

**MINUTES OF AN ORDINARY MEETING OF THE COMMUNITY SPORT FUND ALLOCATION
SUBCOMMITTEE HELD IN THE CIVIC CENTRE, 6 WAIPAREIRA AVENUE, LINCOLN,
WAITAKERE CITY, ON THURSDAY, 15 JULY 2004, COMMENCING AT 7.04 PM.**

PRESENT:

Councillor	BA	Brady, JP	(Chairperson)
Mr	BJ	Peters	(New Lynn Community Board)
Mr	WW	Flaunty, JP	(Massey Community Board)
Mr	DG	Hallett	(Waitakere Community Board)
Mr	WJM	Postlewaight	(Henderson Community Board)
		(from 7.05 pm)	
Mr	I	Yukich	(Waitakere Regional Sports Trust)
Mr	T	Amosa	(Pacific Island Communities)
		(from 7.10 pm)	
Ms	J	Smith	(The Community)

ABSENT:

Mrs	E	Taumaunu	(Te Taumata Runanga)
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IN ATTENDANCE: Director: Finance
Leisure Services Manager
Community Assistance Administrator: J Brown
Leisure Projects and Contracts
Committee Secretary: A Chan

Rochelle Hobbs, Programme Manager: Sport Waitakere

1 APOLOGIES

1287/2004

MOVED by DG Hallett, seconded BJ Peters:

That apologies from K Wikiriwhi and S Hyndman for absence be received and sustained.

CARRIED

2 URGENT BUSINESS

There was no Urgent Business.

3 CONFIRMATION OF MINUTES

1288/2004

MOVED by DG Hallett, seconded J Smith:

That the minutes of the Ordinary Meeting of the Community Sport Fund Allocation Subcommittee held on Thursday, 13 November 2003, as circulated, be taken as read and now be confirmed.

CARRIED

4 **RECOMMENDED CRITERIA FOR THE ALLOCATION OF COMMUNITY SPORT FUND CLUB DEVELOPMENT FUNDING**

7.05 pm WJM Postlewaight entered the meeting.

7.10 pm T Amosa entered the meeting.

1289/2004

MOVED by I Yukich, seconded BJ Peters:

That the Recommended Criteria for the Allocation of Community Sport Fund Club Development Funding report be received.

CARRIED

1290/2004

MOVED by WJM Postlewaight, seconded BJ Peters:

That the Community Sport Fund Allocation Subcommittee recommends to the Finance and Operational Performance Committee the adoption of the criteria for allocating funding for club development as set out in the agenda report with the following amendments:

Under **Priority funding** -

The fifth bullet point "Applicants must be able to generate a minimum of 25% of funds towards the total cost of the project" be amended to read "Applicants may be required to generate a minimum of 25% of funds towards the total cost of the project".

Under **How to apply** -

The second bullet point "A current set of financial statements including a statement of income and expenditure or a balance sheet must be provided" be amended to read "A current set of financial statements including a statement of income and expenditure, and a balance sheet must be provided".

CARRIED

5 **RECOMMENDED CRITERIA FOR THE ALLOCATION OF COMMUNITY SPORT FUND LOANS**

7.51 pm I Yukich left the meeting.

7.55 pm I Yukich returned to the meeting.

1291/2004

MOVED by BJ Peters, seconded J Smith:

That the Recommended Criteria for the Allocation of Community Sport Fund Loans report be received.

CARRIED

1292/2004

MOVED by T Amosa, seconded DG Hallett:

That the Community Sport Fund Allocation Subcommittee recommends to the Finance and Operational Performance Committee that the criteria for allocating loans from the Community Sport Fund as set out in the agenda report be adopted with the following amendment:

Under **How to apply** -

The second bullet point "A current set of financial statements including a statement of income and expenditure or a balance sheet must be provided" be amended to read "A current set of financial statements including a statement of income and expenditure, and a balance sheet must be provided".

CARRIED

6 SPORT WAITAKERE PRESENTATION REGARDING STATUS OF SPORT CLUB AUDIT

DECLARATION OF INTEREST

8.15 pm I Yukich declared an interest, withdrew from the table and took no part in the debate or decision on Item 6: Sport Waitakere Presentation Regarding Status of Sport Club Audit.

1293/2004

MOVED by DG Hallett, seconded BJ Peters:

That the Sport Waitakere Presentation Regarding Status of Sport Club Audit report be received.

CARRIED

1294/2004

MOVED by WJM Postlewaight, seconded J Smith:

That the Community Sport Fund Allocation Subcommittee does not approve the release of the remaining \$22,000 to Sport Waitakere until such time as Sport Waitakere provides a satisfactory report on the results of the survey of clubs, as conducted by Visitor Solutions, and a proposal for the next phase of the Club Audit as recommended by Leisure Manager and approved by this Subcommittee.

CARRIED

1295/2004

MOVED by BJ Peters, seconded DG Hallett:

That Sport Waitakere be advised that it retains funding for the production of the Club Audit, but that Council will nominate a consultant of Council's choice and manage the contract with that consultant, and that Sport Waitakere will pay the cost of the Audit with the funds approved to Sport Waitakere.

CARRIED

8.54 pm I Yukich returned to the table.

8.55 pm The Chairperson thanked members for their attendance and attention to business and declared the meeting closed.

CONFIRMED AS A TRUE RECORD.

DATE:.....

CHAIRPERSON:.....

CHIEF EXECUTIVE:.....