

**AGENDA FOR A MEETING OF THE CITY DEVELOPMENT COMMITTEE TO BE HELD
IN THE CIVIC CENTRE, 6 WAIPAREIRA AVENUE, LINCOLN, WAITAKERE CITY,
ON THURSDAY, 7 JULY 2005, COMMENCING AT 9.30 AM.**

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1 APOLOGIES



2 URGENT BUSINESS

Section 46A(7) of the Local Government Official Information and Meetings Act 1987 provides that where an item of business is not on the agenda, it may only be dealt with at the meeting if:

- (i) the Committee by resolution so decides; and
- (ii) the Chairperson has explained at the beginning of the meeting (when open to the public) that the item will be raised for discussion and decision, why the item is not on the agenda, and why it cannot be delayed until a subsequent meeting.

The Committee may make a decision on a matter determined to be urgent.

NOTE: Urgent Business need not be dealt with now and may be delayed until later in the meeting.



3 CONFIRMATION OF MINUTES

Meeting Minutes - Thursday, 2 June 2005
Meeting Minutes - Wednesday, 22 June 2005

RECOMMENDATION

That the minutes of the Meeting of the City Development Committee held on Thursday, 2 June 2005, and the minutes of the Meeting of the City Development Committee held on Wednesday, 22 June 2005 (to hear submissions on Water and Sanitary Services Assessment), as circulated, be taken as read and now be confirmed.



4 PRESENTATIONS

(A) PAINTED APPELMOTH – HANNAH BLACKMORE

Hannah Blackmore will make a presentation regarding the inquiry into the Painted Applemoth spraying.



(B) STATE HIGHWAY 20 OPTIONS – AUCKLAND CITY COUNCIL

Janine Bell will present on behalf of the Auckland City Council its findings on economic, social and environmental impacts on Auckland City in relation to the options for State Highway 20 to connect to State Highway 16. The two options are for a connection along Oakley Creek at Waterview or along Rosebank Road at Patiki Road. This presentation is for information purposes only to assist the Committee in understanding possible impacts on Auckland City.



(C) WAITAKERE INFORMATION ACCESS UPDATE - BEVIS ENGLAND

Bevis England, a trustee of WorkRaft Trust will give a presentation on the work that he is doing to foster the development of Information Communication Technology (ICT) projects in Waitakere City. This report follows an update report on Council's Strategic Framework around the delivery of Council projects that improve information and access to Information Communication Technology in the City.



5 WAITAKERE INFORMATION ACCESS UPDATE

PURPOSE OF THE REPORT

The purpose of this report is to provide the City Development Committee with an update on the Waitakere Information Access Project (WIAP), and on Council's role in the rollout of Broadband infrastructure, and public access to computers and computer training in Waitakere City.

BACKGROUND

A1 – A10

Council has a draft Waitakere Information Access (WIA) framework that was first explored by Council as part of achieving the Waitakere EcoCity Vision. This framework is attached at pages A1 to A10. This programme is yet to be taken out for public consultation, which will occur in late July and August 2005.

This Waitakere Information Access framework has three key underpinnings:

- **Infrastructure:** The provision of a sophisticated and affordable Information Communications Technology (ICT) network (fibre optic and wireless solutions are necessary for the topography we have in Waitakere) delivering high speed Information Communication Technology infrastructure to the entire City. This is a key area in services to business in the City.
- **Access and Training:** Using our Libraries Learning Centres model to contribute to community access to Information Communications Technology by providing for physical access to computers, the internet, and the training to enable all residents to learn the necessary skills to use these services.
- **Content:** To improve online content and services available in the City, including Council's own services (e.g. supporting the Waitakere Online Portal and the development of an e-government strategy around improved online services such as the opportunity to submit online).

Key Council's projects in these areas have been as follows:

Infrastructure

Council's programme for capital investment in high speed/capacity telecommunications infrastructure is currently being developed and continued discussions with telecommunications providers on the structure of this programme are being undertaken.

Council's staff are actively pursuing opportunities to partner with Telecommunications providers to facilitate increased investment in high speed communications infrastructure and Council have approved a staff resource to manage Council's own Information Communications Technology assets. Council have also approved funding to invest directly in Information Communications Technology infrastructure where there is an opportunity to "piggy back" on other projects (such as road widening on Lincoln Road) or where there is significant benefit to Council to do so (i.e. the connection of infrastructure between the proposed library and Civic Centre in Henderson).

Access and Training

Council intends to focus on the delivery of access to computers, high speed internet, and training through the development of the Waitakere Learning Centres, where it is feasible to do so, in our new and existing libraries. Waitakere Libraries and Council staff are currently developing a Learning Centres Strategy. Council staff have been communicating with external community stakeholders as part of this process.

Content

Council are actively exploring means to improve online services in accordance with central government guidelines and practices. The Waitakere Online Portal www.waitakereonline.co.nz is a successful Information Communications Technology project that improves access to online content. Incidentally this project was developed in collaboration with the community and almost half of its current board are community or Elected Member representatives. Council is also exploring e-government opportunities as part of its own system upgrades.

Community Collaboration

There are a number of community based Information Communications Technology initiatives that are being driven by formalised community groups and individuals. As is the nature of ever changing Information Communications Technology technologies, these projects are often exploratory and leading edge. Council has focused on developing projects that fit within Council's strategic framework and deliver clear tangible outcomes. At the same time Council wish to work collaboratively with external groups who are developing Information Communications Technology projects that are for the greater good of the community.

WorkRaft Trust are one such entity who have signalled a common interest in fostering Information Communications Technology in Waitakere City. Council has developed a Memorandum of Understanding with this group and is utilising this mechanism to explore ways to work together which could include identifying work programmes, continued ongoing communication, and possible funding of specific initiatives where Council considers them to provide clearly defined and beneficial outcomes and deliverables. Mr Bevis England, Trustee of WorkRaft Trust has been grant permission by the Chairperson to address the meeting on Information Communications Technology issues in conjunction with this report.

STRATEGIC CONTEXT

The vision of the Waitakere Information Access Programme is to improve Information Communications Technology infrastructure and services necessary to support Council's goals and priorities for developing Waitakere as an Eco-City, as outlined in the draft Strategic Framework. The programme involves working toward this vision by providing improvements to Information Communications Technology infrastructure within the City to facilitate ongoing sustainable economic growth, and by enabling the people, business and communities of the City to take maximum advantage of communications technologies and access to information to improve their, and the City's, levels of social and economic wellbeing.

This programme fits within Council's long term strategic platform for achieving integrated transport and communications, and contributes to Council's strategic goals for Strong Communities and a Strong Innovative Economy. It is also essential in enabling Council to contribute toward delivery of aspects of the Government's Draft Digital Strategy.

RESOURCES

Council have provided resources to support the implementation of the Waitakere Information Access framework as follows:

- Funding for capital works and monitoring of any Information Communications Technology assets vesting in Council by developers of greenfields subdivisions;
- Waitakere Online Portal expansion / administration;
- Physically constructing the Learning Centres in Glen Eden Library and in the proposed New Lynn and Waitakere Central libraries; two full time learning centre coordinators with a further coordinator to be approved through 2005/2006 Annual Plan; the provision of hardware and software in all of the Learning Centres (including the retrofitted spaces in the Ranui and Te Atatu Peninsula libraries), and in Waitakere City's other public libraries; and
- Provided a resource to implement the Waitakere Information Access framework through liaison with telecommunications companies, businesses and the wider community.

CONCLUSION

The Waitakere Information Access Programme reflects Council's goal of achieving an electronically enabled City, where residents and businesses have access to information, technology, markets and services via electronic means. This report has provided an overview of this programme. The reviewed Council's framework provides a clear direction for staff to implement this vision.

RECOMMENDATION

That the Waitakere Information Access Update report be received.

Report prepared by: Rochelle Edwards, Project Manager; Strategic Projects.



AUCKLAND REGIONAL PHYSICAL ACTIVITY AND SPORT STRATEGY

PURPOSE OF THE REPORT

A11 – A61

The purpose of this report is to present to the City Development Committee the recently completed (as endorsed by the Reference Group, which consists of Councillors and the Chief Executive Officer's from the partner organisations) Auckland Regional Physical Activity and Sport Strategy (the Strategy) (pages A11 to A61) and to seek the City Development Committee's approval of the proposed governance structure.

BACKGROUND

In January 2001 a ministerial taskforce produced a report defining a vision for sport, fitness and leisure in New Zealand for the next 25 years. This report included many recommendations and in February 2002 Sport and Recreation New Zealand (SPARC) was formed to implement these recommendations. Sport and Recreation New Zealand was formed as a merger of the Hillary Commission, the New Zealand Sports Foundation and the policy arm of the Office of Tourism and Sport.

Sport and Recreation New Zealand developed the following mission statement:

“By 2006 to be recognised as world leading in our approach to sport and physical recreation measured by: (1) being the most active nation, (2) having the most effective sport and recreation systems and (3) having athletes and teams winning consistently in events that matter to New Zealanders.”

Sport and Recreation New Zealand identified a number of key strategies for achieving this mission, one of which was:

“The need for more effective regional coordination in the planning and provision of sport, recreation and leisure. Improved collaboration and cooperation across regions was identified as a priority to create a regional view that would bring the issues of the region into focus, reduce fragmentation of effort, leverage skills, grow leadership capability and better utilise resources.”

The four Auckland Regional Sports Trusts had already identified the need for a coordinated approach and as a result formed the Auckland Regional Sports Trust Alliance. The need for improved integration in the Auckland region was put to the seven Auckland City and District Council's, the Auckland Regional Council (ARC), the Regional Sports Trusts and the Ministry of Health by Sport and Recreation New Zealand. In 2003 these organisations came together and signed a Memorandum of Understanding that defined how they would work together as partners to develop a regional sport and recreation strategy for the Auckland region.

City Development Committee made the following resolutions at their May 2002 meeting:

1. *That Waitakere City approves the Terms of Reference for the Auckland Regional Sport and Recreation Strategy in principle.*
2. *That Waitakere City commits staff time as outlined in the Agenda report for the coming financial year towards the development of the Strategy.*
3. *That regular reports on the progress of the development of the strategy be provided to the City Development Committee.*
4. *That it be recommended to Council that \$10,000 be included in the Annual Plan process for the Auckland Regional Sport and Physical Activity Strategy.”*

In March 2005 the draft Auckland Regional Sport and Recreation Strategy was presented to the City Development Committee and the following resolutions were made:

- “2 *That the City Development Committee supports the Auckland Regional Sport and Recreation Strategy being put out for stakeholder consultation.*

3. *That the City Development Committee recommends to the Long Term Council Community Plan and Annual Plan Special Committee that funding for the implementation of the Strategy to the value of \$19,184 per annum for the next five years starting 1 July 2005 be included in the final deliberations of the 2005/2006 Annual Plan.”*

324/2005

Consultation took place over four weeks and included the draft strategy being sent to all identified stakeholders inviting feedback either through written response or through a number of workshops held around the Auckland region. Public notification occurred through the New Zealand Herald and Councils internet and intranet sites. The Stakeholder consultation resulted in the Strategy evolving to reflect the feedback and as such there have been a number of format and content changes. One particular change is the title of the Strategy has changed from Auckland Region Sport and Recreation Strategy to that of Auckland Regional Physical Activity and Sport Strategy.

The Strategy has now been endorsed by the Project Group, the Reference Group, Sport and Recreation New Zealand and the Project Sponsor.

STRATEGIC CONTEXT

Council's 1994 Leisure Strategy sets the strategic framework for provision of Waitakere City leisure services for the improvement of the wellbeing of the City's residents and communities by the provision and support of a diverse range of leisure opportunities.

Leisure facilities and activities contribute to the wellbeing of the City's residents, by providing recreation opportunities that promote health and social cohesion. The Council's Leisure Strategy, Community Facility Plan, Parks Strategy and Funding Policy guide the provision of facilities and activities to ensure that they are available to all residents, responsive to changing demands and provided efficiently.

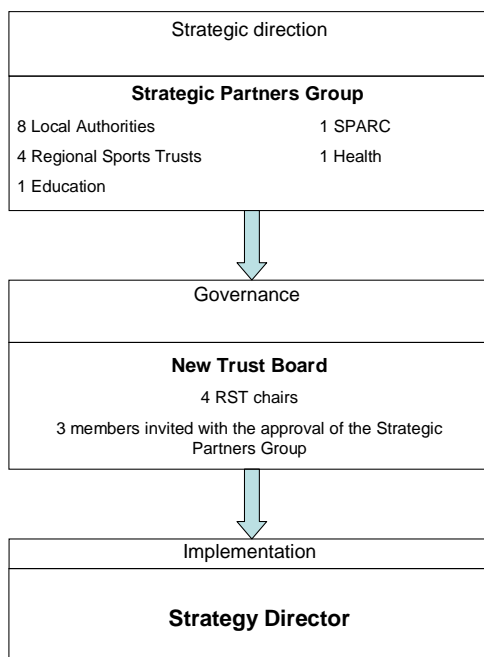
Council's strategic objective for leisure is that a comprehensive range of leisure, recreation and sports services and facilities are provided.

Partnerships with external parties enabling wider community development are a key component of the Wellbeing Strategy.

ISSUES

With the feedback from the consultation incorporated into the final Strategy, the Strategy is now in a position to be endorsed by Council in order for implementation to occur. The Strategy has been endorsed by the Reference Group of which Councillor Dallow is a member and includes Councillors and the Chief Executive Officer's from each of the partner organisations.

At the Reference Group meeting on 27 May 2005 the following governance structure was agreed:



The existing Reference Group is proposed to be re-established and the group will change its name to the Strategic Partners Group. It will be comprised of one representative from each of the following organisations:

Type of Organisation	Organisation
Local Authority	Rodney District Council
	North Shore City Council
	Waitakere City Council
	Auckland City Council
	Manukau City Council
	Papakura District Council
	Franklin District Council
	Auckland Regional Council
Regional Sports Trust	Sport North Harbour
	Sport Waitakere
	Sport Auckland
	Counties Manukau Sport
Central Government Agency	SPARC
	Ministry of Education (regional level)
	Ministry of Health (regional level)

The function of this Group is to provide strategic direction and governance on the implementation of the Strategy. This includes approving the Strategy initiatives to be implemented and reviewing the annual report of performance.

A new Trust Board is to be established to oversee the management of the implementation. The Trustees of the Trust Board are to be the Chairs of the four Regional Sports Trusts. Three additional members are to be invited for fixed periods by the Trustees and approved by the Strategic Partners Group. The three members will be selected on the basis of skills required at each stage of the implementation process. The function of the Board is to provide governance for the Strategy. They will receive, distribute and account for funding, employ and manage the Strategy Director and meet all financial reporting and administration responsibilities.

The Strategy Director is accountable for implementing the strategy and for delivering its outcomes. The Strategy Director will have access to Project Team members from the partner organisations and will manage their work on strategy projects that deliver the Strategy. This is similar to the way the existing Project Team have worked to develop the Strategy. Details will be included in the Funding agreement to be provided.

A Memorandum of Understanding (MOU) is required to be signed by each of the thirteen partner organisations. The Memorandum of Understanding will include statements of commitment to regional initiatives, agreement to fund for five years, agreement to provide project team and Directors Group resources, a statement of how the partners will work together collaboratively and a schedule for reporting back to the partners on progress. The draft Memorandum of Understanding was presented to the CEO's Forum on 17 June 2005 and was agreed to be recommended to each Council.

Council has already included funding for the five years via the Annual Plan process however funding will not be released until the Memorandum of Understanding is signed by all partners. This agreement would record the terms and conditions of the funding including the level of the funding commitment, the use of the funding, the provision of Strategic Partner Group members, Project Team members and reporting requirements to partner organisations.

RESOURCES

Sport and Recreation New Zealand have agreed to release their entire \$1 million share of the five year project up front in June 2005. Council's partner share of the Strategy is \$19,184 per annum starting 1 July 2005 for five years ending June 2010.

Council officer time will be needed to assist the Strategic Director. This will be primarily to act as the interface with Council and should not require any more time than was required for producing the Strategy, up to 15 hours per month. Officer time contribution will need to be reviewed annually. This officer time has been provided for within work programmes in the Annual Plan and Long Term Council Community Plan.

CONCLUSION

After significant time and effort the Auckland Regional Physical Activity and Sport Strategy is now complete.

A governance structure has been proposed by which Council will be part of the Strategic Partners Group. The function of this group is to provide strategic direction and governance on the implementation of the Strategy. This includes approving the strategy initiatives to be implemented and reviewing the annual report of performance. Council will also have input from the officer level where the Council officer will work with the Strategy Director on ground level implementation of initiatives and report back to Council through regular committee reports. A new Trust Board will be set up to govern the on the ground implementation including the employment of the Strategy Director, performance issues, funding and reporting to the Strategic Partners Group.

A Memorandum of Understanding is in draft for all partners of the Strategy to consider and will include statements of commitment for regional initiatives, agreement to fund for five years, agreement to provide project team and Directors Group resources, a statement of how the partners will work together collaboratively and a schedule for reporting back to the partners on progress. The draft Memorandum of Understanding was presented to the CEO's Group in June 2005 and agreed to be recommended to all partners.

RECOMMENDATIONS

1. That the Auckland Regional Physical Activity and Sport Strategy report be received.
2. That the City Development Committee endorse the Auckland Regional Physical Activity and Sport Strategy.
3. That the City Development Committee endorse the proposed governance structure for the Auckland Regional Physical Activity and Sport Strategy.
4. That the City Development Committee nominate one representative to sit on the Strategic Partners Group.
5. That the City Development Committee approve the signing of the Memorandum of Understanding by Council's Chief Executive Officer.

Report prepared by: Louis Rattray; Leisure Services Manager.



7 CITY-WIDE ALCOHOL STRATEGY

PURPOSE OF THE REPORT

A62 – A96

The purpose of this report is to present to the City Development Committee the final draft of the City-wide Alcohol Strategy (attached at pages A62 to A86), together with a copy of the public submissions (attached at pages A87 to A94), and an officer commentary on how those submissions have been addressed in the strategy (attached at pages A95 to A96). The report recommends the formal adoption of the draft City-wide Alcohol Strategy by the Council.

BACKGROUND

In November 2002, Waitakere City Council decided on a two-stage process to address alcohol-related harm in Waitakere City.

Part two of the process, the City-wide Alcohol Strategy, is focused on the social, environmental and health impacts of alcohol on individuals, families and communities in Waitakere City. The strategy builds on community concerns identified during consultation on the Liquor Licensing Policy in 2003.

A95 – A96

The draft City-wide Alcohol Strategy was introduced to the City Development Committee on 7 April 2005. The document was subsequently released for public consultation for three weeks, ending on 16 May 2005. In addition a workshop was convened with representatives from Te Taumata Runanga, the Pacific Islands Advisory Board, and the Waitakere Ethnic Board. Council officers have also reviewed the document. Three changes have been made to the draft document as set out in this report, and in the summary of submissions attached at pages A95 to A96.

STRATEGIC CONTEXT

There are a number of policies that are of relevance to this strategy.

- The New Zealand Health Strategy 2000/2003 (Ministry of Health, 2000) identifies the Government's priority areas and aims to ensure that health services are directed at those areas that will deliver the most benefit for the population. One of the 13 population health priorities identified in the strategy is "to minimise harm caused by alcohol and illicit and other drug use to both individuals and the community". Alcohol is also identified as a risk factor for a number of the other priorities such as those dealing with cancer, cardio-vascular disease, suicide and domestic violence.
- Details about the Government's actions on alcohol-related harm are contained in the National Drug Policy (Ministry of Health, 1998) and the National Alcohol Strategy 2000/2003 (Ministry of Health, 2001).
- *Safe City* is one of five overarching priorities contained in the Waitakere Long Term Council Community Plan (2003/2013). Included in the objectives are: "Provide safe public places, services and facilities" and "Work with others to improve safety, and reduce the fear of personal assault." Activities include "Sale of Liquor/Alcohol/Gaming Venue Policies developed.
- *Strong Communities* is one of the nine platforms in the Waitakere Long Term Council Community Plan (2003/2013). Objectives include "Make the city a safe and interesting place." Activities include "Sale of Liquor/Alcohol/Gaming Policies in place."

ISSUES

The draft City-wide Alcohol Strategy was developed collaboratively by a range of key stakeholders all of whom have an interest in minimising alcohol-related harm and promoting safe alcohol environments in Waitakere City. The strategy provides stakeholders with a shared vision, common goals to realise the vision, and objectives for initiatives and actions needed to achieve the goals. It is a collective statement of intent by those who participated in its development, and provides a framework to guide and co-ordinate ongoing collaborative work in the City.

The scope of the strategy addresses alcohol use in public spaces (such as parks and streets) and private spaces (such as restaurants and bars).

The draft City-wide Alcohol Strategy is the product of a thorough process, and is the culmination of more than a year's engagement with key internal and external stakeholders, and a period of public consultation.

The draft City-wide Alcohol Strategy whilst complete in its current form is also a "work-in-progress." On-going monitoring will ensure that the specified initiatives are effective, and new initiatives will added as circumstances dictate. The Safe Waitakere Alcohol Project will oversee the implementation of the strategy. The progress and achievements of the strategy, and the Safe Waitakere Alcohol Project, will be reported back to the City Development Committee annually.

CHANGES TO THE STRATEGY

Four changes have been made to the draft City-wide Alcohol Strategy.

The first change is in response to three occurrences. Firstly, on 27 April 2005, the Council resolved:

“That the Waitakere City Council takes the issue of returning the drinking age from 18 to 20 to the Zone One Meeting of Local Government New Zealand to be held on Friday, 29 April 2005 in Manukau City”

681/2005

Secondly, the Private Members Bill: Sale of Liquor (Youth Harm Reduction) Amendment Bill was drawn from the ballot for consideration by Parliament.

Thirdly, the Henderson Community Board resolved:

“That the Henderson Community Board submits for inclusion in the draft Waitakere City-Wide Alcohol Strategy its support for the raising of the drinking age from 18 to 20 years”.

792/2005

On this basis, a new initiative has been inserted into the draft strategy:

- 1.1 e) Advocate for raising the drinking age from 18 to 20 years (p13)
 - 1) Support the Private Members Bill: Sale of Liquor (Youth Harm Reduction) Amendment Bill
 - 2) Advocate with stakeholders and with the community to support raising the drinking age.

The second change is in response to the proposal from Safe Waitakere Alcohol Project to set up Youth Access to Alcohol (YATA) groups under the auspices of and utilising funding from the Alcohol Advisory Council of New Zealand (ALAC). Under this initiative, young people are encouraged to address alcohol-related issues. This proposal was strongly supported at the consultation meeting with representatives from Te Taumata Runanga, Pacific Islands Advisory Board and the Waitakere Ethnic Board. A new initiative has been added to the draft strategy:

- 1.2 Partnership initiatives (p16)
 - c) 2) Initiate and support the establishment of Youth Access to Alcohol (YATA) groups

The third change is the re-wording of 3.2 b) which stated: “Ensure that planning decisions in relation to licensed premises consider community concerns over environmental impacts”. The new wording is achieves the same purpose, but in language that is consistent with the provisions of the Resource Management Act:

- 3.2 District Plan (p19)
 - b) Ensure that planning decisions in relation to licensed premises consider the effects of the activity on the environment, which may extend to an assessment of amenity values and the social, economic, aesthetic and cultural conditions that effect those values.

The fourth change relates to the initiative concerning the development of a Host Responsibility Policy for the Council. This should not have been included in the strategy in the first instance, given the Council's governance arrangements and the Chief Executive Officer's responsibility for organisational issues. The Host Responsibility Policy is an organisational matter for the Chief Executive Officer. The Chief Executive Officer is obviously supportive of the Council's strategy and to move forward on this issue. The draft host responsibility policy has been removed from the document, and a new paragraph inserted:

4. Council as employer (p21):
With this in mind the Chief Executive Officer of the Council will develop a Host Responsibility Policy to provide in-house guidance for its employees with respect to alcohol activities.

RESOURCES

Costs associated with the development of the strategy have been met from within current budgets, including the funding contract with the Ministry of Health for the Safe Waitakere Alcohol Project.

The implementation of the strategy will be the responsibility of the relevant sections of Council, external agencies and community partners, as set out in the draft strategy (pp 12-24).

CONCLUSION

The City-wide Alcohol Strategy was developed collaboratively by a range of key stakeholders all of whom have an interest in minimising alcohol-related harm and promoting safe alcohol environments in Waitakere City.

The adoption of this strategy is in accordance and consistent with national policies and the Waitakere Long Term Council Community Plan 2003/2013.

The City-wide Alcohol Strategy is intended as a tool in achieving the vision of safe alcohol use and safe alcohol environments in Waitakere City.

RECOMMENDATIONS

1. That the City-wide Alcohol Strategy report be received.
2. That the draft City-wide Alcohol Strategy as amended by the City Development Committee be adopted.

Report prepared by: Michael Mills, Safe Waitakere Team Leader.



PROPOSAL FOR A COMMUNITY RESOURCE CENTRE AT TUI GLEN RESERVE

PURPOSE OF THE REPORT

The purpose of this report is to gain City Development endorsement for the lease of an area at Tui Glen Reserve for the development of a new Waitakere Community Resource Centre (the Centre) and to publicly notify a change of reserve classification to allow the development to proceed once funding is secured.

BACKGROUND

Representatives of West Auckland District Council of Social Services Inc. (WADCOSS) made a presentation at the City Development Committee meeting on 6 November 2003 regarding the proposed development of a new Waitakere Community Resource Centre (hereafter referred to as the Centre). The Committee resolved:

“That the presentation made by West Auckland District Council of Social Services be referred to the draft Annual Plan 2004/2005.”

4052/2003

Council subsequently endorsed an action for 2004/2005 under the Strong Communities Platform of the Long Term Council Community Plan 2003/2013 that *“Social Service Facilities in Henderson be supported”*. An additional objective was added to the contract between West Auckland District Council of Social Services Inc. and the Waitakere City Council to *“Clarify options for the future accommodation on community/social services n Henderson.”*

The essential proposition at that time was a request that Council gift a plot of land on which to build a two-storey community resource centre; the estimated area of land required was 350 square metres. Community organisations would fundraise to build the Centre itself.

West Auckland District Council of Social Services Inc. administers the current Centre in Ratanui Street, Henderson as part of its funding and service agreement with Council. Council leases the Centre at an annual rental of \$15,000 (GST incl); the current lease is to 31 October 2006 with right of renewal for a further two years to October 2008. Nine community organisations maintain offices in the centre; use of the meeting room in the Centre is at capacity.

The site of the current Centre is likely to be redeveloped in the medium to long term. There is currently no plan in place to provide for a replacement centre in the central Henderson development.

Over the past 2 years West Auckland District Council of Social Services Inc. has convened a Steering Group of stakeholders who have worked on clarifying options for the future accommodation of the community/social services sector in Henderson. The Steering Group conducted a survey of agencies to determine their accommodation needs. The response indicated a demand for centrally located accommodation where social/community service agencies could co-locate.

Subsequently, West Auckland District Council of Social Services Inc. investigated a number of possible options for locations for the new Centre within the City. The results of that investigation identified Tui Glen Reserve as a likely possibility and West Auckland District Council of Social Services Inc. have now approached Council to consider this as a preferred option for development and would like to secure approval to lease the area so that detailed concept work can be developed in collaboration with Council and funding applications made.

Background to Tui Glen Reserve

Tui Glen Reserve is classified as Recreation Reserve under the Reserves Act 1977 and was gazetted in 1981. Under the Reserves Act 1977 there are restrictions as to the activities that can be carried out within a reserve, depending on the classification. In the case of Tui Glen the types of activities must include public access, open space, provision of recreation and sporting activities. There is also specific mention of restrictions on particular activities such as the length of stay within camping ground areas. Any future proposals for use of the Tui Glen Reserve need to be assessed against the Reserve Act requirements.

Tui Glen Reserve is listed in the District Plan as a Category Two heritage item. This listing specifically refers to the assorted heritage buildings of architectural and heritage value (the original campground cabins). In addition, the majority of the trees on the Tui Glen site are protected under the District Plan general tree protection rules.

At the Council meeting of 17 August 2001 a resolution was passed with regard to retaining the Reserve classification of Tui Glen and ensuring that any future proposal meets the Reserve criteria. As a result of that resolution, a process of community consultation on the future of the Reserve was undertaken.

The greatest single request from the submissions received through that consultation process was for Tui Glen to stay as a mixed-use area including the ability for short-term accommodation and offering a park facility. Supporters of a short-term accommodation facility in the park saw the facility as a valued amenity for out-of-town visitors and tourists, citing its handy location in walking distance to the Aquatic Centre and Henderson shops. Almost all submitters expressed the desire to see Tui Glen remain as a park with 'typical' park features, such as picnic areas, seats, walkways, gardens, trees, green and open space. With regard to the cabins, the majority who mentioned them thought they could be done up and used as accommodation, rooms for classes, kiosks, studios, shops, museums or workshops.

A97

The map attached at page A97 outlines the area identified in the Management Plan for investigation and is the area proposed to be leased by West Auckland District Council of Social Services Inc.

STRATEGIC CONTEXT

Central to Council's Eco City vision is the aim of improving the level of wellbeing of residents. Council has taken a facilitative role brokering relationships between service providers and the community and encouraging communities to take greater responsibility for their own wellbeing issues. This role is a key element of Agenda 21 and has been developed through establishing a range of collaborative partnerships with government agencies and community networks.

Council's relationship with West Auckland District Council of Social Services Inc. and the social/community services sector serves to assist in responding to a number of commitments made under the Strong Communities Platform of the Long Term Council Community Plan e.g. *"Help grow community leaders and capacity, and develop local solutions."* In addition Council has committed as a specific action for 2004/2005 in the Long Term Council Community Plan to support social services facilities in Henderson.

Tui Glen Reserve is composed of the classifications of Recreation Reserve and Local Purpose (Esplanade and Accessway) Reserve under the Reserves Act 1977 and form part of the chain of reserves that are identified in the Parks Strategy 1999 as a City-wide reserve. It has been classified as a City-wide reserve due to its high visibility, its importance as a Green Network Ecological Linkage, and its relationship with the Henderson Town Centre and the number of important and high profile parks along its length.

As a City-wide reserve delegation for decisions around the Reserve sits with the City Development Committee. However, due to local interest in the development and use of these reserves comments from the Community Board are included in this report for the Committees information.

The Henderson Creek corridor makes a significant contribution towards both the Green Network and Urban Villages Platforms of Council.

Tui Glen Reserve is covered by the Henderson Creek Reserves Management Plan which was adopted by a Subcommittee of the City Development Committee and the Henderson and Massey Community Boards in July 2003.

The area is a key component within the Henderson town centre planning. The Henderson Design Workshop held in September 2001 was the accumulation of a number of planning processes and projects undertaken in Henderson in the past five years. The outcome of the workshop was to develop four precincts in the Henderson central area: the Henderson Hub consisting of a new Civic and Transport Centre, the Waitakere Library and UNITEC development in Trading Place / Ratanui Street, a new passive indoor Youth Facility adjacent to the Aquatic Centre combined with leisure and health at the Tui Glen Reserve and arts and cultural facilities on the Corban Estate.

The outcome of the workshop highlighted the need for a concentration of activities combined with safe and vibrant movement routes between those activity precincts, in order to stimulate and integrate the economic sectors whilst providing confidence to the investment market. This mixture of initiatives is considered essential to meeting Council's sustainability objectives for Henderson and the wider City.

ISSUES

Current Centre

The current centre has served a very useful function in providing accommodation for small community groups, a central meeting space and acting as a 'hub' for interaction among community organisations. Disadvantages of the current building are its small size, lack of long term parking nearby and the uncertainty about future development of the site.

The expiry date of the current lease is 31 October 2006 with a right of renewal for a further two years.

The arrangement whereby West Auckland District Council of Social Services Inc. administers the Centre on behalf of Council has proved very successful.

WEST AUCKLAND DISTRICT COUNCIL OF SOCIAL SERVICES INC. PROPOSAL

The proposal from West Auckland District Council of Social Services Inc. requests that Council lease to West Auckland District Council of Social Services Inc. an area of reserve land within Tui Glen for the building of a new centre, including use of some of the large heritage cabins in the reserve for associated community group use linked to the main facility. Among the outcomes expected are:

- A significant community building that would be a meeting centre and provide accommodation for up to 20 groups
- Expansion of the office space available to community organisations from 70 square metres to 195 square metres
- Provision of accommodation for community organisations at a cost considerably below commercial rates
- Savings to Council on an ongoing basis in no longer having to lease a building to accommodate a resource centre

West Auckland District Council of Social Services Inc. does not currently hold any funds committed to the development of a new centre. If Council committed to the leasing of the Tui Glen site then West Auckland District Council of Social Services Inc. would seek funding from philanthropic trusts for up to 50% of the building cost and raise a mortgage for the balance. There is an expectation that Council would provide expert advice in the planning of the building and development of the site.

A98 – A109

A copy of the presentation on the West Auckland District Council of Social Services Inc. proposal is attached at pages A98 to A109.

Health West Site

There have been informal discussions previously about the possibility of the Health West building on the Waitakere Hospital site becoming available for use for community organisations. This option is dependent on the development of other facilities meeting the accommodation requirements of the Health Board. If this option transpired it would be viable for a range of organisations such as health related services, services for older adults, counselling services etc; there would also be useful synergies with existing services such as the Union Health Centre and Te Whare Oranga. Advice from Health Board officials indicates that a decision on the future use and ownership of the Health West building will not be made in the short term future. It is likely to be needed for temporary accommodation for mental health services if the redevelopment of Te Atatu proceeds.

If this option becomes viable it is considered that there would still be a need for a core of services whose focus is on community information to be based in the central Henderson area.

Henderson Community Board Comments

A Secretary's Report item was presented to the May meeting of the Henderson Community Board; this precipitated a presentation to the Board on the proposal by West Auckland District Council of Social Services Inc. The Board were requested to make comments on the proposal for inclusion in this report.

A briefing was also held with the Board prior to the meeting to outline all the issues associated with the proposal and to provide an update on other Tui Glen Reserve projects.

The following resolutions were made by the Community Board for the City Development Committee to consider in their deliberations over this proposal:

- “1. That Henderson Community Board endorses in principle the lease and associated re-development of the south eastern corner of Tui Glen Reserve to West Auckland District Council of Social Services.
2. That Henderson Community Board requests to be consulted through the concept design phase to ensure appropriate development and links with the wider Tui Glen Reserve.
3. That the City Development Committee be requested to ensure that the funding for renovation of the heritage buildings which are to be utilised within the proposal are included as part of the project.
4. That any rental income from the lease at Tui Glen Reserve be directed to renovating the remaining heritage buildings.”

796/2005

Impact on the Reserve and Other Activities

A110 – A111 An update on other works being carried out at Tui Glen Reserve is attached at pages A110 to A111.

None of these other projects are impacted on by the West Auckland District Council of Social Services Inc. proposal. Overall, it is anticipated that the proposal from West Auckland District Council of Social Services Inc. would have positive impacts on the reserve. The following table outlines the current issues related to the reserve and how these are proposed to be addressed by the development of the Community Resource Facility:

Issue	Addressed through the Proposal by
Safety within the Reserve	<ul style="list-style-type: none"> • Re-development of the old managers house site so that the new building has a better relationship to the reserve and offers passive surveillance. • More community people working from the buildings in the reserve providing activity and passive surveillance, creating a safer environment.
Use of the Heritage Campground Cabins and integrity of the heritage values	<ul style="list-style-type: none"> • The largest of these are proposed to be re-developed and used by the various community groups. Remaining heritage buildings would be restored as heritage features and interpreted (this could be funded from rental of the other buildings). • The buildings can be restored to ensure integrity of the early campground heritage values and can remain in their current grouping.
Vandalism within the Reserve	<ul style="list-style-type: none"> • The presence of community groups working within the reserve will provide passive surveillance and increased security within the reserve which should reduce the incidences of vandalism (as has been the case with the Maori Wardens present).
Integration with the Reserve environment	<ul style="list-style-type: none"> • The demolition and redevelopment of a new building at the old manager's house site will provide an opportunity to design a building that surveys the reserve and connects this currently disassociated part of the reserve back to the main passive reserve area. The current fencing can be removed and views and connections to the heritage cabin area reinstated.
Reserves Act Requirements	<ul style="list-style-type: none"> • It is permissible under the Reserves Act 1977 to locate a community resource facility like the one proposed within a reserve. Currently the reserve is classified Recreation, a change of classification would be required to Local Purpose (Community Buildings) to allow the lease of the area for this purpose to proceed. The benefit to the local community is that the area retains its reserve status.

Tui Glen Reserve Leases

There are two existing leases within Tui Glen Reserve, with three new leases in the process of being formulated.

Existing leases include:

Conductive Education Foundation: the Foundation is a charitable trust that runs programmes to assist people with motor disorders as well as those who have suffered head injuries. In December 2002 the Council building that they lease was transferred to the ownership of the Foundation. A 10 plus 5 year footprint lease for the building and adjacent concrete pad has been put in place to allow the Foundation to extend their current building.

The Scout Association of New Zealand: In 1981 a lease was granted to the Scout Association of New Zealand for a building and part of the Recreation Reserve for the purposes of conducting their activities. The lease extends for a period of thirty-three years with a subsequent right of renewal for a second term of 33 years.

Leases currently being formulated:

Outdoor Discoveries Limited: provision of a lease and licence to Outdoor Discoveries Limited for kayak rental and school and tourist kayak trips. They will lease one of the heritage cabins that sit outside the proposed West Auckland District Council of Social Services Inc. lease area and will have a license to operate from the new heritage jetty.

New Zealand Motor Caravan Association: the old depot site within Tui Glen is being redeveloped to provide short-term, self-contained tourist accommodation through the Motor Caravan Association.

Maori Wardens: lease details for use by this group of one of the heritage buildings on Tui Glen are currently being finalised with the Property Section of Council.

Henderson Town Centre Planning

The Economic and Employment Strategy for Henderson – Henderson Workshop Concept Plan 2001 report (The ‘Kemp Report’) provided an overview of the types of activities and associated land use to create clusters of economic opportunities to be located within the Henderson town centre environment.

Key to supporting these regional attractions - the Aquatic Centre, proposed Passive Youth Centre on Cranwell Park and the Sports Stadium on Central Park Drive, was the proposal of a multi use health, conference and accommodation facility on the Tui Glen Reserve.

The synergistic co-location of a number of leisure activities within such a quality natural environment will allow the area to become a regional magnet so that residents and visitors will be attracted to the Henderson area generating sufficient activity to create significant new business opportunities. The Kemp proposal was to develop some form of complementary Health Lodge facility and Conference Centre at Tui Glen.

A number of the identified opportunities from this report will be met by the West Auckland District Council of Social Services Inc. proposal. Although the West Auckland District Council of Social Services Inc. proposal does not establish a commercial venture within the area, it has the potential to provide a number of the identified requirements to support the town centre development. The advantages of the West Auckland District Council of Social Services Inc. proposal are that the Reserve status can remain, whereas any commercial facility as described in the Kemp Report would require a divestment of the Reserve status.

Elements of the West Auckland District Council of Social Services Inc. proposal that support the outcomes of the Kemp Report include:

- A small conference venue with meeting rooms and break out rooms (4 – 8 persons)
- Computer access
- Office services
- Health and specialty clinics
- Seminar opportunities
- Training and workshop opportunities
- Accommodation opportunities (this linked with the Motor Caravan lease could be provided)

Given the above opportunities that link with outcomes from the Kemp Report it is considered that the proposal from West Auckland District Council of Social Services Inc. would be complementary to the identified outcomes of that report and the town centre development.

Proposed Planning Process

West Auckland District Council of Social Services Inc. intends to consult with key stakeholders on detailed design requirements and engage an architect to develop a concept design. There will be further discussion with stakeholders and detailed plans and costing developed in conjunction with relevant Council staff.

RESOURCES

West Auckland District Council of Social Services Inc. executive members have had discussions about the proposed development with various philanthropic trusts. Indications are that there would be significant funding support for this initiative; funding agencies are keen to support collaborative initiatives among community agencies. West Auckland District Council of Social Services Inc. plan to raise a minimum of 50% of the building costs and take out a mortgage for the balance. The repayments and interest would be covered from room rental and rent from the tenants.

Council's commitment to this process can be met within existing resources.

CONCLUSION

This initiative provides an opportunity for council and community working in partnership to develop a purpose built community resource centre that would provide a significant social asset to the city. The proposal can be achieved under the Reserves Act, and is consistent with the desired outcomes for the Reserve as identified through the Henderson Creek Reserves Management Plan. The proposal is complimentary to the existing leases within the reserve and provides a solution to some of the ongoing issues of security, heritage restoration and tenure within the reserve. The proposal also has the potential to achieve a number of the desired Town Centre precinct outcomes for the Henderson.

RECOMMENDATIONS

1. That the Proposal for a Community Resource Centre at Tui Glen Reserve report be received.
2. That the City Development Committee endorse the proposal from West Auckland District Council of Social Services Inc. and approve the development of further detailed design work and costings on the proposal for a community resource facility on part of Tui Glen Reserve.

3. That West Auckland District Council of Social Services Inc. fund the renovation of the heritage buildings which are to be utilised within this proposal, subject to recommendation 2 above.
4. That a programme be drawn up to prioritise and plan the renovation of the remaining heritage buildings and that potential funding sources be identified.
5. That the City Development Committee approves the public notification of the intention to reclassify the part of Tui Glen to be occupied by West Auckland District Council of Social Services Inc. as identified on the map attached as a local purpose (community buildings) reserve under section 24 of the Reserves Act 1977 for the purpose of granting a lease of the buildings there to West Auckland District Council of Social Services Inc.
6. That the City Development Committee recommends to Council that the Chief Executive Officer be given authority in the absence of any objections to the reclassification to apply to the Department of Conservation for the reclassification of the part of Tui Glen to be occupied by the West Auckland District Council of Social Services Inc. as identified on the map attached under section 24 of the Reserves Act 1977 as a local purpose (community buildings) reserve as specified in section 23 of that Act for the purposes of granting a lease to West Auckland District Council of Social Services Inc.
- A97 7. That the Chief Executive Officer be given authority to negotiate and execute a lease under section 61(2A)(a) of the Reserves Act 1977 with West Auckland District Council of Social Services Inc. for the area identified on the map attached at page A97 to be occupied by West Auckland District Council of Social Services Inc. on Tui Glen.

Report prepared by: Renee Lambert, Service Manager Parks Planning and Tony Rea, Community Partnerships Manager



9 REPRESENTATION ON LOWER ORATIA STREAM RESERVES MANAGEMENT PLAN SUBCOMMITTEE

PURPOSE OF THE REPORT

The purpose of this report is to request that the City Development Committee appoint a representative to the Subcommittee established to oversee the preparation and adoption of the Lower Oratia Stream Reserves Management Plan (hereafter referred to as the Management Plan).

BACKGROUND

The Lower Oratia Stream is defined as the area running from the Great North Road and Parrs Cross Road. The reserves included in the Management Plan include the following;

- Oratia Esplanade
- Serwayne Walk
- Millbrook Esplanade
- Millbrook Road Reserve
- Railside Road Reserve
- Hart Domain

- Catherine Esplanade Reserve
- Vitasovich Esplanade

A112

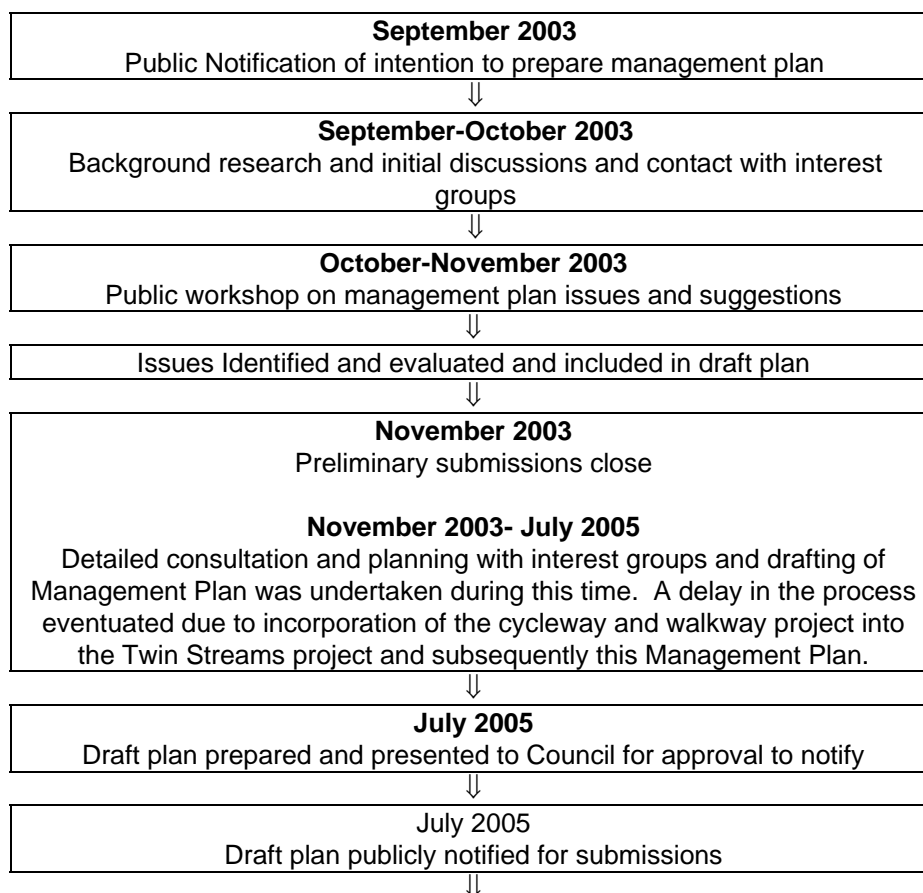
The reserves are indicated on the map attached at page A112.

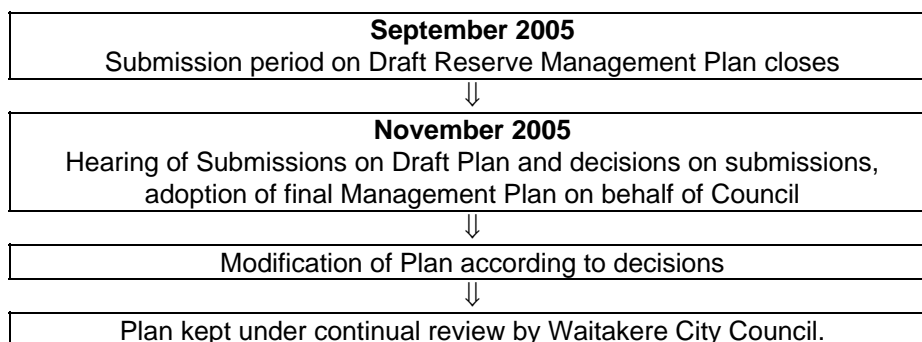
The Management Plan also includes privately-owned lots situated along the lower Waikumete Stream between the confluence of the Waikumete and Oratia Streams and Parrs Park Road. Originally 23 properties were identified and Council resolved to purchase these properties in 2003 for riparian planting and stormwater management improvements. Negotiations are currently taking place with 25 property owners in Millbrook Road, Serwayne Place, Sunnyside Road and Seymour Road. Of these, the acquisition is complete on 15 properties. They are all included in the Management Plan as they will eventually be vested as reserves.

Currently there are no operative Reserve Management Plans for any of the reserves.

The preparation of an integrated Management Plan for the Lower Oratia Stream area, incorporating significant stretches of riparian margin, both reserve and future reserve, will enable Council to develop and manage the esplanade reserves in a way that reflects community desires and provides direction for the proposed planting and landscape plans for Project Twin Streams (Lower Oratia Catchment).

All reserves (other than Local Purpose reserves) are required under the Reserves Act 1977, to have a current Reserve Management Plan. The process of developing a Reserve Management Plan is set down in the Reserves Act 1977 and includes a public consultation process, including two rounds of public submissions. The process for this Plan is outlined below:





A113

As the Lower Oratia Stream Reserves span both the Henderson and Waitakere Wards and encompass the issue of reserves acquisition and Project Twin Streams, a Subcommittee has been established with delegated authority to oversee the passage of the Plan, including the hearing of submissions to the draft Management Plan and make recommendations on amendments and the subsequent adoption of the Management Plan. The attachment at page A113 outlines the delegated authority and responsibilities of the Subcommittee.

In September 2003, Council publicly notified the intention to prepare a Management Plan for the Lower Oratia Stream reserves. During the submission period a general background document was prepared and distributed to some 3,000 households.

Pamphlets

One general background document 3000

Two different notices advertising the two open days 3000

Notices in the local schools magazines/newsletters

Posters

Two open days were held, the first in Oratia Esplanade Reserve in October 2003 was combined with a planting day. This was attended by about 40 members of the local community and from the McLaren Park project. The second open day was held in Serwayne Place in November 2003 and was attended by some 40 community members from Serwayne and the surrounding streets.

When submissions closed on 14 November 2003, a total of about 90 submissions had been received.

STRATEGIC CONTEXT

The Lower Oratia Stream Reserves Management Plan is being prepared in the context of the Parks Strategy, which provides guidelines on the management of parks within the City.

Policies outlined in the Management Plan will be guided by the objectives of the Parks Strategy which aims to improve the quality of parks and provide parks services in a fair and equitable way for Waitakere people within financial constraints.

The Management Plan will also promote the Green Network, which is an approach to integrate native ecosystems on private and public land by recreating a vegetated link between the Waitakere Ranges and the city's harbours. The goals of the Green Network, to be incorporated into the Management Plan are to: provide ecosystem protection, form ecological corridors, enhance the landscape, enhance public access to natural areas, mitigate hazards and protect water quality.

ISSUES

The delegated authority to oversee and adopt neighbourhood and local Reserve Management Plans lies with the Community Boards. The authority to classify or reclassify local reserves also lies with the Community Boards. All other matters pertaining to reserves, such as acquisition, and the adoption of citywide Reserve Management Plans are delegated to the City Development Committee. In addition, the City Development Committee have had input into decisions relating to Project Twin Streams.

The Lower Oratia Stream Reserves Management Plan spans two Wards, requiring input from two Community Boards, as well as input from the City Development Committee.

All reserves (other than Local Purpose reserves) are required under the Reserves Act 1977, to have a current Reserve Management Plan. The process of developing a Reserve Management Plan is set down in the Reserves Act 1977 and includes a public consultation process, including two rounds of public submissions. The second round of submissions is to a draft Management Plan and at this stage, submitters have the opportunity to speak at a hearing where the Community Board then deliberates on proposed amendments to the draft Management Plan and pending amendments, adopts the Management Plan.

In this case, the hearing for submissions to the Management Plan would involve the two Community Boards. Under Sec 120 (1) (c) of the Reserves Act, Council, as the administering body, is authorised to appoint a special committee to hear the submissions.

Project Twin Streams Cycle/Walkways Project

A full update report on Project Twin Streams will be submitted to Council on 20 July 2005, and to the Community Boards in August 2005. An item on the overall consultation process for the Project Twin Streams' cycle and walkways initiative will be submitted to the Finance Operational and Performance Committee on 11 July 2005. The following summarises the proposal to combine consultation on the draft Lower Oratia Reserve Management Plan with consultation on the Project Twin Streams cycle and walkways development in the Lower Oratia area.

A114 As part of Project Twin Streams, an application was made to Infrastructure Auckland for \$5.5 million to construct cycle and walkways along the Opanuku, Oratia and Waikumete Streams (see page A114 for a map showing the broad location of these cycle and walkways). This application was approved in 2004.

These cycle and walkways contribute to the vision of Council's Walking and Cycling Strategy, for Waitakere City to be a "walking and cycling friendly" city, where cycle and walkways are safe, enjoyable and popular forms of transport and leisure. Key objectives for the cycle and walkways are as follows:

- To improve access to town centres, community facilities and rail stations on foot and by bicycle.
- To encourage walking and cycling for day to day transport.
- To enhance the safety of pedestrians and cyclists by providing good quality routes that are separate from the road environment.
- To improve safe pedestrian/cycle links between communities and schools.
- Support sustainable development through reduced congestion, reduced air pollution emissions and improved safety.
- To offset the effects of urban intensification by promoting enjoyment of open spaces.
- To improve access for people with disabilities and those with small children.
- To provide recreational opportunities that are free or low cost.
- To provide health benefits, through more exercise and reduced vehicle emissions.

- To develop a sense of community through the creation of linkages between communities.
- To promote greater awareness of existing natural features within the city.
- To improve access to streams and open space.
- To create central points of interest - giving structure and form to residential and commercial suburbs.

The funding application to Infrastructure Auckland included developing cycle and walkways along the area covered by the Lower Oratia Reserve Management Plan. There are timing pressures to complete the cycle and walkways, as the Infrastructure Auckland funding (now overseen by the Auckland Regional Council) requires the construction to be completed by December 2006.

Joint consultation process

Given the timing constraints, it is proposed that consultation on the draft Lower Oratia Reserve Management Plan and consultation on the proposed routes and design of the cycle and walkways in that area are combined and begins as soon as possible. It is also more efficient, integrated, and cost effective for the community to be involved in one consultation process rather than two.

This means that the statutory consultation process on the draft Lower Oratia Reserve Management Plan would be embellished by additional consultation on:

1. Proposed routes for the cycle and walkways in the Lower Oratia Stream reserves.
2. Key design elements (eg art works, materials).
3. How to ensure the safety and user friendliness of the cycle and walkways.
4. How to meet and balance varying needs of users, including walkers, cyclists, children, those with disabilities etc.
5. How to incorporate local stories, character, knowledge, Maori and non-Maori cultural heritage and reflect local wishes in development and design.
6. How best to develop and sustain community involvement and ownership of the areas.
7. How to maximise use of the cycle and walkways.

The cycle and walkways consultation process will rely on aerial photographs and artists impressions to show the proposed routes. The general approach to consultation is to utilise existing community groups, activities, events and networks to publicise and draw people in to provide feedback, on both the cycle and walkways and the draft Reserve Management Plan.

The proposed consultation period would be 18 July 2005 to 16 September 2005 (reflecting the statutory 8 week consultation process for the draft Reserve Management Plan). Key consultation methods include the following:

- A planting day.
- A drop-in day.
- Use of community events and activities to publicise the consultation and gain community feedback.

RESOURCES

The Management Plan is being prepared by Project Twin Streams funding with peer review and management by the Parks Planning section who are responsible for the preparation of Reserve Management Plans.

The acquisition of land to be vested as reserve and included in the plan is to be jointly funded by the Reserves Contribution Fund and Project Twin Streams. Infrastructure Auckland has approved funding of \$8.9 million for the Lower Oratia catchment. This includes funding for revegetation and land acquisition.

CONCLUSION

The Lower Oratia Stream Reserves Management Plan is made up of the reserves that bound the lower Oratia Stream between Parrs Cross Road and Great North Road and spans two Wards. In addition, the Management Plan includes properties to be purchased along the riparian margin of the Waikumete Stream. The Management Plan involves Twin Streams and Green Network issues as well as issues of reserves acquisition and classification.

Community Boards have delegated authority to approve Local Reserve Management Plans and exercise the powers of the Council under the Reserves Act 1977 relating to local parks and reserves. The City Development Committee has delegated authority over all other matters pertaining to reserves, including reserves acquisition. Under the Reserves Act, the administering body are authorised to establish a subcommittee with authority to hear submissions on the Management Plan and make recommendations as appropriate. In view of the range of responsibilities of the various delegations involved in the preparation of this Management Plan, a subcommittee has been established including representatives of the Waitakere and Henderson Community Boards and Council on 29 June 2005 appointed Cr Stone as the City Development Committee representative to this Subcommittee, in order to oversee the passage of the Management Plan.

RECOMMENDATION

That the Representation on Lower Oratia Stream Reserves Management Plan Subcommittee report be received.

Report prepared by: Renee Lambert, Service Manger, Parks Planning.



10 NAMING OF LIBRARY AT NEW LYNN

PURPOSE OF THE REPORT

To provide the City Development Committee with the rationale and background to naming of the new New Lynn Library.

BACKGROUND

The original brick library was officially "The New Lynn War Memorial Library" and it was part of a War Memorial Community Centre legally established in 1952 (community centre does not mean a community centre building, but an area which, as a war memorial, will become a centre for the community). It was established beside the road named Memorial Square and included blocks of land for the library, kindergarten and Plunket.

It was established under a scheme provided for in the Finance Act 1919 and Finance (No2) Act 1947 which enabled the creation of Approved War Memorials. There were conditions attached and the Government contributed to the funding of costs.

Funds for the establishment of the New Lynn memorial were contributed by the New Lynn Borough Council, from community donations and by the Government. It seems, anecdotally at least, that community funds were contributed to the building of the Library.

It appears that as a direct consequence of the establishment of the Approved War Memorial Community Centre in New Lynn the original Library was named the "New Lynn War Memorial Library".

The former Library was removed in the 1990's to enable the redevelopment of the heart of New Lynn. This has subsequently involved the creation of Memorial Drive and a new Memorial (the brick pergola structure), the expansion and reorientation of Lynn mall and other commercial development, and the building of a new community centre. The next stage has been the construction of a new Library.

There have been a number of different views expressed on the naming of the Library. Some members of the community are in favour of retaining the term 'war memorial' in the name, and other views expressed have been in favour of "New Lynn Memorial Library" or simply "New Lynn Library".

A decision needs to be made now on what the new library will be named, as signage must be commissioned before the opening.

STRATEGIC CONTEXT

The library is being built to contribute to the Council's Urban Villages and Strong Communities platforms, and to its life long learning and first call for children policies. It is important, in building strong communities, that communities identify with and have a sense of ownership of their civic assets and amenities. It is possible that dispensing with the name War Memorial may be to some extent counter-productive to this goal.

ISSUES

People wanting the words War Memorial to be retained in the name, have obtained documents that indicate a strong case in support of the original Library War Memorial being permanent in law. They argue, therefore, that its replacement should also be a war memorial.

The statute under which the War Memorial status was established was the Finance (No 2) Act, 1947. This updated the Finance Act 1919 under which Approved War Memorials were permanent memorials to the First World War. The 1947 Act permitted Approved War Memorials to be established to permanently commemorate WW2.

Under this legislation councils designated the area that they wanted established as an Approved War Memorial.

The New Lynn Borough Council, in a memorandum of 28 March 1949, stated that it had designated an area in New Lynn to become an Approved War Memorial Community Centre. This area included the block of land for the Library. This was subsequently approved by the Government in 1952 and received a Government subsidy.

A115 – A124 Correspondence in June 1997 between (variously) the Hon Phil Goff, the Hon Jack Elder, Mrs Hazel Berryman and Mayor Harvey (attached at pages A115 to A124) states unequivocally that the then Government expected the war memorial to be permanent.

A125 – A136 A legal opinion, meanwhile, obtained from Professor Kenneth Palmer, a barrister and senior academic with Auckland University, (attached at pages A125 to A136) supports the argument that the war memorial was to be permanent.

A120 – A122

This seems to be further confirmed by the then Attorney General, Sir Douglas Graham, in February 1998. Sir Douglas, writing to Mr Mick Shanahan (Guardians of New Lynn Memorial Square and himself a lawyer), was principally debating the status of the underlying land (attached at pages A120 to A122). However, in referring to the building, he says:

"It is considered that the Council as trustee has an obligation to maintain the memorial and square in perpetuity for the benefit of the community. However, clearly a building will not last forever and will eventually need to be rebuilt. This will involve in all likelihood, sale or demolition of the old building before it can be replaced. Therefore, provided substitute buildings are provided sale of the trust property is not precluded per se and is expressly consistent with normal trustee powers applying under the Trustee Act 1956. The location of the buildings and facilities are (sic) not considered relevant. The Trust does not require either library or the square to remain in the present location."

In addition to the legal/official arguments in favour of the memorial's permanent status, there is also strong support for the "War Memorial" name among some influential members of the New Lynn business community and also older members of the New Lynn community in general.

Arguments in favour of the removing the word "war" from the name have been heard and include:

- the new library is being built as a necessary community facility to contribute to town centre revitalisation. It is not being built as a replacement war memorial
- adequate war memorials have been built – or are going to be built – in the area that has traditionally been considered a War Memorial Community Centre. These include the brick pergola structure, a wall separate from but forming a part of, the design of the library and a proposed cenotaph in the open area on the north western side of the library.
- a feeling that the word 'memorial' would honour the sacrifice of those who have fought and died in battle for New Zealand, without using the term 'war' which may be seen by some as potentially glorifying war.

This issue needs to be resolved now as signage and related material for the Library is about to be commissioned. The name 'New Lynn War Memorial Library' seems to have the most support in the community among those who have a strong feeling about this issue.

RESOURCES

Name plaques and lettering must be purchased to attach to the library. These costs will be incurred – and be the same – irrespective of the name that is chosen. It is possible that if the name war memorial is dispensed with, that advocates of keeping the name could dispute the decision and this could involve the Council in costs and/or delays to defend its decision.

CONCLUSION

There is a strong emotional tie in at least a portion of the New Lynn community, to the name War Memorial Library. There is strong, if not conclusive, factual argument for keeping the name War Memorial Library, based on the statute under which the original was created and a variety of legal opinion in support of the memorial's permanent status.

There is not a similarly strong case for dispensing with the name War Memorial Library.

RECOMMENDATIONS

1. That the Naming of Library at New Lynn report be received.
2. That the name New Lynn War Memorial Library be adopted as the name for the new Library in New Lynn.

Report prepared by: Dai Bindoff, Manager Public Affairs.



11 **MUSEUM FEASIBILITY STUDY**

PURPOSE OF THE REPORT

The purpose of this report is to advise the City Development Committee that a brief is being prepared for tender on a museum feasibility study and to seek support from the Committee in making an application to the Lottery Environment & Heritage Fund to assist in the cost of the feasibility study.

BACKGROUND

Waitakere City, like North Shore and Manukau City, does not have its own civic museum and many items/themes of significance to Waitakere City are held at national and regional museums such as Te Papa, Auckland Museum, the Maritime Museum and the Museum of Transport and Technology (MOTAT). However, Waitakere is home to several museums with a mix of ownership:

- Huia Museum – owned by a trust (Maritime theme, and especially the Orpheus)
- Oratia Folk Museum – owned and run by a private trust
- Mill Cottage – owned by Council and leased to the West Auckland Historical Society
- Railway Museum – Parrs Cross Road/end of Bruce McLaren Road – privately owned
- Monterey Park Car Museum – privately owned and operated
- New Lynn – Ambrico Kiln and Ambrico Studio.

In 2004 Council finalised its Heritage Strategy and action plan. The Heritage Strategy and action plan recommended that the Council should undertake a museum feasibility study to determine what would be involved in developing a civic museum for the City either in a central location or decentralised over a number of locations. From a practical perspective, a museum feasibility study would also need to assess property requirements, preferences for theme(s), outline further policy work required to set up a museum, capital expenditure for building a museum or adapting a space and the on-going operational costs that would be involved in developing and maintaining such a facility.

It should be stated at the outset, that a museum would involve significant financial support from Council to establish and operate, regardless of the governance structure selected. The Museum Fund, administered by the Ministry of Culture and Heritage has a total contestable sum of around \$4 million. However, Waitakere City could only expect to receive a portion of any national fund.

STRATEGIC CONTEXT

Historic Heritage is a matter of national importance under Section 6(f) of the Resource Management Act 1991 and Council has a wide range of duties and responsibilities to protect built heritage, natural and cultural heritage resources. The Long Term Council Community Plan has nine strategic platforms including "Urban and Rural Villages". The Urban and Rural Villages platform aims to protect and celebrate the City's cultural diversity and heritage and work in partnership with the many cultures of the City. It identifies that planning will need to take place for the protection and celebration of all kinds of heritage in the City, for example Maori, industrial and environmental.

The Heritage Strategy and action plan states that in 2004/2005 Council will commission a full museum feasibility study. The study would examine whether Council wishes to be involved in providing a civic museum for the City either in a central location or decentralised over a number of locations. It is understood that libraries have undertaken some preliminary research into funding options for a museum and high level discussions have taken place with the Mayor and the former Speaker of Parliament, Jonathan Hunt. However, these discussions were inconclusive. A museum feasibility study is required to enable Council to make an informed choice about whether or not to establish or financially support a museum.

ISSUES

A museum feasibility study is required to identify firstly if it is viable for Council to have a museum in Waitakere City that is either entirely or partly funded by Council. The Lottery Grants Board has a Lottery Environment & Heritage Committee that makes grants for feasibility studies for museums, art galleries and archival institutions. The Board can make grants of up to \$5,000 to help with the cost of preparing a feasibility study. If approval is granted, Council is not guaranteed funding for the project itself. There are four funding rounds in February, May, August and November.

In order to be eligible for funding from the Lottery Environment & Heritage Committee a feasibility study needs to include the following:

- A collection policy which outlines how the collection will be identified, documented, conserved and stored.
- An analysis of the services that will be provided including target audience, hours of operation, staffing requirements and entrance charges.
- The capital costs of the project including the ongoing maintenance costs and any extra costs that may be incurred such as providing a work area for conservation, meeting fire regulations and safety requirements, toilet facilities and disabled access.
- If it is proposed to convert a historic building into a museum a conservation plan is required.
- An investigation of the community need for the project and the financial viability of raising the necessary funds to complete the project.

Waitakere City has a number of heritage themes including:

- Tangata whenua
- Migration of ethnic groups including Croatians, Dalmatians, Dutch, Pacific Islanders
- Gum digging
- Timber milling
- Orchardring
- Farming
- Transport history (MOTAT already covers this)
- Water supply

- Military history (Hobsonville and Whenuapai)
- Waitakere Ranges and coastal villages
- Ceramics.

A museum feasibility study is required to provide a starting point for Council to consider its options on whether or not it wishes to develop a museum. A museum would be a significant cost to Council in terms of the capital expenditure and ongoing operational costs associated with it. It may be possible to integrate a museum as part of a wider arts facility at either Corban Estate or Lopdell House or alternatively offer support to private museums that exist in the City. It is anticipated that the museum feasibility study would build on existing studies that are underway for the Corban Estate and the Lopdell House redevelopment. There are two other trusts in the City that have expressed interest in developing a ceramics museum that should be consulted with prior to finalising the feasibility study brief, namely the NZ Ceramics Heritage Trust and the Portage Ceramics Trust. The NZ Ceramics Heritage Trust had Sir Tom Clark as its patron, up until his recent death. That Trust aims to establish a ceramics museum at Clark House, at a time when the NZ Defence Force uplifts its designation over the site and offers it back to descendants of the Clark family.

RESOURCES

Council can make an application to the Lottery Grants Board – Environment and Heritage Committee for a maximum sum of \$5,000 towards the feasibility study. The study is estimated to cost around \$10,000 and there is sufficient money in the Annual Plan to fund this work.

CONCLUSION

A museum feasibility study is required to provide a starting point for council to consider what is the best course of action for either choosing to not develop a museum, developing a museum as part of a wider arts facility at either Corban Estate or Lopdell House, supporting various satellite museums with specific themes or development of a regional museum that would interpret Waitakere's heritage. The study will need to address an exhaustive list of requirements to test whether or not a museum is financially a realistic option for the City. It is considered that timing is of the essence with the feasibility study, as Council will need to consider this project alongside other projects with significant capital and operational expenditure requirements such as the re-development of Lopdell House and the arts precinct at the Corban Estate.

RECOMMENDATIONS

1. That the Museum Feasibility Study report be received.
2. That the City Development Committee supports the submission a museum feasibility study brief for tender to three providers and the application to the Lottery Grant Board towards the cost of the study.

Report prepared by: Alina Hughes, Principal Advisor: Heritage.



12 **MEMORANDUM OF UNDERSTANDING WITH TRANSIT NEW ZEALAND:
STRATEGY STUDY FOR AUCKLAND SOUTH WESTERN TRANSPORT CORRIDOR**

PURPOSE OF THE REPORT

The purpose of this report is to seek approval from the City Development Committee for the Memorandum of Understanding with Transit New Zealand South Western Transport Corridor.

BACKGROUND

The Government has recognised the need to reshape the strategic direction of land transport in New Zealand with the goal of developing an integrated, safe, responsive and sustainable land transport system. This has been embedded in legislation with the enactment of the Land Transport Management Act 2003 in November 2003.

This new legislation will result in changes in the way the Auckland Region will plan and implement land transport projects. Amongst other things, it will no longer be an option for authorities to work in isolation; instead partnerships will need to be formed to develop integrated projects and packages of projects that meet regional objectives.

In response to the legislation, the Regional Growth Strategy and the Auckland Regional Land Transport Strategy, Transit New Zealand has proposed that the South Western Transport Corridor be developed jointly with Auckland City, Waitakere City, Manukau City, Auckland Regional Council and Auckland Regional Transport Authority (the Project Partners). The Project Partners have acknowledged that each have roles and responsibilities in respect of the planning and management of transport infrastructure and wish to work collaboratively together to plan, design and implement the projects to complete the Corridor.

During 2005/2006 Council will carry out detailed investigations for the Whau Crossing, the Avondale Extension and develop its strategies for the South Western Transport Corridor. These studies will enable Council to provide an effective input to Transit New Zealand's study.

STRATEGIC CONTEXT

The Council's vision is that Waitakere has public transport and communication systems that provide fast, effective services to the whole City. City travel demonstrates integrated, environmentally responsible and innovative design.

One of the objectives that will contribute to this vision is design for an integrated city travel network.

The Strategy Study for the Auckland South Western Transport Corridor will identify essential projects that will contribute to the Council's vision.

ISSUES

Although Council supports construction of the State Highway 20 Avondale Extension, it does not at present support Transit New Zealand's preferred option parallel to the Oakley Creek. The alignment of State Highway 20 is fundamental for the effectiveness of the Whau Crossing and promoting the economic development of Waitakere City and Auckland City. The optimum solution for the Avondale Extension will be identified in conjunction with the Strategy Study for Auckland South Western Transport Corridor.

In order to address the requirements of the Land Transport Management Act 2003, Transit New Zealand in partnership with local authorities has established a governance structure for the Auckland South Western Transport Corridor to ensure that a sustainable package of projects within the corridor is identified and brought into being in a co-ordinated and timely manner. Transit New Zealand has prepared a Memorandum of Understanding with authorities that have an interest in the corridor, being the Auckland Regional Council, Auckland City Council, Manukau City Council, Waitakere City Council and the Auckland Regional Transport Authority.

A139 The South Western Transport Corridor is generally defined as the area to the west of State Highway 1 and between Manukau City and Waitakere City that will ultimately be served by an integrated package of land transport projects (including State Highway 20) that has been developed within the ethos of the Land Transport Management Act 2003. Figure 1 attached at page A139 shows the extent of the Corridor.

The proposed over-arching goal for the Corridor Study is to produce a transport corridor development strategy that will address future travel demands and:

- Promote the purpose and objectives of the New Zealand Transport Strategy, the Land Transport Management Act 2003 and the Local Government Act 2002.
- Meet the objectives and policies of the Regional Land Transport Strategy and feedback into the Auckland Regional Land Transport Committee as appropriate.
- Support the sub-regional land use and economic development strategies through the provision of appropriate land transport infrastructure and interventions.
- Promote land use development so as to maximise the effectiveness of the Corridor.
- Integrate all modes of land transport (including bus, car, rail, cycling and walking) in a sustainable manner that best satisfies the objectives of the New Zealand Transport Strategy and Land Transport Management Act 2003.
- Enhance local roading within the Corridor to achieve amenity/access objectives.
- Identify and promote the implementation of appropriate travel demand management opportunities.
- Complete an appropriate State Highway 20 transport facility.
- Ensure the projects are developed within a framework of environmental and social responsibility.
- Develop Corridor-wide policies for community and environmental enhancement and mitigation of adverse effects (insofar as they relate to the transport system).
- Develop and monitor performance indicators to ensure continued performance of the Corridor.
- Promote and encourage the uptake of walking and cycling within the Corridor.
- Future proof the Corridor and all its modes of land transport.

The purpose of the Memorandum of Understanding is to provide a framework and environment whereby the Project Partners to the Memorandum of Understanding are able to develop and maintain a collaborative, productive, effective and easily understood working relationship, which will enhance and expedite the Corridor's development.

A137 – A165 A copy of the Memorandum of Understanding is included at pages A137 to A165.

RESOURCES

Funding has been provided in the 2005/2006 Annual Plan for detailed investigations for the Whau Crossing, to be integrated with the Strategy for Auckland South Western Transport Corridor.

The structure outlined in the Memorandum of Understanding with Transit New Zealand represents a considerable commitment of resources for all involved. It is anticipated that such a mode of operation will become more common under the Land Transport Management Act 2003 in developing integrated solutions to transport issues. A critical success factor for progression of these projects will be the ability of each respective organisation to provide the necessary resources in a timely fashion.

CONCLUSION

The Memorandum of Understanding for the Strategy Study for Auckland South Western Transport Corridor provides a framework to allow the various parties to work together to develop and implement a number of strategic projects to meet a wide range of goals and objectives.

In order to give effect to the Memorandum of Understanding, it is recommended that it be approved and the Mayor and Chief Executive Officer be delegated authority to sign the document.

RECOMMENDATIONS

1. That the Memorandum of Understanding with Transit New Zealand: Strategy Study for Auckland South Western Transport Corridor report be received.
2. That the Strategy Study for Auckland South Western Transport Corridor with Transit New Zealand be approved and the Mayor and Chief Executive Officer be delegated authority to sign the document.

Report prepared by: Tony Miguel, Group Manager: Asset Management.



13 PROPOSED FLOOD LIGHTS AT HENDERSON BOWLING CLUB, CRANWELL PARK

PURPOSE OF THE REPORT

The purpose of this report is to seek landowner approval for the installation of six flood lights at the Henderson Bowling Club, Cranwell Park, Henderson.

BACKGROUND

Cranwell Park is freehold land owned by Council and not classified as a reserve under the terms of the Reserves Act 1977. Cranwell Park is a city wide park which hosts many activities, including the Henderson Library, the West Wave recreation centre, the Waitakere Art Council, the Henderson Croquet Club, and the Barnados child care centre.

The Henderson Bowling Club has a long association with this site. It is one of the premier bowling clubs in the Auckland region, and in 2004, was awarded Club of the Year by Bowls New Zealand. Henderson Bowls and Croquet Club were established in Cranwell Park in 1983, following the purchase of land by the Henderson Borough Council in 1980/1981. Shortly after the purchase, Council was involved with officials from Bowls New Zealand and Auckland Bowls in planning a bowling complex on the site which would be a suitable venue for the World Bowling Championships allocated to New Zealand in 1988. The bowls and croquet complex to be built was to comprise a pavilion, four bowling greens, and a croquet lawn. The project was funded from the sale of properties owned by the Henderson Bowling Club and Henderson Croquet Clubs; compensation from the roading fund for the relocation of the Henderson Womens Bowling Club site on Falls Park; and a grant from the Lotteries Grant Board.

The 21 year lease Henderson Bowling Club had with Council granted use of the pavilion and greens for the purpose of running a bowling club.

A166 – A167

The proposed flood lighting will cover two bowling greens. Their location is outlined in plans attached at pages A166 to A167.

STRATEGIC CONTEXT

The proposed improvements are aligned with Council's strategic platforms for strong communities in developing sports facilities that add to the health and well being of the community. It is also in line with the urban and rural villages platform, to ensure people have choices in housing, transport, employment, and recreation in their neighbourhoods and town centres.

ISSUES

The proposal to provide floodlighting for two bowling greens will extend the playing times and the opportunities for participation in this sport. The Henderson Bowling Club has approximately 200 full playing members plus limited, associate and social members, making a total membership of 250. The Club runs a successful Business House League in the summer evenings, and the floodlighting will allow better vision of the jack in those twilight hours. Floodlighting of the greens will allow the Club's members and other members of the community to play mid week, after work. The Henderson Bowling Club is keen to promote its sport and to attract a broader range of the community to its facilities.

Te Huruheru- Henderson Creek Reserves Management, adopted in July 2003, includes Cranwell Park in its policies and objectives. Policy 7.2.3 was set to ensure 'that any new structures or additions to existing structures are designed to complement the open space character of reserves and improve their identity without comprising the natural character of the estuarine environment.' The policy states that any proposal for addition of or extension to a building or structure within a reserve must meet the following criteria:

- the need for the structure to be within the park;
- the need for the structure to be sited in the location identified;
- the protection of public views;
- the maintenance of the parks character;
- the contribution of the structure to the quality and experience of the park;
- the public benefit obtained of the structure;
- the impact on the immediate neighbourhood;
- an ability to meet the objectives and policies of this reserve management plan;
- effects on landscape when viewed from the creek;
- an ability to meet relevant District Plan guidelines;
- utilise appropriate design guidelines.

Parks are satisfied that the above criteria are being met except for those criteria where it is more efficient to be left for confirmation through the resource consent process.

The proposal from the Henderson Bowling Club is to install six flood light poles, each being 12 metres high. The Henderson Bowling Club has applied for resource consent for the floodlighting. Conditions imposed in the resource consent will mitigate any adverse environmental effects that may be generated by the installation of light poles and/or the lighting. The impact of light glare and spillage will be assessed via the consent process, as would the visual impact. The Club is seeking to have the flood lights on until 10.30 pm, but have not confirmed how many times during the week the lights may be used.

The Parks section have imposed a number of conditions to ensure that the Henderson Bowling Club are responsible for the on going cost and safety of the lighting and that the impact of the lighting has minimal effect on the immediate neighbour hood around Cranwell Park. These conditions will also be identified as resource consent conditions by Parks when the resource consent application is applied for. The conditions set by Parks are consistent with the decisions of the Hearings Committee, 20 February 2003, when Bay Olympic Sports and Soccer Association applied for consent to install flood lights at Crum Park.

The Parks conditions are:

- 1) The applicant shall be responsible for all maintenance of the lights, power supply and other necessary infrastructure.
- 2) The applicant shall pay all operating costs and a power meter for the lights to be part of the Club's own power meter system.
- 3) The steel light standards and light fittings and fixtures (where possible) shall be finished in a dark recessive colour appropriate to the surrounding environment i.e. dark brown or green, with a colour proposal to be submitted at the time of building consent application, to the satisfaction of the Service Manager, Parks and Open Spaces. The standards shall be finished in this colour prior to erection on-site.
- 4) An automatic switching device (time clock or similar) shall be installed to switch the floodlights off at an agreed time. Details of this system shall be provided at the time of resource consent application, to the satisfaction of the Manager Resource Consents.
- 5) The applicant shall nominate a 24 hour contact person in the event that the floodlights are not switched off at the required time, and advise of such to the Service Manager, Parks and Open Spaces. The applicant shall submit evidence of a contract with an appropriate service provider to ensure that a two hour rectification response time is achieved for any malfunctions in the light system.
- 6) The floodlights shall be able to be individually controlled i.e. if only one green is required, then only one green shall be lit.
- 7) All works over Council land are to be approved by Council, with the methodology of works to be approved by Council, and all Contractors undertaking works on Council land to be approved by Council. Any works in the carpark of Cranwell Park requires a traffic management plan and notice to other park users.
- 8) The applicant shall liaise with Waitakere City Council Parks and Open Spaces Field Officer to provide at least 14 days notice prior to the commencement of construction date. It is usual practise for bonds to be paid to the Council for work over park land.
- 9) The reinstatement of the parks surface shall be inspected and signed off by appropriate Waitakere City Council Parks and Open Spaces personnel.
- 10) Any damage to existing services will be charged to the applicant.
- 11) As built drawings shall be provided to the Service Manager, Parks and Open Spaces prior to final project sign off.
- 12) A Certificate of Compliance & Safety shall be provided to the Service Manager, Parks and Open Spaces, on an annual basis.
- 13) Should the applicant decide to relocate in future, the floodlights must be removed. However Council requests first right of refusal for taking over the floodlights.

The pressure of car parking at Cranwell Park has been an issue the Henderson Bowling Club has regularly raised with Council. The resource consent application will assess the impact on car parking as result of extending the hours of play on the bowling greens, through the use of floodlights.

Landowner approval will be given subject to the finalisation of the resource consent.

RESOURCES

The Henderson Bowling Club will meet the cost of all works required for the installation and operation of the flood lights. No Council resources are required, other than to monitor works over park land.

CONCLUSION

The proposed flood lighting of two bowling greens at the Henderson Bowling Club will greatly enhance this facility that will benefit not only the Henderson area, but the City as a whole. Improving the well being of the community involves creating opportunities for the people of Waitakere City to participate in sport and recreation. Henderson Bowling Club want their facilities to be more accessible to the community, and the floodlighting of the two greens will improve that accessibility.

RECOMMENDATIONS

1. That the Proposed Flood Lights at Henderson Bowling Club, Cranwell Park report be received.
2. That Council's approval as landowner be given to the proposal by the Henderson Bowling Club to install six floodlights on the Henderson Bowling Club site at Cranwell Park, subject to the proposal gaining all necessary resource consents and building consents.

Report prepared by: Warren Ogilvie, Operations Manager - Special Projects, Parks and Open Space.



REPORTS FROM THE SUBCOMMITTEES

14 ARTS AND EVENTS SPECIAL COMMITTEE

THE SPECIAL COMMITTEE SUBMITS THE FOLLOWING REPORT OF ITS MEETING HELD ON WEDNESDAY, 8 JUNE 2005

MATTERS CONSIDERED

A168 – A169 The Special Committee dealt with a number of items for which it has delegated powers to act and a copy of the minutes of the meeting is attached at pages A168 to A169.

The Special Committee Recommends:

That the Meeting report of the Arts and Events Special Committee held on Wednesday, 8 June 2005 be received.

JP Lawley
CHAIRPERSON



15 PROJECTS SPECIAL COMMITTEE

THE SPECIAL COMMITTEE SUBMITS THE FOLLOWING REPORT OF ITS MEETING HELD ON WEDNESDAY, 1 JUNE 2005

MATTERS CONSIDERED

*A170 – A173
C58* The Special Committee dealt with a number of items for which it has delegated powers to act and a copy of the minutes of the meeting is attached at pages A170 to A173 and as set out at page C58 in the Confidential Supplement.

The Special Committee Recommends:

That the Meeting report of the Projects Special Committee held on Wednesday, 1 June 2005 be received.

RP Dallow, QPM, JP
CHAIRPERSON



PUBLIC EXCLUDED MATTERS

16 RAIL PARK-AND-RIDE FACILITIES UPDATE

17 NEW LYNN INTEGRATED TRANSPORT PLANNING

These items will be considered in the Confidential Supplement of the agenda, and have been circulated to members separately with this agenda.

PROCEDURAL MOTION TO EXCLUDE THE PUBLIC

That the public be excluded from the following part of the proceedings of this meeting, Rail Park-And-Ride Facilities Update and New Lynn Integrated Transport Planning.

The general subject of the matters to be considered while the public is excluded, the reason for passing this resolution in relation of the matters, and the specific grounds under Section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

General subject of the matters to be considered.	Reason for passing this resolution in relation to the matters.	Ground(s) under Section 48(1)(a) for the passing of this resolution.
<ul style="list-style-type: none"> • Rail Park-And-Ride Facilities Update • New Lynn Integrated Transport Planning 	<p>The withholding of information is necessary in order to:</p> <ul style="list-style-type: none"> • enable the local authority holding the information to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations). 	<p>That the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist.</p>

This resolution is made in reliance on Section 48(1)(a) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by Section 7(2)(i) of that Act which would be prejudiced by the holding of the relevant part of the proceedings of the meeting in public as follows:

- *The report contains information which if released could affect the Council's ability to conduct negotiations.*

