



AGENDA FOR A MEETING OF THE COUNCIL TO BE HELD AT WAITAKERE CENTRAL,  
6 HENDERSON VALLEY ROAD, HENDERSON, WAITAKERE, ON WEDNESDAY,  
27 FEBRUARY 2008 COMMENCING AT 5.30 PM

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**PART A - OPENING OF MEETING**

**1 OPENING PRAYER**

Reverend Charlie Hughes from St Michael's Anglican Church, Henderson will say the Opening Prayer.



**2 APOLOGIES**



**3 CONFIRMATION OF MINUTES**

Meeting Minutes - Wednesday, 19 December 2007

**RECOMMENDATION**

That the minutes of the Meeting of the Council held on Wednesday, 19 December 2007, including the public excluded minutes, as circulated, be taken as read and now be confirmed.

*Page 1  
Part H*

The public excluded minutes are attached at page 1 of the Confidential Supplement labelled Part H.



**4 URGENT BUSINESS**

Section 46A(7) of the Local Government Official Information and Meetings Act 1987 provides that where an item of business is not on the agenda, it may only be dealt with at the meeting if:

- (i) the Council by resolution so decides; and
- (ii) the Chairman has explained at the beginning of the meeting (when open to the public) that the item will be raised for discussion and decision, why the item is not on the agenda, and why it cannot be delayed until a subsequent meeting.

The Council may make a decision on a matter determined to be urgent.

**NOTE:** Urgent Business need not be dealt with now and may be delayed until later in the meeting.



**5 CONFLICTS OF INTEREST**

The Council has acknowledged in its Code of Conduct that Elected Members need to be vigilant to stand aside from decision making when a conflict arises between their role as a member of the Council and any private or other external interest they might have. This note is provided as a reminder to members to check that no such conflicts arise in relation to any items on this agenda.



**PART B - REPORT OF THE MAYOR**

**6 REPORT OF THE MAYOR**

The report of the Mayor will be circulated under separate cover with this agenda.

**RECOMMENDATION**

That the Report of the Mayor be received.



**PART C - REPORTS OF MASSEY COMMUNITY BOARD, NEW LYNN COMMUNITY BOARD, WAITAKERE COMMUNITY BOARD, HENDERSON COMMUNITY BOARD AND WAITAKERE YOUTH COUNCIL**

**7 MASSEY COMMUNITY BOARD**

**THE BOARD SUBMITS THE FOLLOWING REPORT OF ITS MEETING HELD ON WEDNESDAY, 30 JANUARY 2008**

**MATTERS CONSIDERED**

*Pages 1-8  
Part C*

The Board dealt with a number of items for which it has delegated powers to act and a copy of the minutes of the meeting is attached at pages 1 to 8 in the supplement labelled Part C.

**The Board Recommends:**

That the report of the Meeting of the Massey Community Board held on Wednesday, 30 January 2008 be received.

JG Riddell  
**CHAIRMAN**



**8 NEW LYNN COMMUNITY BOARD**

**THE BOARD SUBMITS THE FOLLOWING REPORT OF ITS MEETING HELD ON MONDAY, 4 FEBRUARY 2008**

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**MATTERS CONSIDERED**

*Pages 9-13  
Part C*

The Board dealt with a number of items for which it has delegated powers to act and a copy of the minutes of the meeting is attached at pages 9 to 13 in the supplement labelled Part C.

**The Board Recommends:**

That the report of the Meeting of the New Lynn Community Board held on Monday, 4 February 2008 be received.

GPJ Marshall  
**CHAIRMAN**



**9 WAITAKERE COMMUNITY BOARD**

**THE BOARD SUBMITS THE FOLLOWING REPORT OF ITS MEETING HELD ON TUESDAY, 5 FEBRUARY 2008**

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**MATTERS CONSIDERED**

*Pages 14-19  
Part C*

The Board dealt with a number of items for which it has delegated powers to act and a copy of the minutes of the meeting is attached at pages 14 to 19 in the supplement labelled Part C.

**The Board Recommends:**

That the report of the Meeting of the Waitakere Community Board held on Tuesday, 5 February 2008 be received.

KJP Witten-Hannah, JP  
**CHAIRMAN**



10 **HENDERSON COMMUNITY BOARD**

**THE BOARD SUBMITS THE FOLLOWING REPORT OF ITS MEETING HELD ON THURSDAY, 7 FEBRUARY 2008**

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**MATTERS CONSIDERED**

*Pages 20-30  
Part C*

The Board dealt with a number of items for which it has delegated powers to act and a copy of the minutes of the meeting is attached at pages 20 to 30 in the supplement labelled Part C.

**The Board Recommends:**

That the report of the Meeting of the Henderson Community Board held on Thursday, 7 February 2008 be received.

EAG Grimmer, MNZM  
**CHAIRMAN**



11 **WAITAKERE YOUTH COUNCIL**

**THE WAITAKERE YOUTH COUNCIL SUBMITS THE FOLLOWING REPORT OF ITS MEETING HELD ON MONDAY, 4 FEBRUARY 2008**

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**MATTERS CONSIDERED**

*Pages 31-34  
Part C*

The Waitakere Youth Council dealt with a number of items for which a copy of the minutes of the meeting is attached at pages 31 to 34 in the supplement labelled Part C.

**The Youth Council Recommends:**

That the report of the Meeting of the Waitakere Youth Council held on Monday, 4 February 2008 be received.

A Wadsworth  
**CHAIRMAN**



## **PART D - REPORT OF THE CHIEF EXECUTIVE OFFICER**

### **12 THE TRUSTS STADIUM DRAFT FUNDING AND SERVICE AGREEMENT 2007/2010**

#### **GLOSSARY**

Waitakere City Stadium Trust	(WCST)
Draft Trusts Stadium Funding and Service Agreement 2007/2010	(the draft agreement)
The Trusts Stadium	(the Stadium)
Basketball Waitakere City	(BWC)
Netball Waitakere	(NW)
Long Term Council Community Plan	(LTCCP)

#### **PURPOSE OF THE REPORT**

The purpose of this report is to seek approval from the Council to replace an existing resolution regarding the retention of depreciation funds for The Trusts Stadium (the Stadium) to reflect current Council practice, and to seek approval for the Draft Trusts Stadium Funding and Service Agreement 2007/2010 (the draft agreement).

#### **BACKGROUND**

The Stadium on Central Park Drive is owned and operated by the Waitakere City Stadium Trust (WCST). It was constructed in 2004 to provide the wider Waitakere community with a key multi-purpose venue for the local community to host sporting, leisure, trade and cultural activities and events. The Council provided the land and contributed \$12,865,000 of capital funding towards the total cost of the project to ensure ongoing affordable community access to the facility and to secure an alternative venue for the Waitakere Basketball Association.

In June 2002 the Council passed the following resolution to retain funds for the depreciation of the building asset itself, with the WCST responsible for the depreciation costs on all other assets:

*"13 That subject to the completion of the Indoor Facility the Council provide for the depreciation for the building in the normal manner, such amount to be retained with the Council as a separate fund, for payment to the Waitakere Regional Sports Trust when required to fund any approved building renewal works."*

1064/2002

A Charter document exists between the WCST, the Council and two other partner organisations, Waitakere City Rugby Club and Waitakere Athletics Club. The Charter document sets out in Schedule B the Community Objectives the Stadium is to meet and the principal objectives of the Council's contribution to the Stadium.

The Council recognises that the Stadium facilities are capable of hosting national and international events and providing economic benefits to Waitakere. The Council, however, wants to ensure wider community benefit by supporting the community's ability to use and enjoy the Stadium. Council recognised the need to provide some initial operational investment whilst the Stadium established itself. The Council initially provided WCST with a reviewable operational grant of \$250,000, which was increased to \$475,000 in the 2005/2006 financial year as a short term measure to cover some initial cash flow issues. This grant is to be reduced as WCST finds efficiencies in their operation:

“12 That the Council fund an ongoing operating contribution to the Waitakere Regional Sports Trust for the operation of the Waitakere Sports Complex for a sum of \$250,000 in the initial year of operation and this amount be reviewed in subsequent years and reduced for any efficiency in operation.”

1064/2002

The Council and WCST subsequently signed an annual Funding and Service Agreement for the 2005/2006 and 2006/2007 financial years that agree the specific outcomes the WCST are to meet with the Council's financial contribution.

At the Finance and Operational Performance Committee meeting on 7 May 2007, the Committee resolved:

“2. That a three year Funding and Services Agreement, from 2007/2008 to 2009/2010, between Council and the Waitakere City Stadium Trust for the operation of The Trusts Stadium be prepared and reported back to the Finance and Operational Committee for approval.”

836/2007

## STRATEGIC CONTEXT

The Council's support for the Stadium falls under a number of key strategic platforms, namely Strong Communities, Strong Innovative Economy and Urban and Rural Villages. It also contributes to the Healthy Lifestyles Community Outcomes. The Stadium provides a venue for active and passive recreation, contributes to Henderson's recreation precinct, and provides a vehicle for employment and stimulation of the local economy.

## ISSUES

This report addresses the issue related to the current resolution that details the Council's contribution to the depreciation of WCST's assets. It also explains the proposed changes from the Stadium's 2006/2007 Funding and Service Agreement to the proposed 2007/2010 draft agreement.

### Depreciation

Currently the Council is responsible for retaining the depreciation costs of the building asset. The building asset is valued at \$20,235,035 with WCST using a straight line depreciation rate of 2% to calculate the depreciation cost on this asset annually. Based on this equation the current estimated accumulated depreciation costs as of the 30 June 2007 on the Stadium building is \$1,145,940, with that figure to increase by \$404,533 for each subsequent year. These are the costs to the Council based on the existing resolution. The Council has not yet funded any depreciation on the Stadium as renewal work is not expected to be needed for sometime yet. Any increase in funded depreciation would add to the Council's rate requirement. It was resolved during the deliberations on the Long Term Council Community Plan (LTCCP) that not all depreciation would be funded and that any shortfall in renewals funding would be funded by loan. This reliance on loan funding for renewals and the non-funding of depreciation would gradually decrease so that by year 6 of the LTCCP, there would be no loan funding of renewals and depreciation would be fully funded.

Council officers recommend that resolution 1064/2002 be revoked and replaced with the following:

*“That the Council provide for renewals of The Trusts Stadium building only, in its Long Term Council Community Plan 2006 - 2106 with the funding of these renewals to be determined by the Council. This funding would be subject to the production of a full Asset Management Plan for The Trusts Stadium that is approved by the Council as part of the Long Term Council Community Plan Process and WCST meeting all commitments in respect to current and future Funding and Service Agreements.”*

This would provide the Council with the flexibility to determine the optimal funding for the renewals and would have less impact on future rate requirements. It would also address any future issues of inter-generational equity, in that if renewals are loan funded, the beneficiaries of these renewals would pay for them by rates levied to fund the interest charges.

If the Council chooses to change the current depreciation resolution, the draft agreement will need some minor wording amendments in the Background of the draft agreement to reflect that change.

By agreeing to fund the depreciation on this facility, Council has set a precedent for future facility partnership. The Council will need to include the possible depreciation costs of such partnerships in the future and how that will impact on current and future ratepayers. The Council may need to establish a policy or formula on funding depreciation/renewals for non Council owned facilities.

### **Draft Agreement**

A1-A25 A copy of the draft agreement is attached at pages A1 to A25. The key changes proposed in the draft agreement are as follows:

#### Operational funding

The level of operational subsidy provided to WCST has risen from an initial reviewable grant of \$250,000 in 2004/2005 to \$475,000 in 2005/2006. The increase was a short term measure to allow the WCST to overcome initial cash flow concerns at the time. As the Stadium becomes fully operational, the operational subsidy is to be reduced due to both efficiencies in operation and full year income streams.

However, after a recent review of The Trusts Stadium financial situation by the Director: Quality Assurance it was concluded that “Council should proceed with a three year financial commitment (operating subsidy) at the current level of \$475,000” and that “while The Trusts Stadium may be in a cash positive situation due to the unlikely need to spend much of the depreciation on renewals in the foreseeable future, the adjusted operating surplus of \$30,000 in my view is not significantly large to warrant an immediate reduction in Council funding commitment.”

Therefore, in the draft agreement it proposes to maintain an operating subsidy of \$475,000 per year throughout the three year term of the agreement. This is to be reviewed again in November 2009 prior to the completion of the three year funding agreement in order to assess what the future operating subsidy should be and to provide WCST some certainty around its future revenue stream.

### Additional funding

It is also important to note that the Council provides additional funding through its support of major events at the Stadium. In virtually all cases, funding for those events is “tagged” to stadium hire and in many cases the venue would not have been able to secure those events without that support. In the twelve months to December 2007 an additional \$127,000 in Council funding was or has been committed to the Stadium in this way.

### Depreciation

The draft agreement sets out the responsibilities of both WCST and the Council in regard to the depreciation costs of the Stadium. It is the responsibility of WCST to provide an Asset Management Plan which will identify the timing of maintenance and renewal work. This is prudent financial management and will assist the Council to plan for its contribution towards the renewal cost. Included as a new target is WCST’s performance in implementing the Asset Management Plan and ensures the Stadium is maintained to a high standard. The Council’s Property Unit will perform an annual audit of the Stadium’s assets which will be used to measure this particular target.

### Clear Definitions around User Groups and Events

- A15 The draft agreement has a schedule of clear definitions (as outlined at page A15) for user groups and events to ensure there is no confusion around targets and measures. The user group categories have been expanded to include outside precinct users which will enable the Council to have a better understanding of who is using the facilities.

### Recording of Regular Users

Council officers are proposing that WCST provide community users of the Arena facilities with at least 80% of all peak hours available throughout the year. Peak hours are defined as Monday to Thursday from 4pm until 10pm excluding School Holidays. This measure will ensure the regular users such as Basketball Waitakere City (BWC) and Netball Waitakere (NW) have some stability with their bookings and enable them to have some certainty when planning competitions/tournaments etc.

- A15 The draft agreement also asks WCST to provide in their four monthly reports details regarding the number of times regular users were “bumped” from their booking for another activity. This will help all parties to understand the number of times this happens throughout the course of a year and the impact it has on any one particular users. Council officers are also suggesting an annual survey of Community Arena users (as defined on page A15) is conducted as an added measure to ensure community user’s needs are being met.

The Council has an historical obligation to ensure Basketball is given the opportunity to grow in the Stadium and is proposing a target which ensures BWC is given at least 3,000 preferential court booking hours per year with the ability to extend those hours if enough evidence is provided to support an increase. However, BWC must first fully utilise the 3,000 already provided and then provides WCST with a clear plan outlining how they intend to use the additional hours. Only then will WCST be in a position to increase the number of preferential court bookings offered to BWC. Any preferential court bookings are still subject to the conditions of the WCST booking policy.

Council officers believe that WCST should be actively looking to increase the community use of the Stadium and therefore are proposing a target to increase the amount of peak court hours used by Community Arena users. The proposed measure suggests a 5% increase per year (approximately 150 hours) in the total peak hours used. However, in assessing this measure any significant change (i.e. a decrease of 5% or more) in the number of peak hours used by BWC and NW must be considered if the measure is not met.

### Complimentary Tickets to Events

The draft agreement proposes that when WCST is given complimentary tickets to events/activities held at the Stadium that the Council is provided with at least the same number as that provided to any other major funder.

### **RESOURCES**

The Council has approved an operational subsidy of \$475,000 in the 2007/2008 Annual Plan. An additional \$127,000 for events has been provided to the Stadium for the 12 months ending December 2007. The Council is committed to funding the renewals costs of the building which equates to \$404,533 per year. This may be loan funded at the Council's own discretion. There is currently no provision for this in the LTCCP and this will need to be provided for once the Asset Management Plan is prepared.

### **CONCLUSION**

The Council has not funded any depreciation cost as of yet and Council officers are proposing that the Council considers a possible amendment to the original resolution which would reflect current Council practice.

After a review of the WCST financial situation by the Director: Quality Assurance it was recommended that Council continues to support WCST through an operating subsidy of \$475,000 per year throughout the term proposed agreement.

Council officers are also requesting WCST provides the Council with an Asset Management Plan which clearly outlines any future maintenance and renewal work to be completed on all WCST owned assets with the implementation of this plan to be used as measure of performance in the draft agreement.

Other changes from previous agreements include some clear definitions around the users groups and events to ensure there is no misunderstanding on what is being measured, as well as proposing some extra targets to be used to monitor the actual use of the Stadium by users such as Basketball and Netball and the amount of peak court time made available to them.

### **RECOMMENDATIONS**

1. That The Trusts Stadium Draft Funding and Service Agreement 2007/2010 report be received.
2. That pursuant to Standing Order 27.18 resolution 1064/2002:

*“That subject to the completion of the Indoor Facility the Council provide for the depreciation for the building in the normal manner, such amount to be retained with the Council as a separate fund, for payment to the Waitakere Regional Sports Trust when required to fund any approved building renewal works.”*

be revoked and replaced with:

*“That the Council provide for renewals of The Trusts Stadium building only, in its Long Term Council Community Plan 2006 - 2106 with the funding of these renewals to be determined by the Council. This funding would be subject to the production of a full Asset Management Plan for The Trusts Stadium that is approved by the Council as part of the Long Term Council Community Plan Process and WCST meeting all commitments in respect to current and future Funding and Service agreements.”*

3. That the Trusts Stadium Funding and Service Agreement 2007/2010 be approved.

Report prepared by: Rob McGee, Leisure Services: Projects and Contracts Officer, and Bob Preston, Group Manager: Financial Management.



13 **REVIEW OF BYLAW NO. 4 (1990) CHAPTER 13 - THE KEEPING OF ANIMALS, POULTRY AND BEES**

**PURPOSE OF THE REPORT**

The purpose of this report is to refer the recommendations of the Planning and Regulatory Committee on 12 February 2008 to Council for approval in accordance with the ongoing bylaw review programme pursuant to the Local Government Act 2002.

**BACKGROUND**

On 10 April 2007 the Planning and Regulatory Committee resolved:

- “2. That a bylaw is the most appropriate way of addressing the perceived problem, namely, the better management and regulation of the keeping of animals, poultry and bees.
3. That Council officers prepare a draft bylaw, with a draft Statement of Proposal and Summary of Information, for consideration and discussion at a future Planning and Regulatory Committee Meeting.

580/2007

The reason for having such a bylaw is to give Council the ability to deal with nuisances created by the keeping of animals, birds and bees.

On 12 February 2008 the Planning and Regulatory Committee considered two draft bylaws both updating and simplifying the existing bylaw, but taking different approaches to the amount of regulatory intervention anticipated. The Committee determined that bylaw option (b), being the minimum regulatory approach was the most appropriate form of bylaw to deal with the perceived problem. It was not considered that there were any potential implications under the New Zealand Bill of Rights Act 1990.

A26-A32

The Planning and Regulatory Committee resolved to recommend that the draft Animals, Birds and Bees Bylaw 2008 (option (b)) attached at page A26 to A28 together with the accompanying option (b) summary of information and statement of proposal attached at pages A29 to A32, be approved by Council and submitted for public consultation.

Some minor editorial changes to option (b), the preferred draft bylaw, were required and have now been made. It is suggested that further minor improvements to the interpretation section of the draft bylaw should also be made as follows:

- (a) In the definition of “Animal” the words ‘any animal’ have been replaced with ‘any living creature’.
- (b) In the definition of “Bird” the words ‘means any feathered vertebrae’ and ‘rooster’ have been included.
- (c) In the definition of “Nuisance” the words ‘and any statutory re enactment’ have been added.

## **SPECIAL CONSULTATIVE PROCEDURE**

If Council accepts the Committee's recommendations, the proposed bylaw will be submitted for public consultation pursuant to Section 83 of the Local Government Act 2002. Submissions received will be heard by the Planning and Regulatory Committee. A final report will be brought back to Council for final determination (with amendments as appropriate) at the end of the consultation process.

## **RECOMMENDATIONS**

1. That the Review of Bylaw No. 4 (1990) Chapter 13 - The Keeping of Animals, Poultry and Bees report be received.
2. That the Planning and Regulatory Committee's recommendations to Council in respect of the review of Bylaw No. 4 (1990) Chapter 13 - The Keeping of Animals, Poultry and Bees be approved namely (116/2008):
  - (a) Having considered the possible options, a bylaw is the most appropriate mechanism to assist in the regulation and management of animal, bird and bee keeping in the City.
  - A26-A28 (b) For the reasons given in the report presented to the Committee on 12 February 2008 the draft form of bylaw produced at the meeting and referred to as option (b) attached at pages A26 to A28 amending and updating the existing bylaw, is the most appropriate form of bylaw to achieve Council's objectives.
  - (c) The draft bylaw has no implications which are inconsistent with the New Zealand Bill of Rights Act 1990.
  - A29-A32 (d) The statement of proposal and summary of information attached at pages A29 to A32 are approved in principle. Council officers are authorised to make any necessary editorial and format changes and to implement the Special Consultative Procedure as set out in Section 83 Local Government Act 2002.
  - (e) The Planning and Regulatory Committee will hear any submissions arising from the consultation, with a final report in relation to the proposed bylaw to be brought back to Council for final decision.
3. That the minor suggested improvements to the Interpretation Section of option (b) of the draft Animals, Birds and Bees Bylaw 2008 referred to in the background section of this report, are agreed.

Report prepared by: Denis Sheard, Manager: Legal Services and Yvonne Donaldson, Team Leader: Legal Services.



14 **EXTERNAL APPOINTMENTS TO NORTHERN STRATEGIC GROWTH AREA (NORSGA) URBAN DEVELOPMENT COMMITTEE**

**GLOSSARY**

Northern Strategic Growth Area (NorSGA)

**PURPOSE OF THE REPORT**

The purpose of this report is to seek approval for external organisations' nominations to the Northern Strategic Growth Area (NorSGA) Urban Development Committee.

**BACKGROUND**

Waitakere City Council intends to establish the NorSGA Urban Development Committee of Council to oversee matters related to development in the Northern Strategic Growth Area (NorSGA). Council has invited nominations to the Committee from external organisations involved in the area.

The Northern Strategic Growth Area (NorSGA) is the newly established growth area between the former Hobsonville Air Base and the existing Westgate Shopping Centre. Changes to the Regional Policy Statement, recently notified, have brought this area within the newly defined metropolitan limits and changes to Waitakere City's District Plan set out the land use and economic development plans for the area. This development will be the single most significant development undertaken in Waitakere City since its creation and Waitakere is determined that will deliver on its economic development objectives within a strong sustainable development framework.

The Waitakere City Council has invited nominations to the NorSGA Urban Development Committee from each of the following organisations:

- One member from the **Auckland Regional Council**.
- One member from the **Auckland Regional Transport Authority**.
- One member from **Transit New Zealand**.
- One member from **IMF New Zealand Limited**.
- One member from the **Hobsonville Land Company Limited**.
- One member from the (yet to be formed) **NorSGA Business Association**.

**STRATEGIC CONTEXT**

Waitakere recognises that it is but one player in a complex development process that involves other agencies such as utility and infrastructure providers, business owners, and the community.

The City seeks to bring all those interests together to work cooperatively towards the development of the area. It is a greenfields urban development in which there exist common but differentiated interests. The Committee will have oversight of all matters related to the implementation of Plan Changes 13-18 and the consideration and recommendation of policies, strategies, and agreements with regard to planning and development in the Northern Strategic Growth Area.

## ISSUES

The Council has received responses nominating the following:

- **Transit New Zealand** nominates Peter Spies: Auckland Regional Manager, and Wayne McDonald as the alternate.
- **IMF New Zealand Limited** nominates Allan McGregor: Chief Executive.
- The **Hobsonville Land Company Limited** nominates Sean Bignell: Chief Executive.

The following organisations are yet to make nominations:

- The **Auckland Regional Council**'s nomination is pending a decision at its 4 March 2008 Council Meeting.
- The **NorSGA Business Association** has yet to be formed, but when that is completed, will be invited to nominate a representative.

The following organisations have declined to make nominations:

- The **Auckland Regional Transport Authority** have declined the opportunity to make a nomination, though they are quite prepared to observe and assist the process. They suggest that Peter Clark, General Manager of Strategy and Planning observe the process without sitting on the Committee.

## RESOURCES

No additional resources are required.

## CONCLUSION

The nominations to the NorSGA Urban Development Committee are now referred back to Council for consideration.

## RECOMMENDATIONS

1. That the External Appointments to Northern Strategic Growth Area (NorSGA) Urban Development Committee report be received.
2. That the Council approve the following appointments to the Northern Strategic Growth Area (NorSGA) Urban Development Committee:
  - Peter Spies, and Wayne McDonald as the alternate, from Transit New Zealand.
  - Allan McGregor from IMF New Zealand Limited.
  - Sean Bignell from the Hobsonville Land Company Limited.

Report prepared by: Owena Schuster, Team Manager: Democracy and Support.



## 15 EXTERNAL APPOINTMENTS TO THE TOWN CENTRES SUBCOMMITTEE

### PURPOSE OF THE REPORT

The purpose of this report is to seek approval for external organisations' nominations to the Town Centres Subcommittee.

### BACKGROUND

Waitakere City Council intends to establish a Town Centres Subcommittee of the Infrastructure and Works Committee of Council. This Subcommittee will oversee matters relating to the implementation of Plan Changes 13-18 as they involve the town centres of Henderson and New Lynn. Council has invited nominations to the Subcommittee from external organisations involved in the area.

The Town Centres Subcommittee will oversee Plan Changes 13-18 as they relate to the town centres of New Lynn and Henderson. These town centres are being developed and integrated with the surrounding region through building intensification and transport infrastructure. Waitakere recognises that there are many partners in building these new centres. It is the intent of this Subcommittee to bring together all major public and private development interests to cooperatively contribute to the planning of the two town centres.

The Waitakere City Council has invited nominations to the Town Centres Subcommittee from each of the following organisations:

- One member from the Auckland Regional Council.
- One member from the Auckland Regional Transport Authority.
- One member from ONTRACK.
- One member from AMP Capital Investors (NZ) Ltd.
- One member from Westfield NZ Limited.
- One member from the New Lynn Business Association.
- One member from the Henderson Business Network.

### STRATEGIC CONTEXT

New Lynn and Henderson are being developed as sub-regional centres, based on new integrated transport interchanges with detailed plans for residential building intensification and business agglomeration. They will be city centres of the future, well connected to surrounding suburbs and the rest of the region.

### ISSUES

The Council has received responses nominating the following:

- ONTRACK nominates Rolland Lindsay, Planning Manager: DART.
- AMP Capital Investors (NZ) Ltd nominates David Cosgrove.
- The Henderson Business Network nominates Ed Johnstone, Chair: Henderson Business Liaison Group.

The following organisations are yet to make nominations:

- Westfield NZ Limited's nomination is pending, and when received will be passed to the Council for consideration.
- The New Lynn Business Association's nomination is pending their next meeting, and when received will be passed to the Council for consideration.
- The Auckland Regional Council's nomination is pending a committee meeting on 4 March 2008, and when received will be passed to the Council for consideration.

The following organisations have declined to make nominations:

- The **Auckland Regional Transport Authority** have declined the opportunity to make a nomination, though they are quite prepared to observe and assist the process. They suggest that Peter Clark, General Manager of Strategy and Planning observe the process without sitting on the Subcommittee.

## RESOURCES

No additional resources are required.

## CONCLUSION

The nominations to the Town Centres Subcommittee are now referred back to the Council for consideration.

## RECOMMENDATIONS

1. That the External Appointments to the Town Centres Subcommittee report be received.
2. That the Council approve the following appointments to the Town Centres Subcommittee:
  - Rolland Lindsay from **ONTRACK**.
  - David Cosgrove from **AMP Capital Investors (NZ) Ltd**.
  - Ed Johnstone from the **Henderson Business Network**.

Report prepared by: Owena Schuster, Team Manager: Democracy and Support.



16 **ANZAC DAY 2008**

**GLOSSARY**

Returned Services Association (RSA)  
Dawn Candlelight Parade (the Parade)

**PURPOSE OF THE REPORT**

The purpose of this report is to seek appointment of Council representatives to attend the City's Returned Services Association (RSA) Anzac Day Parades.

**ISSUES**

This year, the City will host a Dawn Candlelight Parade (the Parade) at the Cenotaph, Waikumete Cemetery, commencing at 6.00 am, on Friday, 25 April 2008, with representatives from each RSA across the City parading. The Parade was extremely successful in 2007 and has now become an annual event for the City.

In addition to the Parade, each of the City's RSA will host their own Parade and have invited Council to nominate an official representative to lay a wreath on behalf of Council. The times of the Parades are as follows (although these are subject to confirmation from the RSA's and may change).

Swanson	9.00 am
New Lynn	9.30 am
Te Atatu	10.00 am
Henderson	10.30 am
Laingholm	10.30 am
Titirangi	10.30 am
Glen Eden	11.00 am
Hobsonville	11.00 am
Waitakere	11.00 am
Piha	2.00 pm

Members are welcome to attend any of the Parades, but it is customary to appoint official representatives to each parade.

**CONCLUSION**

For the April 2008 Anzac Day Parades, representation from Councillors is requested.

**RECOMMENDATIONS**

1. That the Anzac Day 2008 report be received.
2. That a Councillor be appointed to represent the City at each of the Community Anzac Day Parades as follows:

Swanson	9.00 am
New Lynn	9.30 am
Te Atatu	10.00 am
Henderson	10.30 am
Laingholm	10.30 am
Titirangi	10.30 am

Glen Eden	11.00 am
Hobsonville	11.00 am
Waitakere	11.00 am
Piha	2.00 pm

3. That the appointment of Community Board Members to the Community Anzac Day Parades be referred to the appropriate Community Board.

Report prepared by: Tracy Haggio, Civic Event Management, Democracy and Support Services.

HV O'Rourke, MNZM, JP  
**CHIEF EXECUTIVE OFFICER**



## **PART E - REPORTS FROM THE STANDING COMMITTEES**

### **17 INFRASTRUCTURE AND WORKS COMMITTEE**

**YOUR COMMITTEE SUBMITS THE FOLLOWING REPORT OF ITS MEETING HELD ON WEDNESDAY, 30 JANUARY 2008**

#### **MATTERS CONSIDERED**

*Pages 1-4  
Part E*

Your Committee dealt with a number of items for which it has delegated powers to act and a copy of the minutes of the meeting is attached at pages 1 to 4 in the supplement labelled Part E.

#### **Your Committee Recommends:**

That the report of the Meeting of the Infrastructure and Works Committee held on Wednesday, 30 January 2008 be received.

DQ Battersby, JP  
**CHAIRMAN**



18 **POLICY AND STRATEGY COMMITTEE**

**YOUR COMMITTEE SUBMITS THE FOLLOWING REPORT OF ITS MEETING HELD ON THURSDAY, 7 FEBRUARY 2008**

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**MATTERS CONSIDERED**

*Pages 5-7  
Part E*

Your Committee dealt with a number of items for which it has delegated powers to act and a copy of the minutes of the meeting is attached at pages 5 to 7 in the supplement labelled Part E.

**Your Committee Recommends:**

That the report of the Meeting of the Policy and Strategy Committee held on Thursday, 7 February 2008 be received.

PA Hulse  
**CHAIRMAN**



19 **FINANCE AND OPERATIONAL PERFORMANCE COMMITTEE**

**YOUR COMMITTEE SUBMITS THE FOLLOWING REPORT OF ITS MEETING HELD ON MONDAY, 11 FEBRUARY 2008**

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**MATTERS CONSIDERED**

*Pages 8-15  
Part E  
Page 2  
Part H*

Your Committee dealt with a number of items for which it has delegated powers to act and a copy of the minutes of the meeting is attached at pages 8 to 15 in the supplement labelled Part E. The public excluded minutes are attached at page 2 of the Confidential Supplement labelled Part H.

**Your Committee Recommends:**

That the report of the Meeting of the Finance and Operational Performance Committee held on Monday, 11 February 2008 be received.

RI Clow  
**CHAIRMAN**



20 **PLANNING AND REGULATORY COMMITTEE**

**YOUR COMMITTEE SUBMITS THE FOLLOWING REPORT OF ITS MEETING HELD ON TUESDAY, 12 FEBRUARY 2008**

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**MATTERS CONSIDERED**

*Pages 16-18  
Part E*

The Committee dealt with a number of items for which it has delegated powers to act and a copy of the minutes of the meeting is attached at pages 16 to 18 in the supplement labelled Part E.

**The Committee Recommends:**

That the report of the Meeting of the Planning and Regulatory Committee held on Tuesday, 12 February 2008 be received.

VS Neeson, JP  
**CHAIRMAN**



21 **CULTURE AND COMMUNITY COMMITTEE**

**YOUR COMMITTEE SUBMITS THE FOLLOWING REPORT OF ITS MEETING HELD ON WEDNESDAY, 13 FEBRUARY 2008**

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**MATTERS CONSIDERED**

*Pages 19-23  
Part E*

Your Committee dealt with a number of items for which it has delegated powers to act and a copy of the minutes of the meeting is attached at pages 19 to 23 in the supplement labelled Part E.

**Your Committee Recommends:**

That the report of the Meeting of the Culture and Community Committee held on Wednesday, 13 February 2008 be received.

JP Lawley, JP  
**CHAIRMAN**



22 **TE TAUMATA RUNANGA**

**I NOHO TE TAUMATA RUNANGA KOMITI RAHINA TE KAU MA WARU O HUI-TANGURU 2008**

**YOUR COMMITTEE SUBMITS THE FOLLOWING REPORT OF ITS MEETING HELD ON MONDAY 18 FEBRUARY 2008**

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**MATTERS CONSIDERED**

*Pages 24-30  
Part E*

Your Committee dealt with a number of items for which it has delegated powers to act and a copy of the minutes of the meeting is attached at pages 24 to 30 in the supplement labelled Part E.

**NGA TAKE E WHIRIWHIRIA**

E whakatau ana Te Taumata Runanga i nga take i whakamanangia i te ture he whakaahua o nga tuhi kua tonoa ki nga mema o te Kaunihera.

**Your Committee Recommends:**

That the report of the Meeting of Te Taumata Runanga held on Monday, 18 February 2008 be received.

W Paki, JP  
**CHAIRMAN**



**PART F - PRESENTATIONS**

**These presentations will take place at 6.15 pm**

23 **THE BOB HARVEY TROPHY**

Mayor Bob Harvey will present 'The Bob Harvey Trophy' to Clara McNeil, Youth Councillor and community representative for Green Bay, for her time and effort put in over the year.

24 **PROJECT K**

Graeme Dingle and Amanda Wheeler will make a presentation updating Council on the progress of Project K in Waitakere. The programme has been running in Waitakere since late 2004 and to date, the local trust has worked with 132 young people from the community. Mr Dingle will discuss Project K nationally, and other Foundation of Youth Development programmes that can be run in Waitakere and the proven benefits of each. Ms Wheeler will provide an update on the local trusts progress, their continual hunt for funding and volunteers, and plans for the future.



**PART G - PROCEDURAL MATTERS**

**25 QUESTIONS**

Pursuant to Standing Order 39.2, any member of the local authority may at any meeting of the local authority at the appointed time, put a question to the Mayor as Chairman of the local authority, or through the Mayor to the Chairman of any standing or special committee, or to any officer of the local authority concerning any matter relevant to the role or functions of the local authority concerning any matter that does not appear on the order paper, nor arises from any committee report or recommendation submitted to that meeting.



**26 NOTICES OF MOTION**

Pursuant to Standing Order 28.1, notices of motion shall be in writing by the mover, stating the meeting at which it is proposed that the notice of motion be considered, and shall be delivered to the Chief Executive Officer at least five clear days before such meeting.



**27 CLOSING PRAYER**

