

**MINUTES OF A MEETING OF THE FINANCE AND OPERATIONAL PERFORMANCE  
COMMITTEE HELD IN THE CIVIC CENTRE, 6 WAIPAREIRA AVENUE,  
LINCOLN, WAITAKERE CITY, ON MONDAY, 7 MARCH 2005,  
COMMENCING AT 9.33 AM.**

---

**PRESENT:** Councillors JM Clews, QSO, JP (Chairperson)  
RI Clow (Deputy Chairperson)  
PJ Booth, OBE  
MFP Chan, JP  
LA Cooper  
AK Corban, OBE, JP  
WW Flaunty, QSM, JP  
DE Gilmour  
PA Hulse (from 9.40 am)  
JP Lawley  
VS Neeson, JP  
CA Stone (from 9.36 am)

**ABSENT:** Councillor RP Dallow, QPM, JP

**OBSERVERS:** P van der Voort, JP (Chairperson New Lynn Community Board)  
SJ McDonald (Henderson Community Board)

**IN ATTENDANCE:** Director: Finance  
Director: Corporate & Civic Services  
Director: Strategy & Development  
Group Manager: Financial Management  
Group Manager: Financial Operations  
Group Manager: Democracy & Support Services  
Group Manager: Rates  
Group Manager: Regulatory  
Bruce Wilkin: Treasury Manager  
Senior Analyst: Maori Policy  
Strategic Planner: Monitoring  
Service and Development Manager: Libraries  
Community Activity Facilitator: Leisure Services  
Leisure Projects and Contracts Administrator  
Committee Secretary: N Delamere

**PART A - OPENING OF MEETING**

**1 APOLOGIES**

343/2005

MOVED by Cr Neeson, seconded Cr Gilmour:

That apologies from Cr Battersby for absence and Crs Hulse and Stone for lateness be received and sustained.

**CARRIED**

**2 URGENT BUSINESS**

There was no Urgent Business.

**3 CONFIRMATION OF MINUTES**

344/2005

MOVED by Cr Flaunty, seconded Cr Clow:

That the minutes of the Meeting of the Finance and Operational Performance Committee held on Monday, 7 February 2005, as circulated, be taken as read and now be confirmed.

**CARRIED**

**PART B - PRESENTATION**

**4 MUSEUM OF TRANSPORT AND TECHNOLOGY PRESENTATION OF UPGRADE AND DEVELOPMENT PLANS**

9.36 am Cr Stone entered the meeting.

9.40 am Cr Hulse entered the meeting.

345/2005

MOVED by Cr Neeson, seconded Cr Booth:

That the Museum of Transport and Technology Presentation of Upgrade and Development Plans report be received.

**CARRIED**

**PART C - LEGAL AND CONSTITUTIONAL**

**5 AFFIXATION OF COMMON SEAL**

346/2005

MOVED by Cr Neeson, seconded Cr Hulse:

1. That the Affixation of Common Seal report be received.
2. That the action taken in affixing the Common Seal on the documents as set out in the Agenda report be adopted.

**CARRIED**

**PART D - FINANCE**

**6 OPERATING AND CAPITAL EXPENDITURE SUMMARIES**

347/2005

MOVED by Cr Neeson, seconded Cr Cooper:

That the Operating and Capital Expenditure Summaries report be received.

**CARRIED**

**7 STATUS OF SPECIAL FUNDS**

348/2005

MOVED by Cr Corban, seconded Cr Gilmour:

That the Status of Special Funds report be received.

**CARRIED**

**8 BORROWING AND INVESTMENT REPORT**

10.15 am Cr Hulse left the meeting.

349/2005

MOVED by Cr Clow, seconded Cr Flaunty:

That the Borrowing and Investment report be received.

**CARRIED**

**9 PAYMENTS FOR APPROVAL**

**DECLARATION OF INTEREST**

10.19 am Cr Stone declared an interest and left the room taking no part in the discussion or decision on Item 9: Payments for Approval.

350/2005

MOVED by Cr Chan, seconded Cr Clow:

1. That the Payments for Approval report be received.
2. That the contracts let and payments made be approved.

**CARRIED**

**PART E - GENERAL**

**10 QUARTERLY PERFORMANCE REPORT - SECOND QUARTER 2004/2005**

10.30 am Cr Hulse returned to the meeting.

351/2005

MOVED by Cr Cooper, seconded Cr Booth:

That the Quarterly Performance Report - Second Quarter 2004/2005 report be received.

**CARRIED**

11 **COMMUNITY CENTRE SIX MONTHLY PERFORMANCE REPORT - JULY 2004 TO DECEMBER 2004**

**DEFERRED**

352/2005

MOVED by Cr Neeson, seconded Cr Booth:

That Item 11: Community Centre Six Monthly Performance Report - July 2004 To December 2004 be deferred until after Item 13: Sport Waitakere - Six Month Performance Report for 2004/2005 Year.

**CARRIED**

12 **MASSEY LEISURE CENTRE SIX MONTH PERFORMANCE REPORT (JULY - DECEMBER 2004)**

353/2005

MOVED by Cr Neeson, seconded Cr Lawley:

That the Massey Leisure Centre Six Month Performance Report (July - December 2004) report be received.

**CARRIED**

13 **SPORT WAITAKERE - SIX MONTH PERFORMANCE REPORT FOR 2004/2005 YEAR**

10.45 am Cr Lawley left the meeting.

10.55 am Cr Lawley returned to the meeting.

354/2005

MOVED by Cr Clow, seconded Cr Flaunty:

That the Sport Waitakere - Six Month Performance Report for 2004/2005 Year be received.

**CARRIED**

**ADJOURNMENT**

355/2005

MOVED by Cr Clews, seconded Cr Flaunty:

That the meeting stand adjourned until 11.15 am.

**CARRIED**

11.03 am The meeting adjourned.

11.24 am The meeting reconvened. Crs Cooper and Hulse were not present.

11 **COMMUNITY CENTRE SIX MONTHLY PERFORMANCE REPORT - JULY 2004 TO DECEMBER 2004**

11.25 am Crs Cooper and Stone returned to the meeting.

11.26 am Cr Hulse returned to the meeting.

356/2005

MOVED by Cr Lawley, seconded Cr Chan:

That the Community Centre Six Monthly Performance Report - July 2004 to December 2004 be received.

**CARRIED**

14 **WAITAKERE CITIZENS ADVICE BUREAUX: SIX MONTHLY REPORT**

357/2005

MOVED by Cr Neeson, seconded Cr Lawley:

That the Waitakere Citizens Advice Bureaux: Six Monthly Report be received.

**CARRIED**

15 **MAORI REPRESENTATION - MAORI WARD OR WARDS**

358/2005

MOVED by Cr Stone, seconded Cr Clow:

1. That the Maori Representation - Maori Ward or Wards report be received.
2. That the proposals for consultation with the Maori community over a Maori Electoral Ward or Wards be approved as part of the broader review of the Representation System.

**CARRIED**

16 **WAITAKERE CITY HOLDINGS LIMITED AND SUBSIDIARIES - HALF YEARLY REPORTS**

359/2005

MOVED by Cr Gilmour, seconded Cr Chan:

That the Waitakere City Holdings Limited and Subsidiaries - Half Yearly Reports be received.

**CARRIED**

17 **WAITAKERE CITY HOLDINGS LIMITED AND SUBSIDIARIES 2005/2006 DRAFT STATEMENTS OF INTENT**

360/2005

MOVED by Cr Hulse, seconded Cr Lawley:

1. That the Waitakere City Holdings Limited and Subsidiaries 2005/2006 Draft Statements of Intent report be received.
2. That a report be brought back to the next meeting of the Finance and Operational Performance Committee with recommendations as to amendments and comments, if any, to the Statements of Intent and that a workshop be held to discuss the alignment of the Statements of Intent with Council's strategic direction.

**CARRIED**

**PART F - SUBCOMMITTEE REPORTS**

18 **TENDERS SUBCOMMITTEE**

361/2005

MOVED by Cr Clews, seconded Cr Clow:

That the Meeting reports of the Tenders Subcommittee held on Friday, 4 February 2005 and Friday, 18 February 2005 be received.

**CARRIED**

12.10 pm

The Chairperson thanked members for their attendance and attention to business and declared the meeting closed.

CONFIRMED AT A MEETING OF THE FINANCE AND OPERATIONAL PERFORMANCE HELD ON

**DATE:**.....

**CHAIRPERSON:**.....