



Waitakere City Council
Te Taiao o Waitakere

NOTICE OF MEETING

FINANCE AND OPERATIONAL PERFORMANCE COMMITTEE

I hereby give notice that a meeting of the Finance and Operational Performance Committee will be held on:-

DATE: Monday, 6 September 2010 **TIME:** 9.30 am

MEETING ROOM: Council Chamber

VENUE: Waitakere Central, 6 Henderson Valley Road, Henderson, Waitakere

to consider the business as set out herein and to take any necessary action connected therewith.

1 September 2010

Carmen Fernandes
COMMITTEE SECRETARY

Telephone (09) 836 8000 extn 8887

MEMBERSHIP:

Councillors	RI	Clow (Chairman)
	JM	Clews, QSO, JP (Deputy Chairman)
	DQ	Battersby, QSM, JP
	BA	Brady, JP
	MFP	Chan, JP
	LA	Cooper, JP
	AK	Corban, OBE, JP
	RP	Dallow, QPM, JP
	WW	Flaunty, QSM, JP
	PA	Hulse
	MM	Jolley
	JP	Lawley, JP
	PG	Mitchell
	VS	Neeson, JP

Mayor RA Harvey, QSO, JP (ex officio)

(Quorum 5 members)

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(Meeting Room could be subject to change)

(The reports and recommendations contained in all agendas are reports and recommendations only and are not to be construed, in any way, as Council policy until adopted.)

**AGENDA FOR A MEETING OF THE FINANCE AND OPERATIONAL PERFORMANCE
COMMITTEE TO BE HELD IN THE COUNCIL CHAMBER AT WAITAKERE
CENTRAL, 6 HENDERSON VALLEY ROAD, HENDERSON,
WAITAKERE, ON MONDAY, 6 SEPTEMBER 2010,
COMMENCING AT 9.30 AM**

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**AGENDA FOR A MEETING OF THE FINANCE AND OPERATIONAL PERFORMANCE
COMMITTEE TO BE HELD IN THE COUNCIL CHAMBER AT WAITAKERE
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WAITAKERE, ON MONDAY, 6 SEPTEMBER 2010,
COMMENCING AT 9.30 AM**

PART A - OPENING OF MEETING

1 APOLOGIES



2 URGENT BUSINESS

Section 46A(7) of the Local Government Official Information and Meetings Act 1987 provides that where an item of business is not on the agenda, it may only be dealt with at the meeting if:

- (i) the Committee by resolution so decides; and
- (ii) the Chairman has explained at the beginning of the meeting (when open to the public) that the item will be raised for discussion and decision, why the item is not on the agenda, and why it cannot be delayed until a subsequent meeting.

The Committee may make a decision on a matter determined to be urgent.

NOTE: Urgent Business need not be dealt with now and may be delayed until later in the meeting.



3 CONFLICTS OF INTEREST

The Council has acknowledged in its Code of Conduct that Members need to be vigilant to stand aside from decision making when a conflict arises between their role as a member of the Council and any private or other external interest they might have. This note is provided as a reminder to members to check that no such conflicts arise in relation to any items on this agenda.



4 CONFIRMATION OF MINUTES

Meeting Minutes - Monday, 9 August 2010

RECOMMENDATION

It is recommended that the Finance and Operational Performance Committee resolve to:

Receive the minutes of the meeting of the Finance and Operational Performance Committee held on Monday, 9 August 2010, as circulated, and that they be taken as read and now be confirmed.



PART B - LEGAL AND CONSTITUTIONAL

5 AFFIXATION OF COMMON SEAL

RECOMMENDATIONS

It is recommended that the Finance and Operational Performance Committee resolve to:

1. **Receive** the Affixation of Common Seal report.
2. **Agree** that the action taken in affixing the Common Seal on the documents as set out in the agenda report be adopted.

EXECUTION OF DOCUMENTS: 1-30 August 2010

Nº	NAME	PARTICULARS
5105	WCC - 231 Huia Road Development Limited	Authority and Instruction form for electronic transaction - 231 Huia Road, Huia - s.224(c) Certificate, Consent Notice s.221 Resource Management Act (RMA) and water supply easement and Bond - RMA20061652
5106	WCC - RKR Scragg and BM Daly	Road encroachment, memorandum of encumbrance - 312 Forest Hill Road, Waiatarua
5107	WCC - AH and KH Cuniffe and JRAJ and GA Pointon	Authority and Instruction form for electronic transaction - 37 and 37A Glenview Road, Glen Eden - s.224(c) Certificate and water drainage easement - RMA20052233
5108	WCC - Te Akorang Playcentre Association Incorporated	Deed of Lease regarding Bruce McLaren Memorial Park (in duplicate) - Resolution No. 724/2010
5109	WCC	Public Corporate Client Authority and Instruction for Electronic Transaction - Discharge of Encumbrance C909297.5
5110	WCC	Public Corporate Client Authority and Instruction for Electronic Transaction - Discharge of Encumbrance C909297.6, Surrender of Easement C909297.7 and Order for new Computer Registers 468235 and 468236
5111	WCC - WCC	Easement Instrument to Surrender Easement C909297.7
5112	WCC - Clive Malcolm Rule, Sale of Liquor Inspector	Warrant of Appointment and Evidence of Identity - No.WCC518
5113	WCC - Vector Limited	Authority and Instruction for Electronic Transaction re easement, 37 Don Buck Road, Massey - Massey Community Board Resolution No. 1664/2009
5114	WCC - Waiatarua Ratepayers and Residents Association Incorporated	Deed of Renewal of Lease Waiatarua Hall Reserve (in duplicate) - Approval by Lease Assessment Group
5115	WCC - Woodlands Park Community Kindergarten Incorporated	Deed of Lease of Woodlands Park (in duplicate) - 22A Minnehaha Avenue, Titirangi - Resolution No. 565/2010
5116	WCC - French Bay Yacht Club Incorporated	Deed of Lease in respect of French Bay (in duplicate) - Waitakere Community Board authority - Resolution No. 695/2010
5117	WCC - West Auckland Residential Developments	Authority and Instruction for Electronic Transaction - 172 McLeod Road -

Nº	NAME	PARTICULARS
	Limited	Discharge of Bond for lighting along the pedestrian ROW in favour of Council - (SPW 22417) SUB 2005-623
5118	WCC - L and JS Jones	Encumbrancee's consent to variation of mortgage - 45 Holmes Drive South - Rule 44(2)
5119	WCC - RM and EL Everiss	Encumbrancee's consent to variation of mortgage - 114 Borich Road, Sunnyvale - Rule 44(2)
5120	WCC - Westpark Developments Ltd – Wayne Stollery	WCC consent as Head Lessor to Deed of Sub-Lease - Lot 6 DP 110480 - Shop 6 - dated 19 August 2010
5121	WCC - Level 7 Construction Limited	Authority and Instruction for Electronic Transaction - 7 Alan Avenue, Henderson - s.224(c) Certificate, Consent Notice s.221 RMA and drainage easement - RMA2007-864
5122	WCC - New Lynn Professional Services (1991) Limited	Conservation Covenant - Finance and Operational Performance Resolution No. 771/2010
5123	WCC - Ranui Community House Incorporated	Deed of Lease of part of Ranui Library and Community Centre - Finance and Operational Performance Resolution No. 792/2010
5124	WCC - HC and C Keat	Authority and Instruction for Electronic Transaction - Transfer of 68 St Leonards Road, Kelston - Finance and Operational Performance Resolution No 793/2010 dated 10 June 2010

Report prepared by: Denis Sheard, Legal Services Manager.



PART C - FINANCE

6 2010/2011 FORECAST

GLOSSARY

Auckland Transition Agency
Long Term Council Community Plan 2009-2019

(ATA)
(LTCCP)

EXECUTIVE SUMMARY

A1-A9

This report presents the forecast for Council's four month budget compiled as at 31 July 2010. The results disclose a net overrun in both operational and capital budgets. The operating and capital expenditure summary is attached at pages A1 to A9. These are largely due to budget apportionment to the four month period but do not necessarily indicate a project shortfall overall. Further analysis will be undertaken on project status and reported through to the next Council.

A number of process issues remain outstanding and we are awaiting guidance from the Auckland Transition Agency (ATA). These are:

- the treatment of carry forwards as at 31 October 2010, and
- the treatment of surpluses and deficits as at 31 October 2010.

RECOMMENDATION

It is recommended that the Finance and Operational Performance Committee resolve to:

Receive the 2010/2011 Forecast report.

BACKGROUND

1. Whilst Council was obliged to set its rates over a 12 month period, the proportion of that budget included in Council's Annual Plan 2010/2011 was for the first four months to 31 October 2010, the remaining eight months being Auckland Council's budget. The apportionment of budget between the four month and the eight month splits was carried out based on best estimates at the time.

ISSUES

2. The forecast against the budget apportionment for the four months has given rise to an overall deficit. Generally the explanation for the forecast deficit is a result of actual and forecast expenditure being phased differently to what was originally projected.
3. Whilst there are no indications of budgets shortfalls at this stage relating to the full 12 month period, there are some issues outstanding which we are awaiting ATA guidance on.
 - (a) Carry forwards as at 31 October 2010:
 - As reported previously to the Finance and Operational Performance Committee, the ATA had requested our forecasted carry forwards as at 31 October 2010. This requirement was needed to include those carry forward amounts from the four month period into the budgets for the eight months. Whilst there is no indication from the ATA that this procedure will not be carried out, it is still to be enacted.
 - (b) Surpluses and deficits arising as at 31 October 2010:
 - It would be logical to provide for a mechanism where surpluses and deficits from 31 October 2010 could be acknowledged in the Auckland Council eight month budget. As an example, some of the parks budgets are reporting forecasted overspends at the end of the four month period, mainly due to seasonal variations. Without some form of adjustment this will be disclosed as an under-spend in Council financial statements and an over-spend in Auckland Council accounts. Both disclosures, while being factual, do not provide the reader with a true picture of the financial situation.
4. A further review is being undertaken, mainly around the budget provision for the capital projects. Early indications are that there may be some overall savings. A full analysis will need to be carried out to establish whether the savings are mitigated by external funding sources such as New Zealand Transport Agency subsidies and developer contributions. The report will identify any surpluses and discuss any options which may be pursued.

STRATEGIC CONTEXT

5. Council's work programme for the financial year 2009/2010 was established in the Long Term Council Community Plan 2009-2019 (LTCCP). Budget has been provided in the Annual Plan 2010/2011 based on year two of the LTCCP. The budget provisions are necessary to deliver on Council's strategic outcomes.

CONSULTATION

6. The final financial results have been compiled in consultation with the unit managers who have responsibility for those budgets.

RESOURCES

7. This report has no resource implications.

IMPLEMENTATION ISSUES

8. There are no implementation issues.

AUCKLAND COUNCIL TRANSITION ISSUES

9. The decision making proposed in this report is not constrained by section 31 of the Local Government (Tamaki Makaurau Reorganisation) Act 2009, as it does not directly or because of its consequences: significantly prejudice the reorganisation, significantly constrain the powers or capacity of the Auckland Council or any subsidiary of the Auckland Council following the reorganisation, or have a significant negative impact on the assets or liabilities that are transferred to the Auckland Council as a result of the reorganisation.

Report prepared by: Stephen Drumm, Associate Director: Finance.



7 STATUS OF SPECIAL FUNDS

EXECUTIVE SUMMARY

A10

The purpose of this report is to inform the Finance and Operational Performance Committee of the status of the Council's special funds as at 31 July 2010, as attached at page A10.

RECOMMENDATION

It is recommended that the Finance and Operational Performance Committee resolve to:

Receive the Status of Special Funds report.

BACKGROUND

1. Special funds are those funds held or designated by the Council for a specific purpose or purposes.

2. Special fund movements are recommended through the Long Term Council Community Plan and Annual Plan adoption process. Special funds are classified as either "Restricted Funds" or "Non-Restricted Funds". Restricted funds are those funds that have been received by the Council from a third party or parties and are to be used for a specific purpose or purposes. Non-restricted funds are funds established by a Council resolution to use and set aside its own funds and also to meet a specific purpose or purposes. Council can determine when non – restricted funds are no longer required and they can be transferred back to general fund.
3. The special funds have been used to offset Council borrowings. This is part of the overall fund management strategy. Therefore any payments from the special funds will be drawn from Council overall cash or debt funds as appropriate. Interest is allocated to applicable funds at official cash rate for each month.

DECISION MAKING

4. There are no decisions required in respect of this report.

ISSUES

5. There are no major movements of the special funds between June 2010 and July 2010 other than receipts for the Land Subdivision Reserve Fund and interest allocations.
6. The special funds balances at 31 October 2010 will all be transferred to the Auckland Council on 1 November 2010. This also applies to the special funds of all existing Auckland councils. At this juncture it is uncertain as to whether all the special funds that were set up by each existing councils will continue to remain as special funds in the Auckland Council. This will be the decision and resolution of the Auckland Council. Any decision made will need to take into account the nature of how each special fund was initially established.
7. Generally, for those special funds that were set up with a legal requirement to spend from that fund, then this fund would remain. For example the Waitakere City Council Harbourview Orangihina Fund was created from special rates collected between July 2001 to June 2006 for the specific purpose of developing the Harbourview Orangihina Park. Any unused balance of the fund will need to be refunded to the ratepayers who were charged the special rates. The special fund cannot be transferred to a general fund.

STRATEGIC CONTEXT

8. The Council uses special funds as provided for in the Long Term Council Community Plan and Annual Plan.

CONSULTATION

9. No consultation was required in respect of this report.

RESOURCES

10. This report has no resource implications.

IMPLEMENTATION ISSUES

11. There are no implementation issues in respect of this report.

AUCKLAND COUNCIL TRANSITION ISSUES

12. The decision making proposed in this report is not constrained by section 31 of the Local Government (Tamaki Makaurau Reorganisation) Act 2009, as it does not directly or because of its consequences: significantly prejudice the reorganisation, significantly constrain the powers or capacity of the Auckland Council or any subsidiary of the Auckland Council following the reorganisation, or have a significant negative impact on the assets or liabilities that are transferred to the Auckland Council as a result of the reorganisation.

Report prepared by: Khee Mee Soo, Deputy Director: Finance.



8 PERFORMANCE REPORT FOR THE 12 MONTHS ENDED 30 JUNE 2010

EXECUTIVE SUMMARY

The purpose of this report is to inform the Finance and Operational Performance Committee on the performance measures for the 12 months ended 30 June 2010.

RECOMMENDATION

It is recommended that the Finance and Operational Performance Committee resolve to:

Receive the Performance Report for the 12 Months Ended 30 June 2010.

BACKGROUND

1. Through the Long Term Council Community Plan and Annual Plan process, the Council approves its performance measures. The measures for 16 months ended 31 October 2010 will be published in the Council's Annual Report and are subject to Audit.
2. If any further information is required in respect of this report, other than of a general nature, please contact the writer prior to the meeting to enable the query to be researched.
3. This report is for the 12 months ended 30 June 2010 and is attached at pages A11 to A34.

A11-A34

DECISION MAKING

4. There are no decisions required in respect of this report.

Issues

5. A summary of the actual results against performance measures and targets is attached at page AX. There are 138 performance targets for 21 Council activities. Of the 138 targets, 95 targets were achieved, 17 achieved within five percent of target, 20 targets were not achieved and six targets were not measured.
6. Comments are provided on measures where reported targets have not been met and are detailed in the performance report for the 12 months ended 30 June 2010. The main area where targets were not achieved is from the Transport activity (8 out of 15). When the 2010 targets were set for resident satisfaction with the quality of the network conditions, the baseline results for 2008/2009 were not available. The actual results for 2010 are generally consistent with the 2008/2009 baseline data.

STRATEGIC CONTEXT

7. The Council's performance targets measure the performance of those operational areas that contribute to achieving the Council's strategic direction.

CONSULTATION

8. No consultation was required in respect of this report.

RESOURCES

9. This report has no resource implications.

IMPLEMENTATION ISSUES

10. There are no implementation issues in respect of this report.

AUCKLAND COUNCIL TRANSITION ISSUES

11. The decision making proposed in this report is not constrained by section 31 of the Local Government (Tamaki Makaurau Reorganisation) Act 2009, as it does not directly or because of its consequences: significantly prejudice the reorganisation, significantly constrain the powers or capacity of the Auckland Council or any subsidiary of the Auckland Council following the reorganisation, or have a significant negative impact on the assets or liabilities that are transferred to the Auckland Council as a result of the reorganisation.

Report prepared by: Khee Mee Soo, Deputy Director: Finance.



9 BORROWING AND INVESTMENT REPORT

GLOSSARY

Long Term Council Community Plan	(LTCCP)
Waitakere City Council	(the Council)
Finance and Operational Performance Committee	(the Committee)
Integrated Treasury Group	(the ITG)

EXECUTIVE SUMMARY

This is a monthly report to Waitakere City Council's (the Council's) Finance and Operational Performance Committee (the Committee) and is also a requirement of the Council's adopted Liability Management and Investment Policy. It provides information on the Council's borrowing and investment activities over the past month and also high level information on current financial market conditions. From time to time additional and more detailed information is requested on particular areas of interest by the Committee or other committees.

RECOMMENDATIONS

It is recommended that the Finance and Operational Performance Committee resolve to:

1. **Receive** the Borrowing and Investment Report.
2. **Approve** the Borrowing and Investment Report.

BACKGROUND

1. The Council enters into treasury related financial contracts in the ordinary course of its business. It is the role of the Council's Funds Management section to manage such contracts and the impact that they have on the organisation. All funds management transactions are governed by the Liability Management and Investment Policy prepared in compliance with the Local Government Act 2002. As a requirement of that Policy this report informs the Committee on the current and future movements of the Council's debt and cash investments, and provides a general commentary of financial market conditions.
2. The relevant portfolio and graphs reflect the unaudited estimated position as at 31 July 2010 and are attached at pages A35 to A40.

A35-A40

DECISION MAKING

3. There are no decisions in relation to this report.

Issues

4. The Council's Funds Management function actively manages a large portfolio of various debt and investment instruments. The benefit of borrowing is that it enables the Council to carry out the projects identified in the Annual Plan and Long Term Council Community Plan (LTCCP), while spreading the costs for those projects over time to recognise the future benefits. Borrowing funds therefore assist the Council with its entire loans funded strategic initiatives. The Liability Management and Investment Policy requires that a report detailing the management of the portfolio be presented to the Committee on a regular basis. The report must include information on the following subjects:
 - Cash/debt position;
 - Forecasted borrowing profile;
 - Interest rate profile;
 - Risk management;
 - Material transactions; and
 - Market commentary.
5. This report addresses the requirement of the Liability Management and Investment Policy and may include other information that is relevant to the Funds Management function.

Financial Implications

6. The active management of the treasury portfolio seeks to minimise the Council's borrowing costs and maximise investment returns of liquid assets. The Funds Management function is also charged with seeking investors, thus ensuring that there is sufficient liquidity available for the Council to continue its work programme. New Zealand financial markets are significantly volatile and therefore interest rate risk management is a key responsibility of the Funds Management function. Detailed financial information included within this report is intended to give assurance of the prudent management of the Council's portfolio.
7. The Council maintains a Standard and Poor's Credit Ratings of A-1+ short term, and AA- long term (Stable Outlook).
8. The Council has adopted financial ratios included in its Liability Management and Investment Policy which provides limits on the level of debt and interest the Council will have. Table 1 below shows the ratio limit, the 2007/2008 actual and the 2009/2010 budgeted levels.

Financial Ratio	Actual 2007/2008	Budget 2009/2010
Net Debt as a percentage of income	144.48%	212%
Net interest as a percentage of income	9.4%	12%
Net Interest as a percentage of rates	17.7%	20%

Table 1: Ratio limit of 2007/2008 and 2009/2010 budgets

Commentary

9. This being the final Council Borrowing and Investment Report, rather than advise the Committee on current financial markets data, this report is more reflective of treasury related activities over the past decade.
10. Beginning in late 2000, the Council had already established a Debenture Trust Deed, Trustee and Registry. Interest rate hedging was in its infancy and the council's debt portfolio remained heavily loaded with pre-1998 Local Authority Loans Act debt. This debt had very long term durations and paid coupons ranging between 7.44% and 17.40%. Sinking funds were still invested externally, though the practice of rating for sinking funds on new debt had been ended. The Council had also established an exceptional commitment from the ANZ for immediate access to \$50 million on very favourable terms.
11. One of the first tasks the Group Manager: Funds Management undertook in an acting capacity, was to establish International Swap Dealers Agreement Master Agreements with all of the banks the Council had relationships with at the time. With the contacts the Group Manager: Funds Management brought with him, Council also established a new relationship with the ASB Bank, which also brought about a new seven year bank facility in 2003 for \$15 million.
12. Credit margins on debt ranged between 0.10% for one year debt and as much as 0.50% on 10 year debt. Through the early years of the 2000's the council took advantage of the relatively cheap short term debt, and we frequently issued small and opportunistic parcels of floating interest rate debt for terms of one or two years. The floating rate was fixed using interest rate swaps and the council took a very active approach in renegotiating these financial instruments. The liquidity risk that this represented, was largely taken care of by the ANZ's committed facility, but the cheap funding decreased the overall interest cost which ultimately was a benefit to the City's ratepayers.
13. The use of hedging instruments grew, and the new funding approach we took was to hedge future interest cost and then aggressively manage the credit margin on new debt being issued. Over the years to mid 2007, these credit margins continued to decrease resulting in a change of strategy of issuing either 90 day commercial paper with no credit margin or seven to 10 year debt with a margin that got to as low as 0.14%. It was not until late 2007 that these margins began to creep higher, as news of the sub-prime mortgage scandal began. The Council was fortunate in that it secured a further \$100 million of bank commitment at again very favourable terms just before the financial markets went into melt down. The cost of credit increased very rapidly as news just got worse, though actually having access to credit was of greater concern. The only debt, investors were interested in was either commercial paper, or one to three year debt, all of which were now very expensive. Capital markets settled over 2009 and 2010, though the cost of credit has remained elevated. Council's exposure to these high credit costs were reduced by having access to very cheap undrawn bank facilities, that were only converted to wholesale bonds in October 2009 after the worst of the financial crisis appeared to be over.

14. After that, the region's Integrated Treasury Group (ITG) was formed, with most debt being issued through Auckland City Council, and the Councils active approach to active interest rate management ended.
15. Other milestones over the years include, in 2002, the Council receiving approximately \$56 million from the sale of the United Network Limited shares and agreeing that the proceeds of this would be used to repay debt.
16. In 2005, the Council for the first time engaged Standard and Poor's to provide a credit rating. The intention was to use the credit rating to lower the cost of credit the Council was paying on its debt. To some extent, in the early years, there was some savings, but as credit margins decreased further over 2006 and 2007, any savings were marginal. However, by late 2007 and more obviously in 2008, the credit rating became increasingly important as investors were shy of anything that did not have a credit rating.
17. Also in 2005, the Council reviewed its transactional banking relationship and tendered the transactional banking contract. The task of changing bankers is complex and very disruptive. ANZ won the tender, and Council migrated its transactional banking relationship over the remainder of the year finally closing old BNZ Accounts in early 2006.
18. With the implementation of new financial reporting standards in 2007, which made the valuation, sensitivity analysis and reporting of financial instruments far more complex, the Council decided to implement a new dedicated Treasury Management System. This was completed in time for the 2008 Annual Reporting requirements.

ITG Update

19. The ITG has discussed a number of issues over the past month. These include discussions on Auckland Council security and expenditure forecasts for debt issuance reasons. A number of possible initiatives are currently being discussed, that will ensure the Auckland Council remains liquid after transition.

STRATEGIC CONTEXT

20. The management and use of borrowing and investments is aligned to all of the Council's strategic objectives, as adopted in both the LTCCP 2009-2019 and the Annual Plan 2009/2010.

CONSULTATION

21. This report includes data sourced by Council's external treasury advisors, Asia Pacific Risk Management, and material, opinions or views sourced from various financial institutions.

RESOURCES

22. The Council, through its Annual Plan 2010/2011, provided for total debt of \$717.5 million, including loans attributable to projects carried forward from previous years. Total interest cost has been provided in the Annual Plan 2010/2011 of \$37.494 million.

IMPLEMENTATION ISSUES

23. There are no implementation issues identified for this report.

AUCKLAND COUNCIL TRANSITION ISSUES

24. The decision making proposed in this report is not constrained by section 31 of the Local Government (Tamaki Makaurau Reorganisation) Act 2009, as it does not directly or because of its consequences: significantly prejudice the reorganisation, significantly constrain the powers or capacity of the Auckland Council or any subsidiary of the Auckland Council following the reorganisation, or have a significant negative impact on the assets or liabilities that are transferred to the Auckland Council as a result of the reorganisation.

Report prepared by: Bruce Wilkin, Group Manager: Funds Management.



PART D - GENERAL

10 THE TRUSTS STADIUM 2009/2010 END OF YEAR PERFORMANCE REVIEW

GLOSSARY

The Trusts Stadium	(the Stadium)
2007/2010 Trusts Stadium Funding Agreement	(the Agreement)
Waitakere City Stadium Trust	(WCST)
Waitakere City Leisure Precinct Sports Complex Charter	(the Charter)

EXECUTIVE SUMMARY

The purpose of this report is to inform the Finance and Operational Performance Committee of the performance of the Trusts Stadium (the Stadium) during 2009/2010, the final year of the 2007/2010 Trusts Stadium Funding Agreement (the Agreement).

The Stadium has recovered well after what had been considered a slow start to the year. Overall visitor numbers exceeded target, while utilisation of the Arena increased significantly from 51% to 64% due to the attraction of additional user groups.

Event visitors continue to grow as the Stadium strengthens their position in this market but this has been managed with community use and still sees 84% of peak time continuing to be made available for community use.

Highlights include the hosting of the David Tua fight which recorded Maori Television's highest sporting viewership ever with close to one million viewers. This provided both the Stadium and Waitakere with exceptional national and international exposure. The completion of the flood lighting project is another key milestone marking the completion of the final stage of the Grandstand project.

The open and positive relationship between Council and the Stadium continues to be a key contributor to the ongoing success of the Stadium. Council maintains regular contact with the Stadium management through the Director: Corporate and Business Services, who took over the relationship from the Director: Community Wellbeing this year.

RECOMMENDATION

It is recommended that the Finance and Operational Performance Committee resolve to:

Receive The Trusts Stadium 2009/2010 End of Year Performance Review report.

BACKGROUND

1. The Stadium is owned and operated by the Waitakere City Stadium Trust (WCST). The Stadium was constructed in 2004 to provide the wider Waitakere community with a multi-purpose venue for the hosting of sporting, leisure, trade and cultural activities and events. The Council provided the land and contributed \$12,865,000 of capital funding towards the total cost of the project to ensure ongoing affordable community access to the facility and to secure an alternative venue for the Waitakere Basketball Association.
2. The Waitakere City Leisure Precinct Sports Complex Charter (the Charter) is in place between the WCST, the Council and two other partner organisations, the Waitakere City Rugby Club and the Waitakere Athletics Club. The Charter sets out in Schedule B community objectives that the Stadium is to meet and the principal objectives of the Council's contribution to the Stadium.
3. The Council recognises that the Stadium facilities are capable of hosting national and international events and providing economic benefits to Waitakere. The Council also wants to ensure wider community benefit by supporting the community's ability to use and enjoy the Stadium. The Council recognised the need to provide some initial operational investment whilst the Stadium established itself and has continued to support the Stadium since opening.
4. At the Finance and Operational Performance Committee meeting held on Monday, 7 May 2007, it was resolved as follows:

“2. That a three year Funding and Services Agreement, from 2007/2008 to 2009/2010, between Council and the Waitakere City Stadium Trust for the operation of The Trusts Stadium be prepared and reported back to the Finance and Operational Committee for approval.”

836/2007

5. The Council worked closely with the WCST to develop the Agreement which was approved at the full Council meeting on 27 February 2008.

DECISION MAKING

Issues

6. In the Agreement, the terms 'Arena' and 'Precinct' are used to describe indoor or outdoor activities held at the Stadium. These two terms are defined as:
 - Arena - All of the sporting facilities inside the stadium excluding Momentum and the Physiotherapy clinic.
 - Precinct - All the facilities outside the stadium including the Douglas Track and Field grandstand and adjoining playing fields.
7. In the Agreement, 'visitors' have also been broken down into five user categories to assist with analysing the different types of visitors the Stadium attracts. The categories and definitions are provided in Table 1.

Visitors

8. Below is a table summarising the visitors to the Stadium per user category for 2009/2010 against the annual targets and definitions as outlined in the Agreement.

Category	Definition	Annual Target	Actual figures	Comment
Community Arena users	Community visitors who primarily use the Arena for the purpose of sport or recreation.	Min 110,000	105,253	97% of target met
Community Precinct users	Users of the Precinct including athletics track, playing fields and grandstand users whose primary activity is sport and recreation.	Min 100,000	120,694	Exceeded
Arena Event visitors	Visitors to one off events inside the Stadium and including professional sport users of the Arena.	Min 190,000 event visitors (includes both Arena and Precinct Events visitors)	156,117	184,882 97% of target met
Precinct Event visitors	Visitors to events held outside in the Precinct and include events that utilise both the Arena facilities and Precinct facilities for the same event.		28,765	
Function users	Visitors to the function facilities including meeting room visitors.	No target	72,739	
Total visitors		Min 450,000	483,568	Exceeded

Table 1 - Users Categories and visitor numbers.

9. Overall visitor numbers are slightly below last year (484,895), however still well above the minimum target of 450,000. As can be seen by Chart 1 below, there have been increases to Arena Event Visitors and Function visitors while there has been a slight decrease in Community Arena and Precinct users. The biggest decline has been in Precinct Event Visitors which was expected as last year's figures included the Ngapuhi festival which attracted over 30,000 visitors and the impact of losing Waitakere United home games.
10. Over the three years of the Agreement overall visitor numbers have increased from 308,003 in 2007/2008 and have now stabilised at around 480,000 over the past two years. Including fitness centre visitors and physiotherapy clients, the Stadium attracts on average over 1,400 visitors/users per week. This is a sign of the Stadium maturing as an organisation and finding a balance across all business areas.

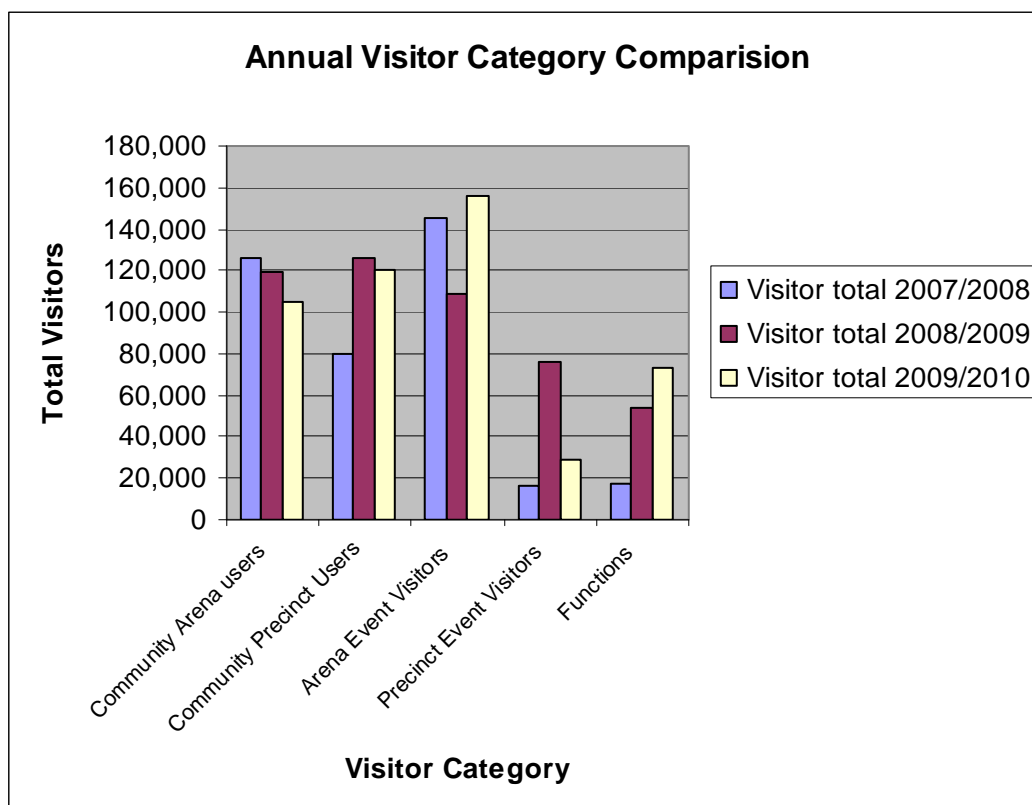


Chart 1 - Annual Visitor Category Comparison

Events

11. Despite initial concerns at four months, the remainder of the year proved the Stadium’s attraction to major event clients and the Stadium once again attracted a range of both sporting and entertainment events to Waitakere. New concert promoters to the Stadium, Chugg Entertainment and Future Entertainment, have become involved with the Stadium this year and will bring ongoing concert events to the Stadium as a result of the Stadium successfully hosting international acts, The Cult and Prodigy alongside Paramore, with regular Stadium promoter Solid Entertainment.
12. The Stadium was the venue for David Tua’s recent championship fight. This event was arguably the most covered sporting event in the Stadium’s history recording Maori Television’s highest sporting viewership ever with close to one million viewers across New Zealand tuning in.
13. The Stadium continued to host a number of smaller local events and a convention, and in total hosted 62 events throughout the year.

Stadium Availability

14. The Stadium reported no “bumpings” throughout the year, however 23 days were unavailable at peak times due to large bookings and an additional 7 days due to maintenance (installation of the roof truss, resurfacing of the floor). As a result however, 84% of peak times were still available for community use which exceeded the target of 80%.

Community Arena Users

15. Following a review in 2008/2009 of community hours the Stadium undertook to seek additional community clients to improve results in peak hour utilisation.
16. New users including Touch New Zealand for Turbo Touch, Futsal (indoor football) and the Waitakere Artistic Roller Skating Club, that were without a suitable venue, all took advantage of the Stadium's discounted community rates for regular community training and competition. These rates are enjoyed by a wide range of community users which now includes regular use from;
 - Basketball Waitakere City;
 - NZ Touch;
 - Netball Waitakere;
 - Auckland Waitakere Artistic Roller Skating Club;
 - Special Olympics;
 - Waitakere Womens Volleyball & Waitakere Rebels Volleyball;
 - Waitakere Rugby and Athletic Club; and
 - Waitakere Cricket Club.
17. This resulted in a significant increase in community utilisation during peak hours for the year. Overall peak hour utilisation for the year was 64%, up from 51% for the year previous and reached 98% over the last four month period.

Core Operations

18. New tenancy opportunities arose in the Grandstand and the offices are now fully tenanted by Touch New Zealand; a regular Stadium user throughout the summer months. Ongoing tenancy across the Stadium now contributes a helpful source of revenue for the Stadium to offset operating costs, especially in the quieter months when event related income drops.
19. Ticketing income is also becoming a valuable source of income with the Stadium's TicketDirect service being used for all ticketed events this year.

Financial

20. The year-end trading position for the Stadium was far more positive than the October 2009 reforecast predicted and resulted in the Stadium's most successful year to date. This result signals the growth seen between 2006 and 2008 is returning following the impact of the global financial crisis last financial year.

Asset Management

21. The Stadium has now been in operation for almost six years and has reached an age where some assets are requiring replacement. The Stadium is implementing a replacement programme based on their Asset Management Plan which will see the Stadium invest approximately \$520,000 over the course of the coming year on new fitness equipment, electronic signage, furniture, security systems, additional carpet and staging. This will help in preserving the Stadium's iconic image and making it attractive to users and clients.

Asset Growth

22. The WCST completed the floodlighting and grandstand project this year with the completion of fundraising (supported by Waitakere City Council) and construction of the floodlights for the Douglas Track and Field. The opening event involved the All Blacks, local club athletics and rugby and this event was well attended by national media. The floodlights have added to the Stadium's iconic image and will make the Stadium's facilities more attractive to event clients for evening events and sporting matches. The first of these was the Auckland Rugby Football Union which recently hosted a pre-season ITM Cup match versus Counties-Manukau under lights. This match attracted a good crowd and media thereby growing the profile of the Stadium and the new floodlights.

STRATEGIC CONTEXT

23. The Council's support for the Stadium contributes to a number of key community outcomes, namely Strong Communities, Strong Innovative Economy, Urban and Rural Villages and the Healthy Lifestyles. The Stadium provides a venue for active and passive recreation, contributes to Henderson's recreation precinct, and provides a vehicle for employment and stimulation of the local economy.

CONSULTATION

24. The Agreement was developed in consultation with the management of the Stadium and the WCST.

RESOURCES

25. The Council approved an operational subsidy of \$475,000 in the Annual Plan 2009/2010.
26. Council officer time is provided through Leisure Services, who manage the relationship and Agreement with the Stadium. The Director: Corporate and Business Services manages the relationship with the CEO of the Trusts Stadium and meet regularly to discuss key issues.
27. The Council passed the following resolution on 27 February 2008 to fund the renewals costs of the building:

“2 That the Council provide for renewals of The Trusts Stadium building only, in its Long Term Council Community Plan 2009-2019 with the funding of these renewals to be determined by the Council. This funding would be subject to the production of a full Asset Management Plan for The Trusts Stadium that is approved by the Council as part of the Long Term Council Community Plan 2009-2019 process and Waitakere City Stadium Trust meeting all commitments in respect to current and future Funding and Service agreements.”

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IMPLEMENTATION ISSUES

28. There are no implementation issues associated with this report.

AUCKLAND COUNCIL TRANSITION ISSUES

29. The decision making proposed in this report is not constrained by section 31 of the Local Government (Tamaki Makaurau Reorganisation) Act 2009, as it does not directly or because of its consequences: significantly prejudice the reorganisation, significantly constrain the powers or capacity of the Auckland Council or any subsidiary of the Auckland Council following the reorganisation, or have a significant negative impact on the assets or liabilities that are transferred to the Auckland Council as a result of the reorganisation.

Report prepared by: Rob McGee, Recreation Planner, Leisure Services.



11 REVIEW OF CONTRACTS WITH SPORT WAITAKERE 2009/2010

GLOSSARY

Sport and Recreation New Zealand	(SPARC)
Active Waitakere Collaboration Project	(Active Waitakere)
Te Waka Ki Mua Move It Waitakere	(the Action Plan)
Waitakere Sport Club Taskforce	(the Taskforce)
Operational Development Tool	(ODT)

EXECUTIVE SUMMARY

The purpose of this report is to provide the Finance and Operational Performance Committee with a performance update of the Sport Waitakere contract for 2009/2010. The report also seeks the Finance and Operational Performance Committee's approval for the 2010/2011 shared work programme between the Council and Sport Waitakere.

The Council and Sport Waitakere continued to work in partnership on the shared work programme in 2009/2010. Although Sport Waitakere were required to invest a significant amount of time and resource into the Government initiated Kiwi Sport initiative over the past year, they were still able to prioritise their key high level shared projects and have met the required targets of the current Council contracts.

RECOMMENDATIONS

It is recommended that the Finance and Operational Performance Committee resolve to:

1. **Receive** the Review of Contracts with Sport Waitakere 2009/2010 report.
2. **Approve** the 2010/2011 shared work programme between Waitakere City Council and Sport Waitakere.

BACKGROUND

1. Sport Waitakere is the regional sports trust for the Waitakere region and is the lead agency for delivering sport and recreation services. Sport and Recreation New Zealand (SPARC) provides the majority of Sport Waitakere's funding, however, additional funding is required to cover all the services Sport Waitakere delivers. The Council, together with other organisations, support Sport Waitakere's business and strategic objectives and consider the investment important in meeting organisation and community objectives. The Council has financially supported Sport Waitakere since 1992.

2. In 2006, the Council moved away from a prescriptive Funding and Service Agreement and began investing in Sport Waitakere's core strategic business. The Council entered into a three year Partnering Agreement with Sport Waitakere for the period July 2007 to June 2010 and identified a number of key high level shared projects through an annually reviewed shared work programme. The performance of these key projects are monitored throughout the year and the overall performance is monitored through the biannual reports Sport Waitakere provide to both SPARC and Council.
3. In 2009, the Council entered into additional complementary contracts with Sport Waitakere covering the Active Waitakere Collaboration Project (Active Waitakere), Push Play and sports club development. The result was effective and efficient use of Council funds with added value generated from Sport Waitakere's expertise and extensive involvement in the industry and complementary funding from partner organisations.

DECISION MAKING

Issues

4. A number of key, high level shared projects are identified through an annually reviewed shared work programme. The 2009/2010 shared work programme identified four shared project areas and additional contracts are aligned to complement each other to ensure Sport Waitakere have the ability to focus their resources in the most effective manner.
5. Shared project areas:
 - Active Waitakere;
 - Active Participation in Sport;
 - Neighbourhood Move It; and
 - Special Projects.
6. Complementary contracts:
 - Active Waitakere;
 - Push Play; and
 - Sports Club Development.

Active Waitakere

7. Active Waitakere has completed its second year of implementation of Te Waka Ki Mua Move It Waitakere (the Action Plan). Sport Waitakere are involved in all aspects of Active Waitakere and continue to be the driving force for the project. Sport Waitakere have taken the lead in a number of task areas, from the governance group to the project teams. Sport Waitakere continued to incorporate the Action Plan principles into their operations and it remains their leadership and drive.
8. As the lead agency, Sport Waitakere managed the administrative duties for Active Waitakere including employing, overseeing and housing the Active Waitakere Manager and Co-ordinator as well as the Community Brokers.

Active Participation in Sport

9. Both Sport Waitakere and Council officers worked collaboratively through the Waitakere Sports Club Taskforce (the Taskforce). The Taskforce met monthly to discuss the issues facing sport clubs in Waitakere and to deliver the actions outlined in the Waitakere Sport Development Strategy.
10. An annual action plan was developed to guide the Taskforce, however priority was also placed on issues as they were raised by sport clubs. The six areas of focus for the Taskforce in 2009/2010 were:
 - Assist in the selection of focus sports to be worked with on a more in-depth basis;
 - Assist clubs to develop and become sustainable;
 - Support opportunities for emerging sports and sport facility development;
 - Facilitate opportunities for clubs to investigate joint venture partnerships and multisport environments;
 - Establish and maintain communication with sport providers and clubs; and
 - Advocate for the needs of sporting clubs in the City and make recommendations to appropriate agencies/people when required on behalf of clubs.
11. Highlights for the Taskforce in 2009/2010 were around successes in club development. Significant assistance was given to various clubs around Waitakere with 20 completing SPARC's Organisational Development Tool (ODT) assessment. The in depth assessment produced a development plan for each club and Sport Waitakere will now assist the club in its implementation. The facilitation of joint venture projects continued to be a focus for the Taskforce in 2009/2010 and the signing of an Memorandum of Understanding between the clubs at Taipari Strand was a significant achievement.

Neighbourhood Move It

12. The Neighbourhood Move It initiative is a focussed community development approach to provide sport and physical recreation opportunities for specific geographic communities guided by the principles of the Action Plan. Active community brokers were appointed and worked in the communities of Kelston/Glendene, Parrs Park/McLaren Park and recently New Lynn. The role of these brokers is to build relationships with Active Waitakere stakeholders, community leaders and to develop and implement local community initiatives.
13. The key outcomes of the Neighbourhood Move It initiative over the past 12 months were:
 - Developing the involvement of the active community broker within the Parrs Park/McLaren Park area ;
 - The delivery of local Activities in Parks and Active Neighbourhoods programmes;
 - Increased participation within the targeted communities by working with sports clubs;
 - Created permanent change, within targeted communities, by helping develop and support programmes such as walking groups and producing supporting promotional material (attached at pages A41 to A42); and

- Exposure and promotion of Neighbourhoods Move through media including, radio, print and websites.
14. Sport Waitakere has significantly contributed to the success in delivering these outcomes and one of the most encouraging aspects of Neighbourhood Move It initiative has been the decision to appoint an active community broker for a fourth targeted community. The efficient model established by the first two brokers has resulted in a financial surplus which Active Waitakere has decided to invest into a fourth broker for the Ranui/Swanson community.

Special Projects

15. Shared projects consist of a collection of smaller projects such as marketing initiatives, the Funskills project and investigating potential Active Community projects. These smaller projects developed as a result of the continued partnership and exchange of ideas between Sport Waitakere and Council and the shared work programme has been a way to capture and monitor progress.
16. **Funskills** – This project is an additional Active Communities project, developed by Active Waitakere and is led by Sport Waitakere. Funskills involved the implementation of an active after school programme focused on teaching children foundation movement skills. The initiative is smaller in scale than Neighbourhood Move It, however it added significant value as it took place within targeted communities. Funskills was a pilot project and has gained momentum with increasing numbers of participants and trained coaches.
17. **New Active Community Projects** – Sport Waitakere and the Council worked together to develop two new projects which were successful in securing funding from SPARC's Active Community fund. The first project was 'Young Westies in Sport' which aimed to introduce secondary school age students, who currently don't participate in sport, to the lifelong participation pathway through modified, social focused sport leagues as opposed to the formal sport environment. The second project was 'Wai wise' which aimed to educate and facilitate opportunities for target populations which would benefit from skill development necessary to participate in water based sport.

Push Play

18. Sport Waitakere was given the responsibility of administering the Push Play fund again this year. A team of Sport Waitakere and Council staff allocated funding, up to a maximum of \$500, to community groups, schools and sports clubs providing activities or events which promoted the Push Play message during Push Play month.
19. The 2009 Push Play month was a success with over 30 events being offered to the community. The contestable Push Play fund was popular and enabled 20 community groups to run active events for their local community. The Push Play Gig Guide was a colour centre spread in the Western Leader, packed full of free and low cost activities available to the community.

Sport Club Development Agreement

20. Interest from the Community Sport special fund is invested into Sport Waitakere to support sport development. 80% of the fund went toward the Club Development Advisor position with the remainder made available through the Taskforce for sport development projects.

21. Considerable resource was invested to improve the capability of identified priority sports. Basketball received significant investment through the commissioning of a review of the sport throughout greater Auckland. Netball experienced organisational improvement through an ODT assessment. A Memorandum of Understanding was developed with United Soccer One. Finally, athletics have indicated positive changes from 'Project Athletics'.
22. The ODT is a comprehensive tool that provides sport clubs with a snapshot of their current situation and produces a plan to improve their organisations capability in sport delivery. The Club Development Advisor spent considerable time using this tool in 2009/2010, assessing a total of 20 clubs. Feedback about the ODT process was positive and a number of winners at the 2009 Waitakere Sport awards had been through the ODT assessment.

Shared Work Programme for 2010/2011

A43-A52

23. The shared work programme has continued to develop and the 2010/2011 version (attached at pages A43 to A52) reflects the growth in partnership between the Council and Sport Waitakere. The format identifies the common projects and programmes that assist each organisation meet their strategic objectives and defines each organisations role and contribution to them.

Overall Performance

24. Sport Waitakere continued to perform well, achieving targets outlined in the various agreements. A major development over the past year which impacted on Sport Waitakere was the introduction by SPARC of the Kiwi Sport initiative. The Kiwi Sport initiative was the focus of regional sports trusts around the country. The regional sports trusts were required to consult with their communities to develop a plan for implementing Kiwi Sport to meet the needs of the unique communities that make up their region.
25. Sport Waitakere's approach to community consultation consisted of hosting multiple meetings with key community organisations, clubs and schools which ensured the resulting plan was comprehensive and well organised. The plan was presented to SPARC in early 2010 and received their approval. The entire process, given its short timeframe, was time and resource intensive and Sport Waitakere did well to complete this whilst still managing to deliver on their other objectives.

STRATEGIC CONTEXT

26. The Council recognises that the activities undertaken by community groups, not-for-profit organisations and individuals make a valuable contribution to the Community and Strategic Outcomes pursued by the Council, in particular the outcomes of Strong Communities and Urban and Rural Villages.
27. People of all cultures connect together through sport and recreation. Sport and recreation creates opportunities for positive social connection, volunteerism, feelings of belonging and contribution to society.
28. Waitakere has recently adopted its new strategic framework of six strategies. Sport Waitakere's activities primarily sit within the Social and Cultural Wellbeing strategies. In particular, contracts with Sport Waitakere contribute to the "building strong resilient communities" outcome area. Partnering with Sport Waitakere also contributes to achieving the strategic priorities of the Treaty of Waitangi, Sustainable Development, First Call for Children, Safe City and Lifelong Learning.

29. Sport Waitakere is a key stakeholder in active recreation and sport in Waitakere and assist Council achieve the outcomes of the active recreation strategic plan to; 'get more of the West, more active, more often'.

CONSULTATION

30. Representatives from both Sport Waitakere and the Council meet on a regular basis to discuss progress against the contracts. The 2010/2011 shared work programme was developed between Sport Waitakere and the Council. There was no consultation with other external parties.

RESOURCES

31. A total of \$231,000 was allocated to Sport Waitakere in the Annual Plan 2009/2010. The Council invested \$111,000 into Sport Waitakere's core strategic business and targeted the remainder of the funding to the following areas:
- \$50,000 allocated to Active Waitakere which part funded a project manager and Neighbourhood Move It project costs;
 - \$50,000 was allocated to sport club development which contributes to the employment of a Community Sport Advisor, and is funded through interest from the Community Sport special fund;
 - \$15,000 allocated to Push Play for a contestable fund and marketing costs; and
 - \$5,000 allocated specifically for Sport Waitakere promotional activities.
32. Council's Recreation Partnership Projects Leader manages the contract which involves meeting on a quarterly basis with the Chief Executive Officer of Sport Waitakere to evaluate progress against the shared work programme as well as involvement with the projects.

IMPLEMENTATION ISSUES

33. There are no implementation issues associated with this report.

AUCKLAND COUNCIL TRANSITION ISSUES

34. The decision making proposed in this report is not constrained by section 31 of the Local Government (Tamaki Makaurau Reorganisation) Act 2009, as it does not directly or because of its consequences: significantly prejudice the reorganisation, significantly constrain the powers or capacity of the Auckland Council or any subsidiary of the Auckland Council following the reorganisation, or have a significant negative impact on the assets or liabilities that are transferred to the Auckland Council as a result of the reorganisation.

Report prepared by: Paul Edwards, Recreation Partnership Projects Leader.



12 **STURGES WEST COMMUNITY HOUSE INCORPORATED - NEW LEASE AT 58 SUMMERLAND DRIVE, HENDERSON**

GLOSSARY

Sturges West Community House Incorporated	(SWCH)
Sturges West Community House	(Community House)

EXECUTIVE SUMMARY

The purpose of this report is to seek the Finance and Operational Performance Committee's approval to grant Sturges West Community House Incorporated (SWCH) a lease of the Sturges West Community House (Community House) at 58 Summerland Drive, Henderson on part of Lots 102, 103 and 104 DP 202171 contained in certificates of title NA130C/979/980/981.

RECOMMENDATIONS

It is recommended that the Finance and Operational Performance Committee resolve to:

1. **Receive** the Sturges West Community House Incorporated - New Lease at 58 Summerland Drive, Henderson report.
2. **Approve** that a new lease at 58 Summerland Drive, Henderson be granted to Sturges West Community House Incorporated for a term of five years with one right of renewal of five years at \$500 + GST per annum in accordance with Council's Community Leases Policy.
3. **Agree** that the Chief Executive Officer be authorised to negotiate and conclude with Sturges West Community House Incorporated a new lease at 58 Summerland Drive, Henderson.

BACKGROUND

1. 58 Summerland Drive, Henderson is owned by Council in fee simple and is not subject to the Reserves Act 1977. It is categorised as a local community facility by the Council's Parks Planning.
2. Council has fenced off a small piece of land at the back of the Community House and installed some play equipment. SWCH would like to include this piece of land in their leased area, and also the remainder of the grassed area at the back of the Community House. SWCH would also like to open up that side of the Community House on to the grassed and play areas. A copy of the current leased area (hatched in black), together with the play area (coloured yellow) and the remainder of the grassed area (coloured pink) is attached at page A53.
3. The Community House has many users from the local community. They consist of regular community/service groups that rent a room on a regular basis such as residents and ratepayers, plunket, church groups, adult community education programmes and non-adult community education programmes such as kids' classes, foreign language, cooking, yoga, and one-off hirers. SWCH's objectives include, among many others, presenting the Community House as a vibrant contemporary focal point within the neighbourhood, fostering and encouraging the Community House and the community.

A53

DECISION MAKING

- A53
4. SWCH's current lease is for a term of five years from 1 December 2005 with one right of renewal of five years from 1 December 2010 with a final expiry date of 1 December 2015. The lease is of the Community House only, excluding the room containing the learning centre (marked "IT suite" on the lease plan). In order to increase the leased area, SWCH have chosen to apply for a new lease now, rather than to exercise their right to renew the current lease in December 2010.
 5. It is proposed that a new lease be negotiated and concluded with SWCH of the existing leased part of the Community House, together with the additional areas coloured green and pink in the plan attached at page A53 on part of Lots 102, 103 and 104 DP 202171 contained in certificates of title NA130C/979/980/981.

Issues

6. It is proposed that the new lease be in accordance with Council's Community Leases Policy for a term of five years with one right of renewal of five years.

STRATEGIC CONTEXT

7. SWCH's activities support the Council's Lifelong Learning strategic priority whereby the community can access flexible, creative and inspirational affordable learning and can participate in City life. SWCH offers a range of classes and the chance to experience educational and cultural opportunities.
8. SWCH activities support the Council's community outcome of Strong Communities by giving the community a sense of connection and people feel safe and have a sense of belonging. Council supports community houses as part of its Social Strategy to ensure strong, skilled and connected communities.

CONSULTATION

9. Council's Lease Assessment Group has been consulted and is agreeable to the proposal, including the proposed increase to the leased area.

RESOURCES

10. There are no resources required other than staff time.

IMPLEMENTATION ISSUES

11. If approval is granted a new lease will be negotiated and agreed with SWCH and the current lease surrendered.

AUCKLAND COUNCIL TRANSITION ISSUES

12. The decision making proposed in this report is not constrained by section 31 of the Local Government (Tamaki Makaurau Reorganisation) Act 2009, as it does not directly or because of its consequences: significantly prejudice the reorganisation, significantly constrain the powers or capacity of the Auckland Council or any subsidiary of the Auckland Council following the reorganisation, or have a significant negative impact on the assets or liabilities that are transferred to the Auckland Council as a result of the reorganisation.

Report prepared by: Stephanie Willcox, Community and Reserves Lease Officer.



13 PARRS PARK CHANGING ROOM DEVELOPMENT

GLOSSARY

Oratia United Association Football Club	(the Club)
Parrs Park	(the Park)

EXECUTIVE SUMMARY

The purpose of this report is to seek approval from the Finance and Operational Performance Committee for Council to take over ownership of the existing changing room facility at Parrs Park (the Park) currently owned by the Oratia United Association Football Club (the Club), and to complete an upgrade of the facility in association with the development of the new artificial turf field.

RECOMMENDATIONS

It is recommended that the Finance and Operational Performance Committee resolve to:

1. **Receive** the Parrs Park Changing Room Development report.
2. **Approve** that Council take over ownership and ongoing maintenance of the existing changing room facility at Parrs Park currently owned by the Oratia United Association Football Club, and to undertake an upgrade to the facility in conjunction with the development of the artificial turf field.

BACKGROUND

1. Planning is currently underway by Council officers for the development of an artificial turf field at the Park. Funding of \$2,236,000 is currently provided in the Annual Plan 2010/2011 for the design and construction of a new artificial turf field, field floodlighting, and the provision of changing room and toilet facilities in association with the field development. A four cubicle changing room facility is desired for providing appropriate levels of service to users of the new artificial turf field.
2. The Club owns and maintains an existing four cubicle changing room and toilet facility adjacent to the site intended for the artificial turf field development. The building is of filled concrete block work construction. This is the only changing room facility located on the Park, and was constructed by the Club in the 1970s, and extended on in the 1980s. The aerial map attached at A54 shows the location of the existing changing block and the proposed artificial turf.
3. The existing facility is used only by the Club members or visiting teams to the Park to play the Club, and is not available for use by sports groups making casual bookings for use of the Park or members of the public in general.

A54

DECISION MAKING

Issues

4. The current estimate for all project costs related to the artificial turf field development, associated flood lighting, concrete paths, fencing and furniture, and contingencies currently total \$1,950,000. This leaves a balance from the project budget of \$286,000 available for designing and constructing a four cubicle changing room facility. A recent cost estimate for an equivalent four changing room facility scheduled for development this 2010/2011 financial year at another park location is \$400,000 for all project related costs. This equates to a shortfall of approximately \$110,000 to deliver a new changing room facility at the Park.

Development Opportunity

5. The Club has approached Council with a proposal offering ownership and management responsibilities of their changing room facility to Council. The Club has indicated that the ongoing maintenance and upkeep of the facility is a financial burden on the resources of the Club, and they are aware that Council has plans to develop its own changing room facility in association with the artificial turf field.

A55-A78

6. To assist with the decision making process Council officers have commissioned a condition assessment report on the changing room facility from a building surveyor to determine the condition of the building and its suitability for future public use, and its liability to Council. The report has identified that an upgrade to the facility would be required to meet current Building Code standards and the Waitakere City Council Parks - Performance Specification for Public Toilets (February 2009) Revision 1. The report is attached at pages A55 to A78.

Cost

7. The report identifies that the structure is generally sound, however the internal fit-out is ageing and in poor condition. There are a number of outstanding maintenance issues that need addressing, as well as some existing construction details that could jeopardise the future performance of the building if left unattended. However, a conservative estimate from the consultant for undertaking the necessary maintenance works and upgrading the building to the necessary standards is \$240,000. Based on the findings of the report and the cost estimates provided, Council officers consider if an upgrade to the Club's facility was undertaken it would possible to deliver a modern and fully functional changing room facility to the appropriate standards.
8. This cost estimate fits within the available project budget for providing a changing room facility at the Park. This represents a cost effective solution to providing a modern and functional four room changing facility for the Park users. The existing block work structure would be utilised with a new internal layout and fit-out provided. Compared to building a new facility the professional services and physical works costs will be reduced and significant time savings can be generated during the design and fit-out phases.
9. The Club has confirmed that no financial compensation, or preferential booking rights to the new artificial turf field or upgraded changing room facility is sought by the Club from Council for transferring ownership of the changing room facility.

Location

10. The existing changing room facility is located in an ideal position to service the future use of the artificial turf field. It has good existing access to car parking and the proposed entrance gates to the artificial turf field. If Council was to proceed with developing their own facility it will be constrained by the available locations that it can be sited due to existing underground services, car parking, and future use needs of the fields. It is likely a new facility would have to be situated within 20 to 30 metres of the existing facility. This duplication of facilities in close proximity to each other would constrain the use of the surrounding entrance areas to the artificial turf field, and would not be helpful in providing open and clear sightlines for safety around the new artificial turf field.

Legal

11. The Club's lease for their clubroom building expired on 1 July 2010, and a lease renewal is being negotiated with Council. A lease was never granted by Council for the changing room facility built and owned by the Club. Council's Legal Services unit has advised that given there is no lease to be surrendered by the Club in respect of the changing room facility the process for transferring ownership of the changing room to Council is relatively straightforward. An appropriate resolution from the Finance and Operational Performance Committee is necessary authorising the transfer; a simple contract or deed transferring ownership is then drafted by Council and signed by both parties; and the building is added to Council's insurance register. A resolution from the Club's committee approving of the transfer according to their constitution is also necessary.

STRATEGIC CONTEXT

12. The provision of changing room facilities contributes to Council's Social Strategy which aims to develop community infrastructure. There are currently no public changing room facilities that are available for booked use of the Park, other than the existing facility owned by the Club and for use by their members and their visiting teams. The provision of a new changing facility that is available for use by all bookings on the Park would be in accordance with the Parks and Open Space Strategic Plan 2009, and the Parris Park Reserve Management Plan.

CONSULTATION

13. Consultation with staff within Legal Services has been undertaken on the issue of transferring of ownership.
14. Meetings have also been held with the Club to discuss the option of transferring ownership of the facility to Council. The Club support this option.
15. Parks and Open Spaces support the option of transferring ownership of the facility to Council, as it would provide a less cluttered environment for the Park, and also will provide significant time and cost savings to the project.

RESOURCES

16. A budget of \$2,236,000 has been provided in the Annual Plan 2010/2011 for Council to carry out the Park artificial turf field development and associated works. This includes the provision of a new or upgraded four changing room facility adjacent to the new artificial turf field.

IMPLEMENTATION ISSUES

17. There are considered to be no implementation issues associated with this report.

AUCKLAND COUNCIL TRANSITION ISSUES

18. The decision making proposed in this report is not constrained by section 31 of the Local Government (Tamaki Makaurau Reorganisation) Act 2009, as it does not directly or because of its consequences: significantly prejudice the reorganisation, significantly constrain the powers or capacity of the Auckland Council or any subsidiary of the Auckland Council following the reorganisation, or have a significant negative impact on the assets or liabilities that are transferred to the Auckland Council as a result of the reorganisation.

Report prepared by: Andreas Lilley, Team Leader: Parks Project Development



14 **STARLING PARK REQUEST FOR COUNCIL FUNDS TO BE RE-ALLOCATED TO PROPOSED ARTIFICIAL TURF AND FLOODLIGHTING**

GLOSSARY

Starling Park Sports Club	(SPSC)
NZ Lottery Grants Board	(Lotteries)
Citywide Sports Field Study	(CWSFS)

EXECUTIVE SUMMARY

The purpose of this report is to seek approval from the Finance and Operational Performance Committee for funding granted to Starling Park Sports Club (SPSC) for the construction of clubrooms to be re-allocated to a proposed artificial turf and floodlighting on Starling Park.

Council endorsed through the Annual Plan 2008/2009 a grant of \$1,000,000 towards the capital development of the Starling Park facility.

The total project cost for the Starling Park facility amounts to \$2,619,000 which has been fully funded through grants from Council \$1,000,000, ASB Community Trust \$1,000,000, the Waitakere Licensing Trust \$539,000 and SPSC's own funds. Given the success of the fundraising efforts to date and the momentum that this project has gained, SPSC wish to increase the scope of the project and continue the fundraising efforts.

SPSC would like to develop an artificial sports surface and floodlighting at Starling Park. With an estimated cost of approximately \$1,500,000 for a full field and competition standard lights, the addition of these elements could increase the overall project cost to \$4,119,000, however the scope of the works will be reviewed depending on the level of actual funds raised.

The one major funder that has not yet contributed to the SPSC project is the NZ Lottery Grants Board (Lotteries). Preliminary discussions with Lotteries indicate that they would seriously consider a funding application from SPSC for the project, however they have indicated they are much more likely to provide funding to the clubroom development component of the project than to the artificial sports surface/floodlighting component. As such, SPSC has lodged an application with Lotteries for the clubroom development component of the project and if the application is successful the SPSC has requested that the same value of the grant received from Lotteries will be re-allocated from Council funds to the artificial sports surface/floodlighting component of the project.

RECOMMENDATIONS

It is recommended that the Finance and Operational Performance Committee resolve to:

1. **Receive** the Starling Park Request for Council Funds to be Re-allocated to the Proposed Artificial Turf and Floodlighting report.
2. **Approve** that should the Starling Park Sports Club Incorporated successfully obtain funding from Lotteries for the development of the Starling Park facility that the equivalent amount of Council's budgeted contribution towards the construction of the Starling Park facility be re-allocated towards the proposed artificial turf and floodlighting on Starling Park.

BACKGROUND

1. In December 2005 the clubrooms of the SPSC; which comprises the Ranui Swanson Association Football Club and the Waitakere Bears Softball Club, burnt down as a result of an arson attack. Council officers have been working closely with the SPSC to encourage them to rebuild their clubrooms as a facility that meets the wider needs of the Ranui Swanson Association Football Club and the Waitakere Bears Softball Club and the local communities both now and into the future.
2. Since the time of the fire both Ranui Swanson Association Football Club and the Waitakere Bears Softball Club have worked hard to maintain their club membership, which can often wane when clubs do not have a home base. Credit needs to be given to both clubs for not only maintaining membership but growing it during this period. The clubs' membership currently stands at:
 - Ranui Swanson Association Football Club – 280 juniors and 120 seniors – an increase of approx 100 over last season; and
 - Waitakere Bears Softball Club – expecting 500 juniors and 140 seniors - a slight increase on last year.
3. The SPSC has progressed the development of the Starling Park facility and have appointed a project manager for the development. SPSC have also worked with Council's Parks Planning and Parks Assets departments in relation to the sports field development and upgrades at Starling Park. Over the past few years the following has been achieved:
 - Major renovation of No.1 sports field. Works included new lateral drainage system, improved irrigation, sand slits, new sand field, new couch grass;
 - Repositioning of existing path to allow more room for softball diamond; and
 - Construction of new softball diamond in southern corner of park and backstop netting

DECISION MAKING

4. Due to the substantial use Starling Park gets throughout the year SPSC have indicated their desire to have an artificial turf and floodlighting on Starling Park to relieve the pressure on the fields.

Issues

Analysis of artificial turfs

5. The analysis by Council in the Citywide Sports Field Study (CWSFS) which was undertaken in 2008 identified that Waitakere's supply of sports fields does not meet current demand within specific areas of the City. Council has limited options to address the under-supply of sports fields within its existing resource of land stock within these areas. It is expected the demand for sports fields will continue to grow and the development of artificial turfs are one option Council can use to increase the capacity and address demand issues on sports fields.
6. In recent years Council has converted poor performing soil fields into sand carpeted fields in order to increase playing hours. Despite this move, sporting groups have been vocal in their concern over the adequacy of supply for sports fields and training areas in the City. Pressure on fields is particularly high in winter given closures imposed primarily by wet weather and limited daylight hours. There are also significant supply gaps in the provision of training areas during winter and at peak times. Sporting groups are now training on competition fields and damage is being caused by high use.

7. The CWSFS also looked at where current shortfalls are and the projection of future demand. It is expected the demand for sports fields will continue to grow driven by population growth, junior sport and emerging sports. Initial data from the CWSFS shows the larger codes (soccer and rugby) are gaining members at a rate that is faster than just population growth. As demand grows the gap between supply and demand will widen.
8. Council has several options to address the under-supply of sports fields in the short term. The options include:
 - Acquire more land for sports fields;
 - Convert other open space into sports fields;
 - Convert more soil fields to sand fields; and
 - Development of artificial turf.
9. As the availability of new land or open space for fields is limited and expensive, maximising capacity of existing sports fields is an important response. The development of artificial turf fields is one option Council can use to maximise the capacity and use of sports fields.

Fundraising for project

10. SPSC has had preliminary discussions with Lotteries in regard to their proposal to maximise the current development on Starling Park to include an artificial turf. Indications are that consideration will be given to supporting this endeavour, although Lotteries have indicated that they would prefer to invest in the proposed clubrooms rather than an artificial turf.

Benefits and risks to Council

11. The request from SPSC for Council to consider reallocation of Council's grant, towards the proposed artificial turf as opposed to the clubrooms does not pose a risk to Council. If SPSC is unsuccessful in obtaining the Lotteries grant then Council's money continues to be allocated towards the Starling Park facility.
12. SPSC have met with Council's Park Assets and Leisure Services departments and discussed this issue in depth. Council officers are confident that the project, as it currently stands, will be delivered on budget and on time. The prospect of freeing up Council funding to develop an artificial turf would provide additional benefit to the development of the sports at Starling Park.

Ownership, governance, management and maintenance of the proposed artificial turf.

13. Parks Assets have expressed a preference that Council should own the turf, allocate its use, maintain and renew it. The reason for this is that it would be on Council land and Council already undertakes these functions on the current fields. Funding is set aside annually to maintain the surfaces of the current sand field on Starling Park and maintenance costs for artificial turfs are less than grass surfaces.
14. When taking into consideration the increased hours of use an artificial turf can accommodate, the cost benefit is in favour of an artificial turf. A Cost Comparison Table of maintenance and renewal costs per year is shown below:

Type of field	Estimated average hours of use per year	Annual maintenance Costs	Annual renewal Costs	Total per year	Cost per hour of use
Sand Field	1,057	35,000	15,000	50,000	\$47.30
Artificial Turf	2,250	8,000	41,000	49,000	\$21.78
Soil Field	733	15,000	2,000	17,000	\$23.19

15. Should Council elect not to re-allocate the funding currently budgeted for the construction of the Starling Park facility then the opportunity is lost to have an artificial turf, as Lotteries have indicated that they will not fund an artificial turf but are prepared to consider contribution to the cost of the facility.

Consideration of Community Views

16. Sports field users have expressed their concern over the adequacy of supply for sports fields in the City. Pressure on field training areas is particularly high in winter given closures imposed primarily by wet weather and limited daylight hours.
17. The CWSFS undertaken in 2008 surveyed all clubs and regional sports organisations to determine existing issues, future demand and growth.

STRATEGIC CONTEXT

18. In 2005 Waitakere identified a set of community outcomes for the community of Waitakere. The Council must take these into account in the formulation of its long term strategic direction and Long Term Council Community Plan 2009 - 2019. The main community outcomes that the provision of an artificial turf contributes to are, Strong Communities and Toiora, where the objective is to create vibrant, safe accessible spaces for people to live, work, play and that people are active, healthy and content.
19. The provision of artificial turfs contributes to the framework for the future of the City's public open space, particularly objective three in the Draft Parks and Open Space Strategy 2005 which aims to "improve the use, range and quality of sports and recreational facilities."
20. New leisure facilities support opportunities for residents to participate in sport and/or physical activity and will complement the initiatives being implemented through the Active Waitakere 'Move it Waitakere' Action Plan and 'Easy Access pathway of the Council's Active Recreation Plan'.

CONSULTATION

21. Council officers in Leisure Services, Parks Planning and Parks Assets have provided input into this report and agree that the potential of a construction of an artificial turf on Starling Park would be of benefit to both Council and the community.

RESOURCES

22. An amount of \$1,000,000 was set aside in the Annual Plan 2008/2009 and has been carried over annually, as a grant towards the capital development of the Starling Park facility by SPSC.

IMPLEMENTATION ISSUES

23. There are no implementation issues as the project will be delivered on time by SPSC and their project management team regardless of re-allocation issues. There are standard requirements for them to comply with Council's consenting processes and to work closely with Parks Assets to ensure that the work is undertaken to an appropriate design and standard.

AUCKLAND COUNCIL TRANSITION ISSUES

24. The decision making proposed in this report is not constrained by section 31 of the Local Government (Tamaki Makaurau Reorganisation) Act 2009, as it does not directly or because of its consequences: significantly prejudice the reorganisation, significantly constrain the powers or capacity of the Auckland Council or any subsidiary of the Auckland Council following the reorganisation, or have a significant negative impact on the assets or liabilities that are transferred to the Auckland Council as a result of the reorganisation.

Report prepared by: Jan Brown, Community Projects and Liaison Officer.



15 CAPITAL WORKS FUND ALLOCATION 2010/2011

GLOSSARY

Finance and Operational Performance Committee	(FOP)
Capital Works Fund	(CWF)
Community Assistance Policy and Guidelines	(Policy and Guidelines)

EXECUTIVE SUMMARY

The purpose of this report is to provide the Finance and Operational Performance Committee (FOP) with information on the applications to the Capital Works Fund (CWF) allowing FOP to make allocation decisions.

There were two applications received for the CWF 2010/2011, with both deemed eligible when assessed against the Community Assistance Fund Policy and Guidelines (Policy and Guidelines).

RECOMMENDATIONS

It is recommended that the Finance and Operational Performance Committee resolve to:

1. **Receive** the Capital Works Fund Allocation 2010/2011 report.
2. **Agree** to consider the applications for the Capital Works Fund Allocation 2010/2011 and allocate funding as per the Community Assistance Funds Policy and Guidelines.

BACKGROUND

1. On 10 December 2007, FOP resolved to include the CWF as part of the Community Assistance Funds. It was resolved as follows:

“2. *That the Youth Programmes Assistance, Out of School Care, Accommodation Assistance and Fee Waivers funds are amalgamated into the Community Assistance Funds*”.

3937/2007

2. Council supports community facilities available for public use and makes available \$30,000 annually as a grant to the eight community halls and two Maraes within Waitakere. Funding is to support capital works projects.

DECISION MAKING

Issues

3. FOP has two eligible applications to consider for financial assistance with the total amount requested being \$6,000 against a budget of \$30,000.
4. Council officers have assessed the applications received and deem both to be eligible. Council officers used the following criteria to assess the applications:
 - Current condition of the facility;
 - The amount the facility is being used (activities, numbers of users, range of users);
 - Health and Safety issues of the facility;
 - The group's financial situation;
 - The presence of other facilities in the area; and
 - Demonstrated community support for the project.
5. Below is a table showing summary of the applications and the amounts received:

Applicant	Funds Requested	Funds Recommended
Huia Cornwallis Resident and Ratepayers Association	\$3,000.00	\$3,000.00
Whenuapai Ratepayers and Residents Association	\$3,000.00	\$3,000.00
Totals:	\$6,000.00	\$6,000.00

A79-A80

6. The summary of all applications is attached at pages A79 to A80.

STRATEGIC CONTEXT

7. The Policy and Guidelines state that the funds must be allocated to not for profit organisations that provide assistance in line with Council's strategic priorities and Community Outcomes. The Council recognises that the programmes undertaken by community groups, not for profit organisations and individuals make a valuable contribution to the Community Outcomes and the strategic priorities pursued by the Council.

8. The Community Outcomes that the CWF contribute to are: Mauri Ora, Strong Communities, Toiora, Urban and Rural Villages, Vibrant Arts and Culture and Working Together.
9. Council has also recently adopted a new strategic framework of six core strategies. The CWF delivers on the majority of strategies and in particular the Social and Cultural Wellbeing strategies, "support organisations" and "support venues and sites" outcome areas. The CWF also contributes to achieving the strategic priorities of the Treaty of Waitangi, Sustainability, First Call for Children, Safe City and Lifelong Learning

CONSULTATION

10. In developing the CWF and the Policy and Guidelines a range of consultation was undertaken with Council officers in Leisure Services and Strategic Planning.

RESOURCES

11. \$30,000 was provided for in the Annual Plan 2010/2011 to support organisations through the CWF scheme.

IMPLEMENTATION ISSUES

12. There are no implementation issues associated with this report.

AUCKLAND COUNCIL TRANSITION ISSUES

13. The decision making proposed in this report is not constrained by section 31 of the Local Government (Tamaki Makaurau Reorganisation) Act 2009, as it does not directly or because of its consequences: significantly prejudice the reorganisation, significantly constrain the powers or capacity of the Auckland Council or any subsidiary of the Auckland Council following the reorganisation, or have a significant negative impact on the assets or liabilities that are transferred to the Auckland Council as a result of the reorganisation.

Report prepared by: Kim Hammond, Community Grants and Support Officer



16 COMMUNITY ACCOMMODATION ASSISTANCE FUND ALLOCATION 2010/2011

GLOSSARY

Finance and Operational Performance Committee	(FOP)
Community Accommodation Assistance Funds	(CAAF)
Community Assistance Fund policy and Guidelines	(Policy and Guidelines)

EXECUTIVE SUMMARY

The purpose of this report is to provide the Finance and Operational Performance Committee (FOP) with information on the applications to the Community Accommodation Assistance Fund (CAAF) allowing FOP to make allocation decisions.

There were 27 applications received for the CAAF 2010/2011, with three deemed ineligible when assessed against the Community Assistance Fund Policy and Guidelines (Policy and Guidelines).

RECOMMENDATIONS

It is recommended that the Finance and Operational Performance Committee resolve to:

1. **Receive** the Community Accommodation Assistance Fund Allocation 2010/2011 report.
2. **Agree** to consider the applications for the Community Accommodation Assistance Fund Allocations 2010/2011 and allocate funding as per the Community Assistance Funds Policy and Guidelines.

BACKGROUND

1. The CAAF is designed to provide a more equitable, fair and transparent form of funding for not for profit and community groups that either own their own property or are leasing/renting properties that do not qualify for a 50% non rateable rate. The previous rates remission scheme, provided for in the Rating Powers Act 1988, expired at the end of June 2004.
2. On 13 March 2006, the FOP resolved that the CAAF remain as an annual grant and adopted the draft Community Accommodation Assistance Policy, with minor wording changes to clarify the intent of the CAAF. It was resolved as follows:

2. *That the 2006/2007 Community Accommodation Assistance Fund remain as an annual grant but that consideration be given in 2007/2008 to making applications for a three year funding cycle.*

3. *That the following Community Accommodation Assistance Fund Policy wording change be made to clarify the intent of the fund:*

“Grants are available only for the payment of property rates or that part of a lease rental that covers rates by sports and community groups and not-for-profit organisations.”

351/2006

3. On 10 December 2007 FOP resolved to include the CAAF as part of the Community Assistance Funds. It was resolved:

2. *That the Youth Programmes Assistance, Out of School Care, Accommodation Assistance and Fee Waivers funds are amalgamated into the Community Assistance Funds”.*

3937/2007

DECISION MAKING

Issues

4. FOP has 27 applications to consider for financial assistance with the total amount requested being \$85,779.43 against a budget of \$50,000.
5. Council officers have assessed the 27 applications received and deem 24 to be eligible. Council officers used the following criteria to assess the applications:

- The organisations own and occupy their property and are thus paying rates to the Waitakere City Council;
- The level at which the project benefits the community and whether it would be a long-term or short-term benefit;
- The financial benefit that a council lessee gets from their below-market rentals/leases; and
- The relevant community outcomes including; Mauri Ora, Strong Communities, Toiora, Urban and Rural Villages, Vibrant Arts and Cultural and Working Together.

6. Below is a table showing summary of the applications and the amounts requested:

Applicant	Funds Requested	Recommended Allocated
Piha Community Centre Society Incorporated	\$1,659.53	\$1,659.53
Waitakere Golf Club	\$195.48	\$195.48
Man Alive Charitable Trust	\$1,535.98	\$1,535.98
Waves Trust	\$1,289.75	\$1,289.75
Huia Cornwallis Residents and Ratepayers Association	\$580.14	\$580.14
Ranui Action Project	\$811.04	\$811.04
Housing Foundation	\$7,982.60	\$3,000.00
Vasa Pasifika Creative Learning Trust	\$913.30	\$913.30
Glen Eden Baptist Church	\$2,928.30	\$2,929.30
The Mahamakut Thai Buddhist Trust	\$2,735.73	\$2,735.73
Ace Space Learning Centre	\$1,751.31	\$1,757.31
Adventure Camp Trust Board	\$1,777.66	\$1,777.66
Karekare Surf Lifesaving Incorporated	\$1,014.13	\$1,014.13
The Salvation Army	\$5,189.93	\$5,189.93
Dutch Village Onsdorp	\$44,527.58	\$5,000.00
Adventure Specialities Trust	\$1,150.04	\$1,150.04
Lifewise Family Services	\$1,727.81	\$1,727.81
Waitakere City Workers Education Association	\$913.30	\$913.30
Te Ukaipo Mercy Initiatives Rangatahi	\$1,311.96	\$1,311.96
McLaren Park Henderson South Initiative	\$1,920.70	\$1,920.70
Henderson Squash Club	\$514.48	\$514.48
Massey Anglican Church of the Good Shepherd	\$ 862.08	\$862.08
Green Bay Residents and Ratepayers Association	\$1,266.67	\$1,266.67
Masse and Birdwood Settlers Association	\$1,219.93	\$1,219.93
New Lynn Sea Scout Group		Ineligible
Care Waitakere Trust		Ineligible
Monte Cecilia Housing Trust		Ineligible
Totals:	\$85,779.43	\$41,276.25

Table showing summary of applications and the amounts requested.

7. Of the applications received New Lynn Sea Scout Group, CARE Waitakere and Monte Cecilia Housing Trust are ineligible because they already receive assistance through being classed as a property that is 50% non-rateable in terms of Schedule 1, Part 2 of the Local Government (Rating) Act 2002.

STRATEGIC CONTEXT

8. The Policy and Guidelines state that the funds must be allocated to not for profit organisations that provides assistance in line with Council's strategic priorities and Community Outcomes. The Council recognises that the programmes undertaken by community groups, not for profit organisations and individuals make a valuable contribution to the Community Outcomes and the strategic priorities pursued by the Council.
9. The Community Outcomes that the CAAF contribute to are: Mauri Ora, Strong Communities, Toiora, Urban and Rural Villages, Vibrant Arts and Culture and Working Together.
10. Council has also recently adopted a new strategic framework of six core strategies. The CAAF delivers on the majority of the strategies and in particular the Social and Cultural Wellbeing strategies, "support organisations" and "support venues and sites" outcome areas. The CAAF also contributes to achieving the strategic priorities of the Treaty of Waitangi, Sustainability, First Call for Children, Safe City and Lifelong Learning.

CONSULTATION

11. Consultation was undertaken with Council officers from Leisure Services and Rates when making the recommended allocations.

RESOURCES

12. \$50,000 is allocated in the Annual Plan 2010/2011 to support organisations through the CAAF scheme.

IMPLEMENTATION ISSUES

13. There are no implementation issues associated with this report.

AUCKLAND COUNCIL TRANSITION ISSUES

14. The decision making proposed in this report is not constrained by section 31 of the Local Government (Tamaki Makaurau Reorganisation) Act 2009, as it does not directly or because of its consequences: significantly prejudice the reorganisation, significantly constrain the powers or capacity of the Auckland Council or any subsidiary of the Auckland Council following the reorganisation, or have a significant negative impact on the assets or liabilities that are transferred to the Auckland Council as a result of the reorganisation.

Report prepared by: Kim Hammond, Community Grants and Support Officer.



17 COMMUNITY HALLS AND MARAE FUND ALLOCATION 2010/2011

GLOSSARY

Finance and Operational Performance Committee	(FOP)
Community Halls and Marae Fund	(CHMF)
Community Assistance Policy and Guidelines	(Policy and Guidelines)

EXECUTIVE SUMMARY

The purpose of this report is to provide the Finance and Operational Performance Committee (FOP) with information on the applications to the Community Halls and Marae Fund (CHMF) allowing FOP to make allocation decisions.

There were 10 applications received for the CHMF 2010/2011, with two deemed ineligible when assessed against the Community Assistance Fund Policy and Guidelines (Policy and Guidelines).

RECOMMENDATIONS

It is recommended that the Finance and Operational Performance Committee resolve to:

1. **Receive** the Community Halls and Marae Fund Allocation 2010/2011 report.
2. **Agree** to consider the applications for the Community Halls and Marae Fund Allocation 2010/2011 and allocate funding as per the Community Assistance Funds Policy and Guidelines.

BACKGROUND

1. On 10 December 2007 the Finance and Operational Performance Committee resolved to include the CHMF as part of the Community Assistance Funds. It was resolved:

“2. *That the Youth Programmes Assistance, Out of School Care, Accommodation Assistance and Fee Waivers funds are amalgamated into the Community Assistance Funds*”.

3937/2007

2. Council supports community facilities available for public use and makes available \$42,000 annually as a grant to the 14 community halls (including the six Council owned halls) and two Maraes within Waitakere. Funding is to support ongoing maintenance and operating costs.

DECISION MAKING

Issues

3. FOP has eight eligible applications to consider for financial assistance with the total amount requested being \$26,078.00 against a budget of \$42,000.
4. Council officers have assessed the applications received and deem eight to be eligible. Council officers used the following criteria to assess the applications:
 - Health and safety of the facility;
 - The level of use of the facility (activities, numbers of users, range of users);
 - Equipment that allows organisations to function adequately;

- The level at which the project benefits the community; and
- Applications were assessed against a number of relevant Community Outcomes including; Strong Communities, Working Together, Toiora – Healthy Lifestyles, and Urban and Rural Villages.

5. Below is a table showing summary of the applications and the amounts received:

Applicant	Funds Requested	Recommended Allocated
Piha Community Centre Society Incorporated	\$2,000.00	\$2,000.00
Laingholm District and Citizens Association	\$2,900.00	\$2,900.00
Huia Cornwallis Resident and Ratepayers Association	\$3,000.00	\$3,000.00
Hobsonville Hall Society	\$3,000.00	\$3,000.00
Oratia Resident and Ratepayers Association	\$2,200.00	\$2,200.00
Waiatarua Residents and Ratepayers Association	\$2,978.00	\$2,978.00
Whenuapai Ratepayers and Residents Association	\$3,000.00	\$3,000.00
Massey and Birdwood Settlers Association Incorporation	\$3,000.00	\$3,000.00
Green Bay Residents and Ratepayers Association	\$ 3,000.00	Ineligible
Te Atatu Union Church	\$1,000.00	Ineligible
Totals:	\$26,078.00	\$22,078.00

Table showing summary of applications and the amounts requested

A81-A90

6. The summary of all applications is attached at pages A81 to A90.
7. Of the applications received, Green Bay Residents and Ratepayers Association and Te Atatu Union Church are ineligible. They fall outside the criteria as they are not considered to be community or Council owned.

STRATEGIC CONTEXT

8. The Policy and Guidelines state that the funds must be allocated to not for profit organisations that provide assistance in line with Council's strategic priorities and Community Outcomes. The Council recognises that the programmes undertaken by community groups, not for profit organisations and individuals make a valuable contribution to the Community Outcomes and the strategic priorities pursued by the Council.
9. The Community Outcomes that the CHMF contribute to are: Mauri Ora, Strong Communities, Toiora, Urban and Rural Villages, Vibrant Arts and Culture and Working Together.
10. Council has also recently adopted a new strategic framework of six core strategies. The CHMF delivers on the majority of strategies and in particular the Social and Cultural Wellbeing strategies, "support organisations" and "support venues and sites" outcome areas. The CHMF also contributes to achieving the strategic priorities of the Treaty of Waitangi, Sustainability, First Call for Children, Safe City and Lifelong Learning.

CONSULTATION

11. In developing the CHMF and the policy and guidelines a range of consultation was undertaken with Council officers in Leisure Services and Strategic Planning.

RESOURCES

12. \$42,000 was provided for in the Annual Plan 2010/2011 to support organisations through the CHMF scheme.

IMPLEMENTATION ISSUES

13. There are no implementation issues associated with this report.

AUCKLAND COUNCIL TRANSITION ISSUES

14. The decision making proposed in this report is not constrained by section 31 of the Local Government (Tamaki Makaurau Reorganisation) Act 2009, as it does not directly or because of its consequences: significantly prejudice the reorganisation, significantly constrain the powers or capacity of the Auckland Council or any subsidiary of the Auckland Council following the reorganisation, or have a significant negative impact on the assets or liabilities that are transferred to the Auckland Council as a result of the reorganisation.

Report prepared by: Kim Hammond, Community Grants and Support Officer.



18 FEE WAIVERS FUND ALLOCATION 2010/2011

GLOSSARY

Finance and Operational Performance Committee	(FOP)
Fee Waivers Fund	(FWF)
Community Assistance Fund Policy and Guidelines	(Policy and Guidelines)

EXECUTIVE SUMMARY

The purpose of this report is provide the Finance and Operational Performance Committee (FOP) with information on the applications to the Fee Waivers Fund (FWF) to allow FOP to make allocation decisions.

There were five applications received for the FWF Allocation 2010/2011, with four deemed eligible when assessed against the Community Assistance Fund Policy and Guidelines (Policy and Guidelines).

RECOMMENDATIONS

It is recommended that the Finance and Operational Performance Committee resolve to:

1. **Receive** the Fee Waivers Fund Allocation 2010/2011 report.
2. **Agree** to consider the applications for the Fee Waivers Fund Allocation 2010/2011 and allocate funding as per the Community Assistance Fund Policy and Guidelines.

BACKGROUND

- On 10 December 2007 the Finance and Operational Performance Committee resolved to include the FWF as part of the Community Assistance Funds. It was resolved:

“2. That the Youth Programmes Assistance, Out of School Care, Accommodation Assistance and Fee Waivers funds are amalgamated into the Community Assistance Funds”.

3937/2007

DECISION MAKING

Issues

- FOP has five eligible applications to be considered for financial assistance with the total amount requested being \$9,195.81 against a budget of \$5,000.
- Council officers have assessed the five applications received and deem four to be eligible. Council officers used the following criteria to assess the applications:
 - Relevant Community Outcomes including; Strong Communities, Working Together, Toiora – Healthy Lifestyles, and Urban and Rural Villages;
 - The principle purpose of an organisation were prioritised such as: social service, support, advice, health and disability; services targeted to Maori, Pacific Island, minority ethnic groups, children, women or older people and community based education; and
 - The level at which the project benefits the community and whether it would be a long-term or of short-term benefit.
- Below is a table showing summary of the applications and the amounts requested:

Applicant	Funds Requested	Funds Recommended
Lone Kauri School Trust	\$2,139.88	\$1,975.93
Glenora Rugby League Trust	\$1,313.00	\$969.05
Adventure Camp Trust Board	\$770.33	\$426.38
Redwood Park Golf Club Incorporated	\$1,972.60	\$1,628.64
Care Waitakere Trust	\$3,000.00	Ineligible
Total:	\$9,195.81	\$5,000

Table showing summary of applications and the amounts requested

- As more funding was requested than allocated in the Annual Plan 2010/2011, Council officers decided the fairest equation to use when allocating funding was that each eligible application is added together and the amount requested over the \$5,000 available was divided by the four eligible organisations and equally subtracted off the amount requested.

A91-A95

- The summary for both applications is attached at pages A91 to A95.
- Of the applications received, Care Waitakere Trust is ineligible due to it falling outside of the eligibility criteria as outlined in the Policy and Guidelines.

STRATEGIC CONTEXT

8. The Policy and Guidelines state that the funds allocated to not for profit organisations that provides assistance in line with Council's strategic priorities and Community Outcomes. The Council recognises that the programmes undertaken by community groups, not for profit organisations and individuals make valuable contribution to the Community Outcomes and the strategic outcomes pursued by the Council.
9. The Community Outcomes that the FWF contribute to are: Mauri Ora, Strong Communities, Toiora, Urban and Rural Villages, Vibrant Arts and Culture and Working Together.
10. Council has also recently adopted a new strategic framework of six core strategies. The FWF delivers on the majority of the strategies and in particular the Social and Cultural Wellbeing strategies, "create, built and natural environments that are accessible, sustainable and promote the health and wellbeing of all people" outcome area. The FWF also contributes to achieving the strategic priorities of the Treaty of Waitangi, Sustainability, First Call for Children, Safe City and Lifelong Learning.

CONSULTATION

11. In developing the Policy and Guidelines and the FWF policy and guidelines, a range of consultation/workshops were undertaken with Council officers in Leisure Services, Community Wellbeing, Strategic Planning, Councillors and Community Board Chairmen.

RESOURCES

12. \$5,000 was provided for in the Annual Plan 2010/2011 to support organisation through the FWF scheme.

IMPLEMENTATION ISSUES

13. There are no implementation issues associated with this report.

AUCKLAND COUNCIL TRANSITION ISSUES

14. The decision making proposed in this report is not constrained by section 31 of the Local Government (Tamaki Makaurau Reorganisation) Act 2009, as it does not directly or because of its consequences: significantly prejudice the reorganisation, significantly constrain the powers or capacity of the Auckland Council or any subsidiary of the Auckland Council following the reorganisation, or have a significant negative impact on the assets or liabilities that are transferred to the Auckland Council as a result of the reorganisation.

Report prepared by: Kim Hammond, Community Grants and Support Officer.



19 YOUTH PROGRAMME FUND ALLOCATION 2010/2011

GLOSSARY

Finance and Operational Performance Committee	(FOP)
Youth Programme Fund	(YPF)
Community Assistance Funds Policy and Guidelines	(Policy and Guidelines)

EXECUTIVE SUMMARY

The purpose of this report is to provide the Finance and Operational Performance Committee (FOP) with information on the applications to the Youth Programme Fund (YPF) allowing FOP to make allocation decisions. The YPF is a fund to support youth activities run in Waitakere for youth aged between 13 and 20 years of age.

There were 29 applications received for the YPF 2010/2011, with six deemed ineligible when assessed against the Community Assistance Fund Policy and Guidelines (Policy and Guidelines)

RECOMMENDATIONS

It is recommended that the Finance and Operational Performance Committee resolve to:

1. **Receive** the Youth Programme Fund Allocation 2010/2011 report.
2. **Agree** to consider the applications for the Youth Programme Fund Allocations 2010/2011 and allocate funding as per the Community Assistance Fund Policy and Guidelines.

BACKGROUND

1. On 11 November 2002, the City Development Committee agreed that Council support partnerships with organisations that deliver organised youth activities and support services in Waitakere City. It was resolved as follows:

“That the Council endorses in principle the development of partnerships with other organisations that deliver organised youth activities and support services in our City.”

3240/2002

2. A report titled Youth Partnership Initiatives was presented to the June 2003 City Development Committee outlining the proposed priorities and criteria for entering into youth partnerships. It was resolved as follows:

“2. That the City Development Committee approves the draft Youth partnerships Priorities/Criteria.

3. That the City Development Committee approves that the partnership agreements be negotiated with existing partnered Youth service providers, and further developed utilising existing networks.”

1112/2003

3. The Youth Partnership Priorities and Criteria detailed in the Youth Partnership Initiatives report are outlined below:

- *“Increasing participation and access by youth in youth-based activities, events and services;*

- *Previous experience in the provision of successful youth activities, events and/or services;*
 - *Good support systems in place, in terms of skilled staff and management;*
 - *Sound financial record/viability -*
 - i. Financial contribution towards programme from provider, e.g. promotions;*
 - *Activities/programmes to be held within Waitakere City;*
 - *Are beneficial to youth -*
 - i. Improving access to information, education and learning opportunities;*
 - ii. Improving access to health, leisure and other services essential to mental and physical wellbeing;*
 - *Demonstrates a determined need;*
 - *Fosters co-operation, partnership and sharing of resources with other youth-focused organisations/programmes;*
 - *Fosters cultural diversity in Waitakere City;*
 - *Fosters iwi, hapu and Maori development and*
 - *Promotes a sense of belonging and identity for the youth of Waitakere City.”*
4. The YPF is broken into contestable funding and funding that is issued through contracts with organisations that run youth programmes and have a partnership with Council.
5. On 10 December 2007, the Finance and Operational Performance Committee resolved to include the YPF as part of the CAF.

“2. That the Youth Programmes Assistance, Out of School Care, Accommodation Assistance and Fee Waivers funds are amalgamated into the Community Wellbeing Fund.”

3937/2007

DECISION MAKING

Issues

6. FOP has 29 applications to consider for financial assistance with the total amount requested being \$128,746.53 against a budget of \$36,000.
7. Council officers have assessed the applications received and deem 23 to be eligible. Council officers used the following criteria to assess the applications:
8. When assessing the applications for the YPF the following criteria were used:
- Core programme is for sport and recreation, cultural, art or wellbeing activities;
 - Attracts significant numbers of youth on a regular basis;
 - Programme is held outside of school hours;
 - Is located in areas that do not already have regular youth programme/activities;
 - Programme includes components of the youth development model;
 - The positive impact the programme will have on the youth involved;
 - The objectives of the programme;
 - The track record of the organisation running the programme;
 - The sustainability of the programme;
 - The benefit to the wider community; and

- Council will not fully fund programmes and a greater weighting will be given to those programmes that do not rely primarily on Council's funding.

9. Below is a summary of the applications and the amounts requested:

Applicant	Funds Requested	Recommended Allocated
Audio Cade Limited	\$5,400.00	\$1,000.00
Youthline Waitakere	\$3,000.00	\$1,000.00
Ranui Action Project Incorporated	\$4,899.69	\$1,000.00
The Salvation Army - Henderson	\$2,867.03	\$1,000.00
The Salvation Army - Henderson	\$3,000.00	\$1,000.00
Punanga Tauturu Charitable Trust	\$5,000.00	\$ 1,000.00
Essentially Men	\$2,500.00	\$1,000.00
Waitakere Kiribati Community Association Incorporated	\$5,000.00	\$1,000.00
Glen Eden Baptist Church	\$3,407.61	\$1,500.00
Sport Waitakere Trust	\$5,000.00	\$1,500.00
Sport Waitakere Trust	\$5,000.00	\$1,500.00
Sport Waitakere Trust	\$5,000.00	\$1,500.00
Ranui Baptist Church	\$5,000.00	\$1,500.00
Te Ukaipo Mercy Initiatives Rangatahi	\$5,000.00	\$1,500.00
Chinese New Settlers Services Trust	\$5,000.00	\$1,500.00
The Village Community Services Trust Board	\$ 4,935.00	\$2,000.00
Vasa Pasfika Creative Learning Trust	\$5,000.00	\$2,000.00
Vasa Pasfika Creative Learning Trust	\$5,000.00	\$2,000.00
Adventure Camp Trust Board	\$5,000.00	\$2,000.00
Adventure Specialities Trust	\$3,877.60	\$2,000.00
Laingholm Baptist Church	\$6,000.00	\$2,500.00
The Kotas Charitable Trust	\$5,000.00	\$2,500.00
West City Youth Trust	\$3,000.00	\$2,500.00
LATINZ Cultural Trust	\$4,880.00	Ineligible
Ethiopian Sport and Cultural Club NZ	\$5,000.00	Ineligible
North Harbour Golf Association	\$2,179.60	Ineligible
Massey High School	\$4,800.00	Ineligible
Amataga Fou Trust	\$5,000.00	Ineligible
Waitakere Indian Association	\$4,000.00	Ineligible
Totals:	\$128,746.53	\$36,000.00

Table showing summary of applications and the amounts requested

A96-A120.

10. The summary of all applications is attached at pages A96 to A120.
11. Of the applications received, those that are ineligible include only one of sport, recreation, culture, art or wellbeing in the core programme.

STRATEGIC CONTEXT

12. The Policy and Guidelines state that the funds must be allocated to not for profit organisations that provides assistance in line with Council's strategic priorities and Community Outcomes. The Council recognises that the programmes undertaken by community groups, not for profit organisations and individuals make a valuable contribution to the Community Outcomes and the strategic priorities pursued by Council.
13. The Community Outcomes that the YPF contribute to are: Mauri Ora, Strong Communities, Toiora, Urban and Rural Villages, Vibrant Arts and Culture and Working Together.
14. Council has also recently adopted a new strategic framework of six core strategies. The YPF delivers on the Social and Cultural Wellbeing strategies, "building strong resilient communities" and "informed, resourceful and skilled people" outcome areas. The YPF also contribute to achieving the strategic priorities of the Treaty of Waitangi, Sustainability, First Call for Children, Safe City and Lifelong Learning.

CONSULTATION

15. In developing the Community Assistance policy and guidelines and the YPF policy and guidelines, a range of consultation was undertaken with Council Officers in Leisure Services, Community Wellbeing and Strategic Planning.

RESOURCES

16. \$50,000 is allocated in the Annual Plan 2010/2011 to support youth programmes through the YPF scheme. Of that \$36,000 is set aside to be allocated as part of a contestable fund through the YPF.
17. The remaining \$14,000 is used to support specific youth programmes that meet the above criteria but which are run by organisations with which Council has a long standing partnership.

IMPLEMENTATION ISSUES

18. There are no implementation issues associated with this report.

AUCKLAND COUNCIL TRANSITION ISSUES

19. The decision making proposed in this report is not constrained by section 31 of the Local Government (Tamaki Makaurau Reorganisation) Act 2009, as it does not directly or because of its consequences: significantly prejudice the reorganisation, significantly constrain the powers or capacity of the Auckland Council or any subsidiary of the Auckland Council following the reorganisation, or have a significant negative impact on the assets or liabilities that are transferred to the Auckland Council as a result of the reorganisation.

Report prepared by: Kim Hammond, Community Grants and Support Officer.



20 **CITYWIDE WELLBEING FUND ALLOCATION 2010/2011**

GLOSSARY

Finance and Operational Performance Committee	(FOP)
Citywide Wellbeing Fund	(CWF)
Community Assistance Fund policy and Guidelines	(Policy and Guidelines)

EXECUTIVE SUMMARY

The purpose of this report is to provide the Finance and Operational Performance Committee (FOP) with information on the applications to the Citywide Wellbeing Fund (CWF) allowing FOP to make allocation decisions.

There were 76 applications received for the CWF 2010/2011, with all deemed eligible when assessed against the Community Assistance Fund Policy and Guidelines (Policy and Guidelines).

RECOMMENDATIONS

It is recommended that the Finance and Operational Performance Committee resolve to:

1. **Receive** the Citywide Wellbeing Fund Allocation 2010/2011 report.
2. **Agree** to consider the applications for the Citywide Wellbeing Fund Allocation 2010/2011 and allocate funding as per the Community Assistance Funds Policy and Guidelines.

BACKGROUND

1. On 10 December 2007, FOP resolved to include the CWF as part of the Community Assistance Funds. It was resolved as follows:

“2. That the Youth Programmes Assistance, Out of School Care, Accommodation Assistance and Fee Waivers funds are amalgamated into the Community Assistance Funds”.

3937/2007

2. In the Annual Plan 2008/2009 Council increased the amount of money allocated to the CWF to \$113,000. Of this total \$56,500 is allocated to Citywide projects for FOP to allocate. The balance is allocated to each Community Board on a pro rata population basis

DECISION MAKING

Issues

3. FOP has 76 applications to consider for financial assistance with the total amount requested being \$211,882.21 against a budget of \$56,500.
4. Council officers have assessed the 76 applications received and deem all to be eligible. Council officers used the following criteria to assess the applications:
 - Relevant Community Outcomes including: Strong Communities; Working Together; Toiora – Healthy Lifestyles and Urban and Rural Villages;

- The purpose of organisations as prioritised in the CWF such as: social service, support/advice, health and disability, services targeted to Maori, Pacific Island, minority ethnic groups, children, women or older people, and community based education;
- Funding for strategic planning and training as there are significant long term benefits from organisations carrying out these activities;
- The amount of benefit the community will receive and whether it would be of long term or of short term benefit;
- Funding for equipment that allows organisations to function adequately; and
- The organisation's financial position: if the organisation is relatively self sufficient (i.e. an organisation has a high net operating surplus), they are deemed to have a lower priority for funding.

5. Below is a summary of the applications and the amounts requested:

Applicant	Funds Requested	Amount Recommended
Nz Genealogy Society - Waitakere	\$986.00	\$200.00
United Sri Lanka Association	\$730.00	\$300.00
Nz Ethnic Budgeting Services Trust	\$1,100.00	\$500.00
Nuku21 Pasifika Trust	\$1,000.00	\$500.00
The Salvation Army - Henderson	\$1,952.50	\$500.00
The Salvation Army - Henderson	\$1,813.85	\$500.00
The Salvation Army - Henderson	3,000.00	\$500.00
Sport Waitakere Trust	1,449.54	\$500.00
Dayspring Trust	2,000.00	\$500.00
Auckland Single Parents Trust	2,148.00	\$500.00
Punanga Tauturu Charitable Trust	3,000.00	\$500.00
Toughlove Parents Support Group - Massey	1,200.00	\$600.00
Latinz Cultural Trust	2,855.00	\$700.00
Ethiopian Sport & Cultural Club N Z	3,000.00	\$700.00
United Sri Lanka Association	1,975.00	\$700.00
Grandparents Raising Grandchildren	1,290.00	\$700.00
Yoga Institute Of New Zealand	2,500.00	\$700.00
Grandparents Raising Grandchildren Trust N Z	7,000.00	\$700.00
Glen Eden Baptist Church	2,220.00	\$700.00
Auckland Chinese Education Society	3,000.00	\$700.00
Jambalaya Education Charitable Trust	3,000.00	\$700.00
Waitakere Chinese Residents Association Inc	1,520.00	\$700.00
Toughlove Parents Support Group - Massey	2,193.60	\$700.00
West Auckland Community Toy Library	1,400.00	\$700.00
Toroa Preservation Society Inc	2,230.00	\$726.00
Man Alive Charitable Trust	1,500.00	\$1,000.00
West Auckland Parents Centre	1,773.72	\$1,000.00
West Auckland Hospice	3,000.00	\$1,000.00
Migrant Action Trust	2,980.00	\$1,000.00
A Space Learning Centre	3,324.42	\$1,000.00

Applicant	Funds Requested	Amount Recommended
Special Olympics - Waitakere	3,300.00	\$1,000.00
Vasa Pasifika Creative Learning Trust	2,998.00	\$1,000.00
Care Waitakere Trust	2,900.00	\$1,000.00
Action Education	3,000.00	\$1,000.00
Waitakere Adult Literacy Inc	3,000.00	\$1,000.00
Henderson Budget Service	3,612.00	\$1,000.00
Karekare Surf Lifesaving Patrol Inc	3,000.00	\$1,000.00
West City Youth Trust	3,000.00	\$1,000.00
Adventure Specialties Trust	2,614.80	\$1,000.00
Waitakere City Workers Educational Association	3,000.00	\$1,000.00
Waitakere Health Link	3,000.00	\$1,500.00
Waitakere Abuse and Trauma Counselling	3,350.64	\$1,500.00
Parents Inc	2,400.00	\$1,500.00
Youth Development Trust Waitakere	2,225.00	\$1,500.00
Parent Aid Waitakere Incorporated	3,103.00	\$1,500.00
Waves Trust	3,000.00	\$1,500.00
Parents Inc	3,000.00	\$1,500.00
Big Buddy Mentoring Trust	6,467.00	\$1,500.00
Family Education Network	3,000.00	\$1,500.00
Rape Prevention Education	2,997.00	\$1,500.00
Vision West	3,000.00	\$1,500.00
Carelink Trust	3,000.00	\$1,500.00
Foundation For Youth Development	3,000.00	\$1,500.00
Royal Nz Plunket Soc Incorporated - Waitakere	2,340.00	\$1,500.00
Women's Centre Waitakere City	1,774.00	\$1,774.00
Violence Free Waitakere	2,600.00	\$2,000.00
Women's Centre Waitakere City	2,600.00	\$2,000.00
Kidscan Charitable Trust	3,000.00	\$0.00
Cancer Society Of Nz - Auckland	3,000.00	\$ 0.00
Childrens Autism Foundation	3,000.00	\$ 0.00
Peace Foundation	3,000.00	\$0.00
Bsac New Zealand	1,967.52	\$0.00
Les Okapi Playgroup	2,516.52	\$0.00
Waitakere Multi Sports Club	3,000.00	\$0.00
CCS Disability Action Auckland Incorporated	5,000.00	\$0.00
International Training In Communication	2,000.00	\$0.00
Tipaio Kupega-Aoga Niue	5,000.00	\$0.00
Yes Disability Resources Centre	3,000.00	\$0.00
Poly Emp Employment Ad Advisory Service	2,783.96	\$0.00
The Salvation Army - Henderson	1,060.00	\$0.00
Dutch Village Ons Dorp Incorporated	3,000.00	\$0.00

Applicant	Funds Requested	Amount Recommended
Our Way Active Learning Charitable Trust	3,000.00	\$0.00
Diabetes NZ Auckland Incorporated	8,310.00	\$0.00
Arthritis Foundation of New Zealand	3,000.00	\$0.00
Punanga Tauturu Charitable Trust	7,571.14	\$0.00
Rka Productions & Presentations	250.00	Local Wellbeing Fund
Totals:	\$211,882.21	\$56,500.00

Table showing summary of applications and the amounts requested

A121-A206

6. The summary for all applications is attached at A121 to A206.
7. With reference to amounts marked as \$0.00, Council officers have assessed the applications received and made a recommendation to FOP on the amount that each organisation could be funded, based on the criteria.
8. RKA Productions & Presentations can be transferred to the Local Community Wellbeing Fund as it is eligible to sit under both funds.

STRATEGIC CONTEXT

9. The Policy and Guidelines state that the funds must be allocated to not for profit organisations that provide assistance in line with Council's strategic priorities and Community Outcomes. The Council recognises that the programmes undertaken by community groups, not for profit organisations and individuals make a valuable contribution to the Community Outcomes and the strategic priorities pursued by the Council.
10. The Community Outcomes that the CWF contribute to are: Mauri Ora, Strong Communities, Toiora, Urban and Rural Villages, Vibrant Arts and Culture and Working Together.
11. Council has also recently adopted a new strategic framework of six core strategies. The CWF delivers on the majority of the strategies and in particular the Social and Cultural Wellbeing Strategic Outcomes include; "build strong resilient communities and develop communities and leadership", "promote and support lifelong learning" and "support projects, programmes and activities". The CWF also contributes to achieving the strategic priorities of the Treaty of Waitangi, Sustainability, First Call for Children, Safe City and Lifelong Learning.

CONSULTATION

12. In developing the Policy and Guidelines and the CWF policy and guidelines, a range of consultation/workshops were undertaken with Council officers in Leisure Services, Community Wellbeing, Strategic Planning, Councillors and Community Board Chairmen.

RESOURCES

13. \$113,000 is allocated in the Annual Plan 2010/2011 to support community organisations through the CWF scheme.

IMPLEMENTATION ISSUES

14. There are no implementation issues associated with this report.

AUCKLAND COUNCIL TRANSITION ISSUES

15. The decision making proposed in this report is not constrained by section 31 of the Local Government (Tamaki Makaurau Reorganisation) Act 2009, as it does not directly or because of its consequences: significantly prejudice the reorganisation, significantly constrain the powers or capacity of the Auckland Council or any subsidiary of the Auckland Council following the reorganisation, or have a significant negative impact on the assets or liabilities that are transferred to the Auckland Council as a result of the reorganisation.

Report prepared by: Kim Hammond, Community Grants and Support Officer.



21 SCHOOL ZONE ACTIVE WARNING SIGNS

GLOSSARY

New Zealand Transport Agency	(NZTA)
Draft Waitakere City Council Speed Limits Bylaw 2010	(draft bylaw)
kilometres per hour	(kph)

EXECUTIVE SUMMARY

The purpose of this report is to seek the Finance and Operational Performance Committee's approval for funding the implementation of school zone active warning signs, through a reallocation of existing transport funding in the Annual Plan 2010/2011. The report also serves to update the Finance and Operational Performance Committee on the position of the programme with regard to all schools.

RECOMMENDATIONS

It is recommended that the Finance and Operational Performance Committee resolve to:

1. **Receive** the School Zone Active Warning Signs report.
2. **Approve** the reallocation of \$200,000 previously allocated to "Corner of Great North Road/Henderson Valley Road - Streetscape Improvements" to a new line item for the implementation of school zone active warning signs.

BACKGROUND

1. Waitakere has an ongoing programme to implement school zones that has gradually rolled out 40 kilometres per hour (kph) school zones over a number of years. As part of the recent update of the draft Waitakere City Council Speed Limits Bylaw 2010 (draft bylaw) the opportunity was taken to legitimise the existing zones to make them enforceable and provide for the future zones planned for implementation to be enforceable as soon as the signs go up.

2. When considering the draft bylaw for public consultation, the Council decided to include 40kph schools zone for all schools within Waitakere. Through the subsequent consultation process the New Zealand Transport Agency (NZTA) raised concerns that approximately 25% of the school zones proposed under the draft bylaw would not meet the criteria set under the gazette notice which authorised the creation of 40kph school zones and therefore speed limits in these specific zones would be unenforceable. Consequently, the final version of the draft bylaw as recommended by the Infrastructure and Works Committee and adopted by Council was amended to exclude those school zones that would not be enforceable.
3. An alternative approach involving the use of school zone active warning signs as a treatment at sites that don't qualify for a 40kph zone was considered and supported by the Infrastructure and Works Committee. To facilitate implementation of active warning signs at the schools not meeting the 40kph zone criteria the Infrastructure and Works Committee passed the following recommendation seeking additional funding be allocated.
4. The Infrastructure and Works Committee meetings held on 28 and 29 June 2010 for considering the draft bylaw resolved as follows:

“The Infrastructure and Works Committee resolved to:

1. **Receive** the Draft Waitakere City Council Speed Limits Bylaw 2010 report.
2. **Note** that the Infrastructure and Works Committee considers that the Waitakere City Council Speed Limits Bylaw 2010 does not adequately address issues raised by submitters, but that it is constrained in its decision making by the narrow focus of the Land Transport Rule – setting of Speed Limits 2003 (The Rule), and there is a risk to public safety as speed limits set by Land Transport Rule – setting of Speed Limits 2003 do not adequately take into account road conditions.
3. **Direct** the Chief Executive Officer to implement an advocacy plan to promote change to Land Transport Rule - setting of Speed Limits 2003.
4. **Agree** to recommend to the Finance and Operational Performance Committee the approval of \$280,000 for school speed zones to be funded from the capital project surplus in the Annual Plan 2010/2011.”

917/2010

5. Further to the above, the Finance and Operational Performance Committee meeting held on 9 August 2010 resolved as follows:

“The Finance and Operational Performance Committee resolved to:

Receive the recommendation from the Infrastructure and Works Committee to approve \$280,000 for school speed zones to be funded from the capital project surplus in the Annual Plan 2010/2011 and request that a report be brought back to clarify the position with regard to all schools.”

1088/2010

DECISION MAKING

Issues

A207-A215

6. The criteria for establishing 40kph school zones is prescribed by notice number 3459 in the New Zealand Gazette No.86 (dated 2 June 2005) and is detailed in Traffic Note 37 attached at page A207 to A215. The warrant criteria for a school zone consists of two tests. The first is a requirement related to the level of school related activity on the road/roads where the zone will be applied. This criteria requires that there be at least 50 children either crossing the road or entering or leaving vehicles at the roadside. The second criteria is related to traffic on the roads where the zone will be applied. This criteria requires that at least one of the following situations exist at the site:
 - The school related activity in criteria one above occurs on a main traffic route (collector or arterial road);
 - There is a record of speed related accidents on the road in the last five years;
 - The mean operating speeds are greater than 45kph; and
 - The 85th percentile speeds are greater than 50kph.
7. The justification for the first criteria is that drivers are supportive of, and more likely to comply with, the 40kph school zone signs in situations where children are actually present. Installing and operating 40kph school zones in situations where there is little or no school related activity occurring is unlikely to be as well supported or complied with and may undermine the effectiveness of the signs when used at legitimate sites.
8. The justification for the second criteria seems to be around prioritisation and value for money as in a situation where none of the criteria defined in paragraph 6 above is met, there would be low traffic volumes and already relatively low speeds so there is likely to be little resulting speed reduction from applying a regulatory control.
9. The 14 schools that fail to meet the criteria are either located on quiet local roads, for example Konini School, Birdwood School, and Matipo School or are located adjacent to an arterial or collector road but the majority of children are picked up or dropped off in quiet side roads or from on site car parks at the school, for example St Paul's School, Titirangi Rudolph Steiner School, and Henderson School.

A216-A228

10. An alternative option to increase driver awareness of the schools at sites that do not meet the criteria for a 40kph school zone is to provide active warning signs. Active warning signs for schools are similar to ordinary warning signs with a combination of the children symbol and the word school displayed on the sign, but also include flashing amber lights activated at school start and end times to improve driver awareness at the times when children are most likely to be present in the road environment. These signs are allowed for under Traffic Note 56 attached at pages A216 to 228.
11. There are currently 30 schools with existing 40kph school zones in Waitakere. A further 18 40kph school zones have been approved under the Waitakere City Council Speed Limit Bylaw 2010. There are also 15 schools identified that do not qualify for 40kph school zones but which would be suitable for active warning signs.

12. The existing line item for "School 40kph Zones" in the Annual Plan 2010/2011 will provide sufficient funding to install electronic signage for a further 18 schools. This will complete the installation of 40kph school zones at the remaining qualifying sites. It does not, however, provide for the active warning signs that are proposed as an alternative at the 15 schools not qualifying for 40kph speed limits.
13. In addition to the schools detailed above there are a small number of schools expected to require school zone signage in the next five years. Hobsonville School on Hobsonville Road is not currently able to be provided with a 40kph school zone because it is on an NZTA controlled state highway but this situation is likely to change when control of the road is handed back to Council following completion of the new motorway. There is also a new primary school planned at Simpson Road, Ranui, and both a high school and a primary school planned within the Plan Change 13 area at Hobsonville. It is envisaged that funding for these one off installations can be met from the minor safety works programme in the years that they occur.

STRATEGIC CONTEXT

14. Council's Transport Strategy provides the strategic context for this report. The vision is for public transport and communications systems that provide fast, effective services, and for safe City travel facilitated by integrated, environmentally-responsible and innovative design, with a focus on meeting the essential needs of all, for access, communication, and safety.
15. Improving driver awareness and reducing speeds contributes to road safety around school entrances.

CONSULTATION

16. No consultation is required as consultation on this issue took place as part of the consultation process for the draft bylaw.

RESOURCES

17. A reallocation of funding within the Annual Plan 2010/2011 is required in order to fund the school zone active warning signs.
18. An existing transport assets project for "Corner of Great North Road/Henderson Valley Road - Streetscape Improvements", with a budget of \$250,000 has been identified as surplus to requirements. This line item was intended to fund streetscape improvements in the area adjacent to Coronation Bridge. It has since been found this was a duplication of funding provided for the "Great North Road, Henderson (completion of main street programme Henderson Valley end)" project.
19. It is proposed that \$200,000 be reallocated in order to fund the school zone active warning signs work. This is somewhat less than the \$280,000 asked for in the original resolution of the Infrastructure and Works Committee as Council officers have since June 2010 reviewed the likely cost of the active signs and revised the estimate.

IMPLEMENTATION ISSUES

20. There are no implementation issues arising from this report.

AUCKLAND COUNCIL TRANSITION ISSUES

21. The decision making proposed in this report is not constrained by section 31 of the Local Government (Tamaki Makaurau Reorganisation) Act 2009, as it does not directly or because of its consequences: significantly prejudice the reorganisation, significantly constrain the powers or capacity of the Auckland Council or any subsidiary of the Auckland Council following the reorganisation, or have a significant negative impact on the assets or liabilities that are transferred to the Auckland Council as a result of the reorganisation.

Report prepared by: Adam Moller, Senior Transport Engineer.



PART E - REPORTS FROM THE SUBCOMMITTEES

22 CREATIVE COMMUNITY SCHEME ALLOCATION SUBCOMMITTEE

THE SUBCOMMITTEE SUBMITS THE FOLLOWING REPORT OF ITS MEETING HELD ON MONDAY, 30 AUGUST 2010 AND RECONVENED ON TUESDAY, 31 AUGUST 2010

1 CREATIVE COMMUNITIES SCHEME ALLOCATION - 2010/2011

It is recommended that the Finance and Operational Performance Committee resolve to:

Approve the Creative Communities Scheme Allocation - 2010/2011, in accordance with criteria and available budget, as follows:

Applicant (NAR)	Eligible	Funds Requested	Funds Allocated
Renacer	No	0.00	0.00
Edmonton Road Primary School	No	0.00	0.00
Titirangi Primary School	No	0.00	0.00
Chinese New Settlers Services Trust	Yes	6,580.00	3,000.00
M Toms	Yes	5,000.00	0.00
M Toms	Yes	5,000.00	3,500.00
Mutalau Uluauta Matahefonua Trust	Yes	4,181.75	0.00
Punanga Tauturu Charitable Trust	Yes	5,300.00	0.00
Punanga Tauturu Charitable Trust	Yes	4,100.00	3,200.00
Ranui Baptist Church	Yes	5,000.00	0.00
Milk Of Stone Productions	Yes	5,000.00	0.00
Piha Craft Exchange	Yes	1,840.00	0.00
Samoan Open Brethren Church	Yes	3,500.00	0.00
Healing Through Arts	Yes	5,000.00	3,500.00
Healing Through Arts	Yes	5,000.00	0.00
L T Tu'u	Yes	2,784.85	2,000.00
Norwestern Cook Islands Womens Group	Yes	4,065.50	2,500.00
Taiohi Tataki	Yes	3,000.00	0.00
Wia Hindi Language and Cultural School	Yes	2,586.50	2,000.00
Titirangi Festival Trust	Yes	4,989.67	3,500.00
Business of Arts Seminar Series	Yes	7,992.00	3,500.00
Pen Collection Limited	Yes	4,373.00	0.00

Applicant (NAR)	Eligible	Funds Requested	Funds Allocated
Soul Centre of the Body and Mind	Yes	3,742.00	0.00
Lopdell House Society	Yes	945.78	750.00
Slingbabies	Yes	934.00	0.00
M D Woodward	Yes	2,932.88	2,200.00
West Coast Community Arts Trust	Yes	5,000.00	3,500.00
Te Ukaipo Mercy Initiatives Rangatahi	Yes	5,000.00	0.00
Aotearoa Fa'avae Pouli	Yes	5,000.00	3,500.00
L Taylor	Yes	3,836.00	0.00
Te Atatu Peninsula Business Association Incorporated	Yes	5,000.00	2,500.00
Green Bay Community House	Yes	750.00	750.00
K Beck	Yes	4,000.00	3,000.00
Latinz Cultural Trust	Yes	1,800.00	1,400.00
Starfish Magic	Yes	2,408.08	0.00
Vaitupu Association Trust	Yes	3,060.00	1,020.00
J Simei-Barton	Yes	3,331.25	2,600.00
Titirangi Folk Music Club Incorporated	Yes	4,024.00	0.00
The Pacifica Mamas Arts and Cultural Trust	Yes	5,000.00	3,500.00
Peninsula Primary School	Yes	1,640.00	1,200.00
Nga Kakano O Te Kaihanga Trust	Yes	2,000.00	1,500.00
K W J Harvey	Yes	7,543.11	0.00
Titirangi Painters	Yes	1,677.38	0.00
Integrated Neurological Rehab Foundation	Yes	1,500.00	0.00
Ranui Quilters Group	Yes	362.40	362.40
Mccahon House Trust	Yes	7,247.60	0.00
Mclaren Park and Henderson South Community Initiatives	Yes	2,243.89	1,700.00
N N Tali	Yes	3,080.20	2,300.00
Auckland Festival of Photography	Yes	5,000.00	0.00
Waitakere Christmas Festival	Yes	2,113.36	0.00
Lincoln Heights School	Yes	2,720.00	2,000.00
Kelston Girls College	Yes	1,956.40	0.00
Te Atatu South Kindergarten	Yes	250.00	250.00
Toi Ora Live Art Trust	Yes	1,920.00	0.00
Walsh Trust	Yes	2,340.43	1,800.00
Waitakere Arts and Cultural Development Trust	Yes	7,853.00	4,200.00
New Lynn Community Activity Centre	Yes	2,508.00	1,900.00
D Oakley	Yes	4,632.93	3,400.00
Tamariki Tours	Yes	4,990.40	3,500.00
D Oakley	Yes	4,777.78	0.00
S Ely	Yes	2,213.49	1,700.00
Waitakere Writers	Yes	3,989.00	3,000.00
Interacting Trust	Yes	9,000.00	3,000.00
Ethiopian Sport and Cultural Club NZ	Yes	2,961.00	2,300.00
Whenuapai Residents & Ratepayers Association	Yes	2,277.00	0.00
Community Waitakere Charitable Trust	Yes	4,401.10	0.00
Auckland Special Olympics	Yes	1,204.84	0.00
Knitted Graffiti	Yes	2,140.00	1,700.00
Jambalaya Education Charitable Trust	Yes	1,826.50	1,300.00
Spanish Dance School	Yes	742.00	742.00
N Z Ukulele Trust	Yes	2,193.70	1,500.00

Applicant (NAR)	Eligible	Funds Requested	Funds Allocated
Thaumatology Visual Associates	Yes	5,000.00	3,500.00
B M Fraser	Yes	2,022.85	0.00
Auckland West Dance Academy	Yes	2,013.00	0.00
L J Smith	Yes	4,540.00	3,200.00
P J Wilson	Yes	4,149.16	3,200.00
K Paton	Yes	4,920.00	0.00
P Jenkin	No	0.00	0.00
Taikata Outreach	Yes	1,000.00	0.00
Kotahitanga Mo Nga Mokopuna O Tainui	Yes	1,210.00	0.00
Mokopuna Media	No	0.00	0.00
Niuean Advisory Council	Yes	3,000.00	0.00
Assembly of God - Ranui	Yes	4,500.00	3,400.00
N A Hartley	Yes	3,000.00	0.00
TOTAL FUNDS REQUESTED		278,717.78	107,074.40

2 MATTERS CONSIDERED

A229-A240

The Subcommittee dealt with a number of items for which it has delegated powers to act and a copy of the minutes of the meetings is attached at pages A229 to A240.

It is recommended that the Finance and Operational Performance Committee resolve to:

Receive the meetings reports of the Creative Communities Scheme Allocation Subcommittee held on Monday, 30 August 2010 and reconvened on Tuesday, 31 August 2010.

AK Corban, OBE, JP
CHAIRMAN



23 TENDERS SUBCOMMITTEE

THE SUBCOMMITTEE SUBMITS THE FOLLOWING REPORT OF ITS MEETING HELD ON FRIDAY, 13 AUGUST 2010 AND FRIDAY, 27 AUGUST 2010

MATTERS CONSIDERED

A241-A250

The Subcommittee dealt with a number of items for which it has delegated powers to act and a copy of the minutes of the meetings is attached at pages A241 to A250.

It is recommended that the Finance and Operational Performance Committee resolve to:

Receive the meetings reports of the Tenders Subcommittee held on Friday, 13 August 2010 and Friday, 27 August 2010.

RI Clow
CHAIRMAN



PART F - PUBLIC EXCLUDED MATTERS

- 24 **530 TO 568 TE ATATU ROAD, TE ATATU PENINSULA - ENCROACHMENT ISSUE**
- 25 **TUI GLEN RESERVE PROPERTY PURCHASE**
- 26 **LAND ACQUISITION FOR THE INTERSECTION OF STATE HIGHWAY 16 AND A NEW ROAD SOUTH OF THE PROPOSED NORTHSIDE DRIVE**
- 27 **POTENTIAL CONTRIBUTION TO LAND ACQUISITION**
- 28 **CONFIRMATION OF OWNERSHIP: STATIONMASTER'S HOUSE AND SUSTAINABLE LIVING CENTRE, OLYMPIC PLACE, NEW LYNN**

These items will be considered in the Confidential Supplement of the agenda, and has been circulated to members separately with this agenda.

PROCEDURAL MOTION TO EXCLUDE THE PUBLIC

That the public be excluded from the following parts of the proceedings of this meeting, namely, 530 to 568 Te Atatu Road; Te Atatu Peninsula - Encroachment Issue; Tui Glen Reserve Property Purchase; Land Acquisition for the Intersection of State Highway 16 and a New Road South of the Proposed Northside Drive; Potential Contribution to Land Acquisition; and Confirmation of Ownership: Stationmaster's House and Sustainable Living Centre, Olympic Place, New Lynn.

The general subject of the matters to be considered while the public is excluded, the reason for passing this resolution in relation of the matters, and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

General subject of the matters to be considered.	Reasons for passing this resolution in relation to the matters.	Ground under Section 48(1)(a) for the passing of this resolution.
530 to 568 Te Atatu Road; Te Atatu Peninsula - Encroachment Issue	The withholding of information is necessary in order to: <ul style="list-style-type: none"> • Enable any local authority holding the information to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations). 	That the public conduct of the relevant parts of the proceedings of the meeting would likely to result in the disclosure of information for which good reason for withholding would exist.
Tui Glen Reserve Property Purchase;	<ul style="list-style-type: none"> • Enable any local authority holding the information to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations). 	That the public conduct of the relevant parts of the proceedings of the meeting would likely to result in the disclosure of information for which good reason for withholding would exist.
Land Acquisition for the Intersection of State Highway 16 and a New Road South of the Proposed Northside Drive;	<ul style="list-style-type: none"> • Enable any local authority holding the information to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations). 	That the public conduct of the relevant parts of the proceedings of the meeting would likely to result in the disclosure of information for which good reason for withholding would exist.

General subject of the matters to be considered.	Reasons for passing this resolution in relation to the matters.	Ground under Section 48(1)(a) for the passing of this resolution.
Potential Contribution to Land Acquisition;	<ul style="list-style-type: none"> • Enable any local authority holding the information to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations). 	That the public conduct of the relevant parts of the proceedings of the meeting would likely to result in the disclosure of information for which good reason for withholding would exist.
Confirmation of Ownership: Stationmaster's House and Sustainable Living Centre, Olympic Place, New Lynn	<ul style="list-style-type: none"> • Enable any local authority holding the information to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations). 	That the public conduct of the relevant parts of the proceedings of the meeting would likely to result in the disclosure of information for which good reason for withholding would exist.

This resolution is made in reliance on Section 48(1)(a) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by Section 7(2)(i) of that Act which would be prejudiced by the holding of the relevant part of the proceedings of the meeting in public as follows:

- *This report contains information which if released could affect Council's negotiations.*

