

**AGENDA FOR AN ORDINARY MEETING OF TE TAUMATA RUNANGA TO BE HELD IN
THE CIVIC CENTRE, 6 WAIPAREIRA AVENUE, LINCOLN, WAITAKERE CITY,
ON MONDAY, 17 MARCH 2003 COMMENCING AT 5.00 PM**

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OPENING KARAKIA

MIHIMIHI

E nga waka, e nga mana e nga karangatangamaha, tena koutou, tena koutou, tena koutou. E nga mate i tautini, he mihi aroha tenei ki a koutou, haere, haere, haere. E te hunga ora, rau rangatira ma tenei te kakano ka rua nei a morimoritia kia puawai ai. Hei aha? Hei maunga ringa ma nga whakatupuranga, kia kaha, kia manawanui, kia u. Kia mau hoki ki te whakapono, te tumanako me te aroha.

1 APOLOGIES



2 CONFIRMATION OF MINUTES

Ordinary - Monday, 17 February 2003

RECOMMENDATION

That the minutes of the Ordinary Meeting of Te Taumata Runanga held on Monday, 17 February 2003, as circulated, be taken as read and now be confirmed.



3 PRESENTATIONS

A WAITAKERE INDIAN ASSOCIATION

Praveen Chandra, representing the Waitakere Indian Association will make a presentation to Te Taumata Runanga to establish a working relationship between the Committee and the Waitakere Indian Association.

B AUCKLAND REGIONAL ECONOMIC DEVELOPMENT STRATEGY

Anita Stowers from the Auckland Regional Economic Development Strategy will be making a presentation to Te Taumata Runanga on Maori Economic Development within the Auckland Regional Economic Development Strategy.



4 **PUBLIC FORUM**

For guidance of Te Taumata Runanga Members, the Council's Standing Orders have the following provisions in regard to Public Forum.

- (i) Members of the public wishing to address the Committee in Public Forum shall furnish their names to the Chairperson at the beginning of the meeting; and
- (ii) the Chairperson shall determine the order of speakers, and allow five minutes for speaking time.
- (iii) Questions by members are to be confined to obtaining information or clarification on matters raised by the speaker.

Section 46(7) and (7A) of the Local Government Official Information and Meetings Act 1987 provides that no resolution, decision, or recommendation may be made in respect of any specific item of business not on the agenda except to refer the items to a subsequent meeting for further discussion. Therefore, no decision may be made on matters raised in Public Forum. However, written reports on matters raised may be requested from the Chief Executive.



5 **COMMITTEE MEMBERS' REPORTS**

Provision has been made on this agenda for Committee Members should they so wish to submit a report on their activities during the month in regard to matters within the scope and delegations of the Committee. However, to comply with the provisions of the Local Government Official Information and Meetings Act 1987, no decision may be made on matters raised in Committee Members' reports.



6 **CHIEF EXECUTIVE'S REPORT**

Provision has been made for the Chief Executive, or his nominated representative, to report on the progress of other matters considered to be of significance to Te Taumata Runanga, including organisation and representation issues.



7 RIPOTA O TE KAI TUHITUHI - COMMITTEE SECRETARY'S REPORT

Issue	Comments	Reporting Council Officer
Appointments from Te Taumata Runanga	<p>The matter of appointments to outside organisations is brought forward to give members the opportunity of considering appointments on a voluntary basis to the draft Swanson Management Plan Working Party and the Waitakere Arts and Cultural Trust.</p> <p><u>Draft Swanson Management Plan Working Party</u></p> <p>Te Taumata Runanga at its February 2003 meeting was asked to appoint a representative to the draft Swanson Management Plan Working Party. This was deferred until the March 2003 meeting.</p> <p><u>Waitakere Arts and Cultural Trust</u></p> <p>Te Taumata Runanga recommends to Council the appointment of a replacement representative for Reg Ratahi on the Waitakere Arts and Cultural Trust.</p>	<p>Mandy McMullin ☎ 836 8000 Ext 8972</p> <p>Naomi McLeary ☎ 836 8000 Ext 8550</p>

REPORTS PENDING			
Subject	Date Requested	Report Due	Reporting Officer
Te Taumata Runanga 2002 Community Awards	February 2003 Resolution No 140/2003	August 2003	Des Heke ☎ 836 8000 Ext 8894

RECOMMENDATIONS

1. That the information be received.
2. That Te Taumata Runanga appoint a representative to the draft Swanson Reserves Management Plan Working Party on a voluntary basis.
3. That Te Taumata Runanga recommends to Council the appointment of a replacement representative to the Waitakere Arts and Cultural Trust on a voluntary basis.

Report prepared by: Ngareta Delamere, Committee Secretary.



8 **KANOHI KI TE KANOHI (FACE TO FACE) - MAORI LIAISON PARTICIPATION IN THE COMMUNITY**

PURPOSE OF THE REPORT

The purpose of this report is to update on the implementation of Waitakere City Council's Maori Community interaction policy on kanohi ki te kanohi through active participation of the Kaitakawaenga Maori (Maori Liaison Officer) with Maori of Waitakere City.

BACKGROUND

The Kaitakawaenga Maori position has been created to carry out a liaison role between Waitakere City Council and the Maori community within the City. In particular its focus is:

- Ensuring issues raised by Maori are directed to the appropriate parts of the organisation.
- Establishing and maintaining communication channels with Maori Community Groups in the City.
- Tracking the issues raised through to resolution.
- Acting as entry point for Maori who are unsure of the correct procedures.

A liaison structure needs to be established within the community to build, maintain and nurture Council relationships with Maori. The Kaitakawaenga role plays a key part in this liaison structure.

STRATEGIC CONTEXT

The Maori community makes up around 14% of the City's population. The Local Government Act 2002 places particular emphasis upon contributions to decision-making processes (of Council) by Maori. It is important that Council endeavours to engage Maori on their terms and in a way they are comfortable with, in order to increase participation. This includes responding to requests by Maori, and participating within their networks and processes.

As outlined in Councils existing Communication Interaction Policy, the preferred method of consultation by Maori is direct face-to-face contact, kanohi ki te kanohi. Processes need to allow for the informal exchange of views and clarification of key issues. Interaction processes also need to recognise the value of individuals, provide for a non-threatening environment and allow community groups and individuals to determine their own level of involvement.

ISSUES

It is intended to provide for liaison between the Kaitakawaenga Maori position and the Community on a regular ongoing basis in order to develop interaction processes in conjunction with Maori. This will be managed to ensure the Kaitakawaenga Maori role is not compromised and that expectations from Maori are satisfied appropriately within Council's statutory, strategic and operating frameworks.

The current respective roles of Te Taumata Runanga members within their communities and the Kaitakawaenga Maori are to be maintained. These roles are seen as complimentary. It is expected that the Kaitakawaenga Maori will be able to provide direct feedback on issues in the community to the Taumata Runanga.

The approach needs to be reviewed and monitored to resolve any issues that arise, and a regular update will be provided to Te Taumata Runanga.

RESOURCES

The Kaitakawaenga Maori position is provided for in the current Long Term Council Community Plan and Annual Plan.

CONCLUSION

The kanohi ki te kanohi approach helps Council's commitment to strengthening communities, and promotes community interaction by engaging with Maori in an environment that is "comfortable" for Maori. It is a mechanism to build the capacity of and participation by Maori within Waitakere City Council.

The approach meets Council's commitment to be innovative and embraces another avenue of communicating with Maori. This also complements a traditional method of social engagement and aims to reach those audiences of Maori within the City that are often left out of the civic/policy debate.

RECOMMENDATION

That the information be received.

Report prepared by: Des Heke Kaiawha, Kaitakawaenga Maori (Maori Liaison officer).



9 LONG TERM COUNCIL COMMUNITY PLAN AND ANNUAL PLAN PROCESS FOR 2003/2004

PURPOSE OF THE REPORT

The purpose of this report is to inform Te Taumata Runanga of Council's Long Term Council Community Plan and Annual Plan process for 2003/2004.

BACKGROUND

Every year Council prepares its Long Term Council Community Plan and Annual Plan which involves the preparation of budgets aligned to Council's priorities, and work programme. This year Council is preparing a Long Term Council Community Plan for a ten year period. The first year of this plan is incorporated into the Annual Plan. Te Taumata Runanga has nominated members of the Committee to help develop the core strategic platform page for the Treaty of Waitangi as part of the Long Term Council Community Plan. This is currently being developed for Council to consider in March 2003 and for public consideration during the consultation process in April 2003 and May 2003.

STRATEGIC CONTEXT

The new legislation, Local Government Act 2002 requires the Long Term Council Community Plan to be adopted by 30 June 2003. This means the draft Annual Plan and Long Term Council Community Plan incorporating the Annual Plan will be available for public consultation from 23 April 2003 to 23 May 2003.

This report provides an opportunity for the Committee to be informed of the process in preparation for the public consultation process on Council's draft Annual Plan and Long Term Council Community Plan and the Annual Plan Special Committee.

ISSUES

Te Taumata Runanga is currently undertaking its strategic review, which involves identifying its key priorities and interest. It is suggested the Committee may wish to consider priorities and interests as part of its submission to the Long Term Council Community Plan, at its 14 April 2003 meeting. The April report will also include details on the outcomes of the Committee's previous years 2002/2003 submission.

RESOURCES

Staff time has been allocated to support this process.

CONCLUSION

Te Taumata Runanga have requested that information on Council's Annual Plan process be presented in a timely manner, to enable the Committee to prepare and provide an informed response. This report informs the Committee of Council's Annual Plan 2003/2004 and Long Term Council Community Plan process.

RECOMMENDATION

That the information be received.

Report prepared by: Georgina Parata, Senior Policy Analyst.



10 TE TAUMATA RUNANGA STRATEGIC REVIEW - STAGE ONE

PURPOSE OF THE REPORT

The purpose of the report is to present the conclusion of Te Taumata Runanga strategic review workshop for the Committee's direction and approval.

BACKGROUND

At Te Taumata Runanga 14 October 2002 meeting, the Committee resolved that it wished to undertake a review of its strategic direction and focus, to set a long term vision and to improve on processes, servicing and the way it engaged with the community. It wished to build on the partnership initiatives of the previous ten years.

A1-A7

Discussions were undertaken with members of Te Taumata Runanga during November 2002 to identify the issues that were of concern to them, and the areas that they wished to focus on in future years. In addition, a successful 'Creative Conversation' process was undertaken with the wider Maori community as part of Council's general strategic review process during 2002. This has been drawn on as part of this report. Finally, Te Taumata Runanga members and Councillors have been involved in a series of workshops on the Treaty of Waitangi and long-term relationship issues. These have also been considered in developing a report as attached at pages A1 to A7.

This report had served as a discussion document at the workshop as directed by the Committee in line with the following resolution;

"That Te Taumata Runanga recommends that this report be referred to a retreat before the next meeting to develop its action plan."

3549/2002

STRATEGIC CONTEXT

Te Taumata Runanga, a Standing Committee of Waitakere City Council, has been in existence for a little over ten years. In that time it has played a significant role in the development of the city and the growth of the relationship between Council, iwi and the wider Maori community. It has become an example of best practice, and is frequently referred to by the local government sector when it is considering Treaty of Waitangi issues and responsibilities. The strategic review workshop considered how to enable Te Taumata Runanga to advance its interactions with Council on behalf of the Maori community.

ISSUES AND POSSIBLE WAYS FORWARD

The consultation process undertaken with Te Taumata Runanga and its community highlighted several key strategic areas of interest for Council and Te Taumata Runanga to develop and progress. The following provides a summary on the key strategic areas.

- **Treaty of Waitangi**

There is genuine interest by Te Taumata Runanga to further progress with Council a formal approach on what the partnership between Council, iwi and Maori may look like in the context of the Long Term Council Community Plan. Council staff are currently developing for Council and Te Taumata Runanga a proposal on a Treaty of Waitangi framework as a way of looking at how the partnership between Council, iwi and Maori might wish to develop for the future. A report on the Treaty of Waitangi framework will be presented at the 14 April 2003 meeting.

- **Wairua - Meaning to Life**

Wairua underpins the participation for members of iwi and Maori in local government decision-making. Members bring their personal wairua based on their values to these processes and structures, and the Committee as a collective also contributes to a uniqueness and particular wairua of the Committee, "Te Taumata Runangatanga".

- **Partnership**

At times Committee members' feel pressured by the high expectation of the Maori community to know about specific and citywide issues. As part of the formal reports to the Committee on these issues Committee members' believed working directly with Councillors and staff on these issues could provide a meaningful partnership between Council and the Maori community. This might be by way of a buddy system with Councillors although this needs to be explored further.

- **Role of Te Taumata Runanga**

Committee members believe the extent of Te Taumata Runanga role and responsibilities are not widely known within the Maori community. A broader communication strategy should be considered as part of the Committee's strategic plan to address this issue. A key part of this strategy should be a hui organised by Te Taumata Runanga for and with the Maori community.

- **Representation, Mandate and Communication**

Committee members felt compelled to provide dual accountability, to Council and to the group that each member represents. This was expected as part of their responsibilities to the group each member represents. Committee members believed that there was a role for Te Taumata Runanga as a collective voice to clarify the mandate process between the groups and the wider Maori community. The mandating process is also linked to the Committee's communication strategy to keep the Maori community informed.

- **Governance and Mandate**

Committee members discussed the range of opportunities and a best practice model for effective Maori participation at the local government level. There is genuine interest by Committee members to explore further by way of regular reports to the Committee on the options of STV and Maori wards, and the implications of these for iwi and Maori.

The Committee also wish to explore with Council alternative governance options within the current Council committee structure such as co-opting Te Taumata Runanga members on to these committees.

Often the Committee is inundated with requests for representation on governance structures across Council's Committee's and external partnership arrangements. This poses the issue for the Committee to identify it's order of strategic priorities, and its level of commitment to these, which will be addressed in the Committee's final strategic plan.

- **New Membership and Alternates Role on Te Taumata Runanga**

Committee members expressed the need for support to familiarise themselves with local government systems, processes, procedures and structures. An annual induction process as a matter of course should be developed for those Committee members appointed during the year.

More and more, representation from Te Taumata Runanga is sought to be involved at meetings or working groups at the local government level, without any support or recognition of their voluntary time or expertise. It was felt there needed to be resources or in kind support provided by Council. Committee members also believed that the Alternate members play a key role and they should be supported as a preferred option to undertake these opportunities.

- **Content for Future Work Programme**

There were a number of areas of interest shown by Committee members to consider as possible projects which needed to be discussed further as part of the Committee's final strategic work programme.

The issues raised focused overwhelmingly on structures, processes and governance. This was not because the wider issues were seen as unimportant. Rather, the vision was very much one of achieving a **greater Maori presence and involvement in decision-making**. Through this involvement, the Maori community would be empowered, would be able to influence the distribution of resources, and would be able to take their place in the city, in caring for and shaping the long-term vision with the wider community.

A1-A7

It is possible to see this focus as a strategic vision of governance, more empowerment and inclusiveness. It is suggested that Te Taumata Runanga work through actions outlined in pages A1 to A7 as a part of the Committee's strategic action plan.

NEXT STEPS

The next stages suggested for the review process are:

- meet with Council;
- explore costing of the potential actions endorsed by Te Taumata Runanga;
- final work programme for 2003/2004 agreed by late May 2003.

RESOURCES

There are resource issues that need to be considered and worked through, as the strategic vision is developed. While the Long Term Council Community Plan and Annual Plan process is underway, there may be a need to consider financial implications once the key issues and work programme have been developed.

CONCLUSION

Discussion and consultation with Te Taumata Runanga has identified a strategic focus on increased Maori involvement in governance, both as citizens and under a Treaty based partnership model. This is supported by consultation with iwi and the wider community. There is a general feeling Te Taumata Runanga has achieved a great deal, both in practical terms and as an expression of partnership. The Treaty of Waitangi is a framework under which partnership and concepts of rangatiratanga can be explored. There is a desire to continue to explore these issues to continue to contribute to the practical future of Maori and the wider community.

RECOMMENDATIONS

1. That the information be received.
2. That Te Taumata Runanga endorses the report of the outcomes on the consultation process, and requests that an update strategic plan with potential action plans be presented to 19 May 2003 meeting.
3. That Te Taumata Runanga reaffirms that its role as a Standing Committee of Waitakere City Council provides a vehicle by which Maori play a role in Council decision-making.
4. That Te Taumata Runanga recognises its members represent their individual organisations, but are also a collective voice for the Maori community within the City.
5. That a programme of Hui between Te Taumata Runanga and the Maori community on the progress of the Committee's strategic priorities be developed.
6. Te Taumata Runanga explore with Council the following governance issues:
 - Te Taumata Runanga membership of Council standing Committees.
 - Buddy systems on key issues.

Report prepared by: Georgina Parata, Senior Policy Analyst.



11 URGENT BUSINESS

Section 46A(7) and (7A) of the Local Government Official Information Act and Meetings Act 1987 provides that where an item of business is not on the agenda, it may only be dealt with at the meeting if:

- (i) the item is a minor matter; and
- (ii) the Chairperson has explained at the beginning of the meeting (when open to the public) that the item will be raised for discussion, why the item is not on the agenda, and why it cannot be delayed until a subsequent meeting; and
- (iii) the Committee resolves to deal with the item.

No resolution, decision, or recommendation may be made in respect of the item except to refer the item to a subsequent meeting for further discussion.



12 NEXT MEETING

The next meeting of Te Taumata Runanga will be held in the Civic Centre, on Monday, 14 March 2003, commencing at 5.00 pm.

A representative is invited to present Te Taumata Runanga report at the next meeting of Council to be held in the Civic Centre, on Wednesday, 26 March 2003, commencing at 5.30 pm.

