



Waitakere City Council
Te Taiao o Waitakere

NOTICE OF MEETING

CITY DEVELOPMENT COMMITTEE

I hereby give notice that a Meeting of the City Development Committee will be held on:-

DATE: **Thursday, 9 March 2006** **TIME:** **9.30 am**

VENUE: **Civic Centre, 6 Waipareira Avenue, Lincoln, Waitakere City**

to consider the business as set out herein and to take any necessary action connected therewith.

3 March 2006

Owena Schuster
COMMITTEE SECRETARY

Telephone (09) 836 8000 extn 8864

MEMBERSHIP:

Councillors	PA	Hulse (Chairperson)
	LA	Cooper (Deputy Chairperson)
	DQ	Battersby, JP
	MFP	Chan, JP
	JM	Clews, QSO, JP
	RI	Clow
	AK	Corban, OBE, JP
	RP	Dallow, QPM, JP
	WW	Flaunty, QSM, JP
	DE	Gilmour
	JP	Lawley
	VS	Neeson, JP
	CA	Stone
Mrs	M	Te Huia

Mayor RA Harvey, QSO, JP (ex officio)

(Quorum 5 members)

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(The reports and recommendations contained in all agendas are reports and recommendations only and are not to be construed, in any way, as Council policy until adopted.)

**AGENDA FOR A MEETING OF THE CITY DEVELOPMENT COMMITTEE TO BE HELD
IN THE CIVIC CENTRE, 6 WAIPAREIRA AVENUE, LINCOLN, WAITAKERE CITY,
ON THURSDAY, 9 MARCH 2006 COMMENCING AT 9.30 AM**

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1 APOLOGIES



2 URGENT BUSINESS

Section 46A(7) of the Local Government Official Information and Meetings Act 1987 provides that where an item of business is not on the agenda, it may only be dealt with at the meeting if:

- (i) the Committee by resolution so decides; and
- (ii) the Chairperson has explained at the beginning of the meeting (when open to the public) that the item will be raised for discussion and decision, why the item is not on the agenda, and why it cannot be delayed until a subsequent meeting.

The Committee may make a decision on a matter determined to be urgent.

NOTE: Urgent Business need not be dealt with now and may be delayed until later in the meeting.



3 CONFIRMATION OF MINUTES

Meeting Minutes - Thursday, 9 February 2006.

RECOMMENDATION

That the minutes of the Meeting of the City Development Committee held on Thursday, 9 February 2006, as circulated, be taken as read and now be confirmed.



4 **PRESENTATIONS**

A DIVERSITY ACTION PROGRAMME

Joris De Bres, Race Relations Commissioner will be presenting background of the New Zealand Diversity Action Programme.

B AUCKLAND ART GALLERY TOI O TAMAKI DEVELOPMENT PROJECT

Chris Saines, Director of Auckland Art Gallery Toi O Tamaki will give a presentation to the City Development Committee informing the Committee about the development project and to grow understanding and support for its aims.

B PROJECT TWIN STREAMS UPDATE

May Foy, Manager, Te Ukaipo Mercy Initiatives for Rangatahi and Jenny Chilcott, Council's Programme Leader, Social will make a joint presentation to the City Development Committee illustrating the environmental, economic, social and cultural progress of the programme.

D ALBANY INFRASTRUCTURE DEVELOPMENT

Lesley Jenkins, Manager, Strategic Policies, North Shore City Council will make a presentation to the City Development Committee on the "Albany Infrastructure Development Programme".



5 **NEW ZEALAND DIVERSITY ACTION PROGRAMME**

PURPOSE OF THE REPORT

The purpose of this report is to recommend that Council support and become a partner in the New Zealand Diversity Action Programme.

BACKGROUND

The New Zealand Diversity Action Programme (the Programme) is a partnership of government, business, religious and community organisations to take practical steps to affirm and strengthen the community's cultural diversity.

The Programme was developed at a community leaders' forum held at Parliament in August 2004, following the desecration of two Jewish cemeteries in Wellington. The forum was chaired by Mayor Bob Harvey and Joris de Bres, Race Relations Commissioner and identified practical actions that could be taken to support ethnic, religious and cultural diversity in New Zealand.

The Waitakere Ethnic Board has become a partner in the Programme and at a meeting of the Board in December 2005, Joris de Bres invited Waitakere City Council to also become a partner in the New Zealand Diversity Action Programme. Mr de Bres will be present at the City Development Committee meeting to discuss the Programme with Council.

STRATEGIC CONTEXT

Waitakere is becoming increasingly ethnically diverse and it is expected that the upcoming Census 2006 will confirm this as a long term demographic pattern for the City.

Waitakere City Council's 2020 vision under the Strong Communities strategic platform aims for communities that "connect" with (mix and understand) each other:

People are active, healthy and content. They feel safe and connected to others. Our city is a great place for children. We enjoy our diversity of lifestyles and people.

Over the ten year period of the Long Term Council Community Plan, Council has committed to making the city a safe and interesting place; helping grow community leaders and capacity and develop local solutions and supporting people to develop a strong sense of identity and enjoy other cultures.

The New Zealand Diversity Action Programme provides a wider strategic framework and supports Council's strategic direction under the Strong Communities platform.

ISSUES

Participation in the New Zealand Diversity Action Programme

Council may participate in the Programme by:

- 1 Expressing support for the Programme i.e. becoming a partner
- 2 Nominating a project (or projects) that will help to achieve one or more of the Programme's ten steps.

Council can support cultural diversity through projects that fit one or more of the Programme's ten steps as outlined below:

1 Develop a Network

There are many people and organisations that share a vision and a concern for harmonious relationships in a diverse and inclusive New Zealand. To increase their effectiveness, share their experience and provide mutual support, they need to be connected, informed and recognised. A combined network of people and organisations will help to achieve this.

2 Establish a Forum

The Internet provides a cost-effective means to give people access to an ongoing forum for the exchange of ideas and to a rich source of information. An electronic forum, information pages and a web-portal to new and existing sites about New Zealand's diverse communities will be an important resource to support public awareness.

3 Create a Centre

There is an ongoing need for research, education, information resources and advocacy on cultural diversity. While there are many researchers spread through our educational and research institutions, there is no recognised national centre for the study and promotion of cultural diversity. A New Zealand diversity centre or institute that is able to lead research, inform debate, and connect people in different institutions and organisations would make a major contribution.

4 Conduct a Conversation

Public debate on race relations, the Treaty of Waitangi, measures to achieve equality, our national identity, hate speech and the fragility of our human rights in the absence of a written constitution have led to the call for a process to address these issues. A structured public conversation about our constitutional, legislative and institutional framework to protect human rights including diversity is required, whether it is through a commission of inquiry, parliamentary select committee enquiries or other means.

5 Focus on Education and Youth

Our children are our future. Schools have a vital role to play in educating our youth on diversity and tolerance, through the formal curriculum, school activities, and programmes to combat bullying, harassment and racism. A review and reform of the school curriculum to ensure that civics, values, languages, histories and cultures are part of the core curriculum and that there are high quality resources to support it is an investment in our future.

6 Foster diversity in the media

Much of what we learn about others is from the media. By the competitive nature of television, radio and print media the focus is often on the spectacular or the sensational, and there is a risk that the media will feed stereotyping and prejudice. Our media need to reflect and promote the diversity of our society, both through greater diversity in the mainstream media and through the strengthening of Maori, Pacific and other ethnic media to give voice to all New Zealanders. Journalist recruitment and training should support this purpose, and good practice should be recognised.

7 Support the successful settlement of refugees and migrants

Arrival in New Zealand is not the end of the migration process, it is the beginning. The first phase of a national refugee and migrant settlement strategy has recently been announced, and this needs to be followed by settlement plans for every local area. Settlement plans developed by local authorities in conjunction with iwi, migrant, community and business groups, as well as health, education, police and other government service providers, will provide the basis for successful settlement of migrants including acceptance by the local community.

8 Celebrate diversity

The celebration of our diversity enables us to reach out to one another, to appreciate each other, and to value our diverse cultures and communities. There are many such celebrations already – Waitangi Day, Pasifika, Race Relations Day, Matariki, St Patrick's Day, the Chinese New Year, Diwali, and other religious, cultural and national days. Cultural diversity through the arts is another important form of celebration. Increased central and local government support for communities, artists and performers will strengthen our diversity and enrich our society.

9 Connect with our heritage

New Zealand is rich in natural and cultural heritage, and connecting with our heritage through conservation and enjoyment is an important component of developing our national identity and sense of belonging. Supporting the involvement of ethnic communities in historic, cultural and natural conservation provides an opportunity to put down roots, contribute to our environment, and to connect to the heritage of all New Zealanders. We need to tell our diverse stories about our land and our history in New Zealand.

10 Promote dialogue

Information and education alone is not enough. People need to meet face to face, experience diversity and discuss issues with people who differ. Communities need to reach out to each other. Dialogue and exchange between people of different views, cultures and faiths is the glue that will hold us together and enrich us all.

(Source: www.hrc.co.nz)

Potential Projects for the New Zealand Diversity Action Programme

Council may wish to nominate the following:

1. Community Partnership Agreement and Shared Work Programme with the Pacific Islands Advisory Board.
2. Community Partnership Agreement and Shared Work Programme with the Waitakere Ethnic Board.
3. Supporting the organisation of events to celebrate cultural diversity e.g. Matariki, Moon Festival, Pasifika, Diwali, Race Relations Day.
4. Lead Agency of the Settlement Support initiative in Waitakere City.
5. Convenor of the New Out West (NOW) migrant and refugee "Call to Action" of the Waitakere Wellbeing Collaboration Strategy and associated NOW projects that support successful settlement.
6. Waitakere New Settlers Guide.
7. Staff "Interact" forum on the role of the media in influencing the discourse on diversity.
8. Charter of Inclusion.

Other projects could be nominated for the Programme in future.

RESOURCES

No additional resources are required to participate in the New Zealand Diversity Action Programme, other than those already committed by Council to projects that could be donated to the Programme.

CONCLUSION

Waitakere City Council is already recognised in the new settler communities as a leader in supporting diversity and strong community relationships at the local level. By becoming a partner in the New Zealand Diversity Action Programme, Council can further these strategic goals while also underlining the importance of these goals and actions to the wider community.

RECOMMENDATIONS

1. That the New Zealand Diversity Action Programme report be received.
2. That Waitakere City Council proudly supports the New Zealand Diversity Action Programme and agrees to become a contributing partner in the Programme.

Report prepared by: Monica Sharma, Partnerships & Advocacy Leader: New Migrants.



6 PROJECT TWIN STREAMS UPDATE

PURPOSE OF THE REPORT

The purpose of this report is to provide the City Development Committee with an update and presentation of Project Twin Streams outcomes to February 2006.

BACKGROUND

Project Twin Streams is an exciting and innovative multi-faceted project which is gaining national recognition and funding. It focuses on achieving long-term sustainable integrated management of the Henderson Creek and Huruhuru Creek catchments. This project weaves together the issues of integrated storm water management and the restoration of 125 kilometres of stream banks along the Oratia, Waikumete, Opanuku, Pixie and Swanson Streams, with a sustainable community development approach. The Project Twin Streams catchment has a population of 100,000 people.

Central to the long term success of the project is finding ways of raising people's awareness of the causes of the degradation of streams, and behaviour changes to address these. This requires working across all aspects of wellbeing (environmental, social, economic and cultural), and actions that promote strong, healthy, engaged local communities who understand the challenges facing their catchment and take responsibility for them. Community engagement is being achieved through contracting six locality-based community organisations to develop Project Twin Streams in their own areas cross the catchment.

At the Thursday, 8 December 2005 Meeting of the City Development Committee Project Twin Streams presented the detailed strategic plan for endorsement. The City Development Committee passed the following resolutions:

- “1. *That the Project Twin Streams Update report be received*
2. *That the Project Twin Streams detailed project plan as set out in this report be endorsed.*

2419/2005

The City Development Committee 8 December 2005 Agenda Report provided additional background information on Project Twin Streams and the detailed project plan.

STRATEGIC CONTEXT

Project Twin Streams has been identified as one of Council's catalytic projects and will contribute to implementing the Vision of Waitakere as an Eco City through all Council's strategic objectives and platforms. The Vision for Project Twin Streams is *Working Together for Healthy Streams & Strong Communities: Creating a Sustainable Future*.

In particular Project Twin Streams supports the Council strategic platforms of:

- **Strong Communities** - people are active, healthy and content;
- **Active Democracy** - people feel they can make a difference. There are high levels of community participation and respect for each others views;
- **Green Network** - caring for natural areas. Protection and enhancement is on both public and private land; community involvement is encouraged, as is the protection of landscapes, native plants, wildlife and ecosystems;
- **Three Waters** - stream restoration and resolving stormwater management issues.

Project Twin Streams also demonstrates the integration of Council's Quadruple Bottom Line approach in programme development and implementation as required by the Local Government Act 2002.

OUTCOMES

Planting & Maintenance Programme

Since the Project Twin Stream began (2003) 20 percent of the required planting in the Infrastructure Auckland application has been achieved. A total of 146,012 plants have been planted covering 31,091 sq metres. Weed and maintenance programmes have been carried out over 53,239 square metres of stream banks. Approximately 3,500 volunteers have taken part in 107 planting events, site preparation and weed maintenance programmes.

Highlights for 2005/2006 include the following:

- **Planting undertaken by Rutherford High School at Pixie Stream** - The school began planting the stream in 2004. Over this period they have planted in excess of 8,000 plants. The school has also commenced monitoring to assess the effect the revegetation has had on the stream. Pixie Stream is also being developed by Project Twin Streams as a demonstration site through the construction of bioretention (stormwater systems that use natural filtration through plants to clean up stormwater) prototype devices which are being monitored for stormwater treatment efficiency. There has also been construction of permeable paving using Permapave products;
- **Princes Trust** - a group of youth offenders have been working on the Henderson Creek undertaking both planting and weeding. Over the 2005 planting season they have planted over 8,000 plants;
- Swanson Community organised three very successful community planting days over 2005 that attracted approximately 250 local residents and resulted in the planting of 5,927 plants;
- 25 Staff from GE Electrical spent a day doing weeding and maintenance on the stream banks of the Lower Opanuku in January 2006;
- Community Probation workers have undertaken site preparation and maintenance on areas that are difficult for community to access.

Community Contracts & Community Engagement

A key goal of Project Twin Streams is to build community ownership of the Project in ways that are inclusive and meaningful for local neighbourhood communities and communities of interest. Community uptake is being achieved through working to engage and contract six locality-based community organisations to develop Project Twin Streams in their neighbourhoods. As well as co-ordinating community involvement in the weeding and maintenance of the stream banks, local contract holders will develop, with their local communities, opportunities to integrate environmental awareness through music, arts, cultural, storytelling, youth, job creation and employment and training initiatives.

There are now three organisations that have community contracts with Project Twin Streams which have been approved by the Tenders Subcommittee. These are:

- Te Ūkaipō Mercy Initiatives for Rangatahi Limited in Ranui-Massey along the Swanson Stream from Birdwood Road to Huruhuru Creek;
- West Auckland District Council of Social Services (WADCROSS) in the Henderson area along the Henderson Creek;

- Corban Estate Arts Centre has recently signed a contract to deliver Project Twin Streams in the Henderson South area along the Lower Opanuku Stream to Border Road.

Consultation is currently being undertaken in the Lower Oratia and Glen Eden areas to ascertain how these local communities would like to engage with Project Twin Stream and to identify suitable organisations to undertake a community contract. The Swanson community is also exploring options for an appropriate organisation to take up a community contract. It is anticipated that by the end of 2006 there will be six community organisations contracted to deliver Project Twin Streams in their localities. This will cover the majority of the Catchment.

A snapshot of achievements from Te Ükaipö Mercy Initiatives for Rangatahi Limited (Ranui-Massey) and West Auckland District Council of Social Services (Henderson Creek) community contract organisations include the following:

- Establishing Project Twin Streams in their local communities;
- Ranui-Massey Project Twin Streams have held three extremely successful community planting & education days attracting approximately 400 residents including a large number of children. Local groups are also beginning to adopt sections of the stream. Five local groups have adopted a section of the stream. A programme for rangatahi (youth) at risk are working weekly on the stream banks doing weeding, planting and maintenance. It has been reported that there have been significant improvements in the students' behaviour and also their educational attainment from being involved in Project Twin Streams. At the end of one programme a rangatahi stated that "I have learnt to respect mother nature". A total of 8,972 plants have been planted by the local community covering approximately 4,740 square metres;
- West Auckland District Council of Social Services began their contract part way through the planting season. They have organised planting days with Flanshaw Road Primary School, Scouts and local residents.

Creative Processes

Project Twin Streams is demonstrating that using creativity is an essential tool for generating interest and excitement in Project Twin Streams and in beginning to understand the issues facing the catchment. The Project Twin Streams Community Arts Worker, a temporary position, who was initially funded through external funding, has been working for the past 9 months alongside the community contract organisations to creatively engage people in re-building their relationship with their local streams.

Some achievements of this position to date include:

- Working with children in the Ranui After-School Project who have made a mosaic gecko (mokomoko) that is now displayed outside the Ranui Community Centre. The children also drew pictures and wrote stories of their vision for the Swanson Stream. This has been put together into a book and entered into the OSCAR (National Association for After-School Care) competition;
- Children at Birdwood School have written and performed a rap about Project Twin Streams. Youth from the local youth group designed tee shirts that the younger children wore for their performance. Over 2006 they will be working with students from the Auckland University of Technology Communications Course to make a DVD on their rap and involvement in planting;
- Children at West Wave After-School designed flags depicting how they see Henderson Creek. These flags have been sewn up by a group of trainee machinists;

- Working with West Auckland District Council of Social Services to organise the Celebrating Henderson Creek weekend that included art displays by children from Flanshaw Road and Edmonton Road schools, music, ecological and historical walks, painting, educational displays, a performance by the Waitakere Women's Choir and a parade and installation of the flags designed by the West Wave After-School.

A significant number of people, particularly children, who are engaging with Project Twin Streams through the community arts projects, are also taking an active interest in planting days.

Cycle & Walkways

In 2004 an application was approved by Infrastructure Auckland (now Auckland Regional Holdings) for \$5.2 million to construct 14.5 kilometres of walk/cycleways along the Opanuku, Oratia and Waikumete Streams.

Work is well underway for this project and is on track for completion by the end of 2006 beginning of 2007, including the following:

- Extensive community consultation has been undertaken for stage one of the project. This also included final consultation of the Lower Oratia Stream Reserves Management Plan;
- Non-notified consents have been approved for routes along the Lower Oratia and Lower Opanuku Streams and partially notified consents for the Lower Waikumete. Consents will be lodged for the remainder of the routes along Millbrook Road, the Upper Waikumete and Upper Opanuku by March 2006.

Property Buy Outs

Following approvals from the Finance and Operational Performance Committee, Project Twin Streams commenced buying properties in the Serwayne Place, Millbrook Road area (2003), in Henderson Valley (2004) and Glen Eden (2005). To date 45 properties have been purchased, 3 are awaiting settlement and 32 are under negotiation. Seven further properties are under negotiation for the purchase of a strip of land for the walk/cycleway project

To date the careful and sensitive process used by Project Twin Streams in working with affected property owners has meant that it has not been necessary for Council to resort to using the Public Works Act to acquire properties. Apart from one brief article which was based on inaccurate information, and was subsequently resolved with the owner, there has been no adverse publicity. Significant financial savings have been achieved by totally avoiding the need for protracted legal and arbitration processes.

Relationship with Manawhenua & Iwi

Te Kawerau a Maki and Ngati Whatua have both been engaged to prepare cultural heritage reports for the parts of the catchment covered by the cycle and walkways. Both iwi have in principle given their support for the project.

Meetings have been held with Hoani Waititi Kura Whanau and Te Whanau o Waipareira to begin discussions regarding their interests in Project Twin Streams. Each of the contracted community organisations is being encouraged and supported to develop relationships with local Maori in their own localities.

A training workshop for people associated with Project Twin Streams (from across Council and the community) was jointly organised and hosted with Te Piringatahi o Maungārongo Marae. Five kaumātua attended and significant interest was generated in developing opportunities for Maori involvement in Project Twin Streams.

Project Twin Streams is working with other key stakeholders to support the recently established Maori Economic Development Project - Turuki Turuki Paneke Paneke - a joint venture between Te Kawerau a Maki and Te Piataata Trust (funded by Department of Internal Affairs). A number of the objectives for this project are aligned to Project Twin Streams.

Achieving Project Twin Stream Goals through Collaborative Partnerships

Project Twin Streams has been selected as one of two demonstration sites for Sustainable Communities, one of the work strands of Sustainable Auckland, which is a government demonstration project. This brings additional resources of \$65,000 - \$85,000 a year for three years through direct funding. It also includes the possible realignment of existing central government resources to further the social, economic, environmental and social goals of Project Twin Streams. Through Sustainable Communities collaborative working relationships have been developed with Auckland Regional Council, Department of Internal Affairs, Te Puni Kokiri and Enterprise Waitakere.

Economic Goals

Enterprise Waitakere, Project Twin Streams and the Sustainable Communities have agreed to form a partnership to identify existing and potential opportunities and an implementation plan for economic development in the Project Twin Streams catchments. Funding of \$50,000 has been provided by Sustainable Communities for this initial work which is due for completion by June 2006. This work will also strengthen the roles of Ministry of Economic Development, Ministry of Social Development and the Sustainable Business Network as potential partners in the implementation of economic development opportunities.

Evaluating the Effectiveness of a Quadruple Bottom Line Approach

An integrated evaluation framework is currently being developed to capture the effectiveness of a quadruple bottom line approach to an environmental project. Evaluation will include the effectiveness and learnings of using a community development model, and a range of environmental, economic and social outcomes.

PROJECTIONS FOR NEXT THREE YEARS - A SNAPSHOT

It is planned that over the next three years Project Twin Streams will achieve the following:

- 60 percent on the planting programme for the Infrastructure Auckland funding will have been achieved;
- An additional three community contract organisations will be engaged in the Glen Eden, Lower Oratia and Swanson areas bringing the total number of community contracts to six;
- Community contract organisations will be increasing their capacity to organise community planting of between 12,000-15,000 plants per planting season and have community-based maintenance plans in place for long term maintenance of the areas planted;

- Creative programmes and processes for community involvement and awareness raising of the causes of the degradation of the streams and what people can do about it will increase the diversity of community understanding, participation and ownership of Project Twin Streams;
- The first of regular city-wide Water Festivals will be held;
- 14.5 km of walk/cycleways will be completed and well-used;
- Property purchase of flood prone properties in the Lower Opanuku will be completed and the purchase of riparian strips or easements for stormwater management in the Waikumete, Oratia and Swanson areas will be underway;
- The programme could be relocated in a community based centre utilising one of the Project Twin Streams houses as a step towards becoming community governed;
- Catchment management plants utilising the treatment train approach will be progressively developed.
- Economic development, skills training opportunities and new jobs arising from Project Twin Streams will begin to be realised through collaborative projects with Enterprise Waitakere, business, tertiary training institutions, iwi and local communities;
- Planning and consultation will be underway for a permanent, catchment-wide, self funded community governance structure for Project Twin Streams;
- Increased external funding and resources will be sourced to support the wider goals of Project Twin Streams;
- Increased cross-Council alignment and integration of Project Twin Streams will be achieved;
- An integrated evaluation framework will be implemented and capturing the environmental, social and economic outcomes of the Project. Local communities will be actively involved in data collection and monitoring the changes in their local streams and communities.

RESOURCES

The resources available are as follows:

- Funding of \$38.2 million has been allocated from Infrastructure Auckland (now Auckland Regional Holdings) for stormwater management, repair and restoration of 125 km of streams and to provide social and economic benefits as outline in the contract. A claim has just been submitted to Auckland Regional Holdings for \$7,112,000 for 2004/2005. This will make a total of \$10 million that has been claimed;
- Funding of \$5.2 million has been allocated from Infrastructure Auckland for the construction of cycle and walkways along the Oratia, Opanuku and Waikumete streams;
- Direct funding of \$70,000 from Sustainable Communities for three years has been secured to progress agreed social, cultural and economic goals of the programme;
- A Community Advisor from Department of Internal Affairs has been made available to contribute up to 20 hours per week to progress agreed Project Twin Streams-Sustainable Communities goals;
- Funding of \$12 million from Financial Contributions.

CONCLUSION

Project Twin Streams has evolved significantly from its original concept of riparian restoration to become a quadruple bottom line community development model for catchment restoration as a living example of sustainable development. The project is already becoming well known within the catchment as well as nationally. To realise the potential of Project Twin Streams quadruple bottom line approach a partnership approach and shared resources are essential both within Council and with external stakeholders.

RECOMMENDATION

That the Project Twin Streams Update report and presentation be received.

Report prepared by: Tony Miguel, Group Manager: Asset Management.



7 SUBMISSION ON RAIL SAFETY TARGETS

PURPOSE OF THE REPORT

The purpose of this report is to seek the approval of the City Development Committee to present a Council submission on rail safety targets to the Ministry of Transport.

BACKGROUND

In December 2005, the Ministry of Transport released a position paper that sets out some options concerning rail safety targets. At the request of the Chief Executive Officer a working group of relevant Council officers, together with Councillors Hulse and Clews, was convened.

The working group has met to consider the position paper and their submission is attached. The content and key points in the submission were presented by Councillor Hulse and the Senior Road Safety Coordinator, at a regional meeting convened by the Ministry of Transport on 17 February 2006.

The due date for presenting the submission has been extended by the Ministry to enable the City Development Committee to consider and approve the content.

STRATEGIC CONTEXT

Development of the rail network and its integration with other transport modes are key components of meeting the goals of the Regional Land Transport Strategy and the Regional Growth Strategy.

The Long Term Council Community Plan platform:

Integrated Transport and Communication - The vision: Waitakere has public transport and communication systems that provide fast, effective services to the whole City. City travel demonstrates integrated, environmentally responsible and innovative design.

The Long Term Council Community Plan priority:

Safe City - This priority requires that in addition to occupational health and safety, the safety of the community is integral to all council activities and planning and that the Council advocates for and supports safety initiatives.

ISSUES

The rail corridor is a strategic resource in Waitakere City and is the focal point for growth management strategies in the City. It has been the subject of several safety campaigns in recent years.

The submission supports the establishment of safety targets and the multi-faceted approach contained in the paper, and emphasises the need to have a strategic focus on preventing accidents. The submission strongly promotes a commitment to a **Vision Zero**. This sends the clear message that no casualties are acceptable.

The submission advocates responsibility for strategic planning, monitoring and audit should rest with Land Transport New Zealand in the same way as road safety, and that Land Transport New Zealand should establish a national rail safety manager to provide leadership and coordination, and to act as a clearing house for the dissemination of information and 'best practice'.

Funding for rail safety initiatives should be ring-fenced and subject to Land Transport New Zealand audit.

Ontrack should continue to be responsible for the implementation of rail safety measures and structures, and in particular paying attention to routine maintenance, weed and graffiti removal as these invite vandalism and increase the risks of accidents.

RESOURCES

There is no impact on resources, other than Council officers' time, to submit the Rail Safety Targets submission to the Ministry of Transport.

CONCLUSION

The Ministry of Transport has invited stakeholders to make submissions on the rail safety targets set out in the position paper, December 2005.

The Waitakere City Council commends the Ministry of Transport for this long-overdue initiative and affirms the Council's commitment to working in collaboration with every stakeholder to achieve **Vision Zero**.

RECOMMENDATIONS

1. That the Submission on Rail Safety Targets report be received.
2. That the submission attached to the agenda at pages A1 to A4 be endorsed by the City Development Committee and submitted to the Ministry of Transport.

A1-A4

Report prepared by: Michael Mills, Safe Waitakere Team Leader.



8 STATE HIGHWAY UPDATE

This report was not available at the time of printing of this agenda and will be circulated separately.



9 WAITAKERE WELLBEING COLLABORATION PROJECT

PURPOSE OF THE REPORT

The purpose of this report is to provide an overview to the City Development Committee of developments in the Waitakere Wellbeing Collaboration Project over the past year.

BACKGROUND

The Waitakere Wellbeing Collaboration Project is an initiative to facilitate Central Government agencies, the community sector and Council to identify collaborative focus areas and work together through joint projects and better co-ordinated planning. The Waitakere Wellbeing Collaboration Project is the current focus of the Wellbeing process that has developed a culture of 'working together' over the last ten years; this has become widely known as "The Waitakere Way".

In 2002 the Wellbeing process evolved into a three-way partnership between the community sector, central government agencies and Council. A Collaboration Strategy Group, made up of representatives from each sector, leads the process. An employment sub-committee of this group directs the work of the Project Manager. Council acts as the employing authority for the Project Manager whose salary is met from central government agencies.

At the Wellbeing Summit held in December 2002 participants mandated a set of 'Strategic Outcomes', 'Focus Areas' and 'Calls to Action' that would benefit from a collaborative approach.

'Call to Action' groups made up of representatives from the community sector, Council and Central Government were set up and worked on a wide range of projects throughout the period from 2003 to 2005.

The Waitakere Wellbeing Collaboration Project has also facilitated increased alignment of planning processes among key agencies and identified joint consultation and research opportunities.

The Waitakere Wellbeing Summit in October 2005 marked the end of the initial three year period of the Collaboration Project. At this Summit stakeholders reflected on the achievements to date and considered the Project's future direction.

STRATEGIC CONTEXT

Central to Council's Eco-City vision is the aim of improving the level of wellbeing of residents. Council has taken a facilitative role brokering relationships between service providers and the community and encouraging communities to take greater responsibility for their own health and wellbeing. This role is a key element of Agenda 21 and has been developed through establishing a range of collaborative partnerships with government agencies and community organisations.

Council's participation in the Waitakere Wellbeing Collaboration project is embedded in the Long Term Council Community Plan, particularly in the 'Strong Communities' and 'Active Democracy' Platforms. In the 'Strong Communities' Platform Council has committed to a number of actions that will serve to ensure local services meet changing needs and that responses to Wellbeing issues are developed in partnership with the relevant community and central government agency partners.

The Wellbeing Collaboration Project is closely aligned with the Long Term Council Community Plan and Community Outcomes process. Existing Focus Areas have been integrated into the Community Outcomes process. The Waitakere Wellbeing Collaboration Project also provides an ongoing mechanism for consultation with community organisations and government agencies around social wellbeing issues that can be fed into the Community Outcomes and the Long Term Council Community Plan process into the future.

ISSUES

Outcomes from the October 2005 Wellbeing Summit

Over 140 stakeholders from community, council and government agencies attended the 2005 Wellbeing Summit to determine the way forward for collaboration and wellbeing in Waitakere.

Key themes for the Wellbeing Summit were:

- Recognising key achievements and celebrating our successes;
- Fitting it all together - the Wellbeing Collaboration Project, Community Outcomes process, Local Services Mapping etc;
- Clarifying the next steps.

1 Charter of Inclusion

As part of the initial proceedings at the Summit a Charter of Inclusion, developed by the Collaboration Project Culture of Inclusion 'Call to Action' group, was endorsed and signed by the Deputy Mayor, Councillor Carolynne Stone on behalf of Waitakere City Council, Everdina Fuli, on behalf of the Waitemata District Health Board and Maureen Wood on behalf of the Culture of Inclusion 'Call to Action' group.

2 Wellbeing Collaboration DVD

The Wellbeing Collaboration DVD launched at the Wellbeing Summit is a compilation of interviews with a range of people who have been involved in the Wellbeing Collaboration Project since 2002.

3 Summit Outcomes

At the summit there was general consensus that the innovative collaboration model that we have developed here in Waitakere is working well. It was agreed that the groundwork has been laid and working collaboratively has become the norm – "The Waitakere Way" is established as a blueprint for working together. This model is increasingly being recognised in other parts of the country as being viable and productive.

4 Governance

The Collaboration Strategy Group is seen to be effective as a governance body for the project. There is community participation at a strategic level and general community support for the mandating process.

5 Linkages

A complex web of strategic relationships among agencies has been established. This is enabling synergies to be identified at an early stage of initiatives and effective collaborative relationships put in place.

6 Main recommendations from the Summit

The main recommendations emerging from the Wellbeing Summit 2005 regarding future development are:

- The **process works** - build on the existing **foundation**;
- Extend from a primarily social focus to **include economic wellbeing**;
- Establish ongoing robust and regular **evaluation**;
- Continue to **resource paid strategic brokers**/coordinators - they are the "glue" that holds the process together;
- **More collaborative resourcing** is needed for coordination and projects;
- Support the proposed "**Plan for the City**" as a **framework** to enable better alignment and linkages to other collaborative processes;
- **Plan well for urban intensification**- learn from others who have done it well;
- Continue to strengthen neighbourhoods through **neighbourhood development** initiatives;
- **Develop more engagement** of Maori, Pacific and Ethnic leaders at a strategic level;
- Engage the **business sector**;
- Include **environmental issues**;
- Develop a collaborative response to **youth issues**;
- Include **spirituality** as part of the framework- reach out to religious groups/churches;
- Advocate for **internal collaboration** within Council;
- Market successes of Wellbeing Collaboration Project to a wider audience - **tell our stories**;
- Need to **respond early to signs of burnout**/collaboration fatigue;
- **Celebrate more** - together, across cultures.

The Collaboration Strategy Group is currently prioritising actions from the Summit Outcomes; these will form the basis for the direction of the project over the next three years.

Calls to Action

The following is a brief summary of the work undertaken through the nine 'Call to Action' Groups since 2002:

1 Early child education

- Coordinator appointed;
- Early Childhood Educators Open Day held 2003;
- Regular newsletters distributed;
- Early Childhood Education Express website launched;

- Regular “Big Breakfast Bashes” education and networking events held;
- Toddler Day Out 2004 and 2005 (in conjunction with the Great Parenting Fair) were wonderful community events that celebrated our children, provided education for parents and demonstrated collaboration in action.

2 Educators and Communities working together (initially called Schools and Communities....)

- Steering group established;
- Waitakere Education Trust established as convenor;
- Successful one day conference held October 2005;
- Next steps to develop a ‘Waitakere Education and Communities Plan’ through engagement with stakeholders.

3 Every student in Waitakere leaves school with a Plan / Waitakere Employment and Skills Project

- DVD and website developed to highlight Waitakere’s employment growth industries to senior secondary school students, parents and career teachers, second edition of the DVD underway;
- Development of a Community road show highlighting Waitakere’s employment growth industries to the wider community;
- ESOL providers network developed and directory of ESOL provision produced;
- Separate West Auckland region for the Lion Foundation Young Enterprise Scheme established;
- Gateway programme established providing work experience for students, the cluster approach taken here now a model for rest of the country;
- Skill demand needs of employers researched by Massey University;
- Information provision to education and training providers to inform provision and development decisions;
- Support for establishment of Youth Transitions Service;
- Funding acquired for “Education for Enterprise” initiative.

4 Every Waitakere Resident has access to affordable, appropriate housing

- Working with Council on Waitakere City-wide Housing Strategy;
- Collaborative submission made re Residential Tenancies Act;
- Secure Home Tenure Research Proposal completed;
- Tenant Advocacy Service Proposal near completion;
- Financial Literacy forums facilitated;
- Third Sector Housing Forum held.

5 Developing a Culture of Inclusion:

- Inclusion checklist for meeting planning developed and distributed;
- Charter of Inclusion developed that has been endorsed by Council and Waitemata District Health Board.

6 Information Technology is used by organisations to support wellbeing and collaboration outcomes

- West Auckland District Council of Social Services (WADCROSS) website launched in December 2005;
- Community Events Calendar to be launched March 2006;

- Collaborative proposal being developed re capability building for community organisations.

**7 Migrants and refugees settle successfully in Waitakere
(Call to Action steering group has become known as New Out West- NOW)**

- Waitakere Ethnic Board (WEB) established;
- New Settlers Guide developed;
- Brokered funds for driver license training;
- Race Relations Day held in 2004;
- Migrant Settlement Service established November 2005 - being delivered through existing agencies e.g. Citizens Advice Bureaus and Community Law Centre;
- Successful launch of Migrant Settlement Service February 2006.

8 Reduction of Violence against Women and Children

- Collaborative funding secured for two years;
- Home Visitor programme under continuing development and pilot initiated;
- Family Violence Liaison Worker employed to work with repeat victims of domestic violence;
- Inter-agency Case Management meetings initiated and ongoing.

9 Te Korowai Manaaki

- Raising Community Awareness about the Importance of the First Five Years Billboard and Media Campaign completed;
- Ongoing project advice and support from Maori and Pacifica Caucus;
- Pacifica Caucus mandated as social well being sub-committee to Pacific Island Advisory Board. Pacifica Media Plan completed;
- Development of a Family Violence Prevention Training package and policy for Home Visitors in partnership with the "Violence against Women and Children is Reduced" "Call to Action";
- Collaborative practice guidelines being developed for Management and Project Leaders Groups;
- Promoting Positive Parenting - SKIP (Strategies with Kids, Information for Parents):
 - Service Providers hui held;
 - Great Parenting Fair held in conjunction with Toddler Day Out;
 - Community training programmes delivered;
 - Scoping project underway for Fathering in Waitakere;
 - Whakapakiri Whanau Hui held to promote the SKIP message to Maori Service Providers.

Collaborative Planning

The Wellbeing Collaboration Project has regularly facilitated collaborative planning through linking processes, consultation and information and ensuring connections between different government and community initiatives.

The Council's Long Term Council Community Plan and associated Community Outcomes process are seen as key processes enabling high level planning and agreement. The Wellbeing Collaboration Project has worked closely with the community and council staff to ensure that Collaboration Project outcomes are integrated into the Community Outcomes process and the development of the Long Term Council Community Plan. The Collaboration Strategy Group could potentially play a key role in the development of the Plan for the City as a multi-stakeholder strategy.

The Chief Executive of Enterprise Waitakere has recently joined the Collaboration Strategy Group to develop stronger linkages between economic development initiatives and desired social outcomes.

"Opportunity for All New Zealanders" (2004) published by the Ministry of Social Development summarises central government's strategies for social development emphasising alignment of strategies and interventions across the many state social sector agencies. There is also an increasing emphasis in central government interventions on social investment underpinned by economic development. The Waitakere Wellbeing Collaboration Project is well placed to take advantage of this context.

Council Role

Council officers have been active participants or advocates in relation to most of the 'Calls to Action' under the Collaboration Project umbrella. Council acts as the employing authority for the Project Manager on behalf of the Collaboration Strategy Group; the Community Partnership Manager provides day to day supervision.

Council is represented in the Collaboration Strategy Group by the Community Partnerships Manager and the Strategic Advisor: Community Outcomes

RESOURCES

A grouping of six Central Government agencies currently funds the salary of the Wellbeing Collaboration Project Manager. Council acts as the employer and provides a \$5,000 project budget.

There are inherent difficulties in maintaining resourcing from a number of different agencies, each with its own criteria for funding; this highlights the continuing lack of any central pool of funding to resource collaborative 'whole of government' initiatives. In addition, there is now pressure on central government agencies from other local authorities seeking funding for similar projects.

Funding of \$50,000 has been provided for 2006/2007 in the draft Long Term Council Community Plan 2006-2016 to fund the ongoing coordination of the project. The Collaboration Strategy Group has developed a business case to seek matching funding of \$50,000 per annum over the period 2006-2009 from a consortium of five government agencies.

'Call to Action' groups have sourced funding for individual projects from various sources e.g. \$142,000 from the Department of Child Youth and Family for Home Visitor Training and employment of a Family Violence Liaison Worker through WAVES; \$15,000 from the Ministry of Education for "Toddlers Day Out"; \$300,000 over three years from the Immigration Service of the Department of Labour for the Migrant Settlement Service

CONCLUSION

There has been a continuing positive response to the Waitakere Wellbeing Collaboration Project. Over 140 people representing a wide range of agencies and networks participated at the 2005 Summit where it was decided that the project should continue as it provides an ongoing collaborative response to addressing social issues in the city. It will be important that the work of the Project continues to align with the Long Term Council Community Plan and the proposed 'Plan for the City' process as it develops.

RECOMMENDATION

That the Waitakere Wellbeing Collaboration Project report be received.

Report prepared by: Diane Jennings, Waitakere Wellbeing Collaboration Project Manager and Tony Rea, Community Partnerships Manager.



10 WAITAKERE EDUCATION SECTOR TRUST 2005/2006 INTERIM PROGRESS REPORT

PURPOSE OF THE REPORT

The purpose of this report is to inform the City Development Committee about the progress of the Waitakere Education Sector Trust in meeting its 2005/2006 project priorities and to update the City Development Committee on the outcomes of the Waitakere Education Sector Trust planning workshop held in November 2005.

BACKGROUND

The Arts and Special Events Committee (now known since 14 December 2005 as the Arts Events and Culture Special Committee) at its meeting on 12 October 2005 endorsed a new Funding and Service Agreement with the Waitakere Education Sector Trust and requested that a progress report be brought back to that Committee in February/March 2006. Subsequently the delegation for the Waitakere Education Sector Trust has reverted to the City Development Committee, hence the report is now being presented to this Committee.

- “1. That the Waitakere Education Sector Trust Project Priorities 2005/2006 report be received.
2. That the objectives for the 2005/2006 Funding and Service Agreement with the Waitakere Education Sector Trust as listed be endorsed:
 - Develop and co-ordinate collaborative approaches across the education sector by means of joint projects, regular newsletters, information circulation and forums;
 - Participate in and support community based education related networks that would benefit from Waitakere Education Sector Trust input (ACE Space, Youth Transitions Service, Early Childhood Education Call to Action);
 - Support initiatives that will contribute to stronger relationships between schools and their communities and Council (Educators and Communities Call to Action).
3. That a report be brought back to the Arts and Events Special Committee in February/March 2006 on the projects and activities carried out since the signing of the Funding and Service Agreement.”

STRATEGIC CONTEXT

The Council has made a significant strategic commitment to enhancing educational and learning opportunities in the City with the adoption of the Lifelong Learning Priority in the Long Term Council Community Plan 2003-2013. Learning and education also feature strongly in many of the nine strategic platforms, as well as being a focus of the First Call for Children Policy. Central to the implementation of the concept of lifelong learning is the need to have an education sector that is working seamlessly and collaboratively from early childhood education through compulsory schooling, to work-related training, tertiary, and ongoing adult learning opportunities. The Waitakere Education Sector Trust is the primary mechanism for co-ordinating a more integrated and collaborative approach amongst the key education stakeholders.

ISSUES

Funding Agreement

The Funding and Service Agreement for 2005/2006 was intended to consolidate the earlier work programme and ensure that the Waitakere Education Sector Trust was delivering outcomes that are aligned to the Council's strategic goals in relation to education and learning. The Funding and Service Agreement was signed on 7 October 2005 and to date; the targets and performance measures developed in relation to each of the three objectives have substantially been met.

Progress on 2005/2006 Target Areas

Objective One: Develop and co-ordinate collaborative approaches across the education sector

An annual work plan and co-ordinators work programme was to have been completed by 30 October 2005. The Waitakere Education Sector Trust held a strategic planning meeting in early November 2005 and identified a new work programme, which signals a move away from implementing a series of individual projects responding to particular stakeholder concerns and interests, to a broader role in facilitating and becoming the co-ordinating hub of collaborative networking and information sharing around learning in the City.

Waitakere Education Sector Trust are on track with regard to producing three newsletters within the current financial year. Their second newsletter was published and disseminated to all key education stakeholders in November 2005 and a further newsletter is due before the end of June 2006.

Planning is currently underway for the two citywide learning and networking forums that the Waitakere Education Sector Trust has agreed to organise before the end of June 2006. This will most likely be done in conjunction with the Educators and Communities Call to Action under the banner of the Wellbeing Collaboration Project.

The final target area under this objective required the Waitakere Education Sector Trust to ensure that all key education stakeholder groups are identified and represented on the Trust by 1 December 2005. There is still no representation from the tertiary and the early childhood sectors; this is currently being followed up by the Trustees.

Objective Two: Participate in and support community based education networks

The co-ordinator has identified and regularly attends a broad range of key education and learning meetings as the Waitakere Education Sector Trust representative. His attendance has raised the profile of the Trust and ensures an improved flow of information between the stakeholders.

Objective Three: Support Educators and Communities Call to Action

This "Call to Action" originated at the 2003 Waitakere Wellbeing Summit. It arose from the Council, Central Government and community groups recognising that improved relationships between schools and their communities would lead to enhanced education and wellbeing outcomes for children and youth. The "Call to Action" group has made significant progress since the Waitakere Education Sector Trust agreed to convene and support the group. A very successful one day Educators and Communities Conference was held in October 2005 in New Lynn. There were five keynote speakers, all with national and international reputations; the 150 people who attended found it an invaluable learning and networking opportunity. Initial work is now underway to progress one of the key outcomes of that conference, the need for a cohesive and integrated education plan for the City that will provide a framework for lifelong learning. The Waitakere Education Sector Trust continues to convene and support this work in partnership with the Educators and Communities "Call to Action" Group.

Future Funding of Waitakere Education Sector Trust

Funding for co-ordination and projects has been a critical issue for the Waitakere Education Sector Trust since its inception. The Waitakere Education Sector Trust is funded by an annual grant of \$25,000 from the Council and contributions from schools of approximately \$10,000. Apart from a one off grant from the Licensing Trusts for a specific project two years ago, it has not been successful in securing the funding it needs to develop a sustainable ongoing co-ordinators position. The role of co-ordinator has been filled on a part time basis by three different people in the past four years; this severely limits the credibility and success of the work that the Waitakere Education Sector Trust is trying to achieve.

At the strategic planning meeting in November 2005 there was considerable discussion amongst the Trustees about the critical need for high level strategic leadership and planning around education and learning in Waitakere City. They also acknowledged the limitations of the Waitakere Education Sector Trust in terms of achieving its current goals and objectives given resourcing constraints and the limited spare time of the Trustees, who are all volunteers. The Trustees all have a great deal of commitment to making Waitakere City a great place for education and learning and they felt that this would be better achieved if the Council were able to provide more leadership in this area. The Trust passed a motion at its February meeting requesting that the Council consider the options for creating an education and learning position within the Council. They have also suggested that the \$25,000 grant they receive from the Council be retained by the Council to help fund this position. If this were to eventuate, they anticipate that the Waitakere Education Sector Trust would continue as a legal entity, that the shared goals and objectives they have with the Council would continue to be a priority, and as representatives of the key education stakeholders in the City, they would have an ongoing role as a steering or advisory group to the position.

RESOURCES

The Waitakere Education Sector Trust has in the past been funded by an annual grant of \$25,000 from the Council. They also have an annual contribution from two thirds of the local secondary schools of approximately \$10,000. Funding of \$40,000 has been requested in the 2006/2007 budget for the Waitakere Education Sector Trust.

Staff resourcing is available to support the Trust.

If the funding reverts to the Council, consideration will need to be given to the way in which this resource could be used to develop a focussed leadership role that promotes the Councils and the Trusts strategic objectives around education and lifelong learning.

CONCLUSION

The Waitakere Education Sector Trust have on the basis of the agreed performance measures substantially met the required targets in relation to each of the three objectives in the first six months of their 2005/2006 Funding and Service Agreement. The Trustees have requested that a position be created within the Council that will provide high level leadership and planning around education and learning within the City. The Trustees have also suggested that the grant they receive from the Council could help fund the position.

RECOMMENDATION

That the Waitakere Education Sector Trust 2005/2006 Interim Progress report be received.

Report prepared by: Sue Dodds, Partnerships and Advocacy Leader: Children and Youth.



11 COMMUNITY HOUSES SIX MONTHLY REPORT JULY - DECEMBER 2005

PURPOSE OF THE REPORT

The purpose of this report is to provide the City Development Committee with information on the last six months performance and achievements of the six Community Houses and the Waitakere Workers Education Association (WEA) that Council has funding agreements with.

BACKGROUND

Community Houses assess community need and provide relevant services for their local communities. This includes programming activities and facilitating use by community service groups and private hirers. Community Houses are also used as drop-in centres for local residents and have a role in providing community information and education through a range of classes and activities.

A volunteer Management Committee comprised primarily of local residents manages each Community House. Council's funding agreement is with the Management Committee and this funding enables a part time coordinator to be employed. The Management Committee is accountable to Council for ensuring that the services contracted for in the funding agreement are delivered in accordance with agreed performance targets.

The general objectives of Community Houses are to:

- Enhance community wellbeing and the quality of life in neighbourhood communities;
- Work in a partnership model with Council, volunteers, community groups and individuals in order to improve community life;
- Respond to community wishes and needs proactively;
- Provide services and activities relevant to the local community;
- Provide opportunities for people to fully participate in leisure and community life; and
- Encourage the community's "sense of ownership" of Community Houses and their services and activities.

The Waitakere Workers Education Association forms part of Council's support to the Community Houses and a summary of its achievements are included in this report.

STRATEGIC CONTEXT

In February 1998, Council adopted the recommendations of the Community Houses Review and resolved to continue to support Community Houses given the community benefits that they provide. Community Houses are central to local neighbourhoods and play a vital role in promoting a sense of well-being and belonging.

They contribute to Council's Strong Communities and Urban and Rural Villages strategic platforms through the provision of networks of appropriate and accessible public buildings as key community focal points and through a wide range of low cost, low impact community activities.

The goal of Council's relationship with Waitakere Workers Education Association is to strengthen community well-being in the City by strengthening community education networks and supporting Community Houses so that they can operate more effectively.

ISSUES

Waitakere Workers Education Association

Council funds Waitakere Workers Education Association (WEA) to provide information about community education and adult literacy, and to support Community Houses. The Waitakere Workers Education Association and Council Funding Agreement is monitored by a Council representative through written reports, regular meetings with the Waitakere Workers Education Association representative, and the Community House Coordinators and Management Committees.

The Waitakere Workers Education Association is on track to meet all its targets for 2005/2006 in providing support to the Community Houses including:

- Providing information to Community Houses in relation to governance, funding applications, budgets and publicity. A Community House Policy Handbook has been developed during this period and is in its final stages. Once complete it will not only be a valuable resource for each House, but it will also assist in ensuring greater continuity between all Community Houses;
- Maintaining an information and referral service for the Community Houses for paid and unpaid staff and management on adult and community education and community sector opportunities;
- Identifying and facilitating the training needs of the Community House staff and Management Committees, and coordinating / providing the training;
- Administering the Community House Training Fund of \$3,500 per annum. To date this fund has been used (at the request of the Houses) to hold a workshop for all House Coordinators to develop a position description for an Administrative Assistant, as well as providing a First Aid training to three House staff members, and assistance to the new Sturges West Community House Management Committee in their House planning.

The Waitakere Workers Education Association is also on track to meet all its targets in providing information and classes in Community Education, and adult literacy including:

- Raising awareness and providing information to the community on community education and adult literacy. Waitakere Workers Education Association played a key role in setting up and successful running of the Tertiary Education Commission (TEC) Waitakere Adult and Community Education (ACE) Network, as well as the local and national coordination of the Adult Learners Week. Two A3 brochures are produced a year on current courses and workshops which are distributed to the community. Advertising is taken out in the Western Leader Adult and Community Supplement, and West Auckland District Council of Social Services and other community organisations newsletters;
- Maintaining ongoing liaison with tertiary institutions. Good relationships have been established with the Henderson campus of UNITEC. Waitakere Workers Education Association are also developing strong links with the Centre of Continuing Education, University of Auckland. Waitakere Workers Education Association is working closely with the newly appointed Tertiary Education Commission Advisors;
- Providing community workshop or training courses for workers in community organisations. Six workshops are offered each semester and have been well attended;
- Providing information on English language tuition, information and support services for migrants and refugees in Waitakere City.

Community House Council Support

Council provides funding to the six Community Houses through individually negotiated three year service agreements. Community Houses receive annual funding from \$20,000 to \$30,000 depending on the level of services they provide and the amount of hours open. All six Community Houses are situated in Council owned buildings and maintenance responsibilities are shared between Council and individual Community Houses. Council also provides a training fund of \$3,500 per year administered by the Waitakere Workers Education Association. A common theme throughout the Houses is that most of them are being used to capacity, and exceeding Council's performance targets. The demand on the Houses is increasing and the Houses are reliant on the help of volunteers for their running. It has been expressed that there is a need for the employment of a Coordinator's assistant to help with the continued running and expansion of the services the Houses offer.

Council's three year Funding Agreements with the Houses are due to expire at the end of this financial year on 30 June 2006. Council will be reviewing the terms and conditions as well as performance measures of the current agreement during the upcoming months, in collaboration with the Houses, to ensure improvements are made with the new contractual arrangement in the new financial year.

The Community House Management Committees have all found it increasingly difficult to recruit and retain volunteer Treasurers. The role of the Treasurer has become time consuming and complex due to funding organisations requiring increased accountability reporting, and the growth of Community Houses as providers of out of school care programmes. A sum of \$15,000 has been granted in the 2005/2006 Annual Plan to address this issue and currently Leisure Services are working with the Community Houses to establish a joint Community House Treasurer position that could support all of the Community Houses.

New Sturges West Community House

During this reporting period, the building of the new Community House located on 58 Summerland Drive for the Sturges West community progressed well. The Sturges West Management Committee have been meeting fortnightly over this reporting period and conducted a recruitment process for the House Coordinator position that resulted in the employment of a new House Coordinator in December 2005. Prior to the opening of the House, the Coordinator will assist the Committee with the set up of the House and undertake promotional / marketing responsibilities.

Performance and Achievement of Community Houses

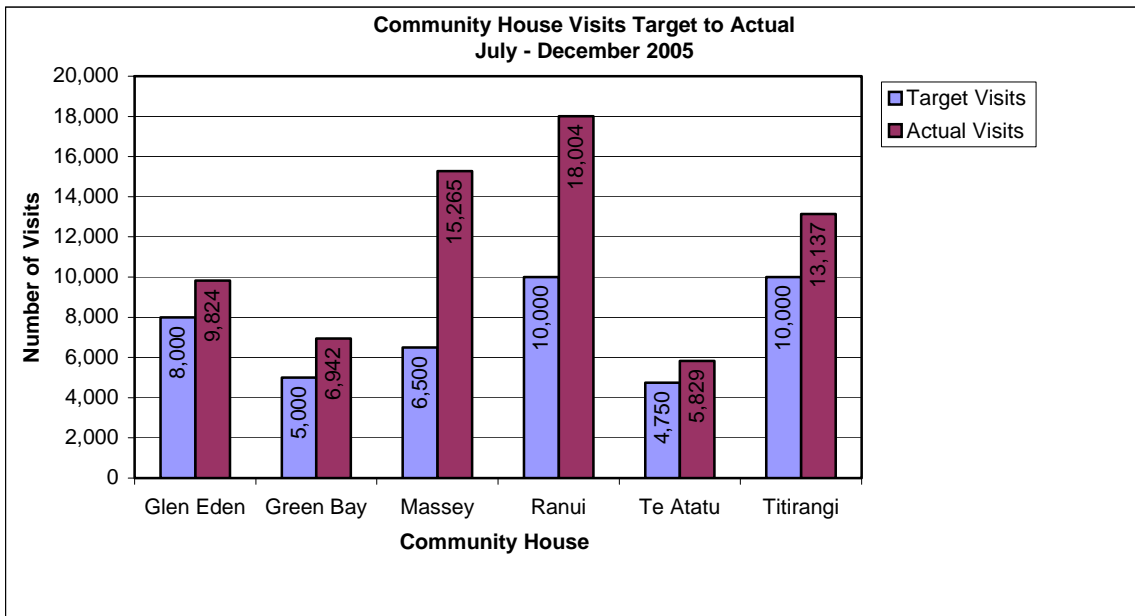
Performance targets for each Community House are individually set and are dependent on House size, socio-economic factors, location, and levels of community involvement with the House. As with the Waitakere Workers Education Association, Community House Funding agreements are monitored by a Council representative through written reports and regular meetings with House Coordinators and Management Committees.

All Community Houses met the following generic performance targets in the funding agreements for the July to December 2005 period:

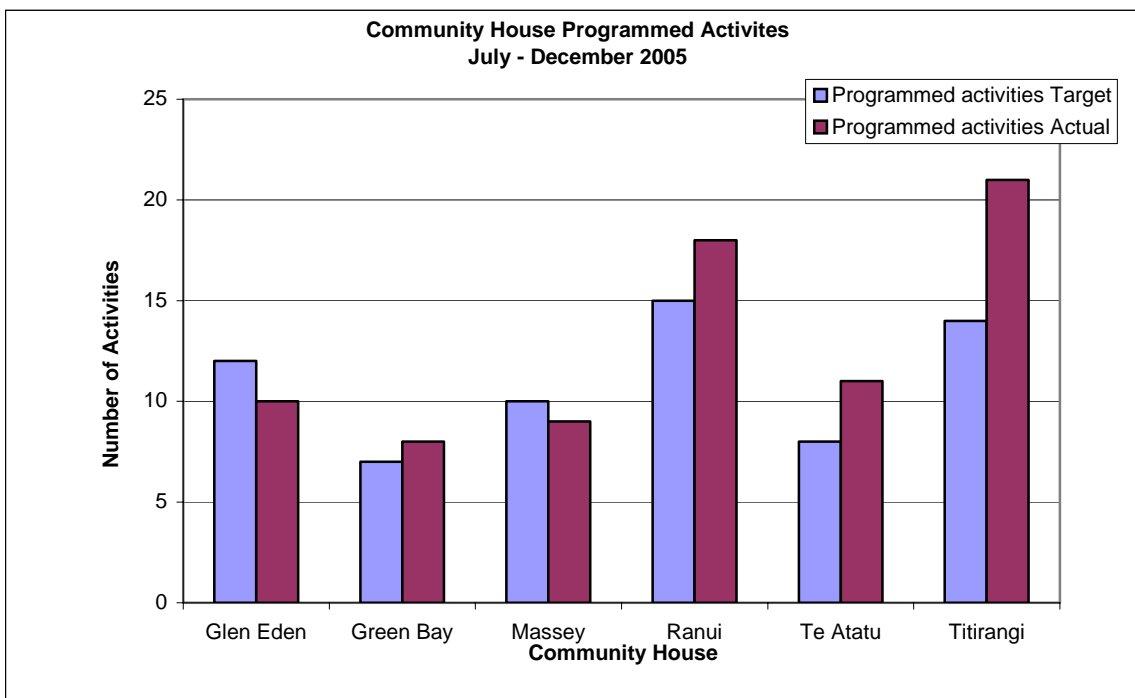
- Acknowledgement of Council support on promotional material;
- Health and Safety Plans in place or in process of being developed;
- Strategic Plans are in place;
- Staff attended at least 75% of collective meetings and training organised by Waitakere Workers Education Association;
- Compliance with adequate publicity regarding House activities;
- Opening hours adhered to; and
- Reporting requirements and visitor, programmed activities, and regular user targets are met.

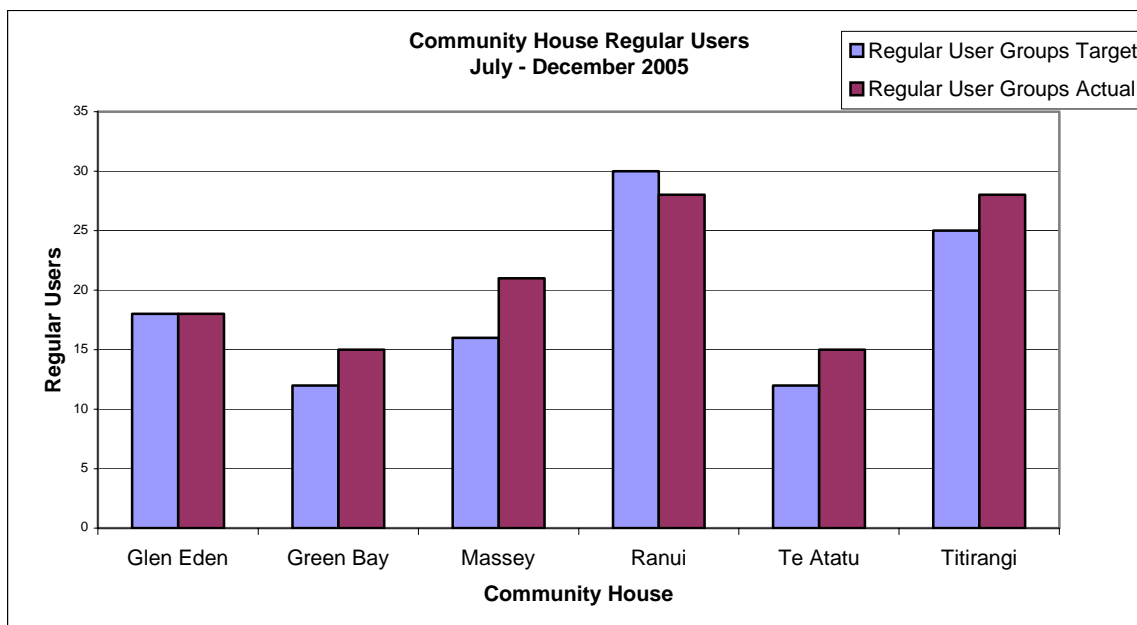
There continues to be a growing standard of professionalism and accountability on the part of the Community Houses. Each house has finalised their three year strategic plans, and developed business plans, and health and safety plans. They also have increased participation in adult and community education networks and out of school care programmes. Many of the Community Houses have recently employed or are considering employment of an Administrative Assistant position to help with the continued running and expansion of the House services.

The graphs show targets and actual numbers for usage of the Community Houses during the July-December 2005 period. These should be viewed as a benchmark and one indicator of a House's success. The House size, socio-economic area, and capacity are important factors in determining usage and therefore comparisons should not be drawn between the individual Houses.



A total of 69,001 people used the six funded Community Houses for the six month period from July - December 2005. 141 *regular user* groups accessed the Houses and 77 *programmed activities* were offered. Compared to the same period last year *visitor numbers* and *regular users* have increased and *programmed activities* are slightly less.





Summary Details for Each House:

- **Glen Eden Community House**

The House has exceeded performance targets for *visitor numbers* and remains on target for *regular users*, however, it is a bit behind target for *programmed activities* due to the House being under extensive building renovations this last quarter. The renovations will provide a larger room available for hire and should appeal to a wider spectrum of user groups as well as it now being a more viable event / activity venue (with open deck area etc). Despite the isolated position of the House (not on a public transport route, back from the road and not near the 'hub' of the community) the House is very successful at meeting the needs of the community as demonstrated by their well attended Before & After School Care Programme and the School Holiday Programme with numbers at the maximum of 29 children. Three different community playgroups hold weekly sessions at the House and a wide range of programmes from crochet, to ESOL Intermediate, to Acting Workshops for Children are held weekly as well. The surveys of the programmed activities produced unanimously positive results and feedback.

- **Green Bay Community House**

The House is set to exceed all performance targets for *visitor numbers*, *programmed activities* and *regular users*. The high standard of the play area continues to attract high numbers to the House's playgroups. The House offers programmed activities such as Creative Writing, Learners License, and Hip Hop Dance. Council's plan for the development of a car park and House renovation work to start in this 2005/2006 financial year should assist in lifting up the profile of the House within the community so it is no longer associated with being behind a shopping centre and is more attractive for users.

- **Massey Community House**

The House has performed slightly under target for *programmed activities*, however, after only six months the annual targets have been met for both *regular users* and *visitor numbers*. This success can be attributed to the fact that the House is now established (due to good publicity) and has gained credibility in the community. There is increasing demand for the House to extend their opening hours. The House has run a successful School Holiday Programme and offers programmed activities such as Flax Weaving, Learner Licence and Safer Driving. Regular users include Yoga, Stroke Club, Plunket, Market Days and many more.

- **Ranui Community House**

The House is set to exceed performance targets for *visitor numbers*, and *programmed activities* but is slightly behind on the number of *regular users* due to a couple of users group dropping out or renting the larger room when Libraries regained part of this room's space towards the end of the quarter. The House Coordinator resigned in October with the Assistant House Coordinator taking on the House Coordinator position immediately thereafter (as per Management Committee approval). The House Treasurer passed away during this quarter leaving the Management Committee to recruit a new volunteer for this position which has been unsuccessful to date. The House provides an extremely successful School Holiday Programme as well as an After & Before School Care Programmes for the community. The regular users include Pregnancy Help, Child Youth and Family Services, Senior Bowling Group, Ranui Patchwork quilters and many more.

- **Te Atatu Community House**

The House is set to exceed all annual performance targets for *visitor numbers*, *programmes activities* and *regular users* (being almost double the six month target). The House Coordinator role was previously job shared between two individuals, but due to unforeseen circumstances, the House is now run with one part time Coordinator who has been with the House for over three years. Despite the frequent confusions between the Community House and the Community Centre located up the road, the House is successful and offers a diverse range of community education and learning programmes with regular users being; Playgroups, Te Reo Maori, Flax Weaving, Plunket, Indian Cooking, Craft Groups, and a Flea Market held each Saturday.

- **Titirangi Community House**

The House has been extremely busy, and is set to exceed all performance targets for *programmed activities*, *user groups* and *visitor numbers*. Some factors that have contributed to the success of the House are that it is a well designed facility, the running of the House is well coordinated and the House asks, and provides, for what its community wants. The House runs a wide range of programmes from arts and crafts groups, to exercise groups to health groups, to support groups. The House has run a busy and well attended School Holiday Programme as well as other activities for children and young people but is limited due to the lack of outside play space.

RESOURCES

In 2004/2005 Council provided financial support via funding agreements totalling \$184,000 for the Community Houses and the Waitakere Workers Education Association. In the seven month period from July 2004 to January 2005 a total of \$108,791 has been paid out to the six Community Houses and the Waitakere Workers Education Association as the first instalments of the Service Agreements.

CONCLUSION

Community Houses continue to provide a valuable service to local neighbourhoods and are cost effective in their service provision. Council's three year funding agreements with the Houses are due to expire at the end of this financial year on 30 June, 2006. The Waitakere Workers Education Association continue to provide an important support and training network for the Community Houses in addition to providing and promoting learning opportunities for the wider community in Waitakere City. All of the Houses and the Waitakere Workers Education Association are on essentially on track to achieve the targets set in their service agreements for the 2005/2006 financial year.

RECOMMENDATION

That the Community Houses Six Monthly Report July - December 2005 be received.

Report prepared by: Kimberly Rees, Community Resources Project Leader: Leisure Services.



12 UPDATE ON THE MCLAREN PARK COMMUNITY PROJECT

PURPOSE OF THE REPORT

The purpose of this report is to update the City Development Committee on the progress of the McLaren Park Community Project (MPCP) over the past six months.

BACKGROUND

The McLaren Park Community Project is aimed at strengthening community services for the Henderson South / McLaren Park area. The project was established after a report was presented to the City Development Committee on 13 May 2002 outlining significant unmet community needs in the McLaren Park Community Project area. The McLaren Park Community Project area is one of the most disadvantaged communities in Waitakere in terms of socio-economic status and access to services and as such, a project similar to the Ranui Action Project was established in September 2002.

A McLaren Park Community Project Coordinator has been contracted by Leisure Services from January 2003 as a part time community worker to strengthen community services in the Henderson South / McLaren Park area. The Coordinator has been based at the Bruce McLaren Intermediate School and encourages participation and interest from the community and existing service providers in the area and also partnerships between Council, schools, and communities.

McLaren Park Community Project became a legal entity in May 2004 and the McLaren Park Community Project Management Committee was established in June 2004.

The McLaren Park Community Project achieved all of their objectives as set by Council for 2004/2005 and achieved some major milestones including the completion of their three year strategic plan, the annual action plan, and the establishment of a school holiday programme.

Objectives for the McLaren Park Community Project in 2005/2006 include:

- Progressing and actioning the McLaren Park Community Project action plan including work on governance, policies and procedures and ongoing development of a strong and diverse McLaren Park Community Project Management Committee;
- Stronger provision of community services in the area including an after school care programme, and homework centre;
- Ongoing youth development including growing the school holiday programme, youth training and continuing growth and support of the McLaren Park Community Project youth group 'Young Believers Club';
- Ongoing assessment of local needs and community visioning for the future;
- Increased community wellbeing and ownership of decision making; and
- Ongoing partnerships in community initiatives between schools, residents, businesses and service providers, Council, and central Government.

STRATEGIC CONTEXT

The McLaren Park Community Project contributes to Council's Strong Communities, Urban and Rural Villages strategic platforms by helping provide networks of appropriate and accessible public buildings as key community focal points and through a wide range of low cost, low impact community activities.

Council's role in the McLaren Park Community Project is also in keeping with its facilitative role in relation to City Wellbeing and its support for community led initiatives in the area of social development.

ISSUES

During the first six months of this contract year, there has been considerable development on the McLaren Park Community Project's policies and procedures. This work has aided in the up-skilling of the McLaren Park Community Project Management Committee as they prepared to take on a more active role in both the recruitment and oversight of the new McLaren Park Community Project Coordinator.

The McLaren Park Community Project School Holiday Programme has been a huge success and received an increased enrolment for the September school holidays. The programme has achieved 'Child Youth & Family approval' status. Caregivers are now able to receive subsidies from Work & Income New Zealand (WINZ) for their children attending the programme.

A robust recruitment process took place in November 2005 which resulted in the employment of a new McLaren Park Community Project Coordinator who started with the project in early December. The McLaren Park Community Project Coordinator is employed under contract via Council's Leisure Services until 30 June 2006. The remaining funds of approximately \$5,000 (out of a total of \$40,000 for the project) for this financial year will provide the McLaren Park Community Project with administration support / assistance until 30 June 2006.

A holiday issue of the McLaren Park Community Project newsletter (titled *The Community Informer*) was created and distributed before Christmas to the local schools, businesses and approximately 1,700 homes in the area.

The weekly 'Young Believers Club' (YBC) youth group continues to do well and is flourishing. The club has approximately 35 youth enrolled between the ages of 12 and 20, with a core group of approximately 25 youth regularly attending each week. During the past six months, the Young Believers Club held a number of successful events for local youth including; a series of art production workshops, a Halloween trick or treat party, a picnic / day out at the Long Bay Beach Reserve, and an end of year Christmas party.

The McLaren Park Community Project Youth Coordinator who has run the weekly Young Believers Club youth group for the past three years, has recently resigned. Fortunately for the project, two fully qualified individuals who have been working with the McLaren Park Community Project School Holiday Programme have accepted the position of McLaren Park Community Project Youth Coordinator on a job sharing basis, temporarily, until the recruitment process for a new McLaren Park Community Project Youth Coordinator is complete.

The McLaren Park Community Project has created a detailed work plan which will take the project up until the end of the financial year. The work plan includes; production of funding applications and fundraising activities, an initiative around cleaning-up and beautification of the area, establishing links with other services providers and identifying key partnerships, and supporting a local health / public safety initiative. A key focus area of the McLaren Park Community Project over the next six months is to develop a distinct community identity of Henderson South / McLaren Park by beautifying the area and integrating cultural heritage icons / identifiers which will evoke pride in members of the community.

McLaren Park Community Project's need for new facility

The McLaren Park Community Project has operated out of a small room at the back of the Bruce McLaren Intermediate School without public access or visibility for the past two years. The project has outgrown this space and is in need of a more accessible place for the public which will assist in raising the project's status and visibility in the community to help facilitate greater community initiatives. In the December 6, 2005 Waitakere Community Board meeting, a request was made of Council to;

'..... provide a feasibility study on the relocation of the Kiwi Trikers building and the establishment of a community house, using one of the EcoWater Houses, on the Council owned Corban Green in Corban Avenue'

2390/2005

Funding has been earmarked in Leisure Services' 2007/2008 preliminary budget for the planning and development of a community house facility for the Henderson South / McLaren Park area where the McLaren Park Community Project could operate from. In the meantime, the McLaren Park Community Project has an immediate need for a new venue to operate from so it can more effectively accomplish its goals and objectives.

The McLaren Park Community Project has recently applied to the Waitakere Licensing Trust (WLT) to fund accommodation and venue expenses. This resulted in successfully gaining a \$12,000 grant. It is expected that this grant will support the accommodation needs of McLaren Park Community Project for approximately six months. Council officers have met with the McLaren Park Community Project Coordinator to provide support and guidance regarding additional fundraising avenues for the project. It is acknowledged that the Waitakere Licensing Trust grant provides a temporary solution to the accommodation needs of the McLaren Park Community Project and that the project needs a 'community facility type' of venue in which to operate if it is to reach its community outcome goals and be successfully sustainable.

RESOURCES

A total funding of \$40,000 is available from Council's Leisure Services department for the financial year of 2005/2006 for community development initiatives and provision of community services in the Henderson South / McLaren Park area.

Council staff resources are provided for project and coordinator support within current work programmes.

CONCLUSION

Although there have been significant changes regarding key staff for the project, as well as a resulting shift in the roles and responsibilities of the Management Committee over the past six months, the McLaren Park Community Project continues to flourish and do well in meeting its objectives for this contract year.

A number of successes have been achieved over the past six months including;

- Further development of McLaren Park Community Project's policies and procedures;
- Successful provision of the McLaren Park Community Project School Holiday Programme;
- Continued development of the 'Young Believers Club' (YBC) youth group with many popular events held in the past six months (such as ; a series of art production workshops, a Halloween trick or treat party, a picnic / day out at the Long Bay Beach Reserve, and an end of year Christmas party);
- Securing a \$12,000 grant from the Waitakere Licensing Trust;
- A new McLaren Park Community Project Coordinator employed;
- A detailed Work Plan developed.

The McLaren Park Community Project has outgrown its current operating space at the Bruce McLaren Intermediate School and is in need of a more accessible place for the public so the project can evolve from its current identity; as being associated with an individual Coordinator, to more of a collaborative community status / identity which the project wishes to achieve. Funding (specifically targeted for the rental of premises) has been recently received from the Waitakere Licensing Trust at a total of \$12,000 which the McLaren Park Community Project will use towards this purpose. It is expected that this grant will support the accommodation needs of McLaren Park Community Project for approximately six months.

It is acknowledged that the Waitakere Licensing Trust grant provides a temporary solution to the accommodation needs of the McLaren Park Community Project and that the project needs a 'community facility type' of venue in which to operate if it is to reach its community outcome goals and be successfully sustainable.

RECOMMENDATION

That the Update on the McLaren Park Community Project report be received.

Report prepared by: Kimberly Rees, Project Leader: Community Resources.



REPORTS FROM THE SUBCOMMITTEES

13 ARTS, EVENTS AND CULTURE SPECIAL COMMITTEE

THE SPECIAL COMMITTEE SUBMITS THE FOLLOWING REPORT OF ITS MEETING HELD ON WEDNESDAY, 8 FEBRUARY 2006.

MATTERS CONSIDERED

A5-A8

The Special Committee dealt with a number of items for which it has delegated powers to act and a copy of the minutes of the meeting is attached at pages A5 to A8.

The Special Committee Recommends:

That the Meeting report of the Arts, Events and Culture Special Committee held on Wednesday, 8 February 2006 be received.

JP Lawley
CHAIRPERSON



14 PROJECTS SPECIAL COMMITTEE

THE SPECIAL COMMITTEE SUBMITS THE FOLLOWING REPORT OF ITS MEETING HELD ON WEDNESDAY, 1 FEBRUARY 2006.

MATTERS CONSIDERED

A9-A12

The Special Committee dealt with a number of items for which it has delegated powers to act and a copy of the minutes of the meeting is attached at pages A9 to A12.

The public excluded minutes is attached at page 1 of the confidential supplement.

The Special Committee Recommends:

That the Meeting report of the Projects Special Committee held on Wednesday, 1 February 2006 be received.

RP Dallow, QPM, JP
CHAIRPERSON

