

Monthly Meeting Schedule

2007

(for November and December)

Adopted by Council: 31 October 2007
Resolution No. _____



WAIKAKERE CITY COUNCIL MEETING SCHEDULE - DECEMBER 2007

MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY
3 9.30 am Commissioner Hearing (36 Paturua Rd, Titirangi) 5.30 pm Youth Council 7.30 pm New Lynn Community Board (Community Centre, 45 Totara Ave, New Lynn)	4 7.00 pm Waikakere Community Board	5 9.30 am Infrastructure Works Committee 7.30 pm Massey Community Board	6 9.30 am Policy and Strategy Committee 9.30 am Commissioner Hearing 6.30 pm Henderson Community Board	7 9.00 am Tenders Subcommittee
10 9.30 am Finance and Operational Performance Committee 5.00 pm Te Taumata Runanga	11 9.30 am Planning and Regulatory Committee	12 9.30 am Culture and Community Committee 2.00 pm North West Council Meeting 6.30 pm Waikakere Pacific Board 7.00 pm Waikakere Ethnic Board	13 9.30 am Commissioner Hearing 6.00 pm Te Roopu Puawai	14 A143
17	18	19	20	21
24	25	26	27	28
31				
CHRISTMAS DAY 25 DECEMBER 2007 - BOXING DAY 26 DECEMBER 2007				

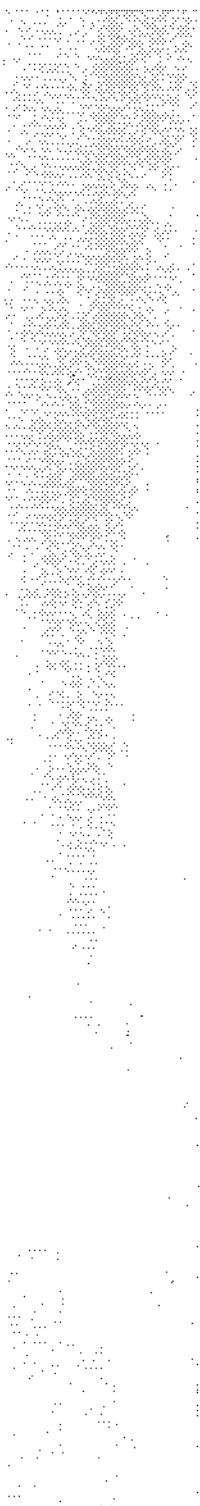
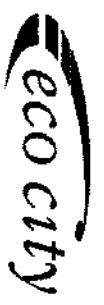
NOTE: Meetings of the Council, its committees and the community boards will be held at the Civic Building, 6 Henderson Valley Road, Henderson, Waikakere unless otherwise notified above or via a notice of meeting.

Monthly Meeting Schedule

2008

A144

Adopted by Council: _____
Resolution No. _____/2007



WAIKARE CITY COUNCIL MEETING SCHEDULE - JANUARY 2008

MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY
	NEW YEARS DAY 1	PUBLIC HOLIDAY 2		
7	8	9	10	11
14	15	16	17	18
21	22	23	24	25 9.00 am Tenders Subcommittee
28 AUCKLAND ANNIVERSARY	29	30 9.30 am Infrastructure Works Committee 7.30 pm Massey Community Board	31	

NEW YEARS DAY / PUBLIC HOLIDAY 1 AND 2 JANUARY 2008 - AUCKLAND ANNIVERSARY 28 JANUARY 2008

A145

NOTE: Meetings of the Council, its committees and the community boards will be held at the Civic Building, 6 Henderson Valley Road, Henderson, Waikare unless otherwise notified above or via a notice of meeting.

WAITAKERE CITY COUNCIL MEETING SCHEDULE - FEBRUARY 2008

MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY
				1
5.30 pm Youth Council 4	9.30 am Emergency Services Committee (7 Elcoat Ave, Glendene) 5	WAITANGI DAY 6	9.30 am Policy and Strategy Committee 7	9.00 am Tenders Subcommittee 8
7.30 pm New Lynn Community Board (Community Centre, 45 Totara Ave, New Lynn) 11	7.00 pm Waitakere Community Board 12		6.30 pm Henderson Community Board 14	
9.30 am Finance and Operational Performance Committee 11	9.30 am Planning and Regulatory Committee 12	9.30 am Culture and Community Committee 13	9.30 am Hearings 14	15
		7.00 pm Waitakere Ethnic Board 19	6.00 pm Te Roopu Puawai 21	
		9.30 am Council (Various) 20		9.00 am Tenders Subcommittee 22
5.00 pm Te Taumata Runanga 18		6.30 pm Waitakere Pacific Board 27		9.30 am Swimming Pool Exemption Subcommittee 22
9.30 am LTCCP & AP Committee (AP Deliberations Stage 1) 25	9.30 am LTCCP & AP Committee (AP Deliberations Stage 1) 26	5.30 pm Council 27	9.30 am Hearings 28	9.30 am LTCCP & AP Committee (AP Deliberations Stage 1) 29

WAITANGI DAY 6 FEBRUARY 2008

A146

NOTE: Meetings of the Council, its committees and the community boards will be held at the Civic Building, 6 Henderson Valley Road, Henderson, Waitakere unless otherwise notified above or via a notice of meeting.

WAITAKERE CITY COUNCIL MEETING SCHEDULE - APRIL 2008

MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY
	9.30 am Emergency Services Committee (7 Elcoat Ave, Glendene) 7.00 pm Waitakere Community Board	9.30 am Infrastructure Works Committee 7.30 pm Massey Community Board	9.30 am Policy and Strategy Committee 6.30 pm Henderson Community Board	
9.30 am Finance and Operational Performance Committee	9.30 am Planning and Regulatory Committee	9.30 am Culture and Community Committee 7.00 pm Waitakere Ethnic Board	9.30 am Hearings 6.00 pm Te Roopu Paawai	9.00 am Tenders Subcommittee
14 5.30 pm Te Taumata Runanga	15	16 9.30 am Council (Various) 6.30 pm Waitakere Pacific Board	17	18 9.30 am Swimming Pool Exemption Subcommittee A148
21	22	23	24 9.30 am Hearings	25 ANZAC DAY
28	29	30		
ANZAC DAY 25 APRIL 2008				

NOTE: Meetings of the Council, its committees and the community boards will be held at the Civic Building, 6 Henderson Valley Road, Henderson, Waitakere unless otherwise notified above or via a notice of meeting.

WAIKAKERE CITY COUNCIL MEETING SCHEDULE - MAY 2008

MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY
				9.00 am Tenders Subcommittee 2
5.30 pm Youth Council 5		9.30 am Infrastructure Works Committee 7	9.30 am Policy and Strategy Committee 8	
7.30 pm New Lynn Community Board (Community Centre, 45 Totara Ave, New Lynn) 12	7.00 pm Waikakere Community Board 13	7.30 pm Massey Community Board 14	6.30 pm Henderson Community Board 15	
9.30 am Finance and Operational Performance Committee 19	9.30 am Planning and Regulatory Committee 20	9.30 am Culture and Community Committee 21	9.30 am Hearings 6.00 pm Te Koopu Puawai 22	9.00 am Tenders Subcommittee 16
	9.30 am LTCCP & AP Committee (AP Hearings) 26	9.30 am Council (Various) 6.30 pm Waikakere Pacific Board 28	3.00 pm LTCCP & AP Committee (AP Hearings) 29	9.30 am LTCCP & AP Committee (AP Hearings) 23
5.30 pm Te Taumata Runanga 26				
3.00 pm LTCCP & AP Committee (AP Hearings) 26	9.30 am LTCCP & AP Committee (AP Hearings) 27	5.30 pm Council 28	9.30 am Hearings 29	9.00 am Tenders Subcommittee 30
				9.30 am Swimming Pool Exemption Subcommittee 9.30 am LTCCP & AP Committee (AP Hearings)

A149

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WAIKAKERE CITY COUNCIL MEETING SCHEDULE - JUNE 2008

MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY
2 QUEEN'S BIRTHDAY	3 9.30 am Emergency Services Committee (7 Eleoat Ave, Glenside)	4 9.30 am Infrastructure Works Committee	5 9.30 am Policy and Strategy Committee	6 9.30 am LTCCP & AP Committee (AP Hearings)
9 9.30 am Finance and Operational Performance Committee	10 9.30 am Planning and Regulatory Committee	11 9.30 am Culture and Community Committee	12 9.30 am Hearings	13 9.00 am Tenders Subcommittee
16 9.30 am LTCCP & AP Committee (AP Deliberations Stage 2)	17 9.30 am LTCCP & AP Committee (AP Deliberations Stage 2)	18 9.30 am Council (Various)	19 9.30 am LTCCP & AP Committee (AP Deliberations Stage 2)	20 9.30 am LTCCP & AP Committee (AP Deliberations Stage 2)
23 9.30 am LTCCP & AP Committee (AP Deliberations Stage 2)	24 9.30 am LTCCP & AP Committee (AP Deliberations Stage 2)	25 5.30 pm Council	26 9.30 am Hearings	27 9.00 am Tenders Subcommittee
30 7.30 pm New Lynn Community Board (Community Centre, 45 Totara Ave, New Lynn)				27 9.30 am Swimming Pool Exemption Subcommittee
QUEEN'S BIRTHDAY 2 JUNE 2008				

AISO

NOTE: Meetings of the Council, its committees and the community boards will be held at the Civic Building, 6 Henderson Valley Road, Henderson, Waikakere unless otherwise notified above or via a notice of meeting.

WAIKAKERE CITY COUNCIL MEETING SCHEDULE - JULY 2008

MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY
	1	2	3	4
	7.00 pm Waikakere Community Board	9.30 am Infrastructure Works Committee	9.30 am Policy and Strategy Committee	
		7.30 pm Massey Community Board	6.30 pm Henderson Community Board	
7	8	9	10	11
9.30 am Finance and Operational Performance Committee	9.30 am Planning and Regulatory Committee	9.30 am Culture and Community Committee	9.30 am Hearings	9.00 am Tenders Subcommittee
5.30 pm Youth Council		7.00 pm Waikakere Ethnic Board	6.00 pm Te Kōopu Pūawai	
14	15	16	17	18
5.30 pm Te Taumata Rauanga		9.30 am Council (Various)		AISI
		6.30 pm Waikakere Pacific Board		
21	22	23	24	25
		9.30 am Hearings	9.00 am Tenders Subcommittee	9.30 am Swimming Pool Exemption Subcommittee
28	29	30	31	
		5.30 pm Council		

NOTE: Meetings of the Council, its committees and the community boards will be held at the Civic Building, 6 Henderson Valley Road, Henderson, Waikakere unless otherwise notified above or via a notice of meeting.

WAIKAKERE CITY COUNCIL MEETING SCHEDULE - SEPTEMBER 2008

MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY
1 5.30 pm Youth Council	2 7.00 pm Waikakere Community Board	3 9.30 am Infrastructure Works Committee	4 9.30 am Policy and Strategy Committee	5 9.00 am Tenders Subcommittee
8 9.30 am Finance and Operational Performance Committee	9 9.30 am Planning and Regulatory Committee	10 9.30 am Culture and Community Committee	11 9.30 am Hearings	12 6.00 pm Te Roopu Puawai
15 5.30 pm Te Taumata Runanga	16 9.30 am Council (Various)	17 6.30 pm Waikakere Pacific Board	18 9.00 am Tenders Subcommittee	19 9.00 am Tenders Subcommittee
22 7.30 pm New Lynn Community Board (Community Centre, 45 Totara Ave, New Lynn)	23 7.00 pm Waikakere Community Board	24 5.30 pm Council	25 9.30 am Hearings	26 9.30 am Swimming Pool Exemption Subcommittee
29 5.30 pm Youth Council	30 9.30 am Emergency Services Committee (7 Elcoat Ave, Glendene)			

A153

NOTE: Meetings of the Council, its committees and the community boards will be held at the Civic Building, 6 Henderson Valley Road, Henderson, Waikakere unless otherwise notified above or via a notice of meeting.

WAITAKERE CITY COUNCIL MEETING SCHEDULE - OCTOBER 2008

MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY
		9.30 am Infrastructure Works Committee 7.30 pm Massey Community Board	9.30 am Policy and Strategy Committee 6.30 pm Henderson Community Board	9.00 am Tenders Subcommittee 3
9.30 am Finance and Operational Performance Committee 6	9.30 am Planning and Regulatory Committee 7	9.30 am Culture and Community Committee 7.00 pm Waitakere Ethnic Board	9.30 am Hearings 6.00 pm Te Koopu Puawai	9.00 am Tenders Subcommittee 10
13 5.30 pm Te Taumata Runanga	14	9.30 am Council (Various) 6.30 pm Waitakere Pacific Board	16	9.00 am Tenders Subcommittee 17
20	21	22	9.30 am Hearings 23	24
LABOUR DAY 27	28	5.30 pm Council 29	30	9.00 am Tenders Subcommittee 9.30 am Swimming Pool Exemption Subcommittee 31
LABOUR DAY 27 OCTOBER 2008				

A154

NOTE: Meetings of the Council, its committees and the community boards will be held at the Civic Building, 6 Henderson Valley Road, Henderson, Waitakere unless otherwise notified above or via a notice of meeting.

WAITAKERE CITY COUNCIL MEETING SCHEDULE - NOVEMBER 2008

MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY
3 5.30 pm Youth Council	4 7.00 pm Waitakere Community Board	5 9.30 am Infrastructure Works Committee	6 9.30 am Policy and Strategy Committee	7
7.30 pm New Lynn Community Board (Community Centre, 45 Totara Ave, New Lynn)	7.00 pm Waitakere Community Board	7.30 pm Massey Community Board	6.30 pm Henderson Community Board	
10 9.30 am Finance and Operational Performance Committee	11 9.30 am Planning and Regulatory Committee	12 9.30 am Culture and Community Committee	13 9.30 am Hearings	14 9.00 am Tenders Subcommittee
17 5.30 pm Te Taumata Runanga	18	19 7.00 pm Waitakere Ethnic Board	6.00 pm Te Roopu Pūawai	
		9.30 am Council (Various)		21 AISS
24	25	26 5.30 pm Council	27 9.30 am Hearings	28 9.00 am Tenders Subcommittee 9.30 am Swimming Pool Exemption Subcommittee

NOTE: Meetings of the Council, its committees and the community boards will be held at the Civic Building, 6 Henderson Valley Road, Henderson, Waitakere unless otherwise notified above or via a notice of meeting.

WAIKAKERE CITY COUNCIL MEETING SCHEDULE - DECEMBER 2008

MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY
1 5.30 pm Youth Council	2 9.30 am Emergency Services Committee (7 Elcoat Ave, Glendene) 7.00 pm Waiakere Community Board	3 9.30 am Infrastructure Works Committee 7.30 pm Massey Community Board	4 9.30 am Policy and Strategy Committee 6.30 pm Henderson Community Board	5 9.00 am Tenders Subcommittee
8 9.30 am Finance and Operational Performance Committee	9 9.30 am Planning and Regulatory Committee	10 9.30 am Culture and Community Committee 7.00 pm Waiakere Ethnic Board	11 9.30 am Hearings 6.00 pm Te Roopu Pūwai	12 9.00 am Tenders Subcommittee A156
15 5.30 pm Te Taumata Runanga	16	17 5.30 pm Council 6.30 pm Waiakere Pacific Board	18	19 9.30 am Swimming Pool Exemption Subcommittee
22	23	24	25 CHRISTMAS DAY	26 BOXING DAY
29	30	31	CHRISTMAS DAY 25 DECEMBER 2008 - BOXING DAY 26 DECEMBER 2008	

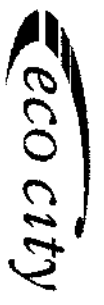
NOTE: Meetings of the Council, its committees and the community boards will be held at the Civic Building, 6 Henderson Valley Road, Henderson, Waiakere unless otherwise notified above or via a notice of meeting.

Monthly Meeting Schedule

2009

A157

Adopted by Council: _____
Resolution No. _____/2007



WAITAKERE CITY COUNCIL MEETING SCHEDULE - JANUARY 2009

MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY
			NEW YEARS DAY 1	PUBLIC HOLIDAY 2
5	6	7	8	9
12	13	14	15	16
19	20	21	22	23 A158 9.00 am Tenders Subcommittee
AUCKLAND ANNIVERSARY 26	27	28	29	30
NEW YEARS DAY - THURSDAY, 1 JANUARY - FRIDAY, 2 JANUARY - PUBLIC HOLIDAY - AUCKLAND ANNIVERSARY - MONDAY, 26 JANUARY 2009				

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WAITAKERE CITY COUNCIL MEETING SCHEDULE - FEBRUARY 2009

MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY
2 5.30 pm Youth Council	3 9.30 am Emergency Services Committee (7 Elcoast Ave, Glendene)	4 9.30 am Infrastructure Works Committee	5 9.30 am Policy and Strategy Committee	6 WAITANGI DAY
7.30 pm New Lynn Community Board (Community Centre, 45 Totara Ave, New Lynn)	7.00 pm Waitakere Community Board	7.30 pm Massey Community Board	6.30 pm Henderson Community Board	
9 9.30 am Finance and Operational Performance Committee	10 9.30 am Planning and Regulatory Committee	11 9.30 am Culture and Community Committee 7.00 pm Waitakere Ethnic Board	12 9.30 am Hearings 6.00 pm Te Roopu Pūawai	13 9.00 am Tenders Subcommittee
16 5.00 pm Te Taumata Rūmanga	17 9.30 am LTCCP & AP Committee (LTCCP Deliberations Stage 1)	18 9.30 am Council (Various) 6.30 pm Waitakere Pacific Board	19 9.30 am LTCCP & AP Committee (LTCCP Deliberations Stage 1)	20 9.30 am LTCCP & AP Committee (LTCCP Deliberations Stage 1)
23 9.30 am LTCCP & AP Committee (LTCCP Deliberations Stage 1)	24 9.30 am LTCCP & AP Committee (LTCCP Deliberations Stage 1)	25 5.30 pm Council	26 9.30 am Hearings	27 9.00 am Tenders Subcommittee 9.30 am Swimming Pool Exemption Subcommittee

WAITANGI DAY - FRIDAY, 6 FEBRUARY 2009

A159

NOTE: Meetings of the Council, its committees and the community boards will be held at the Civic Building, 6 Henderson Valley Road, Henderson, Waitakere unless otherwise notified above or via a notice of meeting.

WAIKAKERE CITY COUNCIL MEETING SCHEDULE – MARCH 2009

MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY
2 5.30 pm Youth Council	3 7.00 pm Waikakere Community Board	4 9.30 am Infrastructure Works Committee 7.30 pm Massey Community Board	5 9.30 am Policy and Strategy Committee 6.30 pm Henderson Community Board	6 9.00 am Tenders Subcommittee 12 noon Council (to adopt draft LTCCP)
9 9.30 am Finance and Operational Performance Committee	10 9.30 am Planning and Regulatory Committee	11 9.30 am Culture and Community Committee 7.00 pm Waikakere Ethnic Board	12 9.30 am Hearings 6.00 pm Te Roopu Panawai	13 9.00 am Tenders Subcommittee 12 noon Council (to adopt draft LTCCP)
16 5.00 pm Te Taumata Runanga	17 9.30 am Council (Various)	18 6.30 pm Waikakere Pacific Board	19 9.30 am Council (Various)	20 A160
23	24	25 5.30 pm Council	26 9.30 am Hearings	27 9.00 am Tenders Subcommittee 9.30 am Swimming Pool Exemption Subcommittee
30 7.30 pm New Lynn Community Board (Community Centre, 45 Totara Ave, New Lynn)	31 9.30 am Emergency Services Committee (7 Elcoat Ave, Glendene) 7.00 pm Waikakere Community Board			

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WAIKERE CITY COUNCIL MEETING SCHEDULE - APRIL 2009

MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY
		9.30 am Infrastructure Works Committee 7.30 pm Massey Community Board	9.30 am Policy and Strategy Committee 6.30 pm Henderson Community Board	
6 9.30 am Finance and Operational Performance Committee 5.30 pm Youth Council	7 9.30 am Planning and Regulatory Committee	8 9.30 am Culture and Community Committee 7.00 pm Waikere Ethnic Board	9 6.30 pm Henderson Community Board	10 GOOD FRIDAY
13 EASTER MONDAY	14	15 9.30 am Council (Various) 6.30 pm Waikere Pacific Board	16 9.30 am Hearings 6.00 pm Te Roopu Purwai	17 9.00 am Tenders Subcommittee A161
20 5.00 pm Te Taumata Runanga	21	22	23 9.30 am Swimming Pool Exemption Subcommittee	24
27	28	29 5.30 pm Council	30 9.30 am Hearings	
GOOD FRIDAY 10 APRIL 2009 - EASTER MONDAY 13 APRIL 2009 - ANZAC DAY SATURDAY 25 APRIL 2009				

NOTE: Meetings of the Council, its committees and the community boards will be held at the Civic Building, 6 Henderson Valley Road, Henderson, Waikere unless otherwise notified above or via a notice of meeting.

WAIKAKERE CITY COUNCIL MEETING SCHEDULE - MAY 2009

MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY
				9.00 am Tenders Subcommittee 1
5.30 pm Youth Council 4		9.30 am Infrastructure Works Committee 5	9.30 am Policy and Strategy Committee 6	
7.30 pm New Lynn Community Board (Community Centre, 45 Totara Ave, New Lynn) 11	7.00 pm Waikare Community Board 12	7.30 pm Massey Community Board 13	6.30 pm Henderson Community Board 14	
9.30 am Finance and Operational Performance Committee 11	9.30 am Planning and Regulatory Committee 12	9.30 am Culture and Community Committee 13	9.30 am Hearings 14	9.00 am Tenders Subcommittee 15
		7.00 pm Waikare Ethnic Board 19	6.00 pm Te Roopu Puawai 21	
9.30 am LTCCP & AP Committee (LTCCP Hearings) 18	9.30 am LTCCP & AP Committee (LTCCP Hearings) 19	9.30 am Council (Various) 20	9.30 am LTCCP & AP Committee (LTCCP Hearings) 21	9.30 am LTCCP & AP Committee (LTCCP Hearings) 22
5.00 pm Te Taumata Runanga 25		6.30 pm Waikare Pacific Board 27		
3.00 pm LTCCP & AP Committee (LTCCP Hearings) 25	3.00 pm LTCCP & AP Committee (LTCCP Hearings) 26	5.30 pm Council 27	9.30 am Hearings 28	9.00 am Tenders Subcommittee 29
			3.00 pm LTCCP & AP Committee (LTCCP Hearings) 28	9.30 am Swimming Pool Exemption Subcommittee 29

A162

NOTE: Meetings of the Council, its committees and the community boards will be held at the Civic Building, 6 Henderson Valley Road, Henderson, Waikare unless otherwise notified above or via a notice of meeting.

WAIKAKERE CITY COUNCIL MEETING SCHEDULE - JUNE 2009

MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY
1 QUEEN'S BIRTHDAY	2 9.30 am Emergency Services Committee (7 Elcoat Ave, Glendene)	3 9.30 am Infrastructure Works Committee	4 9.30 am Policy and Strategy Committee	5
	7.00 pm Waikakere Community Board	7.30 pm Massey Community Board	6.30 pm Henderson Community Board	
9.30 am Finance and Operational Performance Committee	9.30 am Planning and Regulatory Committee	9.30 am Culture and Community Committee	9.30 am Hearings	9.00 am Tenders Subcommittee
8	9	10	11	12
5.30 pm Youth Council		7.00 pm Waikakere Ethnic Board	6.00 pm Te Roopu Paawai	
7.30 pm New Lynn Community Board (Community Centre, 45 Totara Ave, New Lynn)				
15	16	17	18	19
5.00 pm Te Taumata Runanga	9.30 am LTCCP & AP Committee (LTCCP Deliberations Stage 2)	9.30 am Council (Various)	9.30 am LTCCP & AP Committee (LTCCP Deliberations Stage 2)	9.30 am LTCCP & AP Committee (LTCCP Deliberations Stage 2)
		6.30 pm Waikakere Pacific Board		
9.30 am LTCCP & AP Committee (LTCCP Deliberations Stage 2)	9.30 am LTCCP & AP Committee (LTCCP Deliberations Stage 2)	5.30 pm Council	9.30 am Hearings	9.00 am Tenders Subcommittee
22	23	24	25	26
				9.30 am Swimming Pool Exemption Subcommittee
	29			
7.30 pm New Lynn Community Board (Community Centre, 45 Totara Ave, New Lynn)	12 noon Council (Adoption of LTCCP)			
	7.00 pm Waikakere Community Board			
	30			
QUEEN'S BIRTHDAY - MONDAY, 1 JUNE 2009				

A163

NOTE: Meetings of the Council, its committees and the community boards will be held at the Civic Building, 6 Henderson Valley Road, Henderson, Waikakere unless otherwise notified above or via a notice of meeting.

WAIKARE CITY COUNCIL MEETING SCHEDULE - JULY 2009

MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY
6 9.30 am Finance and Operational Performance Committee 5.30 pm Youth Council	7 9.30 am Planning and Regulatory Committee	8 9.30 am Culture and Community Committee 7.00 pm Waikare Ethnic Board	9 9.30 am Hearings 6.00 pm Te Roopu Paawai	10 9.00 am Tenders Subcommittee
13 5.00 pm Te Taumata Kūmara	14	15 9.30 am Council (Various) 6.30 pm Waikare Pacific Board	16	17 A164
20	21	22	23 9.30 am Hearings	24 9.00 am Tenders Subcommittee
27	28	29 5.30 pm Council	30	31 9.30 am Swimming Pool Exemption Subcommittee

NOTE: Meetings of the Council, its committees and the community boards will be held at the Civic Building, 6 Henderson Valley Road, Henderson, Waikare unless otherwise notified above or via a notice of meeting.

WAIKARE CITY COUNCIL MEETING SCHEDULE - AUGUST 2009

MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY
3 5.30 pm Youth Council	4 9.30 am Emergency Services Committee (7 Elcoat Ave, Glendene)	5 9.30 am Infrastructure Works Committee	6 9.30 am Policy and Strategy Committee	7 9.00 am Tenders Subcommittee
7.30 pm New Lynn Community Board (Community Centre, 45 Totara Ave, New Lynn)	7.00 pm Waiakere Community Board	7.30 pm Massey Community Board	6.30 pm Henderson Community Board	
10 9.30 am Finance and Operational Performance Committee	11 9.30 am Planning and Regulatory Committee	12 9.30 am Culture and Community Committee	13 9.30 am Hearings 6.00 pm Te Roopu Puawai	14 A165
17 5.00 pm Te Taumata Runanga	18	19 9.30 am Council (Various)	20	21 9.00 am Tenders Subcommittee
24	25	26 6.30 pm Waiakere Pacific Board	27 9.30 am Hearings	28 9.30 am Swimming Pool Exemption Subcommittee
31 7.30 pm New Lynn Community Board (Community Centre, 45 Totara Ave, New Lynn)		5.30 pm Council		

NOTE: Meetings of the Council, its committees and the community boards will be held at the Civic Building, 6 Henderson Valley Road, Henderson, Waikare unless otherwise notified above or via a notice of meeting.

WAIKAKERE CITY COUNCIL MEETING SCHEDULE - SEPTEMBER 2009

MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY
	1	2	3	4
	7.00 pm Waitakere Community Board	7.30 pm Massey Community Board	6.30 pm Henderson Community Board	9.00 am Tenders Subcommittee
9.30 am Finance and Operational Performance Committee	9.30 am Planning and Regulatory Committee	9.30 am Culture and Community Committee	9.30 am Hearings	
5.30 pm Youth Council		7.00 pm Waitakere Ethnic Board	6.00 pm Te Roopu Puawai	
14	15	16	17	18
5.00 pm Te Taumata Runanga		9.30 am Council (Various)		9.00 am Tenders Subcommittee
	21	22	23	24
			9.30 am Hearings	9.30 am Swimming Pool Exemption Subcommittee
	28	29	30	
		5.30 pm Council		

A166

NOTE: Meetings of the Council, its committees and the community boards will be held at the Civic Building, 6 Henderson Valley Road, Henderson, Waitakere unless otherwise notified above or via a notice of meeting.

WAITAKERE CITY COUNCIL MEETING SCHEDULE - NOVEMBER 2009

MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY
2 5.30 pm Youth Council	3 7.00 pm Waitakere Community Board	4 9.30 am Infrastructure Works Committee	5 9.30 am Policy and Strategy Committee	6 9.00 am Tenders Subcommittee
7.30 pm New Lynn Community Board (Community Centre, 45 Totara Ave, New Lynn)	7.30 pm Massey Community Board	6.30 pm Henderson Community Board	9.30 am Hearings	9.00 am Tenders Subcommittee
9 9.30 am Finance and Operational Performance Committee	10 9.30 am Planning and Regulatory Committee	7.00 pm Waitakere Ethnic Board	6.00 pm Te Roopu Puawai	9.30 am Swimming Pool Exemption Subcommittee
16 5.00 pm Te Taumata Runanga	17 9.30 am Council (Various)	18 6.30 pm Waitakere Pacific Board	19 9.30 am Hearings	20 A168
23 7.30 pm New Lynn Community Board (Community Centre, 45 Totara Ave, New Lynn)	24 5.30 pm Council	25 9.30 am Council	26 9.30 am Hearings	27 9.00 am Tenders Subcommittee
30				

NOTE: Meetings of the Council, its committees and the community boards will be held at the Civic Building, 6 Henderson Valley Road, Henderson, Waitakere unless otherwise notified above or via a notice of meeting.

Monthly Meeting Schedule

2010

A170

Adopted by Council: _____
Resolution No. _____/2007



WAIKAKERE CITY COUNCIL MEETING SCHEDULE - JANUARY 2010

MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY
				NEW YEARS DAY 1
PUBLIC HOLIDAY 4	5	6	7	8
11	12	13	14	15
18	19	20	21	22 9.00 am Tenders Subcommittee
25	26	27	28	29
NEW YEARS DAY - FRIDAY, 1 JANUARY 2010				
PUBLIC HOLIDAY - MONDAY, 4 JANUARY 2010				

A171

NOTE: Meetings of the Council, its committees and the community boards will be held at the Civic Building, 6 Henderson Valley Road, Henderson, Waikakere unless otherwise notified above or via a notice of meeting.

WAIKAKERE CITY COUNCIL MEETING SCHEDULE - FEBRUARY 2010

MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY
1 AUCKLAND ANNIVERSARY	2 9.30 am Emergency Services Committee (7 Elcoat Ave, Glendene)	3 9.30 am Infrastructure Works Committee	4 9.30 am Policy and Strategy Committee	5 9.00 am Tenders Subcommittee
8 9.30 am Finance and Operational Performance Committee	9 9.30 am Planning and Regulatory Committee	10 9.30 am Culture and Community Committee	11 9.30 am Hearings	12 9.00 am Tenders Subcommittee
15 9.30 am LTCCP & AP Committee (AP Deliberations Stage 1)	16 9.30 am LTCCP & AP Committee (AP Deliberations Stage 1)	17 9.30 am Council (Various)	18 9.30 am LTCCP & AP Committee (AP Deliberations Stage 1)	19 9.00 am Tenders Subcommittee
5.00 pm Te Taunara Runanga	6.30 pm Waikakere Pacific Board	7.00 pm Waikakere Ethnic Board	6.00 pm Te Roopu Pūawai	A172
22 9.30 am LTCCP & AP Committee (AP Deliberations Stage 1)	23 9.30 am LTCCP & AP Committee (AP Deliberations Stage 1)	24 5.30 pm Council	25 9.30 am Hearings	26 9.30 am Swimming Pool Exemption Subcommittee
AUCKLAND ANNIVERSARY - MONDAY, 1 FEBRUARY 2010 WAITANGI DAY - SATURDAY, 6 FEBRUARY 2010				

NOTE: Meetings of the Council, its committees and the community boards will be held at the Civic Building, 6 Henderson Valley Road, Henderson, Waikakere unless otherwise notified above or via a notice of meeting.

WAITAKERE CITY COUNCIL MEETING SCHEDULE – MARCH 2010

MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY
1 5.30 pm Youth Council	2 7.00 pm Waitakere Community Board	3 9.30 am Infrastructure Works Committee 7.30 pm Massey Community Board	4 9.30 am Policy and Strategy Committee 6.30 pm Henderson Community Board	5 9.00 am Tenders Subcommittee 9.30 am ETOCCP & AP Committee (AP Deliberations Stage 1) 12 noon Council (to adopt draft Annual Plan)
8 9.30 am Finance and Operational Performance Committee	9 9.30 am Planning and Regulatory Committee	10 9.30 am Culture and Community Committee 7.00 pm Waitakere Ethnic Board	11 9.30 am Hearings 6.00 pm Te Roopu Puawai	12 A173
15 5.00 pm Te Taunaka Runanga	16	17 9.30 am Council (Various) 6.30 pm Waitakere Pacific Board	18	19 9.00 am Tenders Subcommittee
22	23	24	25 9.30 am Hearings	26 9.30 am Swimming Pool Exemption Subcommittee
29	30	31 5.30 pm Council		

NOTE: Meetings of the Council, its committees and the community boards will be held at the Civic Building, 6 Henderson Valley Road, Henderson, Waitakere unless otherwise notified above or via a notice of meeting.

WAIKAKERE CITY COUNCIL MEETING SCHEDULE - APRIL 2010

MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY
				GOOD FRIDAY
5	6	7	8	1
EASTER MONDAY	9.30 am Emergency Services Committee (7 Elcoat Ave, Glendene) 7.00 pm Waikakere Community Board	9.30 am Infrastructure Works Committee 7.30 pm Massey Community Board	9.30 am Policy and Strategy Committee 6.30 pm Henderson Community Board	9.00 am Tenders Subcommittee
12	13	14	15	16
9.30 am Finance and Operational Performance Committee 5.30 pm Youth Council 5.30 pm New Lynn Community Board (Community Centre, 45 Totara Ave, New Lynn)	9.30 am Planning and Regulatory Committee 7.00 pm Waikakere Ethnic Board	9.30 am Culture and Community Committee 7.00 pm Waikakere Ethnic Board	9.30 am Hearings 6.00 pm Te Roopu Puawai	
19	20	21	22	23
5.00 pm Te Taumata Runanga		9.30 am Council (Various) 6.30 pm Waikakere Pacific Board	9.00 am Tenders Subcommittee	
26	27	28	29	30
		5.30 pm Council	9.30 am Hearings 9.30 am Swimming Pool Exemption Subcommittee	
GOOD FRIDAY - FRIDAY, 2 APRIL 2010				
EASTER MONDAY - MONDAY, 5 APRIL 2010				
ANZAC DAY - SATURDAY, 25 APRIL 2010				

A174

NOTE: Meetings of the Council, its committees and the community boards will be held at the Civic Building, 6 Henderson Valley Road, Henderson, Waikakere unless otherwise notified above or via a notice of meeting.

WAIKAKERE CITY COUNCIL MEETING SCHEDULE - MAY 2010

MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY
3 7.30 pm New Lynn Community Board (Community Centre, 45 Tolara Ave, New Lynn)	4 7.00 pm Waikakere Community Board	5 9.30 am Infrastructure Works Committee 7.30 pm Massey Community Board	6 9.30 am Policy and Strategy Committee 6.30 pm Henderson Community Board	7 9.00 am Tenders Subcommittee
10 9.30 am Finance and Operational Performance Committee 5.30 pm Youth Council	11 9.30 am Planning and Regulatory Committee	12 9.30 am Culture and Community Committee 7.00 pm Waikakere Ethnic Board	13 9.30 am Hearings 6.00 pm Te Roopu Puawai	14
17 5.00 pm Te Taumata Rananga	18	19 9.30 am Council (Various) 6.30 pm Waikakere Pacific Board	20 3.00 pm LTCCP & AP Committee (AP Hearings)	21 9.00 am Tenders Subcommittee A175
24 9.30 am LTCCP & AP Committee (AP Hearings)	25 3.00 pm LTCCP & AP Committee (AP Hearings)	26 5.30 pm Council	27 9.30 am Hearings	28 9.30 am Swimming Pool Exemption Subcommittee 9.30 am LTCCP & AP Committee (AP Hearings)
31 7.30 pm New Lynn Community Board (Community Centre, 45 Tolara Ave, New Lynn)	9.30 am LTCCP & AP Committee (AP Hearings)	3.00 pm LTCCP & AP Committee (AP Hearings)	9.30 am LTCCP & AP Committee (AP Hearings)	

NOTE: Meetings of the Council, its committees and the community boards will be held at the Civic Building, 6 Henderson Valley Road, Henderson, Waikakere unless otherwise notified above or via a notice of meeting.

WAIKAKERE CITY COUNCIL MEETING SCHEDULE - JUNE 2010

MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY
	1 9.30 am Emergency Services Committee (7 Elcoat Ave, Glendene) 5.30 pm Youth Council	2 9.30 am Infrastructure Works Committee	3 9.30 am Policy and Strategy Committee	4 9.00 am Tenders Subcommittee
	7.00 pm Waikare Community Board	7.30 pm Massey Community Board	6.30 pm Henderson Community Board	
QUEEN'S BIRTHDAY 7	9.30 am Planning and Regulatory Committee	9.30 am Culture and Community Committee	9.30 am Hearings	10 11
		7.00 pm Waikare Ethnic Board	6.00 pm Te Roopu Puarawai	
14 9.30 am Finance and Operational Performance Committee 5.00 pm Te Taumata Runanga	15 9.30 am LTCCP & AP Committee (AP Deliberations Stage 2)	16 9.30 am Council (Various) 6.30 pm Waikare Pacific Board	17	18 9.00 am Tenders Subcommittee 9.30 am LTCCP & AP Committee (AP Deliberations Stage 2)
21 9.30 am LTCCP & AP Committee (AP Deliberations Stage 2)	22 9.30 am LTCCP & AP Committee (AP Deliberations Stage 2)	23	24 9.30 pm Hearings Committee	25 9.30 am Swimming Pool Exemption Subcommittee 9.30 am LTCCP & AP Committee (AP Deliberations Stage 2) 12 noon Council (Adoption of Annual Plan)
28	29	5.30 pm Council	30	
QUEEN'S BIRTHDAY - MONDAY, 7 JUNE 2010				

A176

NOTE: Meetings of the Council, its committees and the community boards will be held at the Civic Building, 6 Henderson Valley Road, Henderson, Waikare unless otherwise notified above or via a notice of meeting.

WAIKARE CITY COUNCIL MEETING SCHEDULE - AUGUST 2010

MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY
2 5.30 pm Youth Council	3 9.30 am Emergency Services Committee (7 Elcoat Ave, Glendene)	4 9.30 am Infrastructure Works Committee	5 9.30 am Policy and Strategy Committee	6
7.30 pm New Lynn Community Board (Community Centre, 45 Totara Ave, New Lynn)	7.00 pm Waikare Community Board	7.30 pm Massey Community Board	6.30 pm Henderson Community Board	
9 9.30 am Finance and Operational Performance Committee	10 9.30 am Planning and Regulatory Committee	11 9.30 am Culture and Community Committee	12 9.30 am Hearings	13 9.00 am Tenders Subcommittee
16 5.00 pm Te Taunata Runanga	17	18 9.30 am Council (Various)	19 6.00 pm Te Roopu Puawai	20 A178
23	24	25 5.30 pm Council	26 9.30 am Hearings	27 9.00 am Tenders Subcommittee 9.30 am Swimming Pool Exemption Subcommittee
30 5.30 pm Youth Council	31			
7.30 pm New Lynn Community Board (Community Centre, 45 Totara Ave, New Lynn)	7.00 pm Waikare Community Board			

NOTE: Meetings of the Council, its committees and the community boards will be held at the Civic Building, 6 Henderson Valley Road, Henderson, Waikare unless otherwise notified above or via a notice of meeting.

WAIKARE CITY COUNCIL MEETING SCHEDULE - OCTOBER 2010

MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY
				9.00 am Tenders Subcommittee 1
5.30 pm Youth Council 4	9.30 am Emergency Services Committee (7 Elcoat Ave, Glendene) 5	9.30 am Infrastructure Works Committee 6	9.30 am Policy and Strategy Committee 7	
7.30 pm New Lynn Community Board (Community Centre, 45 Tolara Ave, New Lynn) 11	7.00 pm Waikare Community Board 12	7.30 pm Massey Community Board 13	6.30 pm Henderson Community Board 14	
9.30 am Finance and Operational Performance Committee 18	9.30 am Planning and Regulatory Committee 19	9.30 am Culture and Community Committee 20	9.30 am Hearings 21	
5.00 pm Te Taumata Runanga 25		7.00 pm Waikare Ethnic Board 26	6.00 pm Te Roopu Pūwari 27	
LABOUR DAY 25		9.30 am Council (Various) 28	9.30 am Hearings 29	
		5.30 pm Council 26		9.00 am Tenders Subcommittee 29
				9.30 am Swimming Pool Exemption Subcommittee 29

LABOUR DAY - MONDAY, 25 OCTOBER 2010

A180

NOTE: Meetings of the Council, its committees and the community boards will be held at the Civic Building, 6 Henderson Valley Road, Henderson, Waikare unless otherwise notified above or via a notice of meeting.

WAIKAKERE CITY COUNCIL MEETING SCHEDULE - NOVEMBER 2010

MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY
1 5.30 pm Youth Council	2 7.00 pm Waikakere Community Board	3 9.30 am Infrastructure Works Committee 7.30 pm Massey Community Board	4 9.30 am Policy and Strategy Committee 6.30 pm Henderson Community Board	5 9.00 am Tenders Subcommittee
8 9.30 am Finance and Operational Performance Committee	9 9.30 am Planning and Regulatory Committee	10 9.30 am Culture and Community Committee 7.00 pm Waikakere Ethnic Board	11 9.30 am Hearings 6.00 pm Te Roopu Puawai	12 9.00 am Tenders Subcommittee
15 5.00 pm Te Taumata Runanga	16 9.30 am Council (Various)	17 6.30 pm Waikakere Pacific Board	18 9.30 am Hearings	19 9.00 am Tenders Subcommittee 9.30 am Swimming Pool Exemption Subcommittee
22	23	24	25	26
29 5.30 pm Youth Council	30 9.30 am Emergency Services Committee (7 Elcoal Ave, Glendene) 7.00 pm Waikakere Community Board	5.30 pm Council		
7.30 pm New Lynn Community Board (Community Centre, 45 Totara Ave, New Lynn)				

A181

NOTE: Meetings of the Council, its committees and the community boards will be held at the Civic Building, 6 Henderson Valley Road, Henderson, Waikakere unless otherwise notified above or via a notice of meeting.

WAITAKERE CITY COUNCIL MEETING SCHEDULE - DECEMBER 2010

MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY
		9.30 am Infrastructure Works Committee 7.30 pm Massey Community Board	9.30 am Policy and Strategy Committee 6.30 pm Henderson Community Board	
6 9.30 am Finance and Operational Performance Committee	7 9.30 am Planning and Regulatory Committee	8 9.30 am Culture and Community Committee 7.00 pm Waitakere Ethnic Board	9 9.30 am Hearings 6.00 pm Te Roopu Paawai	10 9.00 am Tenders Subcommittee 9.30 am Swimming Pool Exemption Subcommittee
13 5.00 pm Te Taumata Runanga	14	15 9.30 am Council (Various) 6.30 pm Waitakere Pacific Board	16	17 A182
20	21	22 5.30 pm Council	23	24
27 PUBLIC HOLIDAY	28 PUBLIC HOLIDAY	29	30	31
PUBLIC HOLIDAY MONDAY, 27 DECEMBER 2010 PUBLIC HOLIDAY - TUESDAY, 28 DECEMBER 2010				

NOTE: Meetings of the Council, its committees and the community boards will be held at the Civic Building, 6 Henderson Valley Road, Henderson, Waitakere unless otherwise notified above or via a notice of meeting.



WAITAKERE CITY

Policy for Appointment of Hearing Commissioners

Adopted by Council 31 October 2007
Minute Number:

A183

INTRODUCTION

From time to time in the conduct of the Council's business it will be desirable and appropriate to appoint commissioners to hear submissions and/or to make decisions in relation to matters before the Council. This policy is intended to provide guidance for those circumstances where a decision to appoint a commissioner is made.

Matters requiring the hearing of submissions for which it may be appropriate or desirable to appoint a commissioner are most likely to arise in relation to the exercise of the Council's regulatory functions, within the Fields of Activity which are the responsibility of the Planning and Regulatory Committee. It is anticipated that most matters coming before that committee which require the hearing of submissions will either result in submissions being heard by that committee or by a subcommittee especially established for that purpose.

There will, however, be some matters, for example submissions on a matter to which s120(1)(c) of the Reserves Act 1977 applies, where it will be more appropriate to appoint a commissioner to hear submissions and either to make a recommendation to the committee or to make a decision.

RESOURCE MANAGEMENT ACT 1991 ("RMA")

Section 34A RMA authorises the appointment of a commissioner to exercise any functions, powers, or duties under RMA except the approval of the policy statement or plan. The Council has already delegated to the Chief Executive Officer its power to appoint commissioners under s34A RMA.

There is no restriction under RMA on who may be appointed as a commissioner. However, it is one of the governance principles of the Local Government Act 2002 that a local authority *"should ensure that, so far as is practicable, responsibility and processes for decision-making in relation to regulatory responsibilities is separated from responsibility and processes for decision-making for non-regulatory responsibilities"*.

In that context it is both good practice and best practice for commissioners to be appointed in the following circumstances:

- where the Council is itself the applicant for any significant resource consent, the application is significant and relates to land owned by the Council where a significant benefit will accrue to the Council if consent is granted, the applicant is a member of Council staff or is closely related to a member of Council staff, or any other case where it seems appropriate to do so. In that case, a single independent commissioner will usually be appointed to consider and determine whether the application must be notified and, but only if it is able to proceed without notification, to consider the evidence and make a decision on the application. If it is necessary that the application be notified it may be appropriate to appoint a panel consisting entirely of independent commissioners to hear any submissions, to consider the evidence and to make a decision on the application.
- where it has been determined that an application for resource consent requires notification. In that case a panel of commissioners should be appointed to hear any submissions, to consider the evidence and to make a decision on the application.

The Chief Executive Officer will compile a list of independent commissioners who are believed to be competent and experienced in handling RMA consent applications and who have indicated a willingness to be appointed as commissioners by the Council and a second a list of elected members who have expressed an interest in acting as commissioners in respect of resource consents. An elected member will not be included on the elected member's list until that member has undertaken an appropriate course of training approved by the Chief Executive Officer.

Where a panel of commissioners is required to be appointed to hear and consider a resource consent application:

- the panel will comprise an odd number of commissioners not exceeding 5 in total number. A large panel (5 commissioners) would generally only be convened for particularly complex hearings. The majority of hearings would be conducted by a panel of 3 commissioners, although there may be occasions where issues are straight forward enough to be determined by as single commissioner;

A184

- in some situations, it may be appropriate for the panel to comprise one or more independent commissioners sitting with elected commissioners. In those circumstances, the independent commissioner would generally be appointed as chairman. If 2 or more independent commissioners are appointed to a panel the instrument of appointment will name the commissioner who will act as chairman of the panel;
- the panel will be appointed for each hearing by an appointment group comprising the Chairman of the Planning and Regulatory Committee (or the Deputy Chairman in his or her absence) and any two of the following: the Group Manager: Consent Services, the Group Manager: Planning and Community Services, and the Manager: Legal Services. The appointment group will also determine the chairman of each hearing panel.

OTHER MATTERS

In respect of any other matter where it is appropriate to appoint an independent commissioner, or a panel of independent commissioners:

- to hear submissions in respect of a particular matter and to make a recommendation to the Council, or
- to hear submissions and to make a decision on the matter,

The commissioner or the panel will be appointed by the Chief Executive Officer after consultation with the Chairman of the Committee which has responsibility for the Field of Activity within which the matter arises. Selection of the independent commissioner, or members of the panel, will be made on the basis of the nature of the issue and an assessment of the requisite skills necessary to discharge the role as commissioner in a satisfactory manner.

A185



MEMORANDUM

File Number: NC 05-04-1

To: All Metropolitan Sector Member Authorities Date: 14 September 2007
Attn: Chairs/Mayors
Chief Executives

From: Eugene Bowen

Subject: Metropolitan Sector Elections: Call for Nominations

Introduction

Nominations for the three Metropolitan Sector representative positions on the National Council of *Local Government New Zealand* are due after the 13 October 2007 local authority triennial elections, as new appointments are due to come into effect eight weeks after elections (Rule E6).

Conduct of Elections

The election of the National Councillors will be conducted in accordance with these guidelines:

1. The Returning Officer for the election is Eugene Bowen, Chief Executive, *Local Government New Zealand*. He will appoint a Deputy Returning Officer.
2. According to Rule E6 of the *Local Government New Zealand* Rules, elections for appointments to National Council by sector groups must be held within eight weeks after the triennial local government elections. Successful candidates assume office on the day that is eight weeks after the triennial elections (Rule E9).
3. Under current *Local Government New Zealand* Rules, the term of office for the position of Sector representative on National Council will be from the time of the appointment until the successor takes office.
4. Nominations are being called for by *Local Government New Zealand* in time to ensure that Rule E6 is complied with. Nominations must be in writing and signed by two member authorities of the Metro Sector Group, and the person accepting the nomination. Faxed forms are acceptable, but must be followed immediately by the original nomination form.

A186

5. Nominations will be accepted only from representatives from councils that are members of the Metro Sector. Every person who holds office as an elected member is qualified to be appointed to National Council (Rule E2).
6. If up to three nominations are received, those persons will be declared elected and no voting will take place.
7. Elections will be conducted by way of a postal vote. Each member of a sector group has a single vote for the purpose of the elections (Rule E6(c)).
8. Voting papers will be destroyed by the Returning Officer after the results have been declared.
9. Should any matter arise in the conduct of the elections which is not expressly provided for in the *Local Government New Zealand* Rules, the Returning Officer shall determine the matter.

Nominations

A nomination form is *attached*. This should be **received** by the Returning Officer no later than **5.00pm, Tuesday 30 October 2007**, and can be accompanied by a **brief** curriculum vitae (CV) outlining the nominee's relevant experience for the position being sought. CVs will be distributed to members with the voting papers. Please note that late nominations will not be accepted.

Elections

If more than three nominations are received, voting papers will be sent out by **Tuesday 6 November 2007** and will be due back to the Returning Officer by **Friday 30 November 2007**. Please note that late votes will be declared informal.

The first National Council meeting following the elections will be held on 13/14 December 2007.

Your council may now wish to consider the procedures it will follow to ensure that the matter is given attention, and any nomination, and your voting papers, are completed on time.

We recommend that at your next council meeting, you place an item on your agenda to discuss the matter.

Information for Nominees

To aid consideration of readiness to stand for office, would-be nominees may wish to contact the following for information:

- *Local Government New Zealand* (for information on time commitment, nature of task, samples of National Council papers, etc)
- the President, Basil Morrison, or Mike Reid, Governance Strategy Leader
- current Metro Sector representatives (Bob Harvey, Dr Bruce Hucker and Kerry Prendergast).

A187

Please direct any general enquiries regarding the nomination and election process to
Dianne McPhail - phone 04 5266716 or 04 9241223, or email Dianne.Mcphail@lgnz.co.nz.

A handwritten signature in black ink, appearing to read "Eugene Bowen". The signature is written in a cursive style with a long horizontal stroke at the beginning.

Eugene Bowen
Chief Executive
Local Government New Zealand

A188

Local Government New Zealand

**NOMINATION FOR OFFICE OF METROPOLITAN SECTOR
REPRESENTATIVE ON NATIONAL COUNCIL**

To: Dianne McPhail
Local Government New Zealand
PO Box 1214
Wellington

Fax [04] 924 1230

to be received by *LGNZ* by 5.00pm, Tuesday 30 October 2007

We, the undersigned acting on behalf of the Member Authorities shown below,
hereby nominate

.....[name] of

.....[address/council]

as a candidate for election to the office of Metropolitan Sector Representative on
National Council of *Local Government New Zealand* (there is provision for 3 Representatives)

Nominated by: [Council]

Signed by:

Title:

Nomination is **seconded** by:
[Council]

Signed by:

Title:

ACCEPTANCE: I,[name],
being an elected member, hereby accept the above nomination

.....[signature]

.....[date]

A189





MEMORANDUM

File Number: NC 05-04

To: All Member Authorities in Zone 1
Attn: Mayor/Chair/Chief Executive

Date: 10 September 2007

cc: Richard Northey, Zone 1 Chair
Marius Rothmann, Zone 1 Secretary

From: Eugene Bowen

Subject: Zone Elections: Call for Nominations

Introduction

The first Zone 1 meeting after the local authority elections on 13 October is on 12 November 2007.

The business of that meeting needs to include the election of:

- Zone Chair
- Zone Committee (if any)
- Two Zone Representatives on National Council.

Conduct of Elections

The election of these officers will be conducted in accordance with relevant Zone rules and the *Local Government New Zealand Rules* -

1. The Returning Officer for the elections is Eugene Bowen, Chief Executive, *Local Government New Zealand* (or nominee). He will appoint a Deputy Returning Officer.
2. According to Rule E8 of the *Local Government New Zealand Rules*, appointments to National Council by Zones must be made and notified to *Local Government New Zealand* within eight weeks after the triennial local government elections. Successful candidates assume office on the day that is eight weeks after the triennial elections (Rule E9), ie 8 December 2007.
3. Nominations are being called for by *Local Government New Zealand* in time to ensure that Rules E8 and E9 are complied with. Nominations must be in writing and signed by two member authorities of Zone 1, and the person accepting the nomination. Faxed forms are acceptable, but must be followed immediately by the original nomination form.

A190

4. Nominations will be accepted only from representatives from councils that are members of Zone 1.
5. Nominations will close at *Local Government New Zealand* at 5.00pm on Tuesday 30 October 2007.
6. If only one nomination for Chair and up to two nominations for National Council representative are received, those persons shall be declared elected.
7. Where no nominations are received for Chair or for Zone 1 representative on National Council in advance of the meeting, nominations may be accepted at the meeting as long as this is allowed for in the Zone rules.
8. Voting papers will be prepared by *Local Government New Zealand* and distributed to members at the Zone meeting at which the elections take place.
9. For the purpose of Zone elections, member authorities are entitled to vote in accordance with the 6, 5, 3, 2, 1 formula as follows:
 - Member authorities having an annual subscription of \$80,000 or over - 6 votes
 - Member authorities having an annual subscription of \$50,000 to \$79,999.99 - 5 votes
 - Member authorities having an annual subscription of \$30,000 to \$49,999.99 - 3 votes
 - Member authorities having an annual subscription of \$20,000 to \$29,999.99 - 2 votes
 - Member authorities having an annual subscription of less than \$20,000 - 1 vote.
10. There shall be no proxy voting for the elections.
11. No voting paper shall be valid unless signed by the presiding delegate or a notified alternative.
12. Should any matter arise in the conduct of the elections which is not expressly provided for in either the Zone or *Local Government New Zealand* Rules, the Returning Officer shall determine the matter.
13. In the event of equality of voting, the Chair shall have the casting vote.
14. Under the current *Local Government New Zealand* Rules, the term of office for the position of Zone Chair is from the time of the appointment until either that person ceases to hold office as an elected member or the successor assumes office (unless the Zone rules state otherwise). Under the current *Local Government New Zealand* Rules, the term of office for the position of Zone representative on National Council will be from the time of the appointment (eight weeks after the local government triennial elections) until the successor takes office.
15. Voting papers will be destroyed by the Returning Officer after the results have been declared.

A191

Nominations

Nomination forms are *attached*. These should be **received** by *Local Government New Zealand* no later than **5.00pm, Tuesday 30 October 2007**, and can include a brief curriculum vitae outlining the nominee's relevant experience for the position being sought, which will be distributed to members prior to the meeting at which the election is to be conducted.

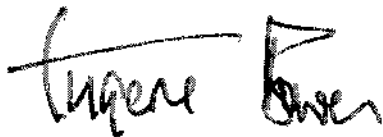
Information for Nominees

To aid their consideration of readiness to stand for office, would-be nominees may wish to contact those below for information:

- **Re the office of Zone Chair:**
 - current Zone Chair, Richard Northey
 - current Zone Secretary, Marius Rothmann
 - Mike Reid, *Local Government New Zealand*.

- **Re the office of Zone Representative:**
 - *Local Government New Zealand* (for information on time commitment, nature of task, samples of National Council papers, etc)
 - *Local Government New Zealand* website for National Council minutes.

Please direct any general enquiries regarding the nomination and election process to Dianne McPhail - phone 04 5266716 or 04 9241223, or email Dianne.Mcphail@lgnz.co.nz.



Eugene Bowen
Chief Executive
Local Government New Zealand

A192

Local Government New Zealand

NOMINATION FOR OFFICE OF ZONE 1 CHAIR

To: Dianne McPhail
Local Government New Zealand
PO Box 1214
Wellington

Fax [04] 924 1230

to be received by LGNZ by 5.00pm, Tuesday 30 October 2007

We, the undersigned acting on behalf of the Member Authorities shown below,
hereby nominate

.....[name] of

.....[address/council]
as a candidate for election to the office of Zone 1 Chair

Nominated by: [Council]

Signed by:

Title:

Nomination is **seconded** by:
[Council]

Signed by:

Title:

ACCEPTANCE: I,[name],
being an elected member, hereby accept the above nomination

.....[signature]

.....[date]

A193



Local Government New Zealand

NOMINATION FOR OFFICE OF ZONE 1 REPRESENTATIVE
ON NATIONAL COUNCIL

To: Dianne McPhail
Local Government New Zealand
PO Box 1214
Wellington

Fax [04] 924 1230

to be received by LGNZ by 5.00pm, Tuesday 30 October 2007

We, the undersigned acting on behalf of the Member Authorities shown below,
hereby nominate

.....[name] of

.....[address/council]

as a candidate for election to the office of Zone 1 Representative on the National
Council of *Local Government New Zealand* [there is provision for 2 Representatives]

Nominated by: [Council]

Signed by:

Title:

Nomination is **seconded** by:
[Council]

Signed by:

Title:

ACCEPTANCE: I,[name],
being an elected member, hereby accept the above nomination

.....[signature]

.....[date]



A194