

NOTICE OF MEETING

PROJECTS SPECIAL COMMITTEE

I hereby give notice that an Ordinary Meeting of the Projects Special Committee will be held on:-

DATE: **Wednesday, 4 September 2002** **TIME:** **9.30 am**

VENUE: **Civic Centre, 6 Waipareira Avenue, Lincoln, Waitakere City**

to consider the business as set out herein and to take any necessary action connected therewith.

28 August 2002

Audrey Chan
COMMITTEE SECRETARY

Telephone (09) 836 8000 extn 8603

MEMBERSHIP:

Councillors	RP	Dallow, QPM, JP (Chairperson)
	JP	Lawley (Deputy Chairperson)
	DQ	Battersby, JP
	BA	Brady, JP
	JM	Clews, QSO, JP
	AC	Fenton
	GW	Russell

Mayor, Bob Harvey, QSO, JP (ex officio)
Deputy Mayor, Carolynne Stone (ex officio)

(Quorum 4 members)

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(The reports and recommendations contained in all agendas are reports and recommendations only and are not to be construed, in any way, as Council policy until adopted).

**AGENDA FOR AN ORDINARY MEETING OF THE PROJECTS SPECIAL COMMITTEE
TO BE HELD IN THE CIVIC CENTRE, 6 WAIPAREIRA AVENUE, LINCOLN,
WAITAKERE CITY, ON WEDNESDAY, 4 SEPTEMBER 2002
COMMENCING AT 9.30 AM.**

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1 APOLOGIES



2 URGENT BUSINESS

Section 46A(7) and (7A) of the Local Government Official Information Act and Meetings Act 1987 provides that where an item of business is not on the agenda, it may only be dealt with at the meeting if:

- (i) the item is a minor matter; and
- (ii) the Chairperson has explained at the beginning of the meeting (when open to the public) that the item will be raised for discussion, why the item is not on the agenda, and why it cannot be delayed until a subsequent meeting; and
- (iii) the Committee resolves to deal with the item.

No resolution, decision, or recommendation may be made in respect of the item except to refer the item to a subsequent meeting for further discussion.

NOTE: Urgent Business need not be dealt with now and may be delayed until later in the meeting.



3 CONFIRMATION OF MINUTES

Ordinary - Wednesday, 7 August 2002

RECOMMENDATION

That the minutes of the Ordinary Meeting of the Projects Special Committee held on Wednesday, 7 August 2002, as circulated, be taken as read and now be confirmed.



4 **PRESENTATION - WAITAKERE SPORTS COMPLEX**

A presentation to update the Projects Special Committee on the progress thus far on the Waitakere Sports Complex will be made by Suresh Nagaiya, Acting Leisure Services Manager.



5 **WEST WAVE AQUATIC CENTRE DEVELOPMENT - PROJECT UPDATE**

PURPOSE OF THE REPORT

The purpose of this report is to provide a third project briefing on the upgrade of the West Wave Waitakere City Aquatic Centre. The report also provides information on the proposed Opening Event.

BACKGROUND

The 2000/2001 Annual Budget process gave approval for a substantial upgrade of the Aquatic Centre. The development is intended to revitalise the City's key leisure asset and to move the Centre to a true lifestyle facility, catering for the broader leisure needs of the community.

The approved concept plan allowed for a number of additional features to be built in a staged process in parallel with the normal operation of the existing facilities. The adopted project plan consolidates the upgrade into one stage, with the option to add a Wave Rider should Council so resolve.

In summary, Council approved:

- the amendment of the Long-Term Financial Strategy for the inclusion of an additional \$2,232,619, and the bringing forward of funding from the 2002/03 and 2003/04 financial years, providing total funding for the project of \$14,167,919 (of which \$1,287,375 had been expended prior to award of the construction contract);
- the exclusion of the Wave Rider option and the further investigation of sponsorship options;
- the letting of the construction contract to Gibson O'Connor Limited in the amount of \$11,670,765 (excluding GST), subject to any savings being negotiated. The contract figure included "provisional sums" (estimated costs for items that can only be accurately priced at the time of purchase) of \$929,000 (excluding GST);
- delegations were extended to the Director: City Enterprises to expend against the provisional sum items and further to authorise contract variations where contingency funding was available.

Following approval to award the contract, negotiations with Gibson O'Connor Limited were concluded and the contract awarded in the value \$11,522,414, with Provisional Sums (within this sum) adjusted to \$977,000.

Quarterly updates to Committee were also resolved.

STRATEGIC CONTEXT

Council's 1994 Leisure Strategy includes three action points that are relevant:

- 2.3.1 *Reflect the excitement of the west coast surf in development and promotion of fun pools and the Aquatic Centre through development of wave pools, fountains, paddling pools and interactive water play areas.*
- 3.2.4 *Add fun pool and hydroslide and range of fun activities for youth at the Aquatic Centre.*
- 3.2.5 *Café linked to "people place" location.*

The redevelopment will enhance the Henderson Creek corridor by providing an additional six-metre strip at the rear of the building by the stream that can be "reclaimed" as parkland. This will allow the relocation of the path further up the bank and also enable an improved edge treatment and interface between the Aquatic Centre, the path, and the stream. The proposed windows and closed-circuit television camera to the rear of the Centre will improve safety and surveillance of the area and McLeod's Crossing bridge, as well as improving its amenity value.

The project also has linkages to Council's 'First Call for Children' and 'Safer City' policies, and includes provision for the extension to the urban and regional cycleway network.

Collaborative Approach (Architecture & Art)

A key feature of this project has been the collaborative approach adopted by Council, its consultants, and the project's "lead artist" Virginia King. This has ensured that the whole concept has integrated the various architectural, artistic, and cultural features of the future facility to reflect the contextual themes inherent in Council's Leisure Strategy. The key arts inputs include two fibre optic based water features in the wave pool, a strong influence in pool forms and interior décor including rock wall and water feature, tile colours, specialist art works in the toddlers play area, Learners and Hydrotherapy Pools, and main foyer works by Te Kawerau A Maki and Ngati Whatua. In addition, the Fitness Centre will feature a Dean Buchanan painting and Graeme Gash graphics for the glazing facing the Main Pool.

Council's Arts Co-ordinator has been working closely with the project team, Virginia King, iwi representatives, and local artists to ensure that the finished facility delivers on Council's vision for strategic projects of this nature. The approach continues to deliver to expectations and will result in the premier aquatic facility in the region.

Sustainable Building Features

The design of the building and the pool plant and equipment has drawn on national and international experience and expertise to maximise the energy efficiency of the future facility. This includes allowance for the utilisation of rainwater for pool filter backwash and reuse in toilets. Pool water heating is to be augmented by a large array of solar panels located on the roof of the existing building, with further energy efficiencies gained from "run-around" heat reclaim coils for the ventilation system, heat pumps as a secondary heat source, and variable-speed pumps on pool water and circulation systems. This project has so far won an Institution of Professional Engineers of New Zealand (IPENZ) Environmental Award 2002 merit award and gained a "merit" (equal second) award in the prestigious 2002 IPENZ (Auckland Branch) Arthur Mead Environmental Awards.

BUDGET

Project Financial Status Update

Current project costs incurred and expenditure to date are summarised as follows:

PROJECT FUNDING	AMOUNT
Project Funding Allocated - Capital Expenditure	\$14,167,919
Project Funding Allocated - Operational Expenditure	\$32,592
Total Current Budget Allocation: (including Contingency \$715,000) Which includes reimbursement from:	\$14,200,511
<ul style="list-style-type: none"> • Parks Asset Management towards Fencing and other Site Works \$21,000 • Property Management for Services Relocation and Upgrade \$65,500 	
Less Costs Incurred to Date (12 August 2002)	-\$10,296,911
Balance of Funding Available to Complete:	\$3,903,600
Forecast Cost to Complete (12 August 2002)	\$3,729,256
Current Project Contingency	\$174,344

Table 1: Current Project Costs Incurred and Expenditure to Date

NOTE: As outlined above, the current contingency stands at \$174,344. Expenditure trending and forecasting indicates that the project will be completed within budget. However, there remains a degree of uncertainty as to the final project cost due to anticipated claims for extensions of time, and application (by Council) of liquidated damages for late completion and finalisation of contract variations.

PROJECT TIMETABLE UPDATE

- Early July 2001 construction commenced;
- 8 October 2002 due date for completion (further claims for extension of time are anticipated);
- Late October 2002 construction complete;
- 9 November 2002 upgraded facility opened to public.

General Progress of Construction Contract

Key achievements since the last report have been:

- erection of the ripplesound ceiling vapour barrier/acoustic lining;
- substantial completion of the pool shells and tiling;
- erection of the Hydroslide;
- demolition of the Recreation Centre Café 1 area and framing out and lining of the Reception and adjacent spaces;
- substantial completion of the outdoor area;
- substantial completion of the Changing Rooms;
- completion, equipping and staffing of the Fitness Centre - a 'soft' opening took place 5 July;
- completion and handover of a key stakeholder (Auckland Swimming Association) rooms.

VARIATION ORDERS ISSUED UPDATE

Net variations totalling \$189,903 were reported at the November meeting. This value has now increased to \$441,406. Additional major variations issued under delegated authority have been:

- revisions to the stormwater and sanitary sewer drainage design due to existing services not on record drawings;
- additional piling due to soft ground encountered under plant rooms and stormwater storage tank;
- structural steelwork modifications to address minor design changes or omissions from contract drawings;
- grouting of post-tensioning ducts in existing beams to allow safe demolition of one section;
- modifications to pool water supply and circulation pipe work and componentry to realise potential savings, while allowing future utilisation of rainwater in showers and wash hand basins;
- upgraded power supply cabling and components to allow additional capacity for selected plant and equipment loads;
- redesign of the rear garden and barbeque area to enhance the visual impact and presentation from both the esplanade along the stream bank and within the area;
- the addition of a number of minor safety and security modifications or enhancements in response to identified issues during construction; and
- the fit-out of the new Fitness Centre which had not been finalised at the time of going to contract (the supply and installation of the Fitness Equipment being provided under separate contract).

OTHER PROJECT MATTERS

Branding and Sponsorship

The West Wave brand and logo were formally approved at the July meeting of the City Development Committee. Internal and exterior signage, promotional material, and staff uniforms using the brand are being developed or ordered. A sponsorship package has been developed and will be presented to identified potential sponsors by the Mayor, the Director of City Enterprises and the Manager of Public Affairs during August/September 2002.

Opening Event

A1-A6

A draft plan for the West Wave opening event has been developed and is attached at pages A1 to A6. The Main Opening Event date has been set at Saturday, 9 November 2002, subject to project completion by 31 October 2002.

Roading and Related Upgrading Works

The planned upgrades of the Sel Peacock Drive / Alderman Drive roundabout (\$87,000) and the Alderman Drive / Edmonton Drive roundabout (\$50,000) have been deferred pending further work on the Henderson revitalisation project proposal to link this corner with Trading Place. City Services - Transportation Assets Management are to proceed with the upgrading of the access to/from Cranwell Park - the main entrance to this facility. This work is in the planning stages, however it is intended that this will be completed by mid-October 2002 in time for the official opening of the West Wave Aquatic Centre.

In addition, City Services - Parks Asset Management have confirmed their intention to undertake a general tidy up of the car park and garden areas in time for the opening of the upgraded complex. The Recreation Centre, Henderson Library and Sport Waitakere exterior areas have been painted under programmed maintenance budgets to complement the redeveloped Aquatic Centre.

Safety

As indicated earlier in this report it was intended to improve safety and surveillance of the walkway and McLeods Crossing bridge by incorporating a window in the South Eastern corner of the current main pool area. A closer examination of the building structure and resulting sightlines indicates that the view will be very narrow and the bridge will be largely hidden behind significant vegetation. A new closed circuit television camera position to complement the already planned location at the rear of the building has been identified. This will allow the bridge access and adjacent walkway to be monitored and recorded.

CONCLUSION

This report has provided a third summary of progress on the Aquatic Centre Upgrade as well as the current status and forecast financial projections for the project.

RECOMMENDATION

That the information be received.

Report prepared by: Doug Guthrie, Manager: Aquatic & Recreation Centre.



6 EVENTS PROGRAMME

PURPOSE OF THE REPORT

This report is to update the Committee on the series of public events, which will help mark and celebrate the 10 years since Waitakere adopted its Agenda 21 principles and policies.

BACKGROUND

In 1992, Waitakere became the first territorial local authority in New Zealand to commit to the principles of sustainability embodied in the Agenda 21 document. Since then the policies and strategic direction of the City have continued to be endorsed by subsequent Councils and the approach had steadily been acknowledged and accepted both locally, nationally and internationally.

This Council is firmly committed to sustainability principles. It has also signalled a desire to extend its "reach" into the community, present a more "friendly face", and has an objective for Waitakere to be seen as a "fun" City.

STRATEGIC CONTEXT

A varied programme of public events can go some way towards achieving the Council's aims, as outlined above. They can also be a tool to achieve a range of wider economic, tourism and marketing (i.e. profile) outcomes.

Quote: "Events have burgeoned over the past 10-15 years; many are a photocopy or replication of a concept initiated elsewhere, to the point that it is now almost impossible to stage a unique event that isn't replicated almost immediately.

There has been a shift from events celebrating culture to more rational purposes as tourism and economic drivers".

(Source: Ann Hindson, keynote speaker, Eventing The Future Conference- Auckland 2002).

The proposed programme is particularly aligned to the Council's Annual Budget and 10 year plan priorities of:

- Creating vibrant (and economically viable) town centres
- Developing strong communities
- Promoting Waitakere as a "Fun City"
- Raising City profile and awareness
- Fostering civic/community pride
- Seen as a 'friendly face' Council

In addition, a number of the proposed events could be used as opportunities to involve residents in any consultation exercises being undertaken (e.g Strategic Review and The People's Park).

ISSUES

1. Council committed \$30,000 for seed funding for Community Events during the Annual Plan process.

The Council – through the Public Affairs Unit – receives regular requests for assistance from many groups or individuals. These requests may be for practical help, for example the free provision of facilities/parks, through to direct financial assistance.

Examples of direct financial assistance given last year include:

- Mitre 10 Garden Competition
- Waipareira Trust Sports Day
- Sport Waitakere (Auckland Blues and Warriors Games)
- Tarara Day
- Elvis Memorial Day
- Matariki Exhibition (at Aotea Centre)
- Xmas events (Parades)

As part of the Eco City + 10 celebrations, it is proposed to package and co-brand a series of events during the October 2002 - April 2003 period. Essentially this is the summer "weather window" for outdoor events.

Some may be existing events (such as Trash to Fashion, Trees For Babies and the Literary Festival), while others may be one-off celebrations (e.g. the official opening of the Aquatic Centre redevelopment and the public launch of the People's Park), or the introduction of community-based festivals (e.g. Laingholm's 150th anniversary).

The Annual Plan attracted a number of submitters with suggestions for event activities and where possible these have been worked into the programme. All Annual Plan submissions, and consultations with the Youth Council and Te Taumata Runanga representatives, will be included for consideration in the Events Calendar.

The Committee's endorsement of the proposed programme will assist staff to determine more precisely how the Council's seed funding budget is allocated. Part of this funding will also be utilised to market the events (events calendar, general advertising etc). An events calendar will be produced and distributed locally, regionally and nationally during September.

A7 - A8

The draft programme is attached at pages A7 to A8 with inclusions of 'suggested' events to be initiated and launched in early 2003.

The aim is to have a minimum of 50,000 people (roughly a third of the City's populace) involved in at least one of these activities.

2. Council has also indicated its strong desire for an on-going events programme (i.e. not restricted to this year alone) by approving the position of "Events Co-ordinator" through the 2002/03 Annual Plan.

That position has been filled and that dedicated resource will significantly improve the quality of Council-run events while also providing invaluable assistance and guidance to community groups. In addition, an important function will be to identify opportunities and mount "bids" for significant regional or national events (e.g. the recently successful bid for the Commonwealth Judo Association tournament in 2004).

CONCLUSION

Planning is well underway to present a series programme of public events in the October 2002 - April 2003 period. These will meet a number of the Council's strategic priorities and provide a platform for an on-going programme.

RECOMMENDATION

That the information be received.

Report prepared by: Andrea Johnston-Taylor; City Events Co-ordinator.





DRAFT: OPENING EVENT

Proposed Main Event Date: Saturday 9th November 2002

Purpose:

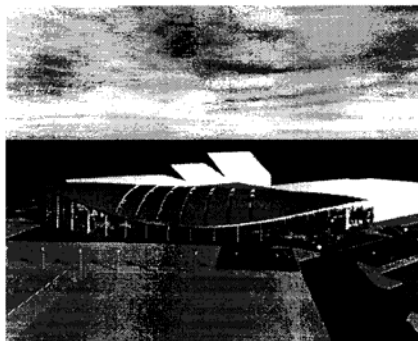
- To celebrate the completion of the Waitakere City Aquatic Centre upgrade and recognise the input of the various stakeholders.
- To introduce this unique and vibrant facility to the people of Waitakere City

Goals:

- To involve the youth of Waitakere City, as this facility has been constructed to meet their growing leisure needs.
- To ensure that the facility is opened in accordance with relevant cultural and other protocols
- To recognise the eco-features used as part of the construction, and the valuable role that these features play.
- To provide the people of Waitakere City with the opportunity to participate in innovative, safe and pleasurable leisure experiences
- To ensure that the facility opening recognises the input of those involved in its planning, approval, design and construction and does so in the appropriate format
- To reward those user groups who have experienced inconvenience due to the upgrade process
- To provide opportunities for Waitakere City Council staff to experience this facility firsthand, and in doing so recognise their valuable inputs into the project

Outline:

It is envisaged that the main event will occur on Saturday 9th November 2002, and there will be a number of smaller events both in the lead up and follow on from this. It is currently planned that these events will begin on Tuesday 5th November and will continue through until Thursday 14th November.





Events & Related Timelines:

School Involvement:

As the youth of Waitakere City are a key future user group of this facility, we have deemed it essential for them to be involved in the opening process.

This involvement is being conducted through a Water Safety Colouring Competition at Waitakere City Primary Schools. This competition serves 3 key purposes, these being to promote safe aquatic experiences, raise awareness of the facility amongst this key user group and to allow schools the opportunity to experience this amazing facility.

There are prizes allocated for school classes who submit the best entries as well as the most entries. These winning classes have the opportunity to have a preview visit to the facility in the week leading up to the main event. The school that submits the most entries overall wins the opportunity to be involved in the opening event.

Timeline:

Tuesday October 8 th :	Winning Schools/classes notified
Tuesday November 5 th :	5 winning classes visit
Wednesday November 6 th :	5 winning classes visit
Thursday November 7 th :	5 winning classes visit
Saturday November 9 th :	Winning School involved in opening event





Members and User Group Involvement:

Throughout the upgrade, many facility members and user groups, who have put up with the related inconveniences and disruptions, have continued to support the centre. As such it is our desire to reward these groups for both their patience and ongoing support. We intend for this to be done in 2 distinct ways.

For our members and key user groups we will hold a "Members Night" preview of the centre. This will allow these people to preview the new facilities first hand, as well as participating in guided tours of the centre. In addition to this we plan to give each person a special members pack, as a token of our thanks and appreciation.

In addition to this "Members Night" a number of sports user groups (e.g. Diving Waitakere) have been asked to do displays on opening day. This allows these user groups the opportunity to showcase both their sports and the wealth of local talent involved. It also communicates to the public the multi-purpose nature of the facility.

Timeline:

Wednesday November 6th: "Members Night"

Saturday November 9th: Selected user group displays throughout opening event





Council Staff and Contractor Involvement:

Many council staff and contractors have played integral roles in this project and its related aspects. Therefore we felt that it would be appropriate to thank these staff members and contractors for their invaluable efforts and input, as well as providing them with the opportunity to experience this wonderful facility that their employer has constructed.

We intend to do this via a "Council Staff and Contractor Evening" along a similar format to the "Members Night". This evening will allow council staff, contractors and their families the opportunity to experience the facilities prior to opening, as well learning about the facility from those who have played key roles in its development. Attendees will also receive West Wave packs as a token of our appreciation and we may also include the provision of light refreshments.

Timeline:

Thursday November 7th: "Council Staff and Contractor Evening"





Opening Day (November 9th)

Official Ceremonies:

This day will begin with a dawn blessing of the facility by local Iwi at approximately 5:00 am (before daybreak). This blessing will begin in a central aspect of the centre and will progress around the facility. At the completion of this dawn blessing there will be a light breakfast served (the breaking of bread plays an integral role in the blessing process) in the activity rooms. It is envisaged that this will be completed by approximately 7:30am. Local Iwi, and other dignitaries will be invited to this aspect.

The official opening will begin at approximately 9:15 am and run through until 10:15am (this will be held on the mezzanine deck), it is envisaged that this will involve speeches from the invited dignitaries, a Kapa Haka or Wero from the local Iwi and a formal unveiling of a commemorative plaque by the invited dignitary and 'The Children Of Waitakere City' (these being the children from the winning school).

Following this the Grand Prize winning school from the Water Safety Colouring Competition will be the first "Official Users" of the complex. They will have exclusive access from 10:30am – 11:30am, and the invited dignitary will count down their entry into the pool.

During this a light morning tea will be served in the activity rooms to those attending the opening. There will also be the opportunity for tours of the centre for those who are interested.

Public Opening:

It is envisaged that the doors will open at midday; the day will be run in sessions to allow more people access to the facility (these tickets will be pre-sold as demand will be significant). These sessions are proposed to be 3 hours in length, so as to allow attendees sufficient time to explore and experience the many aspects of the facility.

During this day there will be many activities running both inside and outside the facility, we will also have an MC to ensure that people know what is happening throughout the various areas of the centre, and music will also play a central part.

Examples of the types of activities being run both inside and outside are:

- Clowns (afternoon session)
- User Group Demonstrations (afternoon session)
- Stilt Walkers (afternoon session)
- Sporting Activities @ Assid Corban Recreation Centre (afternoon session)
- Attractions (afternoon and evening sessions)
- Concessionaires (afternoon session)
- DJ (evening session)



Follow On Events

In the week following opening day, we will continue to have various events and attractions, such as youth evenings with bands, and other performances, as well as a number of other school visits.

Pertinent Issues

There are a number of issues, which we must consider to ensure the smooth running of this event. These being to ensure:

- That there is effective communication between all groups involved
- That the format of the opening event (pre-sales etc.) is communicated well to the public, so we avoid any possible disappointment
- That adequate traffic control and parking measures are in place
- That adequate rubbish control measures are in place
- That we do not conflict with other significant events (e.g. Henderson Bowling Club competitions)
- That the level of staffing and relevant staff training is to an extremely high level, so that we can adequately deal with the vast number of customers and exceed their service expectations.



Events Programme (Draft)

- As at August 2002

October

(Note: Louis Vuitton Cup begins)

October 12	Te Atatu Peninsula Village Green Opening
October 18-25-	Kids Safe Week
October 27-	Titirangi Market day
October 27-	Kite Day (date TBC)
October 31-	Americas Cup breakfast, hosted by Sport Waitakere

To Be Confirmed: Unitec Campus Open Day (and signing of MoU with Council)

November

November 1&2-	Trash To Fashion
November 2-	Market at the Corban Winery Estate
November 9-10-	Aquatic Centre Opening (date TBC)
November 14-	Eco City Business Awards (to be confirmed)
November 16-	Pacific Islands Touch Tournament
November 24-	Titirangi Markets
November 29-31-	Kilikiti Tournament (Pasifika Games)
November 30-	Christmas In The Park (Parrs Park)
November	Regional Secondary Schools Kapa Haka competition – Rutherford College (date TBC)

December

December 7-	New Lynn Xmas Parade
December 7-	Christmas Gift-making
December 19	Mayoral Xmas function
December 20-	Carols By Candlelight (Corban Estate)

2003

January

- January 4- Elvis memorial Day (Cranwell Park)
- January 19- Music In The Park (Opanuku Reserve or Tui Glen)
- January 25- Vineyard half marathon/walk

February

- February 1-2- Laingholm 150th celebrations
- February 16- NZ Warriors (date TBC)
- February 23 – Summer Session* - Jazz West (afternoon jazz in a high profile city park *(confirmed date/venue TBC)*)

March

- March 9th Eco-Day* Celebration – Corban Winery Estate – Concert/Displays contemporary bands, eco-products displays from WCC and local businesses, community groups. *(confirmed date/venue TBC)*
- March 14-16- Gleem Light Festival (Cascades)
- March 22- People's Park celebration (finish of stage 1 works- note: date subject to construction).

April

- 19th Twilight Theatre* – Shakespeare in Fall Park, Auckland Theatregroup. *(confirmed date/venue TBC)*
- 25th Dawn twilight Anzac Day Memorial at Waikamete Cemetery

* Note: suggested events only. Potential partners and costings need to be investigated further.