

**AGENDA FOR AN ORDINARY MEETING OF TE TAUMATA RUNANGA TO BE HELD IN
THE CIVIC CENTRE, 6 WAIPAREIRA AVENUE, LINCOLN, WAITAKERE CITY,
ON MONDAY, 14 JULY 2003, COMMENCING AT 5.00 PM.**

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OPENING KARAKIA

MIHIMIHI

E nga waka, e nga mana e nga karangatangamaha, tena koutou, tena koutou, tena koutou. E nga mate i tautini, he mihi aroha tenei ki a koutou, haere, haere, haere. E te hunga ora, rau rangatira ma tenei te kakano ka rua nei a morimoritia kia puawai ai. Hei aha? Hei maunga ringa ma nga whakatapuranga, kia kaha, kia manawanui, kia u. Kia mau hoki ki te whakapono, te tumanako me te aroha.

1 APOLOGIES



2 CONFIRMATION OF MINUTES

Ordinary - Monday, 16 June 2003

RECOMMENDATION

That the minutes of the Ordinary Meeting of Te Taumata Runanga held on Monday, 16 June 2003, as circulated, be taken as read and now be confirmed.



3 PUBLIC FORUM

For guidance of Te Taumata Runanga Members, the Council's Standing Orders have the following provisions in regard to Public Forum.

- (i) Members of the public wishing to address the Committee in Public Forum shall furnish their names to the Chairperson at the beginning of the meeting; and
- (ii) The Chairperson shall determine the order of speakers, and allow five minutes for speaking time.
- (iii) Questions by members are to be confined to obtaining information or clarification on matters raised by the speaker.

Section 46(7) and (7A) of the Local Government Official Information and Meetings Act 1987 provides that no resolution, decision, or recommendation may be made in respect of any specific item of business not on the agenda except to refer the items to a subsequent meeting for further discussion. Therefore, no decision may be made on matters raised in Public Forum. However, written reports on matters raised may be requested from the Chief Executive.



4 COMMITTEE MEMBERS' REPORTS

Provision has been made on this agenda for Committee Members should they so wish to submit a report on their activities during the month in regard to matters within the scope and delegations of the Committee. However, to comply with the provisions of the Local Government Official Information and Meetings Act 1987, no decision may be made on matters raised in Committee Members' reports.

TE TAUMATA RUNANGA APPOINTMENTS

OUTSIDE ORGANISATIONS	APPOINTMENT
Safe Waitakere Alcohol Project (Project Group)	Poata Northcroft
Safe Waitakere Injury Prevention (SWIP) Board	Reginald Ratahi
Waitakere Education Sector Trust (WEST)	Mere Tunks
Community Wellbeing Network	Mihi Te Huia
Keep Waitakere Beautiful Committee	Fraser Delamere
Waitakere Anti Violence Essential Services (WAVES)	Ada Lauese
Massey Leisure Centre Liaison Group	Wiremu Hetaraka
Waitakere Safe Community Council Trust	Fraser Delamere
Henderson Creek Reserves Management Plan Working Party	Mihi Te Huia
Puriri Project	Te Miringa Andrews
Project Twin Streams Steering Group	Rev Judy Cooper
Draft Swanson Reserves Management Plan Working Party	Fraser Delamere
COUNCIL COMMITTEES	
Community Sport Fund Allocation Subcommittee	Evelyn Taumaunu Karen Wikiriwhi
Creative Communities Scheme Allocation Subcommittee	Evelyn Taumaunu Reginald Ratahi
Regional Arts and Culture Funding Allocation Subcommittee	Te Warena Taua Mihi Te Huia



5 CHIEF EXECUTIVE'S REPORT

On behalf of the Chief Executive, Mr Pollock, Director: Finance will make a presentation on the Long Term Council Community Plan and Annual Plan process with particular reference to the Maori Community.



6 RIPOTA O TE KAI TUHITUHI - COMMITTEE SECRETARY'S REPORT

Issue	Comments	Reporting Council Officer
Appointment to the draft Swanson Reserves Management Plan Working Party	Te Taumata Runanga is requested to appoint a replacement representative to replace Fraser Delamere on the draft Swanson Reserves Management Plan Working Party.	Mandy McMullin ☎ 836 8000 Ext 8972
Initiation to Te Taumata Runanga	At its July 2003 meeting the City Development Committee resolved: <i>“That at the July 2003 meeting of Te Taumata Runanga an invitation be offered to meet with Council before September 2003 to discuss the progressing of relationships and Te Taumata Runanga’s work programme.”</i> 1392/2003 Arrangements will be made to organise a meeting.	Georgina Parata ☎ 836 8000 Ext 8406

REPORTS PENDING			
Subject	Date Requested	Report Due	Reporting Officer
Te Taumata Runanga 2002 Community Awards	February 2003 Resolution No 140/2003	August 2003	Des Heke ☎ 836 8000 Ext 8894

RECOMMENDATIONS

1. That the information be received.
2. That Te Taumata Runanga appoint a replacement representative to the draft Swanson Reserves Management Plan Working Party.

Report prepared by: Ngareta Delamere, Committee Secretary.



7 PAYMENT OF RATES AND RATE REBATES

PURPOSE OF THE REPORT

At the last meeting of Te Taumata Runanga it was asked that information be provided on the payment of rates and rates rebates. This report outlines the various options available to pay rates.

BACKGROUND

Council has recently adopted the Long Term Council Community Plan incorporating the Annual Plan for 2003/2004. The Rate increase was approved at 4.8% of which 4.00% is for Council controlled costs.

As of 1 July 2003 the Auckland Regional Council levy will no longer be included in Waitakere City Council's rate requirement, but instead, will be sent as a separate bill from the Auckland Regional Council.

Rates are payable on four, equal, three monthly instalments. The first instalment will be posted on 1 August 2003 and is payable by 20 August 2003.

When considering payment there are a number of mechanisms available to ratepayers. These have been designed as best to allow for the differing circumstances of our ratepayers without unduly adding extra costs to Council. The various means of paying are detailed below.

METHODS OF PAYMENT

At any Branch of the Bank Of New Zealand

Customers who wish to use this method need to produce the "original" rate notice that was issued for the instalment, as it contains magnetic bar codes that are used by the bank to allocate and record payment.

At a Council Office

Currently accounts can be paid at the Civic Centre or New Lynn Service Centre. At these points payments can be made in cash, cheque or EFTPOS. It is not necessary for the rate notice to be produced when making payment at either of these locations.

By Mail

Rate payments can be posted to Council.

Automatic Payment

Ratepayers can arrange an automatic payment of their choice. These funds will be transferred from their bank account to Council at intervals and amounts of their choosing. If paying by this method the ratepayer needs to ensure that the rates are paid in full by the date that payment is due otherwise a penalty will be incurred.

Telephone Banking

Most banks offer the service of making payments via the telephone direct from your bank account. The same rules apply for this option as they do for automatic payments.

Internet Banking

Once again most banks offer this service to customers who have Internet access. The same rules apply as they do for Automatic Payments and Telephone banking.

Direct Debits

This is Council's preferred option for the payment of rates. Ratepayers can choose to have weekly, fortnightly, monthly or three monthly deductions made (by Council) from their bank accounts. These payments are made at an amount that will have the rate account paid in full by the end of the current Rating Year. If paying in this manner it is not necessary to have the rate account paid in full on the penalty date. This option is only available to those ratepayers who do not have outstanding rates.

Rate Rebates

A1-A2

Council administers a rate rebate scheme on behalf of the Department of Internal Affairs. Each year Internal Affairs issues Council with the guidelines and formula for deciding applications for the rebate. Attached at pages A1 to A2 is a guideline that was issued in 2002 that gives an indication on what rates would have to be, for there to be some qualification for rebate. Currently the maximum rebate is \$200 per year. At the time of writing this report the guidelines for 2003 were not available.

The application for rebate consists of a statutory declaration on the applicant's income details in the previous tax year. These applications must be witnessed by a person authorised to witness such documents. All applications are processed at Council unless the applicant is self-employed, at which time the application is forwarded to the Department of Internal Affairs. Most applications are personally lodged with the rates staff at Council, as they are authorised to witness these declarations and can complete the rebate whilst the ratepayer is in the office.

CONCLUSION

There are a variety of ways in which Rates can be paid.

RECOMMENDATION

That the information be received.

Report prepared by: John MacKenzie, Acting Revenue Services Manager.



8 WAITAKERE RANGES PROTECTION PROJECT

PURPOSE OF THE REPORT

The purpose of this report is provide Te Taumata Runanga background information on the Waitakere Ranges Protection Project and the process to date.

BACKGROUND

Over the past decade a number of mechanisms have been put in place to protect the Ranges. A large part of the bush area has been made a regional park, successive councils have put in place rules to ensure its survival, funding has been provided to combat pests, weeds and other threats, a lobby group was formed for its protection and a number of local community groups have contributed to its well being. However, there remains the feeling amongst some sectors of the community that our combined efforts are still not enough.

The Council is currently undertaking a project to determine the long-term protection of the Ranges. A key part of this project is identifying if there are problems in the current management of the Ranges and if so what these are. This work includes identifying what tools currently are used in the protection of the Ranges, evaluating how they are working, and what are the gaps and potential solutions. Community engagement in this process will also play a critical part in this project. The 3 key purposes of the consultation would be to ensure all parties are starting with the same information base, provide the community the opportunity to work with the Council in developing options and provide the community an opportunity to have their say on their preferred options.

STRATEGIC CONTEXT

The Waitakere Ranges are a taonga both of the City and the region, and the Waitakere Ranges protection project is a key project within the Green Network platform of the draft Long Term Council Community Plan. The 'Green Network' strategic platform contains a vision that would see streams and forests full of life, the Waitakere Ranges permanently protected and a Green Network in place linking the Ranges to the sea, connecting the everyday lives of the people of Waitakere with the natural world.

The Council has indicated a strong commitment to working on the protection of the Ranges, while recognising that there are many different values relating to the Ranges that need to be protected, there is much that is already being done to achieve protection, the tools for protection are many and varied, and the community views diverse. A robust process is critical to achieving community understanding of, and long-term commitment to, solutions arising from the process.

ISSUES

The Ranges project encompasses a complexity of issues that cannot be addressed purely through legislation or Council activity alone, for example, adequate control of weeds and pests. The role of community support and voluntary compliance is therefore of great importance, and the community needs to be part of developing solutions to ensure they are appropriate and have the buy in of the majority of those affected.

The protection of the Waitakere Ranges is of interest to a wide variety of parties based locally, regionally, and nationally and including iwi, community and landowners, environmental groups, government agencies and the Parliamentary Commissioner for the Environment. The Council has indicated that it is committed to considering the options for achieving protection of all of the attributes and values of the Waitakere Ranges in partnership with iwi and in close consultation with other agencies and diverse community interests. It is important that the Council is seen as even-handed, considering all of the issues raised around the potential options for the long - term protection of the Ranges, including the status quo, and providing opportunities for all interested parties to contribute and be part of the process. It is anticipated that some of the solutions emerging through the process would be ready for implementation next year.

To enable the development of an appropriate and inclusive process to provide direction and advice to this project, a structure has been developed that provides for:

- A Political Liaison Group;
- A Staff Liaison Group; and
- A Community Process Group.

Political Liaison Group

Essentially, this group provides a political forum to:

- Work to achieve a comprehensive, integrated approach to the Ranges.
- Share information and discuss crossover issues.
- Receive and debate issues, reports and project updates and provide advice to staff.
- Liaise with key partners and other local MPs and relevant Ministers of the Crown.
- Represent the political wing at community consultation exercises, and consider feedback.
- As appropriate, keep their respective organisations informed and seek direction/decisions.

Invitations Have Been Extended To

- Waitakere City Councillors Hulse, Presland and Yates.
- Auckland Regional Councillors Walbran and Coney.
- Te Kawerau A Maki representative.
- Ngati Whatua representative.
- Lynne Pillay MP, David Cunliffe MP.

Officers' Advisory Group

Purpose

- Provide organisational support for the Political Liaison Group.
- Work to achieve a comprehensive, integrated approach to the Ranges.
- Manage the project to ensure integration of all its elements.
- Share information and discuss crossover issues.
- Prepare and debate issues, reports and project updates.
- Liaise with key partners.
- Develop and manage community engagement process.

Invited

Te Kawerau A Maki representative
Ngati Whatua representative
Waitakere City Council
Auckland Regional Council
Ministry of Environment
Department of Conservation
Watercare Services

Community Process Group

To gain an effective, representative view from the community a Community Process Group is being established. This group is being developed to help advise on the most effective way of engaging their communities. The Council will not consult specifically with this group but seek advice on how best to develop the consultation.

It is important that the group providing this advice is seen as representing the diverse interests within the community and the wider City. Suggested composition of this group includes iwi representatives, Resident and Ratepayer Groups throughout the City, businesses, recreation groups, environmental groups and large landowners. An invitation is extended to Te Taumata Runanga members or their representatives to attend the first meeting of this group 22 July 2003, 7.00 - 9.00 pm at the Civic Centre, 6 Waipareira Avenue, Lincoln, Waitakere City.

A key part of this project is identifying if problems exist in the Ranges, and if so the nature of these problems, what tools currently address these, how they are working and what are the gaps and potential solutions. This work is currently underway in the Council and will form part of the discussion at the 22 July 2003 meeting with the Community Process Group.

The community consultation will start from mid August 2003 through a series of workshops presenting the key information to community for discussion and comment. Focus groups will then be developed through October 2003 - January 2004 on discussion around potential solutions.

CONCLUSION

The Ranges are a taonga of our City containing many outstanding features and values, and their protection has been identified by Council as a strategic priority. There are numerous, complex issues of interest to many parties, and many policies and tools are already in place directed at the protection of the values of the Ranges. Such complexity requires an inclusive process that provides early involvement of key partners and community groups in developing solutions.

To ensure maximum buy-in from all parties, solutions must be found together with iwi, the community and the Council's partners. The process would sit alongside Council policy work to identify gaps and options, and work being undertaken by community groups.

RECOMMENDATION

That the information be received.

Report prepared by: Kim Morresey, Partnerships and Advocacy - Environment.



9 TE TAUMATA RUNANGA STRATEGIC REVIEW - PART TWO

PURPOSE OF THE REPORT

This report is to present Te Taumata Runanga's Long Term Strategy and Action Plan for Te Taumata Runanga's consideration and approval.

BACKGROUND

Since October 2002, Te Taumata Runanga in consultation with the Maori community of Waitakere City had undertaken a review on the Committee's strategic direction and focus. At the Committee's 17 March 2003 meeting, a report was presented on the conclusion of the review. The Committee then requested that an update on the Strategic Plan and potential action plans be presented.

This report presents Te Taumata Runanga's Long Term Strategy and Action Plan for the Committee's consideration and approval.

STRATEGIC CONTEXT

The Local Government Act 2002 requires Local Government to not only consult Maori, but also to encourage Maori participation in decision - making processes of Local Authorities.

Part 1, section 4 of the Local Government Act 2002 states:

"In order to recognise and respect the Crown's responsibility to take appropriate account of the principles of the Treaty of Waitangi and to maintain and improve opportunities for Maori to contribute to local government decision making processes, Parts 2 and 6 provide principles and requirements for local authorities that are intended to facilitate participation by Maori in local authority decision-making processes."

This sets the theme of the other references to Maori participation in the Act, in particular Sections 77(1)(c), 81, and 82. The Act goes further, in Section 81(1)(b), to require a local authority to:

"Consider ways in which it may foster the development of Maori Capacity to contribute to the decision-making processes of the local authority"

Council has undertaken to consider ways to maintain and improve opportunities for Maori capacity to contribute to local government decision-making processes, as outlined in Council's, Long Term Council Community Plan.

Council adopted at its 30 June 2003 meeting, the Waitakere City Council Long Term Council Community Plan and its Annual Plan 2003/2004, and as part of these plans Council has indicated its commitment a 2020 vision on the Treaty of Waitangi, *People in the City are proud to uphold the Treaty of Waitangi*. Council's commitment provides an opportunity for Council, iwi and Maori to continue exploring and working together on its Treaty of Waitangi partnership relationship.

Te Taumata Runanga is also keen to progress Council's 2020 vision, and at Te Taumata Runanga's 19 May 2003 meeting approved the Treaty of Waitangi framework to be forwarded onto Council as a basis for further development.

ISSUES

A detailed report on Te Taumata Runanga strategic priorities was presented at the Committee's 17 March 2003 by the consultant, Dr Gael Ferguson. This report builds on the strategic priorities:

- Treaty of Waitangi.
- Governance and Increased Participation in Decision-making.
- Strengthening Te Taumata Runanga.
- Policy Development Programme.

A3-A22

It also provides actions and targets to be achieved. These actions provide a practical guide to achieving the specific goal outlined in the strategic priorities. Dr Gael Ferguson, the consultant will be at the meeting to present the Te Taumata Runanga's Long term Strategy and Action Plan in detail. A copy of Te Taumata Runanga's Long Term Strategy and Action Plan are attached at pages A3 to A22.

RESOURCES

Consultation costs and staff time for finalising Te Taumata Runanga's Long Term Strategy and Action Plan are provided for in the 2002/2003 Annual Plan budget. The implementation of Te Taumata Runanga's Long Term Strategy and Action Plan is provided for in the 2003/2004 Annual Plan budget.

CONCLUSION

Te Taumata Runanga and Council are committed to progressing its Treaty of Waitangi partnership relationships through a range of mechanisms, such as Waitakere City Council Long Term Council Community Plan and Annual Plan 2003/2004 and the Treaty of Waitangi Framework. Te Taumata Runanga's Long Term Strategy and Action Plan outlined in this report provides a further opportunity for Council to extend its capacity to interact and work alongside iwi and Maori to meet its legislative responsibilities and obligations, and for iwi and Maori to strengthen their interests and aspirations within the local government decision-making process.

RECOMMENDATIONS

1. That the information be received.
2. That it be recommended to the City Development Committee that Te Taumata Runanga's Long Term Strategy and Action Plan be approved as a basis for Council's Policy and Strategy Development Work Programme for Te Taumata Runanga.

Report prepared by: Georgina Parata, Senior Policy Analyst.



10 URGENT BUSINESS

Section 46A(7) and (7A) of the Local Government Official Information Act and Meetings Act 1987 provides that where an item of business is not on the agenda, it may only be dealt with at the meeting if:

- (i) the item is a minor matter; and
- (ii) the Chairperson has explained at the beginning of the meeting (when open to the public) that the item will be raised for discussion, why the item is not on the agenda, and why it cannot be delayed until a subsequent meeting; and
- (iii) the Committee resolves to deal with the item.

No resolution, decision, or recommendation may be made in respect of the item except to refer the item to a subsequent meeting for further discussion.



11 NEXT MEETING

The next meeting of Te Taumata Runanga will be held in the Civic Centre, on Monday, 18 August 2003, commencing at 5.00 pm.

A representative is invited to present Te Taumata Runanga report at the next meeting of Council to be held in the Civic Centre, on Wednesday, 30 July 2003, commencing at 5.30 pm.

