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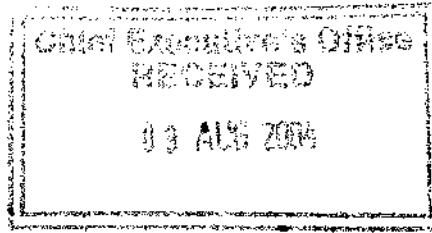
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609233

Techscape™

4<sup>th</sup> August 2004

Harry O'Rourke  
CEO  
Waitakere City Council  
Private Bag 93 109  
Henderson



WAITAKERE CITY COUNCIL

- 9 AUG 2004

Dear Harry

I am pleased to give you advance advice that Techscape Ltd has achieved earnings before convertible note interest and tax of \$1004k for the year ended June 2004. This result is in line with recent forecasts, but down on our original budget of \$1402k, largely due to the company failing to achieve an acceptable return on its green contracts in the West. I ask you note that this is an unaudited result, but it is unlikely to change significantly post-audit.

As a consequence of the above, our profit after tax and interest is \$274k. Last year with a similar result, the company paid a dividend of \$200k. This year as we embark on a period of growth and vehicle replacement we would prefer not to pay a dividend, but we seek your guidance and feedback in this matter especially if the payment of a dividend is an important issue for the Council.

As we review our performance, we are particularly pleased with the result in our reduction in Loss Time Incidents and the severity of those incidents. In the 3 years of operation the company has reduced days lost due to Lost Time Incidents from 1133 to 116. This represents a 90% reduction. In the same period, the severity of Lost Time Incidents has reduced from 1.85 to .25. This represents a 86.5 reduction.

Should you have any questions, please do not hesitate to contact me on

I look forward to meeting with you again soon.

Yours sincerely

Nelson Cull  
Chairman

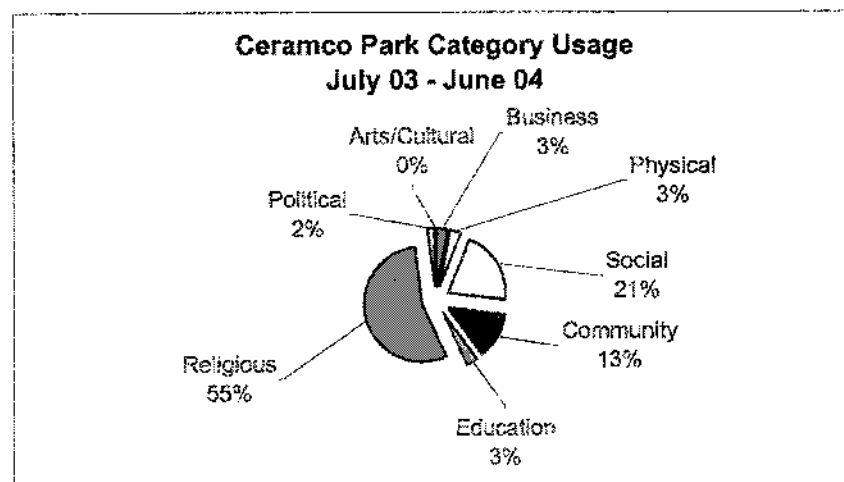
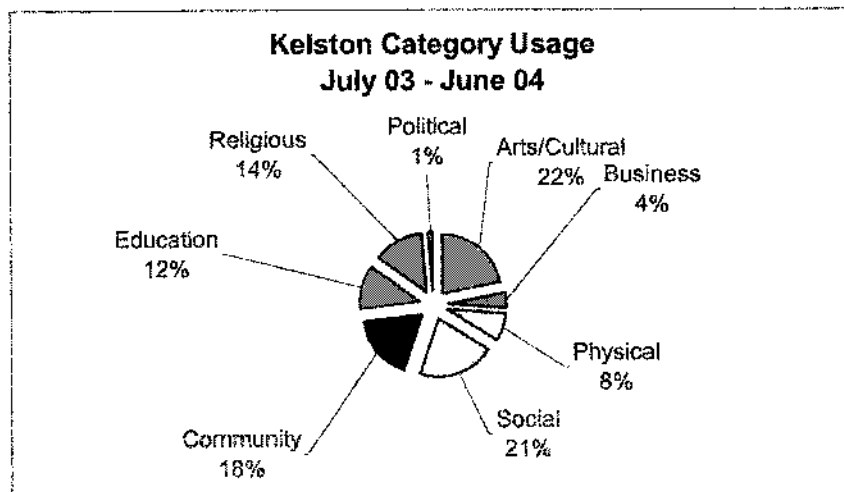
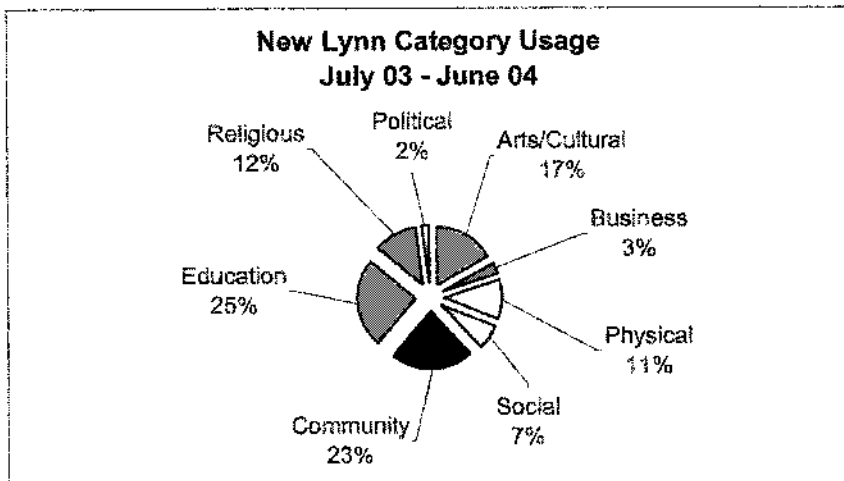
cc Bob Harvey, Mayor, Waitakere City  
George Wood, Mayor, North Shore City  
John Brockies, CEO, North Shore City

Chief Executive	✓
Corporate Services	
City Services Moselle	
Consultancy Services	
ECO - WATER	
Strategic Group	
Consent Services	
Field Services	

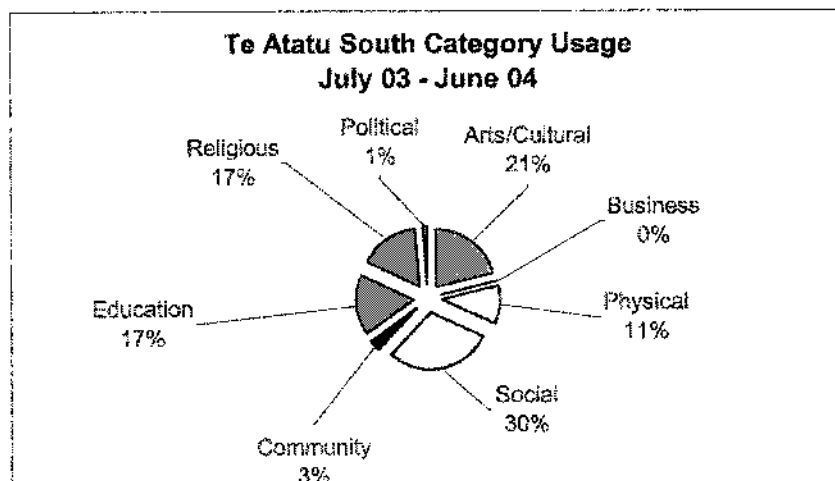
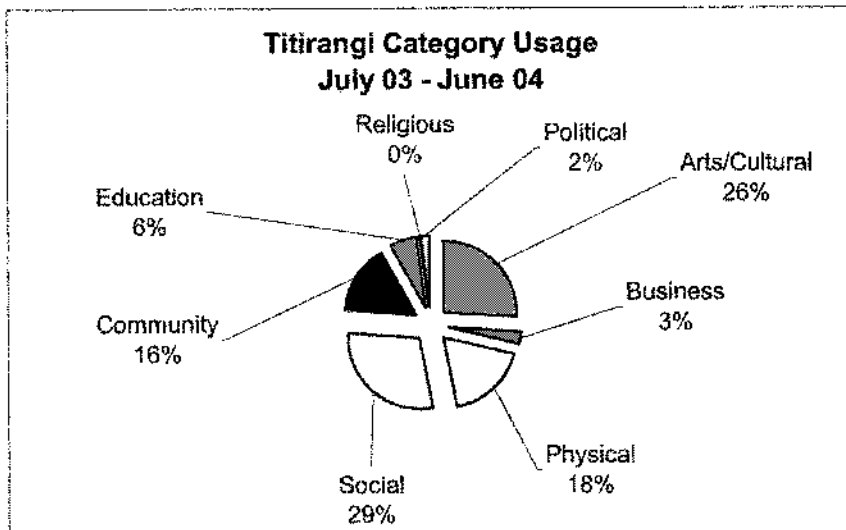
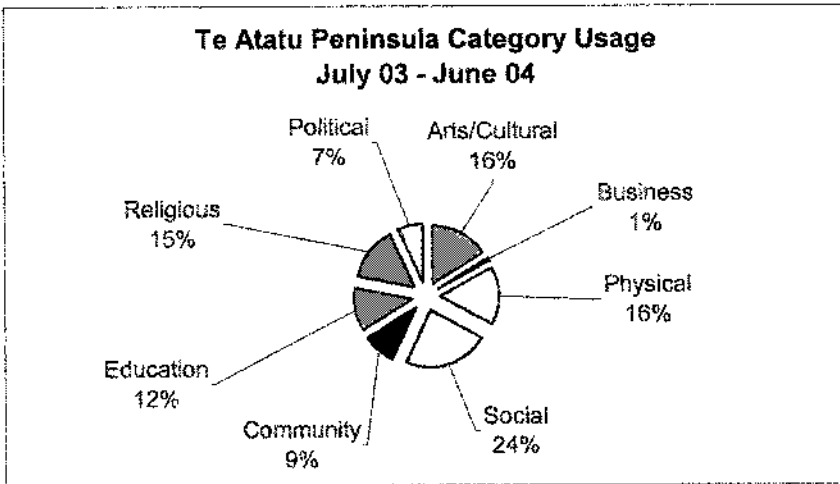
Attachment A

**Category Usage for Community Centres 2003 / 2004**

Source Data: Crystal Report



A36



A37

## Attachment B

**Community Centre Occupancy Rates for 2003 / 2004***Source Data: Crystal Report***Ceramco Function Centre**

Function Centre 48.20%

**Kelston Community Centre**

Main Hall 63.22%

Activity Room 1 49.82%

Activity Room 2 52.15%

Committee Room 35.24%

**New Lynn Community Centre**

Main Hall 70.20%

Active Recreation Room 68.57%

Meeting Room 1 63.33%

Meeting Room 2 17.98%

Learning Area 35.20%

Committee Room 17.82%

**Te Atatu Peninsula Community Centre**

Main Hall 56.32%

Meeting Room 34.41%

Activity Room 2 43.68%

**Te Atatu South Community Centre**

Main Hall / Meeting Room 66.94%

**Titirangi Memorial Hall**

Main Hall/Meeting Room 60.80%

# keep waitakere beautiful trust



Mid-Year Report  
1 January – 30 June  
**2004**

# MISSION STATEMENT

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To create a beautiful, functional environment through community action and pride.

## BACKGROUND

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Established in 1993, the Keep Waitakere Beautiful Programme (KWB) was initially a partnership between the Waitakere City Council (WCC) and the Waitakere City community. Since then it has actively promoted beautification initiatives and environmental stewardship within the City through partnerships with Local Authorities and community-based volunteers.

In August 2002, KWB became an independent charitable trust (Keep Waitakere Beautiful Trust) and the programme was moved outside Waitakere City Council. At this time, KWBT joined with the Tag Out Trust and The Weedfree Waitakere Trust and created a partnership called EcoMatters Environment Trust (EcoMatters). This partnership is a vehicle for the sharing of resources and ideas to create a holistic, integrated approach to environmental services and community-based environmental projects. The partnership ensures that the duplication of services is minimised and that volunteer contributions are maximised. The autonomy of each group is retained in terms of their identity, promotion, and retention of existing relationships with the community.

Although the KWBT maintains a strong interest in reducing litter and waste, its programme has evolved to include a focus on encouraging community involvement in locally based environmental initiatives. These initiatives include removing and reducing environmental weeds, restoring native vegetation in parks and on stream banks, and planting street trees. KWBT has also developed a strong focus on environmental education and fosters a number of educational programmes throughout the year aimed at school children and the general public.

KWBT is a volunteer driven, community-based organisation that aims to create a beautiful city that is attractive to residents, visitors and businesses and actively seeks to directly involve residents in the beautification of their community including participation in projects like 'Trees for Babies', 'Adopt-a-Spot' and 'Operation Spring Clean'.

KWBT has enjoyed enviable success since its inception and in the past 11 years, tens of thousands of residents have volunteered their time to assist KWBT to make Waitakere City a more attractive place to live, work, play and visit. The programme enjoys an excellent profile in the community and is both well liked and well supported.

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# OBJECTIVES

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## **To develop a programme of community volunteerism**

Between 1 January and 30 June 2004, more than 1600 residents volunteered over 4,800 hours of their time to support KWBT projects. These volunteers included schoolchildren, church groups, service and sports clubs, community groups and individuals.

KWBT continues to provide an annual programme that gives Waitakere residents the opportunity to volunteer time to a range of projects with varying commitment requirements. Annual events such as 'Trees for Babies' are held on consecutive Saturdays throughout May, while the 'Adopt-a-Spot' programme requires a year-round commitment to keep an area free of litter.

Over the years, KWBT has gained considerable expertise in event, project and volunteer management and continues to work tirelessly to recruit, retain and recognise its highly valued volunteer network. KWBT supports volunteers with advice, information, training, resources and structure for events.

## **To raise the profile of the Keep Waitakere Beautiful Trust as a positive and motivated organisation providing programmes with strong community appeal**

In the first six months of 2004, KWBT has continued to enjoy an excellent profile in the community. It is a well-established and well-liked organisation. KWBT continues to receive positive coverage in the media, particularly in the local press - Western Leader, The Auckland and the Titirangi Tatler.

KWBT continues to have significant numbers of people volunteering and participating in different events throughout the year and receives extensive positive feedback.

## **To develop and sustain a good working partnership with Waitakere City Council**

KWBT continues to enjoy an excellent working partnership with WCC and the four Community Boards under a 'Memorandum of Understanding'. KWBT and WCC work together to achieve the following shared objectives:

- increased public awareness and understanding of their environment
- increased voluntary action by Waitakere residents to control organic and inorganic litter
- to work with and encourage co-operation between all relevant agencies in Waitakere City and to gain additional expertise (and share that expertise) to combat the rubbish and weed threat.

KWBT reports to Council regularly on milestones, Key Performance Indicators and shared objectives and is committed to continuing to work in partnership with WCC to achieve shared objectives and to realise the Council's 'EcoCity' goals.

## **To undertake organisational and strategic planning**

A voluntary Board of Trustees governs the KWBT programme ensuring that the Trust's vision as outlined in its Strategic Plan is translated into the annual work programme.

The KWBT Board meets eleven times per annum, with Trust Board members volunteering their time throughout the year to support various KWBT Projects. As a partner in the EcoMatters Environment Trust, two KWBT Trustees sit on the EcoMatters Trust Board.

KWBT continues to enjoy the synergies created by its working relationship with The Weedfree Waitakere Trust and the Tag Out Trust and continues to seek mutually beneficial opportunities.

## **KEEP WAITAKERE BEAUTIFUL TRUST - Trustees 2004**

<b>Patron</b>	Mayor Bob Harvey
<b>Chairman</b>	Kevin Healy
<b>Waitakere City Council Representative</b>	Brenda Brady
<b>New Lynn Community Board Representative</b>	Liz Francke
<b>Henderson Community Board Representative</b>	Camille Nakhid
<b>Waitakere Community Board Representative</b>	Christine Shepherd
<b>Massey Community Board Representative</b>	Peter Chan
<b>Royal Forest and Bird Society Representative</b>	Robert Woolf
<b>Community Representatives</b>	Iris Donoghue Carly Pannell Dennis Finn

In late April 2004, a part-time Event Co-ordinator (Moir Kennedy) joined KWBT. This role was created following internal reorganisation after the departure of the full-time Programme Manager in late 2003. The Executive Director of EcoMatters supports the KWBT personnel on a day-to-day basis and the EcoMatters receptionist and office assistant provide project and administrative support.

## **To develop specific programmes that are achievable and focused**

Projects delivered by KWBT in the six months to 30 June 2004 continued to be achievable and focused. KWBT continues to focus on working with the wider community to provide environmental education and raise public awareness while at the same time empowering residents to take an active role in enhancing their local environment.

## **PROJECTS PROFILE – 1 January to 30 June 2004**

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### **Adopt a Spot**

The 'Adopt-a-Spot' programme is designed for volunteers who want to keep an area of their community free of litter. These areas include streets, parks, beaches and streams and there are many committed 'adopted-a-spottees' that have been keeping their areas tidy for over 6 years. Volunteers are issued with specially printed KWBT rubbish bags which are collected free of charge by the 'Adopt-a-Spot' programme sponsor Civic Contractors.

This is a great programme that promotes community participation and pride all year round and allows volunteers flexibility as to when and where they are involved.

### **Adopt-a-Spot statistics**

Number of volunteers	42 individuals
Number of bags collected	257
Volume of rubbish collected	1285kg
Value of community input	\$2100.00
Value of sponsorship	\$2,500.00

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### **Clean Stream Waitakere**

Clean Stream Waitakere was established by KWBT in 1996 in partnership with WCC to encourage community involvement in the restoration and enhancement of Waitakere City Streams.

The programme continues to provide to a wide range of people the skills, knowledge and resources to be involved in stream restoration. Volunteers are taught the importance of stream health and are actively involved with removing litter, inorganic rubbish and noxious weeds, replanting banks with native plants, and ongoing maintenance.

KWBT encourages 'Clean Stream Waitakere' volunteers to adopt an area of a stream thus creating a greater sense of ownership. Volunteer groups supported by KWBT in 2004 included 'Friends of Kaurimu Stream', Jesus Christ Church of the Latter Day Saints, Sports Education Trust of New Zealand, New Zealand School of Outdoor Studies and the Prince of Wales Trust.

KWBT is also working closely with Council's EcoWater Business Unit on its 'Project Twin Streams'.

### **Clean Stream Waitakere statistics**

Number of groups	5
Number of volunteers	109

Volunteer hours contributed	654
Number of trees/shrubs planted	777
Number of bags of weeds collected	124
Value of community input	\$6540.00

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## Community Street Tree Planting Programme

The Community Street Tree Planting Programme was established in 1994 and gives Waitakere residents the unique opportunity to be involved in planting their streets with trees. In the past decade, KWBT and local residents have planted nearly 4000 street trees throughout the city.

Streets for planting are nominated by residents and KWBT selects between 14-16 streets to be planted each year with the aim of planting four streets in each of the four wards. Once Community Board approval is confirmed, the residents then undertake the planting with the assistance of KWBT volunteers and a landscape contractor. The event ends with a community BBQ hosted by KWBT. A council contractor maintains the trees but the residents are also encouraged to be involved in the ongoing care of the street trees.

**Streets planted in 2004 were:** Taremaro Place, Legacy Drive and Cretian Crescent (Waitakere Ward); Gloria Avenue, Peachgrove Road and Barberry Lane (Henderson Ward); Kona Crescent, Stephen Avenue, Charlene Close and Lucienne Drive (Massey Ward) and Glenorchy Street, and parts of Brandon Road and the lower end of Savoy Road (New Lynn).

**Tree species planted in 2004** included Melia, Prunus Awanui (Flowering Cherry), Pohutukawa Maori Princess, Titoki, Olive, Magnolia, Gingko Biloba and Flax.

### Community Street Tree Planting Programme *statistics*

Number of volunteers	167
Volunteer hours contributed	420
Number of trees planted	324
Number of streets planted	12
Value of community input	\$4230.00

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### Don't Trash it, Stash it!

Now held every two years, this popular travelling road show visits every primary and intermediate school in Waitakere City to educate students about the environment. The show is unique in that the cast is made up entirely of young people.

Production for 'Don't Trash it, Stash it' 2004 began in May and will be touring schools during the month of September 2004. As at 30 June 2004, the show had been cast and a draft script and songs written.

## Don't Trash it, Stash it! *statistics*

Number of volunteers	9
Volunteer hours contributed	270
Value of community input	\$1800.00

## **'GREEN TO GO' – Youth Environmental Conference**

'Green To Go – Te Taiao O Nga Rangatahi Wananga – Youth Environmental Conference' was held for the fifth time on 6 and 7 May at the New Lynn Community Centre and was attended by 44 secondary school students.

The main focus of the event was 'Sustainability' and the conference aimed to inspire and empower youth to become more involved in local environment issues whether in their homes, schools, work or as future decision makers. Workshops were led by leaders in the environmental field and trips were taken to the Waitakere City Transfer Station, Arataki and Carey Park. Workshops covered a range of environmental issues including climate change/energy, water and plants, community perspectives, transport, youth leadership, education and careers and exploring the natural environment.

Notably, a new KWBT initiative created by Trust Chairman Kevin Healy was launched at the conference. Called "WasteBlasters", the programme was a hands-on exercise for the students who formed themselves into groups to assess piles of rubbish similar to those generated by each household every week. Representatives from Waitakere City's Cleaner Production Unit, the North Shore City Council Waste Education Unit and Keep Waitakere Beautiful Trust worked with the students to "audit" the rubbish and seek solutions using 'reduce, re-use and recycle' concepts.

## Green to Go *statistics*

Number of volunteers	25
Number of volunteer hours	75
Number of participants	44
Value of community input	\$750.00

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## **KWBT Newsletter**

The KWBT newsletter is bi-annual with the aim of raising the profile of the organisation, to profile recent and upcoming projects and to maintain communication with KWBT volunteers.

Previously called "The Guardian", KWBT is seeking a new name which is less paternalistic and historical in nature. The 'Winter 2004' issue was simply called "KWBT News Update". It is anticipated that a new name and new masthead will be created in the near future.

The 'Winter 2004' edition featured Trees for Babies, the 'Green to Go' conference incorporating 'WasteBlasters', Street Tree Planting, Trash to Fashion®, Schools Assistance, information on the Sustainable Living Centre and a profile on KWBT Chairman Kevin Healy and his philosophy on environmental issues.

Bright, colourful and with lots of photos, the newsletter has been well received. Coinciding with the mail out of the newsletter, a significant revamp of various mailing lists within KWBT was undertaken. The result of this reorganisation and vetting is that KWBT now has a 'live list' of about 750 names which is up-to-date and therefore a most valuable resource. Management of this list is a high priority for KWBT.

Included with the newsletter mail out were fliers for Operation Spring Clean, Adopt-A-Spot, Schools Assistance, Trash to Fashion® and courses being run at the Sustainable Living Centre.

### **KWBT Newsletter *statistics***

Newsletters printed	1250
Numbers of newsletters posted	700

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### **Nightwalks with Nature**

'Nightwalks with Nature' is a series of guided walks that give the public the unique opportunity to discover the Waitakere Ranges at night and learn why they are such a diverse treasure worthy of protection. Started in 1993, the event is now delivered by Sport Waitakere with support from KWBT. A small donation for the walks is encouraged, with the proceeds going to the restoration project 'Ark in the Park'.

Nightwalks with Nature for 2004 was once again completely booked out in advance. Five themed walks were delivered with 155 people participating.

### **Nightwalks with Nature *statistics***

Number of volunteers	10
Number of participants	155
Value of community input	\$300.00

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### **Schools Assistance**

Education of school children is an integral part of the KWBT programme and each year, local schools are invited to request native trees or shrubs to enhance their school grounds. Between January and June 2004, five schools in Waitakere City requested assistance with planting advice and/or native trees for their school grounds.

Three of the schools were provided assistance; Colwill School (memorial garden), Western Heights Primary (development of native tree grove) and Henderson Valley School (development of school grounds by students in Eco Class). Assistance to the other two schools is still in progress.

KWBT Chairman Kevin Healy made presentations at each of these schools including a newly created KWBT plaque for each site which acknowledges the input of KWBT in partnership with WCC.

Following a request from Waitakere City Council Parks Unit, KWBT undertook a tree planting and litter cleanup on the foreshore at Luckens Reserve with Marina View School students. The children had sent letters, pictures and a CD presentation to the Parks Unit expressing

**Keep Waitakere Beautiful Trust** Mid-year Report - 1 January to 30 June 2004

their concerns about litter in the area and wanting to do something to improve the environs. Six Pohutakawa trees were provided and KWBT gave the children litter bags, gloves, posters, fliers and treats relating to environmental issues.

### Schools Assistance *Statistics*

Number of volunteers	90
Number of trees and shrubs planted	90
Value of community input	\$2,750.00

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### **Trees for Babies**

For the 10th consecutive year, family and friends were invited by KWBT to celebrate the birth of new babies in Waitakere City by planting native trees in local reserves. The project was delivered in partnership with Waitakere City Council and Plunket. Four neighbourhood parks - one in each of the four wards - were selected for the planting of a grove of 'baby trees'.

At each event, families are given a planting demonstration and educated on the importance of trees in the urban environment. Free entertainment is provided including a bouncy castle, face painters and clowns and Plunket volunteers provided a barbecue. Every baby registered at the event received a 'new citizen' certificate signed by the Mayor and the Chairman of KWBT.

Parks are chosen to not only enhance a public area, but to encourage families to visit and utilise their local park regularly, and are selected with the guidance from the Council arborist and in consultation with the four Community Boards.

Parks planted in 2004 were Northall Reserve - New Lynn, Halyard Common Reserve - Henderson, Owens Green, Laingholm - Waitakere and Royal Reserve - Massey.

### Trees for Babies *Statistics*

Number of volunteers	600
Number of attendees	900
Number of trees planted	400
Value of community input	\$6,000

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### **Volunteer Appreciation Event**

The KWBT annual Volunteer Appreciation Event was held in February at Corban Estate Arts Centre. The Volunteer Appreciation Event provides KWBT with the opportunity to honour the contribution of volunteers who have shown exceptional community spirit and support for KWBT over the prior year. Over 200 volunteers were honoured with a KWBT Volunteer Appreciation Certificate whilst approx. 75 volunteers attended the special function at Corban Estate Arts Centre.

## Volunteer Appreciation Event *statistics*

Number of volunteers honoured	209
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## War on Weeds

The War on Weeds Campaign for 2004 saw 128 tonnes of weeds collected from Waitakere City. Although this was less than the 157 tonnes collected in 2003, there were five less bin sites due to a shortage of jumbo bins in the Auckland Region.

Over the period of the campaign, four weed identification days were held to give the public an opportunity to bring in weeds from their gardens to have them identified and to get advice on eradication methods. The focus of this year's campaign was once again on the '**Nine Nasties**' including ginger, blue morning glory, Japanese honeysuckle, climbing asparagus, moth plant, jasmine, smilax, *Plectranthus* and *Tradescantia* (wandering Jew).

War on Weeds for 2004 was run with the support of the Auckland Regional Council "Weedbusters Team" and The Weedfree Waitakere Trust.

## War on Weeds *statistics*

Number of volunteers	627
Number of volunteer hours	1881
Value of community input	\$18,810.00
Value of sponsorship	\$7500.00

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# Programme Budget

Waitakere City Council is the principal sponsor of the KWBT Programme and funding is also obtained from sponsors in the local community, including community trusts.

The budget outlined below is on a project-by-project basis for those projects delivered in the six-month period 1 January 2004 to 30 June 2004.

PROJECT	BUDGET	CASH SPONSORSHIP	TOTAL BUDGET	COMMUNITY INPUT
<b>Clean Stream Waitakere</b>	\$9,350	\$0	\$9,350	\$6,540
<b>Community Street Tree Planting Programme</b>	\$34,500	\$0	\$34,500	\$4,230
<b>Membership and Administration</b> (Chairman's Honorarium and KNZB Membership)	\$7,000	\$0	\$7,000	\$2,460
<b>School Projects</b> (including Green to Go, Don't Trash it, Stash it, Schools Assistance)	\$12,000	\$0	\$12,000	\$5,300
<b>Trees for Babies</b>	\$25,500	\$0	\$25,500	\$6,000
<b>Project Funds</b> (including Adopt a Spot and Nightwalks with Nature)	\$3,000	\$2,500	\$5,500	\$2,400
<b>Volunteer Appreciation Event</b>	\$3,000	\$0	\$3,000	\$0
<b>War on Weeds!</b>	\$25,000	\$7,500	\$32,500	\$18,810
<b>Totals</b>	<b>\$149,620</b>	<b>\$10,000</b>	<b>\$159,620</b>	<b>\$45,740</b>
<b>Overheads</b> -Salaries and Administration (including overheads) 1-January to 30 June 2004	\$30,270		\$30,270	

# Community Benefit Analysis

The community contributed the following resources and benefits to the programme from the period 1 January to 30 June 2004.

## VOLUNTARY HOURS CONTRIBUTED

	number of hours	value	(\$)
Adults	4256	\$10 per hour	42,560
Children	636	\$5 per hour	3,180
		<b>TOTAL</b>	<b>\$45,740</b>

## SPONSORSHIP OR GOODS CONTRIBUTED

IN-KIND SPONSORSHIP			(\$)
Adopt-A-Spot	Civic Contractors	Bag collection	2,500
		<b>TOTAL</b>	<b>\$2,500</b>

CASH SPONSORSHIP			(\$)
War on Weeds!	Auckland Regional Council		7,500
		<b>TOTAL</b>	<b>\$7,500</b>

## MEDIA PUBLICITY CONTRIBUTED

Western Leader	Miscellaneous Articles (14 @ \$300)	4,200
The Aucklander	Miscellaneous Articles (4 @ \$300)	1,200
More FM/Westfield	Trees for Babies	1,000
	<b>TOTAL</b>	<b>\$6,400</b>

## TOTAL COMMUNITY BENEFIT

Volunteer Contribution	45,740
In-Kind Sponsorship	2,500
Cash Sponsorship	7,500
Media Publicity Contributed	6,400
<b>TOTAL</b>	<b>\$62,140</b>

## COST BENEFIT ANALYSIS

Community Input Benefits	\$62,140
Waitakere City Council Contribution (excluding overheads)	\$149,620

**Cost benefit ratio is \$.42 for every \$1.00 contributed by Council to the Keep Waitakere Beautiful Programme for the period 1 January to 30 June 2004**

# Media Clippings



**WEED BUSTERS:** Keep Waitakere Beautiful Trust representatives Rachael Goddard and Kevin Healy want weeds, not household rubbish, in free jumbo bins.

Photo: RANI TIMOTI

## War on weeds a jumbo job

By RANI TIMOTI

It's the pesky green stuff, not the household junk, that should go into jumbo bins in the annual Waitakere City war on weeds campaign.

Project manager Rachael Goddard says last year people used the bins for inorganic rubbish, including old fridges.

Ms Goddard says anyone caught using the 29 bins for dumping anything

but weeds will be prosecuted.

"This is a free service to the public and Keep Waitakere Beautiful Trust has to pay to get rid of this rubbish."

The annual campaign, from March 27 to April 24, encourages residents to get rid of moth plant, smilax, wandering Jew, blue morning glory, ginger, Japanese honeysuckle, plectranthus, jasmine and climbing asparagus.

Ms Goddard says the

fast-spreading invaders are a threat to the native forest.

"They're very hardy and have a high seed output," she says.

Anyone who cannot tell the difference between a weed or a native plant can attend free weed and plant identification sessions at Titirangi Library, March 31, 10am to 11.30am; the Eco-Day at Olympic Place, New Lynn, April 4 and the Glen Eden Library, April 20, 1pm to 2.30pm.

**Western Leader  
March 2004**

# Media Clippings

## Never too young to love forest giants

Babies are to be the guests of honour at ceremonies across Waitakere City in the coming weeks, writes Anneke Bodde

**A**t three-months-old Katya Jean de Silva may seem a little young to be formally invited to a civic event.

But she is one of hundreds of babies born in Waitakere City in the past year who are invited to take part in the annual Trees for Babies planting throughout May.

And wee Katya will be attending a weekend to plant a tree in her honour at one of the four allocated baby tree grove parks.

Mother Anita de Silva says her husband, Russell, and Katya's older sister, Lovina, who turns 2 next month, took part in the community event last year.

"We planted a tanekaha tree at Sunview Park in Kelston in memory of Lovina. We want to plant one for Katya as well."

The de Silva family, of Te Atatu, currently lives in a rental property.

Mrs de Silva says it's nice to know there is a special tree planted in the park. It will be there in the future and they can watch it grow, which they might not be able to do if they'd planted a tree on their rental property.

Trees for Babies is a joint venture between Keep Waitakere Beautiful, Waitakere City Council and Plunket.

Held each year, it commemorates Waitakere City babies born in the previous year by planting a native eco-sourced tree in their honour. Sites have been chosen in each ward for a grove of 'baby trees', and a 'baby register' to record the event will be available on the day.

Trees for Babies planting takes place on Saturdays throughout May from 11am-1pm. Parents must wear sturdy footwear and bring a spade, if possible, although some will be provided.

■ **New Lynn Ward:** Northall Reserve, Northall Rd, May 8.

■ **Henderson Ward:** Halfyard Common Reserve, Wainamu Bay Drive, Te Atatu, May 15.

■ **Waitakere Ward:** Owens Green, 436B Huta Rd, Laingholm, May 22.

■ **Massey Ward:** Royal Reserve, Beauchamp Dr, May 29.

In the case of rain, plantings will be held the next day — Sunday.

For more information phone Emma Giesen on 826 0555.



PHOTO: AMOS CHAPMAN

● Anita de Silva with three-month-old Katya Jean who is about to have a tree planted in her honour

Auckland  
May 2004

# Media Clippings

## Trees for babies

### Is there a new baby in your family?

Family and friends are invited by Keep Waitakere Beautiful, Waitakere City Council and Plunket to commemorate the birth of Waitakere City babies born since March 2003 by planting a native eco-sourced tree in their honour. A site has been selected for a grove of 'baby trees' in each ward and an associated 'baby register' to record the event will be available on the day.

This has been a very popular event in the past and is a wonderful free family day out. A bouncy castle, face painters, spot prizes and live children's entertainers will be in attendance at each planting, so a great day will be had by all.

"Trees for Babies is a celebration of life, a way to welcome Waitakere's newest residents and create a grove of native trees in their local park that will help sustain Waitakere's biodiversity," says Kevin Heafy, Keep Waitakere Beautiful Chairman.

So ring your calendar for 11am-1pm Saturday, bring a spade (some will be provided) and sturdy footwear and head to your closest planting:

<i>New Lynn Ward:</i>	Northall Reserve Saturday 8 May
<i>Henderson Ward:</i>	Halyard Common Reserve Saturday 15 May
<i>Waitakere Ward:</i>	Owens Green Saturday 22 May
<i>Massey Ward:</i>	Royal Reserve Saturday 29 May

In the event of rain, plantings will be held on the Sunday immediately following the original date. Listen to Newstalk ZB or ring 826 4276 for cancellation information.

For more information please contact Emma Giesen, Keep Waitakere Beautiful on 826 0555.

**Waitakere City News  
May 2004**

# Media Clippings

## CELEBRATING LIFE THE WESTIE WAY

The birth of babies born in Waitakere City since March 2003 is being commemorated throughout May with a series of Trees for Babies tree-planting ceremonies at local parks and reserves. Organised by Keep Waitakere Beautiful, Waitakere City Council and Plunket, the ceremonies commemorate each baby by planting a native eco-sourced tree in their honour. A site has been selected for a grove of 'baby trees' in each ward and an associated 'baby register' to record the event will be available on the day.

Family and friends of the new babies are invited to this very popular event which is a wonderful free family day out with a bouncy castle, face painters, spot prizes and live children's entertainers in attendance at each location.

"Trees for Babies is a celebration of life, a way to welcome Waitakere's newest residents and create a grove of native trees in their local park that will help sustain Waitakere's biodiversity" says Kevin Healy, Keep Waitakere Beautiful chairman.

All plantings will take place between 11am and 1pm, and Kevin suggests all those wanting to be present should take a spade (some will be provided) and wear sturdy footwear.

**The plantings will take place at the following reserves:**

New Lynn Ward: Northall Reserve, Northall Road, Saturday May 8

Henderson Ward: Haiyard Common Reserve, Wainamu Bay Drive, Te Atatu Saturday, May 15.

Waitakere Ward: Owens Green (Laingholm Park, Huia Road), Saturday, May 22.

Massey Ward: Royal Reserve, Beauchamp Drive, Saturday, May 29.

In the event of rain, plantings will be held on the Sunday immediately following the original date. Listen to 1ZB or ring 826 4276 for cancellations.

• For more details contact Emma Giesen, Keep Waitakere Beautiful on 826 0555.

**Titirangi Tatler  
May 2004**

# Media Clippings

## Great Streets!

THEY WERE LOVELY streets to begin with and they're ever more beautiful now following KWBT's annual Community Street Tree Planting programme.

Streets chosen this year were **Taremaro Place, Legacy Drive and Cretian Place** (Waitakere Ward), **Gloria Avenue, Barbary Lane and Peachgrove Road** (Henderson Ward), **Charlene Close, Lucienne Drive, Stephen Avenue and Kona Crescent** (Massey Ward) and **Glenorchy Street, Brandon Road, Clayburn Street and Savoy Road** (New Lynn Ward).

Huge thanks to all of you from your streets (yes! you know who you are!) who took part in this terrific community event.

If you'd like your street to be considered for the 2005 programme, write to us at KWBT and tell us why your street would benefit from having more trees.



*10-year old Jane Mose (right) of Taremaro Place brought her 71-year-old grandma and young siblings to the tree planting in her street. "I feel very proud being able to make my community more beautiful," Jane says.*

**KWBT News Update  
Winter 2004**

# Media Clippings

## WasteBlasters way to go at Green to Go

A NEW KWBT initiative created to raise awareness of household solid waste disposal was launched at this year's Green to Go (Te Taiaro o Nga Rangatahi Wananga) Youth Environment Conference in May.

Developed by KWBT chairman, Kevin Healy, WasteBlasters became a hands-on exercise for the secondary school conference participants who formed themselves into groups to assess piles of rubbish similar to those generated by most households each week.

That included food scraps (bagged for cleanliness reasons), various packaging materials, glass and plastic containers, soft drink and milk bottles, newspapers and letterbox fliers, old CDs, plastic bags and even (unused) disposable nappies.

Each group sorted their rubbish into reusable items, recyclables based on the WCC Green Bin standard, organic waste suitable for composting and solid waste for landfill.

"It was a great way to test the concept," Kevin Healy says. "The students were keen to discuss ways to deal with 'reduce, re-use and recycle' issues. "They were enthusiastic about finding innovative solutions so we're confident that when the programme is

launched throughout the city, it'll be well received by schools," he says.

The conference also saw the students enjoying educational field trips to the Waitakere City Transfer Station, Carey Park and Arataki.

Workshops included a range of environmental issues, climate change, energy, exploring the natural environment, water and plants and a range of community projects and perspectives.



*Reduce, reuse, recycle. What's the answer?*

Guest speakers included the Minister of Conservation, Hon. Chris Carter and representatives from Waitakere City Council, Eco Water, Auckland Regional Council, North Shore City Council and Friends of the Whau.

**KWBT News Update  
Winter 2004**



# AUCKLAND CITY

Direct Dial: 3077653  
Fax Number: 3077579

Democracy Services File: 


  
Group File:

## Memo

**To:** Members of the TLA Electoral College  
Chief Executive Officers

**From:** Elaine Prior: Committee Manager

**Date:** 30 July 2004

**Subject:** Auckland War Memorial Museum Board

---

The Director of the Auckland War Memorial Museum has advised me that both Bruce Anderson and David Hill (currently Board Member and Chairman of the Board) have indicated that they are willing for their names to go forward for re-election to the Trust Board for a further term.


The Auckland War Memorial Museum Act 1996 sets out the Members of the Board (Section 4) and the Term of Office of Board Members (Section 5). Clause 3(a) of Section 5 allows for the re-appointment of a member.

There is no legal requirement for the calling of expressions of interest to replace Board Members. William Randall, Deputy Chairman of the Board has written to me strongly supporting their continued presence on the Board. I have attached a copy of his letter which goes in to some depth on the reasons why both should be retained.

As members of the College, we have, over the past two years, had many opportunities to observe the high calibre of the two Board members.

At the next meeting of the Electoral College, I propose to move that there be no advertising for the positions and that the two Trustees Bruce Anderson and David Hill be re-appointed for a further two years. Would you please advise the Committee Manager in writing, if you do not agree with this proposed course of action.

Regards



Scott Milne  
Chairman, TLA Electoral College

William B. M. Randall  
276 Remuera Road  
Remuera  
Auckland 1005

Councillor Scott Milne  
Auckland City Council  
Private Bag 92516  
Wellesley Street  
Auckland

28 July 2004

Dear Scott

Re: Messrs. David Hill and Bruce Anderson

The following is pursuant to the Electoral College's request that I write a letter giving an opinion of the performance of both David and Bruce.

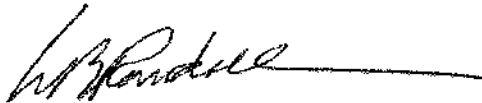
David Hill has been the Trust Board's chairman since the beginning of the current year and thus is only in the early stages of what I anticipate will be a significant and productive period for both the Museum and its Board. I personally have a very high regard for David as he is exceptionally intelligent and has a style that encourages openness and cooperation. David has been a crucial element in the transition of the Board during my experience and tenure from a somewhat disjointed group of partisan members to one of a coherent unit having the best interests of the Museum as the primary driving force. He has also played a significant role in remedying the longstanding distrust that has until recently existed between the TLA appointees on the Board and those of the Museum institute. I believe that the level of cooperation amongst Board members is the best it has been for many years.

Bruce Anderson, having chaired the Trust Board for a number of years, is also a crucial member of the existing Board. His depth of experience in corporate governance and his knowledge of the workings of the Auckland City Council make him a moderating and balancing force on the Board. Bruce continues to exhibit enormous energy and commitment to the Museum and I believe that his presence on the Trust Board is essential as we try to build and develop a very solid working relationship between the TLA's and the Auckland War Memorial Museum.

To date, the funding programme for the Museum's stage II development has been very successful. We are nearly at the \$50 million mark and it is likely that greater Auckland will have access to a vastly improved structure. However, the "bricks and mortar" are only a portion of the ultimate finished product. Of vital importance will be the development of the enhanced programmes and capabilities that will ultimately justify the capital expended. Of the current 10 Trust Board members, four have been in that role for less than a year. Understanding where the Museum has been is an important element in helping to manage where it will go and both David Hill and Bruce Anderson have the experience/history and business acumen that will be vital to that process.

In conclusion, the performance exhibited by both David and Bruce during my three years on the Trust Board has been of the highest calibre. As they continue to be significant contributors to the workings of the Board and their motivation is without question, I have no hesitation in strongly supporting their continued presence on the Board.

With kindest regards,



William B. M. Randall  
Deputy Chairman

**MINUTES OF AN ORDINARY MEETING OF THE EMERGENCY SERVICES SPECIAL  
COMMITTEE HELD IN THE CIVIL DEFENCE HEADQUARTERS,  
7 ELCOAT AVENUE, HENDERSON, WAITAKERE CITY, ON  
TUESDAY, 3 AUGUST 2004, COMMENCING AT 9.31 AM**

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**PRESENT:** Councillors DQ Battersby, JP (Chairperson)  
GW Russell, JP

**IN ATTENDANCE:** Director: Corporate and Civic Services  
Manager: Emergency Management  
Principal Rural Fire Officer  
Emergency Management Officer  
Committee Secretary: S Simiona

**1 APOLOGIES**

1357/2004

MOVED by Cr Battersby, seconded Cr Russell:

That apologies from Crs Dallow, Fenton and Neeson for absence be received and sustained.

**CARRIED**

**2 URGENT BUSINESS**

There was no Urgent Business.

**3 CONFIRMATION OF MINUTES**

1358/2004

MOVED by Cr Battersby, seconded Cr Russell:

That the minutes of the Ordinary Meeting of the Emergency Services Special Committee held on Tuesday, 1 June 2004, as circulated, be taken as read and now be confirmed.

**CARRIED**

**4 EMERGENCY MANAGEMENT UPDATE**

1359/2004

MOVED by Cr Battersby, seconded Cr Russell:

1. That the Emergency Management Update report be received.
2. That the Emergency Services Special Committee endorses the North West Zone Memorandum of Understanding for signature.

**CARRIED**

10.02 am The Chairperson thanked members for their attendance and attention to business and declared the meeting closed.

CONFIRMED AT AN ORDINARY MEETING OF  
THE EMERGENCY SERVICES SPECIAL  
COMMITTEE HELD ON

DATE:.....

CHAIRPERSON:.....

ALC

**MINUTES OF AN ORDINARY MEETING OF THE REGIONAL ARTS AND CULTURE  
FUNDING ALLOCATION SUBCOMMITTEE HELD IN THE CIVIC CENTRE,  
6 WAIPAREIRA AVENUE, LINCOLN, WAITAKERE CITY, ON  
MONDAY, 9 AUGUST 2004, COMMENCING AT 7.09 PM.**

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**PRESENT:**

Councillor DA	Yates, JP (Chairperson)
Ms A	Crichton (Professional Artist {nominated annually by Lopdell House Society})
Mr D	Greig (Business Sector)
Mr L	Nash (Waitakere Central Community Arts Council)
Mr T	Fasi (Pacific Islands Communities)
Mrs M	Te Huia (Te Taumata Runanga)

**IN ATTENDANCE:**

Manager: Arts  
Tania Wilkinson - Corban Estate  
Committee Secretary: O Schuster

**1 APOLOGIES**

1462/2004

MOVED by M Te Huia, seconded D Greig:

That apologies from Ms J Reece and Mr TW Taua for absence be received and sustained.

**CARRIED**

**2 URGENT BUSINESS**

There was no Urgent Business.

**3 CONFIRMATION OF MINUTES**

1463/2004

MOVED by D Greig, seconded M Te Huia:

That the minutes of the Ordinary Meeting of the Regional Arts and Culture Funding Allocation Subcommittee held on Wednesday, 12 May 2004, as circulated, be taken as read and now be confirmed.

**CARRIED**

4 **AUCKLAND REGIONAL SERVICES TRUST FUNDING**

**DECLARATION OF INTEREST**

8.04 pm T Fasi and L Nash declared an interest and withdrew from the table and look no part in the debate or decision on Item 4: Auckland Regional Service Trust Funding.

1464/2004

MOVED by D Greig, seconded M Te Huia:

Further to resolution 804/2004, the Regional Arts and Culture Funding Allocation Subcommittee having given consideration to the business case and costings as submitted by the Director of the Corban Estate Arts Centre recommends to the Finance and Operational Performance Committee that funding from the ARST Fund being the sum of \$268,000.00 be released to Corban Estate Arts Centre as required for the development of a Children's Art Facility and Programmes and Arts Business Incubator.

**CARRIED**

8.11 pm T Fasi and L Nash returned to the table.

1465/2004

MOVED by T Fasi, seconded A Crichton:

That the Regional Arts and Culture Funding Allocation Subcommittee recommend to the Finance and Operational Performance Committee that the sum of \$225,000 paid from the ARST Fund to the Playhouse Theatre in 2003 be repaid to the fund during the 2005/2006 Annual Plan process.

**CARRIED**

8.14 pm

The Chairperson thanked members for their attendance and attention to business and declared the meeting closed.

CONFIRMED AT AN ORDINARY MEETING OF  
THE REGIONAL ARTS AND CULTURE FUNDING  
ALLOCATION SUBCOMMITTEE HELD ON

**DATE:**.....

**CHAIRPERSON:**.....

**MINUTES OF AN ORDINARY MEETING OF THE TENDERS SUBCOMMITTEE  
HELD IN THE CIVIC CENTRE, 6 WAIPAREIRA AVENUE, LINCOLN,  
WAITAKERE CITY, ON FRIDAY, 6 AUGUST 2004,  
COMMENCING AT 9.00 AM**

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**PRESENT:** Councillor GB Presland (Deputy Chairperson)  
Director: City Services  
Director: Corporate & Civic Services  
Director: Quality Assurance  
Director: Finance  
Maori Issues Manager

**IN ATTENDANCE:** Special Projects Manager  
Special Projects Engineer  
Committee Administrator: S Cunningham

1 **APOLOGIES**

1398/2004

MOVED by R McLeod, seconded R Rudd:

That apologies from Cr Clews, HV O'Rourke and A Magee for absence be received and sustained.

**CARRIED**

2 **URGENT BUSINESS**

There was no Urgent Business.

3 **CONFIRMATION OF MINUTES**

1399/2004

MOVED by R McLeod, seconded R Rudd:

That the minutes of the Ordinary Meeting of the Tenders Subcommittee held on Friday, 23 July 2004, as circulated, be taken as read and now be confirmed.

**CARRIED**

4 WAITAKERE CENTRAL CIVIC CENTRE - PREFERRED CONTRACTOR FOR PHYSICAL WORKS CONTRACT NO. SP02504H

PROCEDURAL MOTION TO EXCLUDE THE PUBLIC

1400/2004

MOVED by R McLeod, seconded J Dragicevich:

That the public be excluded from the following part of the proceedings of this meeting, namely Waitakere Central Civic Centre - Preferred Contractor For Physical Works Contract No. SP02504H.

The general subject of the matter to be considered while the public is excluded, the reason for passing this resolution in relation of the matter, and the specific grounds under Section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

General subject of the matter to be considered.	Reason for passing this resolution in relation to the matter.	Ground(s) under Section 48(1)(a) for the passing of this resolution.
<ul style="list-style-type: none"> <li>Waitakere Central Civic Centre - Preferred Contractor For Physical Works Contract No. SP02504H</li> </ul>	<p>The withholding of information is necessary in order to:</p> <ul style="list-style-type: none"> <li>enable any local authority holding the information to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations);</li> </ul>	<p>That the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist.</p>

This resolution is made in reliance on section 48(1)(a) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by Section 7(2)(i) of that Act which would be prejudiced by the holding of the relevant part of the proceedings of the meeting in public as follows:

- The matter contains information which if released would affect the Council's negotiations.*

**CARRIED**

9.04 am The public were excluded.

Minute Number 1401/2004 have been made available in the public arena.

9.09 am The public were readmitted.

**RESTATEMENT**

The Subcommittee resolved while the public were excluded (Moved by R McLeod, seconded J Dragicevich) (resolution 1402/2004) *"That the Waitakere Central Civic Centre - Preferred Contractor for Physical Works Contract No. SP02504H report to remain confidential until such time as no good reason exists under the Local Government Official Information and Meetings Act 1987 to withhold the information contained therein, but that resolution 1401/2004 be made available in the public arena"*

**4 WAITAKERE CENTRAL CIVIC CENTRE - PREFERRED CONTRACTOR FOR PHYSICAL WORKS CONTRACT NO. SP02504H**

1401/2004

MOVED by R McLeod, seconded J Dragicevich:

1. That the Waitakere Central Civic Centre - Preferred Contractor for Physical Works Contract No. SP02504H report be received.
2. That Canam Construction Limited be identified as the preferred contractor for Contract SP02504H and that approval be given to negotiate a tender submission with Canam Construction Limited.
3. That Mainzeal Construction Limited be identified as the nominated back-up contractor for Contract SP02504H.
4. That, in the event that the evaluation team determines that the initial negotiations with the preferred contractor have failed to yield a result acceptable to Council, that the Chief Executive be delegated the authority to cease negotiations and immediately commence negotiations with the nominated back-up contractor.

**CARRIED**

9.10 am

The Chairperson thanked members for their attendance and attention to business and declared the meeting closed.

CONFIRMED AT AN ORDINARY MEETING OF THE  
TENDERS SUBCOMMITTEE HELD ON

**DATE:**.....

**CHAIRPERSON:**.....

**MINUTES OF AN ORDINARY MEETING OF THE TENDERS SUBCOMMITTEE  
HELD IN THE CIVIC CENTRE, 6 WAIPAREIRA AVENUE, LINCOLN,  
WAITAKERE CITY, ON FRIDAY, 20 AUGUST 2004,  
COMMENCING AT 9.00 AM**

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**PRESENT:** Councillor GB Presland (Presiding)  
Chief Executive  
Director: Corporate & Civic Services  
Director: Quality Assurance  
Maori Issues Manager (from 9.03 am)

**IN ATTENDANCE:** Group Manager: Asset Management  
IM Manager  
Committee Administrator: S Cunningham

**1 APOLOGIES**

1532/2004

MOVED by HV O'Rourke, seconded R McLeod:

That apologies from Cr Clews, J Dragicevich, A Magee and A Pollock for absence and W Paki for lateness be received and sustained.

**CARRIED**

**2. URGENT BUSINESS**

There was no Urgent Business.

**3 CONFIRMATION OF MINUTES**

1533/2004

MOVED by R McLeod, seconded R Rudd:

That the minutes of the Ordinary Meeting of the Tenders Subcommittee held on Friday, 6 August 2004, as circulated, be taken as read and now be confirmed.

**CARRIED**

**4 CONTRACT NO. EW04042C - NEW LYNN MC17 INVESTIGATION**

1534/2004

MOVED by R McLeod, seconded R Rudd:

1. That the Contract No. EW04042C - New Lynn MC17 Investigation report be received.
2. That the tender from City Care Limited for Contract No. EW04042C - New Lynn MC17 Investigation in the sum of \$158,807.18 plus \$19,850.90 GST, totalling \$178,658.08 be accepted.
3. That authority to enter into Contract No. EW04042C - New Lynn MC17 Investigation on behalf of Council be delegated to the Group Manager: Asset Management.

**CARRIED**

**5 NEW ZEALAND POST CONTRACT (IM04119A)**

1535/2004

MOVED by R Rudd, seconded HV O'Rourke:

1. That the New Zealand Post Contract (IM04119A) report be received.
2. That, in accordance with Council's Procurement Policy, approval be given to extend the existing New Zealand Post contract till 31 August 2005 with an option to extend a further 12 months without going to competitive tender on the basis that New Zealand Post is the only acceptable provider of the required comprehensive solution to Council's volume post service requirements.
3. That, approval be given to commit expenditure incurred under the New Zealand Post Contract (IM04119A) in the 2005/2006 financial year against the 2005/2006 Annual Plan.
4. That, the Director: Corporate & Civic Services be delegated authority to enter into the contract on behalf of Council, and authority to exercise the right of extension if he is satisfied with the level of service.

**CARRIED**

9.04 am

The Chairperson thanked members for their attendance and attention to business and declared the meeting closed.

CONFIRMED AT AN ORDINARY MEETING OF THE  
TENDERS SUBCOMMITTEE HELD ON

**DATE:**.....

**CHAIRPERSON:**.....

Abf