

NOTICE OF MEETING

TE TAUMATA RUNANGA

I hereby give notice that an Ordinary Meeting of Te Taumata Runanga will be held on:-

DATE: **Monday, 9 December 2002** **TIME:** **5.00 pm**

VENUE: **Civic Centre, 6 Waipareira Avenue, Lincoln, Waitakere City**

to consider the business as set out herein and to take any necessary action connected therewith.

4 December 2002



Ngareta Delamere
COMMITTEE SECRETARY

Telephone (09) 836 8000 extn 8552

MEMBERSHIP:

Representative

TW Taua (Chairperson)
E Taumaunu (Deputy Chairperson)
F Delamere
Rev J Cooper
M Te Huia
W Hetaraka
P Northcroft
G Te Huia
K Wikiriwhi
R Ratahi
Cr JP Lawley
Cr DA Yates, JP

Alternative Representative

W Knox
J Mariu
TBA
TM Andrews
M Wellington
A Lauese
G Waho
K Parata
W Richards
R Houghton
Te Kawerau A Maki
Te Roopu Wahine Maori Toko I Te Ora
Hoani Waititi Marae
Kakariki Marae
Te Atatu
Te Piringa Tahī O Te Maungarongo Marae
Te Roopu Kaumatua O Waipareira
Te Roopu Puawai O Waitakere
Te Runanga O Ngati Whatua
Te Whanau O Waipareira Trust
Council
Council

Mayor, Bob Harvey, QSO, JP (ex officio)
Deputy Mayor, Carolynne Stone (ex officio)

(Quorum 6 members)

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(The reports and recommendations contained in all agendas are reports and recommendations only and are not to be construed, in any way, as Council policy until adopted.)

**AGENDA FOR AN ORDINARY MEETING OF TE TAUMATA RUNANGA TO BE HELD IN
THE CIVIC CENTRE, 6 WAIPAREIRA AVENUE, LINCOLN, WAITAKERE CITY,
ON MONDAY, 9 DECEMBER 2002, COMMENCING AT 5.00 PM.**

TABLE OF CONTENTS

<u>ITEM</u>	<u>PAGE NO.</u>
OPENING KARAKIA	1
MIHIMIHI	1
1 APOLOGIES	1
2 CONFIRMATION OF MINUTES	1
3 PRESENTATION - VIOLENCE PREVENTION INITIATIVE	1
4 PUBLIC FORUM	2
5 COMMITTEE MEMBERS' REPORTS	2
6 CHIEF EXECUTIVE'S REPORT	2
7 RIPOTA O TE KAI TUHITUHI - COMMITTEE SECRETARY'S REPORT	3
8 FIRST CALL FOR CHILDREN STRATEGY	3
9 TERMS OF REFERENCE - TE ATATU MARAE ADVISORY GROUP	9
10 TE TAUMATA STRATEGIC WORK PROGRAMME	12
11 URGENT BUSINESS	13
12 NEXT MEETING	13

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OPENING KARAKIA

MIHIMIHI

E nga waka, e nga mana e nga karangatangamaha, tena koutou, tena koutou, tena koutou. E nga mate i tautini, he mihi aroha tenei ki a koutou, haere, haere, haere. E te hunga ora, rau rangatira ma tenei te kakano ka rua nei a morimoritia kia puawai ai. Hei aha? Hei maunga ringa ma nga whakatapuranga, kia kaha, kia manawanui, kia u. Kia mau hoki ki te whakapono, te tumanako me te aroha.

1 APOLOGIES



2 CONFIRMATION OF MINUTES

Ordinary - Monday, 18 November 2002

RECOMMENDATION

That the minutes of the Ordinary Meeting of Te Taumata Runanga held on Monday, 18 November 2002, as circulated, be taken as read and now be confirmed.



3 PRESENTATION - VIOLENCE PREVENTION INITIATIVE

Margaret Devlin (Safe Waitakere Injury Prevention) and Ngaroimata Reid (Waitakere Safer Community Council Trust) would like to outline to members a violence prevention initiative their groups will be undertaking over the next few months. The focus of this work will be on children from birth to five years.



4 **PUBLIC FORUM**

For guidance of Te Taumata Runanga Members, the Council's Standing Orders have the following provisions in regard to Public Forum.

- (i) Members of the public wishing to address the Committee in Public Forum shall furnish their names to the Chairperson at the beginning of the meeting; and
- (ii) the Chairperson shall determine the order of speakers, and allow five minutes for speaking time.
- (iii) Questions by members are to be confined to obtaining information or clarification on matters raised by the speaker.

Section 46(7) and (7A) of the Local Government Official Information and Meetings Act 1987 provides that no resolution, decision, or recommendation may be made in respect of any specific item of business not on the agenda except to refer the items to a subsequent meeting for further discussion. Therefore, no decision may be made on matters raised in Public Forum. However, written reports on matters raised may be requested from the Chief Executive.



5 **COMMITTEE MEMBERS' REPORTS**

Provision has been made on this agenda for Committee Members should they so wish to submit a report on their activities during the month in regard to matters within the scope and delegations of the Committee. However, to comply with the provisions of the Local Government Official Information and Meetings Act 1987, no decision may be made on matters raised in Committee Members' reports.




6 **CHIEF EXECUTIVE'S REPORT**

Provision has been made for the Chief Executive, or his nominated representative, to report on the progress of other matters considered to be of significance to Te Taumata Runanga, including organisation and representation issues.



7 **RIPOTA O TE KAI TUHITUHI - COMMITTEE SECRETARY'S REPORT**

Issue	Comments	Reporting Council Officer
Appointment to the Community Sport Fund Allocation Subcommittee	Te Taumata Runanga at its meeting held on 18 November 2002 was asked to appoint a replacement representative to the Community Sport Fund Allocation Subcommittee. The Committee resolved to defer this item until its December 2002 meeting.	Jan Brown  836 8000 Ext 8514

RECOMMENDATIONS

1. That the information be received.
2. That Te Taumata Runanga recommend the appointment of a replacement representative to the Community Sport Fund Allocation Subcommittee and submit the recommendation to the Council for approval.

Report prepared by: Ngareta Delamere, Committee Secretary.



8 **FIRST CALL FOR CHILDREN STRATEGY**

PURPOSE OF THE REPORT

A1-A6

This report presents the draft First Call for Children Strategy, as attached at pages A1 to A6. The report seeks feedback on the draft Strategy and the consultation process.

BACKGROUND

First Call for Children is one of the fundamental principles underpinning an international plan of action to improve the future of the world's children and implement the United Nations Convention on the Rights of the Child.

The proposed purpose of the First Call for Children strategy is to make Waitakere City a child friendly city and a fantastic place for kids. In summary the draft strategy proposes to implement First Call for Children so that children and young people can:

- Participate in the development of their city;
- Play and hang out safely;
- Receive good health care, education & housing;
- Be free from violence;
- Develop their own cultural identity and enjoy the city's diversity;
- Access integrated transport systems;
- Enjoy clean air and water;
- Have green spaces.

United Nations Convention on the Rights of the Child

United Nations Convention on the Rights of the Child is an international agreement or treaty that was adopted by the United Nations in 1989. United Nations Convention on the Rights of the Child sets out all the minimum rights that children and young people up to the age of 18 should have.

In 1993 the New Zealand Government adopted United Nations Convention on the Rights of the Child. This means that the Government has to make sure that our laws and the way we treat children in this country meet the standards laid down in United Nations Convention on the Rights of the Child. United Nations Convention on the Rights of the Child also provides a useful and comprehensive framework for local government to build a child-friendly city.

There are four general principles that underpin United Nations Convention on the Rights of the Child. These are:

- **Non-discrimination** - All the rights in United Nations Convention on the Rights of the Child apply to all children equally whatever their race, sex, religion, language, differing abilities, opinion or family background (*Article 2*).
- **Best Interests** - When adults or organisations make decisions that affect children they must always think first about what would be best for the child (*Article 3*).
- **Right to Life and Maximum Survival and Development** - Adults and organisations have an obligation to consider the “whole” child in all decisions affecting children (*Article 6*). For example, children have a right to enjoy a standard of living adequate for their physical, mental, spiritual, social and moral development (*Article 27*). They have the right to the opportunity for cultural, artistic, recreational and leisure activity (*Article 31*). They also have the right to be kept safe from harm (*Article 19*).
- **Right to Participation** - Children have the right to express their views freely and be listened to (*Articles 12, 13*).

United Nations Convention on the Rights of the Child and the Treaty of Waitangi

Specific rights in United Nations Convention on the Rights of the Child include the right of children to preserve their own identity (*Article 7*) and the right of indigenous children to enjoy their own culture, religion and language (*Article 30*).

The Treaty of Waitangi requires the Crown to work in partnership with Maori to protect and respond to the collective and individual interests of Maori wellbeing and development. Together, the Treaty and United Nations Convention on the Rights of the Child work to reinforce Maori children’s rights and their place in their whanau, hapu and iwi.

First Call for Children and Waitakere City Council

After it adopted United Nations Convention on the Rights of the Child, the United Nations held a World Summit for Children in 1990. The Summit comprised the largest gathering of world leaders in history. At the Summit, the leaders formulated a Plan of Action, which was intended as a guide for governments in developing their own plans of action. First Call for Children was one of the underlying principles of the Plan of Action, that is:

“The essential needs of children should be given high priority in the allocation of resources, in bad times as well as in good times, at national and international as well as at family levels”¹

¹ James Grant, then the Executive Director of UNICEF – newsletter Office of Commissioner for Children, January 1997 No 22.

In 1993 Waitakere City Council was the first local authority in New Zealand to adopt the principle of First Call for Children, as part of its commitment to becoming an EcoCity and pursuing a sustainable development approach.

Since 1993, the Council has implemented First Call for Children through a wide range of initiatives, some of which have received national and regional recognition. These include:

- A Councillor who is appointed as a Child and Youth Advocate.
- A designated staff member Child & Youth Partnerships and Advocacy Leader.
- Waitakere City Secondary Schools Youth Council.
- Te Roopu Puawai o Waitakere.
- A Wellbeing Network of community agencies that work together to provide a citywide voice on wellbeing issues to both local and central government. The Network has a strong focus on youth and children.

STRATEGIC CONTEXT

First Call for Children is one of four strategic commitments, which apply across everything the Council does. The other commitments are to model the principles of Te Tiritiri O Waitangi; a Safe City; and to have a strong, sustainable economy. As well as being an operative commitment in its own right, First Call for Children will also be reflected in each of Council's new strategic platforms.

Waitakere city-wide strategies and plans linking with First Call for Children include:

- Waitakere Health Plan (2000);
- Waitakere City Safety Plan (2000);
- Waitakere City Youth Leisure Needs Analysis (2001);
- Wellbeing Strategy and process (Calls to Action & Summit 2002);
- West Auckland Child and Youth Health & Disabilities Strategy (Waitemata District Health Board and West Kids (under development)).

First Call for Children is consistent with the newly-developed central government strategies outlined in the Agenda for Children (June 2002) and Youth Development Strategy Aotearoa (January 2002).

A7

UNICEF New Zealand has just launched an initiative called "Child and Youth Friendly Communities", which aims to encourage and support local authorities to use UNRCOC as a framework to create communities that nurture the lives, growth and development of children and young people. UNICEF New Zealand's Advocacy Manager has reviewed Waitakere's First Call for Children draft strategy and hopes to use the Council-approved Strategy as a model for other councils in New Zealand. A copy of a letter from UNICEF New Zealand endorsing the draft strategy is attached at page A7.

Why is First Call for Children Important?

- The sustainable development approach that is fundamental to Waitakere City Council means thinking about the effects when making decisions today, on our children and grandchildren.
- Councils make a huge difference to children and young people, through their actions (or lack of action). Some relevant Council activities include parks, library services, roads, footpaths, leisure facilities, internet access, homework centres, community halls, houses and centres, after school and holiday programmes and support for parents and caregivers via Citizen's Advice Bureaux.
- Providing what children and young people want and need creates a better City and supports a healthier, happier society.

- Waitakere City is a young city - in 2001 39% of its population was under the age of 24, and one third under 20 years of age. The median age of Maori people in Waitakere City is 21.1 years, and 38.7% of Maori in Waitakere City are aged under 15.
- Children and young people's voices and views are rarely heard or considered in the political process, or in decision-making that affect them. As more vulnerable members of society, there is a duty of care to protect the interests and rights of children and young people.
- The healthy development of children is crucial to the future wellbeing of any society.

ISSUES

Outline of the Strategy

The Strategy sets out a set of proposed goals for Waitakere City Council that flow from the four general principles that underpin United Nations Convention on the Rights of the Child and the Council's strategic commitments. The Strategy also sets out proposed actions that the Council will take to implement those goals and to make Waitakere City a fantastic place for kids.

Action Plan

The Strategy will form the basis for an Action Plan and "Toolkit" that will provide guidelines for each unit within Council on how to implement First Call for Children. An example of such a toolkit will be provided at the Committee Meeting. The toolkit will be designed to promote child and youth awareness within the Council and an ongoing commitment from staff to implementing First Call for Children.

A child and adult public version of the strategy will also be produced for placement in public places such as libraries, citizens' advice bureaux etc. This will explain what First Call for Children is all about and the Council's commitment to it.

Advisory Group

An advisory group has been established to guide the consultation process for the draft strategy and the development of the Action Plan and Toolkit. The advisory group is led by Councillor Brady (the Child & Youth Advocate) and includes representatives from:

- Te Roopu Puawai O Waitakere.
- Henderson High School.
- Sunnyvale Primary School.
- Youth Council.

The Advisory group has had two workshops with Councillor Brady and Council staff. The results from the workshops will assist with identifying any gaps in the draft strategy and with the consultation process outlined below.

Consultation Process

External Consultation

External consultations and process that have assisted with the development of the draft strategy include:

- Iwi consultation on process and content with Te Kawerau a Maki and Ngati Whatua.
- Strategic Review community consultations (including Hip Hop Nation Video, letters from primary schools, questionnaires, workshops, youth workshop at Hui, creative conversations).
- Household & Omnibus surveys.
- Leisure Needs Analysis.
- Photovoice (Safe Waitakere Alcohol/ALAC Youth Consultation using photos).
- State of the City Project in schools.
- Waitakere Education Sector Trust projects development and discussions.
- 2002/2003 Annual plan submissions.

Children and Youth Consultations

In November and December 2002 and February 2003, staff will conduct workshops with the following groups:

- Birdwood Primary
- Laingholm Primary
- Hoani Waititi Kohanga Reo
- Rangeview Intermediate
- Kelston Deaf Education Centre
- Waitakere College

The purpose of these workshops is to identify any gaps in the draft strategy and to assist with developing the Toolkit.

Proposed Next Steps

It is proposed to request comments on the draft from community groups, child and youth professionals and central government officers. Comments on the draft Strategy will assist staff with the development of the Action Plan and Toolkit. The consultation process will conclude in March 2003 and a final draft Strategy will be brought back to the Council's City Development Committee at the April 2003 Committee meeting.

Once the City Development Committee has endorsed the final draft Strategy, staff will then complete the Action Plan and Toolkit.

RESOURCES

Development of the Strategy, Action Plan and Toolkit is provided for in current work plans. The budget for publishing the Toolkit will be brought forward for consideration as part of the 2003/2004 Annual Plan.

CONCLUSIONS

First Call for Children is one of the fundamental principles underpinning an international plan of action to improve the future of the world's children and implement the United Nations Convention on the Rights of the Child. The purpose of the First Call for Children Strategy is to make Waitakere City a child friendly city and a fantastic place for kids.

As well as being an operative commitment in its own right, First Call for Children will also be reflected in each of Council's new strategic platforms.

First Call for Children is consistent with local and national strategies involving children and youth. UNICEF New Zealand's Advocacy Manager has reviewed the draft strategy and hopes to use the Council-approved Strategy as a model for other councils in New Zealand.

The First Call for Children Strategy forms the basis of an Action Plan and Toolkit that will provide guidelines for each unit within Council on how to implement First Call for Children. The Toolkit will be designed to establish child and youth awareness within the organisation and an ongoing commitment from staff to First Call for Children.

RECOMMENDATIONS

1. That the information be received.
2. That Te Taumata Runanga provide feedback on the draft Strategy.

Report prepared by: Annika Lane, Senior Policy Analyst: Social Policy and Sue Dodds, Child & Youth Partnerships and Advocacy Leader.



9 TERMS OF REFERENCE - TE ATATU MARAE ADVISORY GROUP

PURPOSE OF THE REPORT

The purpose of this report is to provide the Committee with a draft Terms of Reference for the Te Atatu Marae Advisory Group and to seek Te Taumata Runanga membership for this Group.

BACKGROUND

At its meeting of 27 February 2002, Council resolved:

- “1. That 2.5ha of land at the Harbourview no. 2 site on the Harbourview Peoples Parkland be provided for the Te Atatu Marae.
2. That an advisory group be established to work with the Marae Coalition on further negotiations regarding the ownership, management and relationship with Council for the Marae at Te Atatu Peninsula in order to establish appropriate legal agreements between the parties.
3. That following detailed concepts for the site location through the advisory group and Peoples Park concept development, work proceed with incorporating appropriate zoning for the Marae site into the zoning plan change being undertaken for the Harbourview South land.
4. That the Marae Coalition and their design consultants work with Council and the Harbourview Peoples Park Working Party to incorporate the Marae proposal into the concept plan for the park.
5. That issues relating to how the Marae relates to and integrates with the Harbourview “Peoples Park” concept be addressed through the Open Space Management Plan process and associated consultation.”

270/2002

Council has been working alongside the Peoples Park Working Party, including Te Atatu Marae Coalition and Te Taumata Runanga to ensure the development of the concept plan for the park as well as a marae on Harbourview is progressed. The work on the concept plan for the park is well underway and Council is also keen for the development of the marae to be progressed in a timely manner.

Council and Te Taumata Runanga have agreed that an Advisory Group be established to work through a range of key issues in relation to the Marae development. The Advisory Group will work alongside the Marae coalition to find solutions to these issues on Council's behalf.

The outcomes from this process will need to be referred to Council in a timely manner for final approval. In addition the Advisory group process will be linked to the work undertaken with the Reserve Management Plan and the Peoples Park Working Party and will need to take into account decisions made through these processes.

At Te Taumata Runanga 10 June 2002 meeting, the Committee agreed in principle to the Advisory Group process and resolved:

“That Te Taumata Runanga agrees that its Chairperson work with the Chairperson of the City Development Committee (or the Deputy Chairperson of the City Development as appropriate) to set up the Advisory Group referred to in the resolution 270/2002.”

2384/2002

Council staff have been working directly with the Chairperson of Te Taumata Runanga and the Deputy Chairperson of the City Development Committee on the establishment of the Advisory group and the terms of reference.

STRATEGIC CONTEXT

The development of marae on the Te Atatu Peninsula will meet a need of the local Maori community that has been identified for a very long time. Council's support for, and involvement in, this project recognises that need and is also intended to help raise the awareness of marae as facilities to and for the wider community to use in line with Council's Marae Support Policy.

ISSUES

The following section sets out the proposed terms of reference for the Te Atatu Marae Advisory Group, for the Committee's initial consideration. It is considered desirable that the draft terms of reference are considered by the full membership of the Advisory Group and also by the Marae Coalition before they are finally approved by Council, as the different parties may provide additional information that will shape the overall task.

Terms of Reference

- Purpose

The purpose of the Te Atatu Marae Advisory Group is to work alongside the Marae Coalition, on behalf of Waitakere City Council, to assist the development of the Marae, by resolving those issues in which Council has an interest.

- Objectives

The objectives of the Advisory group are to address issues related to legal interests, ownership and governance, and design characteristics.

Issues identified include the following:

- Confirmation of the boundaries of the land provided for the marae development;
- Ensuring that the designs of the Marae and the Peoples Park complement one another;
- Agreement of the issues and policies relevant to the Reserve Management Plan process;
- Determining ownership of the land and any associated conditions;
- Determining the ongoing relationship between the Council and the marae governing body;
- Considering marae design issues such as sustainable development initiatives and any Council role in support of these initiatives;
- Considering any impact of any proposals for future ferry landings on the Marae proposal.

- Membership

The membership of the Te Atatu Marae Advisory Group requires a high level of credibility, knowledge of community and local government decision-making, and leadership capacity. It is suggested members of the Te Atatu Marae Advisory Group should be:

- the Chairperson and Deputy Chairperson of Te Taumata Runanga;
- the Deputy Chairperson of the City Development Committee plus one other Councillor drawn from the Henderson Ward.

- Role

The Te Atatu Marae Advisory Group's role is to work alongside the Marae Coalition to:

- consider the issues identified;
- develop solutions to these issues;
- provide an overview of the relevant processes;
- submit progress reports to City Development Committee and Te Taumata Runanga; and
- develop recommendations to City Development Committee.

- Scope

The Te Atatu Marae Advisory Group's role is limited to the areas of work identified in this terms of reference, except with the specific approval of Council, in consultation with Te Taumata Runanga.

- Project Milestones

It is proposed that at the Te Atatu Marae Advisory Group meeting times and a work programme be determined at its initial meeting.

MILESTONES	DATE
Report to Council or City Development Committee on the terms of reference and membership of the Te Atatu Marae Advisory Group.	December 2002
Report to Te Taumata Runanga on the terms of reference and membership for the Te Atatu Marae Advisory Group.	December 2002
Initial meeting for the Te Atatu Marae Advisory Group and agreement on meeting times, the work programme and time frames.	Late January 2003
Report work programme to City Development Committee and Te Taumata Runanga.	February/March 2003

- Council Support for this Process

Council staff will provide specialist and administrative support as necessary to the Te Atatu Marae Advisory Group to ensure it achieves its objectives.

RESOURCES

Staff time has been allocated in the 2002/2003 Annual Plan to support this process.

CONCLUSION

Both Council and Te Taumata Runanga are keen that, as part of the marae development on Harbourview, the Te Atatu Marae Advisory Group is established to ensure the marae development is progressed in a timely way. It is intended the Te Atatu Marae Advisory Group will provide leadership and recommendations to Council on options to be undertaken to progress the development of the marae. The report outlines a proposed terms of reference and the membership for the Te Atatu Marae Advisory Group for the Committee to consider and approve. This report will also be presented to the City Development Committee on 9 December 2002 for comment and approval.

RECOMMENDATIONS

1. That the information be received.
2. That Te Taumata Runanga advises City Development Committee, the terms of reference of Te Atatu Marae Advisory group as outlined in the report, that it agrees in principal, the Te Atatu Marae Advisory Group as a whole and the Marae Coalition.
3. That Te Taumata Runanga appoints the Chairperson and Deputy Chairperson as members of the Te Atatu Marae Advisory Group.

Report prepared by: Joy Hames, Manager: Policy Development.



10 TE TAUMATA STRATEGIC WORK PROGRAMME

PURPOSE OF THE REPORT

The purpose of this report is to update Te Taumata Runanga on the Committee's strategic work programme.

BACKGROUND

As part of the Committee's strategic review process, Council had engaged Gael Ferguson, a consultant, to work directly with members of the Committee to progress its strategic work programme. Since October 2002, a consultation process was undertaken with members of the Committee to identify key issues, and areas of particular interest.

ISSUES

The consultant, Gael Ferguson will be at the meeting to present the findings from the consultation process, and outline key areas of work for the Committee to consider.

CONCLUSION

Te Taumata Runanga is progressing its strategic work programme involving a consultation process to identify issues and areas of interests. The outcomes from the consultation process will be discussed directly with the Committee for further consideration.

RECOMMENDATION

That the information be received.

Report prepared by: Georgina Parata, Senior Policy Analyst and Gael Ferguson, consultant.



11 URGENT BUSINESS

Section 46A(7) and (7A) of the Local Government Official Information Act and Meetings Act 1987 provides that where an item of business is not on the agenda, it may only be dealt with at the meeting if:

- (i) the item is a minor matter; and
- (ii) the Chairperson has explained at the beginning of the meeting (when open to the public) that the item will be raised for discussion, why the item is not on the agenda, and why it cannot be delayed until a subsequent meeting; and
- (iii) the Committee resolves to deal with the item.

No resolution, decision, or recommendation may be made in respect of the item except to refer the item to a subsequent meeting for further discussion.



12 NEXT MEETING

The next meeting of Te Taumata Runanga will be held in the Civic Centre, on Monday, 17 February 2003, commencing at 5.00 pm.

A representative is invited to present Te Taumata Runanga report at the next meeting of Council to be held in the Civic Centre, on Wednesday, 18 December 2002, commencing at 5.30 pm.

