

**MINUTES OF AN ORDINARY MEETING OF THE FINANCE AND OPERATIONAL
PERFORMANCE COMMITTEE HELD IN THE CIVIC CENTRE,
6 WAIPAREIRA AVENUE, LINCOLN, WAITAKERE CITY,
ON MONDAY, 11 AUGUST 2003,
COMMENCING AT 9.35 AM.**

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PRESENT: Councillors JM Clews, QSO, JP (Chairperson)
DQ Battersby, JP
RP Dallow, QPM, JP (from 9.40 am)
AC Fenton
JP Lawley
GE Nash, JP
VS Neeson, JP
GB Presland
GW Russell, JP
DA Yates, JP

IN ATTENDANCE: Director: Finance
Assets and Network Manager
Project Manager: Transport Projects
Library and Information Services Manager
Parks and Community Projects Co-ordinator
Solicitor: Legal Services: A Dougal
Chief Management Accountant: A Third
Funds Accountant: B Wilkin
Committee Secretary: S Simiona

1 APOLOGIES

1657/2003
MOVED by Cr Neeson, seconded Cr Lawley:

That apologies from Crs Brady, Hoskin, Hulse and Stone for absence and Cr Dallow for lateness be received and sustained.

CARRIED

2 URGENT BUSINESS

There was no Urgent Business.

3 CONFIRMATION OF MINUTES

1658/2003
MOVED by Cr Presland, seconded Cr Battersby:

That the minutes of the Ordinary Meeting of the Finance and Operational Performance Committee held on Monday, 7 July 2003, as circulated, be taken as read and now be confirmed.

CARRIED

PART I - PROPERTY

4 PROPOSED LEASE RENEWAL, ECOWATER PREMISES - 133 CENTRAL PARK DRIVE, HENDERSON

1659/2003

MOVED by Cr Neeson, seconded Cr Nash:

1. That the information be received.
2. That the Chief Executive be authorised to negotiate and execute a new lease with The Watson Family Investment Trust for a two-year lease period, with a right of renewal for a further period of up to two years.
3. That the Chief Executive report back to the Finance and Operational Performance Committee upon the conclusion of the lease negotiations.

CARRIED

5 LEASE OF BRICK VILLA AT HARBOURVIEW

9.40 am Cr Dallow entered the meeting.

1660/2003

MOVED by Cr Lawley, seconded Cr Neeson:

That the information be received.

CARRIED

1661/2003

MOVED by Cr Lawley, seconded Cr Neeson:

That the Chief Executive be given authority to negotiate, execute and conclude a lease under the Local Government Act 2002 with the EcoMatters Environment Trust for the footprint of the Brick Villa at 19 Longbush Road, Te Atatu Peninsula, subject to communication by the Trust of its plans with interested residents of Longbush Road.

CARRIED

1662/2003

MOVED by Cr Lawley, seconded Cr Neeson:

That EcoMatters Environment Trust present to the Finance and Operational Performance Committee on its intentions of the lease of the Brick Villa at 19 Longbush Road Te Atatu Peninsula, including the business plan within the next three months.

CARRIED

6 PAREMUKA LAKE LEASE OF CROWN LAND

1663/2003

MOVED by Cr Dallow, seconded Cr Presland:

1. That the information be received.
2. That the Chief Executive be authorised to enter into a lease with the Crown for approximately 2100m² of land adjacent to Paremuka Lake.

CARRIED

7 LEASE OF LAND AT NEW LYNN FROM NEW ZEALAND RAILWAYS CORPORATION

1664/2003

MOVED by Cr Battersby, seconded Cr Dallow:

1. That the information be received.
2. That the Chief Executive be authorised to complete negotiations and execute under seal a Deed of Lease of the land shown on the diagram attached at page A3 to the agenda report from New Zealand Railways Corporation to the Council.

CARRIED

PART II - LEGAL AND CONSTITUTIONAL

8 AFFIXATION OF COMMON SEAL

1665/2003

MOVED by Cr Nash, seconded Cr Fenton:

1. That the information be received.
2. That the action taken in affixing the Common Seal on the documents as set out in the agenda report be adopted.

CARRIED

PART III - FINANCE

9 OPERATING AND CAPITAL EXPENDITURE SUMMARIES

1666/2003

MOVED by Cr Nash, seconded Cr Fenton:

That the information be received.

CARRIED

10 STATUS OF SPECIAL FUNDS

1667/2003

MOVED by Cr Nash, seconded Cr Presland:

That the information be received.

CARRIED

11 BORROWING AND INVESTMENT REPORT

1668/2003

MOVED by Cr Battersby, seconded Cr Dallow:

That the information be received.

CARRIED

12 PAYMENTS FOR APPROVAL

DECLARATION OF INTEREST

10.26 am Cr Presland declared an interest and withdrew from the table and took no part in the debate or decision on Item 12: Payments for Approval.

1669/2003

MOVED by Cr Nash, seconded Cr Fenton:

1. That the information be received.
2. That the contracts let and payments made be approved.

CARRIED

10.30 am Cr Presland returned to the table.

13 APPLICATION FOR RATING RELIEF

1670/2003

MOVED by Cr Dallow, seconded Cr Neeson:

That the information be received.

CARRIED

1671/2003

MOVED by Cr Presland, seconded Cr Russell:

That the application for rates relief by Cohousing New Zealand Limited be declined at this time, but that the financial provisions of the Memorandum Of Understanding with Cohousing New Zealand be reported back to the Finance and Operational Performance Committee.

CARRIED

PART IV - GENERAL

14 KEEP WAITAKERE BEAUTIFUL TRUST PROGRAMME REVIEW

1672/2003

MOVED by Cr Nash, seconded Cr Lawley:

That the information be received.

CARRIED

14A PROGRESS REPORT ON HISTORICAL COLLECTIONS RESEARCH

1673/2003

MOVED by Cr Nash, seconded Cr Neeson:

That the information be received.

CARRIED

1674/2003

MOVED by Cr Dallow, seconded Cr Fenton:

That the draft Heritage Strategy in its present form be reported back to the Project Special Committee at its next meeting.

CARRIED

PART V - SUBCOMMITTEE REPORTS

15 EMERGENCY SERVICES SPECIAL COMMITTEE

1675/2003

MOVED by Cr Battersby, seconded Cr Dallow:

That the Ordinary Meeting report of the Emergency Services Special Committee held on Tuesday, 5 August 2003 be received.

CARRIED

16 TENDERS SUBCOMMITTEE

1676/2003

MOVED by Cr Clews, seconded Cr Presland:

That the Ordinary Meeting reports of the Tenders Subcommittee held on Friday, 4 July 2003 and Friday, 18 July 2003, the Extraordinary Meeting report of the Tenders Subcommittee held on Wednesday, 23 July 2003 and the Ordinary Meeting report of the Tenders Subcommittee held on Friday, 1 August 2003 be received.

CARRIED

11.03 am

The Chairperson thanked members for their attendance and attention to business and declared the meeting closed.

CONFIRMED AT AN ORDINARY MEETING OF
THE FINANCE AND OPERATIONAL
PERFORMANCE COMMITTEE HELD ON

DATE:.....

CHAIRPERSON:.....