

**AGENDA FOR AN ORDINARY MEETING OF THE PROJECTS SPECIAL COMMITTEE
TO BE HELD IN THE CIVIC CENTRE, 6 WAIPAREIRA AVENUE, LINCOLN,
WAITAKERE CITY, ON WEDNESDAY, 6 MARCH 2002
COMMENCING AT 9.00 AM.**

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1 APOLOGIES



2 URGENT BUSINESS

Section 46A(7) and (7A) of the Local Government Official Information Act and Meetings Act 1987 provides that where an item of business is not on the agenda, it may only be dealt with at the meeting if:

- (i) the item is a minor matter; and
- (ii) the Chairperson has explained at the beginning of the meeting (when open to the public) that the item will be raised for discussion, why the item is not on the agenda, and why it cannot be delayed until a subsequent meeting; and
- (iii) the Committee resolves to deal with the item.

No resolution, decision, or recommendation may be made in respect of the item except to refer the item to a subsequent meeting for further discussion.

NOTE: Urgent Business need not be dealt with now and may be delayed until later in the meeting.



3 CONFIRMATION OF MINUTES

Inaugural - Wednesday, 21 November 2001

RECOMMENDATION

That the minutes of the Inaugural Meeting of the Projects Special Committee held on Wednesday, 21 November 2001, as circulated, be taken as read and now be confirmed.



4 COMMITTEE DELEGATIONS - PROJECTS SPECIAL COMMITTEE

PURPOSE OF THE REPORT

This report advises the Committee of the review of the Fields of Activity within its Delegations that was being recommended to the Council for approval at its meeting held on 27 February 2002.

BACKGROUND

Following the Projects Special Committee meeting on 21 November 2001 Councillors and senior staff discussed and then suggested that the Fields of Activity within the Committee's Delegations be amended to specifically include Cemetery Capital Works, Aftercare Capital Works, Heritage Buildings (including Policy and Guideline Development on Council involved Heritage issues), Citywide Parks, Youth Centre, Indoor/Outdoor Waitakere Sports Complex, Accident Investigation studies, Capital Bridge Development, Capital Project Development Town Centre Revitalisation Environs, and Significant Property Renewals. The purpose of extending the Fields of Activity are to give oversight of this range of activities to the Projects Special Committee, saving the Council and other Committees that responsibility, and to provide clear reporting lines for political overview.

ISSUES

This report sought the Council's approval to extend the Fields of Activity for the Projects Special Committee within its Delegations to specifically include the abovementioned projects.

CONCLUSION

A1-A2

The extension of the Fields of Activity within the Committee's Delegations will enable the Council's democratic decision-making process to be thorough and efficient and enable those issues to be dealt with at the Committee level rather than at the Ordinary Monthly Council meetings. A copy of the new Delegations to the Projects Special Committee as they will appear in the 'Delegations to Committees and Community Boards Register', as adopted by the Council at its meeting held on 27 February 2002 (which specified exclusion of Citywide Parks, Capital Project Development Town Centre Revitalisation Environs, and Significant Property Renewals from the original proposed list of projects), is attached for information at pages A1 to A2.

RECOMMENDATION

That the information be received.

Report prepared by: Darryl Griffin, Manager Democracy & Support Services.



5 AQUATIC CENTRE UPGRADE

PURPOSE OF THE REPORT

The purpose of the report is to enable the Committee to receive a progress update and undertake a site visit to the Aquatic Centre Upgrade Project.

UPDATE

The 2000/2001 Annual Budget process gave approval for a substantial upgrade of the Henderson Aquatic Centre. The development is intended to revitalise the City's key leisure asset and to move the Centre to a true lifestyle facility, catering for the broader leisure needs of the community.

Quarterly updates to Committee were also resolved and a comprehensive progress report will be provided at the April meeting.

Project Timetable Update

Early July 2001 - construction commenced
Mid-September 2002 - construction concludes
October 2002 - upgraded facility opened to the public

The Aquatic Centre has remained open and functioning during these initial stages of the construction contract, with temporary reception facilities established to ensure as little impact on the Centre's users as possible. Estimated completion remains September 2002.

The Henderson Community Board will also be invited to attend the site visit.

RECOMMENDATIONS

1. That the information be received.
2. That the meeting be adjourned to enable the Committee to undertake a site visit to the Aquatic Centre Upgrade project.

Report prepared by: Doug Guthrie, Manager; Aquatic & Recreation Centre.



PROJECTS SPECIAL COMMITTEE

The Projects Special Committee shall report to the City Development Committee. Where the Committee is not empowered to act it shall report to the City Development Committee and make recommendations as necessary.

FIELDS OF ACTIVITY

To assist the Council in its governance role by assembling detailed objectives, programmes, and policies in relation to the completion of the following projects:

- Aquatic Centre expansion project
- City Festivals
- Heritage sites and projects (including Limeburners Bay)
- New Lynn Hotel
- New Lynn Youth Centre leisure project
- Waitakere City Stadium
- Youth Centre facilities
- Cemetery Capital Works
- Aftercare Capital Works
- Heritage Buildings (including Policy and Guideline Development on Council involved in Heritage issues)
- Youth Centre
- Indoor/Outdoor Waitakere Sports Complex
- Accident Investigation Studies
- Capital Bridge Development

and any other Council projects referred by either the City Development Committee or the Council from time to time.

NOTE: This overview includes those Council Trusts established for the management of any of the Council projects listed above and added to from time to time.

MEMBERSHIP

The Committee shall comprise:

7 Members appointed by the Council

The Mayor (ex officio)

The Deputy Mayor (ex officio)

Quorum: 4 members

DELEGATED POWERS

General Delegations

1. Generally (except where otherwise provided by delegation to another committee or Council officers) all matters detailed in the Fields of Activity, as adopted by the Council from time to time, where financial provision has been made, and where the action proposed is not contrary to established Council policy.
2. To recommend to the Council re-allocation of funding already approved by the Council as part of the Annual Plan Budget process for matters within this Committee's fields of activity provided that the re-allocation of funds does not increase the overall monies committed in the budget.
3. Authority to develop goals and strategies, for the matters within this Committee's Fields of Activity.
4. Authority to develop policies for the matters within this Committee's Fields of Activity, to provide assurance to the Committee that construction, maintenance and other projects are managed efficiently, effectively and with due regard to risk.