



Waitakere City Council  
*Te Taiao o Waitakere*

## NOTICE OF MEETING

# TE TAUMATA RUNANGA

I hereby give notice that an Ordinary Meeting of Te Taumata Runanga will be held on:-

**DATE:**            **Monday,            13 September 2004**            **TIME:**            **5.00 pm**

**VENUE:**        **Civic Centre, 6 Waipareira Avenue, Lincoln, Waitakere City**

to consider the business as set out herein and to take any necessary action connected therewith.

8 September 2004

Ngareta Delamere  
**COMMITTEE SECRETARY**

Telephone (09) 836 8000 extn 8552

### MEMBERSHIP:

#### Representative

TW Taua, MNZM (Chairperson)  
E Taumaunu (Deputy Chairperson)  
F Delamere  
Rev J Cooper  
M Te Huia  
W Hetaraka  
P Northcroft  
G Te Huia  
K Wikiriwhi  
D Hansen  
Cr JP Lawley  
Cr DA Yates, JP

#### Alternative Representative

W Knox  
J Mariu  
J Turner  
TM Andrews  
M Wellington  
A Lauese  
T Toki  
K Parata  
W Richards  
R Waititi  
Te Kawerau A Maki  
Te Roopu Wahine Maori Toko I Te Ora  
Hoani Waititi Marae  
Kakariki Marae  
Te Atatu  
Te Piringa Tahī O Te Maungarongo Marae  
Te Roopu Kaumatua O Waipareira  
Te Roopu Puawai O Waitakere  
Te Runanga O Ngati Whatua  
Te Whanau O Waipareira Trust  
Council  
Council

Mayor Bob Harvey, QSO, JP (ex officio)  
Deputy Mayor Carolynne Stone (ex officio)

(Quorum 6 members)

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(The reports and recommendations contained in all agendas are reports and recommendations only and are not to be construed, in any way, as Council policy until adopted.)

**AGENDA FOR AN ORDINARY MEETING OF TE TAUMATA RUNANGA TO BE HELD IN  
THE CIVIC CENTRE, 6 WAIPAREIRA AVENUE, LINCOLN, WAITAKERE CITY,  
ON MONDAY, 13 SEPTEMBER 2004, COMMENCING AT 5.00 PM.**

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**OPENING KARAKIA**

**MIHIMIHI**

E nga waka, e nga mana e nga karangatangamaha, tena koutou, tena koutou, tena koutou. E nga mate i tautini, he mihi aroha tenei ki a koutou, haere, haere, haere. E te hunga ora, rau rangatira ma tenei te kakano ka rua nei a morimoritia kia puawai ai. Hei aha? Hei maunga ringa ma nga whakaturupuranga, kia kaha, kia manawanui, kia u. Kia mau hoki ki te whakapono, te tumanako me te aroha.

**1 APOLOGIES**



**2 CONFIRMATION OF MINUTES**

Ordinary - Monday, 16 August 2004

**RECOMMENDATION**

That the minutes of the Ordinary Meeting of Te Taumata Runanga held on Monday, 16 August 2004, as circulated, be taken as read and now be confirmed.



**3 PUBLIC FORUM**

For guidance of Te Taumata Runanga Members, the Council's Standing Orders have the following provisions in regard to Public Forum.

- (i) Members of the public wishing to address the Committee in Public Forum shall furnish their names to the Chairperson at the beginning of the meeting; and
- (ii) The Chairperson shall determine the order of speakers, and allow five minutes for speaking time.
- (iii) Questions by Members are to be confined to obtaining information or clarification on matters raised by the speaker.

Section 46(7) and (7A) of the Local Government Official Information and Meetings Act 1987 provides that no resolution, decision, or recommendation may be made in respect of any specific item of business not on the agenda except to refer the items to a subsequent meeting for further discussion. Therefore, no decision may be made on matters raised in Public Forum. However, written reports on matters raised may be requested from the Chief Executive.



**4 COMMITTEE MEMBERS' REPORTS**

Provision has been made on this agenda for Committee Members should they so wish to submit a report on their activities during the month in regard to matters within the scope and delegations of the Committee. However, to comply with the provisions of the Local Government Official Information and Meetings Act 1987, no decision may be made on matters raised in Committee Members' reports.




**5 CHIEF EXECUTIVE'S REPORT**

Provision has been made for the Chief Executive, or his nominated representative, to report on the progress of other matters considered to be of significance to Te Taumata Runanga, including organisation and representation issues.



**6 COMMITTEE SECRETARY'S REPORT**

REPORTS PENDING			
Subject	Date Requested	Report Due	Reporting Officer
Review of Te Taumata Runanga Maori Community Awards	14 June 2004 Resolution No: 993/2004	December 2004	Des Heke  836 8000 Ext 8894

**RECOMMENDATION**

That the Secretary's Report be received.

Report prepared by: Ngareta Delamere, Committee Secretary.



## 7 UPDATE ON NAMING OF ROADS AND THE IMPACTS FOR MAORI

### PURPOSE OF THE REPORT

The purpose of this report is to update the Te Taumata Runanga on the protocols and guidelines on the naming of roads, the renaming of roads and impacts of the use of Maori names, including an appropriate process within Waitakere City Council.

### BACKGROUND

At Te Taumata Runanga's meeting held on 19 July 2004, the Committee resolved:

*"That Te Taumata Runanga approves option 2 - Support Iwi, "Te Taumata Runanga supports the development of iwi guidelines and protocols for naming and renaming of roads within Waitakere City."*

1310/2004

This report informs the Committee on the progress to date.

### ISSUES

As part of the initial steps to develop the protocols and guidelines on the naming of roads, the renaming of roads and impacts of the use of Maori names, including an appropriate process a direct discussion with representatives from both iwi Ngati Whatua and Te Kawerau A Maki had been undertaken during August 2004 to scope any potential issues and preferred approach.

Council Staff contributing to this project to provide advice, guidance and any possible options for the iwi groups to consider are from the Resource consents, Subdivisions, and Strategic group teams.

Both iwi groups have already considered a proposal for new street names on subdivisions involving a pool of suggested Maori names be developed which provides for the pre approval of Maori street names and that the prospective sub dividers be invited/encouraged to choose from this list when deciding on a name for new street. This practice is the most practicable and is intended to meet the NZ Post approval process and the 10 working day timeframe associated with the section 223 approval of the Land Transfer Plans when submitted to the Council for consideration. Both iwi acknowledge the efficiency of this process but have raised concerns in relation to the internal management of the pool of suggested Maori names. It was also expressed by the iwi groups that this process would not have the desired effect to encourage developers to use Maori names. Therefore, both iwi Ngati Whatua and Te Kawerau A Maki have suggested that further work is required to explore the process and other potential models in more detail and the implications of these for the Council and its community.

### RESOURCES

Staff time is available.

### CONCLUSION

This report provides an update to the Committee on the work undertaken to date on the protocols and guidelines on the naming of roads, the renaming of roads and impacts of the use of Maori names, including developing an appropriate process within Waitakere City Council. It also proposes that further investigation is undertaken to ensure that both the Council and iwi groups Ngati Whatua and Te Kawerau A Maki develop a process that will meet the Council's obligations and responsibilities, iwi interests and encourage developers to use Maori street names appropriately.

## **RECOMMENDATION**

That the Update on Naming of Roads and the Impacts for Maori report be received.

Report prepared by: Georgina Parata, Senior Policy Analyst.



## **8 DELEGATIONS TO COMMITTEES AND COMMUNITY BOARDS REGISTER**

### **PURPOSE OF THE REPORT**

The purpose of this report is present the outcomes of the workshop held on 16 August 2004 for Te Taumata Runanga to consider and provide further direction. The workshop was held to consider the current fields of activity and the delegated powers of Te Taumata Runanga.

### **BACKGROUND**

As part of the Committee's operating guidelines within the Council's Delegation to Committee and Community Board register, Te Taumata Runanga will be formed on a three yearly basis in line with the Local Government Election cycle with a review to be undertaken by the outgoing Taumata Runanga, and provided to the Council. At Te Taumata Runanga meeting held on 19 July 2004, the Committee resolved:

*“That Te Taumata Runanga approves a workshop be held on 16 August 2004 after Te Taumata Runanga meeting on the fields of activity and delegation of powers of Te Taumata Runanga to be held by August 2004.”*

1308/2004

The workshop was held on the 16 August 2004 and attended by Members of the Committee, including the alternate representatives.

This work is being undertaken as part of the Treaty of Waitangi Framework programme as well as providing the Council and Te Taumata Runanga the opportunity to assess current participation and decision-making processes for Maori under the Local Government Act 2002.

### **ISSUES**

To progress the discussion at the workshop on the current fields of activity and the delegated powers of Te Taumata Runanga the following questions had been posed for Committee Members to respond to:

- What has worked for the Committee?
- What has not worked so well? What are these?
- What would the Committee change?
- What does the Committee think is important for the Committee to develop?
- Are there any other ways that the Council staff or the Council could engage with the Committee?

The following issues had been identified at the workshop and presented to the Committee for consideration and further direction:

- The Council's relationship with the Maori community.
- Te Taumata Runanga's capacity, delegated powers and representation on other Standing Committee's.
- Relationship between the Council and Te Taumata Runanga.
- Rangatira to Rangatira.
- Chairperson and Deputy Chairperson.
- Deputy Chairperson or Chairperson's nominee.
- Representation on Te Taumata Runanga.
- Te Taumata Runanga and its recommendations.
- Te Taumata Runanga and Council Staff support.
- Te Taumata Runanga Induction.

### **The Council's Relationship with the Maori Community**

The Council acknowledges the unique Treaty based partnership relationship approach it has with its Maori Community of the City and the Council is always keen to explore ways to improve this. Both the Council and Te Taumata Runanga have worked alongside each other over the last twelve years on key City policy developments, and on a range of other complex issues that have overall had positive impacts on the working relationship between the Maori community, including its Maori leadership and the wider community.

Members of the Committee at the workshop suggested that the future relations between the Council and the Maori community should build on these experiences to maintain the good will and respect that has developed over the twelve years. Therefore, there is strong support to maintain the role of Te Taumata Runanga as a key Standing Committee of the Council.

### **Te Taumata Runanga's Capacity**

The Committee Members also supported other alternatives to increase Maori participation across the Council's other decision-making processes. These alternatives were not seen as conflicting or duplicating Te Taumata Runanga's role rather they enhanced its role, and provided other models to explore how to further increase Maori participation.

The Committee Members believed there is further opportunity for Te Taumata Runanga to contribute to the Council's decision-making process within its Committee structure:

- **Delegated Powers**

It was felt by Committee Members that the functions of Te Taumata Runanga could be extended beyond the role of its current "advisory" role to the Council. This could be modelled on the Committee undertaking more responsibilities within the delegation of committees register of delegated powers similar to the way other Council's other Standing Committee's are considered. How or what this may look like should be considered more fully by the Council and Te Taumata Runanga.

- **Representation on Other Standing Committees**

The Committee Members could not rule out other possible options to enable greater opportunities for Maori across the Council's other decision-making processes. There is strong support for Maori representation on the Council's other Standing Committee's and other Council decision-making processes, including the Annual Plan.

As an example of current practices in decision-making, during the Annual Plan process a Te Taumata Runanga representative is able to contribute to the hearings process but is limited in the final deliberation. It was suggested at the workshop that the future role of Te Taumata Runanga representation at this level be investigated with a view to increasing participation within the deliberations phase.

A further opportunity of improving Maori involvement in decision-making is the City Development Committee which is charged to develop policies and strategies for the Council on behalf of the community for the social, economic, and cultural and recreational wellbeing of the City. From time to time Te Taumata Runanga receives key City policies and strategies at its monthly meetings for further consideration or advice on consultation with the Maori community. It is perceived by Committee Members that when policies or projects require initial support these are then presented to Te Taumata Runanga, and during the development of the policies or projects when issues arise reports are then presented again to the Committee for further assistance to resolve the issues. This practice limits the ability of Te Taumata Runanga to make informed decisions. There is no other formal or public mechanism that ensures the extent of these issues are fully explored or worked through consistently with Te Taumata Runanga.

The Committee Members also believed reports from Te Taumata Runanga to the Council or the City Development Committee should be presented early and Council staff must provide comment on the impacts of Te Taumata Runanga's Long Term Strategy and Action Plan.

A place for Maori representation on the Council's other Standing Committee's would provide an opportunity for direct advice and guidance to the Council and Council staff on Te Taumata Runanga's processes and potential reaction. Should a further report be presented to Te Taumata Runanga the Maori representative will be in a position to advocate the issue or contribute to the discussion of the report in a meaningful way. This practice is similar to the current practice of Te Taumata Runanga representation and protocols on other organisations and their representatives reporting back to Te Taumata Runanga.

### **Relationship Between the Council and Te Taumata Runanga**

There was genuine support expressed by Committee Members for Te Taumata Runanga to be more visible working and supporting the Council, particularly at a range of City events such as openings of new buildings, conferences, blessings and other Council supported community processes.

This is also a response by Committee Members to ensure that the Council feels supported by its Treaty based partners, and that the wider community can also see that the Council and the Maori community are working towards a clear goal for 2020, "*Strong Maori leaders are working side by side with Council and achieving positive outcomes for Maori.*" It is suggested that the Council may wish to provide details of these events or meetings to Members of Te Taumata Runanga to enable them to respond in a timely manner.

The Committee Members also suggested other ways to make visible and demonstrate the Treaty based partnership between the Council and Te Taumata Runanga:

- Councillor and Community Board Members be invited to attend national Maori events with Members of Te Taumata Runanga;
- Joint workshops be developed for 2004/2007 between Members of the Council, Community Boards and Taumata Runanga;
- Role of Te Taumata Runanga at citizenship be clearly defined;
- Ministerial visits or other overseas events that Te Taumata Runanga be invited to attend these in support of the Council.

### **Rangatira to Rangatira**

A forum to strengthen leadership between the Council and Te Taumata Runanga is supported by Committee Members. This provides an opportunity for the Mayor, Deputy Mayor, Chairperson and Deputy Chairperson of Te Taumata Runanga to have open and frank discussions with each other on a range of interests. It was also suggested by Committee Members that Councillors appointed to Te Taumata Runanga be included in these forums.

### **Chairperson and Deputy Chairperson**

It was agreed by Committee Members that the position of the Chairperson is critical in terms of the Committee's mana (integrity) and credibility, and gives rise to public confidence in the local government process. The Committee Members supported the principle of honorarium for the Chairpersons position and noted since 2001 the role poses increasing expectations on the position and the person to perform, and raises the potential issue of performance review process. Consideration of any design on a performance review process for this position should be made in consultation with Te Taumata Runanga.

### **Deputy Chairperson or Chairperson's nominee**

The Committee Members noted that the position of Deputy Chairperson or Chairperson's nominee also has potential for persons in these positions to be overtaxed and under resourced if not managed carefully. Since 2001, in the absence of the Chairperson and the Deputy Chairperson, the Chairperson's nominee has been called on to attend a number of key events and roles. The Committee Members suggested the Council explore and report back to Te Taumata Runanga on the remunerations for the Deputy Chairperson and the Chairperson's nominee position and the potential impacts.

### **Representation on Te Taumata Runanga**

The issue of representation on Te Taumata Runanga was raised in a way that acknowledged the twelve year history of the Committee's development and its future role to respond effectively to the range of interests within the Maori community of the City, and to provide an opportunity for these interests to be reflected within the local government context. The Committee Members expressed an interest for the Council to explore an inclusive model of representation that recognises the range of other Maori community groups that have emerged over the years or existing groups that have strengthened their capacity. It was believed that this issue would be best dealt with at a number of levels; key Maori leadership, directly with iwi and the wider Maori community, including those groups now seeking a "voice and role" on Te Taumata Runanga.

This issue would require further consultation and should be considered as part of the Council's and Te Taumata Runanga's work programme for 2005/2006 where a range of options to maintain and improve opportunities for Maori to contribute to Local Government decision-making processes could be considered.

## Te Taumata Runanga and its Recommendations

The Committee Members believed the process for Te Taumata Runanga reports and decisions to be forwarded onto the Council are not fully utilised or given due consideration. There are a number of Te Taumata Runanga full reports and recommendations that are forwarded onto the Councils Standing Committee, City Development Committee for its consideration. This is perceived to be the only formal process for Te Taumata Runanga recommendation to be fully debated or clarified. Alternatively, Committee Members have observed that the reports submitted by Te Taumata Runanga to the Council are in a recommendation form only and it was felt that the Council may not appreciate the issues Te Taumata Runanga had considered or that the Council may be limited in its ability to clarify or seek additional information. The Committee Members believed that the Council should be given the full reports to enable them to make informed decisions.

## Te Taumata Runanga and Council Staff Support

The Committee Members expressed their appreciation at the workshop to all the Council staff that have either presented a report directly to Te Taumata Runanga or worked alongside the Committee Members in a Council supported process such as the Wellbeing Summit. The Committee had expressed its appreciation for the high level of professionalism, balanced and full reports, including those additional reports requested by Te Taumata Runanga, the response time to general and specific enquires is prompt and realistic, and more importantly the support shown by Council staff to the cultural values and practices at Te Taumata Runanga meetings, in terms of karakia (prayer), mihi (introduction) and at times hīmene (hymns).

## Te Taumata Runanga Induction

Te Taumata Runanga's membership may change either at the beginning of the three yearly basis in line with the local government election cycle or replacements of Committee Members may occur during the three year term. In both events the Committee Members believed that it was essential that every member experienced or new should undertake an induction process into the Committee's role and function including standing orders, the culture of the organisation such as the Committee's administration processes, and the Council's Strategic direction. It was also expressed that the induction process was for some Members about whakawhanaungatanga (relationships) and "getting the protocol right" between Committee Members, the Council, Community Board Members, the organisations and with Council Staff. The induction process would also provide an opportunity to learn or reaffirm knowledge of the City's interests and aspirations, and ways in which opportunities for the Maori community could be progressed.

Summary on the key actions to be progressed:

PRIORITY AREAS OF WORK	ACTION	TIME LINE
Delegated Powers of Te Taumata Runanga	Further report on extending delegated powers of Te Taumata Runanga.	Current Annual Plan work programme 2004/2005
Maori Representation on Other Standing Committee's	Further report on Maori representation on other Standing Committee's of the Council.	Current Annual Plan work programme 2004/2005
Joint Workshops	Te Taumata Runanga is invited to attend the Council and Community Board future workshops.	Current Annual Plan work programme 2004/2005

PRIORITY AREAS OF WORK	ACTION	TIME LINE
Rangatira to Rangatira Forum	The forums would include the Mayor, Deputy Mayor, Councillors appointed to Te Taumata Runanga, the Chairperson and Deputy Chairperson of Te Taumata Runanga. To be developed and be effective following October 2004 elections.	Current Annual Plan work programme 2004/2005
Honorarium	The Chairpersons honorarium is subject to a performance review process.	Current Annual Plan work programme 2004/2005
Remunerations	Further report on the remunerations and potential impacts for the Deputy Chairperson and the Chairperson's nominee.	Current Annual Plan work programme 2004/2005

## RESOURCES

Resources for this work programme are included in the Council's Treaty of Waitangi framework budget for 2004/2005, and Te Taumata Runanga support through Corporate Services.

## CONCLUSION

The workshop held on 16 August 2004 provided an opportunity for the outgoing Te Taumata Runanga to review the Committee in a way that will assist the Council to meet its obligations and responsibilities in terms of the Local Government Act 2002, and its commitment to respond to its local community needs and interests as outlined in the Council's Long Term Council Community Plan. The report highlights several key areas in which are focused on enhancing structural relationships between the Council and Te Taumata Runanga and other ways to increase Maori participation within local government decision-making.

## RECOMMENDATIONS

1. That the Delegations to Committees and Community Boards Register report be received.
2. That Te Taumata Runanga recommends to the Council its support for the role of Te Taumata Runanga as a Standing Committee of the Council.
3. That Te Taumata Runanga recommends to the Council that a joint workshop on the future role and support of Te Taumata Runanga and other Maori representation options be held following the October 2004 elections.
4. That Te Taumata Runanga recommends to the Council a full investigation be undertaken on representation issues as outlined in the report.
5. That Te Taumata Runanga recommends to the Council an induction process be accorded to Te Taumata Runanga with full resource support following the October 2004 elections and where appropriate within the Committee's three year term.

Report prepared by: Georgina Parata, Senior Policy Analyst.



## 9 NEW ZEALAND URBAN DESIGN PROTOCOL

### PURPOSE OF THE REPORT

The purpose of the report is to inform Te Taumata Runanga about the draft New Zealand Urban Design Protocol and to seek their comment on the draft.

### BACKGROUND

Urban design is concerned with the physical form and functions of a city - how the layout and design of buildings, spaces, places and networks work to maximise economic opportunity, social wellbeing, cultural diversity and environmental health.

The draft New Zealand Urban Design Protocol seeks to improve New Zealand's urban design practices by securing a voluntary commitment from the many stakeholders involved in designing, building, regulating and managing urban areas. The draft Protocol was released by the Ministry for the Environment in August. They are seeking submissions to the draft by 30 September, with the intention of launching the final document in February 2005, to coincide with the Year of the Built Environment. Local Authorities are being asked to become signatories to the protocol, indicating their commitment to quality urban design. Signatories are required to develop an action plan that will demonstrate their commitment.

At the City Development Committee, 2 September 2004 it was resolved:

- “1. That Council make a submission to the Ministry for the Environment by 30 September 2004, indicating:
  - a. congratulations to the Ministry on its recognition of the importance of urban issues to New Zealand's well-being, and its preparation of the draft Protocol;
  - b. willingness to sign up to New Zealand Urban Design Protocol statement;
  - c. a desire to see a strong dedicated Urban Affairs Unit within Central Government to support implementation of the Protocol; and
  - d. concern to ensure the approach advocated within the Protocol is reflected in relevant legislation, particularly in light of the current review of the Resource Management Act.
2. That Council develop a cross-council action plan within six months of signing the Protocol, and report on progress annually to the Ministry for the Environment.
3. That Council recommend to the Auckland Regional Growth Forum that the New Zealand Urban Design Protocol become a reference document for the Regional Policy Statement.”

1673/200

### STRATEGIC CONTEXT

Waitakere City Council has for some years been pursuing a work programme that is well aligned with the urban design vision and principles set out in the draft Protocol. Through its town centre revitalisation programme, its work on safety and access by design, and the District Plan, Council has worked to achieve a greater level of sustainability (the Eco-City concept) in its built urban form. The draft Protocol reflects many of the efforts already being undertaken within the City, and is an important strategic step in securing national-level and nationwide uptake of these ideas.

Development of the Protocol is a key action identified through the New Zealand Sustainable Development Programme of Action. It complements the regional efforts of the Auckland Sustainable Cities Programme, and particularly the Urban Form Design and Development work strand which is co-sponsored by Waitakere City Council and the Ministry for the Environment.

## ISSUES

### Approach to Urban Design in the Protocol

The draft Protocol takes a broad approach to the subject of urban design, recognising the different scales of cities, the range of stakeholders, and the complex interactions necessary to achieve quality urban environments. It calls for 'a significant step-up in the quality of urban design in New Zealand and a change in the way people think about our towns and cities'.

The draft Protocol outlines a vision, 'making our towns and cities more successful through quality urban design.' It suggests six attributes of successful towns and cities, and six key urban design qualities, listed below.

#### Attributes of Successful Towns and Cities

Successful towns and cities are:

- competitive, thriving, creative and innovative;
- liveable; and
- environmentally responsible.

Successful towns and cities have:

- opportunities for all;
- distinctive identity; and
- shared vision and good governance.

#### Key Urban Design Qualities - the six "C's"

1. Context  
eg. the social, cultural, economic and physical context of sites and their surroundings.
2. Character  
eg. strengthening local identity.
3. Choice  
eg. diversity, flexible and adaptable places.
4. Connections  
eg. choice of paths and destinations, opportunities for social interaction.
5. Custodianship  
eg. environmentally responsive and sustainable design solutions, safety.
6. Collaboration  
eg. a collaborative approach to design, coordinating individual activities and incremental developments to achieve a cohesive overall result.

## **Maori Values and Perspective in the Draft Protocol**

The draft Protocol talks of a 'unique kiwi culture' and the need to plan for diversity. It highlights the importance of custodianship (kaitiakitanga) of urban environments. However, it does not explicitly recognise the role of Maori, or Maori values and perspectives in urban design. It may be that Te Taumata Runanga wishes to see the Council's submission to the draft Protocol highlighting the need for a stronger Maori perspective in the final document.

First and foremost, Te Taumata Runanga may wish to recommend that Council's submission request that the Protocol make explicit recognition of Maori - as Treaty partners and as an essential element of the 'unique kiwi culture'.

Beyond this recognition, Te Taumata Runanga may wish to consider whether the Protocol ought to include discussion of Maori perspectives on urban design. For example, the Protocol could be amended to recognise the unique relationship of tangata whenua with the land. The discussion of 'Attributes of Successful Towns and Cities' and the 'six C's', introduced above, could be revised to recognise Maori perspectives and design needs.

Finally, the Protocol is written entirely in English. Te Taumata Runanga may wish to recommend that Council's submission request greater use of te reo Maori - also an official language - to better reflect the culture and knowledge of Aotearoa.

## **Becoming a Signatory to the Protocol**

A protocol is a formal undertaking between signatories, but has no force in law.

Signatories to the Protocol will commit to the following statement:

"We, the undersigned, are committed to creating quality urban design and we recognise our role and responsibility in achieving this. Within six months of signing we will develop a set of actions to implement our commitment, and we will monitor and report annually on these actions."

## **Preparation of an Action Plan**

Signatories to the Protocol will commit to preparing a series of actions that they will undertake to fulfil their commitment to quality urban design. The only mandatory commitment proposed in the draft Protocol is to 'appoint a Design Champion at a senior influential level to promote and champion high quality design and challenge existing approaches throughout the organisation'.

Any further commitments to action need to be developed by the signatories themselves. The draft Protocol outlines a range of possible actions for Local Government, including:

- Developing strategy and policy - eg. review urban design issues as part of the Long Term Council Community Plan process;
- Forward planning - eg. integrated urban planning;
- Being a good client - eg. achieve high-quality urban design in all relevant Council projects;
- Making decisions - eg. establish an in-house advisory group or design review panel;
- Exchanging information and research - eg., document any urban-related research;
- Integrating management - eg. build multi-disciplinary teams to manage the built environment;
- Building capacity - eg. provide training for staff and Councillors; and
- Monitoring and evaluation.

Waitakere City Council already regularly undertakes many of the actions proposed in the draft Protocol. Developing an action plan could usefully organise these efforts as well as identifying further mechanisms to improve urban design outcomes for the City.

It is recommended that Council ensure iwi consultation in preparation of their action plan. Te Taumata Runanga could consider how this may best be achieved.

### **Timing**

The draft Protocol was released in early August 2004. A public consultation phase is now open until 30 September 2004, and includes a series of consultation forums (the Auckland forum was held on 2 September). Potential signatories are being asked to sign up to the Protocol before its launch in February 2005 - scheduled to coincide with the National Year of the Built Environment.

Signatories will have six months from the date of their commitment to develop their action plans.

### **Significance and Effectiveness of the Protocol**

The protocol is a means of promoting discussion and achieving agreement at a national level about ways to improve the urban design of the nation's cities. It is anticipated that the protocol will lead to a series of actions by Government and other stakeholders that will lead to practical outcomes and positive change in the way the design of cities is approached.

If the quality of New Zealand's urban design is to improve, substantial effort will need to be made over and above the basic commitment indicated in the Protocol. The broad scope of the Protocol and the ability for signatories to define their own action plans is an important first step to securing a wide-ranging commitment from different sectors. Essentially, the Protocol opens the door to further discussion, exploration and actions.

It is considered that strong Central Government leadership and support for the Protocol will be critical to its effective implementation. The Ministry for the Environment has signalled a number of resources it will develop to support implementation of the Protocol, as part of its Urban Affairs portfolio work. These include:

- Declaring 2005 as the national Year of the Built Environment.
- Developing a national awards scheme for quality urban design.
- Investigating the desirability of legislative change to support quality urban design.
- Developing an Urban Design Toolkit.
- Profiling urban design case studies.
- Maintaining an inventory of urban design research.
- Preparing a 'value case' to demonstrate the quadruple bottom line benefits of quality urban design.

### **RESOURCES**

Becoming a signatory to the Protocol, and preparation and implementation of the action plan fits within existing work programmes and budgets.

### **CONCLUSION**

The New Zealand Urban Design Protocol aligns with Waitakere City Council's commitment to creating quality urban environments. However, the draft does not currently reflect an iwi perspective on urban design. There is a challenge for all involved in the Protocol to consider what this might look like in the text of the Protocol and in the subsequent action plans.

### **RECOMMENDATIONS**

1. That the New Zealand Urban Design Protocol report be received.
2. That Council's submission to the draft Protocol should highlight specific issues from the Maori perspective to be in the final document.
3. That Council ensure iwi consultation in preparation of their action plan.

Report prepared by: Warahi Paki, Manager: Maori Issues and Megan Howell, Project Manager: Urban Design.



### **10 URGENT BUSINESS**

Section 46A(7) of the Local Government Official Information and Meetings Act 1987 provides that where an item of business is not on the agenda, it may only be dealt with at the meeting if:

- (i) the Committee by resolution so decides; and
- (ii) the Chairperson has explained at the beginning of the meeting (when open to the public) that the item will be raised for discussion and decision, why the item is not on the agenda, and why it cannot be delayed until a subsequent meeting.

The Committee may make a decision on a matter determined to be urgent.

**NOTE:** Urgent business need not be dealt with now and may be delayed until later in the meeting.

