

WAITAKERE PROPERTIES LIMITED

FINANCIAL STATEMENTS

FOR THE NINE MONTHS ENDED

31 MARCH 2004

(FOR INTERNAL USE ONLY)

WAITAKERE PROPERTIES LIMITED

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COMPANY DIRECTORY

NATURE OF BUSINESS

Property development and project consultancy

REGISTERED OFFICE

3rd Floor John Henry Centre,
Cnr of Catherine and Pioneer Streets,
Henderson,
WAITAKERE CITY

DIRECTORS

Mr R.W.Jewell
Ms B.A.Magee
Mr R.M.Noakes

COMPANY SECRETARY

Mr G.R.Wakefield

BANKERS

ASB Bank Limited
350 Great North Road
HENDERSON

SOLICITORS

Corban Revell
19 Alderman Drive
HENDERSON

CAPITAL

2,300,000 Ordinary Shares of \$1.00 each fully paid.

SHAREHOLDER

Waitakere City Holdings Limited 2,300,000

THE YEAR IN REVIEW

NINE MONTHS ENDED 31 MARCH 2004

Company Activities

The business of the company is property development and project consultancy.
The nature of the company's business has not changed during the year under review.

Significant Changes In The State Of Affairs

The net Surplus/(Deficit) of the Company for the nine months ended 31 March 2004 was 75,397

Accumulated surplus at 1st July 2003 was 62,276

Leaving an Accumulated Surplus/(Deficit) at 31 March 2004. 137,673

The Directors recommend that no dividend be paid.
It is proposed not to make any transfer to reserves.

The state of the Company's Affairs at 31 March 2004 is:-

ASSETS TOTALLED 2,474,224

These were financed by:

Shareholders Equity of 2,437,673

Liabilities of 36,551

2,474,224

Likely Developments

The Company continues to provide services to the Waitakere City Council in respect of existing Trust projects.

Consultancy services will continue to be provided to Council and third parties by agreed arrangement. Further development projects are under investigation for transfer subject to the Declaration of Trust mechanism.

The capital of the Company is being retained as cash pending a decision on a capital plan and the potential application of capital to major projects such as the Civic Hub precinct (The Henderson Centre) or the acquisition of strategic properties for development purposes.

Directors

There have been no changes to the Board of Directors.

For and on behalf of the Board.

Director

Director

Chief Executive

Date:

STATUTORY INFORMATION

NINE MONTHS ENDED 31 MARCH 2004

Directors

Mr R.W.Jewell (Chairman)

Ms B.A.Magee

Mr R.M.Noakes

ENTRIES MADE IN THE INTERESTS REGISTER

Interests in Transactions

During the period there have been no transactions entered into by the Directors of the Company which would require disclosure.

Use of Company Information by Directors

The Board received no notices during the year from Directors requesting to use Company information received in their capacity as Directors which would not otherwise be available to them.

Shareholding by Directors

No Director acquired or disposed of any interest in shares in the Company during the period.

Remuneration and other benefits to Directors

There have been no:-

Payments for services other than those stated in note 2, page 11,

Compensation for loss of office,

Loans by the Company to a Director,

Guarantees given by the Company for debts incurred by a Director,

Entering of contracts to do any of the above.

Indemnity and Insurance: Directors and Employees

The Company has taken insurance for any Director or Employee relating to a liability for any act or omission in his or her capacity as a Director or Employee.

Directors Remuneration (Director Fees)

Annual Fee

Mr R.W.Jewell (Chairman)	\$22,500	\$ 30,000
Ms B.A.Magee	\$Nil	\$Nil
Mr R.M.Noakes	\$15,000	\$ 20,000

For services and other benefits refer to note 2, page 11.

Recommended Dividend

The Directors recommend that no dividend be paid.

STATUTORY INFORMATION

NINE MONTHS ENDED 31 MARCH 2004

Employees' Remuneration and Benefits of \$100,000 or more

The Company has no direct employees at present. The Company Secretary provides his services on a consultancy basis.

The appointment of a General Manager with emphasis on a project management role is expected during 2004.

Donations

The Company has made no donations during the period.

Changes in Accounting Policies

The financial statements of the Company are audited by Audit NZ on an annual basis.

Consequently there have been no audit fees paid during the period and these statements have not been audited.

WAITAKERE PROPERTIES LIMITED

FILE REF:WPLMAR3

STATEMENT OF FINANCIAL PERFORMANCE

FOR THE NINE MONTHS ENDED 31 MARCH 2004

<u>Mar-03</u>	<u>INCOME</u>	<u>NOTES</u>	<u>ACTUAL</u>	<u>BUDGET</u>	<u>VARIANCE</u>
292,400	CONSULTING	1	203,850	263,250	(59,400)
95,682	INTEREST	1	85,881	85,500	381
109,531	OTHER INCOME		13,898	-	13,898
<u>497,613</u>	<u>TOTAL INCOME</u>		<u>303,629</u>	<u>348,750</u>	<u>(45,121)</u>
	<u>EXPENDITURE</u>				
251,692	STAFFING COSTS		62,595	240,350	177,755
21,187	OPERATING COSTS		11,946	21,750	9,804
82,976	ADMINISTRATION COSTS	5	76,447	82,170	5,723
127,752	PROFESSIONAL FEES	6	77,244	-	(77,244)
<u>483,607</u>	<u>TOTAL EXPENDITURE</u>	5	<u>228,232</u>	<u>344,270</u>	<u>116,038</u>
<u>14,006</u>	<u>EXCESS REVENUE OVER EXPENDITURE</u>		<u>75,397</u>	<u>4,480</u>	<u>70,917</u>
<u>37,748</u>	<u>SURPLUS/(DEFICIT) AT START(1 JULY)</u>		<u>62,276</u>		
<u>51,754</u>	<u>SURPLUS/(DEFICIT) AT END</u>		<u>137,673</u>		

This Statement should be read in conjunction with the Statement of Accounting Policies and the Notes to the Financial Statements

WAITAKERE PROPERTIES LIMITED

STATEMENT OF FINANCIAL POSITION

FOR THE NINE MONTHS ENDED 31 MARCH 2004

<u>Mar-03</u>	<u>CURRENT ASSETS</u>	NOTES	
172,528	CHEQUE ACCOUNT	3	93,599
2,156,227	CALL ACCOUNT	3	2,333,688
7,039	ACCOUNTS RECEIVABLE		6,101
67,062	RESIDENT WITHOLDING TAX		31,640
			-
			-
<u>2,402,856</u>	TOTAL CURRENT ASSETS		2,465,028
	<u>NON CURRENT ASSETS</u>		
12,103	FIXED ASSETS (NET)	4	2,121
7,047	DEFERRED TAX		<u>7,075</u>
<u>19,150</u>	TOTAL NON CURRENT ASSETS		9,196
<u>2,422,006</u>	TOTAL ASSETS		<u>2,474,224</u>
	<u>CURRENT LIABILITIES</u>		
70,252	ACCOUNTS PAYABLE		36,551
			-
<u>70,252</u>	TOTAL CURRENT LIABILITIES		36,551
	<u>SHAREHOLDERS EQUITY</u>		
2,300,000	AUTHORISED,ISSUED AND PAID UP CAPITAL 2,300,000 ORDINARY SHARES OF \$1.00 EACH		2,300,000
37,748	ACCUMULATED SURPLUS/(DEFICIT) AT BEGINNING		62,276
14,006	ACCUMULATED SURPLUS/(DEFICIT) AT PERIOD END		<u>75,397</u>
<u>51,754</u>	<u>ACCUMULATED SURPLUS/(DEFICIT)</u>		<u>137,673</u>
<u>2,351,754</u>	TOTAL EQUITY		2,437,673
<u>2,422,006</u>	TOTAL EQUITY AND LIABILITIES		<u>2,474,224</u>

This Statement should be read in conjunction with the Statement of Accounting Policies and the Notes to the Financial Statements

WAITAKERE PROPERTIES LIMITED

STATEMENT OF MOVEMENTS IN EQUITY

FOR THE NINE MONTHS ENDED 31 MARCH 2004

<u>Mar-03</u>		
<u>2,300,000</u>	SHAREHOLDERS EQUITY PAID UP CAPITAL	<u>2,300,000</u>
14,006	MARCH NET OPERATING SURPLUS/(DEFICIT)	75,397
<u>37,748</u>	ACCUMULATED SURPLUS/(DEFICIT) AT BEGINNING-JUNE	<u>62,276</u>
14,006	MARCH RECOGNISED REVENUES AND EXPENSES	<u>75,397</u>
<u>2,351,754</u>	SHAREHOLDERS EQUITY AT END	<u>2,437,673</u>

WAITAKERE PROPERTIES LIMITED

STATEMENT OF CASH FLOWS

FOR THE NINE MONTHS ENDED 31 MARCH 2004

<u>Mar-03</u>		
	<u>CASH FLOWS FROM OPERATING ACTIVITIES</u>	
	<u>Cash was provided from:-</u>	
482,135	Receipts from customers and operations held in trust	226,384
94,939	Interest received	85,881
-	Income Tax	42,385
<u>577,074</u>		<u>354,650</u>
	<u>Cash was applied to:-</u>	
556,932	Payments to suppliers and employees	304,773
168	Interest and bank fees	118
22,452	GST (net)	19,479
<u>579,552</u>		<u>324,370</u>
<u>(2,478)</u>	<u>NET OPERATING CASH FLOWS</u>	<u>30,280</u>
	<u>CASH FLOWS FROM INVESTING ACTIVITIES</u>	
	<u>Cash was provided from:-</u>	
	Sale of Fixed Assets	361
	<u>Cash was applied to:-</u>	
449	Fixed Assets	-
<u>449</u>	<u>Net Investing Cash Flows</u>	<u>361</u>
<u>(2,927)</u>	<u>NET INCREASE IN CASH (DECREASE)</u>	<u>30,641</u>
	<u>CASH AT 1st JULY 2003</u>	
39,064	Cheque Account	220,498
2,292,618	Call Account	2,176,148
<u>2,331,682</u>		<u>2,396,646</u>
<u>2,328,755</u>	<u>CASH AT 31 MARCH 2004</u>	<u>2,427,287</u>
	<u>REPRESENTED BY :-</u>	
172,528	Cheque Account	93,599
2,156,227	Call Account	2,333,688
<u>2,328,755</u>		<u>2,427,287</u>

This Statement should be read in conjunction with the Statement of Accounting Policies and the Notes to the Financial Statements

WAITAKERE PROPERTIES LIMITED

FILE REF:WPLMAR2

STATEMENT OF ACCOUNTING POLICIES

FOR THE NINE MONTHS ENDED 31 MARCH 2004

The Company is registered under the Companies Act 1993

The Company meets the definition of a Council Controlled Trading Organisation as defined by Sec 6 of the Local Government Act 2002 and adopts a Statement of Intent each year for the succeeding three year period.

The Financial Statements have been prepared in accordance with the Financial Reporting Act 1993, Companies Act 1993 and the Local Government Act 2002.

Measurement Basis

The financial statements have been prepared on the historical cost basis.

Goods and Services Tax

The Financial Statements have been prepared on a basis exclusive of Goods and Services Tax.

Going Concern

Reliance is placed on the Company being a going concern.

ACCOUNTING POLICIES

Particular accounting policies which materially affect the measurement of the Company's surplus or deficit from operations and financial position are:-

Fixed Assets

All fixed assets are stated at cost less aggregate depreciation.

Depreciation has been provided using the rates permitted by the Income Tax Act 1994.

Depreciation Rates are:

Motor Vehicles	26%	D.V
Computer Software	48%	D.V
Office Equipment	14.4%-50%	D.V

WAITAKERE PROPERTIES LIMITED

STATEMENT OF ACCOUNTING POLICIES

FOR THE NINE MONTHS ENDED 31 MARCH 2004

Financial Instruments

Waitakere Properties Limited is party to financial instrument arrangements as part of its everyday operations.

Revenues and expenses in relation to all financial instruments are recognised in the Statement of Financial Performance.

All financial instruments are recognised in the Statement of Financial Position.

The following methods and assumptions are used to value each class of financial instrument:-

(a) Accounts Receivable

These are recorded at expected realisable value.

(b) Investments

All investments including short term deposits are recorded at the lower of cost or market value.

(c) All Other Financial Instruments

Other financial instruments including cash and bank and accounts payable are recognised at their fair value.

Changes in Accounting Policy

There are no changes in accounting policy.

WAITAKERE PROPERTIES LIMITED

NOTES TO THE FINANCIAL STATEMENTS

FOR THE NINE MONTHS ENDED 31 MARCH 2004

2003 **NOTE 1**

2004

Related Parties

The Company is wholly owned by Waitakere City Holdings Limited a wholly owned company of Waitakere City Council.

Trust Distribution Accounts are developments held subject to individual Declarations of Trust entered into with the Waitakere City Council.

Current developments are Harbour View Estate, Corban Winery Estate, West Harbour Marina, Testing Station, Glen Eden, New Lynn, Henderson Film Studios and The Henderson Centre.

Enterprise Waitakere (Waitakere Enterprise Trust Board) is a Charitable Trust incorporated by the Waitakere City Council.

Received From Waitakere City Council (Trust Accounts)

292,400	Consulting Fees -- Trust Accounts	189,000
-	Council Projects	8,950
79,102	Recovery of Expenses and Professional Fees	-
<u>371,502</u>	Totals	<u>197,950</u>

Paid to Waitakere City Council

3,243	Other Expenses	961
<u>3,243</u>	Totals	<u>961</u>

Received From Enterprise Waitakere

-	Sale of Assets	364
<u>-</u>	Totals	<u>NIL</u>

Paid to Enterprise Waitakere

40,732	Staff & Professional Services	25,985
<u>40,732</u>	Totals	<u>25,985</u>

NOTE 2

Key Management & Directors

The Company purchased no services from Directors for the nine month period to 31 March 2004.

Employees' Remuneration and Benefits of \$100,000 or more

The Company has no employees at present. The Company Secretary provides his services on a consultancy basis.

The appointment of a General Manager with emphasis on a project management role is expected during 2004.

WAITAKERE PROPERTIES LIMITED

NOTES TO THE FINANCIAL STATEMENTS

FOR THE NINE MONTHS ENDED 31 MARCH 2004

<u>2003</u>	<u>NOTE 3</u>	<u>2004</u>
<u>Bank Account Balances (Held ASB Bank Limited)</u>		
172,528	Cheque Account (Overdraft)	93,599
2,156,227	Call Account	2,333,688
<u>2,328,755</u>	Totals	<u>2,427,287</u>

NOTE 4

<u>Fixed Assets</u>	<u>Cost</u>	<u>Accum Deprn</u>	<u>Book Value</u>
7,970	-	-	-
4,133	34,181	32,060	2,121
<u>12,103</u>	<u>34,181</u>	<u>32,060</u>	<u>2,121</u>

NOTE 5

Included in Expenses are:-		
4,299	Depreciation	1,014
167	Interest & Bank Servicing Fees	117
37,500	Director Fees (Annual Fees \$50,000)	37,500
<u>41,966</u>	Totals	<u>38,631</u>

NOTE 6

<u>127,752</u>	<u>Professional Fees</u>	<u>-</u>
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These relate to investigations of present and potential future development projects and subcontracted consultants costs.

Of the sum of \$37,439 an amount of \$7,350 is deemed to be recoverable.

Recovery of the balance is expected to be made when these developments are approved and devolved via Declaration of Trust from the Waitakere City Council to Waitakere Properties Limited.

WAITAKERE PROPERTIES LIMITED

NOTES TO THE FINANCIAL STATEMENTS

FOR THE NINE MONTHS ENDED 31 MARCH 2004

NOTE 7

Commitments & Contingencies

THERE ARE NO COMMITMENTS OR CONTINGENCIES
AS AT 31 MARCH 2004.

NOTE 8

Financial Instruments

Fair Value

The following methods and assumptions were used to estimate the fair value of each class of financial instrument where it was practical to estimate that value.

Bank balances, short term money market deposits and accounts receivable:-

The carrying value is the full value of each of these classes of financial instrument.

The carrying value of financial assets.

2,328,755	Bank Balances including Call balances and Term Deposit	2,427,287
74,101	Accounts Receivable	37,741
		-
<u>2,402,856</u>		<u>2,465,028</u>

Credit Risk

Financial instruments that potentially subject the Company to credit risk principally consist of:-

Bank balances, short term money market deposits and accounts receivable.

Maximum exposures to credit risk at balance date are:-

2,328,755	Bank Balances including Call balances and Term Deposit	2,427,287
74,101	Accounts Receivable	37,741
		-
<u>2,402,856</u>		<u>2,465,028</u>

Concentration of Credit Risk

The unsecured money market deposits are placed with registered banks with satisfactory credit ratings.

Interest Rate Risk

The Company has no long term liabilities and as such is not subject to interest rate risk.

WAITAKERE PROPERTIES LIMITED

NOTES TO THE FINANCIAL STATEMENTS

FOR THE NINE MONTHS ENDED 31 MARCH 2004

NOTE 9

Reconciliation of Cash Flows from operating activities with reported surplus/(deficit)

14,006	Reported Surplus/(Deficit) as per Statement of Financial Performance	75,397
	Add non cash Items:	
4,299	Depreciation	<u>1,014</u>
<u>18,305</u>		76,411
(2,046)	Accounts Receivable (Increase)/Decrease	31,517
(18,737)	Accounts Payable Increase/(Decrease)	(77,648)
<u>(2,478)</u>	Net Operating Cash Flows	<u><u>30,280</u></u>

MATTERS FOR THE ATTENTION OF THE SHAREHOLDER

FOR THE NINE MONTHS ENDED 31 MARCH 2004

INTRODUCTION

The purpose of this report

This report is to update the the Board of Waitakere City Holdings Limited as to Waitakere Properties Limited performance for the recently concluded quarter.

1 Approved Budget-- Quarterly Forecast

<u>Revenue</u>	<u>1st Quart</u>	<u>2nd Quart</u>	<u>3rd Quart</u>	<u>4th Quart</u>	<u>Annual</u>
Consultancy	88,750	113,750	60,750	60,750	324,000
Interest	28,500	28,500	28,500	28,500	114,000
<u>Total</u>	<u>117,250</u>	<u>142,250</u>	<u>89,250</u>	<u>89,250</u>	<u>438,000</u>
<u>Expenditure</u>	<u>1st Quart</u>	<u>2nd Quart</u>	<u>3rd Quart</u>	<u>4th Quart</u>	<u>Annual</u>
Staff	115,750	65,750	65,750	65,750	313,000
Office	8,300	8,300	8,300	8,300	33,200
Administration	21,291	27,291	21,291	21,291	91,164
Capital	-	-	2,000	-	2,000
Development	-	-	-	-	-
<u>Total</u>	<u>145,341</u>	<u>101,341</u>	<u>97,341</u>	<u>95,341</u>	<u>439,364</u>
<u>Surplus/(Deficit)</u>	<u>(28,091)</u>	<u>40,909</u>	<u>(8,091)</u>	<u>(6,091)</u>	<u>(1,364)</u>

ACCUMULATIVE

	<u>1st Quart</u>	<u>2nd Quart</u>	<u>3rd Quart</u>	<u>4th Quart</u>
	88,750	202,500	263,250	324,000
	28,500	57,000	85,500	114,000
<u>Total</u>	<u>117,250</u>	<u>259,500</u>	<u>348,750</u>	<u>438,000</u>
	115,750	181,500	247,250	313,000
	8,300	16,600	24,900	33,200
	21,291	48,582	69,873	91,164
	-	-	2,000	2,000
	-	-	-	-
<u>Total</u>	<u>145,341</u>	<u>246,682</u>	<u>344,023</u>	<u>439,364</u>
<u>Surplus/(Deficit)</u>	<u>(28,091)</u>	<u>12,818</u>	<u>4,727</u>	<u>(1,364)</u>

MATTERS FOR THE ATTENTION OF THE SHAREHOLDER

FOR THE NINE MONTHS ENDED 31 MARCH 2004

<u>2 Reporting & Statutory Compliance</u>	<u>Status</u>
Filings with Companies Office	Completed
Filings with Inland Revenue Department	Completed
Statement of Corporate intent.	Completed

<u>3 Financial Indicators</u>	<u>Formula</u>	<u>Calc</u>	<u>Comment</u>
Gross Profit %	G.P./Sales	100%	Consultancy Operation
Profitability	EBIT/Sales	25%	
Interest Cover	EBIT/Interest Expense	N/A	No Borrowings
Activity	Sales/Total Net Assets	0.08	Capital Plan to be approved
Return on Capital	Activity x Profitability	2%	Capital Plan to be approved
Leverage	Equity/Total Net Assets	99.99%	
Retention of Profits	Retained Profit/Net Profit after tax	100%	No Dividends
Current Ratio	Current Assets/Current Liabilities	67.44:1	

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CHAIRMAN AND CHIEF EXECUTIVE REPORT

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CHAIRMAN AND CHIEF EXECUTIVE REPORT

Techscape has achieved an EBIT of \$592,000 (last year \$578,000) for the nine months, compared to a budget of \$895,000. Last year we went on to achieve \$1.1m for the full year. This year we are not expecting the same level of year-end 'uplift' and, as a consequence, we anticipate a lower full year result of approximately \$1m.

As reported at the half year, the business as a whole has continued to perform close to budget, with the exception of the Green West business unit. An enormous amount of additional resource has been needed to meet the requirements of the new contracts, which has resulted in a less than satisfactory financial result for this unit.

Negotiations with both of the Unions are now complete and new Collective Employment agreements have been signed off for 12 month periods.

Continued reduction in our Lost Time Incidents is a high priority and the Chief Executive is now conducting personal interviews in each and every case.

The Directors and management have developed a strategic plan for the next three years which will be closely monitored by the Board. As part of this process the need for major capital upgrading, particularly of vehicles, has been identified.

Shareholders' Funds remain at approximately \$6.1m after payment of a dividend of \$200,000 and Convertible Note interest of \$589,680, giving a return on Shareholders' Funds of approximately 13%. Cash inflow from operations continues to be strong at about \$1.3m for the nine months.

A handwritten signature in black ink, appearing to read "Nelson Culi".

Nelson Culi
Chairman

Ken Paterson
Chief Executive

Techscape Limited
Statement of Financial Performance
To 31 March 2004

	<u>Year to Date</u>			<u>Full Year</u>
	<u>Actual</u>	<u>Budget</u>	<u>Variance</u>	<u>Forecast</u>
	<u>\$000's</u>	<u>\$000's</u>	<u>\$000's</u>	<u>\$000's</u>
Operating Revenue	18,087	17,628	459	25,327
Operating Costs	17,495	16,733	(762)	24,327
Net Operating Profit	592	895	(303)	1,000
Taxation Charge	102	154	52	330
NET SURPLUS	490	741	(251)	670
Convertible Note Interest (net of tax)	190	186	(4)	373
	<u>300</u>	<u>555</u>	<u>(255)</u>	<u>297</u>

Techscape Limited

Statement of Financial Position as at 31 March 2004

	<u>30 Jun 03</u>	<u>31 Mar 04</u>
Share Capital	600,000	600,000
Convertible notes	5,400,000	5,400,000
Retained Earnings b/w/d	(162,128)	7,689
Income(Loss) Current year	<u>369,817</u>	<u>115,330</u>
Total Shareholders funds	<u>6,207,689</u>	<u>6,123,018</u>
 <u>REPRESENTED BY</u>		
Current Assets		
Bank accounts	1,516,439	1,191,689
Petty Cash	300	440
Tender deposits	8,230	1,000
Contract debtors	3,723,361	2,893,089
Sundry debtors prepayments and accrue	62,844	72,462
Less Provision For Doubtful Debts	(20,000)	(16,841)
Accrued revenue	156,226	739,878
Inventory	718,668	861,092
Contract retentions	<u>387,796</u>	<u>165,090</u>
Total Current Assets	6,553,864	5,907,898
Current Liabilities		
Payables and accruals	1,626,450	1,699,190
Contract income in advance	213,481	8,868
Payroll Accruals	368,445	336,614
Leave Accrual	770,280	801,790
Income Tax payable/(Receivable)	(20)	(23,216)
ACC Provision	70,765	958
Provision for Dividend	-	-
GST Payable	191,161	107,581
Convertible Notes Interest	<u>489,515</u>	<u>319,603</u>
Total Current Liabilities	3,730,077	3,251,388
Net Working Capital	2,823,787	2,656,510
Non Current Assets		
Deferred Tax	273,003	273,003
Fixed assets (at cost less depreciation)	3,110,899	3,193,505
Total Long Term Assets	<u>3,383,902</u>	<u>3,466,508</u>
Net Assets	<u>6,207,689</u>	<u>6,123,018</u>

TECHSCAPE LTD
Statement of Cash Flows
for the Period Ending 31 March 2004

Year to Date
Mar 2004

CASH FLOWS FROM OPERATING ACTIVITIES

Cash was provided from :	
Cash receipts from contracts and services	18,240,447
GST inflows - net	41,500
Interest received (paid) - external - net	45,007
	<u>18,326,953</u>
Cash was applied to :	
Payment to suppliers	(8,798,307)
Payment to employees	(8,103,333)
Interest Paid	(149,807)
Income tax & ACC	(17,051,447)
	<u>(17,051,447)</u>
NET CASH INFLOWS/(OUTFLOWS) FROM OPERATING ACTIVITIES	<u>1,275,505</u>

CASH FLOWS FROM INVESTING ACTIVITIES

Cash was provided from :	
Sale of Fixed assets	36,631
	<u>36,631</u>
Cash was applied to :	
Additional fixed assets purchased	(847,067)
	<u>(847,067)</u>
NET CASH INFLOWS / (OUTFLOWS) FROM INVESTING ACTIVITIES	<u>(810,436)</u>

CASHFLOWS FROM FINANCING ACTIVITIES

Cash was applied to:	
Payment to Shareholder	-
Payment of Dividend	(200,000)
Convertible Note Interest	(589,680)
	<u>(789,680)</u>
NET CASH INFLOWS / (OUTFLOWS) FROM FINANCING ACTIVITIES	<u>(789,680)</u>

NET CASH INFLOWS / OUTFLOWS FOR YEAR (324,610)

OPENING CASH 1,516,739

CLOSING CASH CARRIED FORWARD 1,192,129

CLOSING CASH CONSISTS OF :

Petty Cash	440
Bank Account	1,191,689
Short Term bank deposit	

TOTAL CASH HELD 1,192,129

TECHSCAPE LTD

Reconciliation Of Net Profit After Taxation With Cash Flows from Operating Activities for the Period Ending 31 March 2004

	<u>Year To Date</u>
	Mar 2004
Net Profit After Taxation	115,330
Add: Non cash items - Depreciation	707,718
Provision for Doubtful Debt	(3,159)
	<hr style="width: 100%; border: 0.5px solid black;"/>
	819,889
Add items classified as Investing Activities	
Loss on Sale of Fixed Assets	20,112
Gain on Sale of Fixed Assets	-
	<hr style="width: 100%; border: 0.5px solid black;"/>
	840,001
Add items classified as Financing Activities	
Repayment of Loan	-
	<hr style="width: 100%; border: 0.5px solid black;"/>
	840,001
Movements in Working Capital:	
(Increase)/Decrease in Debtors and Prepayments	466,938
(Increase)/Decrease in Inventories and Work in Progress	(142,424)
Increase/(Decrease) in Creditors and Accruals	166,018
Increase/(Decrease) in Dividend Provision	-
Increase/(Decrease) in Employee entitlements	(31,831)
(Increase)/Decrease in deferred tax asset	-
Increase/(Decrease) in taxation payable	(23,196)
	<hr style="width: 100%; border: 0.5px solid black;"/>
Net Cash Inflows/(Outflows) from Operating Activities	<u><u>1,275,506</u></u>



1.1 Introduction

The company's Strategic Plan incorporates all of the objectives and targets as contained in the Statement of intent. This Strategic Plan is a 'live' document and will be regularly monitored to ensure progress is made towards achieving these goals.

1.2 Objectives

1.2.1 The primary objective of the company is to generate a return on investment for the shareholders of the company.

1.2.2 The secondary objective of the company is to ensure that the company is profitable and growing.

1.3 Key Performance Indicators

1. Achieve planned revenue of:

For the year to 30 June 2004	\$23mil

2. Successfully tender for work from shareholder Councils and other external clients so that revenue from open market tendered work as a percentage of total revenue shall comprise:

For the year to 30 June 2004	5%

3. Achieve a tax paid return on consolidated shareholders' funds (as defined) for the year to 30 June 2004 of

10%

4. Maintain and increase client and public satisfaction by achieving or exceeding the agreed performance criteria of all contracts and measuring client and public satisfaction through periodic surveys.

85% satisfaction



<p>5. Retain ISO9001 and ISO14001 certification in each of the relevant operating areas and to utilise TQM philosophy to ensure continual improvement in all facets of the company's activities.</p>	<p>Achieve</p>
<p>6. Be environmentally responsible at all times and monitor success in this aim by reference to relevant key performance indicators.</p>	<p>No successful prosecutions under the RMA</p>
<p>7. Adopt and maintain procedures for adherence to the company's Health and Safety Programme to continually lower the frequency, severity and cost of lost time incidents; and to publish key performance indicators relating to the same.</p>	<p>Zero lost time incidents in any month</p>
<p>8. Achieve a 90% customer satisfaction score</p>	<p>90% customer satisfaction score</p>

Note:

The Water and Drainage divisions of the business are required to meet client KPIs and measure customer satisfaction by means of customer surveys, whereas the Green divisions are measured by means of KPIs only.

The assessment of KPIs and surveys is complex and varied and there is no simple way of summarising the overall results achieved. Most of our contracts have high levels of achievement, whilst some have been less than satisfactory.

WAITAKERE ENTERPRISE TRUST BOARD

FINANCIAL STATEMENTS

FOR THE NINE MONTHS ENDED

31 MARCH 2004

(FOR INTERNAL USE)

WAITAKERE ENTERPRISE TRUST BOARD

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WAITAKERE ENTERPRISE TRUST BOARD

TRUST DIRECTORY

NATURE OF UNDERTAKING

A Charitable Trust providing Business support and Employment training.

LOCATION

3rd Floor John Henry Centre.
Cnr of Catherine and Pioneer Streets,
Henderson
WAITAKERE CITY

TRUSTEES

Mr B.Mogridge O.N.Z.M (Chairman)

Dr M. Buchanan-Oliver
Mr T. Coddington
Mr T. Fasi
Mrs A. Magee
Mr T.Taua
Mr M.Willams

CHIEF EXECUTIVE

Mr C.A.Q.Rogers

BANKERS

Bank of New Zealand
373 Great North Road
HENDERSON

SOLICITORS

Duthie Whyte
120 Mayoral Drive
AUCKLAND

B.Mogridge O.N.Z.M

CHAIRMAN - WAITAKERE ENTERPRISE TRUST BOARD

C.Rogers

CHIEF EXECUTIVE OFFICER - WAITAKERE ENTERPRISE TRUST BOARD

WAITAKERE ENTERPRISE TRUST BOARD

NINE MONTHS IN REVIEW

Trust Board Activities

The business of the Trust is to provide business support, small business training, advisory and mentoring, work force training skills, job placement, facilitate investment into Waitakere City and economic advice/advocacy work and tourism initiatives.

Significant Changes in the State of Affairs

The net Surplus/(Deficit) for the nine month period was	(34,311)
Accumulated surplus at 1 July 2003 was	259,121

<u>Leaving an Accumulated Equity at 31 MARCH 2003</u>	<u>224,810</u>
---	----------------

The State of the Trusts affairs at 31 March 2004 was:-

<u>Assets Totalled</u>	<u>375,606</u>
------------------------	----------------

These were financed by:-

Trust Equity of	224,810
Liabilities of	150,796
	<u>375,606</u>

Likely Developments

The Trust will continue to provide business assistance, investment facilitation and work force skills training for the ensuing year as specified by contracts with Council, T.E.C, Industry N.Z. and Work & Income N.Z.

Trustees

There have been no changes of Trustees.

ENTRIES MADE IN THE INTERESTS REGISTER

Interests in Transactions

During the year there have been no transactions entered into by the Trustess of the Board which would require disclosure.

Use Of Trust Information By Trustees

The Board of Trustees received no notices during the period from Trustees requesting to use the Board information in their capacity as Trustees which would not otherwise be available to them.

WAITAKERE ENTERPRISE TRUST BOARD

NINE MONTHS IN REVIEW

Remuneration and other benefits to Trustees

There have been no:-

Payments for services other than those stated in note 8 page 13,

Compensation for loss of office,

Loans by the Board to a Trustee,

Guarantees given by the Board for debts incurred by a Trustee,

Entering of contracts to do any of the above.

Indemnity and Insurance: Trustees and Employees

The Board has taken insurance for any Trustee and Employee in respect of any liability for any act or omission in his or her capacity as a Trustee or Employee.

Trustee Remuneration (Board Member Fees)

	<u>Annual Fee</u>
Mr B.Mogridge O.N.Z.M (Chairman)	30,000
Dr M. Buchanan-Oliver	10,000
Mr T. Coddington	10,000
Mr T. Fasi	10,000
Mrs A. Magee	-
Mr T.Taua	10,000
Mr M.Willams	10,000
	<u>80,000</u>

Trustee Fees paid for the period

Mr B.Mogridge O.N.Z.M (Chairman)	22,500
Dr M. Buchanan-Oliver	7,500
Mr T. Coddington	7,500
Mr T. Fasi	7,500
Mrs A. Magee	-
Mr T.Taua	7,500
Mr M.Willams	7,500
	<u>60,000</u>

Employees' Remuneration and Benefits of \$100,000 or more.

The Board has only one employee in this category and the annual value of remuneration and benefits is expected to fall within the range of \$120,000 to \$130,000 on an annual basis.

Auditors Remuneration

The financial statements of the Trust are audited by Audit N.Z on an annual basis.

Consequently there have been no audit fees paid during the period and these statements have not been audited.

Changes in Accounting Policy

There are no changes in Accounting Policies. The Policies are consistent with those adopted in the previous period.

WAITAKERE ENTERPRISE TRUST BOARD

FILE REF EWMARS

STATEMENT OF FINANCIAL PERFORMANCE

FOR THE NINE MONTHS ENDED 31 MARCH 2004

<u>Mar-03</u>				
<u>ACTUALS</u>	<u>INCOME</u>	<u>ACTUALS</u>	<u>BUDGET</u>	<u>VARIANCE</u>
1,114,699	GOVERNMENT CONTRACTS	1,313,877	1,403,160	(89,283)
417,275	COUNCIL GRANTS	435,000	435,000	-
290,287	OTHER INCOME	522,449	431,089	91,360
<u>\$ 1,822,261</u>	<u>TOTAL INCOME</u>	<u>\$ 2,271,326</u>	<u>\$ 2,269,249</u>	<u>\$ 2,077</u>
<u>NOTE 1</u>		<u>NOTE 1</u>		
	<u>EXPENDITURE</u>			
904,366	PERSONNEL COSTS	1,072,896	1,051,550	(21,346)
194,663	OVERHEAD COSTS	199,747	203,565	3,818
76,534	MARKETING & PROMOTION	69,331	116,450	47,119
405,530	OPERATING COSTS	424,027	486,439	62,412
321,154	PROFESSIONAL FEES	499,330	313,987	(185,343)
32,167	DEPRECIATION	40,306	33,525	(6,781)
<u>\$ 1,934,414</u>	<u>TOTAL EXPENDITURE</u>	<u>\$ 2,305,637</u>	<u>\$ 2,205,516</u>	<u>\$ (100,121)</u>
<u>NOTE 1</u>		<u>NOTE 1</u>		
<u>\$ (112,153)</u>	<u>SURPLUS/(DEFICIT)</u>	<u>\$ (34,311)</u>	<u>\$ 63,733</u>	
360,740	OPENING BALANCES (JULY)	259,121		
<u>\$ 248,587</u>	<u>ACCUMULATED SURPLUS/(DEFICIT)</u>	<u>\$ 224,810</u>		

This Statement should be read in conjunction with the Statement of Accounting Policies and the notes to the Financial Statements

WAITAKERE ENTERPRISE TRUST BOARD

STATEMENT OF FINANCIAL POSITION

FOR THE NINE MONTHS ENDED 31 MARCH 2004

<u>Mar-03</u>	<u>CURRENT ASSETS</u>	<u>NOTES</u>
142,421	BANK	56,840
131,972	SUNDRY DEBTORS (NET)	216,017
-		
274,393	TOTAL CURRENT ASSETS	272,857
	<u>NON CURRENT ASSETS</u>	
104,082	FIXED ASSETS (NET)	102,749
		3
\$ 378,475	<u>TOTAL ASSETS</u>	\$ 375,606
	<u>CURRENT LIABILITIES</u>	
129,888	SUNDRY CREDITORS	150,796
-	FUNDS RECEIVED IN ADVANCE	-
		4
129,888	<u>TOTAL CURRENT LIABILITIES</u>	150,796
129,888	<u>TOTAL LIABILITIES</u>	150,796
	<u>BOARD EQUITY</u>	
360,740	OPENING BALANCE (JULY)	259,121
-		-
(112,153)	SURPLUS/(DEFICIT)	(34,311)
248,587	<u>TOTAL EQUITY</u>	224,810
\$ 378,475	<u>TOTAL LIABILITIES AND EQUITY</u>	\$ 375,606

This Statement should be read in conjunction with the Statement of Accounting Policies and the notes to the Financial Statements

WAITAKERE ENTERPRISE TRUST BOARD

STATEMENT OF MOVEMENTS IN EQUITY

FOR THE NINE MONTHS ENDED 31 MARCH 2004

360,740	EQUITY AT START OF THE PERIOD	259,121
(112,153)	NET SURPLUS/(DEFICIT)	(34,311)
<u>(112,153)</u>	<u>TOTAL RECOGNISED REVENUE & EXPENDITURE</u> <u>FOR THE PERIOD</u>	<u>(34,311)</u>
<u>\$ 248,587</u>	<u>EQUITY AT END OF PERIOD</u>	<u>\$ 224,810</u>

This Statement should be read in conjunction with the Statement of Accounting Policies and the notes to the Financial Statements

Page 6

STATEMENT OF CASH FLOWS

FOR THE NINE MONTHS ENDED 31 MARCH 2004

Mar-03 CASH FLOWS FROM OPERATING ACTIVITIES

<u>Cash was provided from:-</u>		
2,021,795	Receipts from customers	2,212,957
3,951	Interest received	2,652
-	GST (net)	-
<u>2,025,746</u>		<u>2,215,609</u>
<u>Cash was disbursed to:-</u>		
2,059,705	Payments to Suppliers & Employees	2,168,358
952	Interest and Bank fees	1,762
97,635	GST (net)	136,595
<u>2,158,292</u>		<u>2,306,715</u>
<u>(132,546)</u>	<u>NET CASH INFLOW (OUTFLOW) FROM OPERATING ACTIVITIES</u>	<u>(91,106)</u>
<u>CASH FLOWS FROM INVESTING ACTIVITIES</u>		
76,231	Asset Purchases	47,221
<u>(208,777)</u>	<u>NET CASH (OUTFLOWS)/INFLOWS</u>	<u>(138,327)</u>
<u>OPENING CASH BALANCES</u>		
126,240	Cheque Account	120,506
223,458	Call Account	73,162
<u>349,698</u>	<u>TOTAL OPENING CASH</u>	<u>193,668</u>
<u>140,921</u>	<u>CLOSING CASH BALANCE</u>	<u>55,341</u>
<u>MADE UP OF:-</u>		
138,512	Cheque Account	29,526
2,409	Call Account	25,815
<u>140,921</u>	<u>CLOSING CASH BALANCE</u>	<u>55,341</u>

This Statement should be read in conjunction with the Statement of Accounting Policies and the notes to the Financial Statements

WAITAKERE ENTERPRISE TRUST BOARD

STATEMENT OF ACCOUNTING POLICIES

FOR THE NINE MONTHS ENDED 31 MARCH 2004

The Trust was established on 27 May 1994 by a deed of trust under the Charitable Trusts Act 1957.

Measurement Basis

The measurement base adopted is that of historical cost.

Going Concern

Reliance is placed on the Trust being a going concern.

The Waitakere City Council through its annual plan and budgeting process sets and approves the Board's annual grant. Continuity of the grant for the succeeding financial year can only be confirmed and approved through the annual plan/budgeting process which takes place in the succeeding financial year.

Accounting Policies

Particular accounting policies which materially affect the measurement of the Trusts surplus or deficit from operations and financial position are:-

Revenue

Revenue is recognised when earned. Government Grants are recognised when conditions relating to their eligibility have been fulfilled.

Fixed Assets

All fixed assets are valued at historical cost. Depreciation is provided on a straight line basis at rates calculated to allocate the assets cost, less estimated residual value over its estimated useful life.

Depreciation rates are:

Computer Hardware	20% - 50%
Computer Software	20%
Office Equipment	20%
Office Fittings	20%

Changes In Accounting Policy

There are no changes in Accounting Policies. The Policies are consistent with those adopted in the previous period.

WAITAKERE ENTERPRISE TRUST BOARD

FILE REF: EWMAR2

NOTES TO THE FINANCIAL STATEMENTS

FOR THE NINE MONTHS ENDED 31 MARCH 2004

NOTE 1

	CORPORATE SERVICES	BUSINESS SUPPORT	EMPLOYMENT TRAINING	TOTALS
INCOME				
GOVERNMENT CONTRACTS	-	716,807	597,070	1,313,877
COUNCIL GRANT	137,625	297,375		435,000
OTHER INCOME	103,053	419,267	129	522,449
TOTAL INCOME	240,678	1,433,449	597,199	2,271,326

EXPENDITURE				
PERSONNEL COSTS	270,770	502,362	299,765	1,072,897
OVERHEAD COSTS	42,820	88,664	68,263	199,747
MARKETING & PROMOTION	4,868	52,484	11,979	69,331
OPERATING EXPENSES	183,557	181,736	58,733	424,026
PROFESSIONAL FEES	52,207	418,131	28,992	499,330
DEPRECIATION	17,573	16,031	6,702	40,306
TOTAL EXPENDITURE	571,795	1,259,408	474,434	2,305,637

SURPLUS/(DEFICIT)	(331,117)	174,041	122,765	(34,311)
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MARCH 03

	CORPORATE SERVICES	BUSINESS SUPPORT	EMPLOYMENT TRAINING	TOTALS
INCOME				
GOVERNMENT CONTRACTS	-	516,303	598,396	1,114,699
COUNCIL GRANT	-	417,275	-	417,275
OTHER INCOME	50,582	236,202	3,503	290,287
TOTAL INCOME	50,582	1,169,780	601,899	1,822,261

EXPENDITURE				
PERSONNEL COSTS	257,518	331,658	315,190	904,366
OVERHEAD COSTS	46,011	84,175	64,477	194,663
MARKETING & PROMOTION	5,217	65,691	5,626	76,534
OPERATING EXPENSES	149,458	203,950	52,122	405,530
PROFESSIONAL FEES	14,846	273,520	32,788	321,154
DEPRECIATION	14,842	13,477	3,848	32,167
TOTAL EXPENDITURE	487,892	972,471	474,051	1,934,414

SURPLUS/(DEFICIT)	(437,310)	197,309	127,848	(112,153)
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NOTES TO THE FINANCIAL STATEMENTS

FOR THE NINE MONTHS ENDED 31 MARCH 2004

Corporate Services

This division provides the administrative support for the Board.

Business Support

This division provides economic development advice to Council and support to business within the Waitakere City. Programs and support are small business advisory, facilitation of business training schemes, business mentoring and investment advisory.

Employment Training

This division provides work force training skills ,and work force placement programs designed to reduce unemployment.

WAITAKERE ENTERPRISE TRUST BOARD

FILE REF EWMAR4

NOTES TO THE FINANCIAL STATEMENTS

FOR THE NINE MONTHS ENDED 31 MARCH 2004

MAR 03 NOTE 2

<u>BANK ACCOUNTS (HELD BNZ)</u>		
1,500	PETTY CASH FLOAT	1,500
138,512	CHEQUE ACCOUNT	29,525
2,409	CALL ACCOUNT	25,815
<u>142,421</u>	TOTAL	<u>56,840</u>

NOTE 3

<u>FIXED ASSETS</u>				
<u>DESCRIPTION</u>	<u>COST</u>	<u>ACCUM DEPN</u>	<u>NET</u>	
41,985	COMPUTER HARDWARE	125,474	74,481	50,993
8,982	COMPUTER SOFTWARE	15,335	8,467	6,868
53,115	OFFICE EQUIPMENT/ FITTINGS	68,541	23,653	44,888
<u>104,082</u>	TOTAL	<u>209,350</u>	<u>106,601</u>	<u>102,749</u>

NOTE 4

<u>FUNDING RECEIVED IN ADVANCE</u>		
<u>DETAILS</u>	<u>CURRENT</u>	<u>NON CURRENT</u>
-	COUNCIL GRANT RECEIVED IN ADVANCE	-
-	BUSINESS COURSE FUNDING IN ADVANCE	-
<u>-</u>	TOTAL	<u>-</u>

NOTE 5

Commitments & Contingencies

There are no commitments & contingencies for the nine months ended 31 March 2004.

NOTES TO THE FINANCIAL STATEMENTS

FOR THE NINE MONTHS ENDED 31 MARCH 2004

NOTE 6

Related Parties

The Trust was established by the Waitakere City Council on 27 May 1994 by Deed of Trust under the Charitable Trusts Act 1957.

Waitakere Properties Limited is wholly owned by Waitakere City Holdings Limited a wholly owned company of the Waitakere City Council.

MAR 03 Value of Transactions Recorded between parties

	<u>Received From Waitakere City Council</u>	
412,275	Grant Funding (2003/2004 Grant \$580,000)	435,000
18,302	Other	65,675
<u>430,577</u>		<u>500,675</u>
	<u>Paid to Waitakere City Council</u>	
<u>25,131</u>	Various Expenses	<u>11,416</u>
	<u>Received From Waitakere Properties Limited</u>	
<u>40,732</u>	Staff & Professional Services	<u>25,985</u>
	<u>Paid to Waitakere Properties Limited</u>	
<u>NIL</u>	Vehicle Hire & Expenses	<u>364</u>

NOTE 7

Significant Events After 31 MARCH 2004

No significant events have occurred.

NOTES TO THE FINANCIAL STATEMENTS

FOR THE NINE MONTHS ENDED 31 MARCH 2004

NOTE 8

Financial Instruments

Fair Value

The following methods and assumptions were used to estimate the fair value of each class of financial instrument where it was practical to estimate that value.

Bank balances, short term money market deposits and accounts receivable, the carrying value is the full value of each of these classes of financial instrument.

The carrying value of financial assets:-

140,921	Bank Balances	85,340
131,972	Accounts receivable	216,017
<u>272,893</u>		<u>301,357</u>

Credit Risk

Financial instruments that potentially subject the Trust to credit risk principally consist of bank balances, short term money market deposits and accounts receivable.

Maximum exposure to credit risk at 31 March are:-

140,921	Bank Balances	85,340
131,972	Accounts receivable	216,017
<u>272,893</u>		<u>301,357</u>

Concentration of credit risk

The bank deposits are placed with registered banks with satisfactory credit ratings.

Interest Rate Risk

The Trust has no long term liabilities and as such is not subject to interest rate risk.

Key Management and Trustees

During the period the Trust purchased consultancy services from T.Fasi & Associates who is a Board member of the Trust. These services cost \$16,462 and were supplied on normal commercial terms.

Employee Remuneration and Benefits of \$100,000 or more

The Trust has only one employee in this category and the annual value of remuneration and benefits fall within the range \$120,000 to \$130,000 on an annual basis.

NOTES TO THE FINANCIAL STATEMENTS
FOR THE NINE MONTHS ENDED 31 MARCH 2004

NOTE 9

Reconciliation of Cash Flows from operating activities with reported Surplus/(Deficit)

(112,153)	Reported Surplus/(Deficit) as per Statement of Financial Performance	(34,311)
	Add non cash items:	
32,167	Depreciation	40,306
<u>(79,986)</u>		<u>5,995</u>
77,158	Accounts Receivable (Increase)/Decrease	22,470
(129,718)	Accounts Payable Increase/(Decrease)	(19,571)
<u>(132,546)</u>	<u>NET OPERATING CASH FLOWS</u>	<u>(91,106)</u>

WAITAKERE ENTERPRISE TRUST BOARD

FOR THE NINE MONTHS ENDED 31 MARCH 2004

INTRODUCTION

The purpose of this report

This report is to update the Board of Waitakere City Holdings limited as to Enterprise Waitakere's performance for the recently concluded quarter.

Approved Budget -- Quarterly Forecast

<u>Revenue</u>	<u>1st Quart</u>	<u>2nd Quart</u>	<u>3rd Quart</u>	<u>4th Quart</u>	<u>Annual</u>
Government Contracts	481,982	378,112	479,245	450,377	1,789,716
Council Grant	145,000	145,000	145,000	145,000	580,000
Other income	204,863	143,363	105,363	115,363	568,952
Totals	831,845	666,475	729,608	710,740	2,938,668
<u>Expenditure</u>	<u>1st Quart</u>	<u>2nd Quart</u>	<u>3rd Quart</u>	<u>4th Quart</u>	<u>Annual</u>
Personnel Costs	350,050	351,250	350,250	351,750	1,403,300
Overhead Costs	67,880	67,880	67,880	67,880	271,520
Marketing & Promotion	38,775	52,775	23,775	23,775	139,100
Operating Costs	165,239	183,139	150,739	150,539	649,656
Professional Fees	66,079	131,979	104,379	99,679	402,116
Depreciation	11,175	11,175	11,175	11,175	44,700
Asset Purchases	23,493	11,643	8,993	8,990	53,119
Totals	722,691	809,841	717,191	713,788	2,963,511
Surplus/(Deficit)	109,154	(143,366)	12,417	(3,048)	(24,843)

Cummulative

<u>1st Quart</u>	<u>2nd Quart</u>	<u>3rd Quart</u>	<u>4th Quart</u>
481,982	860,094	1,339,339	1,789,716
145,000	290,000	435,000	580,000
204,863	348,226	453,589	568,952
831,845	1,498,320	2,227,928	2,938,668
<u>1st Quart</u>	<u>2nd Quart</u>	<u>3rd Quart</u>	<u>4th Quart</u>
350,050	701,300	1,051,550	1,403,300
67,880	135,760	203,640	271,520
38,775	91,550	115,325	139,100
165,239	348,378	499,117	649,656
66,079	198,058	302,437	402,116
11,175	22,350	33,525	44,700
23,493	35,136	44,129	53,119
722,691	1,532,532	2,249,723	2,963,511
109,154	(34,212)	(21,795)	(24,843)

AFW

MATTERS FOR THE ATTENTION OF TRUSTEES
FOR THE NINE MONTHS ENDED 31 MARCH 2004

Reporting & Statutory Compliance

	<u>Status</u>
Filings with Companies Office	N/A
Filings with Inland Revenue Office	Completed
Statement of Corporate Intent	Completed

<u>Financial Indicators</u> <u>Ratio / %</u>	<u>Formula</u>	<u>Calc</u>	<u>Comment</u>
Leverage	Equity/total Net Assets	60%	
Current Ratio	Current Assets/Current Liabilities	1.81 : 1	

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The Board is a Charitable Trust and calculation of profitability ratios/percentages is not applicable.

Waitakere City Council
 Financial Summary
 April 2004

83.33% of Financial Year

Executive Summary	Actual to Date	%age Spent	Annual Budget
Operating Costs			
Executive Suite	1,195,896	68.7%	1,740,041
Public Affairs	2,002,799	90.6%	2,211,658
Finance	1,210,706	92.1%	1,313,975
Corporate & Civic	12,491,300	84.1%	14,848,746
Strategy & Development	5,752,928	65.1%	8,841,069
City Services			
Regulatory	1,233,683	21.5%	5,746,430
Asset Management	35,140,657	79.1%	44,434,515
Planning & Community Services	9,882,762	69.8%	14,160,840
Service Management	3,832,628	84.6%	4,528,228
Project Services	2,312,439	81.2%	2,846,348
Total City Services	52,402,169	73.1%	71,716,361
Total Unit Operating Costs	75,055,798	74.6%	100,671,850
Capital Expenditure			
Executive Suite	0	0.0%	10,000
Public Affairs	16,109	29.8%	54,000
Corporate & Civic	3,550,067	51.3%	6,921,753
Strategic Projects	4,148,934	8.3%	50,264,938
City Services			
Regulatory	299,232	44.8%	667,500
Asset Management	21,451,416	41.8%	51,327,697
Planning & Community Services	455,290	14.4%	3,166,652
Service Management	56,579	62.9%	90,000
Project Services	1,355,750	46.9%	2,888,282
Total City Services	23,618,267	40.6%	58,140,131
Total Capital Expenditure	31,333,377	27.2%	115,390,822

Waitakere City Council
Special Funds Report
April 2004

SPECIAL FUNDS	Opening			Interest		Closing		Budget /		Est. Yr End Balance
	Balance	Receipts	Expenditure	Accrued	Balance	Commitments	Balance			
Restricted Funds										
Recreation & Sport Fund	1,307,012	81,238	1,067,463	39,001	359,848	(27,800)	397,648			397,648
Auckland Regional Services Trust (Arts)	1,075,155	0	257,888	51,068	868,335	10,214	858,121			858,121
Land Subdivision Reserve Fund	4,710,887	2,462,959	2,116,486	234,031	5,291,391	1,179,646	4,111,745			4,111,745
Waikumete Cemetery & Park Fund	2,159,089	7,638	204,929	98,730	2,060,528	107,963	1,952,565			1,952,565
Harbourview / Orangihina Fund	515,215	358,333	445,595	22,597	450,550	365,317	85,233			85,233
	9,767,358	2,910,229	4,092,361	445,426	9,030,652	1,625,339	7,405,313			7,405,313
Non Restricted Funds										
Waitemata Asset Acquisition Fund	93,071	0	0	0	93,071		93,071			93,071
New Lynn Asset Acquisition Fund	347,107	0	0	0	347,107	342,000	5,107			5,107
Disaster Recovery Fund	2,497,272	0	0	0	2,497,272		2,497,272			2,497,272
Rural Fire Recovery Fund	9,916	0	0	0	9,916		9,916			9,916
Quarry Aftercare Fund	790,173	41,667	0	0	831,839	(8,363)	840,173			840,173
Testing Station Plant Renewal Fund	46,000	0	0	0	46,000	18,000	28,000			28,000
Community Wellbeing Fund	593,398	0	20,000	27,955	601,353	(5,351)	606,944			606,944
	4,376,937	41,667	20,000	27,955	4,426,558	346,076	4,080,482			4,080,482
Total Special / Separate Funds	14,144,295	2,951,895	4,112,361	473,381	13,457,210	1,971,415	11,485,795			11,485,795

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**WAIKARE CITY COUNCIL ESTIMATED DEBT PORTFOLIO AT
30 April 2004**

	TERM DEBT (to fund long term assets)	(\$000's)
<i>Budget year end term debt position per 2003/2004 Long Term Council Community Plan</i>	Budget term debt	189,861
	Further term debt approved by Council during 2003/2004	-
	Budget 2003/2004 year end gross term debt	189,861
	Less funds introduced from UnitedNetwork Share Sale	-
	Less investments held for resale	36,381
	Forecast year end Sinking Fund Commissioner assets	4,908
	Anticipated 2003/2004 Year End Net Term Debt	148,572

		Estimated (\$000's)	Estimated (\$000's)
<i>Term debt position at 30 April 2004</i>	TERM DEBT PORTFOLIO		
	Term debt borrowed externally	91,796	92,321
	Special funds (used to reduce Council's external borrowing)	-	3,375
	Gross term debt	91,796	95,696
	Total Sinking Fund Commissioner assets	5,929	5,903
	Net term debt	85,867	89,793

<i>Term debt - source of funds at 30 April 2004</i>	Debenture stock - fixed rate (security: Debenture Trust Deed)	59,796	59,796
	Debenture stock - floating rate (security: Debenture Trust Deed)	17,000	27,025
	Secured bank loans (security: Debenture Trust Deed)	15,000	15,000
	Unsecured bank loans	0	(9,500)
	Finance Leases (security: associated asset)	0	0
	External borrowing	91,796	92,321
	Special funds (used to reduce Council's external borrowing)	0	3,375
	Gross term debt requirement	91,796	95,696

	WORKING CAPITAL	(\$000's)	(\$000's)
<i>Working capital borrowing at 30 April 2004</i>	Unsecured bank loans / (investments)	9,950	0
	Special funds (used to reduce Council's external borrowing)	12,589	9,734
	UNL Share Fund	-	-
	Council working capital borrowing requirement	22,539	9,734

	CASH INVESTMENTS	(\$000's)	(\$000's)
<i>Cash investments held 30 April 2004</i>	UNL Share Fund	-	-
	Other Cash Investments	-	-
	ARST fund (excluding fund allocations)	1,203	1,198
	Total cash investments	1,203	1,198
	ARST invested for 42 days - Current investment interest rate	5.66%	5.42%

Debt Forecast

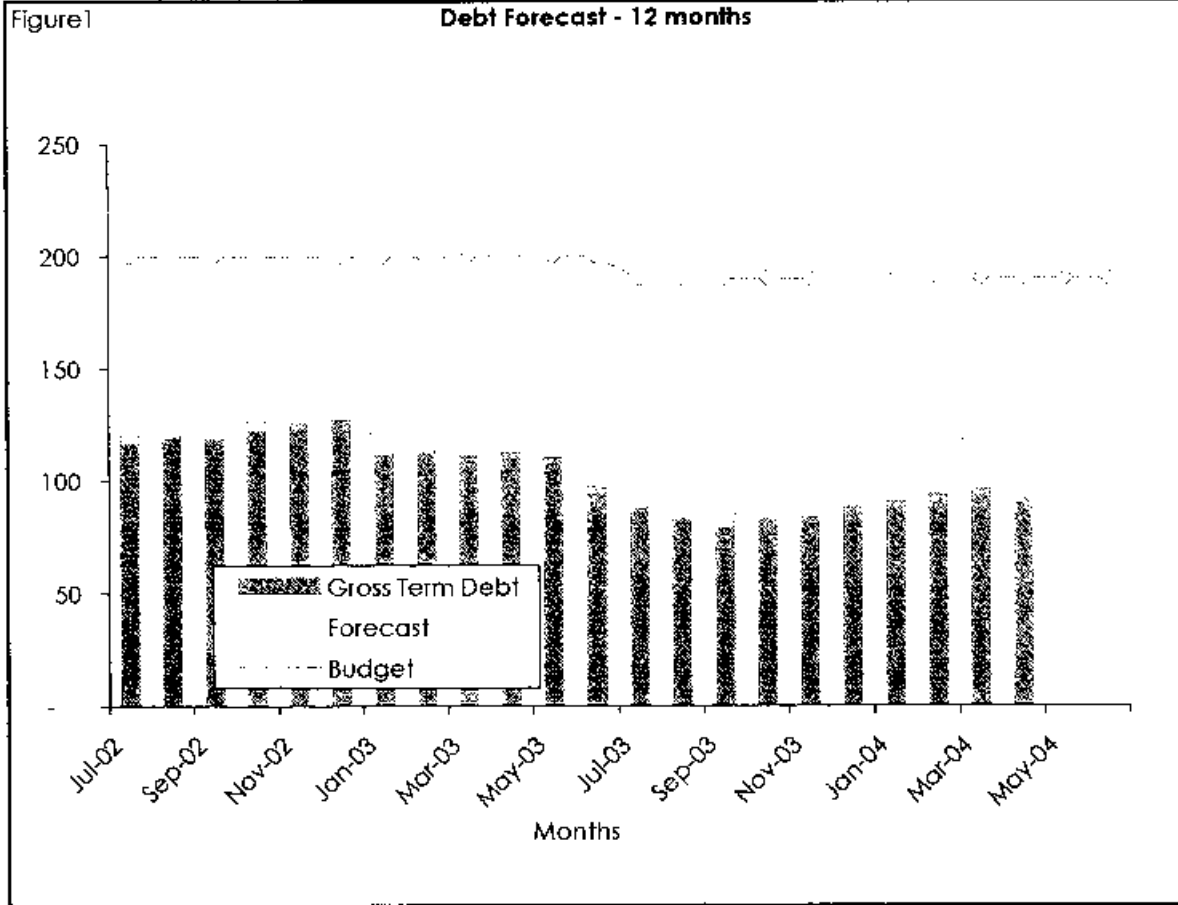
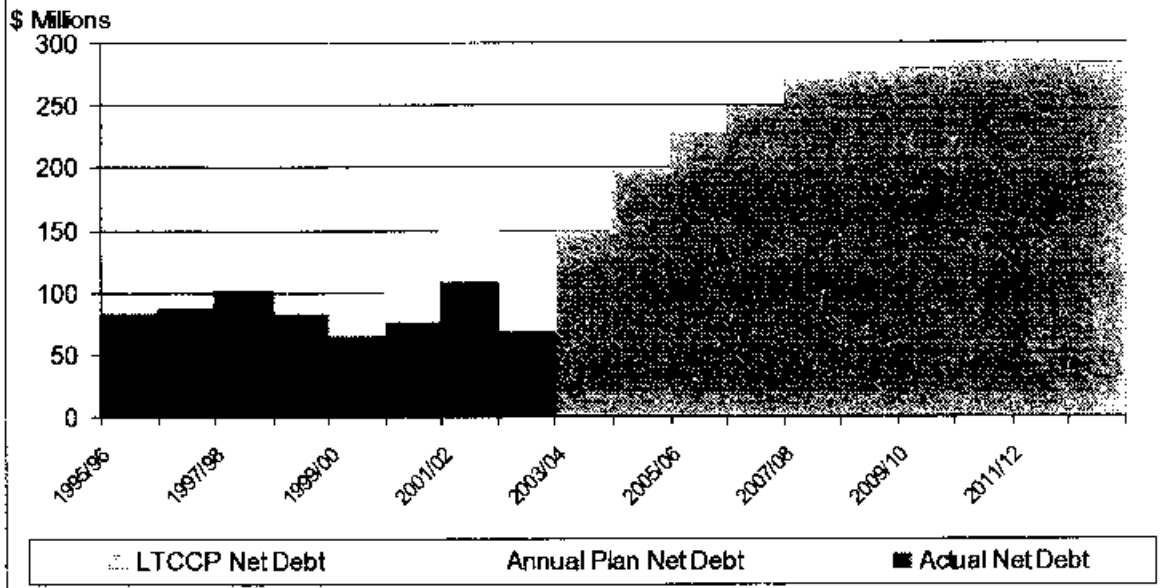
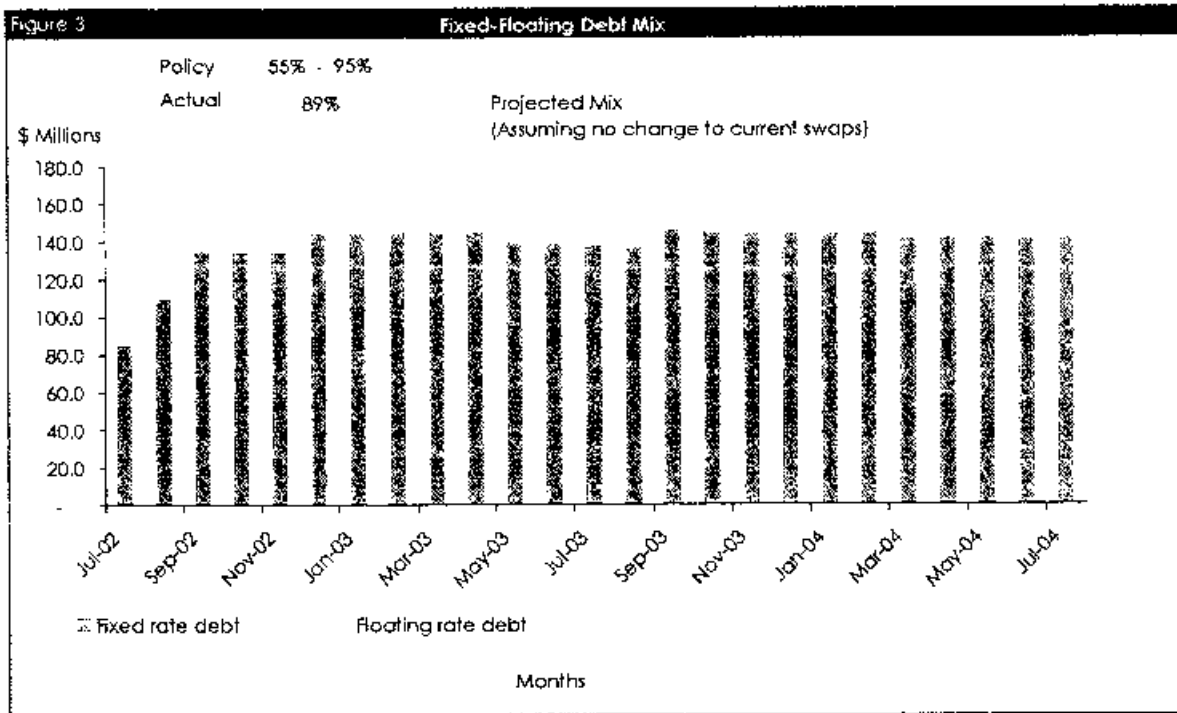


Figure 2

Historic and Future Net Debt Position



Fixed-Floating Debt Mix



Net Interest Rate Repricing Risk Profile

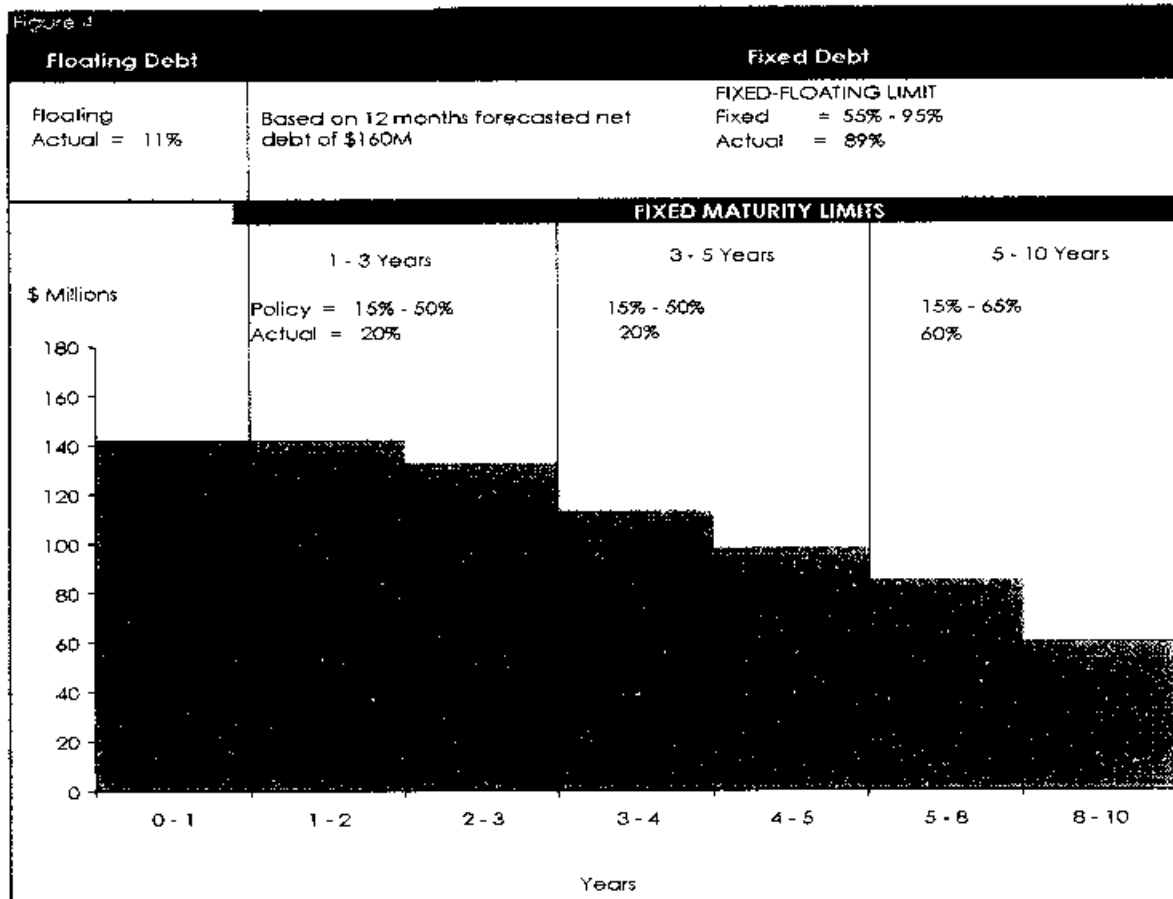
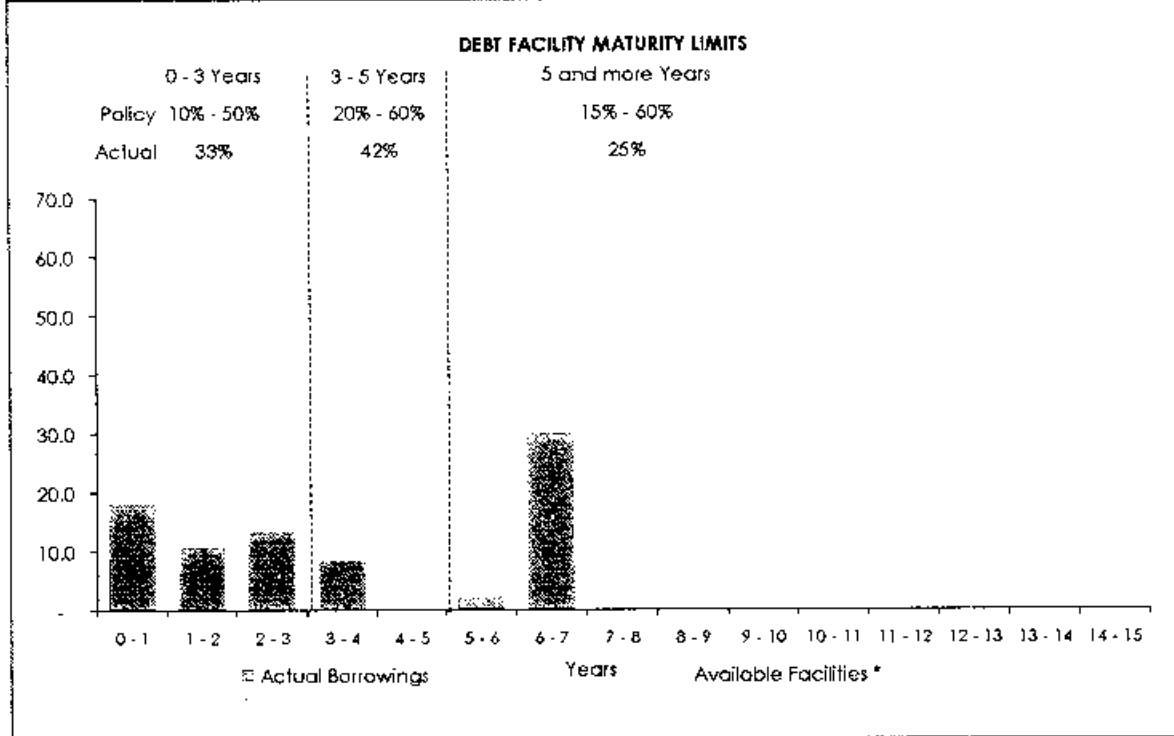


Figure 5

Funding Risk: Debt Maturity Profile



(1) Council is in the unique position of having a \$50 million committed funding facility. The nature of this facility may, depending on the utilisation, result in a breach of the funding maturity limits. As this facility is very much in Council's favour this is an acceptable breach of policy.

Summary of Debt Sources

Figure 6

Council Approved Debt Sources	\$ Millions		
	Committed Funding Sources	Usage	Available
Bank Loans			
Short Term (uncommitted)	\$0.0	\$0.0	\$0.0
Long Term (committed)	\$85.0	\$15.0	\$70.0
Commercial Paper			
Bank Overdraft	\$1.0	\$0.0	\$1.0
Senior Bonds			
Retail	\$15.7	\$15.7	\$0.0
Wholesale	\$61.1	\$61.1	\$0.0
Other	\$0.0	\$0.0	\$0.0
TOTAL	\$162.8	\$91.8	\$71.0

The Liability Management and Investment Policy gives guideline parameters for the mix of fixed/floating interest rate management and maturity profiling. From time to time the actual position may marginally be outside the recommended guideline as a result of volatility of market interest rates or the Councils actual cash position.

Notes:

Working capital borrowing is necessary due to fluctuations in the timing of operating revenue and expenditure. The working capital borrowing requirement also includes internal deficits relating to prior years. External working capital borrowing is reduced by the use of internal special funds with any surplus requirement funded by way of unsecured bank loans.

Gross Term debt is the borrowing relating to long term loan funded capital works projects. External borrowing to fund term debt is reduced by the use of internal special funds with the surplus requirement funded by way of secured or unsecured short term bank loans, fixed or floating medium or long term bonds and finance leases.

The managed debt portfolio refers to the portion of Council's total debt portfolio that is managed to reduce interest rate risk, liquidity/funding risk, counterparty risk and operational and legal risk as defined in the Liability Management and Investment Policy. The portfolio is managed on the external net term debt requirement excluding finance leases, i.e. it is net of the special funds that have been used to reduce the external term debt requirement and the sinking fund balance. Working capital is not included in the managed debt portfolio.

Special Funds are cash funds either collected through rates or vested to Council that have been 'set aside' for specific future spending. The funds are used in the interim to reduce Council's requirement to borrow externally. The fund is managed via accounting entries and a monthly interest allocation is made to the funds based on the Council's weighted average cost of borrowing for that period.

Description of Graphs:

Figure 1

Gross term debt (blue) is the actual gross term debt position of Council as defined in the notes above. The Forecast (orange) is the projected gross term debt level per month in the current financial year, the figures are obtained from capital works timing forecasts (provided by budget managers on a monthly basis) and the current debt maturity profile. The Budget (green) line represents the gross public debt as approved in the 2003/2004 Long Term Council Community Plan.

Figure 2

The prior year net term debt figures (dark blue section) are obtained directly from the published Annual Reports. The Annual Plan net term debt figures (light blue section) are obtained from that years published Annual Plan. The orange section is the Long Term Council Community Plan net term debt as published for 2003/2004 - 2012/2013.

Figure 3

The fixed (blue) and floating (orange) interest rate mix, both historic and projected, based on the 12 month rolling forecast net debt requirement. The Liability Management and Investment Policy minimum is 55% fixed and maximum 95% fixed. The positioning of the portfolio between policy minimum and policy maximum is dependent on the current and forecast financial market outlook.

Figure 4

Interest rate risk profile. Figure 4 shows, given the current fixed/floating rate mix and the debt forecast (assuming no changes to current swaps), the percentage of current fixed rate debt that will mature in future years. This enables Council to recognise and reduce significant concentrations of interest rate risk that may arise in future years. As debt forecasts change the amount of fixed cover in place may have to be adjusted to comply with the policy limits.

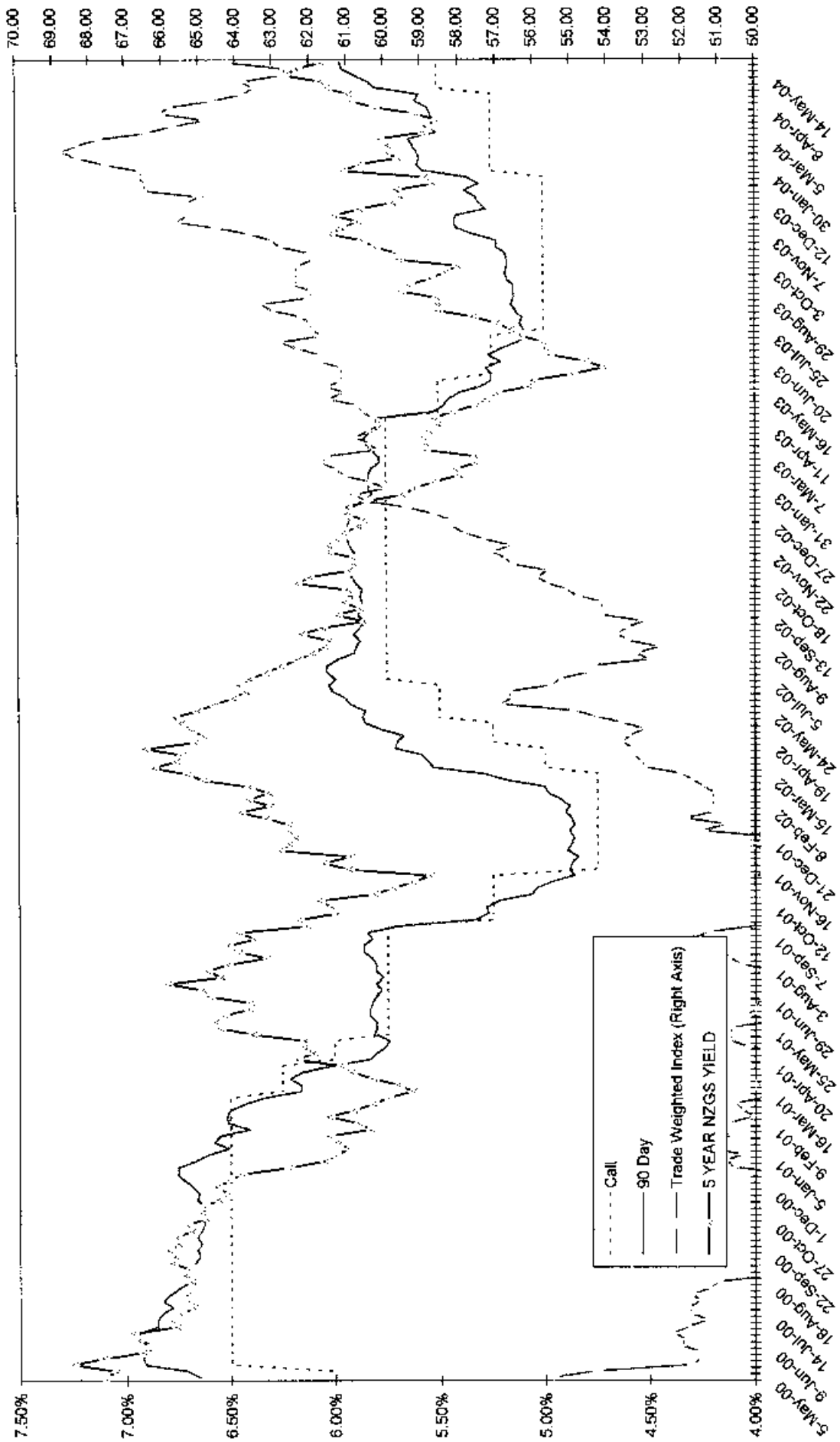
Figure 5

Funding and liquidity risk. Figure 5 varies from figure 4 in that it shows the actual maturity profile of current debt on issue as opposed to the profile of Councils exposure to interest rate risk arising when debt either reprices (in the case of floating rate debt or hedges) or matures. The debt maturity profile enables Council to identify significant concentrations of maturing debt and debt facilities. Where there are significant concentrations of debt maturing Council is at risk of not being able to re-borrow from the market at favourable rates.

Figure 6

In order to ensure Council has the ability to borrow from the market when funding is required committed funding facilities are arranged with approved debt sources. Figure 6 shows Council's committed funding sources and the current usage of these funds. In addition to the committed sources Council also uses uncommitted lines of funding as seen in short term bank loans and bonds, uncommitted funding is at times less expensive than committed funding however its availability is not guaranteed.

Wholesale Market Interest Rates and the Trade Weighted Index



PAYMENTS FOR APPROVAL 8 APRIL 2004 TO 12 MAY 2004

The following payments are reported for the period 8 April 2004 to 12 May 2004

a) Wages and Salaries (net of tax)		3,498,535
b) Payments to ARC		12,118
c) Watercare Services Limited		2,067,967
d) Inland Revenue Department		930,087
e) Loans - repayment of maturities/interest		24,099,504
f) Investments		10,130,213
g) Contract payments over \$50,000:		
Architectus Auckland	Waitakere Central Design Contract	264,013
Asplundth Tree Maintenance	Tree Maintenance Parks	76,869
Asset Construction Ltd	Various Contracts	130,526
Astrograss Allweather Surfaces Ltd	Te Pai Netball Courts Resurface	126,297
ATL Systems (NZ) Ltd	Computerware & Licenses	227,927
Auckland Civil Ltd	Various Contracts	85,984
Civil Construction Group Ltd	Various Contracts	252,553
Datalcom Systems Ltd	Computerware & Licenses	135,787
Drill Tech 1996 Ltd	Watermain Renewals	62,182
Fulton Hogan North Harbour Ltd	Various Roading Contracts	128,334
Genesis Energy	Power & Street Lighting	122,814
Gibbons Contractors Ltd	Slip Repairs & Tender Refund	59,503
John Andrew Ford	Motor Vehicles Contract	82,807
Keith Hall Motors Ltd	Motor Vehicles Contract	131,715
Kirk Motors Waitemata	Motor Vehicles Contract	73,104
M Keoghnan Contractors Limited	Various Contracts	265,312
Murray & Buckley	Watermain Renewals	66,359
MWH New Zealand Ltd	Various Contracts	81,889
North Western Toyota	Motor Vehicles Contract	71,750
Onyx Group Ltd	Domestic & Recycle Collections Contract	289,869
Open Systems Specialists Ltd	Sun Server Contract	74,796
Parks & Maintenance Services Ltd	Various Contracts	191,773
Perry Environmental Ltd	Waste Removal	148,961
Perry Motors Ltd	Motor Vehicles Contract	95,265
Pipeline & Civil Ltd	Wastewater Contract	75,690
Quotable Value New Zealand Ltd	Valuation Contract Services	58,913
Rawinsons Ltd	Waitakere Central/ Henderson Library/ Unitec Contr	122,063
Regional Reality Ltd	Electricity Charges	55,513
Rentworks Limited	Computer Leases	236,036
Sunrise Earthmovers Ltd	Waitakere Sports Stadium Landscape Contract	66,206
Te Ngahere Limited	Various Contracts	81,384
Techscape Limited	Various Contracts	861,616
Telecom New Zealand	Calls & Charges	78,784
Thomas Civil Consultants	Subdivision Engineers Contract	73,791
Tony Tay & Associates Ltd	Refund Ecowater Bond	52,700
Traffic Systems Ltd	Pedestrian Crossing Contracts	89,300
URS New Zealand Ltd	Various Contracts	73,677
Works Infrastructure Ltd	Sealed Roads Maintenance Contracts	938,347
		6,110,409
h) Other payments over \$50,000:		
Devonports (West)	Community Sport Fund Loan	50,000
Kensington Swan	Legal Fees	75,561
Enterprise Waitakere	Quarterly Grant & Expenses	173,784
		299,345
i) Other payments under \$50,000		3,823,153
TOTAL PAYMENTS		50,971,331

Supplier	Amount	Description
Alex & Rosalie White Family Trust	6,328.13	Rent - GPT Building
Alexander McEwan Consulting Ltd	11,025.00	Performance Development Programme
Alida Robey	24,864.30	Professional Services
All Shine Cleaners	7,608.13	Cleaning
AMP Asset Management NZ Ltd - Property	16,326.62	Rent - New Lynn Library & Service Centre
Andrews Property Services	7,872.41	Glen Eden Community House Painting Contract
Aqualab (NZ) Ltd	12,911.63	Various Contracts
Arborsolutions Ltd	5,368.22	Arboricultural Consultancy Fees
Architecture Warren & Mahoney	11,250.00	Glen Eden Library Contract
Architectus Auckland	115,982.66	Waitakere Central Architecture Contract
Architectus Auckland	40,414.84	Waitakere Central/Henderson Library Unitec Contract
Architectus Auckland	107,617.16	Waitakere Central Architecture Contract
Armourguard Security Ltd	39,603.89	Noise Control Contract
Arthur D Riley & Co Ltd	35,662.50	Water Meters
Aspin Weed Control Ltd	38,428.40	Roadside Vegetation Control Contract
Asplundh Tree Expert (NZ) Ltd	11,250.00	Remove Trees
Asplundh Tree Expert (NZ) Ltd	65,618.91	Tree Maintenance Contract
Asset Construction Ltd	18,941.40	Valley & Huia Rd Stormwater Contract
Asset Construction Ltd	111,585.25	Various Ecowater Contracts
Associated Environmental Services Ltd	13,846.55	CCTV Stormwater Inspections Contract
Astrograss Allweather Surfaces Ltd	126,297.78	Te Pai Netball Courts Resurface Contract
ATL Systems (NZ) Limited	114,390.00	Computer Goods
ATL Systems (NZ) Limited	99,175.35	Computerware
ATL Systems (NZ) Limited	14,361.76	Licence
Auckland Civil Ltd	60,805.69	Sturges Footpath Kerb & Channel Contract
Auckland Civil Ltd	25,178.85	Oratia Stream Borich Rd Stormwater Contracts
Auckland Regional Council	5,604.83	Lifeline Fees/Landfill Charges
Auckland Regional Council	6,513.01	Resource Consents
Barnabas Professional Services Ltd	8,491.86	Citywide Reseal Supervision Contract
Bellard Consultants	6,681.25	Ecowater Contracts
Boffa Miskell Ltd	7,837.67	Prema Trust Appeal
Bookworks	13,657.17	Library Books
BP Fuelcard	23,837.11	Fuel
Brava Design Ltd	11,491.89	Various Signs
Building Industry Authority	22,160.48	Levy March 2004
Building Research Association NZ	34,483.50	Levy March 2004
Candle NZ Ltd	13,128.75	Professional Services
Caroline Mccurdie	8,898.37	McLaren Park Contact
Carter & Partners	11,000.00	Legal Fees Nightingale/Chandler
Chamonix Holdings Limited	5,501.25	Rent Glen Eden Library
Champagne Consultants Ltd	6,626.25	Presentation Skills
City Care Ltd	9,391.41	CCTV Wastewater Contract
Civic Contractors Ltd	35,690.36	Litter Pickup Contract
Civic Contractors/Onyx Group P/Ship	47,758.00	City Cleaning & Roadsweeping Contract
Civil Construction Group Ltd	37,385.19	Various Ecowater Contracts
Civil Construction Group Ltd	22,870.35	Sel Peacock Stormwater Contract
Civil Construction Group Ltd	74,570.63	Stormwater Atkinson/Fairden/Mahoe Contract
Civil Construction Group Ltd	101,172.26	259-303 Henderson Valley Rd Wastewater Contract
Civil Construction Group Ltd	16,554.38	Sel Peacock Stormwater Contract
Cleaning Plus Ltd	15,253.25	Cleaning Contract Community Centres
Conferenz Ltd	5,990.63	Local Government Course
Croatia Times Travel Limited	18,777.00	Travel
CRS Education Limited	5,062.50	Professional Services
CSL Traffic Ltd	34,072.05	Streetlight Maintenance Contract
D J Wood Building Contractor Ltd	33,772.50	Relocate Building Animal Welfare Contract
Datacom Engineering Services Ltd	5,889.73	Hardware Maintenance Contract
Datacom Systems Ltd	23,454.67	Monthly Computer Charges
Datacom Systems Ltd	112,332.35	Sun Server Replacement Contract
Davenport's (West)	50,000.00	Community Sport Fund Loan
Department For Courts	9,510.00	Infringement Notices
Department For Courts	10,500.00	Infringement Notices
Department For Courts	10,140.00	Infringement Notices
Department For Courts	12,390.00	Infringement Notices
Detection Services	6,063.75	Flow & Pressure Contract
Diana Elizabeth Walford	9,512.50	Works Bond Refund
Direct Communications NZ Ltd	15,906.38	Nec PABX System
Directions Ltd	30,392.21	Sign Maintenance Contract
Drake Personnel NZ Limited	8,639.46	Temporary Staff
Drake Personnel NZ Limited	8,583.26	Temporary Staff
Drake Personnel NZ Limited	9,324.91	Temporary Staff
Drill Tech 1996 Ltd	55,333.13	Urgent Watermain Renew Lincoln Rd Contract
Drill Tech 1996 Ltd	6,848.44	Lincoln Rd Watermain Renew Contract
Ebsco NZ Ltd	5,197.42	Library Books

Ecomatters Trust	8,437.50	Eco Wise Project Contract
Edgecity Builders	24,480.60	Response Maintenance Contract
Eland Limited	25,875.00	AIM Contract
Enterprise Waitakere	5,461.44	Office Expenses
Enterprise Waitakere	163,125.00	Grant
Enterprise Waitakere	5,197.50	Whenuapai Mail Out
Envirotech Maintenance Ltd	10,765.13	Lawnmowing Contract
Enviro-Ventures & Associates Ltd	10,176.99	Monitoring Twin Streams Catchment Contract
Eurest NZ Ltd	19,502.70	Catering
Fairfax Auckland Group	5,782.56	Advertising
Friends Of The Whau Inc	7,365.57	Operating Premises Jan/Mar Operating Expenses
Fuji Xerox Finance Limited	18,403.88	Photocopier Leases
Fuji Xerox New Zealand Ltd	9,459.75	Photocopier Paper
Fuji Xerox New Zealand Ltd	16,350.80	Photocopier Leases
Fulton Hogan North Harbour Ltd	12,103.71	Unsealed Road Maintenance Contract
Fulton Hogan North Harbour Ltd	116,229.84	Various Roading Contracts
Gallax Holdings Limited	14,531.25	Rent - VTS & COF Lane
Geac Computers NZ Ltd	24,992.61	GEM'S Support
Genesis Energy	35,986.73	Power Accounts
Genesis Energy	8,394.98	Power Accounts
Genesis Energy	78,432.33	Power Accounts Street Lighting
Gibbons Contractors Ltd	15,000.00	Refund Tender Deposit
Gibbons Contractors Ltd	44,202.84	Slip Repair 275 Scenic Dr Contract
Gideon Contractors Limited	8,692.22	Gum Rd Seal Extension Contract
Gideon Contractors Limited	36,696.18	Animal Welfare Carpark Upgrade Contract
Global Roadsigns	8,016.64	Bus Shelter & Guardrail Maintenance Contract
Haines Recruitment	35,029.73	Advertising
Harker Underground Construction Ltd	8,616.28	Retentions
Harrison Grierson Consultants Ltd	10,205.02	Various Ecowater Contracts
Harrison Grierson Consultants Ltd	10,798.88	Cremator Contract
Harrison Grierson Consultants Ltd	8,399.73	Professional Services
Harrison Grierson Consultants Ltd	6,310.08	Cremator & Building Renovations Contacts
HEB Contractors	5,900.00	Manhole 236 Hepburn Rd/Tender Deposit
Hoani Waititi Marae	5,500.00	Film Industry Function
Icon Group	11,068.55	Security Contract
Icon Group	5,038.88	Security Contract
Icon Group	5,431.50	Security Contract
Industrial Services Trading Trust	10,601.90	Cesspit Cleaning
Inland Revenue Department	491,660.66	PAYE
Inland Revenue Department	438,425.89	PAYE
J B Pipeline Services Ltd	48,402.56	Stormwater Piceses/Fowey Contract
Jade Direct Ltd	6,934.02	Payroll Processing
Jeff Booth Consulting Ltd	12,881.25	Software Water Supply Model
Jesson Commercial Ltd	11,250.00	Rent - 133 Central Park Drive
John Andrew Ford LMVD	82,807.18	Motor VehicleS Contract
John G Walton	11,250.00	Professional Services
John G Walton	5,512.50	Professional Services
John W Cargill Plumbing Ltd	23,936.05	Plumbing Contract
Joyce Group Auckland Ltd	13,305.35	Council Buildings IQP & WOF Contract
K J Earl	10,815.19	Painting Contract
Kaon Technologies Ltd	5,062.50	Internet Monthly Fee
Keith Berman - Solicitor	44,083.99	Legal Fees
Keith Hall Motors Ltd	18,792.69	Motor Vehicles Contract
Keith Hall Motors Ltd	70,598.38	Motor Vehicles Contract
Keith Hall Motors Ltd	21,037.49	Motor Vehicles Contract
Keith Hall Motors Ltd	21,286.19	Motor Vehicles Contract
Kennedy Furniture Ltd	14,257.13	Office Furniture
Kennedy Furniture Ltd	5,896.13	Office Furniture
Kennedy Furniture Ltd	8,703.00	Office Furniture
Kensington Swan	69,539.81	Legal Fees
Kensington Swan	6,021.00	Legal Fees
Kensington Swan (Auckland)	29,424.98	Professional Services
Kingett Mitchell & Associates Ltd	11,290.61	Various Ecowater Contracts
Kingett Mitchell & Associates Ltd	6,960.68	Various Contracts
Kirk Motors - Waitemata	34,260.45	Motor Vehicles Contract
Kirk Motors - Waitemata	38,843.70	Motor Vehicles Contract
Land & Marine Ltd	40,676.00	Henderson Valley/Cushla PI Stormwater Contract
Lineset Design & Print Ltd	36,030.52	Printing Etc
Liquid Waste Disposal Ltd	33,538.17	Onsite Wastewater Management Contract
M Keoghna Contractors Limited	116,531.46	Ava/Gardner Rd Stormwater Contract
M Keoghna Contractors Limited	53,120.40	Various Contracts
M Keoghna Contractors Limited	95,660.30	Portage/Golf Rd Roundabout Contract
Mai Fm Ltd	8,750.01	Advertising
Mansell Contractors	14,610.00	Driveway 10 Miro St Contract
Marsa Consultancy Ltd	16,913.49	Various Ecowater Contracts

Matthew Casey Barrister	14,572.83	Legal Fees
Maunsell Limited	13,817.85	Hobsonville Public Transport Contract
Mckenzie Project Services	9,528.23	Outsource Quality Control Contract
Mini-Fuels & Oils Ltd	5,518.91	Fuel Contract
Mogridge & Associates Ltd	17,212.50	Hobsonville Advice Contract
Murray & Buckley	66,359.25	Watermain Renewals Great North/Metcalfe/Lowtherhurst Contract
MWH New Zealand Ltd	67,162.50	Henderson Valley/Lincoln Rd Strategic Corridors Contract
MWH New Zealand Ltd	14,726.73	Ramm Pro Services Contract
N Harte	5,556.40	Quality Assurance Contract
NZ Micrographic Services Ltd	8,550.00	Digitalisation Photo Collection
Nasey Contractors Ltd	47,699.59	Vacuum Contracts
National Library of NZ	13,539.31	Tepuna Search
New Zealand Post Ltd	12,702.84	Postage
Norcross Stationery Ltd	15,343.51	Stationery
North Shore Roofing & Plumbing Ltd	27,182.59	Roofing Contract
North Western Toyota	71,750.00	Motor Vehicles Contract
Nvisage (2003) Ltd	5,177.39	Tech Infrastructure Project Management
NZIM Auckland Division Inc	6,750.00	Training Services
Octa Associates Ltd	12,783.83	Henderson Library Unitac Project Management Contract
Onyx Group Ltd	289,869.85	Domestic & Recycle Collections Contract
Open Systems Specialists Ltd	10,234.69	Administration Services
Open Systems Specialists Ltd	64,561.50	Sun Server Contract
Opus Int. Consultants Trust A/C NZRC	12,803.81	WICK Rates
Pacific Rim Institute Of Sustainable Ma	6,538.50	Services Dec/Mar 2004
Parks & Maintenance Services Ltd	191,772.56	Various Parks Contract
Pattle Delamore Partners Ltd	5,081.43	Archibald Park Stage 2 Contract
Paul Evans	6,030.00	Aquatic Centre Contract
Paul Evans	6,390.00	Aquatic Centre Contract
Pauls Floorings Ltd	8,880.75	Flooring Contract
Perry Environmental Ltd	148,961.61	Waste Removal
Perry Motors Ltd	24,908.00	Motor Vehicles Contract
Perry Motors Ltd	70,357.00	Motor Vehicles Contract
Pipeline & Civil Ltd	75,690.45	Triangle/Lowtherhurst Wastewater Contract
Playco Equipment Ltd	11,048.74	Playground Upgrades Contract
Playground Centre	36,447.47	Playground Upgrades Contract
Playground People Ltd	40,294.46	Playground Equipment Contract
Professional Property & Cleaning Service	28,305.28	Cleaning Contract
Programmed Maintenance Services Ltd	8,004.94	Stables Building Painting Project
Pro-Stainless Ltd	6,975.00	Leisure Pool Hand Rail Contract
Quotable Value N Z Ltd	55,912.50	Database & Valuation Service
R H Jacobsen Ltd	12,533.70	Electrical Maintenance
R H Jacobsen Ltd	5,820.37	Electrical Maintenance
Rawlinsons Limited	122,062.50	Waitakere Central/Henderson Library/Unitac Contracts
Recreation Services	15,901.08	Playground Upgrades Contract
Reed Publishing (NZ) Ltd	8,188.18	Library Books
Regional Realty Ltd	32,652.65	Electricity Charges
Regional Realty Ltd	22,860.69	Electricity Charges
Rentworks Limited	11,965.98	PC Charges
Rentworks Limited	18,978.66	PC Charges
Rentworks Limited	8,914.33	PC Charges
Rentworks Limited	7,336.73	PC Charges
Rentworks Limited	182,876.23	PC Charges
Rentworks Limited	5,963.88	PC Charges
Rileway Electrical Services	10,178.21	Electrical Maintenance
Roadstone Construction Ltd	34,198.11	Archibald Park Earthworks Contract
Salmond Reed Architects Ltd	5,461.87	Heritage Assessment Hobsonville
Scholastic New Zealand Limited	5,747.33	Library Books
Serco Group NZ Ltd	7,068.59	Flail Mowing Contract
Simpson Grierson (Auckland)	11,159.82	Legal Fees
Smith & Davies Ltd	18,493.85	Waste Removal
Southern Sky Books Ltd	6,689.55	Library Books
Spray Marks Roadmarkings (Tga) Ltd	38,492.15	Roadmarking Contract
Steve Nuich Panelbeaters & Sprayptrs Ltd	9,029.23	Panelbeating
Sun Microsystems (NZ) Limited	10,658.09	Quarterly Maintenance
Sun Microsystems (NZ) Limited	7,025.20	Quarterly Maintenance
Sunrise Earthmovers Ltd	66,206.47	Waitakere Sports Stadium Landscape Contract
Synergine Operations Ltd	10,534.21	Assistance Sustainability & Strategic Projects Contract
Synergine Operations Ltd	9,614.99	Assist Sustainability "Strategic Projects"
Te Kawerau A Maki Trust	19,023.25	Professional Services
Te Ngahere Limited	81,384.27	Various Contracts
Techscape Limited	232,931.46	Various Contracts
Techscape Limited	560,658.51	Various Contracts
Techscape Limited	68,025.64	Various Contracts
Telecom New Zealand Ltd	78,783.96	Calls & Charges
Terry Moorhouse	6,338.81	Dangerous Goods Contract

The Library Supply Company Limited	6,248.59	Library Books
The Property Group Ltd	11,242.96	Ecowater Contract
The Weedfree Waitakere Trust	17,054.38	Follow Up Environmental Weeds Contract
Thomas Civil Consultants Ltd	32,355.00	Outsource Subdivision Engineers Contract
Thomas Civil Consultants Ltd	41,435.66	Outsource Subdivision Engineers Contract
Tom Wood Landscaping	5,539.73	Twin Streams Landscape Contract
Tonkin & Taylor Ltd	6,697.69	Huia Seawall Contract
Tony Tay & Associates Limited	52,700.00	Refund Ecowater Bond
Toovey Eaton & Macdonald Ltd	5,400.00	Professional Services
Total Link Solutions Ltd	6,907.29	Cabling Canam Building
Town & Around Fence & Gate Ltd	11,793.38	Security Fencing RTS
Traffic Systems Ltd	89,300.00	Pedestrian Crossing Contracts
Transit New Zealand	21,311.56	Professional Services Traffic Signal Management
Unitec	6,427.27	Leadership Development
United Networks	38,078.15	Relocation Canam Building
URS New Zealand Ltd	8,594.57	Landfill Management Contract
URS New Zealand Ltd	15,886.60	Ecowater Contracts
URS New Zealand Ltd	24,052.11	Various Ecowater Contracts
URS New Zealand Ltd	25,143.41	Twin Streams Walk & Cycle Ways Contract
Viceroy Holdings Ltd	11,455.31	Stock Aquatic Centre Shop
Vidak Davies Ltd	12,900.39	Partitions Canam Building
Vidak Davies Ltd	9,265.51	Desks/Chairs & Screens
Visitor Solutions Ltd	9,000.00	Hockey Turf Contract
Vodafone	21,140.00	Calls & Charges
Waitakere City Council	6,026.58	Road User Charges
Water Software Ltd	15,844.50	Mouse Modelling & Calibration Project Contract
Watercare Services Limited	2,067,967.52	Bulk & Waste Water March 2004
Waugh Consultants Ltd	10,170.00	Asset Management Plans Contract
Waugh Consultants Ltd	8,949.38	Asset Management Hansen Module Contract
Wells Instrument & Electrical Services	15,495.47	Meter Reading Contract
West Auckland Ford	35,550.35	Motor Vehicles Contract
Whitcoulls Ltd	31,301.09	Library Books
Wilson Sylvan Ltd	17,692.11	Asset Maintenance Audits Contract
Wilson & Horton Ltd	8,178.56	Advertising Re Whenuapai Airport
Works Infrastructure Ltd	17,814.66	Various Ecowater Contracts
Works Infrastructure Ltd	792,794.79	Sealed Roads Maintenance Contract
Works Infrastructure Ltd	58,964.91	Watermain Upgrade Scenic Drive North Contract
Works Infrastructure Ltd	60,291.42	Various Ecowater Contracts
Works Infrastructure Ltd	8,481.40	North/South Candia Link
Wormald N Z Limited	8,920.13	Detection To Annex Type 4
YMCA Massey Leisure Centre	28,625.00	Operating Grant & Security Re New Lynn
Zed Properties Limited	7,353.97	Rates Refund
Total Payments as Above	12,001,734.32	
Other Payments as per Agendal Item	38,969,596.68	
Total Payments as per Agenda Item	50,971,331.00	

THIRD QUARTER PERFORMANCE RESULTS 2003/2004

The following are the performance results that have become available during the third quarter.

Performance Measure	Annual Target	Results	Comment
Urban & Rural Villages Development plans that comply with compact city objectives are completed and being implemented in town and local centres.	Report on progress	Development plans in progress – see commentary	Development plans complete for Henderson, Lincoln North, Massey North/Hobsonville Corridor options developed, concept plan for Hobsonville completed, Westgate town centre concept complete, New Lynn Town Centre concept currently under development. Implementation of Henderson and Lincoln North (Henderson Vineyards Business Campus) development plans is underway. Negotiation of a Memorandum of Understanding with Westland (the owners of much of Westgate) is currently underway. Preliminary concept planning has been undertaken for New Lynn with considerable work underway on roading, zoning and water management options. Development plans for New Lynn should be complete by the end of the calendar year. In Henderson the first stage of implementation of the development plan in the form of design work for the major civic buildings and key linkages is underway. In Lincoln North land acquisition of land required for key road linkages is being undertaken. Enterprise Waitakere are now playing a role in terms of facilitating development opportunities in the Henderson Vineyards Business Campus.
New development takes place within the Metropolitan Urban Limit	85% or more	91.6% (Jul – Dec 03) of new development within the MUL	Results exceed target, though this is less than results last year, indicating a downward trend (though not confirmed until full year is calculated). From July 2003 to December 2003 there were 848 total new dwellings of which 777 were inside the existing MUL.
Transport and Communications There is at least one telecentre in each town centre.	Report on progress	Progress is reported – see commentary	Council have commissioned Telework New Zealand to undertake a pilot study to investigate the correlation between use of the internet and its effect on transport demand. This study also extends to questions on the potential use of telework centres. Should results lead to a high correlation, further research will be undertaken.

Performance Measure	Annual Target	Results	Comment
Strong Communities The Council's role in the collaboration strategy is achieving positive outcomes.	Report on progress and positive outcomes achieved.	Progress and positive outcomes are being achieved.	Results meet target. Wellbeing Collaboration Call to Action projects are progressing well. Recent successes include the appointment of an Early Childhood Network Coordinator, securing of Ministry of Education financial assistance for Toddlers Day Out and endorsement and finalisation of the billboard/newspaper content for the "Great Start-Te Korowai Manaaki ; Promotion of the first five years" campaign. Positive dialogue with Waitemata District Health Board staff around linking our long term planning processes is continuing. Preparation of the first collaboratively produced Wellbeing report has been extended to enable more dialogue and access to a wider range of information.
Number of visits to the West Wave Aquatic Centre increases.	544,000 or more.	139,612 for qtr, 403,542 YTD	Results are on track to meet target.
Number of visits to the Massey Leisure Centre increases.	190,000 or more.	38,672 for qtr, 155,080 YTD	Results are on track to meet target. This quarter is lower than previous two quarters, mostly attributed to a drop in the number of people hiring the stadium as well as a decline in the number of sports leagues. However, a similar result next quarter will still reach the target for year's end.
Green Network			
Number of businesses participating in environmental initiatives is increased.	60 or more additional businesses.	17 businesses for qtr, 40 YTD	Result on track to meet target.
Three Waters			
Respond to flood callouts within 3 hours.	90% or more.	66.7% for qtr, 83.7% YTD	Results did not meet target due to three significant storm events that were above the resource capacity provided for responding to flood events. For flood callouts that were within the resource capacity for responding to significant flood events, 100% were responded to within three hours. Note: This measure and target will be amended in the following financial year to reflect the appropriate requirements for responding to flood events.
Minimise the number of flood incidents per 1,000 properties.	5.0 per 1,000 properties or less.	1.52 for qtr, 3.76 YTD	Results on track to meet target.
Ensure no overflows from local pumping	None.	None (0) for qtr.	Results meet target.

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Performance Measure	Annual Target	Results	Comment
stations that cause adverse effects on either the environment or public health.		none (0) YTD	
Keep peak wastewater flows within Waitakere City's share of the capacity of the western interceptor. Excessive flows are measured by overflows at the Western Interceptor.	95% or less.	93% for qtr, 94% YTD	Results meet target.
Limit the number of blockages and overflows in the Wastewater network.	17 per 1,000 properties or less.	3.6 for qtr, 9.9 YTD	Results on track to meet target.
Dry weather overflows during normal operation (due to capacity) of the local and regional networks have been avoided.	0 overflows.	0 for qtr, 0 YTD	Results meet target.
Restore service within 6 hours of a water main break.	98% or more.	98% for qtr, 99% YTD	Results meet target.
Respond to water main breaks within 2 hours.	98% or more.	99% for qtr, 99% YTD	Results meet target.
Limit the number of breaks in the water reticulation network.	15 per 1,000 properties or less.	2.6 for qtr, 6.5 YTD	Results on track to meet target.
Reduce water loss in the water supply system (as defined by the International Water Association).	11.5% or less.	10.8%	Results meet target.
Customers are supplied with water at pressure and flow complying with levels of service.	90% or more.	92% for qtr, 94% YTD	Results exceed target.
Ensure water (supply) quality complies with the Ministry of Health's Drinking Water Standards for New Zealand (2000).	A grade achieved.	99.9% Aa grade	Results meet target.
Stream restoration projects to control slippage and erosion are completed.	10 completed projects.	2 projects for qtr, 9 projects in progress for YTD	Results on track to meet target.
New stormwater treatment systems that improve stormwater quality are in place in priority catchments, as identified by the Regional Stormwater Strategy.	5 new systems.	1 complete, 10 in progress for YTD	Results on track to meet target.
Watercare Service Ltd objectives or	At least not	Not inconsistent	Results meet target. However, there is not always synergy

Performance Measure	Annual Target	Results	Comment
measures are consistent with demand management or treatments systems that are compatible with reuse and recycling initiatives and the natural water cycle.	inconsistent.	with the SCI 03/04	between WCC's views with regard to demand management and Watercare's focus on managing its business efficiently. After reviewing Watercare's draft SCI for 03/04, WCC made the following proposal at the April 04 meeting of the Shareholders' Representative Group "Under the Local Government Act 2002, councils are required to take a sustainable development approach, which includes taking into account the social, economic, cultural and environmental wellbeing of their communities. Waitakere City believes that there is not always synergy between these legislative requirements and Watercare's focus on managing its business efficiently, maintaining minimum prices and the long term integrity of its assets, without reference to the above four wellbeings. While it acknowledges that there is not necessarily a consensus throughout the region - and, consequently, within the SRG - Waitakere City Council's strategy to achieve sustainable water use is to reduce water use through demand management, water reuse and recycling, thereby avoiding the imminent need for high cost infrastructure. In order to provide good long-term governance of Watercare's strategic direction, Waitakere City believes that the Shareholders' Representative Group should prioritise an agreed perspective on the definition of "sustainable management of water."
Improved treatment standards at the Mangere wastewater treatment plant are monitored by the Watercare shareholders group.	Improvement is identified.	Improvement is identified.	Results meet target. Watercare's SCI performance for the year was reviewed in the fourth-quarterly report to the SRG on 26 September 2003. Watercare met 56 of its 60 SCI targets over the year. The four targets that were missed are not a major concern as non-achievement was largely due to factors beyond the direct control of Watercare.
Zero Waste		Compliance.	Results have met target for 2003/2004.
Compliance with resource consent		100% compliance	Results have met target for 2003/2004.

Performance Measure	Annual Target	Results	Comment
conditions and other legislative requirements for ensuring safe and environmentally acceptable former waste sites. Reduce city council collected domestic waste per person deposited at the Transfer Station.	115kg or less.	31.2 kg for qtr, 88.6 kg YTD	Results are below target. A considerable improvement is expected when the Council introduces a kitchen food waste collection service in the City. Action taken: Delivery of an updated educational pamphlet to all the households in the City.
Waste entering the Transfer Station (from within and outside the city) is diverted from landfill through reuse, recycling, recovery or composting initiatives.	23% or more.	21.9 kg for qtr, 22.1 kg YTD	Results are below target. The recruitment of four additional staff for resource recovery is still to be realised.
Reduce the volume per resident of litter, dumping and domestic waste (including inorganic and excluding kerbside recycling) generated in WC and deposited at the Transfer Station.	145kg or less.	39.3 kg for qtr, 114.3 kg YTD	Results are slightly below target, attributed mainly to the higher domestic waste collected.
A greater proportion of City green waste and City collected waste delivered to the Transfer Station is recycled or composted.	50% or more.	50.2% for qtr, 49.5% YTD	Results meet target, however the year to date result is marginally below target.
Minimise collected City inorganic waste per person deposited at the Transfer Station.	30kg or less.	6.8kg for qtr, 21.9kg YTD	Results exceed target.

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FLOODING RELATED PROJECTS – STORMWATER (S/W) AND WASTEWATER (W/W)

ITEM	LOCATION	SW/WW	DESCRIPTION	COST ESTIMATE (\$)
1	Rimu Rd, Oratia	SW	Upgrade vehicle crossings with U-channel and grate across the full access way width for properties # 22 and 24. Inlet improvement of culvert in front of # 40 Upgrade existing non-standard chamber, investigate pipe downstream and replace corroded aflufio pipe with flexible flume.	50,000
2	Raroa Tce, Oratia	SW	Upgrade vehicle crossings with U-channel and grate across the full access way width for properties # 20, 22 and 30. Connect adjoining vehicle crossing culverts at # 21. Upgrade inlet of culvert at # 32. Inlet improvement at # 42 and downstream drain from this culvert at the end of road to be dug out and upgraded the discharge point near # 42.	60,000
3	Atarua Gardens, Oratia	SW	Upgrade two existing catchpits with two new super catchpits.	10,000
4	835 West Coast Road, Oratia	SW	Upgrade double vehicle crossing with U-channel and grate across the full access way width.	15,000
5	1/1 Takapu St, Henderson	SW	Superpits and other flood protection improvements.	70,000
6	11 Arama Avenue, Titirangi	SW	Superpits (geotech required).	20,000
7	13 North Way/20 Cochrane Rd, Oratia	SW	Culvert upgrade, mini pond (cnr Scenic Dr & North Way), another mini pond at culvert in North Way and flood wall in 20 Cochrane Rd.	100,000
8	41 Wilsher Cres, Henderson	SW	Wall and reshaping.	50,000
9	61 Rimutaka Pl, Waima	SW	Superpits and possible overland flow path.	80,000
10	25 Imperial Pl, Henderson	SW	Improvement to inlet, access road, flood level alarm and tertiary trash screen.	100,000
11	340 – 415 Titirangi Rd, Titirangi	SW	New S/W line from shops to Godley Rd.	600,000
12	4214 Great North Re, Glendene	SW	Flood control works	120,000
13	744 West Coast Rd, Oratia	SW	Upgrade stormwater disposal (geotech work required)	15,000

ITEM	LOCATION	SW/WW	DESCRIPTION	COST ESTIMATE (\$)
14	St Margarets Pl, Massey	SW	Flooding around the cul de sac head. Upgrade catchpits, reconstruction of driveway as overland flow path with accompanying easement and some re-landscaping in the cul de sac head.	50,000
15	193 Henderson Valley Rd, Henderson	SW	The existing open drain/stream running west through the Pony Club area is severely silted up and has now extensive vegetation. To mitigate flooding it is considered appropriate to construct a swale through the area to the north to link with the Opanuku Stream. Some culverting under the parking area at the end of the access road from Henderson Valley Road. The total length of swale is around three hundred metres and the works should include vegetation of the swale as deemed appropriate by Green Networks and Parks Assets. Consultation with the affected users of the Park will be necessary.	75,000
16	Sheridan Dr, New Lynn	SW	Reshape carriageway to divert stormwater.	20,000
17	Warrick Ave/Grendon Rd, Titirangi	SW	New super catchpits	40,000
18	33 Glendale Rd, Glen Eden	SW	Culvert upgrading.	25,000
19	18 Rimutaka Pl, Waima	SW	Construct swale and easement.	20,000
20	55 Tainui Rd, Titirangi	SW	Upgrade flume and construct new manhole	35,000
21	207 Woodland Park Rd, Titirangi	SW	Upgrade existing undersized pipeline under Woodland Park Road plus new inlet structure etc, say fort metres (40m).	90,000
22	33-37 Seymour Rd, Glen Eden	WW	Wastewater pipe bridge supports.	20,000
23	25 York St, Titirangi	WW	Tree subsided and leaning on wastewater pipe bridge – tree removal.	5,000
24	114 Railside Ave, Henderson	WW	Protection of wastewater manhole (geotech work required)	10,000
25	8 McEldowney Rd, Titirangi	WW	Protection of wastewater pipeline (geotech work required)	10,000
TOTAL – STORMWATER CAPEX				\$1,645,000
TOTAL – WASTEWATER CAPEX				45,000
TOTAL (STORMWATER AND WASTEWATER CAPEX)				1,690,000

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ROADING NETWORK SLIPS

SITE	DATE OCCURRED	TYPE OF WORK	FIRST HAND ESTIMATED COST
730 South Titirangi Road	03/02/2004	Flood damage causing slip	40,000
123 Shaw Road	03/02/2004	Flood damage causing slip	60,000
12 Paturoa Road	03/02/2004	Flood Damage causing slip	80,000
Professional Services			20,000
Total February 2004 Event			\$200,000
152 Forest Hill Road	02/05/2004	Flood Damage causing slip	100,000
172 Mountain Road	06/05/2004	Flood Damage causing slip	70,000
Professional Services			30,000
Total May 2004 Event			\$200,000

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