



Waitakere City Council  
*Te Taiao o Waitakere*

## NOTICE OF MEETING

# TENDERS SUBCOMMITTEE

I hereby give notice that a Meeting of the Tenders Subcommittee will be held on:-

**DATE:**        **Friday**                    **3 December 2004**                    **TIME:**        **9.00 am**

**VENUE:**        **Civic Centre, 6 Waipareira Avenue, Lincoln, Waitakere City**

to consider the business as set out herein and to take any necessary action connected therewith.

pp. *Sharan Simiona* .

26 November 2004

Ngareta Delamere  
**COMMITTEE SECRETARY**

Telephone (09) 836 8000 extn 8552

### **MEMBERSHIP:**

Councillors    JM        Clews, QSO, JP (Chairperson)  
                  RI        Clow (Deputy Chairperson)

Chief Executive

Director: City Services

Director: Corporate & Civic Services

Director: Strategy & Development

Director: Quality Assurance

Director: Finance

Maori Issues Manager

Mayor RA Harvey, QSO, JP (ex officio)

Deputy Mayor CA Stone (ex officio)

(Quorum 4 members)

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(The reports and recommendations contained in all agendas are reports and recommendations only and are not to be construed, in any way, as Council policy until adopted.)

**AGENDA FOR A MEETING OF THE TENDERS SUBCOMMITTEE TO BE HELD IN THE  
CIVIC CENTRE, 6 WAIPAREIRA AVENUE, LINCOLN, WAITAKERE CITY,  
ON FRIDAY, 3 DECEMBER 2004, COMMENCING AT 9.00 AM**

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**TABLE OF CONTENTS**

<b><u>ITEM</u></b>		<b><u>PAGE NO.</u></b>
1	<b>APOLOGIES</b>	<b>1</b>
2	<b>URGENT BUSINESS</b>	<b>1</b>
3	<b>CONTRACT NO. EW04140C - PROJECT TWIN STREAMS ECOSOURCED PLANT SUPPLY CONTRACT</b>	<b>1</b>

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**1 APOLOGIES**



**2 URGENT BUSINESS**

Section 46A(7) of the Local Government Official Information and Meetings Act 1987 provides that where an item of business is not on the agenda, it may only be dealt with at the meeting if:

- (i) the Committee by resolution so decides; and
- (ii) the Chairperson has explained at the beginning of the meeting (when open to the public) that the item will be raised for discussion and decision, why the item is not on the agenda, and why it cannot be delayed until a subsequent meeting.

The Committee may make a decision on a matter determined to be urgent.

**NOTE:** Urgent Business need not be dealt with now and may be delayed until later in the meeting.



**3 CONTRACT NO. EW04140C - PROJECT TWIN STREAMS ECOSOURCED PLANT SUPPLY CONTRACT**

**PURPOSE OF THE REPORT**

Permission is sought to negotiate contracts spanning the 2004/2005 and 2005/2006 financial years with Techscape Limited and Oratia Native Plant Nursery, for the supply of ecosourced plants for revegetation projects as part of Project Twin Streams.

**BACKGROUND**

In order to fulfil the Project Twin Streams revegetation programme as provided for by Infrastructure Auckland funding, a large supply of ecosourced plants is required. Council currently has an existing contract for the supply of plants for the Oratia catchment. However, this contract does not provide sufficient numbers of plants to meet the requirements for the 2005 planting season. Generally, nurseries do not routinely grow the numbers and types of trees and shrubs required for large-scale revegetation projects, and so there is a need to order plants in advance.

Both Techscape Limited and Oratia Native Plant Nursery have supplied ecosourced plants for many Council revegetation projects in previous years.

## STRATEGIC CONTEXT

Ecosourcing supports the Green Network goal of seeking to ensure that the health of native ecosystems is protected and enhanced and to ensure their long-term survival. Waitakere City Council has developed a nationally recognised Code of Practice for the sourcing, managing and labelling of plants for ecosourcing purposes.

## ISSUES

Ecosourced plants are needed to meet revegetation requirements for the 2005 Project Twin Streams planting season. The planting season extends from March to early November each calendar year. Plants need to be ordered considerable months in advance in order for seeds to be collected, germinated and grown to a plantable size.

It is important to reduce the risk of plant loss from pests, diseases, fire or any other unforeseen disasters during the plant propagation stage. This risk will be alleviated by separating the number of plants required for the 2005 planting season into two portions and awarding two smaller contracts to different nurseries instead of one large contract with one nursery.

Both, Techscape Limited and Oratia Native Plant Nursery are approved suppliers of ecosourced plants for Waitakere City.

Techscape Limited is the current contractor supplying the Parks department with ecosourced plants and have been supplying the Council with ecosourced plants since the 1999/2000 financial year. Techscape Limited also has a contract to supply ecosourced plants to Project Twin Streams in 2008.

Oratia Native Plant Nursery is the current ecosourced plants supplier for Project Twin Streams. Oratia Nursery was contracted in 2002 to provide ecosourced seeds for the Council's ecosourced seed vouchers promotion.

The performance of both these companies for their respective contracts have been more than satisfactory in the past, and they have the necessary resources to undertake the Supply of Ecosourced Plant Contract work.

Letting contracts spanning the 2004/2005 and 2005/2006 financial years would involve committing funding from the 2005/2006 budget. The cost estimate for this contract is:

	<b>Year 2004/2005</b>	<b>Year 2005/2006</b>
<b>Budget Sum</b>	\$120,000.00	\$100,000.00

The proposed contract will include performances measure through a variety of key performance indicators (KPI's) that are to be measured under the contract. The KPI's will include:

- Environmental Compliance;
- Health and Safety;
- Quality Control.

## RESOURCES

Funding for the ecosourced plants to be supplied in 2004/2005, estimated at \$120,000 is allowed for in the 2004/2005 Annual Plan.

A commitment to fund the ecosourced plants to be supplied in 2005/2006, estimated at \$100,000 is required from the 2005/2006 Annual Plan.

### **CONCLUSION**

A contract spanning two financial years is needed to ensure that a supply of ecosourced plants is available to meet revegetation program requirements for the Project Twin Streams 2005 planting season.

### **RECOMMENDATIONS**

1. That the Contract No. EW04140C - Project Twin Streams Ecosourced Plant Supply Contract report be received.
2. That approval be given to negotiate contracts with Techscape Limited and Oratia Native Plant Nursery for the supply of ecosourced plants for 2004/2005 and 2005/2006, with reporting back to the Tenders Subcommittee for approval to enter into these contracts.

Report prepared by: Anil Karan, Project Co-ordinator, Environmental.

