



**AGENDA FOR A SPECIAL INAUGURAL MEETING OF THE KAY ROAD BALEFILL SITE
MANAGEMENT COMMITTEE TO BE HELD IN THE CIVIC CENTRE,
6 WAIPAREIRA AVENUE, LINCOLN, WAITAKERE CITY, ON
TUESDAY, 27 MAY 2003, COMMENCING AT 7.00 PM.**

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The Chief Executive or his representative will open the meeting and call for apologies.



1 APOLOGIES



2 ELECTION OF CHAIRPERSON

In accordance with Standing Order 2.1 and Section 114L of the Local Government Act 1974, the Committee Secretary will call for nominations for the office of Chairperson of the Subcommittee.

That election shall be on the basis of open voting with one vote by each members (and no person having a casting vote) unless the Subcommittee resolves to use the voting system described in Section 114K of the Local Government Act 1974.

Following the appointment, the Chairperson will preside over the rest of the proceedings.

RECOMMENDATIONS

1. That the information be received.
2. That the Kay Road Balefill Site Management Committee elects one member to be Chairperson of the Kay Road Balefill Site Management Committee.



3 MEETING SCHEDULE

As the Committee has the opportunity to determine its own meetings schedule, it is suggested that a six weekly meeting cycle will be sufficient to carry out the Committee's responsibilities. This cycle should be in line with the Environmental Management Committee the parent Committee, which will allow for efficient reporting.

RECOMMENDATIONS

1. That the information be received.
2. That the next meeting be held at a date to be determined by the Committee.

Report prepared by: Owena Schuster, Committee Secretary.



4 PURPOSE OF SITE MANAGEMENT COMMITTEE AND DEFINITION OF DELEGATED POWERS

PURPOSE OF THE SITE MANAGEMENT COMMITTEE

The purpose of the Site Management Committee is defined in the Mediation Agreement, to give effect to the conditions of the mediation agreement between Council and the Swanson community and to make decisions on any matter within the ambit of the powers delegated to it by Council.

The Mediation Agreement makes the following provisions with regard to the Subcommittee:

- There shall at all times be a Site Management Committee comprising representatives of the residents and of Waitakere. The Site Management Committee shall overview operations in accordance with the Management Plan and shall approve any amendment of or departure from the plan provided that there shall be no such amendment or departure which contravenes any Resource Consent or other approval.
- The Site Management Committee will comprise up to six members of whom three shall be appointed by the residents in such manner as they may from time to time decide and three shall be appointed by Waitakere.
- Waitakere shall consult with the Site Management Committee concerning administration and sequencing of the work.
- The Site Management Committee shall be constituted as a subcommittee of Waitakere and shall be delegated to it the functions, duties and powers of Waitakere as to minor amendments to or departures from the Management Plan.

Preamble

The Committee shall be called the Kay Road Balefill Site Management Committee. The purpose of the Kay Road Balefill Site Management Committee is to give effect to the conditions of the mediation agreement between Council and the Swanson community and to make decisions on any matter within the ambit of the powers delegated to it by Council.

These decisions are to be made bearing in mind Council's Statement of Purposes, Goals and Principles, as well as the conditions of statutory approvals for the Kay Road Balefill site.

Scope

Within the scope defined by the Annual and Strategic Plans, the Mediation Agreement and statutory approvals, the following shall be the scope of the Kay Road Balefill Site Management Committee:

Overview the management of the site in accordance with the Management Plan and ensure compliance with Auckland Regional Council standards, and make recommendations to the Environmental Management Committee accordingly. Monitor the Annual Review of operational performance and management, and make recommendations as necessary for consideration by the Planning and Regulatory Committee. Consider such minor changes or departures from the Management Plan, and recommend as appropriate to Council's Planning Manager and the Auckland Regional Council, provided that no such amendment or departure contravenes any resource consent or other approval. Right of access to the site and access to monitoring records. Be provided with any Waitakere City Council information on health effects, and to make recommendations to the Planning and Regulatory Committee based on that information. To act in the Site's best interest.

Recommendations to the Environmental Management Committee

Where the Kay Road Balefill Site Management Committee is not empowered to act, the Committee shall report to the Environmental Management Committee and make recommendations as required.

Membership

*2 members appointed by the Council
1 member appointed by the Waitakere Community Board
3 members appointed by the Swanson Community*

Quorum

3 members

Parent Committee

Environmental Management Committee

RECOMMENDATION

That the information be received.

Report prepared by: Mandy McMullin, Reserve Management Planner.



5 **REVIEW OF THE SWANSON RESERVE MANAGEMENT PLAN BY THE SITE MANAGEMENT COMMITTEE**

BACKGROUND

Kay Road Balefill site encompasses 33.8002 hectares and is owned by Waitakere City Council.

Between the years of 1983 and 1997, the Kay Road site was used for dumping west Auckland's domestic and other refuse as balefill. The landfill was due to close in 1993, and when Council proposed to extend its life beyond that, there was strong opposition from the Swanson community. Council and the community subsequently went into mediation to settle the dispute. At a Special Council Meeting on 17 August 1993, Council resolved to accept the outcomes of the Kay Road mediation. In October 1993, following intensive negotiations, Council and the community reached a Mediation Agreement, effectively allowing a three-year extension to the life of the Balefill.

Under the terms of the Mediation Agreement, a Site Management Committee was established to oversee the operation and management of the balefill in accordance with the Site Management Plan. The Site Management Committee was established as a sub-committee of the Environment Management Committee, with delegated powers of authority. The Terms of Reference for the Committee require that the Site Management Committee consist of three members appointed by the Swanson Community, 1 member appointed by the Community Board and two members appointed by Council.

Initially meetings of the Site Management Committee were held 6 weekly; however, it appears from Council records that the last meeting of the Site Management Committee was in March 2001. Subsequently, this Committee did not meet for over a year and the Committee lapsed.

In late 2002, Landscape Development wished to publicly notify the draft Swanson Reserves Management Plan, which included provisions relating to the Kay Road balefill. Before taking the draft Management Plan to the Waitakere Community Board for approval, the Swanson Reserves Management Plan requires the sign off of the Site Management Committee. As the committee had lapsed, Council procedures required that Council approve the reconstitution of a new Site Management Committee.

In November 2002, the Waitakere Community Board, which is responsible for overseeing the Reserve Management Plan process, approved the reconvening of the Site Management Committee and passed the following resolutions:

“3. *That it be recommended to Council that the Site Management Committee be re-established to work in an advisory capacity to the Kay Road balefill site of the Draft Swanson Reserves Management Plan.*”

3458/2002

“4. *That it be recommended to Council that David Hallett be appointed as Waitakere Community Board's representative on the Site Management Committee*”

3459/2002

A Council meeting on 26 February 2003 passed the following resolutions:

- “2. *That the Kay Road Balefill Site Management Committee be established in terms of the Kay Road Balefill Mediation Agreement with the Field of Activity and Delegations as follows, (part 4 above)*
3. *That Crs Hulse and Yates be the representatives on the Kay Road Balefill Site Management Committee on a voluntary basis.*
4. *That the Kay Road Balefill Site Management Committee be asked to work in an advisory capacity on the Kay Road Balefill section of the draft Swanson Reserves Management Plan.*
5. *That this report be circulated to the Waitakere Community Board for their information.”*

196/2003

In April 2003, the Swanson Residents and Ratepayers appointed three representatives from the community, and the SMC was ready to reconvene.

When landfill operations at Kay Road finally ceased in 1997, it was envisaged that Aftercare issues such as gas emissions, leachate and stormwater collection, settlement and surface remediation would require ongoing Aftercare management of some 30 years duration, and that the site would eventually be vested as a reserve. The site remains closed off and cannot currently operate as a reserve due to the presence of the landfill gas extraction system. It is anticipated that this situation will remain until Aftercare management is no longer required. Until that time, the site, or at least part of it, will remain closed to public access. The Post Closure Management Plan 1998, states “The Council’s role in the management of the site will move from an engineering emphasis to predominantly Waitakere City Council parks involvement, although an engineering overview will be maintained”. In the meantime, the timetable for vesting of the site as a reserve is reviewed on an ongoing basis.

Although it is anticipated that the site will remain under Aftercare management for some time, the future development of the balefill has recently been reviewed through the draft Swanson Reserves Management Plan. This Management Plan, which encompasses thirteen reserves in Swanson, proposes an integrated network of walkways and complimentary reserves to serve the Swanson community into the future. As the balefill will one day form an integral part of this network, it has been included in the Management Plan process in order to review the direction of development, assess community expectations for access and include Parks input into its management and development, all with a view to its eventual handover as a reserve. Directly below the balefill is a 16 ha site owned by Council. This site contains the Billy Joe Stream that drains the balefill valley into the Swanson Stream. The draft Management Plan also discusses the future of this site and its potential role as a vital link in the future Swanson Reserves network.

STRATEGIC CONTEXT

In 2001, Council began preparing Draft Management Plan for the reserves within the Swanson area. The Swanson Reserves Management Plan has been prepared in the context of the Parks Strategy, which provides guidelines on the management of parks within the City.

At the same time, the draft Swanson Reserves and Public Access Plan has been prepared as part of the Swanson Structure Plan. The draft Swanson Reserves and Public Access Plan identifies the best possible future reserves network for Swanson and the land that would need to be acquired by Council through the subdivision process or direct purchase in order to implement this network. This draft Plan is currently before the community for submissions.

Against this background of concurrent strategic planning, focusing on the development of the existing Swanson reserves and the future development of an integrated reserves network for Swanson, Council considered that it would be timely to include the Kay Road balefill in the draft Swanson Reserves Management Plan. It is anticipated that Kay Road will play a pivotal role in the Swanson Reserves network in the future and that it must be considered in any long-term or strategic planning for the Swanson reserves. In addition, its inclusion in the draft Management Plan allows it to be incorporated into the public consultation process.

In 1998, Council began preparing a draft Reserve Management Plan for Kay Road balefill and Crows Park, however, due to ongoing Aftercare issues, Kay Road was removed and the Crows Park Reserve Management Plan was adopted on its own in 2001. At that time some consultation work was done for Kay Road, this work has been included in the preparation of the draft Swanson Reserves Management Plan.

The Swanson Reserves draft Management Plan has been prepared and is now ready to go before the Waitakere Community Board for approval before being notified for a second round of submissions.

RECOMMENDATION

1. That the information be received.
2. That this Committee approve the provisions of the draft Swanson Reserves Management Plan that pertain to Kay Road.
3. That this Committee recommend the draft Swanson Reserves Management Plan go before the Waitakere Community Board for approval before being publicly notified for submissions.
4. That this report be forwarded to the Waitakere Community Board.

Report prepared by: Mandy McMullin, Reserve Management Planner.



6 AFTERCARE - OPERATIONAL ISSUES

This report is to update the Committee with regard to site operation, aftercare work programming and monitoring.

SITE CONDITION

General

There are no significant site management issues. The site is well into its post closure phase and due to close monitoring and good site management, it is unlikely that major issues will arise.

Minor cracking has been observed along the upper edge of the fill. This is due to normal site consolidation and poses no threat. The cracks will be repaired in July 2003.

One recent complaint was logged by the call centre from a resident in Parklands Avenue. the resident was complaining about an orange discharge on their section. Council officers responded immediately and on inspection found the discharge to be the result of a spring discharging through naturally iron rich soil after a rain event.

Landfill Gas Extraction and Control

A recent electrical storm resulted in lightning striking the flare and destroying some of the electronics. This was repaired within one working day with no adverse effects.

Gas output from the site has fallen significantly and is now below 400 cubic metres per hour (1200 m³/hr originally) which has required a new gearing system be installed on the flare. This work was undertaken earlier this year.

The gas extraction maintenance contract has recently been awarded to Envirowaste who were the incumbent contractors.

Water Quality Monitoring

The quarterly monitoring for:

- Groundwater Quality Boreholes;
- Groundwater Underdrain;
- Stormwater Outflow;

indicates all tests meet with the requirements as set out in the resource consents and monitoring and contingency plan.

There have been no changes in leachate levels beyond those expected from seasonal changes during this period.

The 2003 fish survey has identified a group of indicator macroinvertebrates (EPT group) which are particularly sensitive to pollution. In conjunction with the water quality monitoring results this shows that the water quality in the Billy Joe Stream is good.

Regulatory

All regulatory requirements for post closure management of the Kay Road Balefill site are currently being met.

RECOMMENDATION

That the information be received.

Report prepared by: David Nelson, Aftercare Special Projects.

