



NOTICE OF MEETING

TENDERS SUBCOMMITTEE

I hereby give notice that an Ordinary Meeting of the Tenders Subcommittee will be held on:-

DATE: **Friday** **26 March 2004** **TIME:** **9.00 am**

VENUE: **Civic Centre, 6 Waipareira Avenue, Lincoln, Waitakere City**

to consider the business as set out herein and to take any necessary action connected therewith.

22 March 2004

Sharon Simiona
COMMITTEE SECRETARY

Telephone (09) 836 8000 extn 8820

MEMBERSHIP:

Councillors JM Clews, QSO, JP (Chairperson)
 GB Presland (Deputy Chairperson)

Chief Executive

Director: City Services

Director: Corporate & Civic Services

Director: Strategy & Development

Director: Quality Assurance

Director: Finance

Maori Issues Manager

Mayor Bob Harvey, QSO, JP (ex officio)

Deputy Mayor CA Stone (ex officio)

(Quorum 4 members)

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(The reports and recommendations contained in all agendas are reports and recommendations only and are not to be construed, in any way, as Council policy until adopted.)

WAITAKERE CITY COUNCIL



AGENDA FOR AN ORDINARY MEETING OF THE TENDERS SUBCOMMITTEE
TO BE HELD IN THE CIVIC CENTRE, 6 WAIPAREIRA AVENUE, LINCOLN,
WAITAKERE CITY, ON FRIDAY, 26 MARCH 2004,
COMMENCING AT 9.00 AM

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**AGENDA FOR AN ORDINARY MEETING OF THE TENDERS SUBCOMMITTEE
TO BE HELD IN THE CIVIC CENTRE, 6 WAIPAREIRA AVENUE, LINCOLN, WAITAKERE
CITY, ON FRIDAY, 26 MARCH 2004,
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1 APOLOGIES



2 URGENT BUSINESS

Section 46A(7) and (7A) of the Local Government Official Information Act and Meetings Act 1987 provides that where an item of business is not on the agenda, it may only be dealt with at the meeting if:

- (i) the item is a minor matter; and
- (ii) the Chairperson has explained at the beginning of the meeting (when open to the public) that the item will be raised for discussion, why the item is not on the agenda, and why it cannot be delayed until a subsequent meeting; and
- (iii) the Committee resolves to deal with the item.

No resolution, decision, or recommendation may be made in respect of the item except to refer the item to a subsequent meeting for further discussion.

NOTE: Urgent Business need not be dealt with now and may be delayed until later in the meeting.



3 CONFIRMATION OF MINUTES

Ordinary - 12 March 2004

RECOMMENDATION

That the minutes of the Ordinary Meeting of the Tenders Subcommittee held on Friday, 12 March 2004, as circulated, be taken as read and now be confirmed.



4 **SOLID WASTE SERVICE AND COLLECTION CONTRACTS**

PURPOSE OF THE REPORT

The purpose of this report is to seek approval from the Tenders Subcommittee to roll over the three current Service and Collection contracts:

- Number 63050.03, Agreement for the Collection of Kerbside Refuse and Recyclables;
- Number 63050.04, Agreement for the Collection of Kerbside Inorganic Refuse; and
- Number 75140, Litter Pick-Up Services.

BACKGROUND

Onyx Group (NZ) Limited are the current contractors for the two Kerbside Collection contracts and Civic Contractors Limited are the current Litter Pick-Up Services contractor.

The Kerbside Collection contracts were due to expire 30 June 2002. The Collection of Kerbside Refuse and Recyclables was extended until 30 June 2004 by the Tenders Subcommittee on 27 March 2002 (Minute No 531/2002 Items 3&5). The Collection of Kerbside Inorganic Refuse was extended to 30 June 2003 also on 27 March 2003 (Minute No 531/2002, Item 4) and to 30 June 2004 on 7 March 2003 (Minute No 346/2003).

A variation to the Kerbside Refuse and Recyclables Contract approved on 14 June 2001 included the servicing of roadside litterbins from 1 July 2001.

The Litter Pick-Up Services contract is due to expire 30 June 2004 and has contractual provision for up to three twelve month rollover extensions.

The roll over of these three contracts for an additional year until 30 June 2005 is to:

1. Allow completion of analysis for a possible food waste collection service in the City. It is not recommended to separately tender collection services.
2. Waitakere City, North Shore City and Rodney District Councils are investigating the possibility of collective tendering for waste services. The alignment date of contracts is most suitable at 30 June 2005. This extension of Waitakere City's waste services contracts will allow such alignment.

Average market per tonne rates were quoted by Onyx and are as follows:

Description	Current Rate	Extended Rate
Domestic Refuse	\$52.00	\$54.60
Commercial Refuse	\$52.00	\$54.60
Recyclables	\$200.00	\$210.00
Inorganic	\$62.00	\$65.10

The above 5% increase has been allowed for in the draft 2004/2005 Annual Plan budget.

Civic Contractors have agreed to the renewal of their current Contract on the same terms and conditions as allowed for under Clause 3.2, Term.

SOURCE OF FUNDING

Budget Description (from Annual Budget line item)	Budget	Committed to Other Projects	Allocation to This Project	Unallocated Balance
Contract Payments 2004/2005 (Draft)	3,002,756	0	3,002,756	0

RECOMMENDATIONS

1. That the Solid Waste Service and Collection Contracts report be received.
2. That the Director: City Services be authorised to extend the term of Contract 63050.03, Agreement for the Collection of Kerbside Refuse and Recyclables and Contract 63050.04, Agreement for the Collection of Kerbside Inorganic Refuse to 30 June 2005.
3. That the Director: City Services be authorised to extend the term of Contract 75140 Litter Pick-Up Services to 30 June 2005.

Report prepared by: Robert Menzies, (Acting) Administrator: Solid Waste.

