates to an overall 3% increase in job cost. The increase is mainly due to the inclusion of the management cost of the Sustainable Living Centre which was not included in the previous year's contract.

SOURCE OF FUNDING

14. Source of funding is shown in Table 1 below:

Budget Description 2008/2009 Annual Plan	Codes	Budget	Committed to other projects	Allocation to this project	Unallocated balance
Demand Management	7670	\$350,000	\$50,000	\$210,500	\$89,500
Strategy	7049	\$18,750	-	\$18,750	Nil
Sustainable Living Centre	WBS 7LTES-07-030	\$80,000	-	\$80,000	Nil
			TOTAL	\$309,250	

Table 1 – Source of Funding

IMPLEMENTATION ISSUES

15. There are no expected implementation issues with this contract.

Report prepared by: Martin Glover, EcoWater Services Delivery Manager.



6 **CONTRACT NO. TA07052A – PROFESSIONAL SERVICES FOR SWANSON PARK ‘N RIDE**

EXECUTIVE SUMMARY

The purpose of this report is to seek approval from the Tenders Subcommittee to award Contract No. TA07052A - Professional Services for Swanson Park ‘n Ride.

RECOMMENDATIONS

It is recommended that the Tenders Subcommittee resolve to:

1. **Receive** the Contract No. TA07052A - Professional Services for Swanson Park ‘N Ride report.
2. **Approve** that the tender from URS New Zealand Limited for Contract No. TA07052A - Professional Services for Swanson Park n’ Ride in the sum of \$199,507.00 plus \$24,938.38 GST, totalling \$224,445.38 be accepted.
3. **Agree** that the tender for Contract No. TA07052A - Professional Services for Swanson Park n Ride be awarded to other than the lowest priced tender, because the weighted attributes tender evaluation method requires the tendering authority to enter into a contract only with the tender that scores the highest overall index.
4. **Approve** that authority to enter into Contract No. TA07052A - Professional Services for Swanson Park n Ride on behalf of Council be delegated to the Group Manager: Asset Management.

BACKGROUND

1. Waitakere City Council has established a strategic direction to promote increased use of public transport and Park n Ride facilities are an intricate part of this strategy. The Council has built a Park n Ride facility in Sunnyvale and is in the process of completing a second Park n Ride facility in Sturges Road.

Scope of Work

2. This contract is for the consultant to provide professional services work for Swanson Park n Ride facility as listed below:
 - Consulting with key stakeholders,
 - Producing preliminary and detailed design drawings,
 - Obtaining all necessary consents from Waitakere City Council and Auckland Regional Council,
 - Preparing tender documentation and cost estimates for physical works,
 - Tendering and construction supervision.

Tenders Received

3. Tenders were publicly advertised through Tenderlink with 32 sets of documents being downloaded. Eight tenders were received by the closing date of 10 June 2008. These are summarised in Table 1 below:

TENDERER	REG OFFICE	TENDER PRICE (excl.GST)
Walker Surveyors Engineers Planners	Greenlane	\$162,700.00
GHD Limited	Manukau	\$166,900.00
Blue Barn Joint Venture	Browns Bay	\$184,160.00
URS New Zealand Limited	Freemans Bay	\$199,507.00
Opus International Consultants Limited	Takapuna	\$325,290.00
Maunsell Limited	Newmarket	\$361,564.00
Fraser Thomas Limited	Manukau	Disqualified
MSC Consultant Group Limited	Takapuna	Disqualified
Pre-tender contract estimate		\$274,500.00

Table 1 - Summary of Tender Prices

Tender Evaluation

4. In accordance with the conditions of tendering, tenders were evaluated in line with the Weighted Attribute Method contained in Land Transport New Zealand's "Competitive Pricing Procedures Manual".
5. These procedures require that where the tender includes Provisional Sums (work valued by the Principal and placed within the Schedule of Prices) they are deducted from the Tender Sum prior to evaluating each tender.
6. In this contract the value of Provisional Sums is \$40,000.00, thus the tender evaluation price is the tender price less this amount.
7. The "Two envelope process" as described in Section 2.7 of the above manual was followed. Under this method, only the first tender envelope is opened and the non-price attributes evaluated for all tenders before the second envelope containing the tender price is opened, and the tender prices duly included in the evaluation.
8. A summary of the evaluation results is shown in Table 2:

Tender Evaluation	Attributes	Exper.	Track Record	Tech. Skills & Resources	Manag. Skill	Method.	Price	Total Weight
		20	20	20	10	10	20	100
Tenderer	Tender Sum	Grades						INDEX
Walker Surveyors Engineers Planners	\$122,700.00	66	72	65	70	60	98	73
GHD Limited	\$126,900.00	75	80	77	77	75	96	81
Blue Barn Joint Venture	\$144,160.00	55	63	65	70	70	89	68
URS New Zealand Limited	\$159,507.00	87	82	85	82	85	82	84
Opus International Consultants Limited	\$285,290.00	73	80	80	78	83	28	68
Maunsell Limited	\$321,564.00	73	77	82	78	83	13	65
Fraser Thomas Limited								Disqualified
MSC Consultant Group Limited								Disqualified
Engineer's Estimate	\$234,500.00							

Table 2 - Summary of Tender Evaluation

Tender Evaluation	Attributes	Exper.	Track Record	Tech. Skills & Resources	Manag. Skill	Method.	Total Weight (Without Price)
	Weights	20	20	20	10	10	80
Tenderer		Grades					INDEX
GHD Limited		75	80	77	77	75	82
URS New Zealand Limited		87	82	85	82	85	88

Table 3 – Non Financial Comparison between URS and GHD

9. Table 2 shows URS New Zealand Limited has a highest index score of 84 followed by GHD Limited. Table 3 shows a non-financial comparison between the two companies and URS New Zealand Limited also has a higher index score of 88. GHD Limited has carpark design experience but did not have Park n Ride project experience. URS New Zealand Limited has designed and supervised the construction of the Sunnyvale and Sturges Park n Ride projects. They have the relevant experience, management and technical skills to carry out this project, and therefore have the highest index score.
10. Fraser Thomas Limited have tags in their tender document and one of the tags states they have allowed three hours consultation meeting with each stakeholder. The tender document requires eight hours consultation meeting with each stakeholder. Fraser Thomas' tender was considered to be non-conforming and therefore was disqualified from the tender evaluation process.
11. MSC Consultant Group Limited was disqualified from the tender evaluation process because one of their referees said their design and project management skills for carpark projects were sub-standard and had performed poorly on the Pukekohe Mega Centre Carpark Project.

Tags, Errors or Omissions

12. The tender from URS New Zealand Limited contained no tags or omissions. There was a minor arithmetical error in the schedule of prices. The consultant has re-submitted the schedule of prices after correcting the error and the tender sum remains the same.
13. There were minor arithmetical errors in other schedule of prices but were not investigated because they had no bearing on the outcome of the evaluation.

Credit Check

14. A credit check dated 4 July 2008 on URS New Zealand Limited revealed no adverse information.

JOB COSTS

15.

Excl. GST	
Tender sum - URS New Zealand Limited	\$199,507.00
Contingency	\$ 19,900.00

Total Job Cost	\$219,407.00

Source of Funding

16. Source of funding is shown in Table 3 below:

Budget Description (from Annual Budget line item)	Codes	Budget	Committed to Future Projects	Allocation to This Project	Unallocated Balance
Swanson Railway Park n Ride	8AMTA-09-007	\$2,000,000	\$1,780,593	\$219,407	Nil

Table 3 – Source of Funding

IMPLEMENTATION ISSUES

17. The results of the tender evaluation as summarised in Table 2 shows that the tender submitted by URS New Zealand Limited achieved the highest index of 84. This tender is not the lowest priced tender.
18. URS New Zealand Limited were involved in the design and contract management of the Sunnyvale and Sturges Park n Ride projects. They have performed well on these projects and proved to be very co-operative and competent with minimal issues related to their work.
19. As part of Council's contracting process "Quality and Health and Safety is not negotiable" - all contractors have had this focus clearly reinforced through the contract documents and this will be strongly reiterated at the subsequent pre-start meeting and imposed during the contract period.

Report prepared by: Vinh Bui - Senior Transport Engineer, Transport Assets.



7 CONTRACT NO. PK08007B – REVEGETATION PROGRAMME – APPROVAL TO PROCEED TO TENDER

GLOSSARY

Bilfinger Berger Services Limited (BBS)

EXECUTIVE SUMMARY

The purpose of this report is to seek approval from the Tenders Subcommittee to publicly call for tenders for Contract No. PK08007B – Revegetation Programme for a period which spans three financial years from 1 September 2008 to 30 October 2011.

RECOMMENDATIONS

It is recommended that the Tenders Subcommittee resolve to:

- Receive** the Contract No. PK08007B - Revegetation Programme - Approval To Proceed To Tender report.
- Approve** that public tenders are called for Contract No. PK08007B – Revegetation Programme for a contract period spanning three (3) financial years from 1 September 2008 to 30 September 2011.

3. **Approve** that the results of the tender evaluation process for Contract No. PK08007B – Revegetation Programme be reported back to the Tenders Subcommittee for approval.

BACKGROUND

1. Funding was approved through the 2008/2009 Annual Plan and will be requested through the draft 2009/2010 Annual Plan and draft 2010/2011 Annual Plan to purchase, plant and maintain pre-ordered eco-sourced native plants. All sites have been selected based on their ecological value and the potential impact of not planting.
2. All plants required as part of this project have been pre-ordered and will be grown by Bilfinger Berger Services Limited (BBS) during 2008/2009 as part of Contract No. PK06011A – Supply of Eco-sourced Plants. All plants supplied for this contract are grown in accordance with best horticultural practices and Council's Ecosourcing Code of Practice and Ethics. Audits of eco-sourcing records and plant stock health checks are carried out to confirm this.

Scope Of Work

3. The scope of work outlined in this contract involves site preparation, extensive environmental weed control, planting of 32,000 eco-sourced plants (supplied by BBS through a separate contract), mulching and follow up maintenance at selected sites in the following reserves throughout the City:

Clarence Reserve	Whenuapai Hall Reserve
Laurieston Park	Sherwood Park
Paremuka Esplanade	Tirimoana Reserve
Manawa Wetland Reserve	Taipari Strand
Pahi Park	Meadow Glade
Divich Reserve	West Harbour Esplanade
Armada Reserve	Kelvin Strand
Shadbolt Park.	

DECISION MAKING

Issues

4. It is proposed to let the contract for a term of three years to carry out. The estimated contract value is \$211,000 plus GST.
5. This native revegetation programme requires site preparation, the removal of environmentally damaging weeds, planting stock and at some sites, the use of an appropriate mulch to suppress weeds and help retain soil moisture. The most favourable time for undertaking this work is during the summer, autumn and winter months and therefore spans two financial years.
6. To maintain optimum plant growth it is beneficial to have the sites inspected regularly for an initial period of one year when weed, pest and disease control and replanting of failed stock will be carried out. This work should begin in early spring and will therefore span a third financial year.

Preferred Option

7. A term of three years for the contract will allow the contractor adequate time to thoroughly prepare each planting site, plant the stock and maintain planting sites for a period of one year.

SOURCE OF FUNDING

8. Funding of \$71,000 has been provided in the 2008/2009 Annual Plan for the site preparation to be carried out during September 2008 to June 2009. Funding of \$130,000 has been included in the draft 2009/2010 Annual Plan to plant these sites and to provide maintenance of the sites for nine months following planting and prepare planting sites for the following programme. Funding will also be included in the draft 2010/2011 Annual Plan for an estimated \$10,000 for a further maintenance period of three months.

IMPLEMENTATION ISSUES

9. There are no implementation issues for this report.

Report prepared by: Helen Biffin, Parks Contracts Officer: Environmental.



8 CONTRACT NO. TA07001A – ROAD ASSESSMENT AND MAINTENANCE MANAGEMENT (RAMM) PROFESSIONAL SERVICES 2007/2008 – APPROVAL TO EXTEND

GLOSSARY

Road Assessment and Maintenance Management (RAMM)

EXECUTIVE SUMMARY

The purpose of this report is to seek approval from the Tenders Subcommittee to extend Contract No. TA07001A – Road Assessment and Maintenance Management (RAMM) Professional Services 2007/2008 for 12 months to 30 June 2009.

RECOMMENDATIONS

It is recommended that the Tenders Subcommittee resolve to:

1. **Receive** the Contract No. TA07001A – Road Assessment and Maintenance Management (RAMM) Professional Services 2007/2008 – Approval to Extend report.
2. **Approve** that Contract No. TA07001A – Road Assessment and Maintenance Management (RAMM) Professional Services 2007/2008 as awarded to Montgomery Watson Harza Limited be extended in the sum of \$140,000 excluding GST for the period 1 July 2008 to 30 June 2009.
3. **Approve** the authority to extend Contract No. TA07001A - Road Assessment and Maintenance Management (RAMM) Professional Services 2007/2008 for the period 1 July 2008 to 30 June 2009 on behalf of the Council be delegated to the Group Manager: Asset Management.

BACKGROUND

1. The scope of work includes the updating of existing RAMM database and carrying out condition rating of road assets. The existing contract expired on 30 June 2008.
2. Council approved the award of Contract No. TA07001A - Road Assessment and Maintenance Management (RAMM) Professional Services 2007/2008 to Montgomery Watson Harza Limited at the Tenders Subcommittee meeting on 17 August 2007.
3. Conditions of tendering for Contract No. TA07001A - Road Assessment and Maintenance Management (RAMM) Professional Services 2007/2008 include the following statement:

“This contract is for period of 1 August 2007 to 30 June 2008 with an extension of one (1) year at the sole discretion of the Council and subject to satisfactory performance”.

DECISION MAKING

4. Contract No. TA07001A - Road Assessment and Maintenance Management (RAMM) Professional Services 2007/2008 is a one year contract with an expiry date of 30 June 2008. The contract has a provision for one annual extension up to 30 June 2009. This extension is based on the satisfactory performance by the contractor and subject to Council's approval.
5. Montgomery Watson Harza Limited has confirmed in writing that they are willing to carry out the contract works for a further 12 months, with no cost fluctuation in the rates.

Contractor's Performance

6. An evaluation of Montgomery Watson Harza's performance to date contains the following features:
 - They have developed a good knowledge of the City's road network;
 - They are a well resourced company;
 - They respond quickly to Council's requirement;
 - They have developed a good working relationship with relevant Council officers; and
 - Their services are generally to a very good standard.

Credit Check

7. A credit check on Montgomery Watson Harza Limited dated 17 July 2008 revealed no adverse information.

Job Costs

8. Excluding GST
Contract Sum – 12 months \$140,000.00

Source of Funding

9. Financial funding is from the 2008/2009 Annual Plan and is shown in Table 1 below:

Budget Description	Codes	Budget	Committed to Other Projects	Allocation to This Project	Unallocated Balance
RAMM Professional Services	6060	\$207,000	Nil	\$140,000	\$67,000
	Total			\$140,000	

Table 1 – Source of Funding

IMPLEMENTATION ISSUES

10. There are no implementation issues arising from this contract.

Report prepared by: Jinjiang Zhong, Transport Engineer: Transport Assets.



9 CONTRACT NO. EW08005C – PROJECT TWIN STREAMS – HENDERSON CREEK REHABILITATION PROJECT 2008/2009 AND 2009/2010

GLOSSARY

Project Twin Streams (PTS)

EXECUTIVE SUMMARY

The purpose of this report is to seek approval from the Tenders Subcommittee to award Contract No. EW08005C – Project Twin Streams – Henderson Creek Rehabilitation Project 2008/2009 and 2009/2010.

RECOMMENDATIONS

It is recommended that the Tenders Subcommittee resolve to:

- Receive** the Contract No. EW08005C – Project Twin Streams – Henderson Creek Rehabilitation Project 2008/2009 and 2009/2010 report.
- Approve** that the tender from Parks Maintenance and Services Limited for Contract No. EW08005C – Project Twin Streams – Henderson Creek Rehabilitation Project 2008/2009 and 2009/2010 in the sum of \$359,353.50 plus \$44,919.19 GST, totalling \$404,272.69 be accepted.
- Approve** that \$170,934.50 be committed to Contract No. EW08005C – Project Twin Streams – Henderson Creek Rehabilitation Project 2008/2009 and 2009/2010 for the 2009/2010 financial year.
- Approve** that authority to enter into Contract No. EW08005C – Project Twin Streams – Henderson Creek Rehabilitation Project 2008/2009 and 2009/2010 on behalf of the Council be delegated to the Group Manager: Asset Management.
- Agree** that subject to acceptable contractor performance Contract No. EW08005C – Project Twin Streams – Henderson Creek Rehabilitation Project 2008/2009 and 2009/2010 be reported back to the Tenders Subcommittee in June 2009 for approval to re-award for the second year of the contract term.

BACKGROUND

1. Project Twin Streams (PTS) is a large, innovative project that formally began works in 2003. Its focus is on restoring six streams: Waikumete Stream, Opanuku Stream, Henderson Creek, Oratia Stream, Swanson Stream and Pixie Stream (now completed) and their environs, principally through innovative stormwater management and weeding and planting of stream banks. Over time this focus broadened into a Quadruple Bottom Line approach, which recognises and weaves together the social, economic, cultural, spiritual and environmental aspects of the project.
2. At the end of 2004, a local community organisation was contracted to engage local residents in the aims of PTS, including local stewardship of the streams. There are now six community organisations contracted in five areas within the catchment to work with local residents to restore the streams and improve the sustainability of our ecosystems.
3. PTS has regional funding of \$39.5 million over ten years from 2002 to 2012, which is held by Auckland Regional Holdings Ltd (formerly Infrastructure Auckland). In order to facilitate and enhance the stream restoration programme and community participation process, technical assistance needs to be provided to the community groups to provide them with experienced mentors/supervisors who can provide:
 - weed identification knowledge;
 - weed removal skills;
 - an understanding of plant species and communities and their distribution zones; and
 - proper planting techniques.

Scope of Work

4. In terms of the Auckland Regional Holdings Ltd grant terms and conditions, PTS is required to successfully deliver the stream restoration programme on the Henderson Creek by 2012. To achieve this, a Contractor is required to carry out the weed control and revegetation programme as well as assist community groups where necessary.
5. Environmental weeds are a major problem along the riparian margins of the Henderson Creek. In order for PTS restoration planting to be successful, these weeds must be removed, as otherwise they have the potential to damage or destroy the restoration effort. Even after revegetation, sites may need some maintenance works to control weeds and allow for establishment of the planted plants. Some species require long term management in order to successfully eradicate them, for example bamboo can take on wards of 18 months to be completely eradicated.
6. Community groups are constantly being engaged by PTS to assist with and take responsibility for the restoration of their local stream. While community groups may have the interest to become involved, they do not necessarily have the skills or knowledge to do so. To empower community groups to become involved and grow their skill sets, it is essential that the groups are provided with resources that will impart these skills and knowledge. In the past, Contractors who are experienced in weed management, revegetation and/or stream restoration have been utilised to work alongside community groups and provide the community with training in this field.
7. There are many parts of the Henderson Creek that are too dangerous for community groups to work in due to problems such as stream bank stability, stream flows or stream bank topography. Competent contractors experienced with dealing with these conditions are required to undertake all aspects of the restoration works at such sites.

Tenders Received

8. Tenders were publicly advertised with sixteen (16) sets of documents being uplifted. Two (2) tenders were received by the closing date of 10 July 2008. This is summarised in Table 1 below:

TENDERER	REG OFFICE	TENDER PRICE (excl. GST)
Parks Maintenance and Services Limited	Henderson	\$359,353.50
Wildland Consultants Limited	Mt. Wellington	\$539,552.17
Pre-tender contract estimate		\$495,500.00

Table 1 - Summary of Tender Prices

9. The Engineer's pre-tender contract estimate for this contract works is \$495,500.00. Additionally, a further 10% has been allowed as contingency, providing a total available budget of \$545,000. Parks Maintenance and Services Limited's tendered sum is 27% below the Engineer's pre-tender contract estimate. Hence, the tendered sum is within the available allocated budget.

Tender Evaluation

10. In accordance with the conditions of tendering, tenders were evaluated in line with the Weighted Attribute Method contained in Land Transport New Zealand's "Competitive Pricing Procedures Manual".
11. These procedures require that where the tender includes Provisional Sums (work valued by the Principal and placed within the Schedule of Prices) they are deducted from the Tender Sum prior to evaluating each tender.
12. There is no Provisional Sum in this contract.
13. The "Two envelope process" as described in Section 2.7 of the above manual was followed. Under this method, only the first tender envelope is opened and the non-price attributes evaluated for all tenders before the second envelope containing the tender price is opened, and the tender prices duly included in the evaluation.
14. A summary of the evaluation results is shown in Table 2:

Tender Evaluation	Attributes	Exper.	Track Record	Tech. Skill	Resour.	Manag. Skill	Method.	Price	Contract Number EW08005E
									Total Weights
	Weights	9	9	10	10	13	9	40	100
Tenderer	Tender Sum	Grades							INDEX
Parks & Maintenance Services Limited	\$359,353.50	80	75	75	80	75	80	70	74
Wildland Consultants Limited	\$539,552.17	75	70	75	80	80	80	30	58
Med.n Tender Price	\$449,452.84								

Table 2 - Summary of Tender Evaluation

15. Parks Maintenance and Services Limited is the incumbent contractor for all five of the PTS stream riparian rehabilitation project contracts, and has experience specific to the project works.

16. Parks Maintenance and Services Limited's referees have confirmed that they generally deliver outcomes to the required standard and within time and budget. All of the referees stated they would use this contractor again.
17. Parks Maintenance and Services Limited are adequately resourced to undertake this contract works with sufficiently skilled personnel equipment, plant and machinery.
18. Parks Maintenance and Services Limited achieved the highest overall index rating of 74, and is also the lowest priced tender.
19. Wildland Consultants Limited is highly experienced in related works, and has undertaken rehabilitation works for PTS in the past. They are well resourced with technically skilled people and equipment and machinery. However, the price submitted by Wildland Consultants Limited was significantly higher than that of Parks Maintenance and Services Limited, resulting in a lower rating score of 58.

Tags, Errors or Omissions

20. The tender from Parks Maintenance and Services Limited contained three tags. All the tags were resolved successfully without any impacts or changes to the submitted tender price.
21. The tender from Parks Maintenance and Services Limited contained no errors or omissions.

Credit Check

22. A credit check on Parks Maintenance and Services Limited dated 5 June 2008 revealed no adverse information.

Job Costs

- | | |
|--|--------------|
| 23. For the 2008/2009 financial year (excluding GST) | |
| Tender sum – Parks Maintenance and Services Limited | \$203,958.50 |
| Contingency | \$ 20,395.85 |
| Engineering and Supervision | Nil |
| | ----- |
| Total Job Cost | \$224,354.35 |
| | |
| For the 2009/2010 financial year (excluding GST) | |
| Tender sum – Parks Maintenance and Services Limited | \$155,395.00 |
| Contingency | \$ 15,539.50 |
| Engineering and Supervision | Nil |
| | ----- |
| Total Job Cost | \$170,934.50 |

Source Of Funding

24. Sources of funding are shown in Tables 3.1 and 3.2 below:

Budget Description (from Annual Budget line item) 2008/2009 Annual Plan	Codes	Budget	Committed to other projects	Allocation to this project	Unallocated balance
Project Twin Streams	8AMEW-07-191/02	\$300,000	-	\$224,354.35	\$75,645.65
	Total	\$300,000	-	\$224,354.35	\$75,645.65

Table 3.1 – Funding source for the 2008/2009 financial year.

Budget Description (from Annual Budget line item) 2009/2010 Annual Plan	Codes	Budget	Committed to other projects	Allocation to this project	Unallocated balance
Project Twin Streams	8AMEW-07-191/02	\$245,000	-	\$170,934.50	\$74,065.50
	Total	\$245,000	-	\$170,934.50	\$74,065.50

Table 3.2 – Funding source to be committed for the 2009/2010 financial year.

IMPLEMENTATION ISSUES

25. As part of Council's contracting process "Quality and Health and Safety is not negotiable" - all contractors have had this focus clearly reinforced through the contract documents and this will be strongly reiterated at the subsequent pre-start meeting and imposed during the contract period.

Report prepared by: Shuaib Chota, Sustainable Engineering Manager



10 CONTRACT NO. EW08005E – PROJECT TWIN STREAMS – SWANSON STREAM REHABILITATION PROJECT 2008/2009 AND 2009/2010

GLOSSARY

Project Twin Streams (PTS)

EXECUTIVE SUMMARY

The purpose of this report is to seek approval from the Tenders Subcommittee to award Contract No. EW08005E – Project Twin Streams – Swanson Stream Rehabilitation Project 2008/2009 and 2009/2010.

RECOMMENDATIONS

It is recommended that the Tenders Subcommittee resolve to:

- Receive** the Contract No. EW08005E – Project Twin Streams – Swanson Stream Rehabilitation Project 2008/2009 and 2009/2010 report.
- Approve** that the tender from Parks Maintenance and Services Limited for Contract No. EW08005E – Project Twin Streams – Swanson Stream Rehabilitation Project 2008/2009 and 2009/2010 in the sum of \$575,173.50 plus \$71,896.69 GST, totalling \$647,070.19 be accepted.
- Approve** that \$241,523.70 be committed to Contract No. EW08005E – Project Twin Streams – Swanson Stream Rehabilitation Project 2008/2009 and 2009/2010 for the 2009/2010 financial year.
- Approve** that authority to enter into Contract No. EW08005E – Project Twin Streams – Swanson Stream Rehabilitation Project 2008/2009 and 2009/2010 on behalf of the Council be delegated to the Group Manager: Asset Management.
- Agree** that subject to acceptable contractor performance Contract No. EW08005E – Project Twin Streams – Swanson Stream Rehabilitation Project 2008/2009 and 2009/2010 be reported back to the Tenders Subcommittee in June 2009 for approval to re-award for the second year of the contract term.

BACKGROUND

1. Project Twin Streams (PTS) is a large, innovative project that formally began works in 2003. Its focus is on restoring six streams: Waikumete Stream, Opanuku Stream, Henderson Creek, Oratia Stream, Swanson Stream and Pixie Stream (now completed) and their environs, principally through innovative stormwater management and weeding and planting of stream banks. Over time this focus broadened into a Quadruple Bottom Line approach, which recognises and weaves together the social, economic, cultural, spiritual and environmental aspects of the project.
2. At the end of 2004, a local community organisation was contracted to engage local residents in the aims of PTS, including local stewardship of the streams. There are now six community organisations contracted in five areas within the catchment to work with local residents to restore the streams and improve the sustainability of our ecosystems.
3. PTS has regional funding of \$39.5 million over ten years from 2002 to 2012, which is held by Auckland Regional Holdings Ltd (formerly Infrastructure Auckland). In order to facilitate and enhance the stream restoration programme and community participation process, technical assistance needs to be provided to the community groups to provide them with experienced mentors/supervisors who can provide:
 - weed identification knowledge;
 - weed removal skills;
 - an understanding of plant species and communities and their distribution zones; and
 - proper planting techniques.

Scope of Work

4. In terms of the Auckland Regional Holdings Ltd grant terms and conditions, PTS is required to successfully deliver the stream restoration programme on the Swanson Stream by 2012. To achieve this, a Contractor is required to carry out the weed control and revegetation programme as well as assist community groups where necessary.
5. Environmental weeds are a major problem along the riparian margins of the Swanson Stream. In order for PTS restoration planting to be successful, these weeds must be removed, as otherwise they have the potential to damage or destroy the restoration effort. Even after revegetation, sites may need some maintenance works to control weeds and allow for establishment of the planted plants. Some species require long term management in order to successfully eradicate them, for example bamboo can take on wards of 18 months to be completely eradicated.
6. Community groups are constantly being engaged by PTS to assist with and take responsibility for the restoration of their local stream. While community groups may have the interest to become involved, they do not necessarily have the skills or knowledge to do so. To empower community groups to become involved and grow their skill sets, it is essential that the groups are provided with resources that will impart these skills and knowledge. In the past, Contractors who are experienced in weed management, revegetation and/or stream restoration have been utilised to work alongside community groups and provide the community with training in this field.
7. There are many parts of the Swanson Stream that are too dangerous for community groups to work in due to problems such as stream bank stability, stream flows or stream bank topography. Competent contractors experienced with dealing with these conditions are required to undertake all aspects of the restoration works at such sites.

Tenders Received

8. Tenders were publicly advertised with ten (10) sets of documents being uplifted. Two (2) tenders were received by the closing date of 12 June 2008. This is summarised in Table 1 below:

TENDERER	REG OFFICE	TENDER PRICE (excl. GST)
Parks Maintenance and Services Limited	Henderson	\$575,173.50
Bilfinger Berger Services NZ Limited	Henderson	\$902,426.42
Pre-tender contract estimate		\$578,181.81

Table 1 - Summary of Tender Prices

9. The tender prices submitted between the two tenderers varied significantly, with the highest priced tender sum almost double that of the lowest priced tender.
10. The Engineer's pre-tender contract estimate for this contract works is \$578,181.81. Additionally, a further 10% has been allowed as contingency, providing a total available budget of \$636,000. Parks Maintenance and Services Limited's tendered sum is almost similar to the Engineer's pre-tender contract estimate. Hence, the tendered sum is within the available allocated budget.

Tender Evaluation

11. In accordance with the conditions of tendering, tenders were evaluated in line with the Weighted Attribute Method contained in Land Transport New Zealand's "Competitive Pricing Procedures Manual".
12. These procedures require that where the tender includes Provisional Sums (work valued by the Principal and placed within the Schedule of Prices) they are deducted from the Tender Sum prior to evaluating each tender.
13. There is no Provisional Sum in this contract.
14. The "Two envelope process" as described in Section 2.7 of the above manual was followed. Under this method, only the first tender envelope is opened and the non-price attributes evaluated for all tenders before the second envelope containing the tender price is opened, and the tender prices duly included in the evaluation.
15. A summary of the evaluation results is shown in Table 2:

Tender Evaluation	Attributes	Exper.	Track Record	Tech. Skill	Resour.	Manag. Skill	Method	Price	Contract Number EW08005E
									Total Weights
	Weights	9	9	10	10	13	9	40	100
Tenderer	Tender Sum	Grades							INDEX
Parks & Maintenance Services Limited	\$575,173.50	80	75	75	80	75	80	72	75
Bilfinger Berger Services NZ Limited	\$902,426.42	65	70	65	75	50	70	28	50
Med.n Tender Price	\$738,799.96								

Table 2 - Summary of Tender Evaluation

16. Parks Maintenance and Services Limited is the incumbent contractor for all five of the PTS stream riparian rehabilitation project contracts, and has experience specific to the project works.
17. Parks Maintenance and Services Limited's referees have confirmed that they generally deliver outcomes to the required standard and within time and budget. All of the referees stated they would use this contractor again.
18. Parks Maintenance and Services Limited are adequately resourced to undertake this contract works with sufficiently skilled personnel equipment, plant and machinery.
19. Parks Maintenance and Services Limited achieved the highest overall index rating of 75, and is also the lowest priced tender.
20. Bilfinger Berger Services NZ Limited is highly experienced in related works, and has undertaken rehabilitation works for PTS on the Swanson Stream in the past. They are well resourced with technically skilled people and equipment and machinery. However, the price submitted by Bilfinger Berger Services NZ Limited was almost double that of Parks Maintenance and Services Limited, resulting in a lower rating score of 50.

Tags, Errors or Omissions

21. The tender from Parks Maintenance and Services Limited contained no tags, errors or omissions.

Credit Check

22. A credit check on Parks Maintenance and Services Limited dated 5 June 2008 revealed no adverse information.

Job Costs

23. For the 2008/2009 financial year (excluding GST)

Tender sum – Parks Maintenance and Services Limited	\$355,606.50
Contingency	\$ 35,560.65
Engineering and Supervision	Nil

Total Job Cost	\$391,167.15

 For the 2009/2010 financial year (excluding GST)

Tender sum – Parks Maintenance and Services Limited	\$219,567.00
Contingency	\$ 21,956.70
Engineering and Supervision	Nil

Total Job Cost	\$241,523.70

Source of Funding

24. Sources of funding are shown in Tables 3.1 and 3.2 below:

Budget Description (from Annual Budget line item) 2008/2009 Annual Plan	Codes	Budget	Committed to other projects	Allocation to this project	Unallocated balance
Project Twin Streams	8AMEW-07-191/02	\$392,500	-	\$391,167.15	\$1,332.85
	Total	\$392,500	-	\$391,167.15	\$1,332.85

Table 3.1 – Funding source for the 2008/2009 financial year.

Budget Description (from Annual Budget line item) 2009/2010 Annual Plan	Codes	Budget	Committed to other projects	Allocation to this project	Unallocated balance
Project Twin Streams	8AMEW-07-191/02	\$243,500	-	\$241,523.70	\$1,976.30
	Total	\$243,500	-	\$241,523.70	\$1,976.30

Table 3.2 – Funding source to be committed for the 2009/2010 financial year.

IMPLEMENTATION ISSUES

25. As part of Council's contracting process "Quality and Health and Safety is not negotiable" - all contractors have had this focus clearly reinforced through the contract documents and this will be strongly reiterated at the subsequent pre-start meeting and imposed during the contract period.

Report prepared by: Shuaib Chota, Sustainable Engineering Manager.



11 CONTRACT NO. EW08005B – PROJECT TWIN STREAMS – OPANUKU STREAM REHABILITATION PROJECT 2008/2009 AND 2009/2010

GLOSSARY

Project Twin Streams (PTS)

EXECUTIVE SUMMARY

The purpose of this report is to seek approval from the Tenders Subcommittee to award Contract No. EW08005B – Project Twin Streams – Opanuku Stream Rehabilitation Project 2008/2009 and 2009/2010.

RECOMMENDATIONS

It is recommended that the Tenders Subcommittee resolve to:

- Receive** the Contract No. EW08005B – Project Twin Streams – Opanuku Stream Rehabilitation Project 2008/2009 and 2009/2010 report.
- Approve** that the tender from Wildland Consultants Limited for Contract No. EW08005B – Project Twin Streams – Opanuku Stream Rehabilitation Project 2008/2009 and 2009/2010 in the sum of \$573,043.86 plus \$71,630.48 GST, totalling \$644,674.34 be accepted.
- Approve** that \$327,411.23 be committed to Contract No. EW08005B – Project Twin Streams – Opanuku Stream Rehabilitation Project 2008/2009 and 2009/2010 for the 2009/2010 financial year.
- Approve** that authority to enter into Contract No. EW08005B – Project Twin Streams – Opanuku Stream Rehabilitation Project 2008/2009 and 2009/2010 on behalf of the Council be delegated to the Group Manager: Asset Management.

5. **Agree** that subject to acceptable contractor performance Contract No. EW08005B – Project Twin Streams – Opanuku Stream Rehabilitation Project 2008/2009 and 2009/2010 be reported back to the Tenders Subcommittee in June 2009 for approval to re-award for the second year of the contract term.

BACKGROUND

1. Project Twin Streams (PTS) is a large, innovative project that formally began works in 2003. Its focus is on restoring six streams: Waikumete Stream, Opanuku Stream, Henderson Creek, Oratia Stream, Swanson Stream and Pixie Stream (now completed) and their environs, principally through innovative stormwater management and weeding and planting of stream banks. Over time this focus broadened into a Quadruple Bottom Line approach, which recognises and weaves together the social, economic, cultural, spiritual and environmental aspects of the project.
2. At the end of 2004, a local community organisation was contracted to engage local residents in the aims of PTS, including local stewardship of the streams. There are now six community organisations contracted in five areas within the catchment to work with local residents to restore the streams and improve the sustainability of our ecosystems.
3. PTS has regional funding of \$39.5 million over ten years from 2002 to 2012, which is held by Auckland Regional Holdings Ltd (formerly Infrastructure Auckland). In order to facilitate and enhance the stream restoration programme and community participation process, technical assistance needs to be provided to the community groups to provide them with experienced mentors/supervisors who can provide:
 - weed identification knowledge;
 - weed removal skills;
 - an understanding of plant species and communities and their distribution zones; and
 - proper planting techniques.

Scope of Work

4. In terms of the Auckland Regional Holdings Ltd grant terms and conditions, PTS is required to successfully deliver the stream restoration programme on the Opanuku Stream by 2012. To achieve this, a Contractor is required to carry out the weed control and revegetation programme as well as assist community groups where necessary.
5. Environmental weeds are a major problem along the riparian margins of the Opanuku Stream. In order for PTS restoration planting to be successful, these weeds must be removed, as otherwise they have the potential to damage or destroy the restoration effort. Even after revegetation, sites may need some maintenance works to control weeds and allow for establishment of the planted plants. Some species require long term management in order to successfully eradicate them, for example bamboo can take on wards of 18 months to be completely eradicated.
6. Community groups are constantly being engaged by PTS to assist with and take responsibility for the restoration of their local stream. While community groups may have the interest to become involved, they do not necessarily have the skills or knowledge to do so. To empower community groups to become involved and grow their skill sets, it is essential that the groups are provided with resources that will impart these skills and knowledge. In the past, Contractors who are experienced in weed management, revegetation and/or stream restoration have been utilised to work alongside community groups and provide the community with training in this field.

7. There are many parts of the Opanuku stream which are too dangerous for community groups to work in due to problems such as stream bank stability, stream flows or stream bank topography. Competent contractors experienced with dealing with these conditions are required to undertake all aspects of the restoration works at such sites.

Tenders Received

8. Tenders were publicly advertised with fourteen (14) sets of documents being uplifted. Four (4) tenders were received by the closing date of 12 June 2008. This is summarised in Table 1 below:

TENDERER	REG OFFICE	TENDER PRICE (excl. GST)
Wildland Consultants Limited	Mt Wellington	\$573,043.86
Parks Maintenance and Services Limited	Henderson	\$582,943.50
Westscape Limited	Waimauku	\$740,245.00
Rahopara Parks and Gardens Limited	Lynfield	\$1,153,240.00
Pre-tender contract estimate		\$604,545.45

Table 1 - Summary of Tender Prices

9. The range of the tendered prices varies significantly, with the highest price almost double that of the lowest tender price submitted.
10. The Engineer's pre-tender contract estimate for this contract works is \$604,545.45. Additionally, a further 10% has been allowed as contingency, providing a total available budget of \$665,000. The tender sum provided by Wildland Consultants Limited (the recommended tenderer) is 5% below the Engineer's pre-tender contract estimate. Hence, the tendered sum is within the available allocated budget.

Tender Evaluation

11. In accordance with the conditions of tendering, tenders were evaluated in line with the Weighted Attribute Method contained in Land Transport New Zealand's "Competitive Pricing Procedures Manual".
12. These procedures require that where the tender includes Provisional Sums (work valued by the Principal and placed within the Schedule of Prices) they are deducted from the Tender Sum prior to evaluating each tender.
13. There is no Provisional Sum in this contract.
14. The "Two envelope process" as described in Section 2.7 of the above manual was followed. Under this method, only the first tender envelope is opened and the non-price attributes evaluated for all tenders before the second envelope containing the tender price is opened, and the tender prices duly included in the evaluation.

15. A summary of the evaluation results is shown in Table 2:

Tender Evaluation	Attributes	Exper.	Track Record	Tech. Skill	Resour.	Manag. Skill	Method	Price	Contract Number EW08005B
									Total Weights
	Weights	9	9	10	10	13	9	40	100
Tenderer	Tender Sum	Grades							INDEX
Wildland Consultants Limited	\$573,043.86	75	70	75	80	80	80	63	72
Parks Maintenance and Services Limited	\$582,943.50	80	75	75	80	75	80	62	71
Westscape Limited	\$740,245.00	40	50	65	75	65	60	38	51
Rohopara Parks & Gardens Limited	\$1,153,240.00	70	75	75	80	80	75	-24	36
Med.n Tender Price	\$661,594.25								

Table 2 - Summary of Tender Evaluation

16. Wildland Consultants Limited has significant experience in the type and magnitude of work involved in this contract. Examples of the company's involvement in similar projects in locations nationwide were provided. They are well resourced with highly skilled staff, as well as the relevant tools, machinery and plant required. Wildland Consultants Limited has undertaken works for PTS in the past in a consultancy capacity.
17. Wildland Consultants Limited's referees have confirmed that they deliver a high standard of works, and ensure that budget and time milestones are met. They have been described as being very flexible, co-operative, and proactive in identifying and communicating issues early on by their referees. The referees all recommended this contractor.
18. Wildland Consultants Limited achieved the highest overall index rating (72), due to its high non-price attributes, and low tender price.
19. Parks Maintenance and Services Limited is the incumbent contractor for the PTS stream rehabilitation contract and has performed to an acceptable standard.
20. Westscape Limited is a small company with very limited experience in the type and scale of works required.
21. Rahopara Parks and Gardens Limited is highly experienced in ecological restoration works. However, their exorbitant tender price, has resulted in them getting the lowest index rating of 36.

Tags, Errors or Omissions

22. The tender from Wildland Consultants Limited contained no tags, errors or omissions.

Credit Check

23. A credit check on Wildland Consultants Limited dated 11 July 2008 revealed no adverse information.

Job Costs

24. For the 2008/2009 financial year (excluding GST)

Tender sum – Wildland Consultants Limited	\$275,397.29
Contingency	\$ 27,539.73
Engineering and Supervision	Nil

Total Job Cost	\$302,937.02
For the 2009/2010 financial year (excluding GST)	
Tender sum – Wildland Consultants Limited	\$297,646.57
Contingency	\$ 29,764.66
Engineering and Supervision	Nil

Total Job Cost	\$327,411.23

Source of Funding

25. Source of funding is shown in Tables 3.1 and 3.2 below:

Budget Description (from Annual Budget line item) 2008/2009 Annual Plan	Codes	Budget	Committed to other projects	Allocation to this project	Unallocated balance
Project Twin Streams	8AMEW-07-191/02	\$320,000	-	\$302,937.02	\$17,062.98
	Total	\$320,000	-	\$302,937.02	\$17,062.98

Table 3.1 – Funding source for the 2008/2009 financial year.

Budget Description (from Annual Budget line item) 2009/2010 Annual Plan	Codes	Budget	Committed to other projects	Allocation to this project	Unallocated balance
Project Twin Streams	8AMEW-07-191/02	\$345,000	-	\$327,411.23	\$17,588.77
	Total	\$345,000	-	\$327,411.23	\$17,588.77

Table 3.2 – Funding source to be committed for the 2009/2010 financial year.

IMPLEMENTATION ISSUES

26. Wildland Consultants Limited has tendered for three (3) of the five (5) PTS stream rehabilitation project tenders. Concerns were raised about the ability of Wildland Consultants Limited to resource multiple contracts. However, assurance has been given by Wildland Consultants Limited that they are adequately resourced with staff, plant, and equipment, and financially, to undertake several contracts without compromising on quality of outcomes and upsetting timeframes.
27. As part of Council's contracting process "Quality and Health and Safety is not negotiable" - all contractors have had this focus clearly reinforced through the contract documents and this will be strongly reiterated at the subsequent pre-start meeting and imposed during the contract period.

Report prepared by: Shuaib Chota, Sustainable Engineering Manager.



12 **CONTRACT NO. EW08005D – PROJECT TWIN STREAMS – ORATIA STREAM REHABILITATION PROJECT 2008/2009 AND 2009/2010**

GLOSSARY

Project Twin Streams (PTS)

EXECUTIVE SUMMARY

The purpose of this report is to seek approval from the Tenders Subcommittee to award Contract No. EW08005D – Project Twin Streams – Oratia Stream Rehabilitation Project 2008/2009 and 2009/2010.

RECOMMENDATIONS

It is recommended that the Tenders Subcommittee resolve to:

1. **Receive** the Contract No. EW08005D – Project Twin Streams – Oratia Stream Rehabilitation Project 2008/2009 and 2009/2010 report.
2. **Approve** that the tender from Wildland Consultants Limited for Contract No. EW08005D – Project Twin Streams – Oratia Stream Rehabilitation Project 2008/2009 and 2009/2010 in the sum of \$598,820.06 plus \$74,852.51 GST, totalling \$673,672.57 be accepted.
3. **Approve** that \$501,168.65 be committed to Contract No. EW08005D – Project Twin Streams – Oratia Stream Rehabilitation Project 2008/2009 and 2009/2010 for the 2009/2010 financial year.
4. **Approve** that authority to enter into Contract No. EW08005D – Project Twin Streams – Oratia Stream Rehabilitation Project 2008/2009 and 2009/2010 on behalf of the Council be delegated to the Group Manager: Asset Management.
5. **Agree** that subject to acceptable contractor performance Contract No. EW08005D – Project Twin Streams – Oratia Stream Rehabilitation Project 2008/2009 and 2009/2010 be reported back to the Tenders Subcommittee in June 2009 for approval to re-award for the second year of the contract term.

BACKGROUND

1. Project Twin Streams (PTS) is a large, innovative project that formally began works in 2003. Its focus is on restoring six streams: Waikumete Stream, Opanuku Stream, Henderson Creek, Oratia Stream, Swanson Stream and Pixie Stream (now completed) and their environs, principally through innovative stormwater management and weeding and planting of stream banks. Over time this focus broadened into a Quadruple Bottom Line approach, which recognises and weaves together the social, economic, cultural, spiritual and environmental aspects of the project.
2. At the end of 2004, a local community organisation was contracted to engage local residents in the aims of PTS, including local stewardship of the streams. There are now six community organisations contracted in five areas within the catchment to work with local residents to restore the streams and improve the sustainability of our ecosystems.
3. PTS has regional funding of \$39.5 million over ten years from 2002 to 2012, which is held by Auckland Regional Holdings Ltd (formerly Infrastructure Auckland). In order to facilitate and enhance the stream restoration programme and community participation process, technical assistance needs to be provided to the community groups to provide them with experienced mentors/supervisors who can provide:

- weed identification knowledge;
- weed removal skills;
- an understanding of plant species and communities and their distribution zones; and
- proper planting techniques.

Scope of Work

4. In terms of the Auckland Regional Holdings Ltd grant terms and conditions, PTS is required to successfully deliver the stream restoration programme on the Oratia Stream by 2012. To achieve this, a Contractor is required to carry out the weed control and revegetation programme as well as assist community groups where necessary.
5. Environmental weeds are a major problem along the riparian margins of the Oratia Stream. In order for PTS restoration planting to be successful, these weeds must be removed, as otherwise they have the potential to damage or destroy the restoration effort. Even after revegetation, sites may need some maintenance works to control weeds and allow for establishment of the planted plants. Some species require long term management in order to successfully eradicate them, for example bamboo can take on wards of 18 months to be completely eradicated.
6. Community groups are constantly being engaged by PTS to assist with and take responsibility for the restoration of their local stream. While community groups may have the interest to become involved, they do not necessarily have the skills or knowledge to do so. To empower community groups to become involved and grow their skill sets, it is essential that the groups are provided with resources that will impart these skills and knowledge. In the past, Contractors who are experienced in weed management, revegetation and/or stream restoration have been utilised to work alongside community groups and provide the community with training in this field.
7. There are many parts of the Oratia Stream that are too dangerous for community groups to work in due to problems such as stream bank stability, stream flows or stream bank topography. Competent contractors experienced with dealing with these conditions are required to undertake all aspects of the restoration works at such sites.

Tenders Received

8. Tenders were publicly advertised with fourteen (14) sets of documents being uplifted. Two (2) tenders were received by the closing date of 12 June 2008. This is summarised in Table 1 below:

TENDERER	REG OFFICE	TENDER PRICE (excl. GST)
Wildland Consultants Limited	Mt Wellington	\$598,820.06
Parks Maintenance and Services Limited	Henderson	\$627,660.50
Pre-tender contract estimate		\$600,000.00

Table 1 - Summary of Tender Prices

9. The Engineer's pre-tender contract estimate for this contract works is \$600,000. Additionally, a further 10% has been allowed as contingency, providing a total available budget of \$660,000. The highest tender price is 5% below the Engineer's pre-tender contract estimate (including the 10% contingency). Hence, the tendered sums are within the available allocated budget.

Tender Evaluation

10. In accordance with the conditions of tendering, tenders were evaluated in line with the Weighted Attribute Method contained in Land Transport New Zealand's "Competitive Pricing Procedures Manual".
11. These procedures require that where the tender includes Provisional Sums (work valued by the Principal and placed within the Schedule of Prices) they are deducted from the Tender Sum prior to evaluating each tender.
12. There is no Provisional Sum in this contract.
13. The "Two envelope process" as described in Section 2.7 of the above manual was followed. Under this method, only the first tender envelope is opened and the non-price attributes evaluated for all tenders before the second envelope containing the tender price is opened, and the tender prices duly included in the evaluation.
14. A summary of the evaluation results is shown in Table 2:

Tender Evaluation	Attributes	Exper.	Track Record	Tech. Skill	Resour.	Manag. Skill	Method.	Price	Contract Number EW08005D
									Total Weights
	Weights	9	9	10	10	13	9	40	100
Tenderer	Tender Sum	Grades							INDEX
Wildland Consultants Limited	\$598,820.06	75	70	75	80	80	80	52	67
Parks Maintenance and Services Limited	\$627,660.50	80	75	75	80	75	80	48	65
Med.n Tender Price	\$613,240.28								

Table 2 - Summary of Tender Evaluation

15. Wildland Consultants Limited has significant experience in the type and magnitude of work involved in this contract. Examples of the company's involvement in similar projects in locations nationwide were provided. They are well resourced with highly skilled staff, as well as the relevant tools, machinery and plant required. Wildland Consultants Limited has undertaken works for PTS in the past in a consultancy capacity.
16. Wildland Consultants Limited's referees have confirmed that they deliver a high standard of works, and ensure that budget and time milestones are met. They have been described as being very flexible, co-operative, and proactive in identifying and communicating issues early on by their referees. The referees all recommended this contractor.
17. Wildland Consultants Limited achieved the highest overall index rating of 67 due to its high non-price attributes, and having the lowest tender price.
18. Parks and Maintenance Services Limited is the incumbent contractor for the PTS stream rehabilitation contract and has performed to an acceptable standard.

Tags, Errors or Omissions

19. The tenders from Wildland Consultants Limited contained no tags, errors or omissions.

Credit Check

20. A credit check on Wildand Consultants Limited dated 11 July 2008 revealed no adverse information.

Job Costs

21. For the 2008/2009 financial year (excluding GST)
- | | |
|--|--------------|
| Tender sum – Wildand Consultants Limited | \$291,576.90 |
| Contingency | \$ 29,157.69 |
| Engineering and Supervision | Nil |
| | ----- |
| Total Job Cost | \$320,734.59 |
- For the 2009/2010 financial year (excluding GST)
- | | |
|--|--------------|
| Tender sum – Wildand Consultants Limited | \$307,243.16 |
| Contingency | \$ 30,724.32 |
| Engineering and Supervision | Nil |
| | ----- |
| Total Job Cost | \$337,967.48 |

Source of Funding

22. Sources of funding are shown in Tables 3.1 and 3.2 below:

Budget Description (from Annual Budget line item) 2008/2009 Annual Plan	Codes	Budget	Committed to other projects	Allocation to this project	Unallocated balance
Project Twin Streams	8AMEW-07- 191/02	\$321,500	-	\$320,734.59	\$765.41
	Total	\$321,500	-	\$320,734.59	\$765.41

Table 3.1 – Funding source for the 2008/2009 financial year

Budget Description (from Annual Budget line item) 2009/2010 Annual Plan	Codes	Budget	Committed to other projects	Allocation to this project	Unallocated balance
Project Twin Streams	8AMEW-07- 191/02	\$338,500	-	\$337,967.48	\$532.52
	Total	\$338,500	-	\$337,967.48	\$532.52

Table 3.2 – Funding source to be committed for the 2009/2010 financial year

IMPLEMENTATION ISSUES

23. Wildland Consultants Limited has tendered for three (3) of the five (5) PTS stream rehabilitation project tenders. Concerns were raised about the ability of Wildland Consultants Limited to resource multiple contracts. However, assurance has been given by Wildland Consultants Limited that they are adequately resourced with staff, plant, and equipment, and financially, to undertake several contracts without compromising on quality of outcomes and upsetting timeframes.

24. As part of Council's contracting process "Quality and Health and Safety is not negotiable" - all contractors have had this focus clearly reinforced through the contract documents and this will be strongly reiterated at the subsequent pre-start meeting and imposed during the contract period.

Report prepared by: Shuaib Chota, Sustainable Engineering Manager.



13 **CONTRACT NO. PY05017J - WAITAKERE CITY COUNCIL GROUND MAINTENANCE - APPROVAL TO EXTEND**

EXECUTIVE SUMMARY

The purpose of this report is to seek approval from the Tenders Subcommittee to extend Contract No. PY05017J - Waitakere City Council Ground Maintenance for 12 months, to 30 June 2009.

RECOMMENDATIONS

It is recommended that the Tenders Subcommittee resolve to:

1. **Receive** the Contract No. PY05017J – Waitakere City Council Ground Maintenance - Approval to Extend report.
2. **Approve** that the Contract No. PY05017J – Waitakere City Council Ground Maintenance as awarded to Envirotech Maintenance Limited be extended in the sum of \$141,673.00 for the period 1 July 2008 to 30 June 2009.
3. **Approve** that the authority to extend PY05017J – Waitakere City Council Ground Maintenance for the period 1 July 2008 to 30 June 2009 on behalf of Council be delegated to the Group Manager: Asset Management.

BACKGROUND

1. The Ground Maintenance contract covers forty one Council-owned and leased properties. Services provided include planned ground maintenance, garden waste removal, response maintenance and minor contract work as required.
2. The Tenders Subcommittee meeting dated 23 November 2007 resolved:

“6. That the renewal for Contract No. PY05017J - Waitakere City Council Ground Maintenance for the 2008/2009 and 2009/2010 financial years be reported back to Tenders Subcommittee for approval.”

3814/2007

DECISION MAKING

3. Contract No. PY05017J - Waitakere City Council Ground Maintenance is a seven month contract with an expiry date of 30 June 2008. The contract also has provision for two annual extensions up to 30 June 2010, based on the satisfactory performance by the Contractor and subject to Council's approval.

Contractor's Performance

4. An evaluation of Envirotech Maintenance Limited's performance to date contains the following features:
 - They have developed a good working relationship with relevant Council staff;

- They have developed a good working knowledge of Council's assets and its needs thereby enabling better programming of works as they take "ownership" of the network
- They are a well resourced company;
- They have a strong focus on health and safety;
- Their workmanship is carried out to a very good standard.

Credit Check

5. A credit check on Envirotech Maintenance Limited dated 15 July 2008 revealed no adverse information.

Job Costs

6. Ex GST
Contract Sum \$ 141,673.00

Source Of Funding

7. Source of funding is shown in the table 1 below:

2008/2009 Annual Plan	Codes	Budget	Committed to Other Projects	Allocation to This Project	Unallocated Balance
2008/2009 Response and Property Maintenance	*Various	1,020,000.00	\$769,796.00	\$141,673.00	108,531.00

Table 1 – Source of Funding

IMPLEMENTATION ISSUES

8. There are no implementation issues.

Report prepared by: Rory Chacko, Facilities Manager: Property Assets.



14 CONTRACT NO. PY06046C – RESPONSE MAINTENANCE - ELECTRICAL

EXECUTIVE SUMMARY

The purpose of this report is to seek approval from the Tenders Subcommittee to award Contract No. PY06046C - Response Maintenance - Electrical.

RECOMMENDATIONS

It is recommended that the Tenders Subcommittee resolve to:

1. **Receive** the Contract No. PY06046C - Response Maintenance - Electrical report.
2. **Approve** that the tender from Riteway Electrical Services Ltd for Contract No. PY06046C - Response Maintenance - Electrical in the sum of \$585,000.00 plus \$73,125.00 GST, totalling \$658,125.00 be accepted.

3. **Approve** the commitment of \$195,000.00 plus GST against the 2009/2010 Annual Plan for Contract No. PY06046C - Response Maintenance - Electrical.
4. **Approve** the commitment of \$195,000.00 plus GST against the 2010/2011 Annual Plan for Contract No. PY06046C - Response Maintenance - Electrical.
5. **Approve** that authority to enter into Contract No. PY06046C - Response Maintenance - Electrical on behalf of Council be delegated to the Group Manager: Asset Management.

BACKGROUND

1. This contract is designed to meet the service needs of our clients in terms of their electrical requirements, this includes but is not limited to planned and response maintenance.
2. The Tenders Subcommittee meeting dated 21 December 2007 resolved:

“2. That for the reasons set out in the Agenda Report, authority be delegated to the Chief Executive Officer to negotiate CY03001A – Response Maintenance Electrical including the sum, period and scope and report back on the outcomes of the negotiations to the Tenders Subcommittee.”

4010/2007

3. Contract No. CY03001A – Response Maintenance – Electrical was reported in error, a new contract has been negotiated this being Contract No. PY06046C – Response Maintenance – Electrical.

Scope of Work

4. The supply of electrical repair and maintenance services and minor works as required for a range of Waitakere City Council sites. Response maintenance services include emergency and out of hours works, planned re-lamping works and statutory portable appliance testing as required.
5. Response maintenance works are charged out on a time and materials basis up to \$500, minor works and work projected to be in excess of \$500 require a written quote to be authorised by the Council Representative.

Tenders Received

6. In accordance with resolution 4010/2007 (above) prices were sought from Riteway Electrical Service Ltd, based on a detailed specification.

TENDERER	REG OFFICE	TENDER PRICE (excl. GST)
Riteway Electrical Services Ltd	15-17 Edsel Street, Henderson.	\$585,000.00
Pre-tender contract estimate		\$550,000.00

Table 1 - Summary of Tender Prices

7. The Schedule of Prices called for a number of planned preventative measures including periodic re-lamping, heat detection of distribution boards, electrical tagging in accordance with the relevant standards, and an estimated response maintenance sum based on historical data.

15. The Response Maintenance and Building Compliance budget is the amalgamation of Response Maintenance and Building Compliance budgets from the various business units that Property Assets carries out work for.

IMPLEMENTATION ISSUES

16. The results of the tender evaluation as summarised in Table 2 shows that the tender submitted by Riteway Electrical Services Ltd passed all attributes.
17. As part of Council's contracting process "Quality and Health and Safety is not negotiable" - all contractors have had this focus clearly reinforced through the contract documents and this will be strongly reiterated at the subsequent pre-start meeting and imposed during the contract period.

Report Prepared by: Rory Chacko, Facilities Manager: Property Assets.



15 CONTRACT NO. PY07001K – CITYWIDE PLANNED AND RESPONSE MAINTENANCE - DOORS

EXECUTIVE SUMMARY

The purpose of this report is to seek approval from the Tenders Subcommittee to award Contract No. PY07001K – Citywide Planned and Response Maintenance - Doors.

RECOMMENDATIONS

It is recommended that the Tenders Subcommittee resolve to:

1. **Receive** the Contract No. PY07001K – Citywide Planned and Response Maintenance - Doors report.
2. **Approve** that the tender from Advantage Door Services Ltd for Contract No. PY07001K – Citywide Planned and Response Maintenance - Doors in the sum of \$138,000.00 plus \$17,250.00 GST, totalling \$155,250.00 be accepted.
3. **Approve** the commitment of \$46,000.00 plus GST against the 2009/2010 Annual Plan for Contract No. PY07001K – Citywide Planned and Response Maintenance – Doors.
3. **Approve** the commitment of \$46,000.00 plus GST against the 2010/2011 Annual Plan for Contract No. PY07001K – Citywide Planned and Response Maintenance – Doors.
5. **Approve** that authority to enter into Contract No. PY07001K – Citywide Planned and Response Maintenance - Doors on behalf of the Council be delegated to the Group Manager: Asset Management.

BACKGROUND

1. Contract No. PY07001K – Citywide Planned and Response Maintenance - Doors forms part of Council's Planned and Response Maintenance responsibilities in terms of:
 - a. Building Warrant of Fitness requirements.
 - b. Response maintenance requirements.

2. The Tenders Subcommittee meeting dated 2 May 2008 resolved:
- “2. Approve the request to publicly call for tenders for Contract No. PY07001K – Citywide Planned and Response Maintenance – Doors for a term of three (3) years.”
3. Approve that the results of the tender evaluation for Contract No. PY07001K – Citywide Planned and Response Maintenance - Doors be reported back to the Tenders Subcommittee.”
- (679/2008)

Scope of Work

3. The scope of work includes 24 hour Planned and Response Maintenance for door related issues at Waitakere City Council sites and relevant statutory testing. The contract is for a period of thirty six months ending 30 June 2011.

Tenders Received

4. Tenders were publicly advertised with ten (10) sets of documents being uplifted. One (1) tender was received by the closing date of 10 June 2008. This is summarised in Table 1 below:

TENDERER	REG OFFICE	TENDER PRICE (excl. GST)
Advantage Door Services Ltd	60 Lunn Avenue, Ellerslie, Auckland.	\$138,000.00
Pre-tender contract estimate		\$120,000.00

Table 1 - Summary of Tender Prices

5. The Schedule of Prices called for a set price for the statutory testing of access controlled doors, labour and material rates. The tender price above is assessed based on the number and type of callouts authorised during the previous financial year.
6. Advantage Door Services Ltd are the incumbent contractors, they continue to provide a consistent and reliable service.

Tender Evaluation

7. In accordance with the conditions of tendering, tenders were evaluated in line with the Weighted Attribute Method contained in Land Transport New Zealand's "Competitive Pricing Procedures Manual".
8. A summary of the evaluation results is shown in Table 2:

Tender Evaluation	Attributes	Exper.	Track Record	Tech. Skill	Resour.	Manag. Skill	Method.	Price	Contract Number PY07001K
									Total Weights
	Weights	10	10	5	5	10	10	50	100
Tenderer	Tender Sum	Grades							INDEX
Advantage Door Services Ltd	\$138,000.00	90	90	80	80	90	90	50	69
Med.n Tender Price	\$138,000.00								

Table 2 - Summary of Tender Evaluation

9. Advantage Door Services Limited is a company with good resources and a good track record. They have significant experience in the type and magnitude of work involved in this contract. They are the current Council door servicing contractor and have worked in Waitakere for the past three years, performing to a good standard.

Tags, Errors or Omissions

10. The tender from, Advantage Door Services Ltd contained no tags, errors or omissions.

Credit Check

11. A credit check on Advantage Door Services Ltd dated 11 June 2008 revealed no adverse information.

Job Costs

12. Excl. GST	
Tender sum – Advantage Door Services Ltd	\$39,240.00
Response Maintenance	\$98,760.00

Total Job Cost	\$138,000.00

Source of Funding

13. Source of funding is shown in Table 3 below:

Budget Description (from Annual Budget line item)	Codes	Budget	Committed to Other Projects	Allocation to This Project	Unallocated Balance
2008/2009 Response Maintenance and Building Compliance	*Various	708,000.00	\$544,257.00	\$46,000.00	117,743.00
2009/2010 Response Maintenance and Building Compliance	*Various	708,000.00	\$544,257.00	\$46,000.00	117,743.00
2010/2011 Response Maintenance and Building Compliance	*Various	708,000.00	\$544,257.00	\$46,000.00	117,743.00

Table 3 – Source of Funding

14. The Response Maintenance and Building Compliance budget is the amalgamation of Response Maintenance and Building Compliance budgets from the various business units that Property Assets carries out work for.

IMPLEMENTATION ISSUES

15. The results of the tender evaluation as summarised in Table 2 shows that the tender submitted by Advantage Door Services Ltd passed all attributes.

16. As part of Council's contracting process "Quality and Health and Safety is not negotiable" - all contractors have had this focus clearly reinforced through the contract documents and this will be strongly reiterated at the subsequent pre-start meeting and monitored during the contract period.

Report prepared by: Rory Chacko, Facilities Manager: Property Assets.



16 **CONTRACT NO. PY07001M – CITYWIDE PLANNED AND RESPONSE MAINTENANCE - GLASS**

EXECUTIVE SUMMARY

The purpose of this report is to seek approval from the Tenders Subcommittee to award Contract No. PY07001M – Citywide Planned and Response Maintenance - Glass.

RECOMMENDATIONS

It is recommended that the Tenders Subcommittee resolve to:

1. **Receive** the Contract No. PY07001M – Citywide Planned and Response Maintenance - Glass report.
2. **Approve** that the tender from North Shore Glass Co Ltd for Contract No. PY07001M - Citywide Planned and Response Maintenance - Glass in the sum of \$215,535.60 plus \$26,941.95 GST, totalling \$242,477.55 be accepted.
3. **Approve** the commitment of \$71,845.20 plus GST against the 2009/2010 Annual Plan for Contract No. PY07001M - Citywide Planned and Response Maintenance – Glass.
4. **Approve** the commitment of \$71,845.20 plus GST against the 2010/2011 Annual Plan for Contract No. PY07001M - Citywide Planned and Response Maintenance – Glass.
5. **Approve** that authority to enter into Contract No. PY07001M - Citywide Planned and Response Maintenance - Glass on behalf of the Council be delegated to the Group Manager: Asset Management.

BACKGROUND

1. Contract No. PY07001M – Citywide Planned and Response Maintenance - Glass forms part of Council's response maintenance responsibilities in terms of emergency glass replacement as required.
2. The Tenders Subcommittee meeting dated 2 May 2008 resolved:
 - “2. *Approve the request to publicly call for tenders for Contract No. PY07001M – Citywide Planned and Response Maintenance – Glass for a term of three (3) years.*”
 3. *Approve that the results of the tender evaluation for Contract No. PY07001M – Citywide Planned and Response Maintenance be reported back to the Tenders Subcommittee.*”

(681/2008)

Scope of Work

- The scope of work includes 24 hour response maintenance for glass related maintenance at Waitakere City Council sites. The contract is for a period of thirty six months ending 30 June 2011.

Tenders Received

- Tenders were publicly advertised with seven (7) sets of documents being uplifted. Two (2) tenders were received by the closing date of 10 June 2008. These are summarised in Table 1 below:

TENDERER	REG OFFICE	TENDER PRICE (excl. GST)
North Shore Glass Co Limited	85 Barrys Point Road, Takapuna	\$ 215,535.60
Way Out West Glass and Glazing Limited	75 Huia Road, Titirangi	\$ 241,452.60
Pre-tender contract estimate		\$ 210,000.00

Table 1 - Summary of Tender Prices

- The Schedule of Prices called for a set price for the replacement of certain types of commonly installed glass, the tender price above is calculated based on a typical sample of maintenance work for a variety of the prices submitted, both contractors were assessed against the same criteria.

Tender Evaluation

- In accordance with the conditions of tendering, tenders were evaluated in line with the Weighted Attribute Method contained in Land Transport New Zealand's "Competitive Pricing Procedures Manual".
- A summary of the evaluation results is shown in Table 2:

Tender Evaluation	Attributes	Exper.	Track Record	Tech. Skill	Resour.	Manag. Skill	Method.	Price	Contract Number PY07001M
									Total Weights
	Weights	10	5	10	10	5	10	50	100
Tenderer	Tender Sum	Grades							INDEX
North Shore Glass Co Limited	\$215,535.60	90	80	90	90	80	70	56	70
Way Out West Glass and Glazing Limited	\$241,452.60	90	40	90	60	40	70	44	57
Med. n Tender Price	\$228,494.10								

* Attribute grading as defined by Transit NZ in their CPP Tender Evaluation Manual Effective 1 March 1997

Table 2 - Summary of Tender Evaluation

- North Shore Glass Limited is a company with good resources and a good track record. They have significant experience in the type and magnitude of work involved in this contract. They are the current Council glass response maintenance contractor and have worked in Waitakere City for the past three years, performing to a good standard.

Tags, Errors or Omissions

- There were no tags, errors or omissions.

Credit Check

10. A credit check on North Shore Glass Co Limited dated 11 June 2008 revealed no adverse information.

Job Costs

11. Excl. GST
Tender sum – North Shore Glass Co Ltd \$215,535.60

Total Job Cost (36 months) \$215,535.60

Source of Funding

12. Source of funding is shown in Table 3 below:

Budget Description (from Annual Budget line item)	Codes	Budget	Committed to Other Projects	Allocation to This Project	Unallocated Balance
2008 / 2009 Response Maintenance	*Various	536,000.00	\$401,775.00	\$71,845.20	62,379.80
2009 / 2010 Response Maintenance	*Various	536,000.00	\$401,775.00	\$71,845.20	62,379.80
2010 / 2011 Response Maintenance	*Various	536,000.00	\$401,775.00	\$71,845.20	62,379.80

Table 3 – Source of Funding

13. The Response Maintenance budget is the amalgamation of Response Maintenance budgets from the various business units that Property Assets carries out work for.

IMPLEMENTATION ISSUES

14. The results of the tender evaluation as summarised in Table 2 shows that the tender submitted by North Shore Glass Co Ltd achieved the highest index of 70. This tender is also the lowest priced tender.
15. As part of Council’s contracting process “Quality and Health and Safety is not negotiable” - all contractors have had this focus clearly reinforced through the contract documents and this will be strongly reiterated at the subsequent pre-start meeting and imposed during the contract period.

Report prepared by: Rory Chacko, Facilities Manager: Property Assets.

