

Asset Management

This functional group is responsible for asset planning, asset development, project management and delivery of new assets to the operations group. It also has responsibility for property and facilities management.

Operations Management

This functional group is responsible for water treatment operations, wastewater treatment operations, reticulation management and maintenance services delivery.

Chief Engineer

This functional group is responsible for risk, emergency preparedness, business improvement, research and development, energy and control systems and engineering information.

Finance

This functional group is responsible for treasury, accounting services, business information systems and procurement.

Business Services

This functional group is responsible for human resources, business planning, commercial services (including laboratory services and trade waste), environmental management and business development.

Office of the Chief Executive

This includes corporate relations, communications and internal audit.

B. SIGNIFICANT ISSUES

B.1 Operating Environment

A key issue facing Watercare is the strong growth of the Auckland region as outlined in the ARC Regional Growth Strategy. This will result in an increasing demand for water supply and wastewater services.

Efficient use of the existing infrastructure through demand management and inflow and infiltration control initiatives as well as enhancement and expansion of the infrastructure will be required to service this increase in demand.

At the same time, the requirement for reduced environmental impacts, formalised through resource consents issued under the RMA, will place increasing demands on the operational performance of existing infrastructure.

Watercare and the LNOs have acknowledged the mutual and regional benefits of sharing information and undertaking an appropriate level of joint planning when developing regional strategies and capital works programmes. Having established in June 2005 the integrated vision for the Auckland region's three-water services, Watercare is now leading, in line with the vision, the long term strategic planning for the efficient delivery of these services taking into account the challenges the region will face over the next fifty years and the health of the receiving water environment.

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B.2 Water Supply

Watercare is working closely with the Ministry of Health, the Ministry for the Environment and water operators throughout New Zealand to ensure that any new Drinking Water Standards are appropriate from both a public health and affordability viewpoints.

Through the Water Advisory Group and the Auckland Water Management Plan, Watercare and the LNOs are working towards achieving the agreed demand management target of a 5% reduction in gross per capita water use over the next 20 years.

Watercare's major water treatment plants have recently been upgraded to achieve compliance with the Drinking Water Standards of New Zealand 2005, which came into force on 1 January 2006.

B.3 Wastewater Collection, Treatment and Disposal

Under the provisions of the Resource Management Act, Watercare is obliged to secure resource consents for discharges associated with the operation of the bulk wastewater collection systems.

Applications to renew the existing discharge consents were submitted in March 2001 to permit the continued operation of the wastewater collection system in compliance with the RMA.

Watercare has initiated a comprehensive project including a review of existing network models, joint catchment studies with the LNOs and the development of harbour and stream quality models to quantify the effects of wastewater overflows. The principal objective of the project is to ensure that overflow mitigation works are regionally optimised, fully accounting for the economic, environmental and social impacts.

Finalising statutory approvals for the replacement of the Hobson Bay sewer with an underground pipeline and completing the design and contract award for the construction and demolition works are important business objectives.

Following a comprehensive public consultative process, resource consents to upgrade the Mangere Wastewater Treatment Plant were granted in early 1998. A contract for the design and construction of the plant upgrade and the rehabilitation of the adjacent coastal foreshore was awarded in February 1998 and construction activities commenced in July 1998.

Now that the upgrade has been completed, the optimisation of the new treatment process will continue to be a major focus of attention.

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B.4 Trade Waste

Trade Wastes are controlled and charged for under a framework established by the Auckland Metropolitan Drainage Act (AMDA) and by the supporting Trade Wastes Bylaw as amended by Watercare. The Local Government Act allows Watercare to operate under the AMDA and to continue the use of the bylaw until 30 June 2007. The entitlement to use the AMDA and bylaw beyond 2007 is under review by the Department of Internal Affairs and is to be incorporated into the pending Auckland legislative changes.

Watercare is continuing to review its Trade Wastes control programmes, including monitoring the contaminant levels in the biosolids, and is implementing changes as required to ensure that management of Trade Wastes is aligned to the upgraded WTP processes, its resource consent requirements and the needs of the LNOs. Watercare is committed to consulting the LNOs and other stakeholders to ensure that any changes meet the needs of all concerned.

B.5 Customer Contracts

The current Agreement Relating to the Supply of Bulk Water with all the LNO customers expires on 30 June 2008.

Negotiation for a new contract will commence during the 2007/08 year. In line with the SCI objective, Watercare will seek to have included within the customer contracts a defined and enduring revenue-setting methodology.

The current Agreement Relating to the Collection of Domestic Wastewater also expires on 30 June 2008.

Negotiation for this new contract will also commence during the 2007/08 year. Similar to the Agreement Relating to the Supply of Bulk Water, in line with the SCI objective, Watercare will seek to have included within the customer contracts a defined and enduring revenue-setting methodology.

B.6 Funding

Watercare is investing in a significant capital works programme that will ensure Auckland continues to receive a secure high quality water supply and safe wastewater collection, treatment and disposal.

Watercare's financial strategies are developed to ensure they are consistent with the goals of achieving economic efficiency, intergenerational equity and optimal cost of capital.

To give effect to intergenerational equity by maintaining an appropriate balance between revenue and debt funding, it is important that Watercare maintains an appropriate investment grade credit rating to enable debt raising necessary from a wide variety of sources and at attractive interest rates. Watercare's current A-1/A short and long-term credit ratings reflect the company's sound financial situation.

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B.7 Regional Water and Wastewater Industry Synergies

Watercare is looking for opportunities to capture synergies and efficiency benefits within the Auckland Water and Wastewater industry and is working closely with existing customers on a number of initiatives.

Any significant proposal for change arising from discussions with the customers will require shareholders' approval as set out in section C.6 of the SCI and as required under the LGA 2002.

C. OTHER INFORMATION

C.1 Shareholders' Funds

	2007/08	2008/09	2009/10
Consolidated Shareholders' Funds to Total Assets	59%	59%	59%
Consolidated Shareholders' Funds to Total Assets (historic cost)	32%	29%	29%

Note:

1. Consolidated Shareholders' Funds are defined as Issued and Paid Up Capital, Revaluation Reserve and Retained Earnings.
2. Total Assets are defined as Net Book Value of Current Assets, Investments and Fixed Assets as disclosed in the Company's Statement of Financial Position.
3. The ratio of Consolidated Shareholders' Funds excluding the revaluation reserve to Total Assets less the revaluation reserve is referred to as the historic cost basis.

C.2 Accounting Policies

Watercare's financial statements are prepared in accordance with the New Zealand International Financial Reporting Standards.

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C.3 Application of Surplus Funds

Watercare is prohibited by legislation from paying a dividend.

Watercare annually reviews any water and wastewater surpluses and considers if the return of such surpluses to the customers is commercially prudent.

Watercare has developed a Pricing Adjustment Mechanism that allows for prices to customers to be reduced in circumstances where in aggregate, the company's performance in the year is significantly better than anticipated. The pricing adjustment in these exceptional circumstances will be made in the year it occurs.

C.4 Information to be provided to the Shareholders

Watercare will meet the requirements of the LGA 1974 and LGA 2002, the Companies Act 1993 and the reasonable requirements of the Shareholders. In particular, the following information will be provided:

- *Annual Statement of Corporate Intent (SCI)*

Watercare will provide a draft and final SCI in accordance with the LGA. The Directors will include any other information they consider appropriate.

The draft SCI will be provided to the Company's shareholders on or before 1 March each year and the final SCI by 30 June each year in terms of the new LGA 2002 and Watercare specific provisions in the LGA 1974.

- *Asset Management Plan*

In accordance with ss707ZZZS(1)(k) and (m) of the LGA 1974, Watercare will provide an indicative Asset Management Plan to each shareholder at least four months before the end of the financial year, will consider written submissions made by each shareholder on that plan and will include in the SCI a summary of Watercare's proposals in respect of the submissions.

An assessment of the costs and benefits of significant proposed projects and their alternatives, including the impact of demand management and efficient pricing, and the commercial and operational risks of not proceeding with the project, deferring it or bringing it forward will be included in the Asset Management Plan.

- *Funding Plan*

In accordance with ss707ZZZS(1)(l) and (m) of the LGA 1974, Watercare will provide an indicative Funding Plan to each shareholder at least four months before the end of each financial year, will consider written submissions made by each shareholder on that plan and will include in the SCI a summary of Watercare's proposals in respect of the submissions.

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- *Management Reports*

Management reports will be provided within one month of the end of the September and March quarters and within two months of the end of the December and June quarters, including:

- The unaudited Statement of Financial Position as at the end of the preceding quarter, and the Statement of Financial Performance, Statement of Cash Flows and a capital expenditure summary for the year to date and the preceding quarter. These statements will include comparative budget data and variances.
- A commentary upon significant matters that occurred in the previous quarter including comments on financial results and significant matters expected in the next quarter.
- The return on equity for the preceding quarter and year to date.
- Particulars of any assets sold during the preceding quarter where the aggregate value of associated assets exceeds \$1 million.
- Reasons for, and impacts of variance from the capital expenditure programme which was identified in the Asset Management Plan.
- A commentary on significant capital projects in progress
- A commentary on material changes, if any, in capital expenditure from that reported in the AMP.
- A report on the achievement of the SCI performance targets.
- Any reasonable request for information.

The statutory obligations to provide shareholders with a half-year and a full year report on operations will be met by the management reports for the December and June quarters respectively.

- *Annual Report*

Watercare will produce an Annual Report that covers sustainability performance together with the audited financial and service performance statements.

The report will be provided within three months of the end of the financial year in accordance with the LGA, and will meet the reporting requirements of the Companies Act and the Financial Reporting Act. It will comply with New Zealand International Financial Reporting Standards and will include any other information the Directors consider appropriate.

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▪ *Shareholder Consultation*

Watercare will maintain an ongoing dialogue with the shareholders, to ensure they are aware of major issues facing Watercare and are satisfied that Watercare is meeting its business and performance targets.

In particular Watercare will keep its shareholders informed of any submissions it makes on significant areas of legislative change.

C.5 Procedure for the acquisition of shares

The Directors will consider all share investment proposals.

Any decision to invest in or divest shares in another company or to enter into a joint venture relationship or participation arrangement through equity or operating agreements, will be made by the Directors in accordance with Watercare's constitution. The shareholders will be consulted in the event that an investment or divestment of this nature will create a significant increase in risk exposure.

C.6 Events requiring Shareholder approval

Shareholder approval will be obtained prior to Watercare entering any business activity that significantly changes or is outside the nature and scope of Watercare's current activities.

C.7 Activities for which the Company seeks compensation from any Local Authority

Watercare maintains commercial arrangements with the Auckland Territorial Authorities for functions, duties or services that Watercare is required to undertake. These include supply of water, collection of wastewater and trade wastes functions. However these negotiations will be without prejudice to Watercare's rights at law to impose reasonable charges for the supply of its services.

C.8 Directors' estimate of the Commercial Value of the Shareholders' Investment

The inclusion of an estimate of commercial value is a statutory requirement. Watercare is however prohibited by the LGA from being privatised. Legislative restrictions prevent Watercare's shareholders from selling their shares and prevent Watercare from paying dividends to its shareholders.

The book value of the shareholders' investment at 30 June 2006 was \$1,246m based on the accounts maintained by Watercare in accordance with the stated accounting policies. The Directors may from time to time requisition an independent valuation of the shareholders' investment.

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C.9 Asset Management Plans and Funding Plans

The Asset Management Plan (AMP) for the 2007/2008 financial year was issued to the shareholders on 1 December 2006. Watercare's Funding Plan for the 2007/2008 financial year was issued to the shareholders at the end of February 2007 following the release of a draft Funding Plan in December 2006.

This was the first time Watercare has released a draft Funding Plan. It was provided to allow consultation with shareholders and customers prior to finalising the Funding Plan.

C.10 Disposal of Assets

The Company will consult with the shareholders prior to the disposal of any part of its undertakings, which, in any one-year, exceed in aggregate 5% of the current book value of its assets.

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City Promotion

Levels of Service

Main Activities	Level of Service Statement	How we will measure this	Targets for Year	Ref	Achieved as at December
External Communications	To communicate the Council affairs in a relevant and timely fashion via proactive media activity	Percentage of media enquiries dealt with within 1 working day	95% per annum	1	97%
		Percentage of media statements that are approved and distributed within 24 hours of Council decisions or directives	95% per annum	2	90%
	To ensure relevant and timely media release material and information on the Council run events are put onto the Council's website	Percentage of press releases and event information posted on the Council's website within 24 hours	90% per annum	3	100%

1) to 3) The first and third measures were gratifying; the second showed a need for improvement that we will endeavour to achieve for the next quarter

Works Programme

Major Corporate Communications Projects	Annual Plan	Ref	Year to Date
External Newsletter	246	1	96
Media Monitoring	35	1	0
Brand/Design Management	50	1	17
Photographic Library Development	20	1	0
Youth Leadership Development	40	1	0
GTI Communications	50	1	25

1) Expenditure was on track with budgets with several exceptions.
 Expenditure on the photographic library was deferred until the council had a technology to support such a library. This is now installed. Youth Leadership Development is an area of focus for the Youth Council which has been pre-occupied with other matters hitherto.

Activity Costs

Details	Annual Plan	Ref	Year to Date
Maintenance and Running Costs	688		522
Total	688		522

Expenditures are expected to be in line with the budget. This includes the opening of the new Civic Centre which is externally funded.

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Emergency Management

Levels of Service

Main Activities	Level of Service Statement	How we will measure this	Targets for Year	Ref	Achieved as at December
Maintaining Waitakere's Civil Defence Emergency Management Preparedness	Provision for exercising and training programmes for all (emergency centre staff, council staff and volunteers) involved in maintaining Waitakere's Civil Defence preparedness	Total number of courses run and total number of attendees	25 courses and 350 attendees or more per annum	1	17 training sessions/courses with 221 attendees
		Total number of fully qualified volunteers (to NZQA standard)	Minimum of 12 qualified volunteers per annum	2	13 Rescue and 40 rural fire volunteers qualified. 124 NZQA Unit Standards achieved.
		Maintain a response organisation able to respond quickly to any incident or emergency	Council staff and volunteers are able to respond within 1 hour for each emergency activation exercise (run twice a year and prior to each holiday period)- Pass or fail rate of 1 hour response	100% pass rate for all exercises per annum	3
Community Awareness	Provide advice and information to the community on civil defence and emergency management in order to build community resilience	Percentage of enquiries responded to within 48 hours of being received (individuals, community groups and schools)	95% per annum	4	100% response within 48 hours
		Presentations given to schools and community groups	Total number of presentations given and the total number of attendees	Minimum of 10 or more school presentations and 10 or more community presentations each year	5
Contribution to Regional Civil Defence Emergency Management Preparedness	To contribute to effective Regional Civil Defence Emergency Management arrangements	The Council is represented at the Co-ordinating Executive Group and the Civil Defence Emergency Management Group and provides input to regional plans	Minimum of 1 Council representative at each meeting	6	9 meetings with 21 representatives

- 1) On target, but some external presentations were curtailed during the move from old premises period.
- 2) Target was achieved. NZQA qualification training is ongoing
- 3) Activation exercise conducted in December was 100% full response capability within one hour achieved.
- 4) 100% full response within 48 hours.
- 5) School visits were not conducted during the reporting period due to move considerations.
- 6) The meeting was well represented by the Council representatives.

Activity Costs

Details	Annual Plan	Ref	Year to Date
Activity Costs			
Maintenance and Running Costs	935	1	487
Depreciation	36		16
Total	971		503
Activity Revenue			
Grants and Subsidies	91	1	23
Total	91		23
Capital Expenditure	2,888	2	172

- 1) All the operational activity and revenue were within budget.
- 2) Capital Expenditure:
 - Civil Defence HQ - \$172,875 spent from total budget of \$2,561,000
 - Warning System \$300,000 - no expenditure to date. Resource consent process has commenced and will go to tender once approved.
 - WVRF Septic tank \$12,000 - insufficient space to install new septic tank. Options for upgrading current holding tank is being considered.
 - Other minor items will be completed in 2007.

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Westwave Aquatic Centre

Levels of Service

Main Activities	Level of Service Statement	How we will measure this	Targets for Year	Ref	Achieved as at December
Westwave Management	To manage the Westwave Aquatic Centre effectively on behalf of Waitakere City	Attendance levels to the Westwave facility maintained or increased	716,000 visits or more in 2006/2007	1	351,059 for the past 6 months. It is expected that attendance over the remaining summer months will ensure that this target will be met.
	Lifeguards are appropriately trained to ensure the safety of pool users	All lifeguards have undergone the Centre's training course for pool supervision and health and safety	100% per annum	2	100% achieved.
	Pool water is maintained to New Zealand public pool standards	Daily testing and monitoring	100% compliance per annum	3	100% achieved.
	Customer Satisfaction	Customer satisfaction survey	95% of respondents consider the overall standard of service to be acceptable, very good or excellent per annum	4	Survey to be completed by early February 2007.
Pool Facilities (includes sauna and spa)	To provide pool facilities for use by the community	Percentage of closures for reasons of maintenance, biohazards or plant failures	Less than 5% per annum	5	7% over past 6 months
Swim Lessons and Coaching	To provide swim lessons and coaching	Total number of individual enrolments per term	2,200 enrolments on average per annum see note [1]	6	2148 enrolments, on average, over the past 6 months. The remaining summer months enrolments are expected to help ensure that this annual target will be met.

- 1) Attendance levels were 0.02% lower than planned due to closures for lifting machinery maintenance and cryptosporidium treatment (high chlorine fumes caused negative media attention), but were still on track to meet the annual attendance target.
- 2) Lifeguards training - 100% achieved.
- 3) Pool water maintenance and quality - 100% compliance achieved.
- 4) Customer satisfaction survey - this survey will be completed in early February 2007.
- 5) Pool facilities - 7% closures over the past 6 months, due to wave pool repairs (August), lifting machinery maintenance (mid December) and chlorine treatment of cryptosporidium (early December). It was expected that this annual target will still be met.
- 6) Swim lessons and coaching - The expected increase in enrolments over the summer will assist in meeting this target.

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Westwave Aquatic Centre

Works Programme

Key Projects	Annual Plan	Ref	Year to Date
Fitness Centre Extension and equipment	60	1	20
Main Pool & Learners Pool refiling, main pool expansion Joints/Tiles/Pressure Valves	20	2	10
Reception redesign & display system	50	3	0
Recoat spectator area	80	4	0
Rear Ablutions Stage 2- Major Upgrade	50	5	0
Scoreboard replacement (contribution)	50	6	0
Plant and equipment replacement	20	7	16

- 1) Fitness Centre - the fitness centre extension was currently in the planning process. Funds were to be carried forward to the next financial year, to be allocated towards a wider development programme for the Recreation and Aquatic Centre. Equipment has been purchased.
- 2) Main Pool & Learners Pool - on track to complete projects by end of financial year.
- 4) Recoat spectator area - quotes had been obtained. It is anticipated that this spending target will be achieved.
- 5) Rear Ablutions - this amount will be carried forward into the next financial year, to be allocated towards a wider programme for the development of the Recreation and Aquatic Centre.
- 6) Scoreboard replacement (contribution) - amount of contribution is subject to political determination, expected by early February 2007.
- 7) Plant and equipment replacement - on track to complete projects by end of financial year.

Activity Costs

Details	Annual Plan	Ref	Year to Date
Activity Costs			
Maintenance and Running Costs	4,561	1	2,163
Depreciation	1,232		563
Total	5,793		2,726
Activity Revenue			
Admissions, membership fees and use of facilities	3,682	2	1,870
Total	3,682		1,870
Capital Expenditure	1,437	3	46

- 1) Activity costs - the activity costs for the past 6 months were within budget. Issues are:
 - * a shut-down period in August 2006 reducing the payroll costs as several staff took leave.
 - * an increase in electricity price of \$18,000 that was not budgeted for. It is expected that more units will be used this year largely as a consequence of the refiling of the main pools.
 - * shut-down periods in December 2006 for a cryptosporidium infection and maintenance on the main lane pool, reducing the payroll costs as several staff took leave.
- 2) Activity revenue - revenue from Recreation Centre Programmes, Fitness Centres and the Swim School were equal to budget. Revenue from Pool operations were lower than expected due to closures in August and December (see note above).
- 3) Capital Expenditure - This included a carry forward amount of \$767,000. It is anticipated that approximately \$50,000 will be used, resulting in significant savings.

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Arts and Culture

Levels of Service

Main Activities	Level of Service Statement	How we will measure this	Targets for Year	Ref	Achieved as at December
Events (includes civic, community, art, cultural and regional events)	To design, manage and deliver events	Total number of events run and total number of attendees (audience)	25 events and 85,000 attendees or more in 2006/2007.	1	In the financial year to 31 December 2006 a total of 46 events have been held, which were attended by around 87,000 people. Of these events 18 were initiated by Council, the remaining events (28) are community events with significant Council contributions of funding or staff time.
		Residents satisfaction survey of city wide events and/or on site survey	80% of attendees surveyed rate the events acceptable, very good or excellent per annum	2	Satisfaction survey's have recently commenced, with survey's being undertaken at each Council initiated and run event. Feedback on satisfaction will be available for the next quarterly performance report. Current feedback via calls to the Call Centre or emails to staff, is that residents are generally satisfied with the type and range of events we are providing.
Community Arts Delivery	To support and develop art in the community, providing opportunities for the community to be involved in arts projects in their local area.	Number of community arts programmes delivered	85 programmes per annum	3	45 programmes
Public Arts Delivery	To manage and deliver art into the public arena, ensuring that public art is incorporated into 70% of all major Council buildings, bridges and parks projects	Percentage of public art as incorporated into major Council projects in a given year	70% or more of major Council projects have an art component per annum	4	95% major projects

1 & 2) The results for the 2006/2007 events season to date had exceeded expectations.

In addition to the Council originated events, we are also reporting on community events where the Council contributed a large amount of cash or in kind services. The most successful Council events undertaken in this reporting period included the Moon Festival and Christmas Giftmaking, where attendance numbers were up on the previous year.

3) The number of community arts programmes delivered was ahead of the target.

4) Public arts delivery - 95 % integration into all Council Projects eg. Henderson Road bridges, Youth Centre and Project Twin Streams.

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Arts and Culture

Works Programme

Major Arts and Culture Projects	Annual Plan	Ref	Year to Date
Lopdell House Contract	405	1	328
Pacific Arts Development at Corbans	30	2	0
Pacifica Living Arts Festival	45	3	0
Pacifica studio Staffing Positions	100	4	69
Waitakere History Project	20	5	1
Waitakere /ARC Sculpture Park	30	6	0
Corban Estate Arts Centre	290	7	198
Going West Literary Festival	130	8	178
Trash to Fashion	140	9	185
Grants Community Arts Councils	79	10	75
Creative Solutions (Toi Whenua)	25	11	0
Playhouse Theatre Trust Grant	25	12	25
Functional Art Projects (Capital)	50	13	16
Lopdell House Precinct Redevelopment	2,000	14	0
Events	Annual Plan		Year to Date
General Events	60	15	29
Events Bid	130	15	27
Moon Festival	14	15	6
Christmas Parades and traffic management	35	15	24
Waitakere City Laureates Programme	40	15	0
Youth Events	20	15	13
Guy Fawkes Display	25	15	24
Waitakere Sounds	65	15	50
Waitakere City Orchestra	25	15	0
Auckland Philharmonia	10	15	0
UrbanX	30	15	0
EcoFestival	25	15	0
Waitangi Day Festival	10	15	0

- Lopdell House Contract - First and second quarterly payment made on approval of contract by Culture, Arts and Events Committee. The balance to be paid in two further quarterly payments. Service delivery was of high standard.
- Pacific Arts Development - Contract and Performance measures were approved in December 2006.
- Pacifica Living Arts Festival - Festival delivered to an acceptable standard and payment was made in December 2006.
- Pacifica Studio Staff positions - Contract and performance measures were approved and quarterly payments were made.
- Waitakere History Project- Project was approved by Culture, Arts and Events Committee in December 2006. The balance of the budget will be expended over the next 6 months.
- Waitakere /ARC Sculpture park - This project continues to be on hold pending further policy work by ARC.
- Corban Estate Arts Centre - Service delivery was of high level of standard.
- Going West Literary festival - The report will be made to the Culture, Arts and Events Committee in 2007.
- Trash to fashion - The project was delivered. The report on spending versus budget and options for future program will be made in 2007.
- Grants Community Arts Councils - Same as point (9).
- Creative Solutions/Toi Whenua - this budget line reflects funds allocated through the ARST funding process. The administration of the Creative Solutions project has passed to another agency and approval for the release of this budget will go to Culture, Arts and Events Committee in early 2007.
- Playhouse Theatre Trust - Payment of \$25,000 waiting on final approval of contract and performance measures.
- Functional Arts Projects-\$20,000 was allocated to sculpture in New Lynn. Projects underway include the Youth Centre, Trading Place Bridge, Piha Bridge and Project Twin Streams Cycleways.
- Lopdell House Precinct Development - Trust and Partnership Agreement is currently in development. The majority of the \$2 Million capital expenditure will be carried over to 2007/2008 budget.
- The events work programme is now in full swing. The funds were expended in accordance with cash flow forecasting. Recent large payments were payments to the Waitakere City Orchestra, Auckland Philharmonia and Waitangi Day Festival funding. The events bid funding will be largely expended before year end with a payment shortly to be made to Netball New Zealand following our successful bid for the Netball World Cup.

Activity Costs

Details	Annual Plan	Ref	Year to Date
Activity Costs			
Galleries, Programmes and Events	2,654	1	1,761
Depreciation	4		0
Total	2,658		1,761
Activity Revenue			
Events Income	107	2	280
Total	107		280
Capital Expenditure	2,546		526

Expenditure to date was within the budget.
 Revenue was ahead of budget as it is received in advance. Sponsorship for the opening of the new Civic Centre was included here. This was not in the budgets (qv City Promotion)

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Cemetery

Levels of Service

Main Activities	Level of Service Statement	How we will measure this	Targets for Year	Ref	Achieved as at December
Burials	To ensure that all burials are carried out within appropriate timeframes	Percentage of burials that have been carried out within the appropriate timeframes see note [2]	96% per annum	1	99%
Cremations	To ensure that all cremations are carried out within appropriate timeframes	Percentage of cremations that have been carried out within the appropriate timeframes 2	98% per annum	2	99%
Conservation of heritage sites	To conserve cultural and natural heritage sites for future generations	Compliance is maintained for all restoration work which impacts on the natural and cultural heritage features of the cemetery.	100% compliance per annum	3	100%

1 & 2) 99% of burials and cremations were completed on the day of delivery. Exceptions were due to client and legal issues.
3) All the works had appropriate consents (building and resource management).

Works Programme

Key Projects	Annual Plan	Ref	Year to Date
Grounds maintenance	327	1	133
Weed control	40	2	1
Remedial tree work	70	3	0
Roading and footpath Improvements	366	4	44
Fixtures and furniture	20	5	0
Conservation plan work - future years	297	6	10
Development of burial areas	300	7	61

- 1) The cemetery landscape maintenance contract was being fulfilled to a high standard. Included were several high profile gardens
- 2) The first cycle had been carried out and the second will take place in February/March
- 3) Remedial tree work - a programme for the tree work had been developed and the work will be implemented during the summer months when the sites are accessible.
- 4) Roothing and footpath improvements - Project Services had tendered a contract for roading improvements to several roads within the cemetery. These improvements include pavement repairs, speed humps, chip seal and resolving local stormwater problems.
- 5) Fixtures and furniture - The internal refurbishment for the new office extension is now awaiting final design approvals.
- 6) Conservation plan work - Around \$200,000 will be spent primarily on new seating, rubbish bins and operational equipment.
- 7) Development of burial areas - Project Services are tendering for improvements of burial areas including the following areas: Mt Erebus area, Ash Development and North Lawn area. Additional concrete berms will be provided for Western Lawns, Protestant Berms, Liberal Jewish area, Roman Catholics and Swanson Cemetery (Concrete berms and ash plots). In addition, there will be a separate contract to land develop the landfill area adjacent to Waitakere View Road this year.

Activity Costs

Details	Annual Plan	Ref	Year to Date
Activity Costs			
Maintenance and Running Costs	1,099	1	491
Depreciation	225		58
Total	1,324		549
Activity Revenue			
Burials and cremation	1,172	2	750
Total	1,172		750
Capital Expenditure	1,945	3	229

- 1) Costs were below budget for the first 6 months, but are expected to slightly exceed budget for the year. This is due to Salary increases, digger hire, grass cutting and electricity catch-up.
- 2) Burial revenue was exceeding budget due to rate increase implemented in July and higher than expected plot sales
- 3) Capital Expenditure - Major projects had commenced, as detailed above. Various other projects are still in the planning stage including the Administration building extension.

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Leisure

Levels of Service

Main Activities	Level of Service Statement	How we will measure this	Targets for Year	Ref	Achieved as at December
Leisure Management	To manage all leisure contracts effectively on behalf of Waitakere City (includes YMCA, Trusts Stadium, and Sport Waitakere)	Percentage of contractual targets met	80% per annum	1	100%
Massey Leisure Centre	To provide adequate leisure facilities that are well used by the community	Total number of visitors to the Massey Leisure Centre	192,000 or more in 2006/2007	2	105,817
Community Houses, Centres and Halls	To provide and support the management of community houses, centres and halls in Waitakere City	Total number of users to the community houses, centres and halls	550,000 or more per annum	3	251,109
		Three funding arrangement contracts in place	100% all contracts in place per annum	4	100%

- 1) All contracts were performing well with targets and KPI's being met.
- 2) Massey Leisure Centre was on track to meet its visitor targets for the year
- 3) Community Centres and Houses were slightly behind at the halfway point due to the closure of New Lynn Community Centre for 6 weeks for maintenance. It was expected to make up the shortfall in the latter half of the financial year.
- 4) All funding agreements and contracts were in place.

Works Programme

Key Projects	Annual Plan	Ref	Year to Date
Youth Facility	2,150	1	0
Extension to Ranui Community House	200	2	0
Community hall upgrades	20	3	0
Douglas Track and Field New Lights & Grandstand	3,250	4	814
Netball Courts	200	5	100
Leisure facility partnerships	500	6	0

- 1) Youth facility construction due to begin July.
- 2) Ranui community house extension on hold whilst Libraries seek funding to build new facility.
- 3) Community halls upgrades funding round will run in March.
- 4) Earthworks begin January 07 for new grandstand.
- 5) Netball Courts at concept design stage.
- 6) Facilities Partnerships at stage two and entering into negotiations with successful organisations.

Activity Costs

Details	Annual Plan	Ref	Year to Date
Activity Costs			
Maintenance, grants and running costs	2,361	1	1,164
Total	2,361		1,164
Activity Revenue			
Leisure facilities hire and grants	385	2	281
Total	385		281
Capital Expenditure	7,001	3	954

- 1) Activity Costs - Year to date personnel and operating expenditures were in line with budgets.
- 2) Activity Revenue - Revenues exceeded budget for Kelston, Te Atatu Peninsula and Te Atatu South Community Centres. Others in line with budgets.
- 3) Capital Expenditure - Expenditure on capital works under way to date were in line with forecasts.

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Libraries

Levels of Service

Main Activities	Level of Service Statement	How we will measure this	Targets for Year	Ref	Achieved as at December
Access to library Services	To provide access to the community, both physical and virtual, to library resources	Total number of visitors to Waitakere libraries and website (includes visits to online catalogue and e-resources)	Improvement achieved annually up to a target of 1,065,000 visits to branches and 50,000 website visits or more per annum		761,908 visitors
Collection management	To select, acquire, catalogue and protect new library material	Number of new holdings (library items) per capita	Improvement achieved annually up to a target of 2.47 books per resident		1.68 books per resident
Circulation Services	To provide circulation services to the community in terms of lending, reserving and borrowing	Total number of items issued	Improvement achieved annually up to a target of 2,100,000 issues per annum		827,645
Community Archive (Special Collections)	To preserve the documentary heritage of West Auckland	Number of collection items accessioned	200 collection items per annum		143
Learning centres	Operation of learning centres	Percentage of active use of the computers in the learning centres	85% average usage per annum		46.79%
Waitakere Citizens Advice Bureaux	Provide information and advice services	Total number of enquiries (including email)	44,000 per annum		29,756

Access to library services was on target.

Collection Management: this measure was intended to be annual and cumulative and should be phrased as "Number of holdings per capita".

Circulation Services: The target was set based upon figures that we had assessed from the library's original Library Management System. It has transpired when data matching with Millennium that book issue figures have been incorrect throughout the life of the system.

Learning Centres: Investigation of the data collection process was required.

The methodology that assisted in setting the benchmark may not have been used to obtain the reported data.

As a result of staff turnover, none of the original staff who assisted in the development of the methodology is available for advice.

Waitakere Citizens Advice Bureaux: on target.

Works Programme

Key Projects	Annual Plan	Year to Date
Book Stock Collection	1,400	572
New Development - Maintain level of services	Annual Plan	Year to Date
Massey Library - learning centre fit out	19	18
Library management system upgrade projects	654	-34
Renewals	Annual Plan	Year to Date
Te Atatu Library Peninsula Library refurbished	25	

Book stock collection spent was on target.

Massey Library - Learning Centre fitout project was substantially complete and was expected to be on, or under budget.

Te Atatu Peninsula Library refurbishment to implement extended services has been delayed while technology issues were being resolved.

The project had commenced and was expected to be completed before year end.

Library Management system upgrades had been delayed while our regional partners resolve their own organizational issues.

Activity Costs

Details	Annual Plan	Year to Date
Activity Costs		
Maintenance and running costs	7,556	3,570
Active Democracy	2,018	1,011
Total	9,574	4,581
Activity Revenue		
Income from chargeable services	241	172
Total	241	172
Capital Expenditure	3,526	572

Activity costs were on target. At this point in the year we can anticipate a greater revenue outcome.
Capital Expenditure: (as outlined above)

A162

Parks

Levels of Service

Main Activities	Level of Service Statement	How we will measure this	Targets for Year	Ref	Achieved as at December
Processing of resident queries and requests	To provide information and respond to requests about parks and open spaces	Response time for all queries and requests regarding parks and open spaces	95% within 48 hours per annum	1	78% - see note below.
Maintenance and operations in parks and open spaces	To produce management plans for reserves	Reserve Management Plans in place (to cover all reserves in the City, 34 plans in total - 24 citywide and 10 collective plans)	30 completed plans	2	23 plans are currently in place, 3 are expected to be completed this financial year. Target of 30 completed is on target to be achieved.
	Ensure safety and quality standards are not compromised for playgrounds	Programmed inspections of 151 playgrounds on a fortnightly basis with the 17 high use playgrounds receiving a weekly inspection	100% compliance with inspection safety and quality programme per annum	3	100% achieved with inspection programme on target.
	Citizens have easy access to a safe and attractive local park	Residents are satisfied with the variety and location of parks within the city	80% satisfaction per annum	4	No information available at this time as survey not yet completed.
Community Involvement	To encourage community involvement in partnership with the Council in Green Network projects.	Maintain or increase the number of people working in partnership with the Council in Green network projects involving planting and weed removal.	3250 people or more each year	5	5596 people involved in the last 6 months. Target already met, half-way through year.
		Maintain or increase the number of park and open space clean-ups by the community	150 cleanups or more per annum	6	126 clean-ups carried out in the last 6 months. Target of 150 is on target to be achieved.
Green Network	To extend and enhance the city's natural ecosystems and biodiversity	100,000 or more eco-sourced native plants are planted in the city each year	100,000 or more per annum	7	No information available at this time as KPI is reported at end of financial year.

- 1) The volume of Request for Services over the past three months was 765 for the Response Contract (cf. 748 in the previous quarter). The transition to Pathways is believed to have contributed to this drop in response rates. The matter is currently being worked through with the contractor to ensure that the required levels of service are met in the future.
- 2) This was on target to achieve the 30 Reserve Management Plans by 2011.
- 3) 100% compliance achieved.
- 4) The customer satisfaction survey had not yet been completed.
- 5) Target already achieved at 6 month mark. The figure of 5,596 included volunteers from the following projects: Keep Waitakere Beautiful, Community Planting on Parks, GNCAP, Twin Streams and WWT Mentoring. A large increase in numbers occurred as a result of Project Twin Streams (2,220 volunteers in past 6 months).
- 6) On track to achieve target by end of financial year. The figure of 126 includes 114 clean-ups through the Keep Waitakere Beautiful project and 12 clean-ups through the Twin Streams project.
- 7) This KPI is an Annual measure.

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Parks

Works Programme

Key Projects	Annual Plan	Ref	Year to Date
Green network	189	1	39
Leisure projects (identified in the draft Leisure Strategy)	750	2	41
Leisure routes	80	3	29
Sports facilities	11	4	0
Toilets	1,040	5	141
Reserve Management Plans	130	6	36
Keep Waitakere Beautiful	189	7	0
Conservation Plans	106	8	1

- 1) Green Network - Work programme included provision of weed bins, plants, management plans, mentoring, ginger bins and covenants. A backlog of work had occurred as a staff member was off work for several months following an accident. This budget was expected to be fully utilised by the year end.
- 2) Leisure projects (identified in the draft Leisure Strategy) - These projects included work on structures in parks, playgrounds, a bridge and any works required as noted in the current conservation plans. The projects were all on track for completion this financial year.
- 3) Leisure routes - This year works included the forward planning for the next stage of the Te Atatu Peninsula walkway and the Rewarewa creek walkway. Physical works are planned for the next financial year.
- 4) Sports facilities - These works had been completed and final payment was expected to be made by February 2007.
- 5) Toilets - Construction has begun during the summer months. It is expected that most facilities will be completed by 31 March, with construction at Karekare (which includes a carry forward amount) to be completed by June 2007.
- 6) Reserve Management Plans - Te Atatu Peninsula Park and Massey Ward Park plans completed and adopted. Waitemata Harbour Foreshore Reserve and Te Pai Park plans expected to be completed this financial year.
- 7) Keep Waitakere Beautiful - The annual Keep Waitakere Beautiful work programme was finalised. The first payment was made in November 2006, and a variation to last years contract (PK05008A) has been made to cover the first 6 months of this contract as per a resolution of the Tenders Subcommittee. Two more quarterly payments will be made in January 2007 and May 2007. Plantings were on track to be undertaken during the main planting months, and it is expected that the budget will be fully utilised in the current financial year.
- 8) Conservation Plans - The work programme includes completion of the McCormack Cottage and the Te Atatu Gun Emplacements, for which contracts have been let. Completion of the McCormack Cottage project is subject to committee approval, and completion of the Brick works site is on hold, pending legal and political go-ahead. The work programme was, however, on target to be completed during this financial year.

Activity Costs

Details	Annual Plan	Ref	Year to Date
Activity Costs			
Parks maintenance	6,484	1	2,716
Streetscape maintenance	1,979	1	768
Town centre maintenance	1,566	1	636
Parks planning	1,864	1	399
Depreciation	3,289		1,645
Interest	1,699		849
Total	16,881		7,013
Activity Revenue			
Parks maintenance	30	2	66
Streetscape maintenance	164	2	39
Town centre maintenance	12	2	3
Parks planning	15	2	8
Total	221		108
Capital Expenditure			
Parks maintenance	8,209	3	1,757
Streetscape maintenance	193	3	35
Town centre maintenance	297	3	39
Parks planning	1,343	3	2,258
Total	10,042		1,831

Activity costs - expenditure was within budgets. Some of the major items were seasonal in nature with the majority of the expenditure being incurred in the summer months.

Activity Revenue - parks maintenance revenue was exceeding the budget because of increases in lease revenue.

Capital Expenditure - All the planned capital expenditure was expected to be utilised during the current financial year. Physical works will occur in the summer months and most payments will be made during this period. Various projects were limited to the design and consents stage this year, with physical works planned for the next financial year. With respect to parks planning, the income from the sale of Duke park was carried forward from 2005 and physically paid to the Council in June 2006. The purchase of replacement land occurred this year, resulting in the year to date spending being in excess of the planned expenditure.

A164

Housing for Older Adults

Levels of Service

Main Activities	Level of Service Statement	How we will measure this	Targets for Year	Ref	Achieved as at December
Tenant Management	To manage tenants and ensure that all houses are reaching maximum occupancy	Percentage of occupancy rate	70% per annum	1	79%
	Tenants of the Council provided housing are satisfied with tenancy services	Satisfaction survey	80% of tenants are satisfied or very satisfied per annum	2	N/A
Building and Grounds Maintenance	Maintain all buildings and grounds	Requests for Service responded to within given timeframes in accordance with the nature of the request	95% per annum	3	95%

- 1) Some vacancies were being kept for relocating tenants during the upgrade project below. Most of the others were at Wilshire Village.
 2) Customer Satisfaction surveys are expected to be completed in February/March 2007.
 3) The response times for Service Requests was an estimate only.

Works Programme

Key Projects	Annual Plan	Ref	Year to Date
Flagstaff Court revitalisation	30		0
Kaumatua Court revitalisation	31		0
Kaurilands Court revitalisation	25		0
Westview Village revitalisation	19		0
Wilsher Village revitalisation	25		0
Harmony Village revitalisation	7		0
General (to meet Health and Safety Compliance)	368		15

This funding was to be used in conjunction with funding received from Housing New Zealand Corporation, from the Housing Innovation Fund. This funding is expected to be approved by May 2007, at which time the works will commence.

Activity Costs

Details	Annual Plan	Ref	Year to Date
Activity Costs			
Maintenance, grants and running costs	587	1	357
Depreciation	307		153
Total	894		357
Activity Revenue			
Rentals	1,193	2	530
Total	1,193		530
Capital Expenditure	534		15

- 1) Activity costs exceeded budgets because of higher Property Rates which was due to change in the application of the Uniform Annual General Charge.
 2) Rental income was below budget, as vacancies were being held to enable the Housing for Older Adults Revitalisation Project to be undertaken

A165

City Heritage

Levels of Service

Main Activities	Level of Service Statement	How we will measure this	Targets for Year	Ref	Achieved as at December
Heritage advice	To respond to public heritage enquiries within an appropriate timeframe	Number of public heritage enquiries responded to within 2 working days	95% per annum	1	95%
Heritage Property Management	To maintain the Council owned heritage buildings	Number of heritage buildings inspected and maintenance plans completed	6 or more inspections and 6 or more maintenance plans completed each year	2	7 heritage buildings inspected and 6 maintenance plans completed.
Heritage material	To protect and make available to the community when required, historic materials held within the Waitakere City Archive	Percentage of archival requests from the Council archives responded to within 5 working days	95% per annum	3	84 % per annum

- 1) The target for enquiry response has been exceeded.
- 2) The annual target has already been met.
- 3) Target was not met as there were 2 enquiries overlooked when focussed on the records work related to the MOVE.

Works Programme

Key Projects	Annual Plan	Ref	Year to Date
Waikumete landscape and enhancement plan	80	1	79
Museum feasibility study	17	2	17
Repair and maintenance of Ambrico Kiln	52	3	0
Old New Lynn Hotel (renovation contribution)	250	4	0
Lopdell House precinct development ¹	2,000	5	0

1. This is also included in the Arts and Culture activity plan

- 1) Waikumete landscape & enhancement plan: completed
- 2) Museum feasibility study: completed.
- 3) Repair & maintenance of Ambrico Kiln: Tender documents is to go out in February 2007. Property area is managing this project.
- 4) Old New Lynn Hotel (renovation contribution): \$250,000 is set aside for work towards a structural upgrade of the hotel. A completed engineers' plan in implementing the structural work has now been prepared. Expressions of interest close late May 2007 regarding development opportunities for the land and hotel, compatible with Council's strategic goals.
- 5) Lopdell House: A new Trust to administrate this budget was set up in Dec 2006. This budget is unlikely to be spent in this financial year as the new Trust will be required to do detail design for this project before it can tender the project out.

Activity Costs

Details	Annual Plan	Ref	Year to Date
Activity Costs			
Maintenance, grants and running costs	405	1	99
Depreciation	120		45
Total	525		99
Activity Revenue			
Rentals	260	2	163
Total	260		168

- 1) Costs expected to be on budget
- 2) Rentals expected to be on budget

A166

Transport and Transport Assets

Levels of Service

Main Activities	Level of Service Statement	How we will measure this	Targets for Year	Ref	Achieved as at December
Customer Service	To respond quickly, respectfully and efficiently when contacted about issues and problems.	There are no more than 5% of Requests for Service older than 30 days	95% per annum	1	95% achieved.
Road Maintenance	Roads are maintained to a standard that is appropriate for their use, they are safe, comfortable to ride on, clean & tidy, with adequate signage and markings which enable easy navigation.	Land Transport New Zealand' audit of the Council's road maintenance programme to confirm an acceptable level of maintenance and to identify priorities for future maintenance	100% per annum	2	Data not yet available.
	Sealed and unsealed roads are maintained to prevent hazards	Routine monthly inspection of the roading network to identify location of potholes, edge breaks, cracks, failed pavement layers along with database modelling	Potholes or pavement failures which are hazards are repaired within 48 hours and other repairs are performed the next month. Reactive maintenance is also carried out upon requests through the Council's call centre	3	Repairs undertaken within scheduled timeframes.
Road Condition Rating	Road condition is maintained to an affordable level, while ensuring that there is no significant long term deterioration.	Condition rating surveys of pavement and footpath condition. Measured as a percentage of the network rated as being in a very good condition, as defined in the International Infrastructure Asset management Manual	95% of the road network	4	Estimated to be 95% achieved.
Road Safety	Roads are designed for safe use for motorists, cyclists and pedestrians with low crash and injury rates.	Completion of 33% of the Accident Investigation Study (AIS) programme per year as identified in the 3 yearly AIS study of 'blackspots'.	100% completion of 33% of the study for each year	5	Design and physical works on schedule to complete 33% of 2006 Study.
Traffic Congestion	Major routes are free of congestion and traffic is flowing.	The levels of service are largely unchanged. However, some levels of service are expected to continue to fall, particularly where these are dependant on third party actions, but will continue to comply within the standards specified in the Highway Capacity.	Less than 5% of non-complying travel per annum	6	Estimated to be less than 5%.
Public Transport	To ensure that public transport is accessible, affordable and safe	More buses and trains into cities on a working day	Improvement achieved annually up to a target of 2056 buses and 180 trains operating in the city by 30 June 2009	7	No change in bus and train numbers in first 6 months. Planning and consultation with ARTA progressed.

- 1) 95% achieved = less than 5% older than 30 days. No requests for service are older than 30 days.
- 2) Awaiting Land Transport New Zealand audit which is normally conducted every two years. Expected to occur in mid to late 2007.
- 3) Repairs undertaken within scheduled timeframes.
- 4) Findings of condition rating reviews by Land Transport New Zealand indicate improvement in key measures eg. Roughness.
- 5) Design and physical works on schedule to complete 33% of 2006 study.
- 6) Growth in vehicle volumes and capacity conforming with national trends.
- 7) ARTA has agreed to redirect bus services to access the Henderson bus interchange when it opens in February 2007. ARTA plans to increase rail services to Henderson from mid 2007. (Every 15 minutes at peak and 30 minutes off peak.)

A161

Transport and Transport Assets

Works Programme

Key Projects	Annual Plan	Ref	Year to Date
Traffic Facilities including street lights	3,300	1	1,225
Renewals including sealed roads, drainage, kerb and channel, slips and preventative maintenance	11,687	2	3,082
Street Cleaning	380	3	132
Footpath renewals including vehicle crossings	812	4	352
Routine maintenance (subsidised)	2,323	5	1,209
Routine maintenance (non-subsidised)	552	6	205
Operational data management	328	7	100

- 1) Expenditure to date was in line with budget.
- 2) Renewal programmes commenced 1 October and were currently running in line with budgets.
- 3 - 7) Expenditures to date in these areas were in accordance with budgets.

Activity Costs

Details	Annual Plan	Ref	Year to Date
Activity Costs			
Transport and roads maintenance	8,425	1	3,868
Transport strategy	361	2	21
Depreciation	9,566		4,783
Interest	6,297		3,149
Total	24,649		11,821
Activity Revenue			
Transfund and other subsidies	2,677		1,189
Petrol Tax	1,164		567
Total	3,841	3	1,756
Capital Expenditure			
Transport and roads	63,241		8,553
Total	63,241	4	8,553

- 1) Expenditure to date was in line with budget.
- 2) Transport Strategy costs were expected to occur in the second half of the year. An estimated \$100,000 will not be spent as some projects included under this budget line will be covered by separate budgets in City Services and Quality Assurance. A saving also arises by utilising in-house expertise in place of external consultants for some project work.
- 3) Year to date Activity Revenue is in line budget. Subsidy revenue was determined by the level of subsidised work carried out during the period.
- 4) Expenditures on capital works under way to date were in line with forecasts. However there were a number of projects, totalling some \$15m, which have been signalled as possible carry forwards, in part or in full, to 2007/08. 2006/07 budgeted expenditure will consequently be reduced by such amount.

A168

Animal Welfare

Levels of Service

Main Activities	Level of Service Statement	How we will measure this	Targets for Year	Ref	Achieved as at December
Resident safety	To respond to resident complaints about dangerous dogs	Percentage of resident complaints responded to within 1 hour	95% per annum	1	99%
Animal Welfare	75% of animals are re-homed/adopted	75% of re-homing/adoption of animals per annum.	75% of re-homing/adoption of animals per annum	2	78%

- 1) The achievement was in line with the target.
2) The achievement was in line with the target.

Activity Costs

Details	Annual Plan	Ref	Year to Date
Activity Costs			
Maintenance and running costs	2,256	1	1,034
Active Democracy	38	1	17
Total	2,294		1,051
Activity Revenue			
Activity Revenue	1,510	2	1,246
Total	1,510		1,246
Capital Expenditure	87		8

Activity costs: The expenditure was as planned.
Activity revenues were expected to have a favourable variance, mainly due to Fines Revenue was higher than budget.

A169

Vehicle Testing Station

Levels of Service

Main Activities	Level of Service Statement	How we will measure this	Targets for Year	Ref	Achieved as at December
To provide accurate inspections in compliance with all legislation to ensure road safety	Total number of Warrant of Fitness vehicle inspections undertaken	Total number of Warrant of Fines vehicle inspections undertaken	32,00 inspections per annum	1	14,727
To encourage vehicle owners to participate in the offer of free emissions testings	Total number of vehicles that undergo emissions testing at the Council owned Vehicle Testing Station	Total number of vehicles that undergo emissions testing at the Council owned Vehicle Testing Station	Between 6,000 and 8,000 vehicles tested per annum	2	2,590

- 1) The Year to date result was 8% below target. This was a slight improvement from the previous quarter where we were 10% below the target. We believed that public driving behaviours are influenced by petrol prices. TNZ statistics showed that registrations from used cars had dropped 20% compared to last year. Used cars were our major customers group as new cars usually come with 2 years free service and WoF from their dealers. A reducing client pool had affected our WoF sales volume. LTNZ statistic also showed that we were not losing our customers to other Vehicle Testing Stations in West Auckland.
- 2) This was below target for similar reason as above.

Activity Costs

Details	Annual Plan	Ref	Year to Date
Activity Costs			
Maintenance and running costs	1,223	1	599
Depreciation	8		4
Total	1,231		603
Activity Revenue			
Activity Revenue	1,325	2	731
Total	1,325		731
Capital Expenditure	15	3	0

- 1) Activity Costs - On target.
- 2) Activity Revenue - The revenue was lower than planned for the Car Warrant of Fitness due to reduce WoF volume. Other Revenue was forecasted to be \$28,000 under budget from Advertising and Sales revenues. The was due to a difficult trading situation, a number of businesses had cancelled their advertising bill boards.
- 3) Capital Expenditure - The available balance is for the Emission Testing machine.

A170

Consents, Compliance and Enforcement

Levels of Service

Main Activities	Level of Service Statement	How we will measure this	Targets for Year	Ref	Achieved as at December
Building & Resource Consent application processing	To provide information and consents for buildings and resources	Response time for building consents issued and processed within statutory timeframes (as per consents table in Volume 2 Activity Plan summary)	100% per annum see note [3]	1	30%
Licensing Services	To award licences and renew existing licences	All licensed premises are inspected each year (Liquor)	100% per annum	2	100%
Inspection & Enforcement Services	To inspect and enforce compliance with consent and licensing legislation	Percentage of complaints responded to within the maximum 5 day statutory time frames e.g. illegal bush clearance, building complaints, vehicle crossings and street damage	80% per annum	3	70%
		All food premises will be inspected each year and graded accordingly	100% per annum	4	100%
Inspection & Enforcement Services	To inspect and enforce compliance with consent and licensing legislation	Inspections of swimming pools carried out on a 3 year cycle in the city to ensure compliance with Fencing of Swimming Pool Act 1987	Improvement achieved annually to a target of 95% completion of 1/3 of the five-year inspection cycle annually by 30 June 2009	5	79%

- 1) Consent's budgets were built from zero base. Staff resources are forecasted and budgeted to meet forecasted work volume to be processed within the Statutory time frames. The Year to Date work volume had exceeded budget expectation especially in the areas of Private houses and Renovation consents. In addition, Pathway system was implemented in this quarter. Staff training and time necessary to bed in a new system had further compounded the Statutory time frames problem.
- 2) 100% - All licensed premises were inspected at time Renewal (audited by Liquor Licensing Authority)
- 3) 71% - Noise control accounts for majority of these complaints. Contractor responding to Noise control is achieving 95% target. However, as the data are entered into the system during Call Centre's downtime, with data input time rather than responded time, the statistics in the system shows that we are only achieving 70% target. Field services is working with Call Centre to improve the data entry process.
- 4) 100% - The target of the inspection percentage was met.
- 5) 79% - The re-inspection numbers were slowing the rate of primary inspections.

Activity Costs

Details	Annual Plan	Ref	Year to Date
Activity Costs			
Consent Services	9,675	1	4,230
Field Services	4,946	2	2,229
Resource Management	1,220	3	564
Depreciation	6		5
Total	15,847		7,028
Activity Revenue			
Consent Services	8,661	1	4,032
Field Services	3,387	2	1,987
Resource Management	31	3	14
Total	12,079		6,033
Capital Expenditure	20		0
Total	20		0

Consents: Both activity costs and revenue were on target.
 Field Services: Activity costs were on target. Activity revenues were expected to have favourable variance mainly due to Parking Fines being higher than budget.
 Resource Management: Both activity costs and revenue were on target.

171

Waste Management

Levels of Service

Main Activities	Level of Service Statement	How we will measure this	Targets for Year	Ref	Achieved as at December
Kerbside Collection (Residential)	To provide collection of residential kerbside bagged waste on a weekly basis	Tonnes of residential kerbside bagged waste collected by the council contractors	25,600 tonnes in 2006/2007 (128kg per person)	1	62 kg per person
Illegal Dumping	To respond to complaints ensuring that illegally dumped rubbish is removed	Percentage of jobs with full information provided that are logged & completed for illegally dumped waste to be collected by the council (excluding parks, beaches and private properties)	95% per annum	2	98%
		Number of enforcement actions taken on illegal dumpers (including warning letters)	300 per annum	3	142
Recycling and Reuse	To encourage waste reduction by providing the community with an avenue for recycling and reuse	Total tonnage of recyclable items collected (includes glass, plastic, aluminium, steel cans and paper)	16,000 tonnes in 2006/2007	4	8,339 tonnes
	Zero waste advocacy	Public perception of Zero Waste strategy as measured by annual survey	Improvement achieved annually up to a target of 60% of respondents being aware of the Zero Waste strategy by 30 June 2009	5	A survey will be made.
Green Waste Composting	To provide a venue for turning all green waste into compost	Tonnes of green waste deposited at the transfer station for composting	5,700 in 2006/2007	6	2,531 tonnes
Waitakere Business Sector Sustainability	To encourage businesses to adopt more sustainable business practices	Number of businesses participating in environmental initiatives	60 new businesses or more per annum		36 for 1st quarter; 23 for 2nd quarter
Management of Closed Landfills (Council owned/operated)	To manage the closed landfills (Council owned/operated) and ensure there are no negative impacts on the environment	Regulatory compliance for consented landfills is maintained at the level of 2C (ARC Compliance Ratings) or higher	No breaches per annum		No breaches have occurred

- 1) Kerbside Collection (residential): the Year to date result for the first half of the year was better than the set target
- 2) Illegal Dumping: RFS's had been completed on time, and the Year to date result @ 98% was much better than the target
- 3) The number of Enforcement actions was 5% below target due to the high level of proof required to issue an infringement notice
- 4) Recycling: the kerbside collection during the first six months of the year was 4.2% higher than the set target
- 5) Green Waste composting: the amount composted was 11% lower than the target for the first half of the year indicating a substantial loss of green waste to a neighbouring transfer station or other private contractors

A172

Waste Management

Works Programme

Key Projects	Annual Plan	Ref	Year to Date
Building work	243	1	0
Plant replacement and upgrade	80	2	0
Renewals programme for litterbins	60	3	0
Stormwater Management project at Transfer Station site	20	4	0
Cleaner production hazardous substances	6	5	0
Partnership projects including sustainable household programme, EnviroSchools, fuel efficiency	27	6	2
Corporate sustainability including energy management	35	7	10
Business partnership programme including enviroSMART	3	8	-2
Retail sector and small business	4	9	1

- 1) Building work - Construction was dependent on the weather and was being carried out during summer.
- 2) Plant replacement & Upgrade - The Machinery Excavator replacement tender was to be processed.
- 3) Renewals programme for litterbins - normally these are purchased in early February.
- 4) Industry programmes: on track.
- 5) Cleaner production hazardous substances: on track.
- 6) Partnership projects: Projects delayed but still expected to utilise budget including \$10,000 external funding gained.
- 7) Corporate sustainability: on track.
- 8) Business partnership: Project being delayed due to consultant performance.
- 9) Retail sector and small business: on track.

Activity Costs

Details	Annual Plan	Ref	Year to Date
Activity Costs			
Maintenance, grants and running costs	13,106	1	4,981
Depreciation	219		97
Total	13,325		4,981
Activity Revenue			
Bag sales and Transfer Station revenue	11,013	2	4,939
Total	11,013		4,939
Capital Expenditure	1,652	3	168

- 1) Both Transfer Station costs and revenue were below budget due to lower than expected volumes of waste delivered to the Transfer Station. This tonnage is generally going to the Patiki Road Transfer Station.
- 2) Bag Sales and collection costs were a little ahead of budget, generally due to rate increases not volume increases.
Solid Waste: Capital expenditure was planned as under Works programmes (above).
- 3) Aftercare was in line with budget. Annual Plan includes a \$600,000 carry forward from 2005/2006 related to property purchase for Wicks Balefill. Protracted purchase negotiations indicate that this amount may be carried forward to 2007/2008.

A173

Stormwater

Levels of Service

Main Activities	Level of Service Statement	How we will measure this	Targets for Year	Ref	Achieved as at December
Manage stormwater quality	To manage systems for stormwater treatment	Percentage of urban areas that have storm water treatment	12% in 2006/2007 14% in 2007/2008 16% in 2008/2009	1	Annual Measure
Manage flood incidents and risk	Flood callouts are responded to within 3 hours	Percentage of flood callouts responded to within 3 hours <i>(target applies to storms up to 1 in 1 year event)</i>	90% or more per annum	2	100% achieved
Environmental protection of streams	To maintain the variety of native fish in Waitakere Streams	The variety of native fish at monitored sites throughout the City is maintained or improved in the long term.	Maintaining 10 or more fish species per annum	3	Annual Measure
	To maintain the variety of native birds residing by Waitakere streams	The variety of native bird species per monitoring site throughout the City (including the Opanuku, Oratia and Swanson Stream corridors) is maintained or improved in the long term.	Maintaining 6 or more bird species per annum	4	Annual Measure
Stormwater network condition rating	Stormwater network condition is maintained to an affordable level, while ensuring that there is no significant long term deterioration.	Condition analysis, monitoring, CCTV inspections and modelling of stormwater network. Measured as a percentage of the network rated as being in a very good to average condition, as defined in the International Infrastructure Asset Management Manual.	98% of the stormwater network per annum	5	Annual Measure
Regulatory compliance	Ensure that there are no breaches of the Resource Management Act	Resource consents obtained for stormwater networks	100% per annum	6	Annual Measure
		No justified abatement notices or enforcements proceedings by the Auckland Regional Council	100% per annum	7	Annual Measure

1,3 - 7) Annual Measures are determined in June 2007

2) Stormwater Response Time, 3 Hours Target

100% achieved from a target of 90%. There was a storm slightly less than a 2 year storm event on the 1st to 3rd October 2006. This storm comprised very heavy rainfall (212% above monthly average) and a mini-tornado in Ranui. WCC Call Centre received 628 stormwater calls. Of the 79 job requests recorded in Quarter 2, 54 were related to this one storm event. Resources were extremely stretched over this period of time and, as per normal practice, these service requests were excluded from the performance measures. Of the remaining 25 jobs, all 25 were completed within the 3 hour timeframe giving a 100% achieved compliance.

A174

Stormwater

Works Programme

Key Projects	Annual Plan	Ref	Year to Date
Stormwater Network Renewal Programme	1,200	1	398
Stormwater Treatment Facilities	85		0
Video Programme	194		31
Miscellaneous renewals including inlets, outlets and manholes	602	1	139
Stormwater Network Upgrade Programme	4,824	1	934
State Highway 16 and 18 Hobsonville Services	150	2	0
Project Twin Streams	12,300	3	5,188
Stormwater strategy - stream upgrading programme	588		0
NORSGA Capital Expenditure	250	2	0
Stormwater catchment planning	540		87
Stormwater quality treatment	1,525	1	0

1. Part of the above group of projects were bundled together and include all stormwater renewals and capital expenditure projects for the 2006/2007 year. The number of individual projects in this group presently numbers 59 in total. Progress as at Quarter 2 is that 25 projects are tendered, 20 awarded and 4 projects were completed.

There one project earmarked as a possible carryover at this mid point in the year, namely Stormwater Quality - Dol Bear Pond and Easement. This job has been assessed by the ARC for consenting requirements and at this stage it is believed that it could be a notifiable consent under the RMA and will therefore be subject to public consultation. Furthermore with the Dol Bear job a property owner has engaged a lawyer as they are concerned with the easement as it may preclude future development or subdivision of the site. This job has therefore been earmarked as a possible carryover as the works may be incomplete by year end.

The financial forecast for stormwater projects currently shows a neutral financial position to budget at this mid point of the year. Overall it is still too early to predict an accurate variance as not enough tenders have closed. Contract payments and accruals to the Quarter 2 represent 32% of the budget but were in line with the physical works progress.

2. The Project Twin Streams capital expenditure included stream bank restoration, planting, property purchases, and cycleways & walkways. Gross expenditure on Project Twin Streams to Dec 2006 was \$7.1M less \$1.9M received as ARC/IA grant monies. The expenditure of \$5.2M shown in the above table was net expenditure and this was on-track to forecast.

3. NORSGA and State Highway 16 and 18 planning projects are underway. Proposals this year are to:-
a) review financial contributions from the last LTCCP and undertake some planning, and to begin some quantity surveying, and
b) negotiation with land owners for the future development, and
c) begin design work with the stormwater and sewer network systems and to undertake network modelling, and
d) progress with a climate change impact on infrastructure assets that will help finalise options for the NORSGA and SH 16 & 18 region.
Nil expenditure to Quarter 2.

Activity Costs

Details	Annual Plan		Year to Date
Activity Costs			
Maintenance and running costs	2,710	1	1,056
Depreciation	3,309		1,654
Interest	1,644		822
Total	7,663		1,056
Activity Revenue			
Connection fees and other charges	1,699	2	117
Total	1,699		117
Capital Expenditure			
Stormwater Infrastructure	11,566	3	1,697
Project Twin Streams	12,300	3	5,188
Total	23,866		6,885

1) Maintenance to Quarter 2 showed a favourable variance to budget as the trend in incidents for stormwater service requests from heavy rainfall, severe weather, and flooding call-outs had been minimal for all months, with the exception of October 2006, as referred to above. Other stormwater operational projects and programmes were forecasted to be on track to budget.

2) There was a slow down in financial contributions from developers, and based on the trend revenue will be less than the budget.

3) Capital Expenditure - Projects planned as budgeted.

A175

Wastewater

Levels of Service

Main Activities	Level of Service Statement	How we will measure this	Targets for Year	Ref	Achieved as at December
Reliability of the wastewater system	Ensure reliability of wastewater system	Number of blockages and overflows in the wastewater network	Less than 17 per 1000 connections per annum for the first three years	1	4.1 per 1000 connections for the quarter & 8.0 YTD achieved
	Reduce the adverse effects of wastewater overflows on the environment, particularly streams	Reduce the number of wastewater overflows from the wastewater network	5% in 2006/2007	2	Annual Measure
Public Health and Safety	Ensure public health and safety through prompt incident response	Respond to wastewater overflows within 2 hours	98% per annum	3	94% achieved
		Clear blockages within 6 hours of a sewer block	95% per annum	4	96% achieved
		Respond to health related complaints regarding septic tanks within 2 working days	98% per annum	5	100% achieved
Wastewater network condition rating	Wastewater network condition is maintained to an affordable level, while ensuring that there is no significant long term deterioration.	Condition analysis, monitoring, CCTV inspections and modelling of wastewater network. Measured as a percentage of the network rated as being in a very good to average condition, as defined in the International Infrastructure Asset Management Manual.	90% of the wastewater network per annum	6	Annual Measure
Regulatory compliance	Ensure that there are no breaches of the Resource Management Act	Resource consents obtained for wastewater networks	100% per annum	7	Annual Measure
		No overflows from wastewater pumping stations that result in an adverse effect on the environment	100% per annum	8	None
		No justified abatement notices or enforcements proceedings by the Auckland Regional Council	100% per annum	9	Annual Measure

2,6,7 & 9 Annual Measures are determined in June 2007

3. Wastewater Response Time, 2 Hours Target

94% achieved from a target of 98%. There were 345 responses reported in the December Quarter with 323 that fell within target response times. Of the 22 jobs with time over-runs, 19 had responses within 4 hours, and some jobs had extenuating circumstances in that they occurred in the 1st to 3rd October 2006 severe storm period when resources were stretched. Manholes were full and this led to some surcharges. However the clear blockages 6 hour target was met.

4. Wastewater Clear Blockages, 6 Hours Target

96% achieved from a target of 95%, a 1% improvement on target.

There were 345 major blockages reported in the December Quarter with 331 within target response times, and 14 outside. Again some blockages had extenuating circumstances in that they occurred in the 1st to 3rd October 2006 severe storm period when resources were stretched. Some job calls were not received until late afternoon/evening but the clearance was completed by the next morning.

8. Overflows from Wastewater Pumping Stations, Environmental Effect

The measure indicated that there were nil overflows from wastewater pumping stations reported.

A176

Wastewater

Works Programme

Key Projects	Annual Plan	Ref	Year to Date
Sewer Renewals	1,995	1	375
Pump stations	830	1	-48
Maintenance	219		246
Video Programme	264		-48
Miscellaneous Renewals including pipe bridges and manholes	4,524	1	756
Wastewater network upgrade programme	2,103	1	150
State Highway 16, 18 and NORSGA	340	2	0
Infiltration and inflow programme	3,700	3	97

1. Part of the above group of projects were bundled together and include all wastewater renewals and capital expenditure projects for the 2006/2007 year. The number of individual projects in this group presently numbers 38 in total. Progress as at Quarter 2 is that 26 projects are tendered, 14 awarded and 9 projects were completed. There one project earmarked as a possible carryover at this mid point in the year, namely wastewater upgrade, Capricorn to Kamara. Next year a stormwater upgrade is also scheduled. Rather than dig up the people's backyards twice it was felt appropriate to carry over the wastewater job to 2007/2008 and do the jobs simultaneously.

The financial forecast for wastewater projects currently showed a neutral financial position to budget at this mid point of the year. Overall it is still too early to predict an accurate variance as not enough tenders have closed. Contract payments and accruals to the Quarter 2 represent 25% of the budget but were in line with the physical works progress.

2. NORSGA & State Highway 16 and 18 planning projects are underway. Refer to comments as to planning status under the stormwater section. Nil expenditure to Quarter 2.
3. Infiltration and inflow programme was made up of 12 contracts, comprising 11 sewer rehabilitation projects in New Lynn and one Peak Flow Reduction programme in Glen Eden. Progress was good and 4 contracts were completed (3 including and 1 awaiting the final inspection), contracts work in progress, and the other 4 contracts are either advertised for tender, tendered and under evaluation, or ready for tender.

Activity Costs

Details	Annual Plan	Ref	Year to Date
Activity Costs			
Maintenance and running costs	3,648	1	1,587
Watercare Services Limited	14,726	2	6,113
Depreciation	4,433		2,214
Interest	1,993		996
Total	24,800		1,587
Activity Revenue			
Connection fees and other charges	809	3	231
Total	809		231
Capital Expenditure	11,741	4	1,527

- Maintenance and Operations
Maintenance to Quarter 2 shows a trend in incidents of sewer overflows and blockages being up 23% on the same period last year. Other wastewater operational projects and programmes were forecasted to be on track to budget.
- Watercare Services Limited
The wastewater disposal charge was a fixed charge to Auckland Councils as outlined in their Funding Plan. Year to date included 5 months purchases. Actual financial result included one months accrual for the Dec payment paid in Jan.
- Activity Revenue
There was a slow down in financial contributions from developers, and based on the trend revenue will be less than the budget.
- Capital Expenditure - Projects planned as budgeted.

A177

Water Supply

Levels of Service

Main Activities	Level of Service Statement	How we will measure this	Targets for Year	Ref	Achieved as at December
Reliability of water infrastructure	To provide adequate water flow and pressure	Provide adequate flow and pressure for fire fighting by ensuring fire hydrants meet the Fire Fighting Water Supplies Code of Practice SNZ PAS4509:2003	92% per annum	1	97% achieved
	Ensure reliability of water system	Number of major faults in the water reticulation network (not to exceed 12 per 1000 connections)	Less than 12 per annum	2	2.0 per 1000 connections for the quarter & 4.4 YTD achieved
	Fast response to water mains breaks	Response to major faults in the water reticulation network within 2 hours	98% per annum	3	98 % achieved
		Ensure the water supply is restored within 6 hours of a major water fault	98% per annum	4	95 % achieved
Reliability of water quality	The Council's own drinking water systems are safe, reliable and clean	Ensure water supply quality as affected by the Council's own network complies with the Ministry of Health's Drinking Water Standards for New Zealand (2000) and achieves 'A' grading	100% of 'A' grade per annum	5	Annual Measure
Water conservation	Water is conserved and used efficiently	Reduce average domestic metered water use per person in a given year	Over the first three years to reduce to 159 litres per person by 30 June 2009	6	Annual Measure
		Water loss in the water supply system is kept to a practical minimum.	Less than 75 litres per connection per day	7	Reported result for the quarter is 70 litres per connection per day achieved
Water network condition rating	Water network condition is maintained to an affordable level, while ensuring that there is no significant long term deterioration.	Condition analysis, monitoring, CCTV inspections and modelling of water network. Measured as a percentage of the network rated as being in a very good to average condition, as defined in the International Infrastructure Asset Management Manual.	95% of the water network per annum	8	Annual Measure

5,6 & 8 Annual Measures are determined or reported in June 2007

4. Water Restoration. 6 Hours Target

95% achieved from a target of 98%. There were 80 major faults reported in the December Quarter with 4 service requests targets having exceeded the 6 hour timeframe. These jobs had extenuating circumstances and had time over-runs between 0.8 and 2 hours.

7. Water Losses

The measure for water loss in the water supply system had been based on some assumed data and therefore cannot be completely validated by modelling. The reported result for the quarter at 70 litres per connection per day was considered a fair estimation of the water loss at this time. In context the Council's annual water loss at 11.8% was the second lowest of all Auckland councils.

A178

Water Supply

Works Programme

Key Projects	Annual Plan	Ref	Year to Date
Valve and hydrant replacements	350	1	51
Watermain renewals	2,200	1	968
Maintenance contract	413		439
Miscellaneous renewals including water meters, pumps, pipe bridges	256	1	52
State Highway 16 and 18 Hobsonville services	50	2	0
Drinking water quality improvements	298	3	0
NORSGA Capex	75	2	0
Backflow programme installations	60		0
Water Network Upgrade Programme	1,697	1	323

- Part of the above group of projects are bundled together and included all water supply renewals and capital expenditure projects for the 2006/2007 year. The number of individual projects in this group presently numbers 48 in total. Progress as at Quarter 2 was good as all of the bundled projects have been tendered and awarded and 32 projects were completed. There are no projects earmarked as possible carryovers at this mid point in the year. The financial forecast for water supply renewal projects currently shows a net favourable financial position to budget at this mid point of the year, with good tender and contract savings against the engineers estimates, and good control over the contracts by the water engineer. Contract payments to the Quarter 2 represent 34% but are in line with the physical works progress.
- NORSGA and State Highway 16 and 18 planning projects are underway. Specifically for water supply there is regional modelling being planned for a suite of analysis and design tools, which can be applied for these growth areas. Expenditure to Quarter 2 was \$56,000.
- Drinking Water Quality improvements were made up of three projects namely
 - to link dead-end watermains to improve quality flows at 20 locations, and
 - to install flushing points at 60 locations, and
 - to improve chlorine circulation in reservoirs by modifying inlet/outlet pipes.
 Detail planning for these was completed. The backflow programme planning was complete and contracts will be let shortly.

Activity Costs

Details	Annual Plan	Ref	Year to Date
Activity Costs			
Maintenance and running costs	7,323	1	3,169
Bulk Water Purchase	7,617	2	3,081
Depreciation	4,129		2,057
Interest	1,331		665
Total	20,400		3,169
Activity Revenue			
Water Sales, Connection fees and other charges	19,499	3	6,401
Total	19,499		6,401
Capital Expenditure	5,867	4	1,833

- Maintenance and Operating Expenditure
Expenditure on track. Maintenance costs were slightly favourable to budget due to the lower numbers of watermain breaks so far this year.
- Bulk Water Purchase
Year to date included 5 months purchases. Actual financial result included one months accrual for the Dec payment paid in Jan.
- Water Sales
Actual reported water sales to Dec 2006 were \$9.3M which equates to approx 50% of the Annual Plan target. The \$6.4M year to date amount (above) excluded unbilled water calculated on an accrued income basis for the financial results. Too early this year to predict any real summer trend, particularly with the early dry months of the Sept Qtr, offset with the very wet Oct month, Nov rainfall being higher than average, but Dec rainfall being 38% lower than average with minimal cooler temperatures. Forecast at this stage has been held to budget. There was a slow down in financial contributions from developers and if the trend continues, the revenue will be less than the budget.
- Capital Expenditure - Projects planned as budgeted.

A179

**MINUTES OF A MEETING OF THE EMERGENCY SERVICES SPECIAL COMMITTEE
HELD AT WAITAKERE CENTRAL, 6 HENDERSON VALLEY ROAD,
HENDERSON, WAITAKERE ON TUESDAY, 3 APRIL 2007,
COMMENCING AT 1.00 PM**

PRESENT: Councillors DQ Battersby, JP (Chairman)
RP Dallow, QPM, JP

IN ATTENDANCE: Director: Corporate & Civic Services: R McLeod
Manager: Emergency Management: B Morley
Group Manager: Democracy & Support Services: D Griffin
Emergency Management Officer: B Guttery
Principal Rural Fire Officer: P Barber
Democracy Support and Sister City Officer: S Simiona

ALSO IN ATTENDANCE: D Williams, Acting Deputy Chief Fire Officer, NZFS - Waitakere

1 APOLOGIES

551/2007

MOVED by Cr Dallow, seconded Cr Battersby:

That apologies from Crs Flaunty and Harding for absence be received and sustained.

CARRIED

2 URGENT BUSINESS

There was no Urgent Business.

3 CONFIRMATION OF MINUTES

552/2007

MOVED by Cr Dallow, seconded Cr Battersby:

That the minutes of the Meeting of the Emergency Services Special Committee held on Tuesday, 5 December 2006, as circulated, be taken as read and now be confirmed.

CARRIED

A180

4 OVERVIEW OF CIVIL DEFENCE EMERGENCY MANAGEMENT AND RURAL FIRE ACTIVITY

553/2007

MOVED by Cr Dallow, seconded Cr Battersby:

1. That the Overview of Civil Defence Emergency Management and Rural Fire Activity report be received.
2. That the Emergency Services Special Committee acknowledges the fine work being carried out by the City's Rural Fire Forces and that the Manager: Emergency Management Services, formally convey to the City's Rural Fire Forces the Emergency Services Special Committee's appreciation accordingly.

CARRIED

5 WAITAKERE CITY VOLUNTEER INITIAL RESPONSE UNIT

554/2007

MOVED by Cr Battersby, seconded Cr Dallow:

1. That the Waitakere City Volunteer Initial Response Unit report be received.
2. That the Emergency Services Special Committee endorses the Draft Standard Operating Procedure to be adopted by the Initial Response Unit.
3. That the Emergency Services Special Committee acknowledges the commitment given by Initial Response Unit team members to Civil Defence Emergency Management in Waitakere and that a letter of thanks be forwarded to the team management accordingly.

CARRIED

RECOMMITTAL

The Chairman, with the consent of the meeting, recommitted Item 2: Urgent Business at this time.

2 URGENT BUSINESS

555/2007

MOVED by Cr Dallow, seconded Cr Battersby:

That a verbal update by the Deputy Chief Officer, Waitakere regarding the New Zealand Fire Service restructuring be considered as Urgent Business, as the information is of importance to community safety in Waitakere and needs to be considered before the next meeting of the Emergency Services Special Committee.

CARRIED

AISI

2A NEW ZEALAND FIRE SERVICE RESTRUCTURING

556/2007

MOVED by Cr Dallow, seconded Cr Battersby:

1. That the information be received.
2. That the Chairman write a letter to the Regional Commander of the New Zealand Fire Service enquiring about the proposed restructuring of the Fire Service in Auckland and its impact on Waitakere, and asking for a briefing and consultation on this issue.

CARRIED

1.38 pm

The Chairman thanked Members for their attendance and attention to business and declared the meeting closed.

CONFIRMED AT A MEETING OF THE
EMERGENCY SERVICES SPECIAL COMMITTEE
HELD ON

DATE:.....

CHAIRMAN:.....

AK62

**MINUTES OF A MEETING OF THE TENDERS SUBCOMMITTEE HELD AT WAITAKERE
CENTRAL, 6 HENDERSON VALLEY ROAD, HENDERSON,
WAITAKERE, ON FRIDAY, 9 MARCH 2007,
COMMENCING AT 9.00 AM**

PRESENT: Councillor JM Clews, QSO, JP (Chairman)
Acting Director: City Services
Acting Director: Corporate & Civic Services
Maori Issues Manager

OBSERVER: WW Flaunty, QSM, JP

IN ATTENDANCE: Information Manager
Service Delivery Manager
Manager: Contracts & Quality
Senior Engineer: Design
Committee Administrator: S Riley

1 APOLOGIES

354/2007

MOVED by D Griffin, seconded W Knox:

That apologies from Cr Clow, H O'Rourke, J Dragicevich, R McLeod, R Rudd, A Pollock and S Bidrose for absence be received and sustained.

CARRIED

2 URGENT BUSINESS - UNIVERSAL DRIVE EXTENSION EARTHWORKS CONTRACT

355/2007

MOVED by D Griffin, seconded W Knox:

1. That the Urgent Business - Universal Drive Extension Earthworks Contract report be received.
2. That the Universal Drive Extension Earthworks contract be considered as Urgent Business in order to enable the tender to be let in time for Council to meeting contractual commitments.

CARRIED

356/2007

MOVED by D Griffin, seconded W Knox:

1. That the Contract No. TA06010D - Universal Drive Extension - Stage 1 Earthworks report be received. **A183**
2. That the tender from Vuksich & Borich (NZ) Ltd for Contract No. TA06010D - Universal Drive Extension - Stage 1 Earthworks in the sum of \$858,950.00 plus \$107,368.75 GST, totalling \$966,318.75 be accepted.

3. That authority to enter into Contract No. TA06010D - Universal Drive Extension - Stage 1 Earthworks on behalf of Council be delegated to Group Manager: Project Services.

CARRIED

3 CONFIRMATION OF MINUTES

357/2007

MOVED by Cr Clews, seconded D Griffin:

That the minutes of the Meeting of the Tenders Subcommittee held on Friday, 23 February 2007, as circulated, be taken as read and now be confirmed.

CARRIED

4 TRANSPORT ASSETS PROFESSIONAL SERVICES 2006-2009

358/2007

MOVED by W Knox, seconded D Griffin:

1. That the Transport Assets Professional Services 2006-2009 report be received.
2. That approval be given to invite tenders among registered consultants to provide Transport Assets Professional Services 2006-2009 up to a 3-year (1+1+1) contract period, with the results reported back to the Tenders Subcommittee for approval.

CARRIED

5 CONTRACT NO. IM04119A - EXTENSION OF NEW ZEALAND POST

359/2007

MOVED by T Miguel, seconded W Knox:

1. That the Contract No. IM04119A - Extension of New Zealand Post report be received.
2. That Council extend its existing New Zealand Post contract till 30 November 2007 with an option to extend a further 12 months without going to competitive tender on the basis that New Zealand Post is the only known and acceptable provider of the required comprehensive solution to Council's volume post service requirements.
3. That the Director: Corporate & Civic Services be delegated authority to enter into Contract No. IM04119A - Extension of New Zealand Post on behalf of Council, and the authority to exercise the right of extension if satisfied with the level of service.

CARRIED

A184

6 CONTRACT NO.'S IM02044B AND IM02044C - EXTENSION OF PHOTOCOPIER CONTRACTS

360/2007

MOVED by Cr Clews, seconded T Miguel:

1. That the Contract No.'s IM02044B and IM02044C - Extension of Photocopier Contracts report be received.
2. That Council's existing contracts with Fuji Xerox NZ Limited for the supply of Departmental and High Volume Photocopiers (currently due to expire on 31 July 2008) be extended to include Council's remote sites and to run for a further period of 3 months till 31 October 2008.
3. That approval be given for the total contract commitments in each financial year as follows:
 - a) in the sum of up to \$933,000 plus \$116,625 GST, totalling \$1,049,625 for the 2007/2008 financial year;
 - b) in the sum of up to \$311,000 plus \$38,875 GST, totalling \$349,875 for the period to 31 October 2008 in the 2008/2009 financial year.
4. That the Director: Corporate & Civic Services be given the delegated authority to enter into Contract No.'s IM02044B and IM02044C - Extension of Photocopier Contracts on behalf of Council.

CARRIED

7 CONTRACT NO. TA06041C - RANGEVIEW PARK 'N' RIDE

361/2007

MOVED by D Griffin, seconded W Knox:

1. That the Contract No. TA06041C - Rangeview Park 'n' Ride report be received.
2. That the tender from HEB Smithbridge Limited for Contract No. TA06041C - Rangeview Park 'n' Ride in the sum of \$953,376.95 plus \$119,172.12 GST, totalling \$1,072,549.07 be accepted.
3. That authority to enter into Contract No. TA06041C - Rangeview Park 'n' Ride on behalf of Council be delegated to the Group Manager: Asset Management.

CARRIED

PUBLIC EXCLUDED MATTER

8 REQUEST FOR PROPOSAL 2006 FOR BUSINESS PARTNER TO ROLLOUT COUNCIL'S COMMUNITY AREA BROADBAND NETWORK

PROCEDURAL MOTION TO EXCLUDE THE PUBLIC

362/2007

MOVED by W Knox, seconded D Griffin:

AIS

The general subject of the matter to be considered while the public is excluded, the reason for passing this resolution in relation to the matter, and the specific grounds under Section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution is as follows:

General subject of the matter to be considered.	Reason for passing this resolution in relation to the matter.	Ground(s) under Section 48(1)(a) for the passing of this resolution.
Request for Proposal 2006 for Business Partner to Rollout Council's Community Area Broadband Network.	The withholding of information is necessary in order to: <ul style="list-style-type: none"> enable any local authority holding the information to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations). 	That the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist.

This resolution is made in reliance on Section 48(1)(a) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by Section 7(2)(i) of that Act which would be prejudiced by the holding of the relevant part of the proceedings of the meeting in public as follows:

- The report contains information which if released could affect Council's negotiations.

CARRIED

9.22 am The public were excluded.

Minute Number 363/2007 is recorded in the Confidential Section of these Minutes.

9.30 am The public were readmitted.

RESTATEMENT

The Tenders Subcommittee resolved while the public were excluded:

Request for Proposal 2006 for Business Partner to Rollout Council's Community Area Broadband Network

(Moved by W Knox, seconded D Griffin) (resolution 363/2007) "That the Request for Proposal 2006 for Business Partner to Rollout Council's Community Area Broadband Network Agenda report and associated resolutions remain confidential until such time as the reasons for confidentiality no longer exist."

9.31 am The Chairman thanked Members for their attendance and attention to business and declared the meeting closed.

CONFIRMED AT A MEETING OF THE TENDERS SUBCOMMITTEE HELD ON

DATE:.....

A186

CHAIRMAN:.....

**MINUTES OF A MEETING OF THE TENDERS SUBCOMMITTEE HELD AT WAITAKERE
CENTRAL, 6 HENDERSON VALLEY ROAD, HENDERSON, WAITAKERE, ON
FRIDAY, 23 MARCH 2007, COMMENCING AT 9.01 AM.**

PRESENT: Councillor RI Clow (Deputy Chairman)
Acting Director: City Services
Director: Strategic Performance
Director: Quality Assurance
Director: Finance

OBSERVER: WW Flaunty, QSM, JP

IN ATTENDANCE: Water Projects Manager: Project Services
Senior Environmental Engineer: Project Services
Team Leader: Parks Operations
Parks Contracts Officer: Environmental
Committee Administrator: S Riley

1 APOLOGIES

489/2007

MOVED by Cr Clow, seconded R Rudd:

That apologies from Cr Clews, H O'Rourke, J Dragicevich, R McLeod and W Knox for absence be received and sustained.

2 URGENT BUSINESS

There was no Urgent Business.

3 CONFIRMATION OF MINUTES

490/2007

MOVED by T Miguel, seconded A Pollock:

That the minutes of the Meeting of the Tenders Subcommittee held on Friday, 9 March 2007, as circulated, be taken as read and now be confirmed.

CARRIED

A187

4 **CONTRACT NO. EW06006G - MC19 NEW LYNN - MARGAN / HUTCHINSON / ISLINGTON WASTEWATER RENEWALS**

491/2007

MOVED by A Pollock, seconded R Rudd:

1. That the Contract No. EW06006G - MC19 New Lynn - Margan / Hutchinson / Islington Wastewater Renewals report be received.
2. That the tender from JB Pipeline Services Ltd for Contract No. EW06006G - MC19 New Lynn - Margan / Hutchinson / Islington Wastewater Renewals, in the sum of \$725,647.00 plus \$90,705.88 GST, totalling \$816,352.88 be accepted.
3. That authority to enter into Contract No. EW06006G - MC19 New Lynn - Margan / Hutchinson / Islington Wastewater Renewals on behalf of Council be delegated to the Group Manager: Project Services.

CARRIED

5 **CONTRACT NO. PK06035A - AUTUMN REVEGETATION PROJECT**

492/2007

MOVED by Cr Clow, seconded T Miguel:

1. That the Contract No. PK06035A - Autumn Revegetation Project report be received.
2. That the tender from Target Pest Contracting Ltd for Contract No. PK06035A - Autumn Revegetation Project in the sum of \$271,555.12 plus \$33,944.39 GST, totalling \$305,499.51 be accepted.
3. That authority to enter into Contract No. PK06035A - Autumn Revegetation Project on behalf of Council be delegated to Group Manager: Asset Management.

9.10 am

The Chairman thanked Members for their attendance and attention to business and declared the meeting closed.

CONFIRMED AT A MEETING OF THE TENDERS
SUBCOMMITTEE HELD ON

DATE:.....

CHAIRMAN:.....

A/B