

**MINUTES OF AN ORDINARY MEETING OF THE FINANCE AND OPERATIONAL  
PERFORMANCE COMMITTEE HELD IN THE CIVIC CENTRE,  
6 WAIPAREIRA AVENUE, LINCOLN, WAITAKERE CITY,  
ON THURSDAY, 11 APRIL 2002 COMMENCING  
AT 9.04 AM.**

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**PART VI - GENERAL**

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**PRESENT:**

Councillors	JM	Clews, QSO, JP (Chairperson)
	BA	Brady, JP (Deputy Chairperson) (from 9.12 am)
	DQ	Battersby, JP
	RP	Dallow, QPM, JP (from 9.56 am)
	AC	Fenton
	JP	Lawley (from 9.05 am)
	GB	Presland (until 9.30 am)
	GW	Russell
	CA	Stone (from 9.05 am until 9.30 am)

**OBSERVERS:** Mr W Davis (Henderson Community Board)

**IN ATTENDANCE:** Director: Finance  
Director: City Enterprises  
Director: Corporate and Civic Services  
Manager: Legal Services  
Acting EcoWater Business Unit Manager  
Manager: Aquatic and Recreation Centre  
Manager Democracy and Support Services  
Manager Consultancy Services  
Operations Team Leader Waitakere Library and Information Service  
Service Manager Landscape Development  
Service Manager: Resource Management and Building  
Acting Revenue Services Manager  
Project Manager: Revitalisation  
Property Officer, Consultancy Services: M Heatt  
Strategic Advisor/Arts  
Chief Management Accountant  
Funds Accountant  
Revenue Accountant  
Transportation Engineer Asset Development  
Editor - Writer  
Mayoral Executive Officer  
Committee Secretary: S Simiona

Ms Gretchen Schubeck - Integrate Environmental Solutions

Dr Peter Maddison - Weed Free Waitakere Trust

Mr Kevin Healy - Keep Waitakere Beautiful

Mr Brent Peters - Tag Out Trust  
Ms Iris Donoghue - Tag Out Trust

**1 APOLOGIES**

9.05 am Crs Stone and Lawley entered the meeting.

712/2002

MOVED by Cr Fenton, seconded Cr Presland:

That apologies from Cr Nash, Cr Neeson, Cr Hulse, Cr Hoskins and Cr Yates for absence be received and sustained.

**CARRIED**

**2 URGENT BUSINESS**

There was no Urgent Business.

**3 CONFIRMATION OF MINUTES**

713/2002

MOVED by Cr Lawley, seconded Cr Battersby:

That the minutes of the Ordinary Meeting of the Finance and Operational Performance Committee held on Thursday, 14 March 2002, as circulated, be taken as read and now be confirmed.

**CARRIED**

**PART I - PRESENTATIONS**

**4 WAITAKERE PLAYHOUSE THEATRE TRUST**

9.12 am Cr Brady entered the meeting.

Cr Battersby on behalf of the Waitakere Playhouse Theatre Trust presented the Trust's Business Plan to the Committee.

714/2002

MOVED by Cr Fenton, seconded Cr Stone:

That Cr Battersby be thanked for his presentation and that the Business Plan of the Waitakere Playhouse Theatre Trust be received.

**CARRIED**

715/2002

MOVED by Cr Brady, seconded Cr Russell:

That it be recommended to the Council that, the underwriting of up to \$292,000.00 to the Waitakere Playhouse Theatre Trust be reconfirmed as the Council requirement for the contract for refurbishment and redevelopment of the Glen Eden Playhouse Theatre to be entered into by 31 January 2002 and unable to be achieved due to necessary contract amendments, but has since been entered into by the parties concerned.

**CARRIED**

**5 PARTNERSHIP PROPOSAL - WAITAKERE CITY ENVIRONMENTAL TRUST**

Gretchen Schubeck, Integrate Environmental Solutions on behalf of the Keep Waitakere Beautiful Trust, Tag Out Trust and Weedfree Waitakere Trust presented the Waitakere City Environment Trust concept.

Cr Derek Battersby, Brent Peters and Iris Donoghue - Tag Out Trust, Dr Peter Maddison - Weedfree Waitakere Trust and Kevin Healy, Keep Waitakere Beautiful Trust were present to answer questions on the combined trust proposal.

716/2002

MOVED by Cr Brady, seconded Cr Fenton:

That Gretchen Schubeck be thanked for the Partnership Proposal presentation and that the Letter of Intent be forwarded to the Chief Executive for his consideration.

**CARRIED**

**6 WATERCARE SERVICES LIMITED**

There was no presentation.

**PART II - PROPERTY**

**7 THE ESTABLISHMENT OF MICRO CELLULAR SITES ON ROAD RESERVES**

9.30 am Crs Stone and Presland left the meeting.

717/2002

MOVED by Cr Fenton, seconded Cr Lawley:

1. That the information be received.
2. That approval in principle be given to the establishment of telecommunication micro cellular sites on Council owned infrastructure within the road reserve in Waitakere City, subject to the individual micro cell site gaining resource consent, approval from Council's Transport Assets Section, and a lease and payment arrangement to the satisfaction of Council's Legal Services Unit.

**CARRIED**

**8 STOPPING AND SALE OF PART PORTAGE ROAD, NEW LYNN**

718/2002

MOVED by Cr Battersby, seconded Cr Fenton:

1. That the information be received.
2. That it be recommended to Council that the 3 metre wide strip of road adjoining 126 Portage Road, New Lynn be stopped in accordance with the 10<sup>th</sup> Schedule to the Local Government Act 1974.
3. That it be recommended to Council that after this land ceases to be road, it be transferred at no cost to Mr and Mrs Hyndman from whom it was originally acquired.

**CARRIED**

**PART III - LEGAL AND CONSTITUTIONAL**

**9 AFFIXATION OF COMMON SEAL**

719/2002

MOVED by Cr Lawley, seconded Cr Fenton:

1. That the information be received.
2. That the action taken in affixing the Common Seal on the documents as set out in the agenda report be adopted.

**CARRIED**

**PART IV - FINANCE**

**10 LOPDELL HOUSE SOCIETY - HALF YEARLY REPORT**

720/2002

MOVED by Cr Lawley, seconded Cr Brady:

That the Half Yearly Report of the Lopdell House Society be received.

**CARRIED**

**11 AQUATIC CENTRE DEVELOPMENT - PROPOSED USER CHARGES**

9.56 am Cr Dallow entered the meeting.

721/2002

MOVED by Cr Fenton, seconded Cr Brady:

1. That the information be received.
2. That the following proposed Schedule of Charges for the redeveloped Aquatic Centre, to be effective for:
  - the Fitness Centre from its reopening in July 2002  
and
  - for the full Centre when it reopens to the public in October 2002  
be adopted.

<b>PROPOSED SCHEDULE OF CHARGES FOR REDEVELOPED AQUATIC CENTRE</b>	
<b>Category</b>	<b>Proposed Price</b>
<b>CASUAL ENTRY:</b>	
Adult	\$5.00
Adult Off Peak (Mon – Fri, 9am – 2pm) (weekday special)	\$4.00
Weekday Special Convenience (10 visit)	\$40.00
Adult Concession (10 visit)	\$45.00
Child (5 - 15 years)	\$3.50
Child (under 5 years)	free
Child Concession (10 visit)	\$30.00
Student	\$3.50
Student Concession (10 visit)	\$30.00
Senior (60+)	\$4.00
Senior Concession (10 visit)	\$30.00
Aqua Aerobics	\$7.00
Aqua Concession	\$50.00
Aqua Senior	\$5.00
Aqua Senior Concession	\$45.00
Family (2 Adults and up to 4 children)	\$20.00

<b>PROPOSED SCHEDULE OF CHARGES FOR REDEVELOPED AQUATIC CENTRE</b>	
<b>Category</b>	<b>Proposed Price</b>
Family Concession (10 visit)	\$120.00
Spectator	\$1.00
School Groups	\$2.00
Special Needs Groups	\$3.00
Special Needs School Groups	\$2.00
Fitness Centre	\$8.00
Fitness Centre Concession	\$70.00
Fitness Centre Senior Citizen/Student	\$5.00
Fitness Centre Senior Citizen/Student Concession	\$45.00
Fitness Centre Assessment	20.00
Hydroslide	\$3.00
<b>MEMBERSHIPS:</b>	
<b>Swim</b> (Swim; Aquafitness; Sauna Steam and Spa):	
3 months	\$159.00
6 months	\$289.00
12 months	\$449.00
<b>Swim and Gym</b> (Swim; Aquafitness; Fitness Centre; Sauna Steam and Spa):	
3 months	\$179.00
6 months	\$315.00
12 months	\$549.00
Membership Payment by Direct Debit Scheme (adult)	\$598 p.a. or \$11.50/wk
<b>Total Fitness</b> (Swim; Aquafitness; Fitness Centre; Fitness Squad; Sauna Steam and Spa):	
3 months	\$245.00
6 months	\$345.00
12 months	\$599.00
Senior Citizen/Student (12 months)	\$399.00
Family (12 months)	\$999.00
<b>Swimming Lessons</b> (per Term):	
Pre-school - Babies (once weekly)	\$100.00
Pre-school - Advanced Babies (once weekly)	\$100.00
Pre-school - 3 to 5 yrs (once weekly)	\$100.00
School Age - Beginners (once weekly)	\$100.00
School Age - Advanced (once weekly)	\$100.00
Swim School Training Squads - Juniors (per Term)	\$180.00

<b>PROPOSED SCHEDULE OF CHARGES FOR REDEVELOPED AQUATIC CENTRE</b>	
<b>Category</b>	<b>Proposed Price</b>
Swim School Training Squads - Intermediates (per Term)	\$300.00
Swim School Training Squads - Seniors (per Term)	\$450.00
Adult - Learn to Swim (10 lessons)	\$90.00

**CARRIED**

**12 FUNDING OF WEST COAST ROAD / GLENDALE ROAD TRAFFIC SIGNALS**

722/2002

MOVED by Cr Battersby, seconded Cr Dallow:

1. That the information be received.
2. That loan funding of \$75,000 be approved for the installation of traffic signals at the intersection of West Coast Road and Glendale Road, Glen Eden.

**CARRIED**

**DEFERRED**

723/2002

MOVED by Cr Clews, seconded Cr Lawley:

That Item 13: Citizens Advice Bureau Six-Monthly Report to 31 December 2001 be deferred until after Item 18: Rating of Utilities.

**CARRIED**

**14 OPERATING AND CAPITAL EXPENDITURE SUMMARIES**

724/2002

MOVED by Cr Dallow, seconded Cr Fenton:

That the information be received.

**CARRIED**

**15 STATUS OF SPECIAL FUNDS**

725/2002

MOVED by Cr Battersby, seconded Cr Lawley:

That the information be received.

**CARRIED**

**16 BORROWING AND INVESTMENT REPORT**

726/2002

MOVED by Cr Brady, seconded Cr Lawley:

That the information be received.

**CARRIED**

**17 TIMETABLE FOR MAKING OF RATES FOR 2002/2003 YEAR**

727/2002

MOVED by Cr Fenton, seconded Cr Dallow:

1. That the information be received.
2. That it be recommended to Council that the draft proposed timetable for making of rates for the 2002/2003 year be adopted.

<b>Day / Date</b>	<b>Action</b>
Thursday, 11 July 2002	Finance and Operational Performance Committee - Recommend changes to rating system
Monday, 15 July 2002	Council meeting to commence differential Special Order - no earlier than this date
Friday, 19 July 2002	Special Council meeting - Annual Plan adoption
Friday, 19 July 2002	Council meeting to commence differential Special Order - no later than this date
Thursday, 25 July 2002	1 <sup>st</sup> notice - no later than this date
Monday, 15 September 2002	2 <sup>nd</sup> notice - no later than this date
Monday, 23 September 2002	Confirm differential Special Order - Special Council meeting
Monday, 30 September 2002	Advertise intention to make rate - no later than this date
Tuesday, 15 October 2002	Rate strike resolution - Special Council meeting
Wednesday, 16 October 2002	Rate calculation
Thursday, 17 October 2002	Rate calculation check and update
Saturday, 19 October 2002	Rate Notices Print File
Tuesday, 22 October 2002	File of rate assessments to printer
Monday, 28 October 2002	Labour Day
Friday, 1 November 2002	Mailing date
Thursday, 7 November 2002	2 <sup>nd</sup> instalment due date

**CARRIED**

**18**     **RATING OF UTILITIES**

728/2002

MOVED by Cr Battersby, seconded Cr Dallow:

That the information be received and that the Utility Companies be charged the full Business Sector differential rate.

**CARRIED**

Item 13: Citizens Advice Bureau Six-Monthly Report to 31 December 2001 was considered at this time.

**13**     **CITIZENS ADVICE BUREAU SIX-MONTHLY REPORT TO 31 DECEMBER 2001**

729/2002

MOVED by Cr Dallow, seconded Cr Lawley:

That the information be received.

**CARRIED**

**ADJOURNMENT**

730/2002

MOVED by Cr Lawley, seconded Cr Dallow:

That the meeting stand adjourned until 10.45 am.

**CARRIED**

10.28 am     The meeting adjourned.

10.53 am     The meeting reconvened. Crs Dallow and Fenton were not present.

The Order of Business resumed at Item 19: Payments For Approval.

**19**     **PAYMENTS FOR APPROVAL**

731/2002

MOVED by Cr Brady, seconded Cr Lawley:

That the information be received and that the contracts let, and the payments made, be approved.

**CARRIED**

**20 RATES MODELLING 2002/2003**

11.00 am Cr Dallow returned to the meeting.

11.05 am Cr Fenton returned to the meeting.

732/2002

MOVED by Cr Battersby, seconded Cr Brady:

1. That the information be received.
2. That a further report be brought back to the Thursday, 16 May 2002 meeting of the Finance and Operational Performance Committee on the Business Sector differential.
3. That the rating models E, F and J be retained for further consideration.

**CARRIED**

**21 TUI GLEN - URGENT TEMPORARY ACTION TO ADDRESS HEALTH AND SAFETY AND HERITAGE ISSUES**

733/2002

MOVED by Cr Dallow, seconded Cr Brady:

1. That the information be received.
2. That the funding required for the short and medium term work on demolition and temporary relocation of heritage buildings be forwarded for consideration by the Chief Executive and the Third Quarter Review of the 2001/2002 Annual Budget, and that the Resource Consent be urgently pursued.

**CARRIED**

**PART V - SUBCOMMITTEE REPORTS**

**22 EMERGENCY SERVICES SPECIAL COMMITTEE**

734/2002

MOVED by Cr Battersby, seconded Cr Dallow:

That the Ordinary Meeting report of the Emergency Services Special Committee be received.

**CARRIED**

**23 TENDERS SUBCOMMITTEE**

735/2002

MOVED by Cr Clews, seconded Cr Brady:

That the Ordinary Meeting reports of the Tenders Subcommittee be received.

**CARRIED**

**PART VI - GENERAL**

**24 HOBSON BAY SEWER - WATERCARE**

736/2002

MOVED by Cr Lawley, seconded Cr Dallow:

1. That the information be received.
2. That a submission be made to Watercare Services Limited stating that Waitakere City Council supports the lower cost option for the Hobson Bay sewer replacement.
3. That the Chairperson of the Finance and Operational Performance Committee be delegated the authority to approve the submission.

**CARRIED**

The Chairperson brought Item 26: New Footpath Construction: Budget Allocation forward for discussion.

**26 NEW FOOTPATH CONSTRUCTION: BUDGET ALLOCATION**

737/2002

MOVED by Cr Battersby, seconded Cr Fenton:

1. That the information be received.
2. That the annual citywide budget for the construction of new footpaths is allocated to each Ward using the NFBA (New Footpath Budget Allocation) formula.
3. That for each Ward the budget for the construction of new footpaths is allocated to sites by the Community Board based on the priority list and the annual report from the Service Manager: Transport Assets or his delegated staff.
4. That this report and the Finance and Operational Performance Committee's resolutions thereon be reported to each Community Board for its information and action, by the Committee Secretary.

**CARRIED**

**25 PROPOSED LOPDELL HOUSE ARTHOUSE CINEMAS DEVELOPMENT**

**PROCEDURAL MOTION TO EXCLUDE THE PUBLIC**

738/2002

MOVED by Cr Dallow, seconded Cr Lawley:

That the public be excluded from the following part of the proceedings of this meeting, namely Proposed Lopdell House Arthouse Cinemas Development.

The general subject of the matter to be considered while the public is excluded, the reason for passing this resolution in relation of the matter, and the specific grounds under Section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

General subject of the matter to be considered.	Reason for passing this resolution in relation to the matter.	Ground(s) under Section 48(1)(a) for the passing of this resolution.
<ul style="list-style-type: none"> <li>• Proposed Lopdell House Arthouse Cinemas Development</li> </ul>	<p>The withholding of information is necessary in order to:</p> <ul style="list-style-type: none"> <li>• To enable the local authority holding the information to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations).</li> </ul>	<p>That the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist.</p>

This resolution is made in reliance on section 48(1)(a) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by Section 7(2) (i) of that Act which would be prejudiced by the holding of the relevant part of the proceedings of the meeting in public as follows:

- *The report contains information which if released would affect the Council's negotiations.*

**CARRIED**

11.30 am The public were excluded.

Minute Number 739/2002 is recorded in the Confidential Section of these Minutes.

11.33 am The public were re-admitted.

11.35 am The Chairperson thanked members for their attendance and attention to business and declared the meeting closed.

CONFIRMED AT AN ORDINARY MEETING OF THE  
FINANCE AND OPERATIONAL PERFORMANCE  
COMMITTEE HELD ON

**DATE:**.....

**CHAIRPERSON:**.....

