



**AGENDA FOR AN ORDINARY MEETING OF TE TAUMATA RUNANGA TO BE HELD IN  
THE CIVIC CENTRE, 6 WAIPAREIRA AVENUE, LINCOLN, WAITAKERE CITY,  
ON MONDAY, 18 MARCH 2002, COMMENCING AT 5.00 PM.**

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**OPENING KARAKIA**

**MIHIMIHI**

E nga waka, e nga mana e nga karangatangamaha, tena koutou, tena koutou, tena koutou. E nga mate i tautini, he mihi aroha tenei ki a koutou, haere, haere, haere. E te hunga ora, rau rangatira ma tenei te kakano ka rua nei a morimoritia kia puawai ai. Hei aha? Hei maunga ringa ma nga whakatapuranga, kia kaha, kia manawanui, kia u. Kia mau hoki ki te whakapono, te tumanako me te aroha.

**1 APOLOGIES**



**2 CONFIRMATION OF MINUTES**

Ordinary - Monday, 18 February 2002

**RECOMMENDATION**

That the minutes of the Ordinary Meeting of Te Taumata Runanga held on Monday, 18 February 2002, as circulated, be taken as read and now be confirmed.



**3 PRESENTATION - PURIRI PROJECT**

Breana Tatana and Eru Thompson, of the Puriri Project will make a presentation on the Maori Safety Plan for Waitakere City. The plan has four stages and the Puriri Project is currently in the second stage which is establishing a co-ordinated approach in the delivery of the plan. The Puriri project would like advice from Te Taumata Runanga on the formation of strategic alliances within the community, establishment of a Whanau centre (iwi or marae based), establishing community forums and the establishment of conclusive learning environments.



#### 4 PUBLIC FORUM

For guidance of Te Taumata Runanga Members, the Council's Standing Orders have the following provisions in regard to Public Forum.

- (i) Members of the public wishing to address the Board in Public Forum shall furnish their names to the Chairperson at the beginning of the meeting; and
- (ii) the Chairperson shall determine the order of speakers, and allow five minutes for speaking time.
- (iii) **Questions by members are to be confined to obtaining information or clarification on matters raised by the speaker.**

Section 46(7) and (7A) of the Local Government Official Information and Meetings Act 1987 provides that no resolution, decision, or recommendation may be made in respect of any specific item of business not on the agenda except to refer the items to a subsequent meeting for further discussion. Therefore, no decision may be made on matters raised in Open Forum. However, written reports on matters raised may be requested from the Chief Executive.



#### 5 COMMITTEE MEMBERS' REPORTS

Provision has been made on this agenda for Committee Members should they so wish to submit a report on their activities during the month in regard to matters within the scope and delegations of the Committee. However, to comply with the provisions of the Local Government Official Information and Meetings Act 1987, no decision may be made on matters raised in Committee Members' reports.



#### 6 CHIEF EXECUTIVE'S REPORT

Provision has been made for the Chief Executive, or his nominated representative, to report on the progress of other matters considered to be of significance to Te Taumata Runanga, including organisation and representation issues.



7 **RIPOTA O TE KAI TUHITUHI - COMMITTEE SECRETARY'S REPORT**

TE TAKE  (Issue)	HE KORERO WHAKAHOKIA  (Comment)	TE TANGATA WHAKAMOHIIO TE TAKE NEI (Reporting Officer)
Te Taumata Runanga Appointments	<p>The matter of appointments to outside organisations is brought forward to give members the opportunity of considering appointments on a voluntary basis to Keep Waitakere Beautiful, the Massey Leisure Centre Liaison Group and Sport Waitakere.</p> <p><u>Keep Waitakere Beautiful</u></p> <p>Te Taumata Runanga at its meeting held on 18 February 2002 was asked to appoint a representative to Keep Waitakere Beautiful. The Committee resolved to defer this item.</p> <p><u>The Massey Leisure Centre Liaison Group</u></p> <p>Massey Leisure Centre Liaison Group is to ensure community recreational and leisure needs of the Waitakere City community are met at the Centre through the provision of appropriate high quality programmes, services and facilities or as otherwise agreed by the Waitakere City Council, Young Men's Christian Association and the Massey Leisure Centre Liaison Group.</p> <p>Te Taumata Runanga is invited to nominate a representative to the Massey Leisure Centre.</p> <p><u>Sport Waitakere</u></p> <p>Sport Waitakere was developed to help create and maintain a healthy active community in Waitakere City.</p> <p>As an organisation Sport Waitakere believes that sport and active leisure activities are powerful vehicles for achieving positive health, educational, economic, and social outcomes for the people of this City.</p> <p>Te Taumata Runanga is invited to nominate a representative to Sport Waitakere.</p>	<p>Jacki Byrd ☎ 836 8000 Ext 8707</p> <p>Mark Allen ☎ 836 8000 Ext 8506</p> <p>Ngareta Delamere ☎ 836 8000 Ext 8552</p>
Workshop with Te Taumata Runanga and the City Development Committee	<p>Te Taumata Runanga at its meeting held on 18 February 2002 resolved that it would meet with the City Development Committee to consider issues pertaining to Part I of the Marae Support Policy.</p> <p>This workshop is to take place 13 March 2002 and a report will come back to the April meeting of Te Taumata Runanga.</p>	<p>Georgina Parata ☎ 836 8000 Ext 8406</p>

### **RECOMMENDATIONS**

1. That the information be received.
2. That Te Taumata Runanga appoint a representative to Keep Waitakere Beautiful on a voluntary basis.
3. That Te Taumata Runanga appoint a representative to the Massey Leisure Centre Liaison Group on a voluntary basis.
4. That Te Taumata Runanga appoint a representative to Sport Waitakere on a voluntary basis.

Report prepared by: Ngareta Delamere, Committee Secretary.



## **8 WAITAKERE SAFER COMMUNITY COUNCIL TRUST**

### **PURPOSE OF THE REPORT**

The purpose of this report is to provide an opportunity for the Waitakere Safer Community Council Trust to present to Te Taumata Runanga its plans, with particular emphasis on Maori engagement.

The Trust seeks feedback and guidance from Te Taumata Runanga as to the most appropriate engagement with Maori at this stage of its development.

*A1-A2*

A report from the Trust is attached at pages A1 to A2.

The Coordinator and Chairperson of the Trust will be present to address the Committee.

### **BACKGROUND**

*A3-A4*

A report presented to the City Development Committee of 11 March on the six monthly report of the Waitakere Safer Community Council Trust is attached at pages A3 to A4. This includes background on the relationship and funding involved between Council, the Crime Prevention Unit of the Ministry of Justice and Waitakere Safer Community Council Trust.

### **CONCLUSION**

The Waitakere Safer Community Council Trust wishes to present its Business Plan to Te Taumata Runanga and seek feedback on its relationship with Maori.

### **RECOMMENDATIONS**

1. That the information be received.
2. That Te Taumata Runanga provide feedback to the Management Committee of the Waitakere Safer Community Council Trust or ways in which the relationship could be advanced.

Report prepared by: Tony Mayow, Partnerships and Advocacy Manager.



## 9 ANNUAL PLAN - CONSULTATION ISSUES

### **PURPOSE OF THE REPORT**

This report describes the planned community consultation for the Annual Plan and for the review of the Strategic Plan (eco city + 10) and invites Te Taumata Runanga to contribute ideas on how participation of Maori in this consultation can be encouraged.

### **BACKGROUND**

The Annual Plan process is underway to establish the work programme for the City for 2002/2003. Running in conjunction with the Annual Plan consultation will be consultation for the Strategic Plan (eco city + 10) review of the Council's strategic plan (leading up to a new Strategic Plan in 2003/2004).

A consultation plan has been developed that combines, where possible, these two processes to gain efficiencies both in financial and timing terms, and to ensure that we are not "over consulting" with our key communities.

Key points of the consultation plan are:

- Development of interactive display boards and support materials for use at workshops and community events. (Annual Plan and Strategic Plan (eco city + 10));
- Translation of material into key languages, including Maori. (Annual Plan and Strategic Plan (eco city + 10));
- Community Boards, Te Taumata Runanga and others to facilitate general public consultation using, where appropriate, the display boards and support material. (Annual Plan and Strategic Plan (eco city + 10));
- Train community facilitators to lead workshops. Set up meetings will be used as opportunities to present Annual Plan information. (Annual Plan and Strategic Plan (eco city + 10));
- No specific launch event, instead attend existing community events/meetings eg. Karekare races and market days. (Annual Plan and Strategic Plan (eco city + 10));
- Media campaign to support both processes. (Annual Plan and Strategic Plan (eco city + 10));
- Development of summary card to identify previous consultation findings and how the Council has gone towards achieving these (eg. Green print). (Strategic Plan (eco city + 10 only)).

Consultation will also make use of the material produced for the State of the City report including a video in English and Maori and teacher resources prepared by local teachers which have significant Maori content.

Submissions from the public on the Annual Plan will be received from 1 - 31 May 2002, with hearings to be held in June. Hui, meetings and questionnaires focussing on Strategic Plan (eco city + 10) will continue beyond this date.

## STRATEGIC CONTEXT

The Annual Plan and Strategic Plan (eco city + 10) public consultations will be undertaken in the next few months. The Council is committed to gaining a representative view from the community and therefore it is important that Te Taumata Runanga and iwi are involved in designing the consultation process to encourage Maori to participate and be heard.

## ISSUES

Te Taumata Runanga is invited to make its own submission on the Annual Plan during the consultation period, but also has an important role in encouraging Maori individuals and organisations to have their say.

Recommendations made by Te Taumata Runanga in previous years have been included in the consultation plan:

- Key documents translated into Maori;
- A computer located at Te Whanau o Waipareira to encourage email submissions;
- A "one stop shop" consultation where multiple issues can be raised;
- Provision for koha so that hui can be attended.

Te Taumata Runanga is invited to make any further recommendations, and in particular to:

- Identify groups who should be approached for their views;
- Specify the role Taumata members would wish to take in approaching these groups;
- Identify any events or hui which it would be appropriate to attend.

## RESOURCES

This project is resourced in the 2001/2002 budget. The Strategic Plan (eco city + 10) consultation will also continue into 2002/2003.

## CONCLUSION

The assistance of Te Taumata Runanga is sought in encouraging Maori individuals and organisations to have their say on the Council's Annual Plan and on the Strategic Plan (eco city + 10)

## RECOMMENDATION

That the information be received.

Report prepared by: Kim Morresey, Communicator Strategic Group.



**10 URGENT BUSINESS**

Section 46A(7) and (7A) of the Local Government Official Information Act and Meetings Act 1987 provides that where an item of business is not on the agenda, it may only be dealt with at the meeting if:

- (i) the item is a minor matter; and
- (ii) the Chairperson has explained at the beginning of the meeting (when open to the public) that the item will be raised for discussion, why the item is not on the agenda, and why it cannot be delayed until a subsequent meeting; and
- (iii) the Committee resolves to deal with the item.

No resolution, decision, or recommendation may be made in respect of the item except to refer the item to a subsequent meeting for further discussion.

**NOTE:** Urgent Business need not be dealt with now and may be delayed until later in the meeting.



**11 NEXT MEETING**

The next meeting of Te Taumata Runanga will be held in the Civic Centre, on Monday, 15 April 2002, commencing at 5.00 pm.

A representative is invited to present Te Taumata Runanga report at the next meeting of Council to be held in the Civic Centre, on Wednesday, 27 March 2002, commencing at 5.30 pm.





## **SAFER COMMUNITY COUNCIL TRUST**

**Report to Te Taumata Runanga  
28 February 2002**

### **Summary**

The purpose of this report is to outline the business and objectives of the Waitakere Safer Community Council and in particular, to seek advice and guidance from Te Taumata Runanga on the policies and objectives related to the management and maintenance of relationships with the Maori community.

### **Background**

In 1994 Waitakere City Council agreed to become the sponsor of a safer community council for Waitakere City. The first coordinator was appointed in January 1995. Safer Community Councils were set up under mandate from the Crime Prevention Unit, which was then situated in the Prime Minister's Office.

In October 1999, the Waitakere Safer Community Council Trust became legally incorporated and now functions as a stand-alone body, operating under contract with Council and the Crime Prevention Unit.

The Safer Community Council is comprised of organisations and groups sharing an interest or focus on crime prevention and community safety. The Safer Community Council is responsible for developing a Crime Prevention Strategy, and preparation of an annual business plan. A Management Committee oversees the day-to-day operational aspects including management of staff, financial transactions, and the implementation of the business plan.

## **Business Plan**

The current business plan has as its first goal: To develop a closer and more relevant relationship with the Maori community. The objective is: To develop a consultation process and strengthen communication links with the Maori community.

In reflecting on these objectives, Waitakere Safer Community Council has redefined them to bring a stronger emphasis on developing partnerships, and on the undertaking of and supporting of projects and services aimed at reducing crime and enhancing community safety within the Maori community. In other words, moving the emphasis from a purely consultative approach to a more active and operational focus – less talk, more do.

As part of this reform, Waitakere Safer Community Council has revised and adopted its funding policy for the distribution of the discretionary funds that it receives each year from the Crime Prevention Unit. This policy emphasises the need to establish strategic partnerships in the community, and to undertake joint projects with a crime prevention and community safety focus.

An example of this approach is the preliminary discussions now taking place between Waitakere Safer Community Council and Puriri Project. These discussions aim to give effect to Objective 3.1 in the Maori Safety Plan Waitakere City: Formation of strategic alliances within the community.

The process will be to develop a partnership document that describes the nature of the relationship and contains a set of protocols for communication, planning and development, and sharing of resources to achieve specified aims. In this case, projects could include the publication of resources for distribution through kohanga reo, and materials/programmes addressing issues of family violence (as examples).

## **Conclusion**

Waitakere Safer Community Council seeks feedback from Te Taumata Runanga on this approach to working with the Maori community, and would welcome developing an on-going working relationship with Te Taumata Runanga to monitor the effectiveness and responsiveness of its performance.

With this in mind, Waitakere Safer Community Council would welcome the opportunity to meet with representatives of Te Taumata Runanga to consider ways in which our relationship can be advanced.

**SAFER COMMUNITY COUNCIL  
City Development Committee, 11 March 2002****PURPOSE OF THE REPORT**

The purpose of this report is to present the committee with the six monthly report of the Waitakere Safer Community Council Trust (WSCCT).

The report is attached at ..... The Interim Coordinator, Mike Mills and the Chairperson, Councillor Hulse will be in attendance to comment and answer questions.

**BACKGROUND**

Council is the 'sponsor' of the WSCCT under the terms of an annually renewed agreement with the Crime Prevention Unit (CPU) of the Ministry of Justice. The Crime Prevention Unit provides \$56,875 plus GST for co-ordination and project funding. Council also provides \$35,600 plus GST, and a Service Agreement is negotiated annually with the Trust. A six monthly report is a requirement of the Service Agreement.

**STRATEGIC CONTEXT**

Support for the WSCCT is in fulfilment of Council's overall strategy of support for Community Safety. The city is an accredited Safer Community under World Health Organisation criteria.

**ISSUES**Annual Business Plan

As the report makes clear, in some areas of the Business Plan the WSCCT has not met its objectives. Over the past three months in particular a good deal of time has been taken in focussing more clearly or targeting achievable objectives, and developing more effective internal systems for planning and funding.

Discretionary Funding Policy

A funding policy has now been established to ensure the CPU discretionary projects funding is more effectively tied in to the Strategic Plan of the Trust.

Community Safety Profile

The Interim Coordinator, Mike Mills, has been contracted to complete a formal Community Safety Profile by June 2002. This is a requirement for ongoing CPU funding.

Safe Summer

The WSCCT was heavily involved in the Safe Summer activities, particularly with a youth programme based in Catherine Place.

## SAFE WAITAKERE

### Review and Workshop

WSCCT has been involved with the other SAFE WAITAKERE projects, Safe Waitakere Alcohol project, Safe Waitakere Injury Prevention and the Road Safety Project in a review of the joint operational aspects of Safe Waitakere, which culminated in a workshop involving the main stakeholder agencies and governing board members on January 31.

The project management groups are now considering the issues arising from the review, which broadly cover: -

- The vision for Safe Waitakere
- How the individual projects jointly plan and coordinate their activities
- What changes may be necessary in the future to take account of the growing inter project work
- Future resource implications
- Protection and promotion of the SAFE WAITAKERE brand

Councillors who are representatives on project boards have been participating in the process and may wish to comment.

Progress on the ongoing discussions will be reported at a later date, when the implications for Council have become more clear.

In the meantime, review documentation is available to any interested Councillor.

## CONCLUSION

The six-monthly report to 31 December 2001 of the Waitakere Safer Community Council Trust is presented for the Committee's information and comment.

### RECOMMENDATION:

1. That the information be received.

Report prepared by Tony Mayow, Partnerships & Advocacy Manager