

**MINUTES OF A MEETING OF THE TENDERS SUBCOMMITTEE HELD AT
WAITAKERE CENTRAL, 6 HENDERSON VALLEY ROAD, HENDERSON,
WAITAKERE, ON FRIDAY, 27 JUNE 2008, COMMENCING AT 9.00 AM**

PRESENT: Councillors JM Clews, QSO, JP (Deputy Chairman)
WW Flaunty, QSM, JP
Acting Director: Corporate & Civic Services
Director: Strategic Performance
Director: Public Affairs
Director: Finance

IN ATTENDANCE: Group Manager: Asset Management
Service Manager: Parks & Open Spaces
Senior Contracts Officer Sports and Landscape
Roading Engineer
EcoWater Services Delivery Manager
Team Leader: Parks Operations
Parks Contracts Officer: Environmental
Social Programme Coordinator: Project Twin Streams
Committee Secretary: M Petherick

1 APOLOGIES

992/2008

MOVED by Cr Flaunty, seconded Director: Strategic Performance:

That apologies from Cr Clow, the Chief Executive Office, Director: City Services and the Director: Strategic Planning for absence be received and sustained.

CARRIED

2 URGENT BUSINESS

There was no Urgent Business.

3 CONFLICTS OF INTEREST

Elected Members were reminded via the agenda, of the need to be vigilant to stand aside from decision making when a conflict arises between their role as a member of the Council and any private or other external interest they might have.

4 CONFIRMATION OF MINUTES

993/2008

MOVED by Director: Finance, seconded Director: Public Affairs:

The Tenders Subcommittee resolved to:

Receive the minutes of the meeting of the Tenders Subcommittee held on, Friday, 13 June 2008, as circulated, and that they be taken as read and now be confirmed.

CARRIED

5 CONTRACT NO. PK05004A - LANDSCAPE PROGRAMMED MAINTENANCE - APPROVAL TO EXTEND

994/2008

MOVED by Director: Finance, seconded Director: Strategic Performance:

The Tenders Subcommittee resolved to:

1. **Receive** the Contract No. PK05004A - Landscape Programmed Maintenance - Approval to Extend report.
2. **Approve** that the Contract No. PK05004A - Landscape Programmed Maintenance as awarded to Bilfinger Berger Services Limited be extended in the sum of \$1,840,925.50 excluding GST for the period 1 July 2008 to 31 December 2008.
3. **Approve** the commitment of \$1,840,925.50 to the 2008/2009 Annual Plan for Contract No. PK05004A - Landscape Programmed Maintenance.
4. **Agree** that the Contract No. PK05004A - Landscape Programmed Maintenance as awarded to Bilfinger Berger Services - Limited be extended for the period 1 July 2008 to 31 December 2008.
5. **Agree** that the extension to Contract No. PK05004A - Landscape Programmed Maintenance for a further six (6) months plus one (1) plus one (1) years for 2009/2010 and 2010/2011 be brought back to Tenders Subcommittee during December 2008 period for approval subject to funding availability and the results of the contractor's performance.
6. **Approve** that the authority to enter into Contract No. PK05004A - Landscape Programmed Maintenance for the period 1 July 2008 to 31 December 2008 on behalf of Council be delegated to the Group Manager: Asset Management.

CARRIED

6 CONTRACT NO. PK08016A - SPORTSFIELD MAINTENANCE AND CONTRACT NO. PK08015A - SPORTS PARK LANDSCAPE MAINTENANCE - APPROVAL TO PROCEED TO TENDER

995/2008

MOVED by Cr Flaunty, seconded Director: Public Affairs:

The Tenders Subcommittee resolved to:

1. **Receive** the Contract No. PK08016A - Sportsfield Maintenance and Contract No. PK08015A Sports Park Landscape Maintenance Approval to Proceed to Tender report.
2. **Approve** to publicly call for tenders for Contract No. PK08016A - Sportsfield Maintenance and Contract No. PK08015A - Sports Park Landscape Maintenance for a three (3) year seven (7) month period on the basis of twenty (20) months with extensions of one (1) year plus one (1) subject to the performance of the contractor, the availability of funding and at the sole discretion of Council.
3. **Agree** that the results of the tender evaluation process for Contract No. PK0816A - Sportsfield Maintenance and Contract No. PK08015A - Sports Park Landscape Maintenance be reported back to the Tenders Subcommittee during August 2008.

CARRIED

7 **CONTRACT NO. TA06001B - FOOTPATH, KERB & CHANNEL, DRAINAGE & CESSPIT REPAIRS 2006 - APPROVAL TO EXTEND**

996/2008

MOVED by Director: Finance, seconded Cr Flaunty:

The Tenders Subcommittee resolved to:

1. **Receive** the Contract No. TA06001B - Footpath, Kerb & Channel, Drainage & Cesspit Repairs 2006 - Approval to Extend report.
2. **Approve** that the Contract No. TA06001B - Footpath, Kerb & Channel, Drainage & Cesspit Repairs 2006 as awarded to Fulton Hogan Limited be extended in the sum of \$1,300,000.00 excluding GST for the period 1 July 2008 to 30 June 2009.
3. **Approve** the commitment of \$1,399,000.00 excluding GST to the 2008/2009 Annual Plan for Contract No. TA06001B - Footpath, Kerb & Channel, Drainage & Cesspit Repairs 2006.
4. **Approve** that authority to extend Contract No. TA06001B - Footpath, Kerb & Channel, Drainage & Cesspit Repairs 2006 for the period 1 July 2008 to 30 June 2009 on behalf of the Council be delegated to the Group Manager: Project Services.

CARRIED

8 **CONTRACT FOR LOW IMPACT DESIGN AND DEMONSTRATION PROJECTS AT NORSGA**

997/2008

MOVED by Director: Public Affairs, seconded Cr Flaunty:

The Tenders Subcommittee resolved to:

1. **Receive** the Contract for Low Impact Design and Demonstration Projects at NorSGA report.
2. **Approve** that, subject to a satisfactory credit check, the Group Manager: Asset Management be delegated authority to negotiate a contract with Auckland UniServices Limited for a sum of up to \$940,000 excluding GST for Low Impact Design and Demonstration Projects at NorSGA.
3. **Approve** that the Group Manager: Asset Management be delegated authority to enter into Contract for Low Impact Design and Demonstration Projects at NorSGA on behalf of the Council.
4. **Approve** the commitment of \$328,000 excluding GST to the 2008/2009 Annual Plan for Contract for Low Impact Design and Demonstration Projects at NorSGA.
5. **Approve** the commitment of \$302,000 excluding GST to the 2009/2010 Annual Plan for Contract for Low Impact Design and Demonstration Projects at NorSGA.
6. **Approve** the commitment of \$310,000 excluding GST to the 2010/2011 Annual Plan for Contract for Low Impact Design and Demonstration Projects at NorSGA.

CARRIED

9 **CONTRACT NO. EW04135C - ON-SITE WASTEWATER MANAGEMENT SYSTEMS - INSPECTION AND CLEANING - EXTENSION TO CONTRACT**

998/2008

MOVED by Director: Strategic Performance, seconded Director: Finance:

The Tenders Subcommittee resolved to:

1. **Receive** the Contract EW04135C - On Site Wastewater Management Systems - Inspection and Cleaning - Extension to Contract report.
2. **Approve** that the Contract No. EW04135C - On Site Wastewater Management Systems - Inspection and Cleaning as awarded with InterClean Liquid Waste Disposal be extended for a further three years from 1 April 2008 until 31 March 2011.
3. **Approve** that the authority to extend Contract No. EW04135C - On Site Wastewater Management Systems - Inspection and Cleaning for a further three years until 31 March 2011 on behalf of Council be delegated to the Group Manager: Asset Management.

CARRIED

10 **CONTRACT NO. EW06014B - EXTERNAL ADVICE FOR ECOWATER DEVELOPMENT SERVICES PROCESSING**

999/2008

MOVED by Director: Finance, seconded Acting Director: Corporate & Civic Services:

The Tenders Subcommittee resolved to:

1. **Receive** the Contract No. EW06014B - External Advice for EcoWater Development Services Processing report.
2. **Approve** the commitment of funds in the 2008/2009 Annual Plan for Contract No. EW06014B - External Advice for EcoWater Development Services Processing in the sum of \$540,000.
3. **Approve** the Group Manager: Asset Management continue Contract No. EW06014B - External Advice for EcoWater Development Services Processing from 1 July 2008 to 30 June 2009 subject to approval of budgets in the Annual Plan and Recommendation 4.
4. **Note** that the Contract No. EW06014B - External Advice for EcoWater Development Services Processing has the flexibility to reduce if consent application volumes decline as the actual monthly payment is based on actual hours worked on consent processing.

CARRIED

11 **CONTRACT NO. PK08002A - PARKS AND OPEN SPACE FACILITIES AND RESPONSE MAINTENANCE**

1000/2008

MOVED by Director: Finance, seconded Cr Flaunty:

The Tenders Subcommittee resolved to:

1. **Receive** the Contract No. PK08002A - Parks and Open Space Facilities and Response Maintenance report.

2. **Approve** the tender from Parks and Maintenance Services Limited for Contract No. PK08002A - Parks and Open Space Facilities and Response Maintenance in the sum of \$3,677,114 plus \$459,639.25 of GST, totalling \$4,136,753.20 on the basis of one (1) year, with extensions of one (1) plus one (1) years subject to the contractor's performance, the availability of funding with renewals brought back to the Tenders Subcommittee for approval.
3. **Approve** the commitment to the 2008/2009 Annual Plan for Contract No. PK08002A - Parks and Open Space Facilities and Response Maintenance in the sum of \$3,677,114 plus \$459,639.25 of GST, totalling \$4,136,753.20.
4. **Approve** the commitment to the 2009/2010 Annual Plan for Contract No. PK08002A - Parks and Open Space Facilities and Response Maintenance in the sum of \$3,677,114 plus \$459,639.25 of GST, totalling \$4,136,753.20.
5. **Approve** the commitment to the 2010/2011 Annual Plan for Contract No. PK08002A - Parks and Open Space Facilities and Response Maintenance in the sum of \$3,677,114 plus \$459,639.25 of GST, totalling \$4,136,753.20.
6. **Approve** that authority to enter into Contract No. PK08002A - Parks and Open Space Facilities and Response Maintenance on behalf of Council be delegated to the Group Manager: Asset Management.

CARRIED

12 **CONTRACT NO. PK03600F - CEMETERY LANDSCAPE MAINTENANCE AND CONTRACT NO. PK03623B - LEGAL WEED CONTROL - APPROVAL TO EXTEND**

1001/2008

MOVED by Cr Flaunty, seconded Director: Public Affairs:

The Tenders Subcommittee resolved to:

1. **Receive** the Contract No. PK03600F - Cemetery Landscape Maintenance and Contract No. PK03623B - Legal Weed Control - Approval to Extend report.
2. **Approve** that the Contract No. PK03600F - Cemetery Landscape Maintenance as awarded to Bilfinger Berger Services Limited be extended in the sum of \$179,274.74 excluding GST for the period 1 July 2008 to 31 December 2008.
3. **Approve** the commitment of \$197,202.21 excluding GST (which includes a 10% contingency amount of \$17,927.47) to the 2008/2009 Annual Plan for Contract No. PK03600F - Cemetery Landscape Maintenance.
4. **Approve** that the Contract No. PK03623B - Legal Weed Control as awarded to Bilfinger Berger Services Limited be extended in the sum of \$127,395.76 excluding GST for the period 1 July 2008 to 31 December 2008.
5. **Approve** the commitment of \$140,135.33 excluding GST (which includes a 10% contingency amount of \$12,739.57) to the 2008/2009 Annual Plan from Contract No. PK03623B - Legal Weed Control.
6. **Agree** that the Contract No. PK03600F - Cemetery Landscape Maintenance and Contract No. PK03623B - Legal Weed Control as awarded to Bilfinger Berger Services - Limited be extended for the period 1 July 2008 to 31 December 2008.
7. **Agree** that the extension to Contract No. PK03600F - Cemetery Landscape Maintenance and Contract No. PK03623B - Legal Weed Control for a further six (6) months plus one (1) plus one (1) years for 2009/2010 Annual Plan and 2010/2011 Annual Plan be brought back to Tenders Subcommittee for approval subject to funding availability and contractor performance during December 2008.

8. **Approve** that the authority to enter into Contract No. PK03600F - Cemetery Landscape Maintenance and Contract No. PK03623B - Legal Weed Control for the period 1 July 2008 to 31 December 2008 on behalf of Council be delegated to the Group Manager: Asset Management.

CARRIED

13 **CONTRACT NO. EW08020A - PROJECT TWIN STREAMS - COMMUNITY CONTRACT - HENDERSON 2008-2010**

1002/2008

MOVED by Cr Flaunty, seconded Acting Director: Corporate & Civic Services:

The Tenders Subcommittee resolved to:

1. **Receive** the Contract No. EW08020A - Project Twin Streams - Community Contract - Henderson 2008 - 2010 report.
2. **Approve** the authority for the Group Manager: Asset Management to enter into a contract with Community Waitakere for Contract No. EW08020A - Project Twin Streams - Community Contract - Henderson 2008 - 2010 to the value of \$200,000 plus \$25,000 GST, totalling \$225,000.
3. **Approve** the commitment to the 2008/2009 Annual Plan of \$100,000 plus GST for the Contract No. EW08020A - Project Twin Streams - Community Contract - Henderson 2008 - 2010.
4. **Approve** the commitment to the 2009/2010 Annual Plan for \$100,000 plus GST for the Contract No. EW08020A - Project Twin Streams - Community Contract - Henderson 2008 - 2010.

CARRIED

9.20 am

The Chairman thanked Members for their attendance and attention to business and declared the meeting closed.

CONFIRMED AT A MEETING OF THE TENDERS
SUBCOMMITTEE HELD ON

DATE:.....

CHAIRMAN:.....