

**AGENDA FOR A MEETING OF THE COUNCIL TO BE HELD IN THE COUNCIL CHAMBER
AT WAITAKERE CENTRAL, 6 HENDERSON VALLEY ROAD, HENDERSON,
WAITAKERE, ON WEDNESDAY, 29 OCTOBER 2008,
COMMENCING AT 5.30 PM**

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PART A - OPENING OF MEETING

1 OPENING PRAYER

Tom Farndon of the Waitakere Baha'i Community will say the Opening Prayer.



2 APOLOGIES



3 CONFIRMATION OF MINUTES

Meeting Minutes - Wednesday, 24 September 2008
- Wednesday, 15 October 2008

RECOMMENDATION

It is recommended that the Council resolve to:

Receive the minutes of the meeting of the Council held on Wednesday, 24 September 2008 and Wednesday, 15 October 2008, including the public excluded minutes, as circulated, and that they be taken as read and now be confirmed.

*Page 1
Part I*

The public excluded minutes are attached at page 1 of the Confidential Supplement labelled Part I.



4 URGENT BUSINESS

Section 46A(7) of the Local Government Official Information and Meetings Act 1987 provides that where an item of business is not on the agenda, it may only be dealt with at the meeting if:

- (i) the Council by resolution so decides; and
- (ii) the Chairman has explained at the beginning of the meeting (when open to the public) that the item will be raised for discussion and decision, why the item is not on the agenda, and why it cannot be delayed until a subsequent meeting.

The Council may make a decision on a matter determined to be urgent.

NOTE: Urgent Business need not be dealt with now and may be delayed until later in the meeting.



5 CONFLICTS OF INTEREST

The Council has acknowledged in its Code of Conduct that Elected Members need to be vigilant to stand aside from decision making when a conflict arises between their role as a member of the Council and any private or other external interest they might have. This note is provided as a reminder to members to check that no such conflicts arise in relation to any items on this agenda.



PART B - DEPUTATION

Pursuant to Standing Order 37.1 the Chief Executive Officer has received and accepted a Deputation request by the President, Tim Livingston on behalf of the Waitakere Business Club and businesses in the Central Park Drive Business District regarding the cycleways on Central Park Drive and Universal Drive.

For the guidance of Councillors and members of the public, Standing Orders have the following provisions in regard to deputations:

1. The time limit for a Deputation is 10 minutes which is placed on the speaker making a presentation. If there are two members of the deputation addressing the meeting each is granted 5 minutes.
2. Except with the approval of the Council, not more than two members of a deputation may address the meeting.
3. After a presentation is received Members may put to the deputation any question pertinent to the subject heard, but no Member shall express an opinion upon or discuss the subject until the deputation has completed making its submissions and answering questions.
4. The Chairman may terminate a presentation in progress which is disrespectful or offensive, or where the Chairman has reason to believe that statements have been made with malice.

CYCLE WAYS ON CENTRAL PARK DRIVE AND UNIVERSAL DRIVE

Mr Lawrence Ponniah (Corban Revell Limited) on behalf of the Waitakere Business Club and Simon Wickham (Chief Executive, The Trusts Stadium) on behalf of the Central Park business district, will address concerns with regard to the Cycleways on Central Park Drive and Universal Drive.

A1 The letter from Tim Livingston, President on behalf of the Waitakere Business Club and businesses in the Central Park Drive business district is attached at page A1.



PART C - REPORT OF THE MAYOR

6 REPORT OF THE MAYOR

The report of the Mayor will be circulated under separate cover with this agenda.

RECOMMENDATION

It is recommended that the Council resolve to:

Receive the Report of the Mayor.

RA Harvey, QSO, JP
MAYOR OF WAITAKERE



PART D - REPORTS OF NEW LYNN COMMUNITY BOARD, WAITAKERE COMMUNITY BOARD, MASSEY COMMUNITY BOARD, HENDERSON COMMUNITY BOARD AND WAITAKERE YOUTH COUNCIL

7 NEW LYNN COMMUNITY BOARD

THE BOARD SUBMITS THE FOLLOWING REPORT OF ITS MEETING HELD ON MONDAY, 29 SEPTEMBER 2008

1. CHAIRMAN'S REPORT

It is recommended that the Council resolve to:

Agree that the Moon Festival be retained in the New Lynn Ward for 2009 and future years.

2. OTHER MATTERS CONSIDERED

The Board dealt with a number of items for which it has delegated powers to act and a copy of the minutes of the meeting is attached at pages 1 to 6 in the supplement labelled Part D.

It is recommended that the Council resolve to:

Receive the report of the meeting of the New Lynn Community Board held on Monday, 29 September 2008.

GPJ Marshall
CHAIRMAN



8 **WAITAKERE COMMUNITY BOARD**

THE BOARD SUBMITS THE FOLLOWING REPORT OF ITS MEETING HELD ON TUESDAY, 30 SEPTEMBER 2008

MATTERS CONSIDERED

*Pages 7-15
Part D*

The Board dealt with a number of items for which it has delegated powers to act and a copy of the minutes of the meeting is attached at pages 7 to 15 in the supplement labelled Part D.

It is recommended that the Council resolve to:

Receive the report of the meeting of the Waitakere Community Board held on Tuesday, 30 September 2008.

KJP Witten-Hannah, JP
CHAIRMAN



9 **MASSEY COMMUNITY BOARD**

THE BOARD SUBMITS THE FOLLOWING REPORT OF ITS MEETING HELD ON WEDNESDAY, 1 OCTOBER 2008

MATTERS CONSIDERED

*Pages 16-21
Part D*

The Board dealt with a number of items for which it has delegated powers to act and a copy of the minutes of the meeting is attached at pages 16 to 21 in the supplement labelled Part D.

It is recommended that the Council resolve to:

Receive the report of the meeting of the Massey Community Board held on Wednesday, 1 October 2008.

JG Riddell
CHAIRMAN



10 **HENDERSON COMMUNITY BOARD**

THE BOARD SUBMITS THE FOLLOWING REPORT OF ITS MEETING HELD ON THURSDAY, 2 OCTOBER 2008

MATTERS CONSIDERED

*Pages 22-32
Part D*

The Board dealt with a number of items for which it has delegated powers to act and a copy of the minutes of the meeting is attached at pages 22 to 32 in the supplement labelled Part D.

It is recommended that the Council resolve to:

Receive the report of the meeting of the Henderson Community Board held on Thursday, 2 October 2008.

EAG Grimmer, MNZM
CHAIRMAN



11 **WAITAKERE YOUTH COUNCIL**

THE WAITAKERE YOUTH COUNCIL SUBMITS THE FOLLOWING REPORT OF ITS MEETING HELD ON MONDAY, 6 OCTOBER 2008

MATTERS CONSIDERED

*Pages 33-35
Part D*

The Waitakere Youth Council dealt with a number of items for which a copy of the minutes of the meeting is attached at pages 33 to 35 in the supplement labelled Part D.

It is recommended that the Council resolve to:

Receive the report of the meeting of the Waitakere Youth Council held on Monday, 6 October 2008.

A Wadsworth
CHAIRMAN



PART E - REPORT OF THE CHIEF EXECUTIVE OFFICER

12 RESTORATION OF COUNCIL INFRASTRUCTURE DUE TO STORM DAMAGE IN JULY AND AUGUST 2008

GLOSSARY

New Zealand Transport Agency (NZTA)

EXECUTIVE SUMMARY

The purpose of this report is to:

- approve a programme of remedial works to restore infrastructure where there is a high risk to the community and public safety;
- invite Council to approve raising a new loan for restoration works.

RECOMMENDATIONS

It is recommended that the Council resolve to:

1. **Receive** the Restoration of Council Infrastructure Due to Storm Damage in July and August 2008 report.
2. **Agree** that the work programme for restoration of essential infrastructure, due to storm damage in July and August 2008, as set out in this report be approved.
3. **Agree** that additional funding of \$1,805,000 be provided by the way of a loan, for restoration of essential infrastructure due to storm damage in July and August 2008.

BACKGROUND

1. Council's Annual Plan 2008/2009 provides funding for the restoration of landslips that have occurred in previous years, with the proviso that should a rainfall event with a return period of more than 1 year occur, Council would be requested to raise additional loan funding for landslip restoration.
2. During late July 2008 and throughout August 2008 Waitakere experienced heavy rainfall events. This was after a prolonged dry summer spell that had seen below average rainfall since August 2007. Flooding appeared not to cause any major issues in this respect. However, due to the persistent heavy rain, the clays of Waitakere became heavily saturated with ground water and landslips started to occur.
3. Figure 1 is a typical rainfall record for August and shows that average rainfall for August is 181mm while the actual for August 2008 was 305mm, being 68.5% above average.

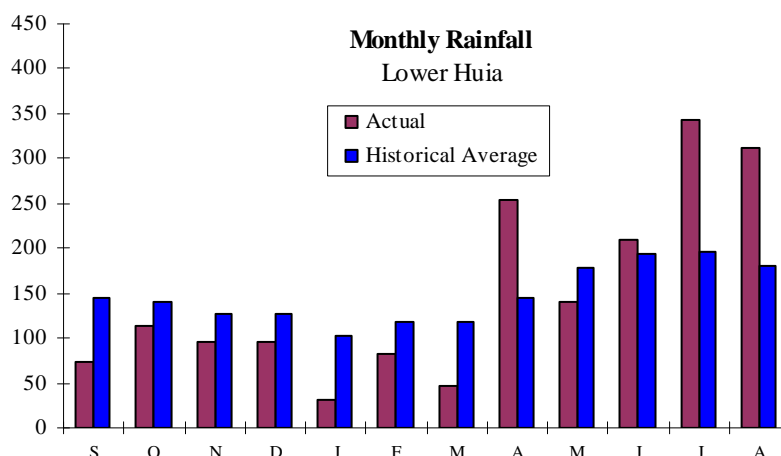


Figure 1 - Comparison of actual monthly rain fall and historical average monthly rain fall as measured at the Lower Huia Dam rain gauge.

4. An overview report was presented to the Infrastructure and Works Committee on 6 August 2008. At that time approximately 20 landslips had been reported to Council. Since that meeting the rains continued, and the number of landslips increased to 46. Some of these landslips were significant and affected residential properties requiring some to be evacuated. Some roads have been partially closed and some streams have been partially blocked. Some landslips have occurred on parks and reserves.
5. Landslips have been monitored and inspected by a coordinated team of Council Engineers and staff.
- A2-A3 6. The tables attached at pages A2 to A3 shows the approximate costs of what has been spent during initial response by Council and the estimated costs of works to restore Council assets affected by landslips. The initial costs are the cost of the Contractor response and any hazard management such as cones, traffic signals or fencing.

DECISION MAKING

Issues

7. It is proposed to repair landslips on road reserve affecting the carriageway. Landslips on parks or esplanade reserve may not require any further action unless they affect private property or council owned assets.
8. Council does not budget for emergency events except for some first response by contractors. The cost of emergency response under normally predictable conditions is usually built into existing contracts. However, large weather events create a large volume of calls which need to be investigated at least in the first instance to ensure public health and safety concerns are addressed. In this case the number of landslips has been unprecedented since Cyclone Bola.
9. The budget for repairs to landslips on roadways is based on restoring historical landslips. Additional funding is required above the Annual Plan 2008/2009 for remedial works for landslips that have occurred in July and August 2008.

10. Climate change reports show that extreme weather events may become more common. Weather patterns ranging from hotter drier summers and intensive rain events need to be considered. The risk of deferring recovery from one year to another needs to be carefully considered as any slip not recovered by winter next year could be subject to further movement.

Options Identified

11. Options are to be considered on a case by case by case, or slip by slip basis. There are a number of options to be considered in each case which includes the following:
- **Option 1** - Do nothing, where this is appropriate. For Council owned assets the minimum action is to carry out a walk over geotechnical assessment to assess the landslip for the potential to become worse or show that the ground has now stabilised.
 - **Option 2** - Restore slip damage to Council assets because there is a public safety issue.
 - **Option 3** - Defer slip restoration works and monitor stability.

Assessment of Options

12. Each land slip needs to be assessed both on urgency and risk priority basis, and to what extent the recovery of the slip will take as discussed in the options. For roads a system exists to prioritise these utilising the New Zealand Transport Agency (NZTA) system and repairs will be carried out based on a priority ranking.
13. Other factors in decision making will be the risk assessment of deferring work on any land slip.

Consideration of Community Views

14. Community views have not been canvassed or taken into consideration. However, there has been adverse community reaction in the past when slip repairs have been deferred.

Preferred Option

15. The preferred option is reinstatement of landslips affecting the carriageway to a safe status as soon as possible. The timeline for carrying out the works is dependent on the time taken to secure funding, planning, consents and weather conditions. It is likely that some landslips will not be repaired until 2010.
16. Based on a risk analysis and taking into account affordability, the preferred option is as shown in Table 1 below:

Asset	Programme	Estimated Cost
Urgent Repairs		
Transport Assets	Repair high risk landslips	\$1,805,000
Total cost of urgent repairs to assets		\$1,805,000
Deferred Repairs		

Asset	Programme	Estimated Cost
Transport Assets	Defer repairs and monitor, report back on additional funding if required	\$2,935,000
Parks Assets	Defer repairs and monitor, report back on additional funding if required	\$1,035,000
Water and Stormwater Assets	Defer repairs and monitor, report back on additional funding if required	\$85,000
Total cost of deferred repairs		\$4,055,000

Table 1 - Estimated cost of slip reinstatement.

STRATEGIC CONTEXT

17. Repairs to infrastructural assets damaged by landslips contribute to the following strategic platforms:
- Sustainable Integrated Transport: The transport system is integrated, innovative, safe and environmentally responsible; and
 - Strong communities; where people feel safe and there is a strong sense of community.

CONSULTATION

18. Consultation with relevant external agencies has taken place.

RESOURCES

19. Funding in the Annual Plan 2008/2009 for roading slip repairs is \$850,000, this budget is fully committed to a prioritised programme of repairs to existing landslips. Additional funding of \$1,805,000 is required to carry out repairs to roading assets, NZTA has indicated that Council will be eligible for a 43% subsidy towards the cost of repairs.
20. It is recommended that additional funding be provided by raising a loan in the amount of \$1,805,000.

IMPLEMENTATION ISSUES

21. Implementation of the reinstatement of landslips will be subject to the following:
- Funding approval by Council and NZTA;
 - Project planning and consents timelines; and
 - Availability of qualified contractors.

Report prepared by: Tony Miguel, Group Manager: Asset Management.



13 **2007/2008 SUMMARY ANNUAL REPORT**

EXECUTIVE SUMMARY

The purpose of this report is to present the 2007/2008 Summary Annual Report to Council.

RECOMMENDATIONS

It is recommended that the Council resolve to:

1. **Receive** the 2007/2008 Summary Annual Report.
2. **Approve** and adopt the audited 2007/2008 Summary Annual Report.

BACKGROUND

1. A local authority must, within 1 month after the adoption of its annual report, make publicly available its annual report and a summary of the information contained in the annual report, as required under the Local Government Act 2002. The summary report must contain an audit report.
2. The completed Summary Annual Report for the year ended 30 June 2008 will be circulated under separate cover prior to the Council meeting on 29 October 2008.

DECISION MAKING

3. There are no decisions required in respect of this report.

ISSUES

4. The audit report must state whether the summary annual report represents, fairly and consistently, the information regarding the major matters dealt with in the annual report.
5. The contents of the 2007/2008 Summary Annual Report are extracted from the audited 2007/2008 Annual Report. The contents of the 2007/2008 Summary Annual Report include the following:
 - Background of the City and how the eco city was developed;
 - Report of the Mayor;
 - Report of the Chief Executive Officer;
 - Sustainability reporting summary;
 - Community outcomes;
 - Service performance overview and key performance measures;
 - Summary financial information; and
 - Audit report.
6. The audit of the 2007/2008 Summary Annual Report is completed and an unqualified audit opinion will be issued upon adoption, as advised by Audit New Zealand.

STRATEGIC CONTEXT

7. The Summary Annual Report, being a summary of the information contained in the Annual Report, completes the reporting cycle for the year ended 30 June 2008.

CONSULTATION

8. No consultation was required in respect of this report.

RESOURCES

9. This report has no resource implications.

IMPLEMENTATION ISSUES

10. There are no implementation issues in respect of this report.

Report prepared by: Khee Mee Soo, Group Manager: Financial Projects.



14 2007/2008 ANNUAL REPORT

EXECUTIVE SUMMARY

The purpose of this report is to present the audited 2007/2008 Annual Report to Council for adoption as required under the Local Government Act 2002.

RECOMMENDATIONS

It is recommended that the Council resolve to:

1. **Receive** the 2007/2008 Annual Report.
2. **Approve** and adopt the audited 2007/2008 Annual Report.

BACKGROUND

1. The preparation of the Annual Report is a statutory requirement of the Local Government Act 2002. The Annual Report must be adopted no later than four months after the end of the financial year ended 30 June 2008.
2. At the Finance and Operational Performance Committee meeting on 6 October 2008, the Committee resolved to:

- “1. *Receive the Draft Annual Report 2007/2008 Status Report.*
2. *Agree in principle that subject to an unqualified audit opinion, the Draft Annual Report 2007/2008 be considered and adopted at the meeting of Council scheduled for Wednesday, 29 October 2008.*”

3. The completed Annual Report for the year ended 30 June 2008 will be circulated under separate cover prior to the Council meeting on 29 October 2008.

DECISION MAKING

4. There are no decisions required in respect of this report.

ISSUES

5. The preparation of the Annual Report 2007/2008 has been completed and an unqualified audit opinion will be issued upon adoption by Council, as advised by Audit New Zealand.

Reconciliation of Year End Surplus to Unallocated Net Rates Surplus

6. The information below shows the reconciliation of the accounting year end surplus to Council net rates surplus.

Income statement deficit	\$(2,508,000)
Adjustment for non cash items	\$ 26,007,000
Adjustment for additional funds available (operating expenditure funded by loans and special funds, previous years' surplus carried forward)	<u>\$23,038,000</u>
Total funds available	<u>\$46,537,000</u>
Utilisation of funds available	<u>\$(46,441,000)</u>
Unallocated net rates surplus	<u>\$ 96,000</u>

The City's Worth

7. The City's total assets at 30 June 2008 were \$2,584,000,000 which represents an increase of \$79,000,000 over the previous year. Infrastructure, land and buildings and other fixed assets totalled \$2,269,000, being 88% of the total assets.
8. Provision for Building Weather - Tightness (Leaky Homes)
9. All Building weather tightness reported claims to Council that are assessed as a liability are recognised as a provision in the Balance Sheet. The provision as at 30 June 2008 was \$8,000,000. This is an increase of \$7,550,000 compared to the previous year, which reflects new claims reported. Unreported claims are treated as a contingency due to the inherent uncertainties in quantifying the number and quantum of the claims. An estimated amount of \$37,000,000 is disclosed as a contingent liability.

Council Year End Debt Position

10. Council's borrowings as at 30 June 2008 were \$374,226,000. This is an increase of \$76,002,000 compared to the previous year.

Service Performance

11. Council's service performance objectives and targets for 2007/2008 were adopted as part of the 2006-2016 Long Term Council Community Plan and also in the 2007/2008 Annual Plan.
12. Of the 96 performance targets contained within 20 activities, Council achieved, or largely achieved, 79 of these targets. The remaining 17 were not achieved or could not be measured.

Sustainability Reporting

13. Council incorporates sustainability reporting in its Annual Report. While it is not a legislative requirement under the Local Government Act 2002 to include sustainability reporting in the Annual Report, it is good practice to do so.
14. Sustainability reporting is included in Part One of the 2007/2008 Annual Report. The sustainability report has been prepared using the sustainability reporting guidelines from the Global Reporting Initiative (GRI) for sustainability reporting.

STRATEGIC CONTEXT

15. The Annual Report completes the planning and reporting cycle for the year ended 30 June 2008. The report contains the actual results of the financial performance against the approved Annual Plan budgets and also the non financial performance measures as approved in the Annual Plan.

CONSULTATION

16. No consultation was required in respect of this report.

RESOURCES

17. This report has no resource implications.

IMPLEMENTATION ISSUES

18. There are no implementation issues in respect of this report.

Report prepared by: Khee Mee Soo, Group Manager: Financial Projects.



15 **APPOINTMENT TO TE TAUMATA RUNANGA**

GLOSSARY Rangatahi (youth)

EXECUTIVE SUMMARY

The purpose of this report is to request that the nomination of a replacement representative for Te Roopu Puawai o Waitakere on Te Taumata Runanga be brought before the Council for formal appointment.

RECOMMENDATIONS

It is recommended that the Council resolve to:

1. **Receive** the Appointment to Te Taumata Runanga report.
2. **Agree** that Wiremu Ellis be appointed Te Roopu Puawai o Waitakere representative on Te Taumata Runanga replacing Troy Bond.

BACKGROUND

1. Formal advice has been received from Te Roopu Puawai o Waitakere regarding the replacement of Troy Bond as representative on Te Taumata Runanga.
2. Te Roopu Puawai o Waitakere has advised that Wiremu Ellis will be Te Taumata Runanga's new representative.

DECISION MAKING

3. The Council is requested to formally appoint Wiremu Ellis as representative, replacing Troy Bond, on Te Taumata Runanga.

STRATEGIC CONTEXT

4. The representation of rangatahi (youth) on Te Taumata Runanga enhances the strong relationship between the Council, the Maori community and rangatahi and contributes directly to Waitakere's Community Outcomes and Priorities. It also serves Council's Treaty of Waitangi obligations and commitment to First Call for Children and Active Democracy by providing opportunities for Maori and rangatahi to participate in the decision making process.

CONSULTATION

5. There is no consultation required for this report.

RESOURCES

6. There are no resource issues arising from this report.

IMPLEMENTATION ISSUES

7. There are no implementation issues arising from this report.

Report prepared by: Darryl Griffin, Group Manager: Democracy and Support Services.



16 **APPOINTMENT TO CREATIVE COMMUNITIES SCHEME ALLOCATION SUBCOMMITTEE**

GLOSSARY

Creative Communities Scheme Allocation Subcommittee (CCSAS)

EXECUTIVE SUMMARY

The purpose of this report is to seek Council's approval for a change of Ngati Whatua's representative to the Creative Communities Scheme Allocation Subcommittee (CCSAS). The incumbent Ngati Whatua representative to the CCSAS, Bernadette Papa, resigned this role in October 2008, and Mei Hill has been nominated as the replacement representative.

RECOMMENDATIONS

It is recommended that the Council resolve to:

1. **Receive** the Appointment to Creative Communities Scheme Allocation Subcommittee report.
2. **Agree** to confirm and support the nomination of Mei Hill to replace Bernadette Papa as Ngati Whatua's representative to the Creative Communities Scheme Allocation Subcommittee.

BACKGROUND

1. On 30 September 2008, the Ngati Whatua representative to the CCSAS, Bernadette Papa, notified the Council that she has resigned this position due to growing professional and personal commitments. Mei Hill was nominated as Ngati Whatua's replacement representative to the CCSAS. The attributes Mei Hill will bring to this role include her wealth of experience and knowledge of the arts kaupapa as a practising artist and her understanding of Ngati Whatua's art philosophy.
2. Mei Hill attended 2 meetings of the CCSAS on 16 and 21 October 2008 as an observer, in anticipation of Council's confirmation and support for her nomination to the CCSAS.

DECISION MAKING

3. Council's approval is sought to confirm Mei Hill as Ngati Whatua's nominated representative to the CCSAS.

STRATEGIC CONTEXT

4. The representation of iwi on the CCSAS enhances the strong collaborative relationship between Waitakere and Ngati Whatua and contributes directly to Waitakere's Community Outcomes and Priorities, including Toi me nga tikanga taketake - Vibrant Arts and Culture, Nga Manukura - Maori Leadership, Te Mahi Tahi - Working Together, and Whaiora - Participation in Society. It also serves Council's Treaty of Waitangi obligations and commitment to Active Democracy by providing opportunities for Maori to participate in the decision making process.

CONSULTATION

5. Democracy and Support Services, the Maori Relationships Manager, the Community Arts Co-ordinator, and Ngati Whatua were consulted in the drafting of this report.

RESOURCES

6. There are no resource issues arising from this report.

IMPLEMENTATION

7. There are no implementation issues arising from this report.

Report prepared by: Darryl Griffin, Group Manager: Democracy and Support.



17 MEMORANDUM OF UNDERSTANDING BETWEEN THE MINISTRY OF EDUCATION, HOBSONVILLE LAND COMPANY AND WAITAKERE CITY COUNCIL.

GLOSSARY

Memorandum of Understanding	(MoU)
Ministry of Education	(MoE)
Hobsonville Land Company	(HLC)

EXECUTIVE SUMMARY

The purpose of this report is to seek approval from the Council for a Memorandum of Understanding between Hobsonville Land Company, the Ministry of Education and Waitakere City Council. The Memorandum of Understanding has been specifically developed in relation to the two new schools and associated early childhood facilities to be built at the former Hobsonville Airbase by the Ministry of Education.

RECOMMENDATIONS

It is recommended that the Council resolve to:

1. **Receive** the Memorandum of Understanding between the Ministry of Education, Hobsonville Land Company and Waitakere City Council Report.
2. **Approve** the Memorandum of Understanding between the Ministry of Education, Hobsonville Land Company and Waitakere City Council.

BACKGROUND

1. Since November 2006 the Ministry of Education (MoE) has had regular liaison with the Hobsonville Land Company (HLC) primarily concerning the locations of the proposed secondary and primary school within the Hobsonville development. At the same time there have been ongoing meetings between Waitakere City Council and other Ministry of Education staff. The focus of these meetings has been more around the urban design of the schools, future education needs in Waitakere and the important role that schools can play as a focal point in the local and wider community, including the shared use and co - location of facilities.

2. During March 2008 a meeting between staff of the three organisations was held to discuss the idea of drawing up a partnering agreement or Memorandum of Understanding. The outcome of the meeting was an agreement to proceed with developing a MoU specifically for the 2 Hobsonville Schools. The Hobsonville Land Company agreed to coordinate the process.
- A4-A12 5. Various iterations of the MoU have been discussed and circulated for internal comment within each of the organisations and a final draft produced (attached at pages A4 to A12).
6. Some of the key issues that have been debated include the scope of the Memorandum of Understanding in relation to the future role of the new schools Establishment Boards of Trustees and meeting the policies, rules and assessment criteria contained in District Plan changes 13 and 16. It is recognised that the Establishment Board of Trustees will have a significant influence on the eventual outcomes in relation to the schools, including their future directions, school policies and appointment of staff. Recognising this, both the Hobsonville Land Company and ourselves have indicated a strong interest in being represented on the new Establishment Boards.
7. The Ministry of Education is currently in the process of lodging Notices of Requirement to designate both of the new school sites.
8. Once formally signed it is intended that the MoU will be implemented through a yearly work programme to be decided by the parties.
9. Consideration has also been given to developing a more overarching Memorandum of Understanding between Waitakere City Council and the Ministry of Education in the future.

DECISION MAKING

10. The signatories to the MoU are the Chief Executive Waitakere City Council, Regional Manager, Northern at the Ministry of Education and the CEO of the Hobsonville Land Company.

STRATEGIC CONTEXT

11. It has been anticipated from the outset that the two schools and early childhood facilities based on the school sites, will play an important role in the local and wider community. The MoU formalises the commitment of the parties to work together to achieve the best possible outcome for the community.

CONSULTATION

12. HLC and the MoE have consulted with key staff within their respective organisations.
13. Key staff within Council have been consulted including the Chief Executive who approved proceeding with the MoU.
14. The final draft has been reviewed by our legal department. The legal team have advised that they are happy with the draft on the basis that it is not meant to be in the nature of a legal contract but rather a document setting out all the parties intentions and expectations.

15. A presentation to the NorSGA Urban Development Committee at their meeting on the 18 August 2008, which updated them on the Massey Matters and Social Infrastructure Planning Projects, noted that an MoU concerning the Hobsonville Schools was being developed. There was general support from the Committee for this initiative.
16. A report was presented to the Communication and Facilitation Group on the 21 October 2008 to inform them of the Memorandum of Understanding.

RESOURCES

15. No extra resources are required to establish the MoU. Staff time will be required to operate the work programme arising out of the MoU.
16. Each of the parties to the MoU have agreed in principle, and where appropriate, to commit resources including funding to enable shared objectives to be achieved. Any additional resources from Council that may be identified would be sought through the Long Term Council Community Plan/ Annual Plan process.

IMPLEMENTATION ISSUES

17. Arrangements will be made for a formal signing of the MoU in November 2008.
18. Once the MoU is signed regular meetings will be arranged between key staff from each of parties and an annual work programme developed.

Report prepared by: Andrew Wood, Social Infrastructure Planner.

Vijaya Vaidyanath
CHIEF EXECUTIVE OFFICER



PART F - REPORTS FROM THE STANDING COMMITTEES

18 INFRASTRUCTURE AND WORKS COMMITTEE

YOUR COMMITTEE SUBMITS THE FOLLOWING REPORT OF ITS MEETING HELD ON WEDNESDAY, 1 OCTOBER 2008

MATTERS CONSIDERED

*Pages 1-6
Part F*

Your Committee dealt with a number of items for which it has delegated powers to act and a copy of the minutes of the meeting is attached at pages 1 to 6 in the supplement labelled Part F.

It is recommended that the Council resolve to:

Receive the report of the meeting of the Infrastructure and Works Committee held on Wednesday, 1 October 2008.

DQ Battersby, JP
CHAIRMAN



19 **POLICY AND STRATEGY COMMITTEE**

YOUR COMMITTEE SUBMITS THE FOLLOWING REPORT OF ITS MEETING HELD ON THURSDAY, 2 OCTOBER 2008

MATTERS CONSIDERED

*Pages 7-12
Part F
Page 2
Part I*

Your Committee dealt with a number of items for which it has delegated powers to act and a copy of the minutes of the meetings are attached at pages 7 to 12 in the supplement labelled Part F. The public excluded minutes are attached at page 2 of the Confidential Supplement labelled Part I.

It is recommended that the Council resolve to:

Receive the report of the meeting of the Policy and Strategy Committee held on Thursday, 2 October 2008.

PA Hulse
CHAIRMAN



20 **FINANCE AND OPERATIONAL PERFORMANCE COMMITTEE**

YOUR COMMITTEE SUBMITS THE FOLLOWING REPORTS OF ITS MEETINGS HELD ON MONDAY, 6 OCTOBER 2008 AND THE EXTRAORDINARY MEETING HELD ON WEDNESDAY, 15 OCTOBER 2008

MATTERS CONSIDERED

*Pages 13-23
Part F*

Your Committee dealt with a number of items for which it has delegated powers to act and a copy of the minutes of the meeting is attached at pages 13 to 23 in the supplement labelled Part F.

It is recommended that the Council resolve to:

Receive the reports of the meetings of the Finance and Operational Performance Committee held on Monday, 6 October 2008 and the Extraordinary meeting held on Wednesday, 15 October 2008.

RI Clow
CHAIRMAN



21 **PLANNING AND REGULATORY COMMITTEE**

YOUR COMMITTEE SUBMITS THE FOLLOWING REPORT OF ITS MEETING HELD ON TUESDAY, 7 OCTOBER 2008

MATTERS CONSIDERED

*Pages 24-26
Part F*

Your Committee dealt with a number of items for which it has delegated powers to act and a copy of the minutes of the meeting is attached at pages 24 to 26 in the supplement labelled Part F.

It is recommended that the Council resolve to:

Receive the report of the meeting of the Planning and Regulatory Committee held on Tuesday, 7 October 2008.

VS Neeson, JP
CHAIRMAN



22 **CULTURE AND COMMUNITY COMMITTEE**

YOUR COMMITTEE SUBMITS THE FOLLOWING REPORT OF ITS MEETING HELD ON WEDNESDAY, 8 OCTOBER 2008

MATTERS CONSIDERED

*Pages 27-29
Part F*

Your Committee dealt with a number of items for which it has delegated powers to act and a copy of the minutes of the meeting is attached at pages 27 to 29 in the supplement labelled Part F.

It is recommended that the Council resolve to:

Receive the report of the meeting of the Culture and Community Committee held on Wednesday, 8 October 2008.

JP Lawley, JP
CHAIRMAN



23 **TE TAUMATA RUNANGA**

I NOHO TE TAUMATA RUNANGA KOMITI RAHINA TE KAU MA TORU O WHIRINGA-A-NUKU 2008

YOUR COMMITTEE SUBMITS THE FOLLOWING REPORT OF ITS MEETING HELD ON MONDAY, 13 OCTOBER 2008

1. **COMMITTEE SECRETARY'S REPORT**

It is recommended that the Council resolve to:

Whakatau / Approve that the Chairman of Te Taumata Runanga be nominated for Council appointment to the Policy and Strategy Committee for the remainder of the current Council's term.

2. **OTHER MATTERS CONSIDERED**

Your Committee dealt with a number of items for which it has delegated powers to act and a copy of the minutes of the meeting is attached at pages 30 to 34 in the supplement labelled Part F.

NGA TAKE E WHIRIWHIRIA

E whakatau ana Te Taumata Runanga i nga take i whakamanangia i te ture he whakaahua o nga tuhi kua tonoa ki nga mema o te Kaunihera.

It is recommended that the Council resolve to:

Receive the report of the meeting of Te Taumata Runanga held on Monday, 13 October 2008.

M Te Huia
DEPUTY CHAIRMAN



24 **LONG TERM COUNCIL COMMUNITY PLAN AND ANNUAL PLAN COMMITTEE**

YOUR COMMITTEE SUBMITS THE FOLLOWING REPORT OF ITS MEETING HELD ON TUESDAY, 14 OCTOBER 2008

MATTERS CONSIDERED

Your Committee dealt with a number of items for which it has delegated powers to act and a copy of the minutes of the meeting is attached at pages 35 to 37 in the supplement labelled Part F.

It is recommended that the Council resolve to:

Receive the report of the meeting of the Long Term Council Community Plan and Annual Plan Committee held on Tuesday, 14 October 2008.

JM Clews, QSO, JP
CHAIRMAN



Pages 30-34
Part F

Pages 35-37
Part F

PART G - PRESENTATION

This presentation will take place at 6.30 pm

25 WAITAKERE YOUTH COUNCIL

Andrew Wadsworth, Chairman Waitakere Youth Council will make a presentation to the Council on a survey undertaken to ascertain the awareness of Youth Council in secondary Schools in Waitakere.



PART H - PROCEDURAL MATTERS

26 QUESTIONS

Pursuant to Standing Order 39.2, any member of the local authority may at any meeting of the local authority at the appointed time, put a question to the Mayor as Chairman of the local authority, or through the Mayor to the Chairman of any standing or special committee, or to any officer of the local authority concerning any matter relevant to the role or functions of the local authority concerning any matter that does not appear on the order paper, nor arises from any committee report or recommendation submitted to that meeting.



PART I - PUBLIC EXCLUDED MATTERS



27 NOTICES OF MOTION

Pursuant to Standing Order 28.1, notices of motion shall be in writing by the mover, stating the meeting at which it is proposed that the notice of motion be considered, and shall be delivered to the Chief Executive Officer at least five clear days before such meeting.



28 CLOSING PRAYER

