



**AGENDA FOR AN ORDINARY MEETING OF TE TAUMATA RUNANGA TO BE HELD IN THE  
CIVIC CENTRE, 6 WAIPAREIRA AVENUE, LINCOLN, WAITAKERE CITY,  
ON MONDAY, 15 APRIL 2002, COMMENCING AT 5.00 PM.**

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**TABLE OF CONTENTS**

| <b><u>ITEM</u></b>  | <b><u>PAGE NO.</u></b> |
|---|------------------------|
| OPENING KARAKIA   | 1                      |
| MIHIMIHI  | 1                      |
| 1 APOLOGIES   | 1                      |
| 2 CONFIRMATION OF MINUTES                                 | 1                      |
| 3 PRESENTATION - PURIRI PROJECT                           | 1                      |
| 4 PUBLIC FORUM  | 2                      |
| 5 COMMITTEE MEMBERS' REPORTS                              | 2                      |
| 6 CHIEF EXECUTIVE'S REPORT                                | 2                      |
| 7 RIPOTA O TE KAI TUHITUHI - COMMITTEE SECRETARY'S REPORT | 3                      |
| 8 TE TAUMATA RUNANGA MEMBERSHIP                           | 4                      |
| 9 URGENT BUSINESS   | 6                      |
| 10 NEXT MEETING   | 7                      |

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**OPENING KARAKIA**

**MIHIMIHI**

E nga waka, e nga mana e nga karangatangamaha, tena koutou, tena koutou, tena koutou. E nga mate i tautini, he mihi aroha tenei ki a koutou, haere, haere, haere. E te hunga ora, rau rangatira ma tenei te kakano ka rua nei a morimoritia kia puawai ai. Hei aha? Hei maunga ringa ma nga whakatapuranga, kia kaha, kia manawanui, kia u. Kia mau hoki ki te whakapono, te tumanako me te aroha.

**1 APOLOGIES**



**2 CONFIRMATION OF MINUTES**

Ordinary - Monday, 18 March 2002

**RECOMMENDATION**

That the minutes of the Ordinary Meeting of Te Taumata Runanga held on Monday, 18 March 2002, as circulated, be taken as read and now be confirmed.



**3 PRESENTATION - PURIRI PROJECT**

Breana Tatana and Eru Thompson, of the Puriri Project will make a presentation on the Maori Safety Plan for Waitakere City. The plan has four stages and the Puriri Project is currently in the second stage which is establishing a co-ordinated approach in the delivery of the plan. The Puriri project would like advice from Te Taumata Runanga on the formation of strategic alliances within the community, establishment of a Whanau centre (iwi or marae based), establishing community forums and the establishment of conclusive learning environments.

**NOTE:** This presentation was deferred from the March 2002 meeting of Te Taumata Runanga.



#### 4 PUBLIC FORUM

For guidance of Te Taumata Runanga Members, the Council's Standing Orders have the following provisions in regard to Public Forum.

- (i) Members of the public wishing to address the Board in Public Forum shall furnish their names to the Chairperson at the beginning of the meeting; and
- (ii) the Chairperson shall determine the order of speakers, and allow five minutes for speaking time.
- (iii) **Questions by members are to be confined to obtaining information or clarification on matters raised by the speaker.**

Section 46(7) and (7A) of the Local Government Official Information and Meetings Act 1987 provides that no resolution, decision, or recommendation may be made in respect of any specific item of business not on the agenda except to refer the items to a subsequent meeting for further discussion. Therefore, no decision may be made on matters raised in Open Forum. However, written reports on matters raised may be requested from the Chief Executive.



#### 5 COMMITTEE MEMBERS' REPORTS

Provision has been made on this agenda for Committee Members should they so wish to submit a report on their activities during the month in regard to matters within the scope and delegations of the Committee. However, to comply with the provisions of the Local Government Official Information and Meetings Act 1987, no decision may be made on matters raised in Committee Members' reports.




#### 6 CHIEF EXECUTIVE'S REPORT

Provision has been made for the Chief Executive, or his nominated representative, to report on the progress of other matters considered to be of significance to Te Taumata Runanga, including organisation and representation issues.



7 **RIPOTA O TE KAI TUHITUHI - COMMITTEE SECRETARY'S REPORT**

| TE TAKE<br><br>(Issue)   | HE KORERO WHAKAHOKIA<br><br>(Comment)  | TE TANGATA<br>WHAKAMOHIIO TE<br>TAKE NEI<br>(Reporting<br>Officer)  |
|--|--|---|
| <p>Te Taumata Runanga Appointments to Outside Organisations on a Voluntary Basis</p> | <p>The matter of appointments to outside organisations is brought forward to give members the opportunity of considering appointments to the Waitakere Safer Community Council Trust, Safe Waitakere Injury Prevention Board and the Henderson Creek Reserves Management Working Party on a voluntary basis.</p> <p><u>Waitakere Safer Community Council Trust</u><br/>At the meeting of Te Taumata Runanga held 18 March 2002 the Committee resolved to bring back a nomination to the Waitakere Safer Community Council Trust.</p> <p><u>Safe Waitakere Injury Prevention Board</u><br/>A vacancy on the Safe Waitakere Injury Prevention Board has occurred through the passing of Rae Clark. Te Taumata Runanga is now invited to appoint a representative.</p> <p><u>Henderson Creek Reserves Management Working Party</u><br/>The Henderson Creek Reserves Management Working Party consists of Community Board members, Te Taumata Runanga representatives and relevant Council staff from Leisure, EcoWater and Strategic Projects.</p> <p>A draft management plan is currently being prepared by the Landscape Development team and this will go to the working party for input and with their recommendation onto the Community Board, before going out into the public and interested parties for submissions.</p> <p>The working party may only meet every six months and its role is to give advice to and make recommendations to the management plan throughout the whole process.</p> <p>Te Taumata Runanga is now invited to appoint a representative to the Henderson Creek Reserves Management Working Party.</p> | <p>Tony Mayow<br/>☎ 836 8000<br/>Ext: 8510</p> <p>Margaret Devlin<br/>☎ 836 8000<br/>Ext: 8540</p> <p>Mandy McMullin<br/>☎ 836 8000<br/>Ext: 8792</p> |
| <p>Appointment to the Creative Communities Scheme Allocation Subcommittee</p>        | <p>A vacancy on the Creative Communities Scheme Allocation Subcommittee has occurred through the passing of Rae Clark.</p> <p>Te Taumata Runanga is requested to appoint a representative to the Creative Communities Scheme Allocation Subcommittee.</p>  | <p>Christine Drake<br/>☎ 836 8000<br/>Ext: 8514</p>   |

| <b>TE TAKE</b><br><br>(Issue) | <b>HE KORERO WHAKAHOKIA</b><br><br>(Comment)                                      | <b>TE TANGATA WHAKAMOHIIO TE TAKE NEI</b><br>(Reporting Officer)   |
|-------------------------------|---|--|
| Marae Support Policy          | The policy is still being developed and will be reported to the May 2002 meeting. | Joy Hames<br> 836 8000<br>Ext: 8442 |

### **RECOMMENDATIONS**

1. That the information be received.
2. That Te Taumata Runanga appoint a representative to the Waitakere Safer Community Council Trust on a voluntary basis.
3. That Te Taumata Runanga appoint a representative to the Safe Waitakere Injury Prevention Board on a voluntary basis.
4. That Te Taumata Runanga appoint a representative to Henderson Creek Reserves Management Plan Working Party on a voluntary basis.
5. That Te Taumata Runanga nominate a representative to the Creative Communities Scheme Allocation Subcommittee be made.
6. That it be recommended to Council that the person named in the recommendation above be appointed to the Creative Communities Scheme Allocation Subcommittee.

Report prepared by: Ngareta Delamere, Committee Secretary.



## **8 TE TAUMATA RUNANGA MEMBERSHIP**

### **PURPOSE OF THE REPORT**

The purpose of this report is to provide guidance to Te Taumata Runanga on the process to disestablish the membership of an organisation on the Committee.

### **BACKGROUND**

Te Taumata Runanga is deemed to be a standing committee of the Council and is formed on a three yearly basis aligned with the local government election cycle and in line with a review process undertaken by the outgoing Te Taumata Runanga. Representation as a member of the Committee is determined by recommendation from iwi and other Maori organisations within the Maori community of Waitakere City and appointed by Council.

At Te Taumata Runanga meeting held on 18 March 2002, the Committee resolved:

*“That the Chief Executive be requested to bring a report to the next meeting of the Committee setting out the process to disestablish the Henderson Maori Committee seat.”*

## STRATEGIC CONTEXT

Council has established several Committees to monitor, assist in the effective discharging of specific responsibilities and to provide expert advice. Each Committee meets monthly or as required, and is to perform such functions and exercise such powers as are delegated to it by the Council. Formal meetings are conducted in accordance with the Local Government Official Information and Meetings Act 1987. Te Taumata Runanga is deemed to be a standing committee of Council established to provide advice to Council on all issues of concern to Maori generally and to the local Maori community in particular.

## ISSUES

On the 31 October 2001 Council resolved:

*“That the Committees be established as specified in the document “Delegations to Committees and Community Boards.”*

*“That the delegations to Committee and Community Boards, as specified in the document “Delegations to Committees and Community Boards” be adopted.”*

*2420/2001*

As part of that resolution, the Council re-established Te Taumata Runanga with a membership that represents various organisations selected by the Maori community within Waitakere City.

The Henderson Maori Committee is one of the organisations represented on Te Taumata Runanga. This organisation was originally set up in the 1960s by the late Jack Wihongi with its purpose being to advance the wellbeing of the Maori Community. Over time, other organisations have taken on this role as well and the Henderson Maori Committee has gradually wound back. The Committee no longer operates which means there is no organisation to provide representation on Te Taumata Runanga. Accordingly, it is no longer appropriate for the Henderson Maori Committee to be an appointee to Te Taumata Runanga.

It is suggested that Te Taumata Runanga recommend to Council that its membership be amended to exclude The Henderson Maori Committee.

Given the work that has been achieved by the Henderson Maori Committee in past years, Te Taumata Runanga might wish to suggest to Council that the Committee is thanked for its years of service at the same time as Council’s decision is conveyed. This action could be through a letter to Mr Heta Tobin, who was the last representative of the Committee to serve on Te Taumata Runanga.

## REPRESENTATION

The implication of this process for Te Taumata Runanga is that there would be a reduction in the size and, possibly, representation of the Committee’s membership. Te Taumata Runanga may wish to examine the question of representation as part of its long-term strategic review of the Committee’s effectiveness and performance. Te Taumata Runanga’s long-term strategic review is planned for May 2002 to coincide with the Council’s Strategic Review process.

It is possible that Te Taumata Runanga may wish to replace the Henderson Maori Committee’s “seat” as a result of this review and this possibility could be signalled to Council as part of the present recommendations.

## CONCLUSION

This report provides guidance to Te Taumata Runanga on the process to disestablish the membership of an organisation from the Committee and highlights the long-term implications of this process on the Committee and how the Committee may wish to address the issues involved.

## RECOMMENDATIONS

1. That the information be received.
2. That Te Taumata Runanga recommends to Council, that its membership be amended by deleting the representation of the Henderson Maori Committee as an organisation on Te Taumata Runanga.
3. That Te Taumata Runanga recommends that Council thanks the Henderson Maori Committee for its commitment and work on behalf of the Maori Community over many years.
4. That Te Taumata Runanga indicates to Council that it is reviewing its representation during the Strategic Review and may seek to replace the Henderson Maori Committee seat as a result of this review.

Report prepared by: Georgina Parata, Senior Policy Analyst.



## 9 URGENT BUSINESS

Section 46A(7) and (7A) of the Local Government Official Information Act and Meetings Act 1987 provides that where an item of business is not on the agenda, it may only be dealt with at the meeting if:

- (i) the item is a minor matter; and
- (ii) the Chairperson has explained at the beginning of the meeting (when open to the public) that the item will be raised for discussion, why the item is not on the agenda, and why it cannot be delayed until a subsequent meeting; and
- (iii) the Committee resolves to deal with the item.

No resolution, decision, or recommendation may be made in respect of the item except to refer the item to a subsequent meeting for further discussion.

**NOTE:** Urgent Business need not be dealt with now and may be delayed until later in the meeting.



10 **NEXT MEETING**

The next meeting of Te Taumata Runanga will be held in the Civic Centre, on Monday, 20 May 2002, commencing at 5.00 pm.

A representative is invited to present Te Taumata Runanga report at the next meeting of Council to be held in the Civic Centre, on Wednesday, 24 April 2002, commencing at 5.30 pm.

