

**AGENDA FOR A MEETING OF THE CREATIVE COMMUNITIES SCHEME ALLOCATION
SUBCOMMITTEE TO BE HELD IN THE COUNCIL CHAMBER AT WAITAKERE
CENTRAL, 6 HENDERSON VALLEY ROAD, HENDERSON, WAITAKERE,
ON FRIDAY, 23 APRIL 2010, COMMENCING AT 9.30 AM.**

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1 APOLOGIES



2 URGENT BUSINESS

Section 46A(7) of the Local Government Official Information and Meetings Act 1987 provides that where an item of business is not on the agenda, it may only be dealt with at the meeting if:

- (i) the Committee by resolution so decides; and
- (ii) the Chairman has explained at the beginning of the meeting (when open to the public) that the item will be raised for discussion and decision, why the item is not on the agenda, and why it cannot be delayed until a subsequent meeting.

The Committee may make a decision on a matter determined to be urgent.

NOTE: Urgent Business need not be dealt with now and may be delayed until later in the meeting.



3 CONFLICTS OF INTEREST

The Council has acknowledged in its Code of Conduct that Members need to be vigilant to stand aside from decision making when a conflict arises between their role as a member of the Council and any private or other external interest they might have. This note is provided as a reminder to members to check that no such conflicts arise in relation to any items on this agenda.



4 CONFIRMATION OF MINUTES

Meeting Minutes - Monday, 24 August 2009
Reconvened Meeting Minutes - Friday, 28 August 2009

RECOMMENDATION

It is recommended that the Creative Communities Scheme Allocation Subcommittee resolve to:

Receive the minutes of the meeting of the Creative Communities Scheme Allocation Subcommittee held on Monday, 24 August 2009 and reconvened on Friday, 28 August 2009, and that they be taken as read and now be confirmed.



5 CREATIVE COMMUNITIES SCHEME ALLOCATION - SECOND ROUND 2009/2010

GLOSSARY

Creative Communities Scheme Allocation Subcommittee (CCSAS)

EXECUTIVE SUMMARY

The purpose of this report is to provide the Creative Communities Scheme Allocation Subcommittee (CCSAS) with the information required to allocate funding from the Creative Communities Scheme for the second round of 2009/2010 applications. Funds are distributed twice a year and successful applicants are required to return accountability reports within a year of the funds being received.

There are 44 eligible applications for financial assistance totalling \$158,182.66 with an amount available to allocate of \$59,688.08.

RECOMMENDATIONS

It is recommended that the Creative Communities Scheme Allocation Subcommittee resolve to:

1. **Receive** the Creative Communities Scheme Allocation - Second Round 2009/2010 report.
2. **Invite** grant applicants to present proposals over \$3,000 to the Creative Communities Scheme Allocation Subcommittee, to be heard and considered in accordance with criteria, for the Creative Communities Scheme Allocation - Second Round 2009/2010.
3. **Approve** the Creative Communities Scheme Allocation - Second Round 2009/2010, in accordance with criteria and available budget, be recommended to the Finance and Operational Performance Committee as follows:

Applicant	Eligible	Funds Requested
C L A Smith	yes	\$2,500.00
Filipino Society Incorporated	yes	\$3,658.00
Te Taha Tu	yes	\$5,000.00
Business Of Arts Seminar Series	yes	\$3,996.00
Norwestern Cook Islands Women's Group	yes	\$524.00
Netball Waitakere	yes	\$5,000.00
Te Whanau O Waipareira Trust	yes	\$5,000.00
B Partridge	yes	\$3,000.00
Titirangi Community Arts Council	yes	\$4,768.00
Kelston Primary School	yes	\$2,850.00
Titirangi R S A Incorporated	yes	\$4,769.16
K Khadaverdian	yes	\$2,997.20
Pen Collection Ltd	yes	\$5,000.00
Waitakere City Ladies Choir	yes	\$3,239.00
C Tunks	yes	\$2,950.00
Henderson Valley School	yes	\$5,000.00
Waitakere Arts & Cultural Dev. Trust	yes	\$1,600.00
Integrated Neurological Rehab Foundation	yes	\$4,554.60
D M Sarten	yes	\$5,000.00
Waitakere City Orchestra	yes	\$4,898.00
Interacting Trust	yes	\$4,500.00

Applicant	Eligible	Funds Requested
Handweavers & Spinners Guild Auckland Inc.	yes	\$776.48
Titirangi Theatre Inc.	yes	\$4,000.00
Titirangi Theatre Inc.	yes	\$3,950.00
Titirangi Theatre Inc	yes	\$1,650.00
Lopdell House Society	yes	\$1,951.55
Burundian Community In New Zealand Inc.	yes	\$4,670.00
Chinese Cultural Troupe	yes	\$1,025.00
Glendene School	yes	\$1,725.66
Green Screen Foundation	yes	\$5,000.00
Hohepa Auckland	yes	\$3,038.24
R C Kewell	yes	\$4,820.00
Latinz Cultural Trust	yes	\$4,800.00
Living Water Worship Centre Church Youth	yes	\$2,250.00
McCahon House Trust	yes	\$3,000.00
The Pacifica Mamas Arts & Cultural Trust	yes	\$3,000.00
Punanga Tauturu Kuki Airani	yes	\$4,418.66
Ranui Primary School	yes	\$2,943.11
Renacer en Auckland	yes	\$5,000.00
Tamariki Pasifika	yes	\$4,264.00
Te Piatata Trust	yes	\$3,370.00
United Sri Lanka Association	yes	\$3,250.00
Waitakere Kiribati Community Association	yes	\$3,476.00
Going West Trust	yes	\$5,000.00
Total Funds Requested:		\$158,182.66

BACKGROUND

1. The Creative Communities Scheme is a partnership between the Council and Creative New Zealand to disburse Creative Communities Scheme funding.
2. Creative New Zealand distributes funds to Council twice a year to allocate in the form of grants.
3. The purpose of the Creative Communities Scheme is to increase participation in the arts at the local level, and to increase the range and diversity of arts available to communities.
4. CCSAS members have previously been sent a copy of Creative New Zealand's Assessors Handbook for the Creative Communities Scheme. Members should be familiar with the content of this handbook to assist them with the consideration of each application and the allocation of funding.

DECISION MAKING

Issues

5. There were 44 applications to the second round of the 2009/2010 Creative Communities Scheme. Of these, none are declared ineligible.

Allocation Process

6. **Eligibility** - applicants must meet all the eligibility criteria set down by Creative New Zealand. All projects eligible for funding must:
 - Be arts and/or cultural projects.
 - Take place within Waitakere, and/or produce benefits that are largely experienced within Waitakere.
 - Increase participation in the arts at a local level or increase the range and diversity of the arts available to local communities.
 - Benefit local communities.
 - Not have started before an application for funding is assessed.
 - Not have already been funded by Creative New Zealand for the same purpose.

7. **Funding Criteria** - the Creative Communities Scheme has three criteria for allocating funding against which the CCSAS must assess each application. Projects should meet one or more of these criteria:
 - Increase participation in the arts - The aim here is to support opportunities for active and direct participation in the arts.
 - Increase the range and diversity of the arts available to communities - The aim here is to support the presentation of new activities and arts experiences locally and by developing new audiences for the arts.
 - Enhance and strengthen the local arts sector - The aim here is to support communities and arts groups to practice and promote the arts locally. This could include: funding for training and skills development for arts participants; organisational development for arts organisations; and research, information and promotional projects.

8. Creative New Zealand believes that projects relating to any of the funding criteria will contribute to the development of a healthy and vibrant local community. However, where there is a need to prioritise, it is recommended that priority be given to those projects that increase participation in the arts.

9. **Assessment** - the process of assessment can be divided into the following stages:
 - Determining eligibility - Applicants are responsible for detailing their eligibility. The Creative Communities Scheme's criteria for eligibility are contained in the application form. This is checked by the Council Grants Officer and any eligibility issues are assessed with the Creative New Zealand Advisor prior to being put forward to the CCSAS for decision making.
 - Relating eligible applications to the funding criteria - The Council Grants Officer will assess each eligible application in relation to one of the three funding criteria as stated by Creative New Zealand.
 - Applicants have the option of appearing in person to present applications to the CCSAS if they are applying for \$3,000 or more. A timetable will be tabled at the meeting advising which applicants will be appearing to speak to their application.

A1-A46

- The Council Grants Officer will be present at the meeting to assist the CCSAS through the process. All applications have been screened for eligibility and sorted in accordance with Creative New Zealand's criteria. They have then been summarised and appear in order as an appendix to this report at pages A1 to A46. Original applications are available for the CCSAS's perusal at any time by contacting the Council Grants Officer.
 - Recommended amounts and comments where appropriate have been inserted into the appendix documents, as advised by the Arts Team, subsequent to a full analysis of the applications.
10. Accountability reports are due two months after the completion of a funded project and within a year of funding being granted. Any applicant with outstanding accountability for previous funding is ineligible to apply for further funding until the accountability has been met and such applicants have been notified accordingly.

STRATEGIC CONTEXT

11. The allocation of Creative Communities funding contributes to achieving Strong Communities, Toiora (healthy lifestyles) and in particular Vibrant Arts and Culture community outcomes.
12. The allocation of Creative Communities funding supports the Cultural Wellbeing Strategy by supporting access to arts and culture through subsidies.
13. Through the Community Assistance Policy, Council has outlined its commitment to help strengthen the ability of local community groups to create a strong social base for Waitakere and to meet local needs. Direct financial assistance to providers of arts and cultural projects and activities assists Council's commitment to the Community Assistance Policy.
14. The Creative Communities Scheme is initiated and funded by Creative New Zealand as a support for grass-roots arts and cultural activities. It is allocated on a per-capita basis.

CONSULTATION

15. Prior to the application deadline meetings are held to inform, support and assist applicants to submit their applications.

RESOURCES

16. \$58,433 is the total grant from Creative New Zealand for this funding round. However, the funds available for disbursement by the CCSAS are as follows:

Funding Available	Amounts
Total amount received for 2009/2010 second round	\$58,433.00
Plus	
Grants allocated but returned from 2008/2009 second funding round	\$3,077.58
Funds accrued from 2008/2009 budget	\$6,099.00
Less	
Promotion (Usually up to 5% of total grant)	\$2,921.50
Funding for Titirangi Community Arts Council and Waitakere Central Community Arts Council to allocate directly through small grants of up to \$750	\$5,000.00
Total amount available for allocation in this round	\$59,688.08

17. The grants that have been returned are: Titirangi Community Arts Council \$368.69, CC Barford \$150.00, Titirangi Primary School \$58.89 (portions of grants unspent) and NZ Society of Authors \$2,500 (full grant returned).
18. There are 44 eligible applications for financial assistance totalling \$158,162.66 with an amount to allocate of \$59,688.08. The CCSAS will determine the distribution of available funds to the grant applicants and no additional funding from Council is sought.

IMPLEMENTATION ISSUES

19. The CCSAS will decide on the allocation of funding after the presentations by grant applicants and will make recommendation to the Finance and Operational Performance Committee.

AUCKLAND COUNCIL TRANSITION ISSUES

20. The decision making proposed in this report is not constrained by section 31 of the Local Government (Tamaki Makaurau Reorganisation) Act 2009, as it does not directly or because of its consequences: significantly prejudice the reorganisation, significantly constrain the powers or capacity of the Auckland Council or any subsidiary of the Auckland Council following the reorganisation, or have a significant negative impact on the assets or liabilities that are transferred to the Auckland Council as a result of the reorganisation.

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