



**AGENDA FOR A MEETING OF THE COUNCIL TO BE HELD IN THE COUNCIL CHAMBER  
AT WAITAKERE CENTRAL, 6 HENDERSON VALLEY ROAD, HENDERSON,  
WAITAKERE, ON WEDNESDAY, 25 FEBRUARY 2009,  
COMMENCING AT 5.30 PM**

---

**TABLE OF CONTENTS**

<b><u>ITEM</u></b>	<b><u>PAGE NO.</u></b>
<b><u>PART A - OPENING OF MEETING</u></b>	<b>1</b>
1 <b>OPENING PRAYER</b>	<b>1</b>
2 <b>APOLOGIES</b>	<b>1</b>
3 <b>CONFIRMATION OF MINUTES</b>	<b>1</b>
4 <b>URGENT BUSINESS</b>	<b>1</b>
5 <b>CONFLICTS OF INTEREST</b>	<b>2</b>
<b><u>PART B - REPORT OF THE MAYOR</u></b>	<b>2</b>
6 <b>REPORT OF THE MAYOR</b>	<b>2</b>
<b><u>PART C - REPORTS OF NEW LYNN COMMUNITY BOARD, WAITAKERE COMMUNITY BOARD, MASSEY COMMUNITY BOARD, HENDERSON COMMUNITY BOARD AND WAITAKERE YOUTH COUNCIL</u></b>	<b>2</b>
7 <b>NEW LYNN COMMUNITY BOARD</b>	<b>2</b>
8 <b>WAITAKERE COMMUNITY BOARD</b>	<b>3</b>
9 <b>MASSEY COMMUNITY BOARD</b>	<b>3</b>
10 <b>HENDERSON COMMUNITY BOARD</b>	<b>4</b>
11 <b>WAITAKERE YOUTH COUNCIL</b>	<b>4</b>
<b><u>PART D - REPORT OF THE CHIEF EXECUTIVE OFFICER</u></b>	<b>5</b>
12 <b>SUBMISSION TO ELECTRICITY COMMISSION ON THE NORTH OF AUCKLAND AND NORTHLAND TRANSPower PROJECT</b>	<b>5</b>
13 <b>ANZAC DAY, SATURDAY, 25 APRIL 2009</b>	<b>7</b>
14 <b>GOVERNANCE REVIEW UPDATE, WAITAKERE CITY HOLDINGS LIMITED ESTABLISHMENT BOARD AND APPOINTMENTS REPORT</b>	<b>8</b>
15 <b>REVIEW OF COMMITTEES' AND COMMUNITY BOARDS' DELEGATIONS REGISTER</b>	<b>14</b>

<b><u>PART E - REPORTS FROM THE STANDING COMMITTEES</u></b>	<b>14</b>
16    INFRASTRUCTURE AND WORKS COMMITTEE	14
17    POLICY AND STRATEGY COMMITTEE	15
18    FINANCE AND OPERATIONAL PERFORMANCE COMMITTEE	15
1.    BORROWING AND INVESTMENT REPORT	15
2.    OTHER MATTERS CONSIDERED	15
19    PLANNING AND REGULATORY COMMITTEE	16
20    CULTURE AND COMMUNITY COMMITTEE	16
21    NORSGA URBAN DEVELOPMENT COMMITTEE	17
22    TE TAUMATA RUNANGA	17
23    LONG TERM COUNCIL COMMUNITY PLAN AND ANNUAL PLAN COMMITTEE	18
<b><u>PART F - PRESENTATION</u></b>	<b>18</b>
This presentation will take place at 5.45 pm, due to time restraints by the NZ Police.	18
24    MEMORANDUM OF UNDERSTANDING - NZ POLICE AND WAITAKERE CITY COUNCIL	18
<b><u>PART G - PROCEDURAL MATTERS</u></b>	<b>18</b>
25    QUESTIONS	18
26    NOTICE OF MOTION	19
<b><u>PART H - PUBLIC EXCLUDED MATTER</u></b>	<b>19</b>
★ ★ ★ ★ ★ ★ ★ ★ ★ ★	
27    CLOSING PRAYER	19

**AGENDA FOR A MEETING OF THE COUNCIL TO BE HELD IN THE COUNCIL CHAMBER  
AT WAITAKERE CENTRAL, 6 HENDERSON VALLEY ROAD, HENDERSON,  
WAITAKERE, ON WEDNESDAY, 25 FEBRUARY 2009,  
COMMENCING AT 5.30 PM**

---

**PART A - OPENING OF MEETING**

**1 OPENING PRAYER**

David Williams from Laidlaw College (formerly know as the Bible College of NZ) will say the Opening Prayer.



**2 APOLOGIES**



**3 CONFIRMATION OF MINUTES**

Meeting Minutes - Wednesday, 17 December 2008

**RECOMMENDATION**

It is recommended that the Council resolve to:

**Receive** the minutes of the meeting of the Council held on Wednesday, 17 December 2008, as circulated, and that they be taken as read and now be confirmed.

*Page 1  
Part H*

The public excluded minutes are attached at page 1 of the Confidential Supplement labelled Part H.



**4 URGENT BUSINESS**

Section 46A(7) of the Local Government Official Information and Meetings Act 1987 provides that where an item of business is not on the agenda, it may only be dealt with at the meeting if:

- (i) the Council by resolution so decides; and
- (ii) the Chairman has explained at the beginning of the meeting (when open to the public) that the item will be raised for discussion and decision, why the item is not on the agenda, and why it cannot be delayed until a subsequent meeting.

The Council may make a decision on a matter determined to be urgent.

**NOTE:** Urgent Business need not be dealt with now and may be delayed until later in the meeting.



## 5 CONFLICTS OF INTEREST

The Council has acknowledged in its Code of Conduct that Elected Members need to be vigilant to stand aside from decision making when a conflict arises between their role as a member of the Council and any private or other external interest they might have. This note is provided as a reminder to members to check that no such conflicts arise in relation to any items on this agenda.



## PART B - REPORT OF THE MAYOR

### 6 REPORT OF THE MAYOR

The report of the Mayor will be circulated under separate cover with this agenda.

#### RECOMMENDATION

It is recommended that the Council resolve to:

**Receive** the Report of the Mayor.

RA Harvey, QSO, JP  
**MAYOR OF WAITAKERE**



## PART C - REPORTS OF NEW LYNN COMMUNITY BOARD, WAITAKERE COMMUNITY BOARD, MASSEY COMMUNITY BOARD, HENDERSON COMMUNITY BOARD AND WAITAKERE YOUTH COUNCIL

### 7 NEW LYNN COMMUNITY BOARD

**THE BOARD SUBMITS THE FOLLOWING REPORT OF ITS MEETING HELD ON MONDAY, 2 FEBRUARY 2009**

---

#### MATTERS CONSIDERED

*Pages 1-5  
Part C*

The Board dealt with a number of items for which it has delegated powers to act and a copy of the minutes of the meeting is attached at pages 1 to 5 in the supplement labelled Part C.

**It is recommended that the Council resolve to:**

**Receive** the report of the meeting of the New Lynn Community Board held on Monday, 2 February 2009.

GPJ Marshall  
**CHAIRMAN**



8 **WAITAKERE COMMUNITY BOARD**

**THE BOARD SUBMITS THE FOLLOWING REPORT OF ITS MEETING HELD ON TUESDAY, 3 FEBRUARY 2009**

---

**MATTERS CONSIDERED**

*Pages 6-10  
Part C*

The Board dealt with a number of items for which it has delegated powers to act and a copy of the minutes of the meeting is attached at pages 6 to 10 in the supplement labelled Part C.

**It is recommended that the Council resolve to:**

**Receive** the report of the meeting of the Waitakere Community Board held on Tuesday, 3 February 2009.

KJP Witten-Hannah, JP  
**CHAIRMAN**



9 **MASSEY COMMUNITY BOARD**

**THE BOARD SUBMITS THE FOLLOWING REPORT OF ITS MEETING HELD ON WEDNESDAY, 4 FEBRUARY 2009**

---

**MATTERS CONSIDERED**

*Pages 11-14  
Part C*

The Board dealt with a number of items for which it has delegated powers to act and a copy of the minutes of the meeting is attached at pages 11 to 14 in the supplement labelled Part C.

**It is recommended that the Council resolve to:**

**Receive** the report of the meeting of the Massey Community Board held on Wednesday, 4 February 2009.

JG Riddell  
**CHAIRMAN**



10 **HENDERSON COMMUNITY BOARD**

**THE BOARD SUBMITS THE FOLLOWING REPORT OF ITS MEETING HELD ON THURSDAY, 5 FEBRUARY 2009**

---

**MATTERS CONSIDERED**

*Pages 15-24  
Part C  
Page 2  
Part H*

The Board dealt with a number of items for which it has delegated powers to act and a copy of the minutes of the meeting is attached at pages 15 to 24 in the supplement labelled Part C. The public excluded minutes are attached at page 2 of the Confidential Supplement labelled Part H.

**It is recommended that the Council resolve to:**

**Receive** the report of the meeting of the Henderson Community Board held on Thursday, 5 February 2009.

EAG Grimmer, MNZM  
**CHAIRMAN**



11 **WAITAKERE YOUTH COUNCIL**

**THE WAITAKERE YOUTH COUNCIL SUBMITS THE FOLLOWING REPORT OF ITS MEETING HELD ON MONDAY, 2 FEBRUARY 2009**

---

**MATTERS CONSIDERED**

*Pages 25-26  
Part C*

The Waitakere Youth Council dealt with a number of items for which a copy of the minutes of the meeting is attached at pages 25 to 26 in the supplement labelled Part C.

**It is recommended that the Council resolve to:**

**Receive** the report of the meeting of the Waitakere Youth Council held on Monday, 2 February 2009.

A Wadsworth  
**YOUTH COUNCIL REPRESENTATIVE**



## PART D - REPORT OF THE CHIEF EXECUTIVE OFFICER

### 12 SUBMISSION TO ELECTRICITY COMMISSION ON THE NORTH OF AUCKLAND AND NORTHLAND TRANSPower PROJECT

#### EXECUTIVE SUMMARY

The purpose of this report is to request a retrospective approval of a submission to the Electricity Commission on the North of Auckland and Northland Transpower project.

Council officers became aware of this issue early in February 2009. As the closing date for submissions was 20 February 2009 there wasn't sufficient time to seek formal Council approval for a submission. Councillors were advised of this issue by email and their feedback was requested prior to making the submission.

#### RECOMMENDATIONS

It is recommended that Council resolve to:

1. **Receive** the Submission to Electricity Commission On The North of Auckland And Northland Transpower Project report.
2. **Agree** to endorse the action taken in making a submission to the Electricity Commission on the North of Auckland and Northland Transpower project.
3. **Direct** the Chief Executive Officer to work with Transpower and Vector Networks to ensure an ongoing and reliable power supply for the City.

#### BACKGROUND

1. Transpower has proposed a project to ensure the long term security of supply north of Auckland and Northland. This project is considered essential to ensure ongoing supply to Waitakere City.

#### DECISION MAKING

2. The key issues are as follows:
  - The existing power network has capacity until 2016; and
  - As the current network relies on a single high voltage transmission line from Onehunga through Mt Roskill on to Henderson and up to Albany there is a risk that failure of the network will have a significant consequence on the City.

- A1-A2*
3. Transpower has proposed a project to address these issues by working with Vector Networks to upgrade existing networks and construct a new cable crossing the Waitemata Harbour along the harbour bridge, refer to drawings attached at pages A1 to A2.
  4. The continuous supply of power is essential for the City's economy and the community's wellbeing. Transpower and Vector Networks have proposed a project to ensure the City's, as well as the region's needs are provided for.
  5. The existing high voltage network depends on a single network from Onehunga to Mt Roskill on to Henderson and up to Albany.
  6. Transpower proposes to build a new power network from Penrose to Albany to cater for growth and improve system redundancy and reliability.

7. The Electricity Commission has issued a notice of intention to decline the proposal, it appears based on the argument that if the proposed Rodney generator plant goes ahead it will provide the necessary reliability and capacity.

### **Options Identified**

8. Two options have been identified, as follows:
- Take no action - this would result in Council not representing the interests of the community in ensuring a reliable power supply network; and
  - Make a submission to the Electricity Commission so that it is aware of Council's concerns.

### **Assessment of Options**

9. The key issue to be determined in the context of this proposal is Council's desire to ensure that a reliable power network is available to meet the City's needs. Thus, it is considered that Council should make a submission to express its view.

### **Consideration of Community Views**

10. Community views have not been sought on this matter.

### **Preferred Option**

11. The preferred option is to make a submission to the Electricity Commission to safeguard the interests of the Waitakere community.

### **STRATEGIC CONTEXT**

12. A reliable supply of power is essential for economic growth, to protect public health and safety and to ensure the ongoing provision of basic services.

### **CONSULTATION**

13. There has been no consultation on this issue.

### **RESOURCES**

14. There are no resources required at this stage.

### **IMPLEMENTATION ISSUES**

15. There are no implementation issues.

**Report prepared by:** Tony Miguel, Deputy Director: City Services.



13 **ANZAC DAY, SATURDAY, 25 APRIL 2009**

**GLOSSARY**

Returned Services Association/s (RSA/s)  
Anzac Day Parade/s (Parade/s)

**EXECUTIVE SUMMARY**

The purpose of this report is to seek appointment of Council representatives to attend the City's Returned Services Association (RSA) Anzac Day Parades (Parade/s).

**RECOMMENDATIONS**

It is recommended that the Council resolve to:

1. **Receive** the Anzac Day, Saturday, 25 April 2009 report.
2. **Agree** that a Councillor be appointed to represent the City at each of the Anzac Day Parades as follows:

Swanson	9.00 am
New Lynn	9.30 am
Te Atatu	10.00 am
Henderson	10.30 am
Laingholm	10.30 am
Titirangi	10.30 am
Glen Eden	11.00 am
Hobsonville	11.00 am
Waitakere	11.00 am
Piha	2.00 pm
3. **Approve** that the appointment of Community Board Members to the Anzac Day Parades be referred to the appropriate Community Board.

**BACKGROUND**

1. The Parade has been run annually in the City for a number of years now and has always been seen as a successful event.
2. The Parade is popular among the community of the City, for both old and young, as it is one way that children and adults can remember and honour those men and women who have fought in wars to defend New Zealand.

**DECISION MAKING**

3. For 2009 the City will host a Dawn Candlelight Parade at the Cenotaph, Waikumete Cemetery, commencing at 6.00 am, Saturday, 25 April 2009, with representatives from each RSA across the City parading.
4. In addition to the Dawn Candlelight Parade, each of the City's RSA's will host their own Parade and have asked that an Elected Member be nominated, on behalf of the Council, to lay a wreath, though all Elected Members are welcome to attend any of the Parades they so wish to.

5. The times of the Parades are as follows (although these are subject to confirmation from the RSA's and may change):

Swanson	9.00 am
New Lynn	9.30 am
Te Atatu	10.00 am
Henderson	10.30 am
Laingholm	10.30 am
Titirangi	10.30 am
Glen Eden	11.00 am
Hobsonville	11.00 am
Waitakere	11.00 am
Piha	2.00 pm

### STRATEGIC CONTEXT

6. There is no strategic context applicable to this report.

### CONSULTATION

7. Consultation is not required for the Parades.

### RESOURCES

8. An amount of \$18,000 has been made available from the Annual Plan 2008/2009 for the Parade which also includes the cost of staff time.

### IMPLEMENTATION ISSUES

9. There is no implication issues associated with this report.

**Report prepared by:** Darryl Griffin, Group Manager: Democracy and Support Services.



## 14 GOVERNANCE REVIEW UPDATE, WAITAKERE CITY HOLDINGS LIMITED ESTABLISHMENT BOARD AND APPOINTMENTS REPORT

### GLOSSARY

Council Controlled Organisations	(CCOs)
Statement of Intent	(SOI)
Waitakere City Holdings Limited	(WCHL)
Waitakere City Council	(WCC)
Waitakere Properties Limited	(WPL)
Waitakere Enterprise	(WE)

### EXECUTIVE SUMMARY

The implementation phase of the governance and value for money review is progressing. The skills and competencies required of the Councillor Directors and Independent Directors on the new Board have been identified. An Establishment Board made up of the two Councillor Directors and one Independent Director needs to be established to provide input into the development of the Waitakere City Holdings Limited (WCHL) establishment and accountability documents and to progress the recruitment of two further Independent Directors. The Council is being requested to formally appoint those Independent and Councillor candidates identified as having the appropriate skills and competencies to fill the positions on the Establishment Board, giving effect to the WCHL's wider responsibilities and leadership role.

Councillors Clow and Cooper meet the skills and competencies required of Councillor Directors on the WCHL's Establishment Board and during the first term of the new WCHL Board from 1 July 2009. Both Councillors have confirmed their availability to carry out director functions.

Bryan Mogridge, who meets the skills and competencies required of an Independent Director, has been nominated as an Independent Director and Chairman of the WCHL Establishment Board. Bryan Mogridge has the skills and considerable director and chairmanship experience that would add value to the Board during the establishment phase and during the first term of the new WCHL Board from 1 July 2009.

### **RECOMMENDATIONS**

It is recommended that Council resolve to:

1. **Receive** the Governance Review Update, Waitakere City Holdings Limited Establishment Board and Appointments report.
2. **Approve** the establishment of a new WCHL Board with effect from 1 July 2009 comprising three Independent Directors, one of whom shall be appointed Chairman by the Council, and two Councillor Directors.
3. **Approve** the establishment of a Waitakere City Holdings Limited Establishment Board with immediate effect, made up of two Councillor Directors and one Independent Director, with the Independent Director holding the position of Chairman of the Waitakere City Holdings Limited Establishment Board.
4. **Approve** that the Waitakere City Holdings Limited Establishment Board be empowered to:
  - review and enhance the current Constitution, formulate a new Charter and draft the 2009/2010 Statement of Intent for Waitakere City Holdings Limited taking into account the company's wider objectives and leadership role resolved by the Finance and Operational Performance Committee on the 10 November 2008;
  - commence the process of recruiting and recommending to the Council the appointment of two other Independent Directors, bringing the total number of directors to five, made up of two Councillor and three Independent Directors;
  - review and endorse the 2009/2010 Statements of Intent for Waitakere Properties Limited and Waitakere Enterprise Trust Board for presentation to the Council for adoption; and
  - carry out other activities such as formulation of policies and delegations enabling the company to give effect to its wider objectives and leadership role from the 1 July 2009.
5. **Approve** the appointment of Councillors Clow and Cooper as the two Councillor Directors on the Waitakere City Holdings Limited Establishment Board with immediate effect and on the new board of directors for Waitakere City Holdings Limited Board with effect from 1 July 2009.
6. **Approve** the appointment of Brian Mogridge as the Independent Director and Chairman of the Waitakere City Holdings Limited Establishment Board with immediate effect and as one of the three Independent Directors and Chairman of the new board of directors for Waitakere City Holdings Limited with effect from 1 July 2009.

## BACKGROUND

### Progress of the Governance and Value for Money Review of CCOs

1. This first stage of the governance and value for money review, which involved a review of the governance structure and reporting lines for Council Control Organisations (CCOs), was completed in November 2008 culminating in a progress report to the Finance and Operational Performance Committee on the 10 November 2008.
2. The Finance and Operational Performance Committee at the November meeting resolved to reconstitute WCHL and for the company to have wider responsibilities and take a leadership role in economic development. The Finance and Operational Performance Committee also directed the Chief Executive Officer to:
  - develop policy and procedures for performance reviews including formal monitoring of WCHL's performance;
  - review the Constitution of WCHL providing for a minimum of 3 and a maximum of 7 Directors with Councillor Directors in a minority; and
  - review the process for the appointment and remuneration of Directors for recommendation to the Council as approved guidelines that will apply to WCHL and then to any other subsidiary and Waitakere Enterprises.
- A3 3. A detailed copy of the Finance and Operational Performance Committee resolution is attached at page A3.
4. The second stage of the governance and value for money review, which includes an external peer review of the conclusions reached in stage one by Council Officers, and a separate tax review, have been delayed due to the unavailability of the external service provider. That will now commence on 25 February 2009.
5. The third stage, which is the implementation stage, includes a review of establishment documents, a review of existing board membership balance and skills; new board appointments and review of the Statement of Intent (SOI) for each Council Controlled Organisations (CCO), is progressing.
6. Effective Governance (an external service provider) was engaged to develop a skills and competencies matrix for the new Board of WCHL in line with the company's wider objectives and leadership role.
7. Effective Governance has also reviewed the establishment and accountability documents of the company developed by Council officers. The documents will also be subject to a legal review and will incorporate various issues identified to date such as length of director tenure (both Councillor and independent directors), avoidance of conflicts of interest, use of alternate directors on an exceptional basis and exclusion of Council officers as directors.
8. The Establishment Board will provide significant input into the development of the documents and endorse them before they are submitted to Council for approval by the 30 June 2009.

## ISSUES

### WCHL Establishment Board

9. The November Finance and Operational Performance Committee report proposed that WCHL be reconstituted from its present form, initially with a board of 5 members with the final number being dependent on the scale of the activities to be undertaken. It was proposed that the new Board be comprised of 3 Independent directors and 2 Councillor Directors with effect from 1 July 2009.
10. An Establishment Board needs to be set up in the interim period to implement the findings of the governance and value for money review to date. The Establishment Board will consist of 2 Councillor Directors and 1 Independent Director, who will also be the Chairman of the Establishment Board. The Establishment Board will progress the development of the company's establishment documents and lead the process for appointing two Independent Directors that have the appropriate skills and competencies to take the company forward from the 1 July 2009.

### Board skills and competencies

11. The November Finance and Operational Performance Committee report discussed the close correlation between the skills required of the directors and the company's roles and objectives for WCHL to be successful.
12. The work on determining the appropriate skills on the Board was a separate piece of work carried out by Effective Governance. Effective Governance facilitated the process for identifying the appropriate skills and competencies of the Councillor Directors and the Independent Directors on the Board via comparison to good practice and consultation with key stakeholders. The core skills identified for Councillor Directors are strategic thinking and communication. These are critical as Councillor Directors act as conduit of information between the shareholder and the WCHL. Other skills areas such as understanding of Tangata Whenua are important but are seen as critical at the CCO level where most of the operational consultation takes place. The Independent Director core skills are around corporate governance, financial management, strategic thinking, directorships and commercial acumen that compliment the skills of the Councillor Directors. The combination and balance of skills on the Board maximises the Board's effectiveness.
13. A summary of director core and specific skills and competencies is contained in the tabled below:

Council Directors	Independent Directors
Strategic thinking (Core)	Corporate Governance (Core)
Communication (Core)	Financial Management (Core)
Sustainability (Specific)	Strategic Thinking (Core)
Waitakere Community - Culture & Values (Specific)	Directorship (Core)
Local Government (Specific)	Commercial Acumen (Core)
Regional Government (Specific)	Sustainability (Specific)
Central Government (Specific)	Economic Development (Specific)

A4-A5

14. A detailed copy of the skills and competencies matrix is attached as at pages A4 to A5.

**Appointment of the Establishment Board Directors and Initial Directors of WCHL**

15. Councillors were requested to apply for the two Councillor Director positions on the WCHL's Establishment Board and the new Waitakere City Holdings Ltd Board (form the 1 July 2009, when the Establishment Board is wound up). The applications were to take into account the core skills identified for Councillor Directors by Effective Governance. Effective Governance is an independent consultancy engaged to assist with advice on the Governance Review to provide outcomes tailored to meet the Council's needs. Five Councillors indicated an interest and subsequently three formal applications were considered. Effective Governance carried out an independent assessment of the final applications and identified that Councillor Clow, Clews and Cooper met the core skills and competencies required for Councillor Directors. Councillor Clews subsequently withdrew. Councillors Clow and Cooper confirmed their availability to carry out director duties if selected as Board Members of the WCHL Establishment Board and then new WCHL Board.

**Appointment of the Chairman of the WCHL Establishment Board and Initial Chairman of WCHL**

16. The establishment of the new Board of WCHL and the completion of company's establishment documents are key priorities that have to be completed by the 30 June 2009 if the new Board is to commence operations from 1 July 2009. Significant work will also be carried out in terms of reviewing the accountability arrangements of the CCOs and WE. An independent director, with experience and appropriate skills and competencies would be valuable in leading the changes during the transition period. The current Chairman of WCHL (Bryan Mogridge) has been identified as possessing these skills and competencies and his name has been put forward for approval as the Independent Director and Chairman of the WCHL Establishment Board and subsequently new WCHL Board. The matrix developed for the Independent Directors and Chairman were applied by Effective Governance to assess Bryan Mogridge's credentials and they have confirmed a high level of compatibility.

**DECISION MAKING**

17. Council needs to approve the set up of an Establishment Board of WCHL to progress the implementation phase of the governance and value for money review. The Establishment Board would be made up of two Councillor Directors and one Independent Director who are to be selected based on the skills and competencies identified by Effective Governance. The key priorities for the Establishment Board are to provide input into the development of the WCHL's establishment documents and SOI; provide feedback on accountability documents for the CCOs and WE, and complete the recruitment of the remaining independent directors by the 30 June 2009.
18. Delays in the implementation of the governance and value for money review findings could have a significant impact on the operations of the company in the 2009/2010 financial year, especially in achieving its wider objectives and carrying out its leadership role. The delay could also impact on the ability of the company to carry out effective performance setting and performance monitoring of the CCOs and WE.

19. The Establishment Board needs to be empowered to carry out various activities during the transition period. Council will still maintain control over the process by approving the Company's establishment documents, SOI and the CCO's and WE SOIs. Council will place more rigour around the review of these documents when submitted for ratification.
20. The Council is requested to consider and approve the appointment of Councillors Clow and Cooper as the two Councillor Directors on WCHL's Establishment Board and the new WCHL Board (from 1 July 2009)
21. The Council is requested to consider and approve the appointment of Bryan Mogridge as an Independent Director and Chairman of the WCHL Establishment Board and the new WCHL Board (from 1 July 2009).

### **STRATEGIC CONTEXT**

22. Council's mechanisms for the delivery of Council services and achievement of sustainable social, economic, environmental and cultural outcomes include either ownership or control of a number of entities where Council is required to maintain appropriate governance structures.
23. Council has a financial investment in its holding company and subsidiaries. These companies assist the Council in meeting strategic outcomes by a return on investment, involvement in strategic projects, economic development and in support of service delivery.

### **CONSULTATION**

24. Engagement has occurred with the Chairmen and Chief Executive Officers of WCHL, WPL and WE, the Council and Council's Chief Executive Officer and Directors.

### **RESOURCES**

25. WCHL will need to be adequately resourced to carry these recommended expanded functions and staff will be dedicated as part of the role within the Council to assist the Board to meet its obligations. Some of this resourcing can be achieved by redeployment and/or 'back filling' or other means as determined by the Chief Executive Officer. Once the 'new' Board of WCHL has established its works programme, resourcing will need to be matched to the level of approved activity.

### **IMPLEMENTATION ISSUES**

26. The second stage involves an external peer review and a review of tax issues. Due to the progress in the implementation phase, the focus of the peer review will be on adding value to the approved structure, documents and processes. This will run parallel to the third stage of the review.
27. The third stage is progressing and will require significant input from the WCHL Establishment Board if the implementation phase is to be completed by the 30 June 2009. Council officers will provide significant support to the WCHL establishment board.

28. The work programme for the governance and value for money review is still on track to be fully completed no later than 30 June 2009.
29. The existing Board of WCHL will continue to function carrying out the day to day responsibilities associated with its current Statement of Intent until 30 June 2009.

**Report prepared by:** Jaine Lovell-Gadd, Director: Corporate and Business Services.



**15 REVIEW OF COMMITTEES' AND COMMUNITY BOARDS' DELEGATIONS REGISTER**

This report will be circulated separately to members.

Vijaya Vaidyanath  
**CHIEF EXECUTIVE OFFICER**



**PART E - REPORTS FROM THE STANDING COMMITTEES**

**16 INFRASTRUCTURE AND WORKS COMMITTEE**

**YOUR COMMITTEE SUBMITS THE FOLLOWING REPORT OF ITS MEETING HELD ON WEDNESDAY, 4 FEBRUARY 2009**

---

**MATTERS CONSIDERED**

*Pages 1-2  
Part E*

Your Committee dealt with a number of items for which it has delegated powers to act and a copy of the minutes of the meeting is attached at pages 1 to 2 in the supplement labelled Part E.

**It is recommended that the Council resolve to:**

**Receive** the report of the meeting of the Infrastructure and Works Committee held on Wednesday, 4 February 2009.

DQ Battersby, JP  
**CHAIRMAN**



17 **POLICY AND STRATEGY COMMITTEE**

**YOUR COMMITTEE SUBMITS THE FOLLOWING REPORT OF ITS MEETING HELD ON THURSDAY, 5 FEBRUARY 2009**

**MATTERS CONSIDERED**

*Pages 3-6  
Part E*

Your Committee dealt with a number of items for which it has delegated powers to act and a copy of the minutes of the meeting is attached at pages 3 to 6 in the supplement labelled Part E.

**It is recommended that the Council resolve to:**

**Receive** the report of the meeting of the Policy and Strategy Committee held on Thursday, 5 February 2009.

PA Hulse  
**CHAIRMAN**



18 **FINANCE AND OPERATIONAL PERFORMANCE COMMITTEE**

**YOUR COMMITTEE SUBMITS THE FOLLOWING REPORT OF ITS MEETING HELD ON MONDAY, 9 FEBRUARY 2009**

1. **BORROWING AND INVESTMENT REPORT**

**It is recommended that the Council resolve to:**

**Agree** that long term interest rate hedging activities undertaken by the Council, in order to provide certainty to base interest costs, differ from the existing Liability Management and Investment Policy, in that these activities will consider a longer forecasting horizon than the rolling 12 months forecasted debt position as stated in the existing Liability Management and Investment Policy.

2. **OTHER MATTERS CONSIDERED**

*Pages 7-11  
Part E*

Your Committee dealt with a number of items for which it has delegated powers to act and a copy of the minutes of the meeting is attached at pages 7 to 11 in the supplement labelled Part E.

**It is recommended that the Council resolve to:**

**Receive** the report of the meeting of the Finance and Operational Performance Committee held on Monday, 9 February 2009.

RI Clow  
**CHAIRMAN**



19 **PLANNING AND REGULATORY COMMITTEE**

**YOUR COMMITTEE SUBMITS THE FOLLOWING REPORTS OF ITS MEETINGS HELD ON TUESDAY, 10 FEBRUARY 2009 AND FRIDAY, 13 FEBRUARY 2009**

---

**MATTERS CONSIDERED**

*Pages 12-19  
Part E  
Page 3  
Part H*

Your Committee dealt with a number of items for which it has delegated powers to act and a copy of the minutes of the meetings are attached at pages 12 to 19 in the supplement labelled Part E. The public excluded minutes are attached at page 3 of the Confidential Supplement labelled Part H.

**It is recommended that the Council resolve to:**

**Receive** the reports of the meetings of the Planning and Regulatory Committee held on Tuesday, 10 February 2009 and Friday, 13 February 2009.

VS Neeson, JP  
**CHAIRMAN**



20 **CULTURE AND COMMUNITY COMMITTEE**

**YOUR COMMITTEE SUBMITS THE FOLLOWING REPORT OF ITS MEETING HELD ON WEDNESDAY, 11 FEBRUARY 2009**

---

**MATTERS CONSIDERED**

*Pages 20-23  
Part E*

Your Committee dealt with a number of items for which it has delegated powers to act and a copy of the minutes of the meeting is attached at pages 20 to 23 in the supplement labelled Part E.

**It is recommended that the Council resolve to:**

**Receive** the report of the meeting of the Culture and Community Committee held on Wednesday, 11 February 2009.

JP Lawley  
**CHAIRMAN**



21 **NORSGA URBAN DEVELOPMENT COMMITTEE**

**YOUR COMMITTEE SUBMITS THE FOLLOWING REPORT OF ITS MEETING HELD ON MONDAY, 15 DECEMBER 2008**

---

**MATTERS CONSIDERED**

*Pages 24-26  
Part E*

Your Committee dealt with a number of items for which it has delegated powers to act and a copy of the minutes of the meeting is attached at pages 24 to 26 in the supplement labelled Part E.

**It is recommended that the Council resolve to:**

**Receive** the report of the meeting of the NorSGA Urban Development Committee held on Monday, 15 December 2008.

LA Cooper, JP  
**CHAIRMAN**



22 **TE TAUMATA RUNANGA**

**I NOHO TE TAUMATA RUNANGA KOMITI RAHINA, TE KAU MA ONO O HUI-TANGURU 2009**

**YOUR COMMITTEE SUBMITS THE FOLLOWING REPORT OF ITS MEETING HELD ON MONDAY, 16 FEBRUARY 2009**

---

**MATTERS CONSIDERED**

*Pages 27-30  
Part E*

Your Committee dealt with a number of items for which it has delegated powers to act and a copy of the minutes of the meeting is attached at pages 27 to 30 in the supplement labelled Part E.

**NGA TAKE E WHIRIWHIRIA**

E whakatau ana Te Taumata Runanga i nga take i whakamanangia i te ture he whakaahua o nga tuhi kua totoa ki nga mema o te Kaunihera.

**It is recommended that the Council resolve to:**

**Receive** the report of the meeting of Te Taumata Runanga held on Monday, 16 February 2009.

W Paki, JP  
**CHAIRMAN**



**23 LONG TERM COUNCIL COMMUNITY PLAN AND ANNUAL PLAN COMMITTEE**

**YOUR COMMITTEE SUBMITS THE FOLLOWING REPORT OF ITS MEETING HELD ON TUESDAY, 16 DECEMBER 2008**

**MATTERS CONSIDERED**

*Pages 31-34  
Part E*

Your Committee dealt with a number of items for which it has delegated powers to act and a copy of the minutes of the meeting is attached at pages 31 to 34 in the supplement labelled Part E.

**It is recommended that the Council resolve to:**

**Receive** the report of the meeting of the Long Term Council Community Plan and Annual Plan Committee held on Tuesday, 16 December 2008.

JM Clews, QSO, JP  
**CHAIRMAN**



**PART F - PRESENTATION**

**Due to time restraints by the NZ Police this presentation will take place at 5.45 pm.**

**24 MEMORANDUM OF UNDERSTANDING - NZ POLICE AND WAITAKERE CITY COUNCIL**

Mayor Bob Harvey, District Commander, Bill Searle and Acting Area Commander, Scott Webb will sign the revised Memorandum of Understanding between the New Zealand Police and Waitakere City Council



**PART G - PROCEDURAL MATTERS**

**25 QUESTIONS**

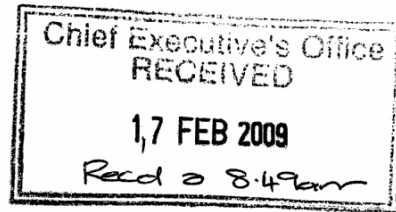
Pursuant to Standing Order 39.2, any member of the local authority may at any meeting of the local authority at the appointed time, put a question to the Mayor as Chairman of the local authority, or through the Mayor to the Chairman of any standing or special committee, or to any officer of the local authority concerning any matter relevant to the role or functions of the local authority concerning any matter that does not appear on the order paper, nor arises from any committee report or recommendation submitted to that meeting.



26 **NOTICE OF MOTION**

Pursuant to Standing Order 28.1 the following Notice of Motion has been received from Councillors Flaunty and Dallow requesting that the Whenuapai Airport Special Area be withdrawn.

16.2.09



**NOTICE OF MOTION**

I, Warren William Flaunty move;

That Plan Change 22 – WHENUAPAI AIRPORT SPECIAL AREA, be withdrawn immediately upon release of a Cabinet report confirming that the New Zealand Defence Force will not be relocating from Whenuapai Airbase and that the Government will not consider joint use with scheduled commercial air services.

Signed:

Warren W Flaunty

Seconded:

Ross Dallow



**PART H - PUBLIC EXCLUDED MATTER**



27 **CLOSING PRAYER**

