

**AGENDA FOR A MEETING OF THE CULTURE AND COMMUNITY COMMITTEE TO BE
HELD IN THE COUNCIL CHAMBER AT WAITAKERE CENTRAL, 6 HENDERSON
VALLEY ROAD, HENDERSON, WAITAKERE, ON WEDNESDAY,
11 AUGUST 2010, COMMENCING AT 9.30 AM**

TABLE OF CONTENTS

<u>ITEM</u>		<u>PAGE NO.</u>
1	APOLOGIES	1
2	URGENT BUSINESS	1
3	CONFLICTS OF INTEREST	1
4	CONFIRMATION OF MINUTES	1
5	WAITAKERE CITY COUNCIL-WAITAKERE PACIFIC BOARD 2010/2011 DRAFT SHARED WORK PROGRAMME	2
6	MCLAREN PARK AND HENDERSON SOUTH COMMUNITY INITIATIVE INCORPORATED PARTNERING AGREEMENT	4
7	MASSEY MATTERS PROJECT UPDATE 2009/2010 AND STRATEGIC DIRECTION FOR 2010/2011	10
8	LOPDELL HOUSE SOCIETY ANNUAL REPORT 2009/2010 AND FUNDING AND SERVICE AGREEMENT 2010/2011	15
9	WAITAKERE ARTS AND CULTURAL DEVELOPMENT TRUST ANNUAL REPORT 2009/2010 AND FUNDING AND SERVICE AGREEMENT 2010/2011	17
10	PACIFIC MAMAS ARTS AND CULTURAL TRUST ANNUAL REPORT 2009/2010 AND FUNDING AND SERVICE AGREEMENT 2010/2011	19

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1 APOLOGIES



2 URGENT BUSINESS

Section 46A(7) of the Local Government Official Information and Meetings Act 1987 provides that where an item of business is not on the agenda, it may only be dealt with at the meeting if:

- (i) the Committee by resolution so decides; and
- (ii) the Chairman has explained at the beginning of the meeting (when open to the public) that the item will be raised for discussion and decision, why the item is not on the agenda, and why it cannot be delayed until a subsequent meeting.

The Committee may make a decision on a matter determined to be urgent.

NOTE: Urgent Business need not be dealt with now and may be delayed until later in the meeting.



3 CONFLICTS OF INTEREST

The Council has acknowledged in its Code of Conduct that Members need to be vigilant to stand aside from decision making when a conflict arises between their role as a Member of the Council and any private or other external interest they might have. This note is provided as a reminder to Members to check that no such conflicts arise in relation to any items on this agenda.



4 CONFIRMATION OF MINUTES

Meeting Minutes - Wednesday, 9 June 2010

RECOMMENDATION

It is recommended that the Culture and Community Committee resolve to:

Receive the minutes of the meeting of the Culture and Community Committee held on Wednesday, 9 June 2010, as circulated, and that they be taken as read and now be confirmed.



5 **WAITAKERE CITY COUNCIL-WAITAKERE PACIFIC BOARD 2010/2011 DRAFT SHARED WORK PROGRAMME**

GLOSSARY

Culture and Community Committee	(the Committee)
2010/2011 draft Shared Work Programme	(the draft Shared Work Programme)
Waitakere Pacific Board	(WPB)
Community Partnering Agreement	(CPA)
Waitakere Pacific Plan	(the Pacific Plan)
Long Term Council Community Plan 2009-2019	(LTCCP)

EXECUTIVE SUMMARY

The purpose of this report is to seek approval from the Culture and Community Committee (the Committee) for the 2010/2011 draft Shared Work Programme (the draft Shared Work Programme) between the Council and the Waitakere Pacific Board (WPB).

A1-A4

A copy of the draft Shared Work Programme is attached at pages A1 to A4 for the Committee's consideration. The draft Shared Work Programme has been developed in consultation with WPB representatives.

The draft Shared Work Programme sets out the goals and objectives that the Council and the WPB have agreed to meet for the 2010/2011 financial year with a key focus on progressing the action points outlined in the Waitakere Pacific Plan (the Pacific Plan).

RECOMMENDATIONS

It is recommended that the Culture and Community Committee resolve to:

1. **Receive** the Waitakere City Council-Waitakere Pacific Board 2010/2011 draft Shared Work Programme report.
2. **Approve** the Waitakere City Council-Waitakere Pacific Board 2010/2011 draft Shared Work Programme.

BACKGROUND

1. The relationship between the Council and WPB is formalised through a Community Partnering Agreement (CPA). A shared work programme enables the Council and the WPB to develop mutually agreed processes and work programmes to assist both parties to more effectively serve the needs of Waitakere's Pacific residents.
2. The release of funds, as outlined in the Funding Agreement signed between the WPB and the Council in October 2009, is dependent on the WPB meeting a number of criteria. These include: meeting the deliverables set out in the shared work programme; the submission of a monthly report to the Group Manager Social and Cultural Strategy; and a verbal progress update to the WPB on actions identified in the shared work programme.

DECISION MAKING

Issues

Review of the 2009/2010 Shared Work Programme

3. A review of the Shared Work Programme was carried out by a review committee comprising Council officers and Executive Committee members of the WPB. The main focus of the Shared Work Programme was preparation for the new local government regime and strengthening the capacity and profile of the WPB.
4. Some key achievements worth noting from the Shared Work Programme include:
 - Holding the Congress Fono Annual General Meeting in March 2010;
 - Securing a regular spot on Radio 531 PI to profile the work of the WPB;
 - WPB undertook their own appeal for friends and family affected by the tsunami that struck Samoa and Tonga in October 2010; and
 - The completion and official launch of the Pacific Plan.
5. Overall, the review committee is satisfied with the achievements from the Shared Work Programme in the previous financial year.

Draft 2010/2011 Shared Work Programme

6. In developing the draft Shared Work Programme, the primary focus has been on progressing the action points outlined in the Pacific Plan.
7. The Pacific Plan was officially launched in May 2010 and provides a blueprint as to how local Pacific communities can achieve their dreams and aspirations. A focus on broadening the role of the church, encouraging Pacific community leaders to become involved with the upcoming local authority elections, and supporting Pacific youth are the initial priority areas of the Pacific Plan.
8. Work relating to all three of these priority areas is well underway. Council officers, officials from the Ministry of Pacific Island Affairs and Executive Committee members of the WPB have been given the responsibility to lead various aspects of these projects. The draft Shared Work Programme captures some of the key areas of responsibility of the Council and the WPB in implementing the Pacific Plan.

STRATEGIC CONTEXT

9. The relationship between the Council and WPB is grounded in the CPA, and in the Long Term Council Community Plan 2009-2019 (LTCCP) Community Outcomes of Strong Communities and Working Together, as well as the Council's Social Strategy and Cultural Wellbeing Strategy.
10. The relevant strategic outcome under the Social Strategy is: "Strong resilient communities and leadership." In relation to the Cultural Wellbeing Strategy the overall strategic outcome is relevant: "We all feel we belong, treasuring our diversity, creativity, culture and heritage."

CONSULTATION

11. The development of the draft Shared Work Programme was conducted by Council officers from the Community Wellbeing Unit and Executive Committee members of the WPB.

RESOURCES

12. \$55,000 is allocated in each year of the LTCCP to resource the annual Shared Work Programme. A further \$65,000 per year is allocated to WPB coordination and project management; this primarily covers the salary of the WPB Liaison Officer and associated overhead costs.
13. At the Long Term Council Community Plan and Annual Plan Committee meeting on Thursday, 11 June 2009, the WPB was included in the list of organisations approved for two year funding from 1 July 2009 to 30 June 2011. The release of funds would be subject to the negotiation of appropriate service agreements, and any requirements of quality assurance at the level of funding approved in the LTCCP.
14. In addition, the WPB was one of the organisations approved by the Auckland Transition Agency for an extension of funding to 30 June 2012.

IMPLEMENTATION ISSUES

15. There are no major implementation issues as Council officers will work closely with the WPB on implementation of the draft Shared Work Programme.

AUCKLAND COUNCIL TRANSITION ISSUES

16. The decision making proposed in this report is not constrained by section 31 of the Local Government (Tamaki Makaurau Reorganisation) Act 2009, as it does not directly or because of its consequences: significantly prejudice the reorganisation, significantly constrain the powers or capacity of the Auckland Council or any subsidiary of the Auckland Council following the reorganisation, or have a significant negative impact on the assets or liabilities that are transferred to the Auckland Council as a result of the reorganisation.

Report prepared by: Pat Masina, Strategic Advisor: Pacific, Social and Cultural Strategy.



6 MCLAREN PARK AND HENDERSON SOUTH COMMUNITY INITIATIVE INCORPORATED PARTNERING AGREEMENT

GLOSSARY

McLaren Park and Henderson South Community Initiative Incorporated (MPHSCII)
Long Term Council Community Plan 2009-2019 (LTCCP)

EXECUTIVE SUMMARY

The purpose of this report is to seek approval from the Culture and Community Committee on the McLaren Park and Henderson South Community Initiative Incorporated (MPHSCII) Partnering Agreement for the period 2010-2012 and the Annual Shared Work Programme 2010/2011.

MPHSCII was established in 2002 as a working group delivering community development initiatives and became an incorporated society in 2004.

Council's relationship with MPHSCII has developed considerably since 2002. There has been a long process of trust and relationship building, the gaining of mutual respect and development of common aims.

MPHSCII has requested a formal partnering agreement with Council in recognition of the community development accomplishments they have undertaken on behalf of the residents of the McLaren Park and Henderson South area and to cement the relationship with Council going into the future.

Given the significance of the relationship with MPHSCII it is proposed that the Partnering Agreement be signed at a Council meeting.

RECOMMENDATIONS

It is recommended that the Culture and Community Committee resolve to:

1. **Receive** the McLaren Park and Henderson South Community Initiative Incorporated Partnering Agreement Request report.
2. **Approve** the Partnering Agreement between Waitakere City Council and McLaren Park and Henderson South Community Initiative Incorporated 2010/2012.
3. **Agree** to recommend to Council that the Partnering Agreement between Waitakere City Council and McLaren Park and Henderson South Community Initiative Incorporated be signed at a future Council meeting.
4. **Approve** the Annual Shared Work Programme 2010/2011 between Waitakere City Council and McLaren Park and Henderson South Community Initiative Incorporated.

BACKGROUND

1. The Border Road/Henderson South/McLaren Park area of Waitakere is a unique blend of residential, commercial and industrial properties with a diverse population of approximately 6,891 residents of which 36% are of Pacific Island ethnicity which is double the Citywide average of 15%.
2. Council has recognised this area as one of the most disadvantaged communities in the City in terms of socio-economic status and access to services and as such has made a financial commitment over the past eight years to support this community in the sustainable development of improved access to social and recreation services. MPHSCII and Council are committed to enhancing the wellbeing of people in this community by providing opportunities for them to participate in community services, activities and community life.
3. Council has a funding agreement with MPHSCII for an amount of \$45,000 to support community development and \$15,000 contribution towards accommodation support. The purpose of the funding agreement is to outline terms and conditions of funding provided by Council to MPHSCII in delivering wellbeing outcomes in the local McLaren Park and Henderson South community. Funding is also set aside in the Long Term Council Community Plan 2009-2019 (LTCCP) to support MPHSCII in managing the proposed community facility on Corban Green.
4. MPHSCII has held a community contract to deliver Project Twin Streams initiatives in the Lower Oratia Stream area since 2006, and in the Opanuku Stream area since 2009. They have had excellent success engaging the community to assist with the riparian restoration and take ownership of areas of stream bank. As well as planting over 50,000 plants, they have created areas of beauty and interest alongside their stream through art works and sustainability initiatives such as the Millbrook Edible Garden.

5. The mission of MPHSCII is to be “the local community group developing, supporting, and providing projects that will bring long-term benefit to the individual residents and the whole community in McLaren Park and Henderson South area.” The request to have a formalised partnering agreement with Council is in line with the partnership that Council has entered into with Ranui Action Project where both organisations are delivering and advancing Council’s strategic goals within their local areas.

DECISION MAKING

Issues

6. The relationship between Council and MPHSCII is robust and the two organisations have enjoyed a long history of trust, mutual respect and the development of common aims. MPHSCII are delivering on behalf of Council and the residents of the area a wide variety of projects that increase residents’ wellbeing which include:
- Working collaboratively with Council on the Corban Green Community Facility project, which MPHSCII will manage on behalf of Council once it is constructed;
 - Successfully negotiated for the construction of a Computer Clubhouse to be co-located with the proposed community facility at Corban Green;
 - Managing a successful youth group (Young Believers);
 - Run three youth focussed events per year;
 - Provide four Out of School Care and Recreation approved school holiday programmes at Henderson South Primary School;
 - Run an annual local festival for the residents of the area;
 - Manage the Oratia Project Twin Streams contract;
 - Manage the Opanuku Project Twin Streams contract; and
 - Advocate for the needs of the residents in the area.
7. The request from MPHSCII for Council to enter into a partnering agreement will guide and strengthen the relationship with Council and the achievement of shared outcomes. Providing some certainty, in this time of change, leading into a single Auckland Council will also be beneficial to both organisations.

Partnering Agreement

8. A Partnering Agreement has been negotiated with MPHSCII which reflects the nature of the relationship Council has with this community organisation in delivering social wellbeing outcomes in partnership. The Partnering Agreement reflects the shared outcomes both organisations are seeking and represents a more negotiated way of working as compared to traditional ‘top down’ contractual arrangements.
- A5-A18 9. The Partnering Agreement attached at pages A5 to A18 has four accompanying schedules:
- **Schedule 1** - Visions and Goals of the Individual Organisations;
 - **Schedule 2** - Protocols - Processes to Support the Relationship;
 - **Schedule 3** - Work Priorities Areas; and
 - **Schedule 4** - Shared Work Programme 2010/2011.

10. The Partnering Agreement seeks to clarify the respective roles of the Council and MPHSCII in areas where both organisations have a mutual interest as well as clarifying funding and resourcing arrangements. As part of the protocols it is proposed that an annual workshop be held with elected members and staff of both organisations to discuss shared issues and projects. The Shared Work Programme lists agreed priorities in which both organisations will together focus their resources for this agreement period.

Shared Work Programme

11. The Shared Work Programme for 2010/2011 reflects the tasks for the current financial year and has five objectives:
- Develop, support and co-ordinate sustainable neighbourhood and community development in McLaren Park and Henderson South, with an emphasis on developing and empowering individuals as well as the collective for this area;
 - Support place-based neighbourhood development projects, in particular the community facility and Computer Clubhouse to be built on Corban Avenue;
 - Support collaborative relationships and responses to improve social and community wellbeing in the McLaren Park and Henderson South area;
 - Contribute to community governance of Project Twin Streams by developing a community governance model and funding plan; and
 - Youth activities for the local area.
12. The Partnering Agreement represents a new maturity in the relationship between the two organisations and given its significance it is proposed that the Partnering Agreement be signed at a future Council meeting.
13. Electing to enter into a partnership with MPHSCII sends a clear signal to the importance of the relationship that has developed over the past eight years and the commitment to a Shared Work Programme going forward. On 21 October 2009 a number of organisations, including MPHSCII, were approved for Council to enter contractual agreements until 30 June 2012. This decision was subsequently confirmed by the Auckland Transition Agency. The Council resolved as follows:

“The Council resolved to:

1. **Receive** the Longer Term Funding Agreements for Community Organisations report.
2. **Approve** subject to resolution 5 below, three year funding from 1 July 2009 to 30 June 2012, subject to negotiation of appropriate service agreements and any requirements of quality assurance, at the level of funding approved in the Long Term Council Community Plan 2009-2019 for the organisations listed as follows:
 - Waitakere Citizens Advice Bureaux Inc.;
 - Community Waitakere Charitable Trust;
 - Lopdell House Society;
 - Waitakere Arts and Cultural Development Trust;
 - Keep Waitakere Beautiful Trust;
 - Waitakere Ethnic Board Inc.;
 - Waitakere Pacific Board Inc.;
 - EcoMatters Environment Trust;
 - Neighbourhood Support Waitakere Inc.;
 - Weedfree Waitakere Trust;
 - Titirangi Community Arts Council Inc.;

- *Waitakere Central Community Arts Council;*
 - *McLaren Park and Henderson South Initiative Inc.;*
 - *Sport Waitakere Charitable Trust;*
 - *Waitakere Workers' Educational Association Inc.;*
 - *Piha Community Library Trust;*
 - *Hoani Waititi Marae Trust; and*
 - *Te Ukaipo Mercy Initiatives for Rangatahi Ltd.*
5. *Note that resolutions 2, 3 and 4 above be subject to confirmation by the Auckland Transition Agency."*

Part number 1706/2009

14. The Auckland Transition Agency has also approved an extended contract with MPHSCII for the management of the proposed community facility on Corban Green until June 2015.

"The Finance and Operational Performance Committee resolved to:

2. *Agree subject to resolution 3 below, to grant an extension to the management agreement from July 2012 to June 2015 with a further three year right of renewal.*
3. *Note that resolution 2 above is subject to confirmation by the Auckland Transition Agency."*

424/2010

15. Both of the above decisions demonstrate a long term commitment to a Council/MPHSCII relationship and therefore strengthen the mandate for entering into a more formal arrangement of a partnering agreement.
16. Should the Culture and Community Committee choose not to enter into this Partnering Agreement it is not expected that the level of community development currently being delivered by MPHSCII through the contracts would diminish. However, the spirit of collaboration that currently exists could change under a new council. What could be affected is the sense of commitment from the council in sharing outcomes for community development in the area.

Consideration of Community Views

17. MPHSCII has the demonstrated support of their community by the numbers attending the various programmes and events that are run. They are the only fully representational community organisation within the McLaren Park and Henderson South area and as such have considerable community support for a partnering agreement that strengthens the work undertaken of behalf of the community.

STRATEGIC CONTEXT

18. In 2005, Waitakere identified a set of community outcomes for the community of Waitakere. The Council must take these into account in the formulation of its long term strategic direction and Long Term Council Community Plan. The community outcomes that community development is seen to contribute are: Mauri Ora, Strong Communities, Toiora, Urban and Rural Villages, Vibrant Arts and Culture and Working Together. Of these, the primary community outcome is Strong Communities which by enabling and creating ways for people to contribute to their own communities and fostering a strong sense of belonging and networks, positively contributes to the City, community, friends and family.

19. Waitakere has adopted its strategic framework of six strategies. Community development initiatives meet the Social and Cultural Wellbeing strategies. In particular community development contributes to “building strong resilient communities” with “informed, resourceful and skilled people” community outcome areas. Contribution to achieving the strategic priorities of the Treaty of Waitangi, Sustainability, First Call for Children, Safe City and Lifelong learning are also recognised.

CONSULTATION

20. MPHSCII is a representative group of the local community and is comprised of residents from the local area who are in close contact with their community and able to gain local community views.

RESOURCES

21. Council has allocated staff time to manage the community development contract project with MPHSCII as well as the contract management of the proposed community facility to be constructed on Corban Green.
22. The following amounts have been set aside to support MPHSCII to deliver services local area in the 2010/2011 financial year.

Amount	Contract
\$45,000	Community Development
\$15,000	Accommodation support
\$35,000	Facility Management
\$255,000	Project Twin Streams management
Up to \$40,000 until 31 October 2010	Part time salary for project support

Table 1: Budget for 2010/2011

IMPLEMENTATION ISSUES

23. If the recommendations are approved, the next step will be for the Council Committee to sign the partnering agreement.

AUCKLAND COUNCIL TRANSITION ISSUES

24. The decision making proposed in this report is not constrained by section 31 of the Local Government (Tamaki Makaurau Reorganisation) Act 2009, as it does not directly or because of its consequences: significantly prejudice the reorganisation, significantly constrain the powers or capacity of the Auckland Council or any subsidiary of the Auckland Council following the reorganisation, or have a significant negative impact on the assets or liabilities that are transferred to the Auckland Council as a result of the reorganisation.

Report prepared by: Jan Brown, Community Projects and Liaison Officer.



7 **MASSEY MATTERS PROJECT UPDATE 2009/2010 AND STRATEGIC DIRECTION FOR 2010/2011**

GLOSSARY

Massey Matters Project	(the Project)
Massey Matters Community Advisory Group	(the Advisory Group)
Tatou West Harbour Sustainable Neighbourhood Project	(Tatou West Harbour)

EXECUTIVE SUMMARY

The purpose of this report is to update the Culture and Community Committee on the progress of the Massey Matters Project (the Project) over the 2009/2010 year and presents the strategic direction for the Project for 2010/2011.

RECOMMENDATIONS

It is recommended that the Culture and Community Committee resolve to:

Receive the Massey Matters Project Update 2009/2010 and Strategic Direction 2010/2011 report.

BACKGROUND

1. The Project was initiated by the Council in March 2006. It has a 10 year timeframe and resourcing has been committed to support it over this period.
2. The aim of the Project is to support the Massey community to develop long term, community-led outcomes designed to build Massey into a better place to live, work, play, grow and learn.
3. Over the past four years, the Project has functioned as a catalyst, broker, communicator and advocate across local, regional and national community organisations, government agencies and business. Massey Matters operates as an umbrella brand for a range of community building initiatives, as well as seeding new ideas and promoting new resources and funding available to the community.

DECISION MAKING

Issues

Outcome Review

4. In 2009, a change of staffing and a review of the original outcomes have resulted in new and different areas of focus and responses to the changing needs of the community.
5. A community consultation event held in October 2009 identified a broad range of needs and ideas, these included:
 - Home learning groups for young children;
 - Junior Neighbourhood Support groups;
 - Community support workers for youth and adults – mental health;
 - Free scheduled community shuttle;
 - A People's Centre/Drop In Centre dual purpose – adults during the day, youth after school;
 - Apprenticeships, work experience and other job opportunities for youth;
 - Local employment opportunities and jobs training;

- Coaching and mentoring to support people into jobs;
 - Drug prevention, violence free homes and safer streets;
 - Reliable public transport;
 - Support for older people;
 - Opportunities to engage in creative experiences;
 - Community gardens, sharing food, fruit trees in parks for food;
 - Use schools as hubs;
 - English courses for migrant parents of pre school children;
 - Free sporting activities;
 - Foster a sense of community spirit and pride; events, street BBQ's and street sports;
 - An interactive Massey website;
 - Central communication so information can be found in one place; and
 - Massey Community Newsletter and Ezine to continue.
6. Five new key outcomes have been identified which will form the basis of the Project's work over the next 1-2 years. These outcomes were developed as a result of the October 2009 consultation; they build on previous community consultation and are in line with Council's strategic direction. They are as follows:
- Outcome 1:** Young children are healthy, ready to learn and get a great start in life.
- Outcome 2:** Young people have access to leisure, education, health and support services that grows them into strong, positive adults.
- Outcome 3:** People have access to quality local jobs, training and mentoring and community enterprise flourishes to build a local economy.
- Outcome 4:** People enjoy their neighbourhood and community and live a good quality of life (warm and safe homes, good public transport, community gardens, street activities, environmental restoration).
- Outcome 5:** People feel connected and are proud of their community (Massey events, local art opportunities and communication channels such as the community newspaper).
7. The focus of Outcome 3 is new for the Project. In February 2010, a new part time community worker was employed to work on the Project. The community worker has specialist skills in job related training, social enterprise development and identifying the skills needed to match labour market trends.
8. The Project continues to be viewed locally, regionally and nationally as a leading edge model for collaborative community led development. It has continued to link groups and leverage opportunities across agencies to build on the great work done in the initial stages of the Project.
9. The Project is one of the seven projects in the Inspiring Communities Learning Network supported by the Tindall and Todd Foundations. This network supports the Project's work through providing learning and networking opportunities with other progressive community development initiatives in New Zealand.
- Massey Matters Community Advisory Group**
10. The Massey Matters Community Advisory Group (the Advisory Group) has played a key role in supporting the Project since mid 2008. They have had three planning sessions over a 12 month period and meet on a monthly basis to oversee the development of the Project. The Advisory Group provides the Project with:

- Guidance on the strategic direction of the Project and the work programmes of the Project staff team;
- Feedback on behalf of the Massey community;
- Assistance in connecting staff with relevant communities and organisations;
- An opportunity for community representatives to further develop their skills, knowledge and leadership;
- A mechanism to strengthen relationships and collaboration across diverse stakeholders within the Project; and
- A platform to plan appropriate long term governance structures for the Project.

Key Highlights of the Project 2009/2010

11. **Outcome 1** - Young children are healthy, ready to learn and get a great start in life:
 - Provided support to Barnardos for a new HIPPY Programme based in Royal Heights to offer young children home based early learning opportunities;
 - Explored a pilot scheme in Massey for a “Homeplay” programme where families who would not normally consider early childhood education are engaged in neighbourhood based play activities;
 - Continuing liaison with the Early Childhood Education Call to Action network; and
 - Delivered “Building Awesome Families” evening with Pio Terei in Massey and coordinated the joint marketing with Ranui Action Project and Hoani Waititi Marae.
12. **Outcome 2** - Young people have access to leisure, education, health and support services that grows them into strong, positive adults:
 - Review of Massey Youth Workers Network effectiveness resulted in a change of emphasis to youth project based collaborations and liaison with key youth agencies;
 - Working with Council’s Parks team to design and build a BMX pump track in Moire Park with youth involvement;
 - Provided feedback on Ministry of Social Development’s Waitakere Youth Card;
 - Supported the final funding for Massey High School’s new Performing Arts Centre;
 - Provided support to the organising group for Waitakere Community Max and ensuring that applications for Massey community organisations for Community Max positions are included; and
 - Liaising with Suss-It on youth events.
13. **Outcome 3** - People have access to quality local jobs, training and mentoring and community enterprise flourishes to build a local economy:
 - Employment of a community worker to work exclusively on this outcome
 - Coordinated Waitakere wide Youth Week event “It Was All A Dream – jobs and training for the performing arts industries” for 14-20 year olds. This event offered opportunities for collaborative partnerships with a number of key organisations. Follow up workshops are also planned; and
 - Building links across key government agencies and businesses to establish local resources and interest and create a business network.
14. **Outcome 4** - People enjoy their neighbourhood and community and live a good quality of life (warm and safe homes, good public transport, community gardens, street activities, environmental restoration):
 - Facilitating the ongoing success of the Massey Family Violence Network;

- Supported Auckland Regional Transport Authority in the Massey Bus Service Review;
 - Provided links and resources to support new community garden initiatives; and
 - Facilitated a number of community forums.
15. **Outcome 5** - People feel connected and are proud of their community (Massey events, local art opportunities and communication channels such as the community newspaper):
- Upgraded Massey Community Newsletter to newspaper format and improved style and look;
 - Planning underway to research community and business needs for a Massey Matters interactive website, available for all Massey residents, groups and organisations;
 - Coordinated Massey Marvels Awards (Massey Marvels will become an annual community event from 2010);
 - Designed, managed and facilitated community involvement in Te Raa Mokopuna (Massey's key free community event); and
 - Attended a variety of other community events to profile the Project.
16. Other key highlights not covered by the outcomes:
- Hosted Tindall Foundation Trustees to showcase the Project;
 - Received commended award at Society of Local Government Managers/NZ Post Awards 2009;
 - Invited to contribute to Auckland University of Technology Research paper on community development in local government;
 - Created new office in Massey at Triangle Road Shopping Centre;
 - Re-branded the Project and created consistent marketing profile;
 - Invited to be on the Hobsonville Community Facilities Liaison Group;
 - Worked with the Ministry of Social Development to liaise with the community on the services and resources available at the new Community Link offices in Westgate; and
 - Completed two Community Max applications for a community development youth focus role and a communications/public relations/website role to provide local employment opportunities for youth.
17. The \$25,000 annual Massey Matters Fund is having a significant impact on the community. For the 2010 year, a number of new initiatives have been launched following successful applications for relatively small funding requests. Priority was given to community initiatives which most strongly contributed to one or more of the Project's five outcomes. The fund is an outstanding example of how Council can support communities to build their own capacity and resilience through community representatives allocating the funds.
18. The quarterly publication of the Massey Matters Community newspaper provides a free community voice for individuals and organisations to tell their stories. The events calendar on the back continues to grow and groups recognise the newspaper as an effective vehicle for notices. 8900 copies are delivered to local residents, with positive feedback on the recent changes to format and style being received. The editorial team are two Massey business women which is an example of the Project's role modelling support for local businesses.

19. The Project received one external funding grant in the 2009/2010 period. Te Raa Mokopuna received a \$2,000 grant from the Department of Internal Affairs through Community Organisations Grants Scheme funding. This additional funding was added to money left over from the 2009 event to support the 2010 event. This year Te Raa Mokopuna was supported by over 60 community organisations and agencies and focused on providing attractions for people of all ages. In addition, the event also celebrated Race Relations Day to support the diversity of cultures within Massey.
20. The Tatou West Harbour Sustainable Neighbourhood Project (Tatou West Harbour) has also changed, with the transfer of the community broker to the new Back 2 Back Massey/Ranui Neighbourhood Project. The work in Tatou West Harbour has partly been transferred to West Harbour School with the balance relating to stream restoration being outsourced to a local organisation. The Tatou West Harbour stakeholder's network continues to meet regularly at the West Harbour Primary School to support the project.

Consideration of Community Views

21. The Advisory Group members represent key voices in the community. In addition, Massey Matters staff have regular meetings and network opportunities with community organisations and agencies that represent their client's views. The Project has been based on many community consultation processes over time which have guided the planning of activities, services and events.

STRATEGIC CONTEXT

22. The Project is well aligned to the Council's Social Strategy with its community based strategic outcomes and action areas focused on building strong resilient communities. The Pathways and Guiding Principles of the Social Strategy have been used as a basis for planning and to provide guidance on effective community building practice. The Social Strategy emphasises the importance of local place based neighbourhood level initiatives for building strong healthy and resilient communities.

CONSULTATION

23. The Project has held regular community forums since its inception to ensure the community hears about progress and can identify pathways to development. The October 2009 community forum identified the current outcomes.

RESOURCES

24. Council provides annual funding of \$186,000 for the Project and has allocated this amount over the ten years of the Long Term Council Community Plan 2009-2019.
25. With uncertainty about the future following the changes to local government in Auckland, the Project is in the process of reviewing its governance structure. The Project does not have an independent legal structure and is looking at options for the future such as constituting an Incorporated Society or Charitable Trust. In the current situation, the Project is limited in its ability to apply for funding because it has no legal status.

AUCKLAND COUNCIL TRANSITION ISSUES

26. This report is not constrained by section 31 of the Local Government (Tamaki Makaurau Reorganisation) Act 2009, as it does not directly or because of its consequences: significantly prejudice the reorganisation, significantly constrain the powers or capacity of the Auckland Council or any subsidiary of the Auckland Council following the reorganisation, or have a significant negative impact on the assets or liabilities that are transferred to the Auckland Council as a result of the reorganisation

Report prepared by: Linda Shaw, Project Coordinator, Massey Matters.



8 LOPDELL HOUSE SOCIETY ANNUAL REPORT 2009/2010 AND FUNDING AND SERVICE AGREEMENT 2010/2011

GLOSSARY

Lopdell House Society	(LHS)
Lopdell House Gallery	(LHG)
Lopdell House Development Trust	(LHDT)

EXECUTIVE SUMMARY

The purpose of this report is to present the Annual Report of the Lopdell House Society (LHS) for 2009/2010 to the Culture and Community Committee on the activities undertaken by the LHS from July 2009 to June 2010, as required by the Funding and Service Agreement (2009/2010). It also presents the Funding and Service Agreement for 2010/2011 for approval.

RECOMMENDATIONS

It is recommended that the Culture and Community Committee resolve to:

1. **Receive** the Lopdell House Society Annual Report 2009/2010 and Funding and Service Agreement 2010/2011 report.
2. **Approve** the Funding and Service Agreement 2010/2011 between Waitakere City Council and the Lopdell House Society.
3. **Direct** the Chief Executive Officer to report back to the Culture and Community Committee with a further report on the Lopdell House Society escalating exhibition costs.

BACKGROUND

A19-A20

1. The LHS is the governance body of the Lopdell House Gallery (LHG) and delivers a regional gallery programme of exhibitions and programmes across a wide range of art forms. The nature and level of the delivery of arts and cultural services to the City is negotiated annually through a Funding and Service Agreement. The Annual Report 2009/2010 recording performance against agreed targets is attached at pages A19 to A20.
2. LHG has been a regional gallery for over 30 years and delivers a strong programme covering exhibitions, retail, publishing and educational and public programmes.

3. The current development plan for Lopdell House, as managed by the Lopdell House Development Trust (LHDT), is intended to provide a facility able to deliver exhibitions and programmes to a national and international standard and to refurbish the heritage building for both commercial and community use.

DECISION MAKING

4. In responding to the LHS report against the Funding and Service Agreement, the following issues are worthy of comment:
 - LHG is achieving a high standard of delivery in all its main programme areas that is consistent with the Performance Targets set out in the annual Funding and Service Agreement 2009/2010. Of note is the *Portage Ceramic Awards (October 2009)* which is now the pre-eminent ceramic event in New Zealand. However, other exhibitions such as the *Glass Invitational NZ Exhibition* and *Blast! Pat Hanly the painter and his protests* have brought to Waitakere work of noteworthy quality. *Blast!* is supported by a publication by the LHS and is to tour 10 galleries nationwide;
 - LHS has supported the LHDT in developing the plans for the new and refurbished regional arts facility. However, the difficulties in delivering a programme of regional significance in an aging building with inadequate supporting work spaces is an ongoing challenge; and
 - LHS has outlined funding issues which suggest that the organisation is working with a significant shortfall and with escalating costs. Given the scale of those increased costs it is recommended that Council requests more detailed information. Note that the information on Long Term Council Community Plan budget allocations for the LHS, quoted on Page 1 of the LHS Annual Report, is out of date. Accurate information from the Long Term Council Community Plan 2009-2019 was subsequently provided to the LHS but the opportunity to update the report has been declined.

A21-A38

5. The Funding and Service Agreement for 2010/2011 has been reviewed by both the LHG Director and Council Arts Manager and a copy is attached at pages A21 to A38. The performance targets have been adjusted to take account of the difficulties faced by the LHS in delivering a programme in the existing building and with escalating costs.

STRATEGIC CONTEXT

6. The development and support of the Lopdell House Gallery is one of two major arts precincts identified in the Arts and Cultural Strategy (2002) as a priority for the City.
7. The responsibility for the 'cultural wellbeing' of the City's residents is identified in the Local Government Act 2002.
8. LHS delivers on the following community outcomes:
 - Vibrant Arts and Culture; and
 - Strong Communities.
9. LHS in their management of LHG is aligned with the following strategies:
 - Cultural Wellbeing – a feeling of belonging and treasuring the City's diversity, creativity, culture and heritage; and
 - Social – strong, skilled and connected communities and neighbourhoods that supports arts centres.

RESOURCES

10. The LHS operating grant for 2010/2011 is \$492,000. There is a rent component to this grant of \$82,000. Rent arrears dating from 2004/2005 are repaid at \$9,000 per annum. There is an arrears balance of \$19,000.

IMPLEMENTATION ISSUES

11. There are no implementation issues to be addressed through this report.

AUCKLAND COUNCIL TRANSITION ISSUES

12. The decision making proposed in this report is not constrained by section 31 of the Local Government (Tamaki Makaurau Reorganisation) Act 2009, as it does not directly or because of its consequences: significantly prejudice the reorganisation, significantly constrain the powers or capacity of the Auckland Council or any subsidiary of the Auckland Council following the reorganisation, or have a significant negative impact on the assets or liabilities that are transferred to the Auckland Council as a result of the reorganisation.

Report prepared by: Naomi McCleary, Manager: Arts.



9 WAITAKERE ARTS AND CULTURAL DEVELOPMENT TRUST ANNUAL REPORT 2009/2010 AND FUNDING AND SERVICE AGREEMENT 2010/2011

GLOSSARY

Waitakere Arts and Cultural Development Trust	(WACDT)
Corban Estate Arts Centre	(CEAC)
Learning Experiences Outside the Classroom	(LEOTC)

EXECUTIVE SUMMARY

The purpose of this report is to present the Annual Report of the Waitakere Arts and Cultural Development Trust (WACDT) for 2009/2010 to the Culture and Community Committee on the activities undertaken by WACDT from July 2009 to June 2010, as required by the Funding and Service Agreement 2009/2010. It also presents the Funding and Service Agreement for 2010/2011 for approval.

RECOMMENDATIONS

It is recommended that the Culture and Community Committee resolve to:

1. **Receive** the Waitakere Arts and Cultural Development Trust Annual Report 2009/2010 and Funding and Service Agreement 2010/2011 report.
2. **Approve** the Funding and Service Agreement 2010/2011 between Waitakere City Council and the Waitakere Arts and Cultural Development Trust.

BACKGROUND

A39-A61

1. The WACDT manages the Corban Estate Arts Centre (CEAC) and provides arts programmes across a wide range of art forms and cultural activities. The nature and level of the delivery of arts and cultural services to the City is negotiated annually through a Funding and Service Agreement. The Annual Report 2009/2010 recording performance against agreed targets is attached at pages A39 to A44.

2. CEAC opened its doors to the community in 2001 and has continued to develop a strong programme covering exhibitions, retail, educational and public programmes, events and festivals and studio accommodation for working artists.
3. During the past year the WACDT has been in discussion with Council in regard to the extension of their tenure to take over management of the entire Corban Estate. To date tenure has been split between several arts and cultural organisations and this has frustrated the coherent development of activity on the Corban Estate. The rationalisation of tenure under the one organisation has been agreed by Council and the appropriate agreements are due to come before Council by September 2010. Approval from the Auckland Transition Agency will be required for this lease.

DECISION MAKING

4. In responding to the WACDT report against the Funding and Service Agreement the following issues are worthy of comment:
 - CEAC is achieving performance delivery that is consistent with the agreed Performance Targets set in their annual Funding and Service Agreement. Of note is the high standard of exhibitions representing local artists and art interests, the now well-established Summer School, the annual Kids Art Festival, a range of Matariki programmes and the Learning Experiences Outside the Classroom (LEOTC) programme;
 - The LEOTC programme has significantly enhanced the relationship between CEAC and the education sector. A grant from the Ministry of Education of \$70,000 per year for three years has secured this programme and added another staff member to the team. There is an expectation that this programme will eventually bring 5,000 school pupils each year to the arts centre for arts and cultural learning experiences. In the 2009/2010 year 2,953 children attended programmes. The Ministry of Education has expressed great confidence in the programme being offered and is satisfied with the progress in numbers;
 - The Matariki programmes offered have grown in reach and numbers. CEAC is now a primary arm for delivery of these programmes in Waitakere; and
 - The WACDT have been engaged during this period in responding to the short to mid-term economic situation with a focus on increasing accessible activity for the community and in longer-term planning for the estate as a community cultural precinct.
- A62-A71 5. The Funding and Service Agreement 2010/2011 has been reviewed by both the CEAC Director and the Council Arts Manager. A copy is attached at pages A62 to A71. The performance targets have been updated to reflect the current delivery of services, the impending change to the tenure of the Corban Estate and to take account of the ongoing wider economic climate.

STRATEGIC CONTEXT

6. The development and support of the CEAC is one of two major arts precincts identified in the Arts and Cultural strategy (2002) as a priority for the City.
7. The responsibility for the 'cultural wellbeing' of the City's residents is identified in the Local Government Act 2002.
8. WACDT delivers on the following community outcomes:
 - Vibrant Arts and Culture; and

- Strong Communities.
9. WACDT in their management of CEAC is aligned with the following strategies:
- Cultural Wellbeing – a feeling of belonging and treasuring the City’s diversity, creativity, culture and heritage; and
 - Social – strong, skilled and connected communities and neighbourhoods that supports arts centres.

RESOURCES

10. The WACDT operating grant for 2010/2011 is \$385,000. There is a rent component to this grant of \$10.00.

IMPLEMENTATION ISSUES

11. There are no implementation issues to be addressed through this report.

AUCKLAND COUNCIL TRANSITION ISSUES

12. The decision making proposed in this report is not constrained by section 31 of the Local Government (Tamaki Makaurau Reorganisation) Act 2009, as it does not directly or because of its consequences: significantly prejudice the reorganisation, significantly constrain the powers or capacity of the Auckland Council or any subsidiary of the Auckland Council following the reorganisation, or have a significant negative impact on the assets or liabilities that are transferred to the Auckland Council as a result of the reorganisation.

Report prepared by: Naomi McCleary, Manager: Arts.



10 PACIFIC MAMAS ARTS AND CULTURAL TRUST ANNUAL REPORT 2009/2010 AND FUNDING AND SERVICE AGREEMENT 2010/2011

GLOSSARY

Waitakere Pacific Arts and Cultural Centre	(WPACC)
Pacifica Mamas Arts and Cultural Trust	(PMACT)
Auckland Regional Services Trust	(ARST)

EXECUTIVE SUMMARY

A72-A75

The purpose of this report is to present the Annual Report 2009/2010 of the Waitakere Pacific Arts and Cultural Centre (WPACC) to the Culture and Community Committee on the activities undertaken in the 2009/2010 year, as attached at pages A72 to A75.

The WPACC has been under directed management by Council for the past two years. This report recommends that there is a return to annual Funding and Service Agreement with the governance body for WPACC, the Pacific Mamas Arts and Cultural Trust (PMACT) in line with agreements for service delivery by comparable arts organisations in the City.

There has been significant progress in the overall management of the WPACC under the guidance of a part-time manager contracted by Council, with significant improvements in financial management, health and safety and delivery of the core education programmes.

RECOMMENDATIONS

It is recommended that the Culture and Community Committee resolve to:

1. **Receive** the Pacifica Mamas Arts and Cultural Trust Report 2009/2010 and Funding and Service Agreement 2010/2011 report.
2. **Approve** the Funding and Service Agreement 2010/2011 between Waitakere City Council and the Pacific Mamas Arts and Cultural Trust.

BACKGROUND

1. The WPACC has a long history of organic growth and development on the Corban Estate over a period of fifteen years. Currently the WPACC is governed by the PMACT (established in 2007)
2. The Pacifica Education Programme is the core activity of the WPACC and is delivered both on site and out to the community via school visits across the region. Anecdotal feedback clearly shows that this programme is unique in the Auckland region and has the potential to become a sound economic cornerstone for the WPACC.
3. Over the past two years the WPACC has had the support of a Council appointed consultant advisor and has been funded directly by Council on receipt of monthly invoices. During this period there has been a consolidation of management and support for PMACT governance.
4. The appointment of the consultant advisor by Council has been a very successful intervention. The role has been one of low-key support and mentoring and consequently the relationship with the PMACT trustees, staff and volunteers has been, and remains, excellent. Management structures have been introduced at a pace and in a manner that is consistent with a partnership approach. The current situation is that the WPACC is staffed and running very efficiently, despite the restrictions with buildings that have reached the end of their useful life.
5. The WPACC is now in a position to return to a full Funding and Service Agreement with Council attached at pages A76 to A83.

A76-A83

DECISION MAKING

Issues

6. In responding to the WPACC report for 2009/2010, the following issues are worthy of comment:
 - The WPACC is achieving a high standard of delivery in its main area of programming; the Pacifica Cultural Experience with 3,700 students participating over 2009/2010;
 - WPACC also contributes significantly to Pacifica Highlights and Pacifica HeARTbeat at the EDGE and the regional Pacifica Festival at Western Springs;
 - The Pacifica Living Arts and Multicultural Schools Festival now attracts approximately 20,000 participants over a five day period;
 - The Pacific Mamas in Training programme is underway and will support succession planning for the future of the project; and
 - Of note is the Malaga Polynesia – 2010 is a new partnership with the Department of Corrections in which the Mamas visit two prison facilities on a fortnightly basis with a programme of cultural activities. The response has been overwhelmingly positive.

7. In considering the recommendation to return to a full Funding and Service Agreement with PMACT, Council can be assured that sound systems are in place for budget, staffing and programme management.
8. The temporary buildings and tin sheds that make up the WPACC site are being replaced with purpose built teaching facilities and administration quarters. The budget for this is provided from the Auckland Regional Services Trust (ARST) fund which was designated for a 'home for the Pacific Mamas'. The completion date for Stage 1 of this project is January 2011.
9. The Pacifica Living Arts Festival is programmed for November of each year. The 2009 festival was managed by the Pacific Arts Advocate and the Arts Team from within Council. It is recommended that this process remains in place for 2010.

Options Identified

10. The options available to the Culture and Community Committee are as follows:
 - a) Continue with the status quo with direct Council management of funding disbursement
 - b) Implement the recommended action to reinstate the Funding and Service Agreement with agreed Performance Targets and reporting responsibilities in line with Council's partnerships with other arts organisations.
11. It is recommended that Option (b) is implemented.

Consideration of Community Views

12. The Pacific community at the WPACC has been fully cooperative with the regime implemented by Council over 2009 and 2010. They are confident that they are now ready to assume full responsibility for the ongoing management of the WPACC.

STRATEGIC CONTEXT

13. The WPACC is identified in the Arts and Cultural Strategy as a key component of the multi-cultural delivery of cultural services in the City. There is specific mention of the value of the Pacific Mamas in this context.
14. Support for the WPACC is consistent with the Local Government Act 2002 directive that local authorities are responsible for the cultural wellbeing of their communities.
15. The WPACC delivers on the following community outcomes:
 - Vibrant arts and culture; and
 - Strong communities.
16. PMACT, in their governance and management of WPACC, is aligned with the following strategies:
 - Cultural Wellbeing – a feeling of belonging and treasuring the City's diversity, creativity, culture and heritage; and
 - Social – strong, skilled and connected communities and neighbourhoods that support arts centres.

RESOURCES

17. There is \$130,000 in the Annual Plan 2010/2011 for operational funding for the WPACC. There is a further \$46,000 allocated to the Pacific Living Arts Festival.

IMPLEMENTATION ISSUES

18. There are no implementation issues.

AUCKLAND COUNCIL TRANSITION ISSUES

19. The decision making proposed in this report is not constrained by section 31 of the Local Government (Tamaki Makaurau Reorganisation) Act 2009, as it does not directly or because of its consequences; significantly prejudice the reorganisation, significantly constrain the powers or capacity of the Auckland Council or any subsidiary of the Auckland Council following the reorganisation, or have a significant negative impact on the assets or liabilities that are transferred to the Auckland Council as a result of the reorganisation.

Report prepared by: Naomi McCleary, Manager: Arts.

