



**AGENDA FOR A MEETING OF THE CULTURE AND COMMUNITY COMMITTEE TO BE  
HELD IN THE COUNCIL CHAMBER AT WAITAKERE CENTRAL, 6 HENDERSON  
VALLEY ROAD, HENDERSON, WAITAKERE, ON WEDNESDAY,  
8 SEPTEMBER 2010, COMMENCING AT 9.30 AM**

---

**TABLE OF CONTENTS**

<b><u>ITEM</u></b>		<b><u>PAGE NO.</u></b>
1	APOLOGIES	1
2	URGENT BUSINESS	1
3	CONFLICTS OF INTEREST	1
4	CONFIRMATION OF MINUTES	1
5	WAITAKERE CITY COUNCIL-WAITAKERE ETHNIC BOARD 2010/2011 DRAFT SHARED WORK PROGRAMME	2
6	COMMUNITY WAITAKERE SHARED WORK PROGRAMME 2009/2010	4
7	TITIRANGI COMMUNITY ARTS COUNCIL – ANNUAL REPORT 2009/2010 AND FUNDING AND SERVICE AGREEMENT 2010/2011	9
8	WAITAKERE CENTRAL COMMUNITY ARTS COUNCIL – ANNUAL REPORT 2009/2010 AND FUNDING AND SERVICE AGREEMENT 2010/2011	11

**AGENDA FOR A MEETING OF THE CULTURE AND COMMUNITY COMMITTEE TO BE HELD IN THE COUNCIL CHAMBER AT WAITAKERE CENTRAL, 6 HENDERSON VALLEY ROAD, HENDERSON, WAITAKERE, ON WEDNESDAY, 8 SEPTEMBER 2010, COMMENCING AT 9.30 AM**

---

**1 APOLOGIES**



**2 URGENT BUSINESS**

Section 46A(7) of the Local Government Official Information and Meetings Act 1987 provides that where an item of business is not on the agenda, it may only be dealt with at the meeting if:

- (i) the Committee by resolution so decides; and
- (ii) the Chairman has explained at the beginning of the meeting (when open to the public) that the item will be raised for discussion and decision, why the item is not on the agenda, and why it cannot be delayed until a subsequent meeting.

The Committee may make a decision on a matter determined to be urgent.

**NOTE:** Urgent Business need not be dealt with now and may be delayed until later in the meeting.



**3 CONFLICTS OF INTEREST**

The Council has acknowledged in its Code of Conduct that Members need to be vigilant to stand aside from decision making when a conflict arises between their role as a Member of the Council and any private or other external interest they might have. This note is provided as a reminder to Members to check that no such conflicts arise in relation to any items on this agenda.



**4 CONFIRMATION OF MINUTES**

Meeting Minutes - Wednesday, 11 August 2010

**RECOMMENDATION**

It is recommended that the Culture and Community Committee resolve to:

**Receive** the minutes of the meeting of the Culture and Community Committee held on Wednesday, 11 August 2010, as circulated, and that they be taken as read and now be confirmed.



5 **WAITAKERE CITY COUNCIL-WAITAKERE ETHNIC BOARD 2010/2011 DRAFT SHARED WORK PROGRAMME**

**GLOSSARY**

Culture and Community Committee	(the Committee)
2010/2011 draft Shared Work Programme	(the draft Shared Work Programme)
Waitakere Ethnic Board	(WEB)
Community Partnering Agreement	(CPA)
2009/2010 Shared Work Programme	(the Shared Work Programme)
Long Term Council Community Plan 2009-2019	(LTCCP)
WEB Executive Committee members	(Executive Committee)

**EXECUTIVE SUMMARY**

The purpose of this report is to seek approval from the Culture and Community Committee (the Committee) for the 2010/2011 draft Shared Work Programme (the draft Shared Work Programme) between the Council and the Waitakere Ethnic Board (WEB).

A1-A3

A copy of the draft Shared Work Programme is attached at pages A1 to A3 for consideration by the Committee. The draft Shared Work Programme has been developed in consultation with the WEB.

The draft Shared Work Programme sets out the actions that the Council and WEB have agreed to implement together during the 2010/2011 financial year.

**RECOMMENDATIONS**

It is recommended that the Culture and Community Committee resolve to:

1. **Receive** the Waitakere City Council-Waitakere Ethnic Board 2010/2011 draft Shared Work Programme report.
2. **Approve** the Waitakere City Council-Waitakere Ethnic Board 2010/2011 draft Shared Work Programme.

**BACKGROUND**

1. The Council signed a Community Partnering Agreement (CPA) with the WEB on 17 December 2004 acknowledging the role of the WEB in providing a voice for ethnic people in Waitakere. The CPA was renewed on 25 November 2009 and is due for a review after three years.
2. An annual shared work programme enables the Council and the WEB to work together to support the interests of ethnic people in the area. Funding is allocated in the Long Term Council Community Plan 2009-2019 (LTCCP) to support the implementation of a shared work programme over the three year period of the CPA.

**DECISION MAKING**

**Issues**

**Review of the 2009/2010 Shared Work Programme**

3. A review of the 2009/2010 Shared Work Programme (the Shared Work Programme) by Council officers and WEB Executive Committee members (Executive Committee) found almost all actions have been completed. Actions not completed were due to the delay in establishing a full complement of members on the Executive Committee. Those actions have been carried over to the draft Shared Work Programme.

4. Some key achievements include:
  - “Global Fest” celebration to share the culture and values of the Moon Festival, Diwali and Eid-ul-Fitr celebrations;
  - Celebration of 2010 Race Relations Day with awards given jointly with the Human Rights Commission for contributions to positive race relations;
  - Members’ network meetings on topics of interest including problem gambling, active diverse communities, safety and changes to taxation;
  - Submissions to the Royal Commission on Auckland’s Governance and to the Select Committee considering the legislation promoting changes to Auckland’s governance; and
  - Co-hosting a meeting with the Auckland Regional Ethnic Council on the establishment of the new Auckland Council.
5. A key focus of the WEB has been engaging with both their current members and with non-member ethnic organisations and groups.

#### **2010/2011 Draft Shared Work Programme**

6. The draft Shared Work Programme has three priority areas: engagement with ethnic communities/organisations, governance of the WEB and connecting with the new Auckland Council organisation and Elected Members.
7. In developing the draft Shared Work Programme, the primary focus has been on developing the capacity of the WEB to be an effective voice for ethnic people in the new Auckland local government environment.
8. Work relating to all three priority areas has already commenced. WEB is participating in the process of providing input on the Ethnic Peoples Advisory Panel to be established by the Mayor of the new Auckland Council. A members’ forum in September 2010 will enable people from local ethnic communities to find out more about the changes to Auckland’s governance and ask questions of mayoral and ward candidates.

#### **STRATEGIC CONTEXT**

9. The relationship between the Council and WEB is grounded in:
  - the CPA;
  - the LTCCP Community Outcomes of Strong Communities and Working Together; and
  - the Council’s Social Strategy and Cultural Wellbeing Strategy.
10. The relevant strategic outcome under the Social Strategy is “Strong resilient communities and leadership”. In relation to the Cultural Wellbeing Strategy the relevant overall strategic outcome is: “We all feel we belong, treasuring our diversity, creativity, culture and heritage”.

#### **CONSULTATION**

11. The development of the draft Shared Work Programme was conducted by Council officers from the Community Wellbeing Unit and the WEB Executive Committee members.

## RESOURCES

12. \$55,000 is allocated in each year of the three year funding period to resource the annual Shared Work Programme.
13. At the Council meeting held on Wednesday, 21 October 2009, WEB was included in the list of organisations approved for three year funding from 1 July 2009 to 30 June 2012.
14. WEB was one of the organisations subsequently confirmed for an extension of funding to 30 June 2012 by the Auckland Transition Agency.

## IMPLEMENTATION ISSUES

15. There are no major implementation issues as Council officers will work closely with WEB on implementation of the draft Shared Work Programme.

## AUCKLAND COUNCIL TRANSITION ISSUES

16. The decision making proposed in this report is not constrained by section 31 of the Local Government (Tamaki Makaurau Reorganisation) Act 2009, as it does not directly or because of its consequences: significantly prejudice the reorganisation, significantly constrain the powers or capacity of the Auckland Council or any subsidiary of the Auckland Council following the reorganisation, or have a significant negative impact on the assets or liabilities that are transferred to the Auckland Council as a result of the reorganisation.

**Report prepared by:** Monica Sharma, Strategic Partnerships Advisor: Ethnic Communities & Team Leader Cultural Wellbeing, Social and Cultural Strategy.



## 6 COMMUNITY WAITAKERE SHARED WORK PROGRAMME 2009/2010

### GLOSSARY

### EXECUTIVE SUMMARY

The purpose of this report is to present to the Culture and Community Committee the key achievements and highlights of Community Waitakere's shared work programme with Council for the year ending 30 June 2010.

This period has been a time of intense activity for Community Waitakere. In addition to providing an array of community building services and activities for organisations in Waitakere, Community Waitakere has hosted a hugely successful Community Economic Development Conference. Community Waitakere also played a key leadership role in advocating for Waitakere's interests, both locally and regionally, in the face of regional governance changes.

### RECOMMENDATION

It is recommended that the Culture and Community Committee resolve to:

**Receive** the Community Waitakere Shared Work Programme 2009/2010 report.

## BACKGROUND

1. A Partnering Agreement was first signed between the Council and Community Waitakere in 2006. This Partnering Agreement was originally negotiated for a term of three years. In November 2009, a new Partnering Agreement and priority work areas were developed and agreed to by the Council and Community Waitakere along with the annual shared work programme 2009/2010.
2. The Culture and Community Committee, resolved at its meeting held on Wednesday, 11 November 2009:

*“The Culture and Community Committee resolved to:*

3. **Approve** the shared work programme between Waitakere City Council and Community Waitakere for 2009/2010.
4. **Approve**, subject to resolution 5 below, that the renewed Waitakere City Council – Community Waitakere Partnering Agreement be signed at the next appropriate Council meeting.”

*1839/2009*

- A4-A8
3. The annual shared work programme lists the activities on which both organisations agree to focus their combined resources. The shared work programme for 2009/2010 is attached at pages A4 to A8.
- A9-A18
4. A report from Community Waitakere outlining progress for the 12 months to 30 June 2010 is attached at pages A9 to A18

## DECISION MAKING

### Issues

#### **Support Sustainable Community Development Initiatives**

5. Community Waitakere developed a new vision at the beginning of the year “A sustainable Waitakere with thriving, connected communities”. This vision has focused their work particularly on supporting and building capacity in the place based projects such as the Massey/Ranui Sustainable Neighbourhood Project and activities associated with the Community Houses.
6. Community Waitakere convenes the Stewardship Group for the Massey/Ranui Sustainable Neighbourhood Project and plays a key role in capturing the learnings from this project and disseminating them to other initiatives across the City.
7. Community Waitakere has taken a lead role in introducing the Transition Towns concept to the City, hosting a well attended public meeting and a four day training session.

#### **Strengthen and Support the Voluntary and Community Sector**

8. A new Funding Information Hub was opened at the Community Resource Centre in May 2010. The Funding Information Hub provides funding information and advice to community organisations. It has been very well utilised in the short time it has been open.
9. Community Waitakere has regularly hosted forums on a variety of issues such as family violence and tenancy. They have also provided short courses and workshops focused on improving community sector performance such as management and governance, event management, keeping volunteers, evaluation and building leadership.

10. Community Waitakere continues to facilitate regular meetings of the Waitakere Chief Executives Forum and hosts Open Door Days, both of which provide valuable opportunities for communities to identify and discuss issues of concern.
11. The daily e-notice board and the newly revamped website provide information and resources to Waitakere's community on a wide variety of issues and both are very well used.

#### **Develop, Manage and Grow the Waitakere Community Resource Centre**

12. Community Waitakere conducted a review of the future role of the Community Resource Centre in Ratanui Street, Henderson given the changing needs of the community sector. As a result of the review, the Community Resource Centre has been revitalised and a range of new tenants secured. The meeting spaces are used on a daily basis by a diverse variety of groups and the Community Resource Centre is now a vibrant community hub in the heart of Henderson.
13. The Council's lease of the Community Resource Centre building will expire in October 2010. Negotiations are currently underway seeking to have the lease extended.

#### **Support Collaborative Responses to Improve Social Wellbeing in Waitakere**

14. Community Waitakere plays a key role in working alongside and supporting a wide range of other community organisations and place-based initiatives in Waitakere. Community Waitakere is involved in collaborative ventures across environmental and economic issues as well as community wellbeing issues. Both Community Waitakere and the Council's collaboration knowledge is respected and sought after regionally, nationally and internationally.
15. Community Waitakere management and Board members continue to play significant roles in the ongoing development of the Waitakere Wellbeing Collaboration Project.
16. Community Waitakere meets regularly with key central government agencies and national social sector organisations to promote Waitakere's community sector and advocate for their interests.

#### **Contribute to Project Twin Streams Transition**

17. Community Waitakere has managed the contract co-ordinating the Project Twin Streams community contracting organisations. Together with a number of other key stakeholders, they have explored options and identified the skills needed for the successful community governance of Project Twin Streams.

#### **Advocate for Waitakere's Communities in Regional Governance Changes**

18. Community Waitakere has taken a lead role in advocating for strong community representation and for the "Waitakere Way" within the new governance structure for the Auckland region.
19. Early in the process of regional governance reform Community Waitakere took a key role in forming the Community Coalition for Auckland: *Voice of Tamaki Makaurau*, established a website and hosted a number of forums to keep the community up to date with governance issues and representation. They have also been key in establishing the Auckland Community Development Alliance, which provides a strong regional voice on community issues.

20. Community Waitakere has hosted many public meetings and presentations and made a large number of submissions over the past year, urging decision makers to consider the needs of Waitakere's communities throughout the regional governance process.

**Identify the Added Value of Both Organisations Working Together in a Partnering Way**

21. This year, in particular, has highlighted the benefits to both organisations of working in a partnering way. Community Waitakere has supported the Council and together have advocated strongly on behalf of Waitakere's communities on regional governance issues.

**Partnering Agreement and Shared Work Programme**

22. The original Partnering Agreement and work priority areas have been updated to reflect the Council's Social Strategy and Community Waitakere's new vision, values and objectives. The revised Partnering Agreement was signed at Council on 8 April 2010. The Partnering Agreement now contains a set of seven guiding principles and four shared outcomes:
- Waitakere's neighbourhood's and communities are strong, resilient and sustainable;
  - There is strong leadership that represents the diversity of Waitakere's communities;
  - A wide variety of neighbourhood and community organisations are empowered and have the capacity to take action on their own behalf; and
  - Waitakere's communities are places of inclusion where all people feel valued and connected to each other, their neighbourhood and the natural environment.
23. The shared work programme for 2010/2011 is currently under development. Community Waitakere Board members, staff and Council officers have attended two strategic planning days and have identified a number of priority action areas for the next 12 months. These include:
- Community Waitakere developing a "Hub of Excellence" in community building practice;
  - Continuing to support collaborative responses to social wellbeing;
  - Building Community Waitakere's own organisational strength;
  - Continued advocacy - local, regional, national; and
  - Community economic development and social enterprise initiatives.

**STRATEGIC CONTEXT**

24. Central to the Council's eco city vision is the aim of improving the wellbeing of residents. The Council has taken a facilitative role, brokering relationships between service providers and the community and encouraging communities to take greater responsibility for their own wellbeing. This facilitation role reflects the principles in the 1992 Rio Declaration and is a key element of Agenda 21; the role has been fostered through establishing a range of collaborative partnerships with government agencies and community organisations.

25. The Council's relationship with Community Waitakere responds to a number of the community outcomes in the current Long Term Council Community Plan 2009-2019:
- Strong Communities;
  - Whaiora (Participation in Society);
  - Working Together; and
  - Sustainable Environment and Environmental Protection.
26. The shared work programme contributes to a number of strategic outcomes and pathways in the Council's Social Strategy. Of particular relevance is Outcome One, "Everyone feels valued and connected to their communities, neighbourhoods and the natural environment," and Pathway Two, which emphasises the importance of using place based approaches to building strong resilient communities and developing community leadership.

### **CONSULTATION**

27. This report was developed in consultation with Community Waitakere management.

### **RESOURCES**

28. Council resolved to approve three year funding for Community Waitakere and 17 other organisations at the Council meeting held on Wednesday, 21 October 2009. The annual allocation was \$218,000 for 2009/2010 and \$175,000 for each of the following two years. The Auckland Transition Agency subsequently confirmed this decision on 18 December 2009.

### **IMPLEMENTATION ISSUES**

29. There are no implementation issues associated with this report.

### **AUCKLAND COUNCIL TRANSITION ISSUES**

30. The decision making proposed in this report is not constrained by section 31 of the Local Government (Tamaki Makaurau Reorganisation) Act 2009, as it does not directly or because of its consequences: significantly prejudice the reorganisation, significantly constrain the powers or capacity of the Auckland Council or any subsidiary of the Auckland Council following the reorganisation, or have a significant negative impact on the assets or liabilities that are transferred to the Auckland Council as a result of the reorganisation.

**Report prepared by:** Sue Dodds, Social and Community Development Team Leader.



7 **TITIRANGI COMMUNITY ARTS COUNCIL – ANNUAL REPORT 2009/2010 AND FUNDING AND SERVICE AGREEMENT 2010/2011**

**GLOSSARY**

Titirangi Community Arts Council (TCAC)  
Upstairs Gallery, Lopdell House (the Gallery)

**EXECUTIVE SUMMARY**

*A19-A31*

This report presents the Annual Report of the Titirangi Community Arts Council (TCAC) 2009/2010 attached at pages A19 to A27.

The report also submits a Funding and Service Agreement for 2010/2011 with a reviewed set of performance targets negotiated between both parties attached at pages A28 to A31.

**RECOMMENDATIONS**

It is recommended that the Culture and Community Committee resolve to:

1. **Receive** the Titirangi Community Arts Council – Annual Report 2009/2010 and Funding and Service Agreement 2010/2011 report.
2. **Approve** the Funding and Service Agreement 2010/2011 between Waitakere City Council and Titirangi Community Arts Council.

**BACKGROUND**

1. The TCAC manages the Upstairs Gallery, Lopdell House (the Gallery). The Gallery holds regular changing exhibitions and an annual programme of events and arts activities for the community. The nature and level of the delivery of arts and cultural services to the City is negotiated annually through a Funding and Service Agreement.
2. TCAC has been in operation for 28 years since 1982. The focus of the TCAC is to provide opportunities for people to fully participate in arts activities and provide services and activities relating to the arts for local community participation.

**DECISION MAKING**

**Issues**

3. Overall the delivery of the public programmes continues to exceed the minimum targets set in the Funding and Service Agreement.
4. TCAC has outlined the proposed introduction of new programmes in its performance targets for 2010/2011 and continues to work to allow a variety of community artists to be given the opportunity to exhibit in the Gallery space.
5. TCAC continues to ensure that provision is made for a variety of community groups, schools, ethnic groups and age groups to make use of the Gallery for exhibitions.
6. TCAC employs a coordinator to manage the Gallery, produce newsletters, curate exhibitions and organise events on a part time basis. Volunteer input is necessary for events and extra curricular activities to operate.

7. TCAC continues to promote and improve its exposure through advertising and its website.
8. TCAC continues to work with the Lopdell House Society and collaborates with other community groups to ensure access to the Gallery facility and programmes for the general community.

### STRATEGIC CONTEXT

9. Supporting TCAC through funding contributes to achieving the Community outcomes of Vibrant Arts and Culture, Strong Communities and Urban and Rural Villages, in particular the Vibrant Arts and Culture outcome.
10. Support of TCAC contributes to the Council's strategic direction, particularly the Cultural Wellbeing Strategy. Through supporting the TCAC, individual artists, projects, programmes and activities are nurtured, creating a vibrant sustainable environment of arts and cultural activity which enhances the individual's feeling of belonging and treasures our diversity, creativity, culture and heritage.

### CONSULTATION

11. The Funding and Service Agreement 2010/2011 has been developed in full consultation with the management and board of TCAC.

### RESOURCES

12. There is \$45,000 approved in the Annual Plan 2010/2011 for operational funding of TCAC.

### IMPLEMENTATION ISSUES

13. There are no implementation issues relating to this report.

### AUCKLAND COUNCIL TRANSITION ISSUES

14. The decision making proposed in this report is not constrained by section 31 of the Local Government (Tamaki Makaurau Reorganisation) Act 2009, as it does not directly or because of its consequences: significantly prejudice the reorganisation, significantly constrain the powers or capacity of the Auckland Council or any subsidiary of the Auckland Council following the reorganisation, or have a significant negative impact on the assets or liabilities that are transferred to the Auckland Council as a result of the reorganisation.

**Report prepared by:** Julie Nash, Community Arts Coordinator: Public Affairs.



8 **WAITAKERE CENTRAL COMMUNITY ARTS COUNCIL – ANNUAL REPORT 2009/2010 AND FUNDING AND SERVICE AGREEMENT 2010/2011**

**GLOSSARY**

Waitakere Central Community Arts Council (WCCAC)

**EXECUTIVE SUMMARY**

A32-A53

This report presents the Annual Report of the Waitakere Central Community Arts Council (WCCAC) 2009/2010 attached at pages A32 to A49.

The report also submits a Funding and Service Agreement for 2010/2011 with a reviewed set of performance targets negotiated between both parties as attached at pages A51 to A53.

**RECOMMENDATIONS**

It is recommended that the Culture and Community Committee resolve to:

1. **Receive** the Waitakere Central Community Arts Council – Annual Report 2009/2010 and Funding and Service Agreement 2010/2011 report.
2. **Approve** the Funding and Service Agreement 2010/2011 between Waitakere City

**BACKGROUND**

1. The WCCAC manages the Studio, a venue at the Corban Estate Arts Centre. The Studio holds regular art classes and an annual programme of events and arts activities for the community. The nature and level of the delivery of arts and cultural services to the City is negotiated annually through a Funding and Service Agreement.
2. WCCAC have been in operation for 41 years since 1969 and have been located at their current venue for the past four years. The focus of the WCCAC is the provision of facilities and quality arts tuition at a grassroots level to the community, encouragement and support for developing artists and provision of display and exhibition space for its members.

**DECISION MAKING**

**Issues**

3. Overall the delivery of the public programmes continues to exceed the minimum targets set in the Funding and Service Agreement.
4. WCCAC has reduced its operations to one venue the Studio. It previously managed a separate venue at Hoani Waititi Marae (Te Whanau Toi) but due to economic necessity has had to combine all operations into the one venue and cease the use of Te Whanau Toi.
5. WCCAC continues to increase its membership and members participation in exhibitions (Waitakere Licensing Trust Art Awards and the Annual Members Exhibition) continues to increase.
6. WCAC employs a coordinator on a part time basis to manage the activities at the Studio, produce newsletters, and organise events on a part time basis. Volunteer input is necessary for events and extra curricular activities to occur.

7. WCCAC continues to promote and improve its exposure through advertising and its website.
8. WCCAC continues to work with the Waitakere Arts and Cultural Development Trust and collaborates with other community groups to ensure access to the Studio facility and programmes for the general community.

### STRATEGIC CONTEXT

9. Supporting the WCCAC through funding contributes to achieving the Community outcomes of Vibrant Arts and Culture, Strong Communities and Urban and Rural Villages, in particular the Vibrant Arts and Culture outcome.
10. Support of WCCAC contributes to the Council's strategic direction, particularly the Cultural Wellbeing Strategy. Through supporting the WCCAC, individual artists, projects, programmes and activities are nurtured, creating a vibrant sustainable environment of arts and cultural activity which enhances the individual's feeling of belonging and treasures our diversity, creativity, culture and heritage.

### CONSULTATION

11. The Funding and Service Agreement 2010/2011 has been developed in full consultation with the management and Board of WCCAC.

### RESOURCES

12. There is \$45,000 approved in the Annual Plan 2010/2011 for operational funding of WCCAC.

### IMPLEMENTATION ISSUES

13. There are no implementation issues relating to this report.

### AUCKLAND COUNCIL TRANSITION ISSUES

14. The decision making proposed in this report is not constrained by section 31 of the Local Government (Tamaki Makaurau Reorganisation) Act 2009, as it does not directly or because of its consequences: significantly prejudice the reorganisation, significantly constrain the powers or capacity of the Auckland Council or any subsidiary of the Auckland Council following the reorganisation, or have a significant negative impact on the assets or liabilities that are transferred to the Auckland Council as a result of the reorganisation.

**Report prepared by:** Julie Nash, Community Arts Coordinator: Public Affairs.

