

**AGENDA FOR A MEETING OF THE COUNCIL TO BE HELD IN THE CIVIC
CENTRE, 6 WAIPAREIRA AVENUE, LINCOLN, WAITAKERE CITY,
ON WEDNESDAY, 20 JULY 2005
COMMENCING AT 9.30 AM**

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1 APOLOGIES



2 URGENT BUSINESS

Section 46A(7) of the Local Government Official Information and Meetings Act 1987 provides that where an item of business is not on the agenda, it may only be dealt with at the meeting if:

- (i) the Council by resolution so decides; and
- (ii) the Chairperson has explained at the beginning of the meeting (when open to the public) that the item will be raised for discussion and decision, why the item is not on the agenda, and why it cannot be delayed until a subsequent meeting.

The Council may make a decision on a matter determined to be urgent.

NOTE: Urgent Business need not be dealt with now and may be delayed until later in the meeting.



3 PROJECT TWIN STREAMS UPDATE

PURPOSE OF THE REPORT

The purpose of this report is to provide Council with an overview of Project Twin Streams outcomes to date, and recommend that this project be monitored by the City Development Committee.

BACKGROUND

In 1997/1998 Council initiated studies to address stormwater effects in the Oratia and Opanuku Streams. This work led to the creation of Project Twin Streams with a successful application made to Infrastructure Auckland for funding to implement solutions, over a 10-year period, to avoid, remedy and mitigate these effects in ways that also achieve social, cultural and economic outcomes.

Project Twin Streams is an exciting and innovative multi-faceted project that focuses on achieving long-term sustainable integrated management of the Henderson Creek and Huruhuru Creek catchments. This project weaves together the issues of integrated storm water management and the restoration of 125 kms of stream banks along the Oratia, Waikumete, Opanuku, Pixie and Swanson Streams, with healthy and sustainable communities in a healthy environment.

At the heart of Project Twin Streams is the relationship between people and the environment. The project recognises that it is not possible to repair and restore natural waterways without working with the people and communities who are part of the catchment. This requires looking beyond stream restoration to a sustainable community development approach that includes, promotes and fosters the inter-connectedness of economic, social, cultural, spiritual and environmental well-beings.

Project Twin Streams is working ultimately towards a community governance model for a sustainable catchment.

STRATEGIC CONTEXT

Project Twin Streams has been identified as one of Council's catalytic projects and will contribute to implementing the vision of Waitakere as an Eco City through all Council's strategic objectives and platforms.

Project Twin Streams also demonstrates the integration of Council's Quadruple Bottom Line approach in programme development and implementation as required by the Local Government Act 2002.

ISSUES

The vision for Project Twin Streams is *Healthy People in a Healthy Environment: Creating a Sustainable Future*.

Sustainability requires actions across all four aspects of wellbeing - social, economic, environmental and cultural. For Project Twin Streams this will require actions to ensure strong, healthy, engaged local communities who understand the challenges facing their catchment and take responsibility for them. It recognises that creative ways of learning, respect for heritage and valuing and celebrating different world views are essential ingredients in all community processes. It also understands that strong, local economies require new skills and new approaches which in turn will lead to new opportunities and jobs. All of this requires a healthy natural base, the recreation of biodiversity and the wise management of our natural resources and urban design that achieves a lighter footprint on the earth.

A sustainable community development approach is required to deliver the Project Twin Streams vision and objectives.

A1 Objectives that reflect a quadruple bottom line approach have been developed to achieve the vision of the programme and the Auckland Regional Holdings (Infrastructure Auckland) contract, as detailed at page A1.

The underlying assumptions of Project Twin Streams are:

- Some goals will be achieved in the short and medium term (3-5 years) and others will be longer term (10-50 years);
- The community will embrace the community development approach;
- Success requires willingness from across Council to actively support the project;
- In adopting this community development programme additional resources (or reprioritisation of existing resources) may be required through the 2006/2016 Long Term Council Community Plan.

UPDATE ON PROJECT TWIN STREAMS OUTCOMES

Planting and Maintenance Programme

Over 2004/2005 26,441 plants have been planted by over 1,000 volunteers totalling over 2,500 volunteer hours. This has resulted in the revegetation of 8,230 square metres of stream banks. Weed and maintenance programmes have also been carried out on 22,590 square metres of stream banks.

It is envisaged that during 2005 significant planting will take place on the Henderson and Swanson Streams - approximately 150,000 plants are proposed to be planted.

To date the majority of the planting has been undertaken by informal community groups and schools. Increasing community interest has been generated from youth, church groups, schools, local communities, neighbourhood groups and individuals interested in revegetating the banks of their local streams.

Property Buy Outs

Following approvals from the Finance and Operational Performance Committee (August 2003, September 2004 and July 2005), Project Twin Streams commenced buying properties in the Serwayne Place/Millbrook Road area (2003) and in the Henderson Valley Road area (2004) to address flooding and stormwater management issues. To date 33 properties have been purchased and a further 11 properties are in various stages of negotiation. This process has been successful with all buyouts taking place with willing sellers. It has not been necessary for Council to resort to using the Public Works Act to acquire the required properties in these areas.

It is anticipated that these houses will be sold for relocation and sustainable retrofitting within Waitakere City to help the accommodation needs of low income residents.

Cycle and Walkways

As part of Project Twin Streams, an application was made to Infrastructure Auckland for \$5.5 million to construct 14.5 kms of cycle and walkways along the Opanuku, Oratia and Waikumete Streams. This application was approved in 2004.

These cycle and walkways contribute to the vision of Council's Walking and Cycling Strategy, for Waitakere City to be a "walking and cycling friendly" city, where cycle and walkways are safe, enjoyable and popular forms of transport and leisure. They also contribute to Project Twin Streams vision for connecting communities and people with the stream and each other and promoting opportunities for health and exercise.

Work has begun on the cycle and walkway programme which is anticipated to be completed by the end of 2006. The programme is on track to complete the public consultation and resource consent process by early 2006 and construction by December 2006.

Public consultation on the cycle and walkways will include the consultation required for the completion of the draft Lower Oratia Reserve Management Plan.

Community Contracts and Community Engagement

A key goal of the Project is to foster community engagement in ways that are inclusive and meaningful for local neighbourhood communities and communities of interest. Local ownership is being achieved through working to engage and contract six locality-based community organisations to develop Project Twin Streams in their neighbourhoods. As well as co-ordinating community involvement in the weeding and maintenance of the stream banks, local contract holders will develop with their local communities' opportunities to integrate environmental awareness through music, arts, cultural, storytelling, youth, job creation and employment and training initiatives.

To date Project Twin Streams has contracted two organisations to develop Project Twin Streams in their locality. These are:

- Te Ūkaipō Mercy Initiatives for Rangatahi Limited in Ranui-Massey along the Swanson Stream from Birdwood Road to Huruhuru Creek;
- West Auckland District Council of Social Services (WADCROSS) in the Henderson area along the Henderson Creek.

Using a community development model these organisations will:

- Undertake weeding, planting and maintenance of the streams;
- Plan and organise community events to engage the wider community in weeding, planting and maintenance;
- Build the capacity of the local residents and groups in their locality as well as the business sector to participate in Project Twin Streams and take stewardship of the stream;
- Identify and develop creative opportunities and methods to increase community understanding of the causes and effects of riparian degradation, and ways to change behaviour to mitigate the effects, with assistance and resources supplied by Council;
- Assist with monitoring and evaluation of the environmental, social, economic and cultural progress;
- Establish a sustainable structure for the long-term development of the project in their locality.

A short term community development broker position has been established through a contract with West Auckland District Council of Social Services. The purpose of the position is to work with local communities to identify another four community organisations to take up community contracts to engage with Project Twin Streams in their locality. It will also enable Project Twin Streams to be more community owned and driven.

Relationship with Iwi

Regular meetings have been held through the Iwi consultation process with Ngati Whatua and Te Kawerau a Maki to determine their particular interests in Project Twin Streams. Over the next year cultural heritage reports will be commissioned for the whole Project Twin Streams area and other opportunities developed to progress mutual interests. Cultural heritage reports are currently being undertaken for the areas covered by the cycle and walkways.

Sustainable Auckland - Sustainable Communities

Project Twin Streams has been selected as one of two demonstration sites for Sustainable Communities which is one of the work strands of Sustainable Auckland. This brings additional resources of \$65,000 a year for three years through direct funding. It also includes the re-alignment of existing central government resources to further the social, economic and cultural goals of Project Twin Streams. Resources have been obtained for:

- A part-time Community Arts Co-ordinator for Project Twin Streams to work with the contracted community organisations to develop and implement creative ways of engaging people in the project and developing understanding of the causes and means of addressing environmental degradation. Funding is initially for six (6) months;
- A Maori Economic Development Project to advance Maori interests in establishing economic development opportunities, in particular for youth. The Department of Internal Affairs have aligned one of their funding schemes to support this position. Te Kawerau a Maki and Te Piataata Trust will jointly take up this contract with the Department of Internal Affairs from July 2005.

Evaluation and Monitoring

A range of methods are being developed to monitor and evaluate the effectiveness of Project Twin Streams in meeting its vision and objectives. These include:

- Establishing environmental baseline monitoring to measure the effectiveness of Project Twin Streams in improving the environmental and ecological health of the catchment;
- Developing an integrated evaluation framework to measure the effectiveness of a community development model in delivering the vision and objectives of the programme;
- Monitoring and evaluating the effectiveness of Project Twin Streams in increasing job and economic development opportunities and improving the health and wellbeing of communities in the catchment;
- Working in partnership with Landcare Research to maximise external research funding.

Evaluation will also occur through Sustainable Communities which will evaluate the effectiveness and processes of central and local government and communities working together to achieve some key Project Twin Streams outcomes.

RESOURCES

The resources available are as follows:

- Funding of \$38.2 million has been received from Infrastructure Auckland for stormwater management, repair and restoration of 125 km of streams and to provide social and economic benefits as outline in the contract;
- Funding of \$5.2 million has been received from Infrastructure Auckland for the construction of cycle and walkways along the Oratia, Opanuku and Waikumete streams;
- Direct funding of \$65,000 from Sustainable Communities for three years has been secured to progress agreed social, cultural and economic goals of the programme plus;

- Aligned funding from the Department of Internal Affairs for \$80,000 per year for three (3) years through their Community Development Project Scheme for Maori economic development;
- A Community Advisor from the Department of Internal Affairs available to contribute up to 20 hours per week to progress agreed Project Twin Streams - Sustainable Communities goals;
- Resources through Landcare Research to establish the integrated monitoring and evaluation framework for Project Twin Streams;
- Funding of \$12 million from Financial Contributions.

Council may wish to consider if it wants to enhance the project by providing additional resources through the 2006/2016 Long Term Council Community Plan process.

CONCLUSION

Project Twin Streams has evolved significantly from its original concept of riparian restoration to become a community development model for catchment restoration as a living example of sustainable development.

The project has attracted considerable external funding and Council may wish to enhance the project and obtain leverage from external funding. Therefore, it is proposed to report back through the Long Term Council Community Plan process to enable Council to consider this matter.

In order to provide an effective overview and monitoring of the project, it is recommended that Project Twin Streams report to the City Development Committee, with progress reports submitted every four months. This will enable Council to provide strategic direction to the project and establish how the objectives can be delivered through the detailed work programmes.

Accordingly, a detailed project plan will be submitted to the City Development Committee in November 2005.

RECOMMENDATIONS

1. That the Project Twin Streams Update report be received.
2. That the Project Twin Streams objectives as set out in this report be endorsed in principle, for detailed consideration by the City Development Committee.
3. That a progress report on Project Twin Streams be submitted to the City Development Committee every four months to enable the Committee to provide strategic direction and an overview of the project.
4. That further consideration be given in the 2006/2016 Long Term Council Community Plan to further work to enhance Project Twin Streams and leverage external funding.

Report prepared by: Tony Miguel, Group Manager: Asset Management.



4 **NEW LYNN LIBRARY - CERAMICS HERITAGE WALL**

PURPOSE OF THE REPORT

The purpose of this report is to outline the current situation regarding the funding and installation of a Ceramics Heritage Wall in the New Lynn Memorial Library and to seek direction from Council for the management and delivery of this project.

BACKGROUND

The proposal to install a Ceramics Heritage Wall in the New Lynn Library was generated by Council at the instigation of the Mayor. It was approved by the City Development Committee in July 2004 on the basis it would be funded externally:

- "3. *That the proposed Ceramic Heritage Display be proceeded with on the basis that external funding be sought for the project, with a report to come back to the City Development Committee if external funding cannot be obtained.*"

715/2004

The proposal has received enthusiastic endorsement from Council and all interested parties as a way to reflect some of the rich detail of the ceramics history of New Lynn.

The process of accessing funding for this project has been dependent on identifying an appropriate external organisation able and willing to take ownership of the project. This relationship has been accepted by a new trust, the Portage Ceramics Trust, which is currently finalising its founding trust documents.

An application for funding for this inaugural project for the Portage Ceramics Trust has been completed and submitted to the Portage Licensing Trust. The full cost of the project is \$67,000. This sum includes provision for the design and fabrication of a full wall of display cabinetry, research and acquisition of a continuum of suitable artefacts and design and installation of the display material. Three subcontractors are required to complete this work; a designer/fabricator for the wall furniture, a researcher for the content and a designer/curator for installation.

STRATEGIC CONTEXT

This project sits within the total New Lynn Library project and is part of the arts/design practice undertaken by Council in all its public space development.

It will make a significant contribution to the 'sense of place' for this building, which is a key component in the creation of the City's vibrant town centres, as well as recognising a key part of New Lynn's history.

ISSUES

Taking into account the directive to fund this project externally, there are issues around the delivery of this project within the wider New Lynn Library project timelines. These are:

- The adoption of this project by an appropriate organisation, the Portage Ceramics Trust, has been delayed while the trust completed the necessary formalities to become established. This trust was the preferred vehicle for the project in terms of the funding agency;

- The application for funding will be considered by the Portage Licensing Trust at its meeting on the 15 August 2005. Any decision made at that time will then require endorsement by the national body that co-ordinates and approves Trust funding. A final decision will not be available until September or October 2005;
- Projects funded through the Licensing Trusts cannot commence prior to funding being granted. The Trusts will not reimburse funding for projects or retrospectively fund;
- To complete this project in time for the opening of the library in October, work would have to commence immediately;
- The cost to the project to temporarily complete the internal wall until the heritage wall can be installed is approximately \$2,000. This includes the filling in of a double-sided 'window' between the corridor and the library proper. The heritage wall is provided for in the Library design;
- Guidance from Council is sought on the timing and funding of the project.

The two options available are:

- That Council delay implementation of this project until funding is secured. If the current application is successful this could be achieved by December of this year, or early 2006;
- That Council fully fund the project in order to complete the project in time for the library opening in October. There is currently no provision for this in the budget.

- NOTE:**
1. There is no option to implement this project now and to retrospectively fund it from an external grant.
 2. There is no guarantee at this point that the current application will be successful, although it is the type of project that has a good chance of succeeding.

RESOURCES

This project has always been conceived as an externally funded one. There is no allocated budget within the New Lynn Library project budget to implement this project. The \$50,000 allocated to arts integration within the budget is fully committed to the external arts wall and other arts projects within the building. Council only approved the project on the basis that external funding would be available.

CONCLUSION

The proposal to include a ceramics heritage wall in the New Lynn Library cannot now be delivered by the opening date under the current directive to source external funding. Council's direction is sought as to which of the two options outlined should be pursued. It is recommended that Council allows the external funding application to be considered through the appropriate channels and delays implementation of the project until such funding is secured.

RECOMMENDATIONS

1. That the New Lynn Library - Ceramics Heritage Wall be received.
2. That Council delays the implementation of the Ceramics Heritage Wall in the New Lynn Library until such time as external funding has been secured.

Report prepared by: Naomi McCleary, Arts Project Manager.



5 **AUCKLAND REGIONAL ECONOMIC DEVELOPMENT STRATEGY -
REPRESENTATION ON THE FORUM FOR REGIONAL ECONOMIC DEVELOPMENT**

PURPOSE OF THE REPORT

The purpose of this report is to recommend the territorial authority representative to the Forum for Regional Economic Development in Auckland.

BACKGROUND

The Auckland Regional Economic Development Strategy (AREDS) is designed to accelerate economic growth in the Auckland region. The region adopted the Strategy in October 2002. Until recently interim governance and implementation arrangements were in place to deliver the work programmes of Auckland Regional Economic Development Strategy.

In late 2004 the region's councils, including Waitakere City, considered and agreed that the long-term sustainable arrangements for Auckland Regional Economic Development Strategy would be for the Auckland Regional Council (ARC) to hold responsibility for it. The City Development Committee on 2 June 2005 resolved:

- “2. *That the City Development Committee notes that the Auckland Regional Economic Development Strategy Establishment Group at its Tuesday, 7 June 2005 meeting will be considering if it is appropriate for its current local authority members to take on an informal role to provide the interface between local authorities and their representative on the Auckland Regional Economic Development Forum.*
3. *That the City Development Committee notes that the Auckland Regional Economic Development Strategy Establishment Group will be requested to nominate a local authority representative on the Auckland Regional Economic Development Forum at its meeting on Tuesday, 7 June 2005, and that constituent councils will then be asked to endorse this nomination.*
4. *That the City Development Committee notes that the Auckland Regional Council will be establishing an Auckland Regional Economic Development Forum to provide stewardship for on-going development, implementation, monitoring and review of the Auckland Regional Economic Development Strategy.*
5. *That the City Development Committee notes that the Auckland Regional Council, as part of the implementation of the Auckland Regional Economic Development Strategy, will establish a Stand-alone Business Unit within the Council structure to deliver economic development activities.”*

1022/2005

STRATEGIC CONTEXT

The creation of a strong innovative economy is one of the Council's nine strategic platforms. The Waitakere Economic Development Strategy draws the relationship between local and regional economic development actions with the aim of progressing Waitakere's sustainable economic development. Under all six of the objectives of the Waitakere Economic Development Strategy the influence of wider economic development policies and actions are noted as impacting upon Waitakere's own potential for sustainable economic development. Waitakere City is one of the primary stakeholders in regional economic development, and due to the location of Waitakere within the Auckland metropolitan region, the region is a stakeholder in Waitakere.

ISSUES

Disestablishment of the Establishment Group

At its 7 June 2005 meeting the Auckland Regional Economic Development Strategy Establishment Group resolved to disestablish itself. This was on the basis that responsibility for Auckland Regional Economic Development Strategy formally transferred to the Auckland Regional Council as of 1 July 2005 and as such the Establishment Group had concluded its business.

The Auckland Regional Economic Development Strategy Establishment Group constitution provides that:

- “8. a) *The Establishment Group shall have the function of ensuring the carrying out of the terms of reference*”

The terms of reference provides that the role of the Establishment Group is to:

- “• *Recommend a long term implementation plan for the Auckland Regional Economic Development Strategy including long term funding, structures, roles and responsibilities as necessary.*
- *Oversee implementation of future governance arrangements.*”

This role has been discharged as at 30 June 2005 with the transfer to the Auckland Regional Council. The other functions involved governing the work of the Auckland Regional Economic Development Strategy Implementation Leaders Group. The Auckland Regional Economic Development Strategy Implementation Leaders Group ceased to exist with the transition to the Auckland Regional Council. Accordingly, as its responsibilities will have been discharged in terms of its constitution the Establishment Group can be disestablished.

Appointment of a Territorial Authority Representative to the Forum for Regional Economic Development in Auckland

At its meeting on 7 June 2005 the Establishment Group resolved it would recommend to its constituent councils that they endorse the appointment of Councillor Dianne Hale, the Deputy Mayor of North Shore City, to represent the Territorial Authorities on the Forum for Regional Economic Development in Auckland. Councillor Hale had been the Deputy Chairperson of the Establishment Group for the previous two terms. Her appointment would be for a period of two years until the next local body elections. The process for appointment of the local authority representative to the Forum for Regional Economic Development in Auckland for the subsequent terms will be advised to Council when they are available from the Auckland Regional Council.

At the same meeting the Establishment Group resolved to recommend to its constituent councils that support for the Territorial Authorities representative should be provided informally through regular meetings of the seven Territorial Authorities. It is proposed that the present members of the Establishment Group would meet quarterly prior to the scheduled meetings of the Forum for Regional Economic Development to provide guidance to their representative. These meetings would be supported by the officers of the participating councils in liaison with the Auckland Regional Council. It is recommended that the Committee endorses the existing Council representatives on Auckland Regional Economic Development Strategy, Councillor Penny Hulse and Councillor Ross Clow, to be appointed to represent Waitakere City Council at these meetings.

RESOURCES

At the date of the transfer it is anticipated that the Auckland Regional Economic Development Strategy Implementation Leader Group will have assets to the value of \$44,140 (computers \$36,382; furniture \$7,758). These should be transferred to the Auckland Regional Council to assist with providing support for its new Auckland Regional Economic Development Strategy office.

In addition, the Auckland Regional Economic Development Strategy Implementation Leaders Group is predicting that as at 30 June 2005 the Auckland Regional Economic Development Strategy project will have a cash deficit of \$30,126. Further income relating to the 2004/2005 year of \$64,778 is expected to be received from New Zealand Trade and Enterprise in July 2005; this results in a surplus of \$34,652 for this phase of the project. This is based on the assumption that committed spend of \$309,523 will have occurred over the period mid May to end June 2005. As the Establishment Group had given the Auckland Regional Economic Development Strategy Implementation Leaders Group resources for economic development purposes, it is proposed that any surplus be transferred to the Auckland Regional Council for the same purposes. In addition, if the assets were reapportioned to contributing councils; the amount returned to Waitakere City would likely be less than \$4,000.

At the time of transfer there will only be one contract for services outstanding. This contract is held by Auckland City Council as the administrative agent; the contract will be transferred to the Auckland Regional Council. The Auckland Regional Council has indicated that they will accept this contract.

CONCLUSION

The Auckland Regional Council has taken on the region's recommendations that it take responsibility for Auckland Regional Economic Development Strategy effective from 1 July 2005. To help it carry out its new function the Auckland Regional Council is establishing the Forum for Regional Economic Development in Auckland and a Stand Alone Business Unit. The Establishment Group passed a number of resolutions at its final meeting on the 7 June 2005 to conclude its business. The Establishment Group resolved it would recommend to its constituent councils that they endorse the appointment of Councillor Dianne Hale, the Deputy Mayor of North Shore City, to the Forum for Regional Economic Development in Auckland as territorial local authority representative. It also resolved to recommend to its constituent councils that support of that representative be provided informally through regular meetings of the seven Territorial Authorities. It is proposed that the present members of the Establishment Group would meet quarterly prior to the scheduled meetings of the Forum for Regional Economic Development in Auckland to provide guidance to their representative. These meetings would be supported by the officers of the participating councils in liaison with the Auckland Regional Council.

As the role envisaged for the Establishment Group is now complete, it is to be disestablished. Similarly the Auckland Regional Economic Development Strategy Implementation Leaders Group will also cease to exist as this responsibility is transferred to the Auckland Regional Council.

RECOMMENDATIONS

1. That the Auckland Regional Economic Development Strategy - Representation on the Forum for Regional Economic Development report be received.
2. That Council endorse the appointment of Councillor Dianne Hale, Deputy Mayor of North Shore City Council, as the Territorial Authority representative to the Forum for Regional Economic Development in Auckland for the current Local Body term.

3. That an informal working group be established for Councillors from the Territorial Authorities to meet with their representative and that this group meet quarterly before the meetings of the Forum for Regional Economic Development in Auckland .
4. That the existing Council representatives on the Auckland Regional Economic Development Strategy Establishment Group, Councillor Penny Hulse and Councillor Ross Clow, be appointed to represent Waitakere City Council at the meetings referred to in (3) above, for the current Local Body term.
5. That it be agreed that the Auckland Regional Economic Development Strategy Establishment Group be disestablished as it has now fulfilled its roles and objectives as set out in its constitution.
6. That it be noted that the assets and liabilities of the Auckland Regional Economic Development Strategy Implementation Leaders Group will transfer to the Auckland Regional Council.
7. That Councillor Penny Hulse and Councillor Ross Clow be thanked for their work in the last six (6) months to oversee the transition of the Auckland Regional Economic Development Strategy to the Auckland Regional Council, and that the Deputy Mayor, Councillor Carolynne Stone be thanked for her work in the previous term on the Auckland Regional Economic Development Strategy Establishment Group.

Report prepared by: Jen Cook, Partnerships & Advocacy Leader: Economic Development.



6 AMENDMENT TO MEMBERSHIP OF THE HEARINGS COMMITTEE AND THE SWIMMING POOL EXEMPTION COMMITTEE

PURPOSE OF THE REPORT

The purpose of this report is to enable Council to amend the membership of the Swimming Pool Exemption Committee and its parent Committee, the Hearings Committee, to facilitate the appointment of a further Alternate Member to enhance the smooth running of the Swimming Pool Exemption Committee, which derives its membership from the Hearings Committee.

BACKGROUND

At its first meeting held on 28 October 2004 after the Triennial General Election, Council established, *inter alia*, the Hearings Committee with six members as follows:

Chairperson:	DQ Battersby, JP
Deputy Chairperson:	WW Flaunty, QSM, JP
Members:	PA Hulse
	JP Lawley
	VS Neeson, JP
	CA Stone

There are no Alternate Members appointed to Council Committees at present. On 24 November 2004 Council established the Swimming Pool Exemption Committee as a subcommittee of the Hearings Committee, with the membership of the Swimming Pool Exemption Committee comprising:

- The Chairperson of the Hearings Committee who shall be Chair of this Committee;
- Any 2 other members of the Hearings Committee as available from time to time;
- (The other 3 Council Members of the Hearings Committee as the Alternate Members).

Council at the same meeting made the appointments to the Swimming Pool Exemption Committee, effectively as follows:

- Chairperson: Councillor Battersby;
- Members: Councillors Flaunty and Neeson;
- (Alternate Members: Councillors Hulse, Lawley, and Stone).

ISSUES

Scheduling meetings for the Swimming Pool Exemption Committee since this Committee's inception has caused difficulties and from time to time require meeting cancellations and re-scheduling for want of a quorum. It is considered that increase of an Alternate Member for this Committee should alleviate the problem. As membership of this Committee is tied to that of the Hearings Committee, amendment of the membership of the Hearings Committee is also required.

A2-A5

A copy each of the Delegations to the Hearings Committee and to the Swimming Pool Exemption Committee with the amended membership is attached at pages A2 to A5.

Council is also requested to appoint at this meeting a further Member to the Hearings Committee and consequently increase the number of Alternate Members of the Swimming Pool Exemption Committee, as the Swimming Pool Exemption Committee is scheduled to meet on Friday, 22 July 2005. A recent informal meeting of the Chairpersons of Council's Standing Committees has indicated that Councillor Linda Cooper has expressed an interest in the appointment.

RESOURCES

No additional resources are required.

CONCLUSION

A2 & A5

The addition of another Member to the Hearings Committee and consequently an increase to the alternate membership on the Swimming Pool Exemption Committee is requested in order to ensure formation of a quorum for the Swimming Pool Exemption Committee. The respective Committee Delegations will be suitably amended. (Page A2 & A5 refer).

The scheduling of the meeting of the Swimming Pool Exemption Committee on Friday, 22 July 2005 necessitates Council's appointment of the Alternate Member at this meeting.

RECOMMENDATIONS

1. That the Amendment to Membership of the Hearings Committee and the Swimming Pool Exemption Committee report be received.

2. That the Membership of the Hearings Committee and the Swimming Pool Exemption Committee be amended to be as follows:
 - a) Hearings Committee Membership:

7 Members appointed by the Council;

1 Community Board Member from the specific Ward in which the matter being heard is located or to which the hearing otherwise applies.
 - b) Swimming Pool Exemption Committee Membership:

The Chairperson of the Hearings Committee who shall be Chair of this Committee;

Any 2 other members of the Hearings Committee as available from time to time;

The other 4 Council Members of the Hearings Committee be the Alternate Members of this Committee. Note: By law only Members of Council can be Members of the Swimming Pool Exemption Committee;

and that the delegations to each Committee be amended accordingly.
3. That Councillor Linda Cooper be appointed as a Member of the Hearings Committee and an Alternate Member of the Swimming Pool Exemption Committee.

Report prepared by: Audrey Chan, Committee Secretary.

