

**MINUTES OF A MEETING OF THE EMERGENCY SERVICES COMMITTEE HELD  
AT THE CIVIL DEFENCE HEADQUARTERS, 7 ELCOAT AVENUE,  
HENDERSON, WAITAKERE, ON TUESDAY, 1 APRIL 2008  
COMMENCING AT 9.35 AM**

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**PRESENT:** Councillors DQ Battersby, JP (Chairman)  
RP Dallow, QPM, JP (Deputy Chairman)  
PG Mitchell

**IN ATTENDANCE:** Acting Director: Corporate & Civic Services  
Group Manager: Democracy and Support Services  
Civil Defence Manager  
District Fire Commander  
Principal Rural Fire Officer  
Emergency Management Officers: K Nuttall  
B Guttery  
Committee Secretary: D Tukutama

**1 APOLOGIES**

534/2008

MOVED by Cr Dallow, seconded Cr Battersby:

That an apology from Cr Flaunty for absence be received and sustained.

**CARRIED**

**2 URGENT BUSINESS**

There was no Urgent Business.

**3 CONFLICTS OF INTEREST**

Elected Members were reminded via the agenda, of the need to be vigilant to stand aside from decision making when a conflict arises between their role as a member of the Council and any private or other external interest they might have.

**4 CONFIRMATION OF MINUTES**

535/2008

MOVED by Cr Battersby, seconded Cr Dallow:

The Emergency Services Committee resolved to:

**Receive** the minutes of the meeting held on Tuesday, 5 February 2008, as circulated, and that they now be taken as read and confirmed.

**CARRIED**

5 **OVERVIEW OF CIVIL DEFENCE EMERGENCY MANAGEMENT AND RURAL FIRE ACTIVITY**

536/2008

MOVED by Cr Dallow, seconded Cr Mitchell:

The Emergency Services Committee resolved to:

1. **Receive** the Overview of Civil Defence Emergency Management and Rural Fire Activity report.
2. **Note** that special thanks be given to Bill Ellis, for his dedication and commitment over the years and more recently in his role as District Fire Commander and to wish him all the best for the future.
3. **Agree** that a letter be sent to the New Zealand Fire Service Headquarters, recommending that consideration be given in support of a local resident as a suitable candidate for the replacement for the role of District Fire Commander, as the former District Fire Commander has proven that invaluable local knowledge builds strong relationships and promotes a close community of support for the residents in the area.
4. **Note** that Brendon Guttery be congratulated on completing the National Certificate in Civil Defence Response - Level 3.

**CARRIED**

10.08 am

The Chairman thanked Members for their attendance and attention to business and declared the meeting closed.

CONFIRMED AT A MEETING OF THE  
EMERGENCY SERVICES COMMITTEE HELD ON

**DATE:**.....

**CHAIRMAN:**.....