

**AGENDA FOR A MEETING OF TE TAUMATA RUNANGA TO BE HELD IN THE
CIVIC CENTRE, 6 WAIPAREIRA AVENUE, LINCOLN, WAITAKERE CITY,
ON MONDAY, 10 APRIL 2006, COMMENCING AT 5.00 PM.**

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OPENING KARAKIA

MIHIMIHI

E nga waka, e nga mana e nga karangatangamaha, tena koutou, tena koutou, tena koutou. E nga mate i tautini, he mihi aroha tenei ki a koutou, haere, haere, haere. E te hunga ora, rau rangatira ma tenei te kakano ka rua nei a morimoritia kia puawai ai. Hei aha? Hei maunga ringa ma nga whakaturupuranga, kia kaha, kia manawanui, kia u. Kia mau hoki ki te whakapono, te tumanako me te aroha.

1 APOLOGIES



2 CONFIRMATION OF MINUTES

Meeting Minutes - Monday, 20 March 2006

RECOMMENDATION

That the minutes of the Meeting of Te Taumata Runanga held on Monday, 20 March 2006, as circulated, be taken as read and now be confirmed.



3 URGENT BUSINESS

Section 46A(7) of the Local Government Official Information and Meetings Act 1987 provides that where an item of business is not on the agenda, it may only be dealt with at the meeting if:

- (i) the Committee by resolution so decides; and
- (ii) the Chairperson has explained at the beginning of the meeting (when open to the public) that the item will be raised for discussion and decision, why the item is not on the agenda, and why it cannot be delayed until a subsequent meeting.

The Committee may make a decision on a matter determined to be urgent.

NOTE: Urgent Business need not be dealt with now and may be delayed until later in the meeting.



4 **PUBLIC FORUM**

For guidance of Te Taumata Runanga Members, the Council's Standing Orders have the following provisions in regard to Public Forum.

- (i) members of the public wishing to address the Committee in Public Forum shall furnish their names to the Chairperson at the beginning of the meeting; and
- (ii) the Chairperson shall determine the order of speakers, and allow five minutes for speaking time;
- (iii) questions by members are to be confined to obtaining information or clarification on matters raised by the speaker.

Section 46(7) and (7A) of the Local Government Official Information and Meetings Act 1987 provides that no resolution, decision, or recommendation may be made in respect of any specific item of business not on the agenda except to refer the items to a subsequent meeting for further discussion. Therefore, no decision may be made on matters raised in Public Forum. However, written reports on matters raised may be requested from the Chief Executive Officer.



5 **COMMITTEE MEMBERS' REPORTS**

Provision has been made on this agenda for Committee Members should they so wish to submit a report on their activities during the month in regard to matters within the scope and delegations of the Committee. However, to comply with the provisions of the Local Government Official Information and Meetings Act 1987, no decision may be made on matters raised in Committee Members' reports.

TE TAUMATA RUNANGA APPOINTMENTS


OUTSIDE ORGANISATIONS	APPOINTMENT
Keep Waitakere Beautiful	Rev J Cooper
West Coast Plan Liaison Group	Mihi Te Huia
Safe Waitakere Alcohol Project	Poata Northcroft
Safe Waitakere Injury Prevention Board	Poata Northcroft Mihi Te Huia
West Education Sector Trust	Awa Hudson Carol Ngawati
Waitakere Arts and Cultural Development Trust	Rev J Cooper
Child and Youth Advocate	Mihi Te Huia
Waitemata Harbour Foreshore Reserves Management Plan Joint Subcommittee	Evelyn Taumaunu
Te Pai Park Reserve Management Plan Advisory Group	Awa Hudson
COUNCIL COMMITTEES	
Community Sport Fund Allocation Subcommittee	Evelyn Taumaunu Wayne Knox
City Development Committee	Mihi Te Huia




6 CHIEF EXECUTIVE OFFICER'S REPORT

Provision has been made for the Chief Executive Officer, or his nominated representative, to report on the progress of other matters considered to be of significance to Te Taumata Runanga, including organisation and representation issues.

7 COMMITTEE SECRETARY'S REPORT

Issue	Comments	Reporting Council Officer
<p>Draft Long Term Council Community Plan 2006-2016</p> <p>Public Submission Period</p> <p>Officer's Report</p>	<p>The draft Long Term Council Community Plan 2006-2016 public submission period, runs from Thursday, 13 April to Friday, 12 May 2006.</p> <p>It is hoped that Te Taumata Runanga Members will want to engage with their community on the Long Term Council Community Plan and to this end Council officers from the Public Affairs and Strategy and Development Units have started preparing display materials to use during this submission period.</p> <p>It is envisaged that these materials will include:</p> <ul style="list-style-type: none"> • Submission guides. • Submission forms. • A3 laminated copy of the Long Term Council Community Plan billboard. • Issues for public consultation. • The Waitakere City News special Long Term Council Community Plan edition. • The Community Outcomes booklet (optional). • Community Outcomes poster (optional). <p>Setting Up Displays</p> <p>Council staff will be setting up displays in libraries. At this point they are establishing space availability and timing at each of the libraries and will keep Members posted on the final outcome.</p> <p>It is envisaged that some Committee Members may like to be present at these venues to discuss consultation issues with members of the public.</p> <p>Alternative Displays</p> <p>As some Committee Members may wish to visit the outer areas, or other venues, a lightweight spider frame (approx 2m x 2m) and display material will be made available, with bookings (for up to 3 days) to go through Arlene Fredericks, 836 8000 ext 8401 or email arlene.fredericks@waitakere.govt.nz.</p>	<p>Nada Cottrell</p> <p> 836 8000</p> <p>Ext 8427</p>

Subject	Date Requested	Report Due	Reporting Officer
Prostitution Reform Act 2003 – Draft Strategy	14 February 2005 Resolution No: 150/2005	15 May 2006	Zoe Cuming  836 8000 Ext 8315

RECOMMENDATION

That the Committee Secretary's Report for 10 April 2006 be received.

Report prepared by: Ngareta Delamere, Committee Secretary.



8 UPDATE ON THE DRAFT LONG TERM COUNCIL COMMUNITY PLAN 2006-2016

PURPOSE OF THE REPORT

The purpose of this report is to inform Te Taumata Runanga on the draft Long Term Council Community Plan 2006-2016 and invites Te Taumata Runanga to participate in the formal submission process and to advocate to the Maori community to participate.

BACKGROUND

The Long Term Council Community Plan is a requirement of the Local Government Act 2002 and contains the Community Outcomes, the Council's contribution to them, activity plans, levels of service, the Council's vision, budgets and financial information and policies.

The Local Government Act 2002 also requires the Council to provide opportunities for Maori to contribute to the decision making processes of the Council.

STRATEGIC CONTEXT

The Local Government Act 2002, requires the Council to prepare a Long Term Council Community Plan which sets out the Council's work programme for the coming financial years and an indicative work programme for the ten years thereafter.

The public consultation process on the Council's draft Long Term Council Community Plan provides an opportunity for Te Taumata Runanga to participate in the Council's decision making process and to contribute to the way the City develops in the future.

ISSUES

The Council will be adopting the draft Long Term Council Community Plan on Monday, 10 April 2006. This means the draft Long Term Council Community Plan will be available to the public, including the Maori community, for formal consultation from Thursday, 13 April 2006. The submission process closes on Friday, 12 May 2006 at 5.00p.m.

It is suggested that Te Taumata Runanga may wish to hold a workshop during April or early May 2006 to develop its submission to the draft Long Term Council Community Plan. It is expected that the Committee would particularly consider specific areas of interests already outlined in Te Taumata Runanga's Long Term Strategy and Action Plan document and the outcomes from the Committee's strategic workshop held on Monday, 13 December 2004.

The workshop would also provide a further opportunity for Members of the Committee to identify other issues and to respond to the Council's work programme priorities for 2006/2007. At the workshop, Members of the Committee would need to agree in principle to the outcomes of the workshop to form the basis of its submission, and delegate signoff on the final draft of the Committee's submission to enable it to be forwarded to the Council for consideration.

Te Taumata Runanga is also invited to encourage its networks and communities to make submissions to the Council on the draft Long Term Council Community Plan.

RESOURCES

The process is resourced, including staff time in the 2005/2006 budget.

CONCLUSION

The Council's draft Long Term Council Community Plan will be available for public consultation from Thursday, 13 April 2006. As part of this process the community, including the Maori community, are invited to participate and influence the Council's decision making. All submissions close on Friday, 12 May 2006. A workshop to develop a submission for Te Taumata Runanga to the Council's draft Long Term Council Community Plan is proposed to be held during April or early May 2006. The outcomes from this workshop will be drafted into the Committee's formal submission.

RECOMMENDATIONS

1. That the Update on the Draft Long Term Council Community Plan 2006-2016 report be received.
2. That Te Taumata Runanga hold a workshop during April or early May 2006 to develop its submission on the draft Long Term Council Community Plan 2006-2016.
3. That the outcomes from Te Taumata Runanga's workshop during April or early May 2006 form the basis of the Committee's submission on the draft Long Term Council Community Plan 2006-2016.
4. That Te Taumata Runanga delegate authority to the Chairperson or nominee to signoff on the Committee's submission, to be forwarded to the Council for consideration on the draft Long Term Council Community Plan 2006-2016.

5. Te Taumata Runanga undertakes to encourage Maori individuals and organisations to make submissions on the draft Long Term Council Community Plan 2006-2016.

Report prepared by: Georgina Parata Senior Policy, Maori Issues.



9 PERFORMANCE MEASUREMENT FOR THE COUNCIL'S 2005/2006 ANNUAL REPORT

PURPOSE OF THE REPORT

The purpose of this report is to inform Te Taumata Runanga on the Council's performance measurement process related to Maori for the Annual Report 2005/2006, and seeks the Committee's guidance on its level of participation.

BACKGROUND

As part of the Council's Annual Plan process for 2005/2006 the Council identified indicators for what it expected to achieve over this period. These were published in the 2005/2006 Annual Plan. By the end of the financial year these will have been measured using various sources, including surveys from a range of key stakeholders. The surveys provide valuable information to the Council on the level of satisfaction with the Council's performance.

The Council has devised performance measures that obtain the views of Maori who have had significant contact with Council over the past 12 months about matters that affect Maori. The measures relate to (i) the strength of partnerships between the Council and Maori, and (ii) the satisfaction levels with the ability to influence Council decisions in matters that affect Maori.

The Council is currently undertaking its annual surveys and is keen to produce its results in time for the Council's 2005/2006 Annual Report, which will be published in October 2006.

STRATEGIC CONTEXT

The Active Democracy platform is one of the Council's nine strategic platforms identified in its Long Term Council Community Plan and Annual Plan 2005/2006. This platform supports the involvement of citizens in the Council's decision-making through developing partnerships, improving information flows and supporting communities' own way of interacting with the Council.

ISSUES

The Council's Community Interaction Policy provides a guide on best practices for consulting key stakeholders, including iwi and the Maori community. In previous years Te Taumata Runanga and both iwi groups Ngati Whatua and Te Kawerau A Maki have been directly involved in the consultation process.

It is expected that the survey will be conducted amongst members of the Committee and also those Maori organisations who have direct involvement with the Council through Te Taumata Runanga, Ngati Whatua and Te Kawerau A Maki. Further guidance is also sought from Te Taumata Runanga on other key Maori people or organisations that should be involved.

NEXT STEPS

A1-A2

The survey process will involve the identification of other key people from the Maori community, then the distribution of a letter of introduction and an invitation to participate in the survey with the survey questions attached. Staff are keen to talk directly with the participants and will follow-up with a telephone call or where appropriate kanoahi to kanoahi, "face to face". The proposed questionnaire is attached at pages A1 to A2.

The satisfaction performance levels obtained in the survey will be reported in the Council's 2005/2006 Annual Report. Survey results will also be examined by the Council and management to consider the findings.

RESOURCES

This project has been budgeted for and can be actioned from current budget and staff resources.

CONCLUSION

The Council establishes at the beginning of a financial year indicators of what the Council expects to achieve over the next 12 months. At the end of the year the Council then reports on its performance in the Council's 2005/2006 Annual Report.

This report informs Te Taumata Runanga on the Council's performance measurement process involving a survey of Maori who have had significant contact with Council over the year, and which are used to measure of the Council's performance in relation to Maori over the last 12 months. It also invites Te Taumata Runanga and other key Maori stake holders to participate.

RECOMMENDATION

That the Performance Measurement for the Council's 2005/2006 Annual Report be received.

Report prepared by: Tony Stones-Havas, Project manager, Marketing Research, Strategy and Development.



10 DRAFT EVENTS STRATEGY

PURPOSE OF THE REPORT

The purpose of this report is to inform Te Taumata Runanga on the development of the draft Events Strategy for Waitakere City and for Te Taumata Runanga to have early input into the development of the draft Events Strategy.

BACKGROUND

This project arises from the Economic Development Strategy adopted in 2004 which recognises that events in the City can and do play a valuable role in creating the atmosphere, colour and vitality that is part of the social fabric of Waitakere and also contribute to economic development.

Waitakere City plays host to many different kinds of events ranging from regular formal gatherings such as the Council meetings, Citizenship Ceremonies, and Sister City visits through to high profile "signature" events such as Trash to Fashion, the Going West Literary Festival, and a broad range of artistic, sporting and cultural events in between. Included in this programme of events are unique events of both cultural, political and natural resource significance such as the opening of public venues and the closing of areas such as when the rahui was put in place at Karekare in the 1990's.

There are also one-off opportunities to stage, sponsor or participate in major events driven from outside Waitakere's boundaries. For example, film launches, Americas Cup events, and the Chelsea Flower Show, which this Committee received a presentation on in December 2005. On the horizon are major national events that Waitakere will engage with such as the Rugby World Cup in 2011. These require significant forethought and preparation to ensure the City maximises the benefits that could be available to promote and improve the City.

STRATEGIC CONTEXT

The primary strategic context for this work is the Strong Innovative Economy platform that expresses the Council's desire for a vital and sustainable economy providing quality jobs for local people. The considerable potential for events to contribute to this platform is recognised with reference to the action of "city promotion – high profile events, arts programmes". It is important to note that because of the diversity of events they have the potential to deliver outcomes supporting several of the Council's other strategic platforms such as Urban and Rural Villages and the Strong Communities.

The Strong Innovative Economy platform is also home to the Economic Development Strategy and the Investment Marketing Strategy, both of which have the purpose of furthering the development of all the different threads of activity that contribute to the City's economy and making sure they are integrated.

Waitakere City is renowned for its expertise and huge talent pool of Maori performing arts through the participation of many reputable groups such as Te Roopu Manutaki, Waka Huia and Te Rautahi and other secondary, intermediate and primary schools. As such as part of the Council's Long Term Community Plan process Te Taumata Runanga continues to take a leadership role in advocating its support to the Maori community outcomes ensuring that Maori cultural events and economic initiatives are recognised as contributors of Te Mana Whahaere (Autonomy), Toiora (Healthy lifestyles) Whaiora (Participation in society), and Mauri Ora (Access to Maori resources). These community outcomes are also aligned primarily with the Council's strategic platforms; Strong Innovative Economy and Strong Communities.

In particular the Economic Development Strategy provides the most explicit strategic context for the development of an Events Strategy.

The Economic Development Strategy

This strategy was adopted by the Council on 29 June 2004: Resolution 1136/2004. It identifies a broad strategy for economic development and a number of actions to further the economic development of the City. Events are identified as potentially important vehicles to promote Waitakere as a great place to live, work and do businesses. Many events represent significant investment of public money and many hours of staff and volunteer time. Council recognises the importance of leveraging this investment in the interest of the sustainable development of the City.

In particular Objective 2 of the Economic Development Strategy is that:

Waitakere has a strong sense of identity, and is recognised as a great place to live, work and do business.

If Waitakere is to be seen as a credible business address it must also develop a strong sense of identity and a positive image for the City. This objective is about carving out and communicating Waitakere's niche in the Auckland Region.

Key Actions

1. Develop a clear identity for Waitakere that reflects the values, aspirations, strengths and diversity of Waitakere and its people;
2. Develop an Events Strategy;
3. Develop a marketing strategy;
4. Facilitate quality schools initiative.

More specifically, in the Economic Development Strategy, the Council has committed to:

Develop an Events Strategy to ensure that the City has a package of events that reflect the City's strengths, cultural diversity and its Eco City vision.

Note that until the City develops more visitor infrastructure, that events are not expected to make a significant direct economic contribution to the City, but should make the City a more interesting place to live and work. This work should take into account the Auckland Regional Economic Development Strategy work on a regional action plan to attract international events. (Note that this action will also contribute to Objective One).

Citywide Investment Marketing Strategy

As a part of implementing the Economic Development Strategy, Council is currently working on a Citywide Investment Marketing Strategy (commissioned in December 2005 for completion in this 2005/2006 financial year), and it is imperative that this co-evolve with the draft Events Strategy. The latter is an obvious companion to the former and has to be developed in close co-operation with it.

Wise Use of Resources

Council is committed to ensuring that investment in events is optimally leveraged for economic development for all people in the City. This means that events, both regular and one-off special events, take every opportunity consistent with the particular nature of the event, to improve and promote the City as a business friendly place, and as a great place to do business.

ISSUES

The draft Events Strategy for Waitakere City is intended to ensure that:

1. Council uses all available opportunities to leverage the investment and effort put into events for the benefit of the Waitakere community in general and the City's economic development in particular.
2. Council develop a mix of events (type, scale, sector, timing etc) consistent with the City's strategic direction and designed to optimise benefits to the City.

At present Council supports a diverse mix of events, ranging from ethnic festivals to toddler's day out, major sport tournaments, cultural events etc. and there is a need to articulate a clear "thread" to run through Council's event portfolio, a framework to help the Council make decisions around what should be supported. This would give the Council increased confidence that the event calendar is aligned with the City's strategic direction and that opportunities to leverage economic development are being picked up by events large and small.

Coordination of this work with Citywide Investment Marketing Strategy work is a critical issue. The Project Managers for both these pieces of work have been tasked to ensure this happens.

Future implications for the resourcing of events will be assessed as the project proceeds.

THE PROPOSED APPROACH

It is intended to manage the development of the draft Events Strategy in three stages:

Stage I – Description and Analysis of the Existing Situation

1. Determine definitions, refine scope and conceptual framework.
2. Decide a contacts list – internal & external stakeholders and political representatives.
3. Review and articulate the rationale for the Council involvement with different categories of events.
4. Suggest other events or types of events that the City could focus on that may have high economic development leverage and strategic potential.
5. Review present procedures and branding policies in relation to events and event marketing.
6. Identify best practise event strategising in other local government contexts – including governance and management issues.
7. Coordinate timing with Citywide Investment Marketing Project.

Stage II – Writing

1. Undertake interviews, meetings and workshop events identified in Stage I.
2. Draft the strategy to include:
 - a) A background statement on rationale for Waitakere City Council involvement with various levels of events.
 - b) Identify opportunities for leverage between and amongst events.
 - c) Identify any existing branding and marketing issues.
 - d) Provide guidelines for coordination of branding and marketing amongst events.
 - e) Look forward for opportunities on the horizon (next 5 to 10 years) for possible future major events that the Council should be preparing itself to benefit from.
 - f) Make recommendations for implementation in all areas where change has been identified as desirable to achieve a higher level of leverage.
3. Comment on significant resourcing issues identified in the review of the event portfolio mix and implications of the strategy itself.

Stage III – Presentation

It is expected that the draft Events Strategy is to be presented to the City Development Committee on 1 June 2006.

Selection of Contractor

The Acumen group have been chosen by competitive tender process to undertake this work for the Council.

PARTICIPATION OF TE TAUMATA RUNANGA

Te Taumata Runanga have been strong advocates to the Council in supporting key Maori events held at local, regional and national levels. These achievements have profiled the City in a way that raises expectations of host and marketing roles. The development of a draft Events Strategy opens an opportunity for Te Taumata Runanga to comment on events of significance to the Maori community, including iwi or hapu celebrations, and to ensure that processes which are developed maximise opportunities for Maori. Should Te Taumata Runanga wish to participate, it is suggested that the Committee hold a workshop on the draft Events Strategy at its Committee meeting on 15 May 2006. Alternatively on a separate date during May 2006. The outcomes from this workshop will then be forwarded to the City Development Committee on 1 June 2006 for further consideration.

INDICATIVE TIMEFRAME

The indicative timeframe for this programme of work is that a draft Events Strategy will be presented to the Arts, Events and Culture Special Committee on 10 May 2006, Te Taumata Runanga at its workshop in May 2006, then following amendments, to the City Development Committee on 1 June 2006.

RESOURCES

This work is budgeted in the current financial year: \$40,000 was approved through the 2005/2006 Annual Plan for the development of a draft Events Strategy.

CONCLUSION

A draft Events Strategy will be prepared for Waitakere City that will ensure that the Council uses all available opportunities to leverage the financial investment and staff and volunteer effort that is put into events for the benefit of the Waitakere community in general and the City's economic development in particular, including Maori Economic development opportunities.

This report also seeks an indication of Te Taumata Runanga's desired level of participation.

RECOMMENDATION

That the Draft Events Strategy report be received.

Report prepared by: Max Harré, Strategic Policy Programme Manager.



11 HURUHURU CREEK SWIMMING HOLE PUBLIC SAFETY WORKS UPDATE

PURPOSE OF THE REPORT

The purpose of this report is to provide an update on the process for consents with regard to the work programme to address public safety risks at the Huruhuru Creek swimming hole, as requested by Te Taumata Runanga.

BACKGROUND

Fatalities have occurred in the Huruhuru Creek swimming hole over a number of years. Council has approved filling of the swimming hole in order to avert future fatalities.

After consideration of a number of options, from 2001 to 2003, Council decided that the best option was to fill in the swimming hole and funding was approved by Council in the 2004/2005 Annual Plan for planning and consents, and in the 2005/2006 Annual Plan for construction.

STRATEGIC CONTEXT

The Long Term Council Community Plan includes a Safe City as a strategic priority, so that the safety of the community is integral to all of the Council's activities and planning and that the Council advocates for and supports safety initiatives.

ISSUES

A summary of the timeline for this project is as follows:

- Funding was approved by Council for inclusion in the 2003/2004 Annual Plan. The issue was debated by Council as part of that Annual Plan process and there would have been representatives from Te Taumata Runanga at those meetings.
- A Resource Consent application was submitted to the Auckland Regional Council on 3 November 2003. It is totally up to the Auckland Regional Council to determine if the consents should be notified and subject to public consultation. After reviewing the information submitted by Council, the Auckland Regional Council decided that there was no need for public notification or consultation.
- A Resource Consent was granted by the Auckland Regional Council on 28 January 2005.
- A report was submitted to the Massey Community Board on 7 September 2005 to advise of the work programme and scope of the work. The Massey Community Board resolved as follows:

"That the Huruhuru Creek Swimming Hole Public Safety Works report be received."

1658/2005

- Tenders were advertised on 22 November 2005. Tenders were approved by the Tenders Subcommittee on 21 December 2005. Work started on 7 February 2006 and was completed in late March 2006. Further work is required to complete landscaping.

SCOPE OF WORKS

The work involved with the infilling of the swimming hole can be summarised as follows:

- Construct a temporary access path over the Woodside Reserve.
- Construct "in stream" coffer dams both up stream and down stream of the hole.
- Construct a temporary diversion drain to divert the streamwater flow around the hole itself.
- De-sludge the hole to remove all silt and organic material.
- Pump low strength bulk fill concrete into the hole to replace the volume of water.
- Excavate into the surrounding sandstone cliff faces and epoxy in reinforcing started bars.
- Place a structural layer of concrete on top of the bulk fill concrete.
- Shape, texture and colour a finishing layer of gunited concrete to form a series of rapids that are clearly visible from the surrounding stream banks.
- Post signs informing the public of the changes that have been made to the stream.

RESOURCES

Funding has been provided in the 2005/2006 Annual Plan.

The actions taken by some members of the community caused some disruption to the safety works and consequently Council hired security guards to protect the public and contractors.

CONCLUSION

Council has followed the processes required under the Resource Management Act 1991, as determined by the Auckland Regional Council, which did not require public notification or consultation.

RECOMMENDATION

That the Huruuru Creek Swimming Hole Public Safety Works Update report be received.

Report prepared by: Tony Miguel, Group Manager, Asset Management.



12 NEXT MEETING

The next meeting of Te Taumata Runanga will be held in the Civic Centre, on Monday, 15 May 2006, commencing at 5.00 pm.

A representative is invited to present Te Taumata Runanga report at the next meeting of Council to be held in the Civic Centre, on Wednesday, 19 April 2006, commencing at 5.30 pm.

