

**AGENDA FOR A MEETING OF THE CITY DEVELOPMENT COMMITTEE TO BE HELD
IN THE CIVIC CENTRE, 6 WAIPAREIRA AVENUE, LINCOLN, WAITAKERE CITY,
ON THURSDAY, 3 MARCH 2005, COMMENCING AT 9.30 AM.**

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1 APOLOGIES



2 URGENT BUSINESS

Section 46A(7) of the Local Government Official Information and Meetings Act 1987 provides that where an item of business is not on the agenda, it may only be dealt with at the meeting if:

- (i) the Committee by resolution so decides; and
- (ii) the Chairperson has explained at the beginning of the meeting (when open to the public) that the item will be raised for discussion and decision, why the item is not on the agenda, and why it cannot be delayed until a subsequent meeting.

The Committee may make a decision on a matter determined to be urgent.

NOTE: Urgent Business need not be dealt with now and may be delayed until later in the meeting.



3 CONFIRMATION OF MINUTES

Meeting Minutes - Thursday, 3 February 2005

RECOMMENDATION

That the minutes of the Meeting of the City Development Committee held on Thursday, 3 February 2005, including the Public Excluded minutes, as circulated, be taken as read and now be confirmed.



4 **PRESENTATIONS**

A **WAITAKERE PROPERTIES LIMITED**

Waitakere Properties Limited have requested an opportunity to present to the City Development Committee an overview of its proposal for development on the Waitakere Central Site adjacent to the Rail Station/Civic Centre development. The Board Chairman, Ross Jewell and Chief Executive Greg Parker will be in attendance.

B **RAIL DOUBLE TRACKING PROGRAMME**

Alan Thompson, Chief Executive and Elena Trout, General Manager - Rail from Auckland Regional Transport Authority will make a presentation on the double tracking programme for the Western Line. This is in accordance with a request from the City Development Committee meeting of 3 February 2005.



5 **COMMUNITY HOUSES SIX MONTHLY REPORT JULY - DECEMBER 2004**

PURPOSE OF THE REPORT

The purpose of this report is to provide the City Development Committee with information on the last six months performance and achievements of the six Community Houses and the Waitakere Workers Education Association that Council has funding agreements with.

BACKGROUND

Community Houses assess community need and providing relevant services for their local communities. This includes programming activities and facilitating use by community service groups and private hirers. Community Houses are also used as drop-in centres for local residents and have a role in providing community information and education through a range of classes and activities.

A volunteer Management Committee comprised primarily of local residents manages each Community House. Council's funding agreement is with the Management Committee and this funding enables a part time coordinator to be employed. The Management Committee is accountable to Council for ensuring that the services contracted for in the funding agreement are delivered in accordance with agreed performance targets.

The general objectives of Community Houses are to:

- Enhance community well-being and the quality of life in neighbourhood communities;
- Work in a partnership model with Council, volunteers, community groups and individuals in order to improve community life;
- Respond to community wishes and needs proactively;
- Provide services and activities relevant to the local community;
- Provide opportunities for people to fully participate in leisure and community life; and
- Encourage the community's "sense of ownership" of Community Houses and their services and activities.

The Workers Education Association forms part of Council's support to the Community Houses and a summary of its achievements are included in this report.

STRATEGIC CONTEXT

In February 1998, Council adopted the recommendations of the Community Houses Review and resolved to continue to support Community Houses given the community benefits that they provide. Community Houses are central to local neighbourhoods and play a vital role in promoting a sense of well-being and belonging.

They contribute to Council's Strong Communities and Urban and Rural Villages strategic platforms through the provision of networks of appropriate and accessible public buildings as key community focal points and through a wide range of low cost, low impact community activities.

The goal of Council's relationship with Workers Education Association is to strengthen community well-being in the City by strengthening community education networks and supporting Community Houses so that they can operate more effectively.

ISSUES

Waitakere Workers Education Association

Council funds Workers Education Association to provide information about community education and adult literacy, and to support Community Houses. The Workers Education Association and Council funding agreement is monitored by a Council representative through written reports, regular meetings with the Workers Education Association representative, and the Community House Coordinators and Management Committees.

The Workers Education Association is on track to meet all its targets for 2004/2005 in providing support to the Community Houses including:

- Providing information to Community Houses in relation to governance, funding applications, budgets and publicity.
- Maintaining an information and referral service for the Community Houses for paid and unpaid staff and management on adult and community education and community sector opportunities.
- Identifying and facilitating the training needs of the Community House staff and Management Committees, and coordinating the training through the development of a training plan. A major training need identified for the Houses was in regards to strategic planning. A planning meeting was held and individual training was provided to the houses. As a result each House now has a Strategic Plan in place.
- Administering the Community House Training Fund of \$3,500 per annum. This has been used to provide the Strategic Planning Training, Training in Communication, How to Tap into the Media Training, attendance at a Funding Expo, as well as to purchase booklets for the Houses on legal and employment issues.

The Workers Education Association is also on track to meet all its targets in providing information and classes in Community Education, and adult literacy including:

- Raising awareness and providing information to the community on community education and adult literacy. Workers Education Association played a key role in setting up the Tertiary Education Commission Waitakere Adult and Community Education Network, as well as the local and national coordination of the Adult Learners Week. Two A3 brochures are produced a year on current courses and workshops which are distributed to the community. Advertising is taken out in the Western Leader Adult and Community Supplement, and WADCOSS and other community organisations newsletters.

- Maintaining ongoing liaison with tertiary institutions. Good relationships have been established with the Henderson campus of UNITEC. Workers Education Association are also developing strong links with the Centre of Continuing Education, University of Auckland. Workers Education Association is working closely with the newly appointed Tertiary Education Commission Advisors.
- Providing community workshop or training course for workers in community organisations. Six workshops are offered each semester and are usually well attended. New training is being provided for the Not for Profit sector through the School of Community Studies. Workers Education Association is continuing to work closely with Councils Road Safety Coordinator to provide road safety education including train the trainers.
- Providing information on English language tuition, information and support services for migrants and refugees in Waitakere City. This is achieved through good relationships with ESOL providers and the facilitation of a network of ESOL providers to identify new courses that meet the needs of migrants. The Directory of ESOL Provision in Waitakere has been completed.

Community House Council Support

Council provides funding to the six Community Houses through individually negotiated three year service agreements. Community Houses receive annual funding from \$20,000 to \$30,000 depending on the level of services they provide and the amount of hours open. All six Community Houses are situated in Council owned buildings and maintenance responsibilities are shared between Council and individual Community Houses. Council also provides a training fund of \$3,500 per year administered by the Waitakere Workers Education Association. A common theme throughout the Houses is that most of them are being used to capacity, and exceeding Councils performance targets. The demand on the Houses is increasing and the Houses are reliant on the help of volunteers for their running. It has been expressed that there is a need for the employment of a Coordinator's assistant to help with the continued running and expansion of the services the Houses offer.

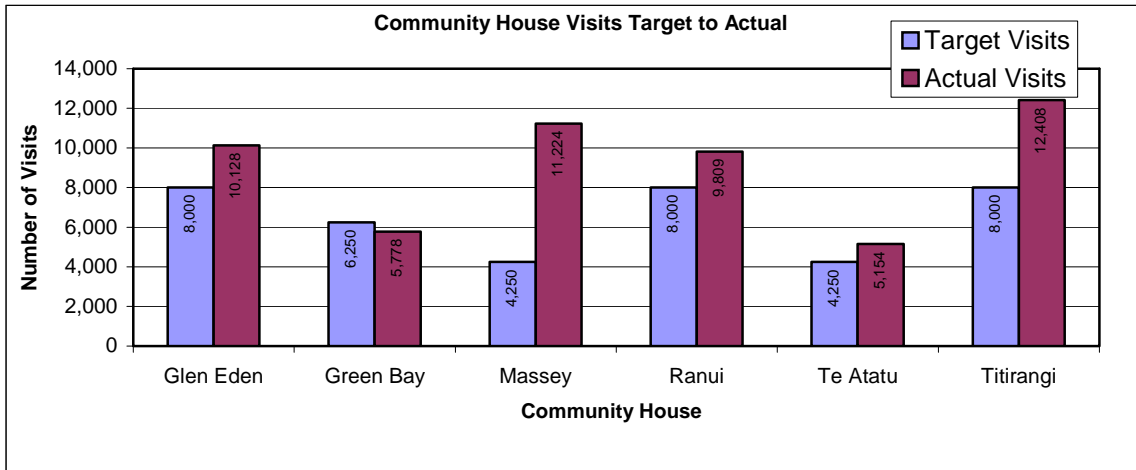
Performance and Achievement

Performance targets for each Community House are individually set and are dependent on House size, socio-economic factors, location, and levels of community involvement with the House. As with the Workers Education Association, Community House Funding agreements are monitored by a Council representative through written reports and regular meetings with House Coordinators and Management Committees.

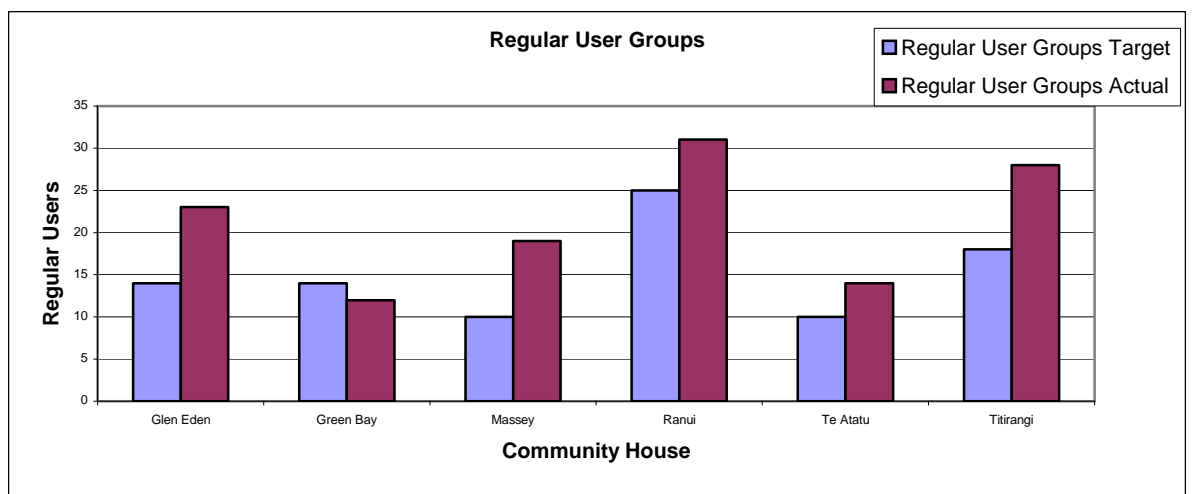
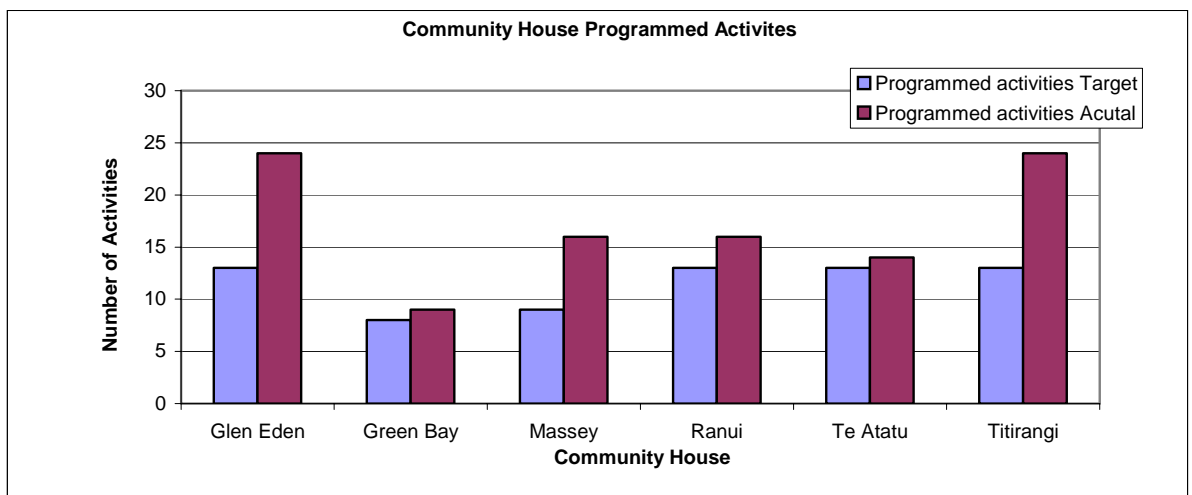
All Community Houses met the following generic performance targets in the funding agreements for the July to December 2004 period:

- Acknowledgement of Council support on promotional material;
- Health and Safety Plans in place or in process of being developed;
- Strategic Plans are in place;
- Staff attended at least 75% of collective meetings and training organised by Workers Education Association;
- Compliance with adequate publicity regarding House activities;
- Opening hours adhered to; and
- Reporting requirements and visitor, programmed activities, and regular user targets are met.

The graphs show targets and actual numbers for usage of the Community Houses during the July-December 2004 period. These should be viewed as a benchmark and one indicator of a House's success. The House size, socio-economic area, and capacity are important factors in determining usage and therefore comparisons should not be drawn between the individual Houses.



A total of 54,501 people used the six funded Community Houses for the six month period from July - December 2004. 127 regular user groups accessed the Houses and 103 programmed activities were offered. Compared to the same period last year visitor numbers have increased, regular users have maintained similar numbers, and programmed activities are slightly less.



Summary Details for Each House

- **Glen Eden Community House**

The House is set to exceed all performance targets for visitor numbers, programmed activities and regular users. The House's success can be attributed to such things as a well attended out of school care programme with numbers now at the maximum of 29 children, and 3 strong playgroups. The House started a before school care programme last term which is having increased attendance. Due to the position of the House (not on a public transport route, back from the road and not near the 'hub' of the community) there have been difficulties in attracting regular users and attendance at programmed activities. Despite this they have still exceeded their targets in these areas and offer a wide range of programmes from crochet, to ESOL Intermediate, to Acting Workshops for Children. The surveys of the programmed activities produced unanimously positive results and feedback.

- **Green Bay Community House**

The House has performed slightly under target for visitor numbers and regular user groups for this period. This is expected to even out throughout the remainder of the year as usage of the House decreases during Christmas school holidays. Some of the programmed classes had to be cancelled due to a lack of sufficient numbers. The high standard of the play area continues to attract high numbers to the House's playgroups. The House offers programmed activities such as Creative Writing, Learners License, and Hip Hop Dance. The Coordinator has been in her role for 12 months and is now more confident in her role and looking to build on the ground work of last year.

- **Massey Community House**

There has been a significant increase in all areas for the House. The House is set to exceed targets for programmed activities, and after six months annual targets have been met for regular users and surpassed for visitor numbers. The number of visitors is at an all time high of 11,224. This success can be attributed to the fact that the House is now established (due to good publicity) and has gained credibility in the community. There is increasing demand for the House to increase the opening hours. The House has run a successful holiday programme and offers programmed activities such as Flax Weaving, Learner License and Safer Driving. Regular users include Yoga, Stroke Club, Plunket, Market Day and many more. The treasurer has recently resigned due to illness, attached at page A1 is a letter from the Management Committee.

- **Ranui Community House**

The House is set to exceed all performance targets for visitor numbers, programmed activities and regular users. The regular users include Pregnancy Help, CYFS, Senior Bowling Group, Ranui Patchwork quilts and many more. The House has run an extremely successful holiday programme as well as after school, and before school care programmes. The increasing use and popularity of the House is putting demands on both the space and the staffing with increased reliance on the work of volunteers.

- **Te Atatu Community House**

The House is maintaining high numbers of visitors and is set to surpass its performance targets this year. Programmed activities are meeting the expected performance targets yet some activities did not go ahead due to not having the required numbers. This was more so for the second term, possibly due to the time of year. Regular user groups are set to exceed performance targets, one contributing factor was a number of programmed activities becoming regular users. The House continues to provide a large range of community education and learning opportunities at both the Community House and adjacent brick house and has two strong pre school groups.

A1

- **Titirangi Community House**

The House has been extremely busy, and is set to exceed all performance targets for programmed activities, user groups and visitor numbers. Some factors that have contributed to the success of the House are that it is a well designed facility, the running of the House is well coordinated and the House asks, and provides, for what its community wants. The House runs a wide range of programmes from arts and crafts groups, to exercise groups to health groups, to support groups. The House has run a busy and well attended school holiday programme as well as other activities for children and young people. The House held a successful party to commemorate 25 years in which 60 people attended. The House is also opening on market days, and experiencing a lot of community interest.

RESOURCING

In 2004/2005 Council provided financial support via funding agreements totalling \$184,000 for the Community Houses and the Workers Education Association. In the seven month period from July 2004 to January 2005 a total of \$108,791 has been paid out to the six Community Houses and the Workers Education Association as the first instalments of the Service Agreements.

CONCLUSION

Community Houses continue to provide a valuable service to local neighbourhoods and are cost effective in their service provision. The Workers Education Association continue to provide an important support and training network for the Community Houses in addition to providing and promoting learning opportunities for the wider community in Waitakere City. All of the Houses and the Workers Education Association are on track to achieve the targets set in their service agreements for 2004/2005. There may be a need in the future to review Councils support of the Houses to ensure that it is consistent with the communities demands on the Houses.

RECOMMENDATION

That the Community Houses Six Monthly Report July - December 2004 report be received.

Report prepared by: Nikki Watkins, Leisure Services, Community Resources Project Leader.



6 UPDATE ON THE MCLAREN PARK (HENDERSON SOUTH) COMMUNITY PROJECT

PURPOSE OF THE REPORT

The purpose of this report is to update the City Development Committee on the progress of the McLaren Park Community Project.

BACKGROUND

The McLaren Park Community Project is aimed at strengthening community services for the Border Road/Henderson South/McLaren Park area. The City development Committee at its 7 August meeting resolved:

“The Council act as the interim ‘fund-holder’ for the McLaren Park Community Project to access Central Government and other funding to further the capacity and development of the McLaren Park Community Project.”

1644/2003

STRATEGIC CONTEXT

The McLaren Park Community Project contributes to Council’s Strong Communities, Urban and Rural Villages strategic platforms by helping provide networks of appropriate and accessible public buildings as key community focal points and through a wide range of low cost, low impact community activities.

Council’s role in the McLaren Park Community Project is also in keeping with its facilitative role in relation to City Wellbeing and its support for community led initiatives in the area of social development.

ISSUES

Objectives for the McLaren Park Community Project in 2004/2005 include:

- establishing a three year strategic plan for the McLaren Park Community Project’s short and medium term development and goals, along with a sustainable community development model;
- ongoing development of a strong and diverse McLaren Park Community Project committee with ongoing team building and facilitation training to ensure that the group is both well supported and up skilled where relevant;
- stronger provision of community services in the area including an after school care programme, school holiday programme, and homework centre;
- ongoing youth development including youth training and continuing growth and support of the McLaren Park Community Project Youth Group: ‘Young Believers’.

The McLaren Park Community Project is progressing well with the 2004/2005 objectives achieving some major milestones including facilitated strategic planning sessions for both the committee and youth. The strategic plan is awaiting sign off and then work will start on the action plans for 2005.

The McLaren Park Community Project Committee continues to grow and has wide community representation from youth, local businesses and Māori and Pacific Island community members. The McLaren Park Community Project Coordinator has been meeting with representatives from the local Marae to develop partnerships. Relationships have also been built with Henderson High School, Rutherford College, Man Alive, and West Auckland Women’s Centre. Discussions have been held with Plunket and the Ear Clinic regarding a Health Promoting Event.

With guidance from Council's Strategy and Development Unit the McLaren Park Community Project has also developed relationships with other Council and community development projects, and Government agencies including Project Twin Streams, CAYAD, Department of Labour's Community Employment Group, Department of Internal Affairs, and Ministry of Social Development. These contacts have resulted in both funding opportunities to progress the McLaren Park Community Project and identification of potential future opportunities. The McLaren Park Community Project Coordinator receives mentoring from Strategy and Development.

The McLaren Park Community Project is looking for facilities to hold workshops, training, and facilitation. The McLaren Park Community Project Coordinator attended "Tapping into the Media" training as well as 2 workshops offered by OSCAR. McLaren Park Community Project Community Action Group meetings are held fortnightly.

The project has held a range of successful events including:

- Borich Road planting;
- Trick or Treat night for Halloween organised by the youth;
- Youth (and their families) Bowling Night.

Funding has been obtained to employ the youth coordinator for 10 hours a week until October 2005, a proposed contract and job description has been developed for this position. The Young Believers Club for youth aged 12 - 20 years continues to meet weekly and are looking at organising a camp for 2005.

The McLaren Park Community Project newsletter continues to be produced and distributed quarterly by the youth and delivered to approximately 1,700 homes in the area. A brochure has been printed outlining the achievements of the project, and will be incorporated into school packs for new arrivals, as well as used at events.

The McLaren Park Community Project Coordinator has worked on establishing after school programmes and school holiday programmes. A proposal was presented to the Bruce McLaren Intermediate School Board of Trustees to use the school hall for the school holiday programme (still awaiting a response). All policies, procedures and a manual have been completed for the holiday programme. Discussions have been had with YMCA and Barnados with views to them running McLaren Park Community Project programmes. The Coordinator also worked with Bruce McLaren Intermediate School, and local schools to establish a homework centre and is a member of the School Gymnasium Committee and Health Team.

Now that legal status has been obtained and the strategic plan awaiting sign off, further objectives for the McLaren Park Community Project include:

- Completion of policies (including an employment policy), procedures, and governance;
- Looking at monitoring and evaluation of McLaren Park Community Project (vital to the community development process). Initial discussions have been held with Massey University;

The McLaren Park Community Project have been accepted for the Community Internship Programme and are now seeking an intern for 6 months to help them write the policies and procedures

A budget and timeline for the continuation of the McLaren Park Community Project as an ongoing community development project was estimated last year at \$70,020 each year for at least three years. A review of this budget for 2004/2005 has estimated the budget at approximately \$120,000 including substantially increased youth development such as establishment of a homework centre, after school and school holiday programme, and increased youth training and development. The budget also includes the coordinators salary, office rental, administration, asset and limited liability insurance, workshops, events, volunteer expenses, and community training. This is consistent with other successful community development projects similar to the McLaren Park Community Project that aim to improve and strengthen community well-being.

RESOURCES

Increased Council funding of \$10,000 is available in 2004/2005 for the project providing total Council funding of \$40,000 for ongoing community development initiatives and provision of community services in the Border Road/Henderson South/McLaren Park area.

For the period until October 2005 McLaren Park Community Project received:

- \$7,000 from COGS, for youth coordinator funding and volunteer expenses.
- \$8,000 from Lotteries for youth activities and programmes.
- \$800 from Rotary Waitakere for Trick or Treat night.

The McLaren Park Community Project Incorporated Society applied for additional funding from a range of sources including: Department of Internal Affairs Lotteries Fund, Community Organisation Grants Scheme, and Youth Worker Training Fund; Councils Wellbeing Fund; Waitakere Licensing Trust; Lions Foundation; and the Out of School Care Network. The McLaren Park Community Project Coordinator is also in the process of applying for the Community Initiatives Fund from the Ministry of Social Development, which Waitakere City Council may be prepared to sponsor if she is successful. If successful this fund will cover the McLaren Park Community Project's Coordinator's fees and costs which will mean that Waitakere City Council funding can be used to cover project costs such as monitoring and evaluation, community consultation, advertising, events, training and development. A requirement of sponsorship is to provide monitoring of the project, liaison with the Ministry of Social Development, and acting as a 'pay agent' for the fund.

Council staff resources are provided for project and coordinator support within current work programmes.

CONCLUSION

The McLaren Park Community Project was established to strengthen community services in the Border Road/Henderson South/McLaren Park area and assess the feasibility of establishing a community development project along the lines of Ranui Action Project in the McLaren Park Community Project area. Good progress is being made towards this goal.

RECOMMENDATION

That the Update on the McLaren Park (Henderson South) Community Project report be received.

Report prepared by: Nikki Watkins, Project Leader, Community Resources.



7 **PROPOSED FUNDING AGREEMENT WITH STURGES WEST COMMUNITY HOUSE INCORPORATED**

PURPOSE OF THE REPORT

The purpose of this report is to propose a funding agreement with the Sturges West Community House Management Committee to manage the operations of the Sturges West Community House. This report seeks City Development Committee's approval of the proposed funding agreement.

BACKGROUND

Comprehensive community consultation was undertaken in 2002/2003 to plan for a community facility in the Sturges West area. The community vision that emerged from this consultation indicated that the community wished for this facility to:

- Be a multi functional facility that provides this new community with a 'hub';
- Have input from local residents in terms of management, services and classes provided;
- Blend in with the surrounding homes and schools.

In October 2003 Council resolved that the Summerland Drive Community Facility next to Summerland Drive Primary School be funded \$660,000 in 2004/2005 for detailed design and construction. In July 2004 the City Development Committee agreed that the facility would operate as a Community House (Council Owned and Community Managed). Overall it was considered that the Council Owned and Community Managed (Community House) option provided the best management framework in terms of combining Council funding as well as community responsiveness and ownership. This option also most effectively meets the vision of the local community.

A new Community House is currently being established and built by Council (in partnership with the community) in the Sturges West, Henderson area. The Sturges West Community House has now achieved Incorporated status and the Sturges West Community House Management Committee is intending to hold their inaugural AGM early in 2005. At this stage the Sturges West Community House is planned for completion and to be operational in October 2005. A sum of \$25,000 has been included in the draft Annual Plan for 2005/2006 for the Sturges West Community House. The City Development Committee at its 3 June 2004 meeting resolved:

"That a report be brought back early in 2005 regarding a proposed funding agreement with the Summerland Drive Community House Management Committee to manage the operation of the Summerland Drive Community House (once they have obtained legal status)."

904/2004

STRATEGIC CONTEXT

The development of the Sturges West Community House contributes to the "Urban Village" concept through improving social contacts for residents and protecting the natural environment. Through the partnerships with Ministry of Education and the local school community it was envisaged that the new primary school would become the focal point for the area and also be a leading national example of sustainable development through the integration of:

- Sustainable building principles;
- Energy, waste and water efficiency;
- Co-location and shared use of school and community facilities; and
- Green network projects.

Community and leisure facilities and activities contribute to Council's Wellbeing and Urban and Rural Village strategic and policy objectives by helping provide networks of appropriate and accessible public buildings as key community focal points, and through a wide range of low cost, low impact community activities.

Council's strategic objective for leisure is that a comprehensive range of leisure, recreation and sports services and facilities are provided.

Through adoption of First Call for Children, Council has also stated its commitment to proactively supporting children, young people and their families in Waitakere City.

The Local Government states one of Council's responsibilities is to promote the social, economic, environmental and cultural well being of communities, in the present and for the future.

ISSUES

Council provides funding to six, Council Owned Community Houses through individually negotiated three year funding agreements. Community Houses receive different levels of funding based on the level of services they provide and the hours the Community House is open (as set by Council). Funding for the six Community Houses in 2004/2005 ranged from \$20,000 to \$30,000. Houses funded \$30,000 are required to be open 30 hours per week, those funded \$25,000 are required to be open 25 hours per week and those funded \$20,000 are required to be open 20 hours per week. The funding is intended to cover the Coordinator's salary plus a minimal contribution towards other operational expenses. Coordinators are generally paid between \$17.50 and \$18.57 per hour. Whilst Council encourages the Houses to grow and develop they do not necessarily receive additional Council funding for increased hours. Houses are encouraged to pursue additional funding sources and three have gained additional external funding to extend their open hours.

Council funding for the Houses has remained at the same levels since 2002/2003 with the exception of Titirangi Community House which received an increase in 2004/2005 from \$25,000 to \$30,000. Current funding levels for the six Community Houses have been reviewed for the draft 2005/2006 Annual Plan following requests to do so by the Community House Committees in their 2004/2005 Annual Plan submissions. It has been recommended that the 2005/2006 draft Annual Plan include an increase in funding for Green Bay Community House from \$20,000 to \$25,000. This increase would likely increase house patronage and address any remaining funding discrepancies between the Houses as they would all then be funded between \$25,000 and \$30,000 allowing for increased equity and consistency of services across the Houses.

The Sturges West catchment population is currently less than that of the other Houses shown below, but is expected to double in the next 20 years which will give a catchment area less than Ranui (allowing for growth in that area), but more than Titirangi (limited growth potential).

Community House	Population	Sq Metres	2005/2006 Funding	2003/2004 Visitors
Ranui	16,871	362	\$30,000	22,234
Titirangi	12,437	255	\$30,000	26,751
Sturges West	8,658	274	\$25,000 (proposed)	10,000 (proposed for 2005/2006)
Sturges catchment defined as Sturges North and South area units.				
Ranui catchment defined as Ranui North, Swanson, Waimumu South, Birdwood area units.				
Titirangi catchment defined as Titirangi South, Waima, Konini and Kaurilands area units.				

Running costs for the Sturges West Community House have been estimated (in the Summerland Drive Community Facility Feasibility Appraisal July 2003) at \$16,776 per year (excluding Coordinators salary, capital items and event costs). Average revenue for the Sturges West Community House has also been estimated in the appraisal at \$13,919 per year. As the Council grant will cover the costs of employing the Coordinator the facility needs to generate enough revenue from user fees and other income to cover the operational costs. Analysis of the income for the Ranui and Titirangi Houses indicated that the income from user fees and donations almost exactly equals the operational costs of the facility. The Management Committee sets the users fees at a level that will cover costs only. The facility is not intended to be a profit-making enterprise, although any surpluses are usually invested in the facility.

RESOURCES

Daily visitor numbers for the Sturges West Community House have been estimated (in the Resource Consent Application, September 2004) to be in the range of 60-100 visitors per day. As most Community Houses are open at least a minimum of 46 weeks per year, five days a week, this equates to estimated annual visitor numbers of 13,800-23,000. As the Sturges West Community House will need some time to establish itself as a new community facility and the proposed open time of October 2005 may change depending on building delays etc it is proposed that the visitor target for the first year be set at 10,000. It has been recommended that the Council funding level for the Sturges West Community House be set at \$25,000 for the 2005/2006 draft Annual Plan. This level should be reviewed within the first two years of operation. It has largely been determined, through the Summerland Drive Community Facility Feasibility Appraisal July 2003, by benchmarking the House in terms of size and population or catchment areas against other community houses with varying size, catchments areas, and funding levels (see table above).

Council staff provides information and advice to the Community House Coordinators and Management Committees and also have a role in monitoring the funding agreements. Council staff is available to assist in the establishment of a volunteer Management Committee for the Sturges West Community House. In addition to annual operational grants for Community Houses, Council also provides the Community House Training Fund of \$3,500 administered by Waitakere Workers Education Association. The Training Fund is used to fund external training and facilitation needs for the Community Houses, Coordinators, and Management Committee Members. Council grants \$8,500 per year for the Waitakere Workers Educational Association to provide additional support and training for Community House Coordinators and Management Committees.

A2-A19

Attached at pages A2 to A19 is the draft funding agreement for one year in the first instance (unlike the other Community Houses who were granted three year funding agreements from 2003/2004). The Sturges West Community House Management Committee may consider applying for a three year funding agreement after their initial year once they become established, have a track record, and a better sense of the usage and demands of the House.

CONCLUSION

Council currently funds the existing Council Owned Community Houses between \$20,000 and \$30,000 per year towards operational costs, in addition to \$3,500 for training as administered by the Waitakere Workers Education Association. All of the Community Houses have three year funding agreements with the Management Committees to manage the operations of the Houses. The Sturges West Community House will have access to additional support and training as provided by the Waitakere Workers Education Association and in accordance with their funding agreement with Council. It is proposed that the Sturges West Community House Management Committee have a one year funding agreement to manage the operations of the House in order to enable them time to become established and determine the demands on the facility.

This report provides the rationale for the proposed Funding Agreement for the Sturges West Community House.

RECOMMENDATIONS

1. That the Proposed Funding Agreement With Sturges West Community House Incorporated report be received.
2. That the funding agreement with the Sturges West Community House Incorporated be approved for execution subject to funding being provided for in the 2005/2006 Annual Plan.

Report prepared by: Nikki Watkins Project Leader, Community Resources.



8 COMMUNITY ACTION ON YOUTH AND DRUGS

PURPOSE OF THE REPORT

The purpose of this report is to provide an update on the progress made by the Community Action on Youth and Drugs project, and advise on some upcoming events.

BACKGROUND

The Ministry of Health approached Council in October 2003 with the offer of a contract to sponsor a Community Action on Youth and Drugs project (known as CAYAD) in Waitakere City. The value of the contract is \$156,000 per year, plus a start up grant of \$25,000. This is one of fifteen projects funded by the Ministry of Health for two years: 1 November 2003 - 30 October 2005.

The purpose of the project is to improve the health and wellbeing of the population by reducing methamphetamine, cannabis and other drug related harm, and increasing community ownership and capacity to address these health issues. Government has adopted an Intersectoral National Drug Policy and this initiative contributes to the implementation of this Policy.

Key objectives of the project are:

- To reduce harm.
- To increase informed community debate.
- To promote positive whānau responses.
- To reduce supply of drugs to young people.
- To develop local capacity to support young people.

The project does not have a focus on treatment.

The project sits within the Safe Waitakere Team, within the Strategy and Development Unit. Councillor Ewen Gilmour is the Council's representative on the CAYAD Steering Group.

STRATEGIC CONTEXT

Safe City is one of the five priorities, and *Strong Communities* is one of the nine strategic platforms set out in the Long Term Council Community Plan.

In particular, the Council is committed to:

- *Work with community groups/government agencies to make a safer City.*
- *Coordinate/identify new partners and networks to promote safety.*
- *Work with health and education providers to promote better health and education for all.*

ISSUES

The Waitakere City Needs Assessment was completed in March 2004 and the Community Summit was held on the 2 April 2004. As a result of the issues identified in these processes, an Action Plan was developed to meet the multi-levelled needs identified. Progress by the Community Action on Youth and Drugs project so far includes:

Drug and Alcohol Services Directory

Through the process of consultation for the Community Needs Assessment, a directory of services was compiled. This is available on the Waitakere City Council website, and is being negotiated to be part of the Healthwest medical practitioners' network website.

Community Involvement

Waitakere City Community Action on Youth and Drugs has established firm links with its key stakeholders within the community. The result of this has been the construction of a robust collaborative plan which addresses the areas of health, employment, education and recreation which increases young people's connection within the community. The emphasis has been on best practice processes for service providers in ensuring the best use of resources, and the removal of obstacles for young people (and their families) in accessing support.

The Waitakere City Community Action on Youth and Drugs has developed a protocol for working with community groups, which demonstrates its principle of collaboration, by only entering into joint projects where there are more than one group/agency involved. This is to develop ongoing interaction between community providers, and to ensure greater sustainability that is not wholly dependent on Community Action on Youth and Drugs to maintain.

Staffing

As of 22 November 2004, the Waitakere City Community Action on Youth and Drugs became fully staffed. The team now consists of a Project Leader (20 hours per week) and two Project Support Workers (30 hours and 40 hours per week). The employment of all staff involved the participation of key stakeholders represented within the Steering Group, ensuring that staff members employed were recognised as having the skills necessary to work in a variety of settings.

The objectives and activities in the Action Plan have been assigned into areas of responsibility for each team member to best utilise their specific skills, experience and knowledge of the community.

Funding Agreements

There is provision within the Community Action on Youth and Drugs budget to fund community initiatives that contribute to the strategic objectives of the project. In addition, through a relationship with Waitakere City Rotary, smaller initiatives have received funding on referral from Community Action on Youth and Drugs. Projects funded by, or under negotiation with Community Action on Youth and Drugs are:

Hoani Waititi Marae

Community Action on Youth and Drugs entered a contract with Hoani Waititi Marae on 11 October 2004, to deliver their Methamphetamine Education Programme within Waitakere City. The programme is currently being developed together with community groups and drug and alcohol treatment and support agencies to ensure:

- The focus is on a community approach.
- Involves follow up support (appropriate drug and alcohol agency involvement/presence).
- Involves local leaders and is relevant to the target audience.

Programme Co-ordinator, Shane White, has been working with Community Action on Youth and Drugs in developing this programme and Community Action on Youth and Drugs is hosting marae staff in the last week of January to enable them to workshop with a number of contributors – to develop a 'West Auckland' package. This includes working with the New Zealand Ethnic Social Services in having the programme translated for Triangle TV.

Pasifika Healthcare

Community Action on Youth and Drugs is in negotiation with Pasifika Healthcare to develop a programme targeting Pacific Island youth and their families which focuses on the up-skilling of Church leaders (including youth leaders) who provide a crucial first point of contact for many Pacific Island families and young people seeking information and support on drug and alcohol issues. The co-ordinator's role in this programme will be to build a relationship between the appropriate drug and alcohol services and the church communities - so that Pacific Island families are made aware of the support/information that is available, not only after their young people have been referred by outside agencies for treatment.

Peer Health Development Trust

Community Action on Youth and Drugs is negotiating part-funding the YZUP Edutainment Project in Waitakere City. The project involves 12 young people aged between 15 and 20 years of age, who will be trained and then develop animated stories, Webisodes and e-toonz, which can be used through a number of media. Edutainment is defined as "the art of integrating social messages into popular and high quality communication formats, based on a thorough research process". Edutainment uses a wide spectrum of communication available to youth (including TV and text messaging) to tell stories relevant to youth, by youth. It also has the added benefit of providing the opportunity for training in a specialised and developing area for West Auckland youth.

Drug and Alcohol Service Provider Working Group

Based on the issues raised in the Community Needs Assessment, a Drug and Alcohol Service Provider Working Group was developed to look at best practice issues. The first issue (currently) being debated in this forum is building a better working relationship between Drug and Alcohol and Mental Health providers, particularly when dealing with dual-diagnosis youth. Representatives from the Mental Health services have agreed to be a part of this group and work on collaborative strategies. Membership was decided based on the agencies direct service provision and focus on youth. At a later stage the group's role will extend to provide an advisory role in the implementation of best practice strategies, quality control of information and cross-referral between multiple community support groups.

Healthlink

The initial consultation with Healthlink has resulted in a developing relationship with Healthwest, whose membership includes 137 doctors and local Primary Health Organisations. Meetings with Dr Lannes Johnson (Medical Director) and John Newman (Youth Specialist) have opened the opportunity for a number of joint initiatives with health providers. These could include:

- making presentations at the Continuing Medical Education forums held eight times over the year.
- participating in the Youth and Development Forum on the 13 June 2005.
- providing the Drug and Alcohol Services Directory and co-ordinating up to date information on drug and alcohol issues on the Healthwest website.
- engaging with school clinics and youth projects initiated by Healthwest.

Events

• **Joe Walsh 'Sinners' Tour**

Waitakere City Community Action on Youth and Drugs facilitated the arrangements for Joe Walsh's visit to Waitakere City. Hoani Waititi Marae hosted this event which included a brief concert open to the public by Brannigan Kaa and Joe Walsh. Karaka Dilworth (from Herbs) also spent some time after the concert, talking and 'jamming' with the young people who attended. The message throughout this visit was anti-drugs, with Joe Walsh spending some time telling his story to the people gathered. He has made an undertaking to return to Waitakere City this year, with his band. A number of media attended, including TV1, TV3 and Maori TV, The Western Leader and The New Zealand Herald.

• **Pasifika Arts Festival**

This event ran the week starting the 8 November 2004. Because Safe Waitakere was one of the sponsoring groups Community Action on Youth and Drugs was given the opportunity for a two hour time slot every day to provide speakers and distribute material. This opportunity enabled key Drug and Alcohol services to raise their profile and distribute information within the Pacific communities. The common message was 'No to drugs, No to alcohol and Know who to tell'.

Upcoming Events

- **Community Expo**

Community Action on Youth and Drugs is facilitating a Community Expo on 24 March at the Te Atatu South Community Centre. The event will be a celebration of communities working collaboratively to find and implement solutions relating to the supply of drugs and alcohol to young people. This will be an interactive day with key stakeholders giving presentations on what they are 'doing' as well as opportunities for the public to provide feedback and bring forward their own initiatives.

- **Youth Summit**

This will coincide with the Youth Week celebrations in May (date to be confirmed). The Summit will be facilitated by a steering group made up of youth representatives who will also form the Waitakere City Youth Access to Alcohol group. Similar to the Community Expo, this will be an interactive event with the emphasis being on enabling the City's young people to participate in debating and implementing solutions to their issues around alcohol and drugs, and building a greater connection to their communities.

RESOURCES

The Community Action on Youth and Drugs project is funded by the Ministry of Health under contract with the Council. Salaries and project costs are met from this budget. The Council supports the project through the provision of 'in kind' support including accommodation and physical resources, management support and supervision.

CONCLUSION

The Community Action on Youth and Drugs Project (Community Action on Youth and Drugs) is funded under contract with the Ministry of Health. The purpose of the project is to improve the health and wellbeing of the population by reducing methamphetamine, cannabis and other drug related harm, and increasing community ownership and capacity to address these health issues.

Community Action on Youth and Drugs is a well-established and recognised service that facilitates a range of community-based projects and activities that are wide-reaching in scope, and collaborative in nature. This year will see the full-scale implementation of the Action Plan and the progressive achievement of the programmes objectives. Of particular note in the near future are the Community Expo on 24 March and the Youth Summit in May.

RECOMMENDATION

That the Community Action on Youth and Drugs report be received.

Report prepared by: Tina Meharry, Community Action on Youth and Drugs Project Leader.



9 WAITAKERE WELLBEING COLLABORATION PROJECT

PURPOSE OF THE REPORT

The purpose of this report is to provide a brief overview of developments in the Waitakere Wellbeing Collaboration Project since the Wellbeing Summit in 2004.

BACKGROUND

The Wellbeing Collaboration Project is an initiative to facilitate Central Government, the community sector and Council to collectively identify collaborative focus areas and work together through facilitating joint projects and better co-ordinated planning. The Collaboration Project is the current focus of the Wellbeing process that has developed a culture of 'working together' over the last ten years; this has become widely known as "The Waitakere Way."

In 2002 the Wellbeing process evolved into a three-way partnership between the community sector, central government agencies and Council. A Collaboration Strategy Group made up of representatives from each sector leads the process. An employment sub-committee of this group directs the work of the Project Manager and Project Advisor. Council acts as the employing authority for the Project Manager and Project Advisor whose salaries are resourced from government agencies.

At the Wellbeing Summit held in December 2002 participants mandated a set of 'Strategic Outcomes', 'Focus Areas' and 'Calls to Action' that would benefit from a collaborative approach. 'Call to Action' teams made up of representatives from the community sector, Council and Central Government were set up and worked throughout on a wide range of projects throughout 2003/2004.

The Collaboration Project has also facilitated increased alignment of planning processes among key agencies, identified joint consultation and research opportunities, and has contributed to the development of an online social services database.

In 2004, the Collaboration Project facilitated the production of the 2004 Wellbeing Report that provided a snapshot and comparative study of wellbeing in Waitakere. At the Wellbeing Summit in July/August 2004, the progress of the project was affirmed by a wide range of key stakeholders and two new 'Calls to Action' were mandated.

STRATEGIC CONTEXT

Central to Council's Eco-City vision is the aim of improving the level of wellbeing of residents. Council has taken a facilitative role brokering relationships between service providers and the community and encouraging communities to take greater responsibility for their own health and wellbeing. This role is a key element of Agenda 21 and has been developed through establishing a range of collaborative partnerships with government agencies and community organisations.

Council's participation in the Waitakere Wellbeing Collaboration project is embedded in the Long Term Council Community Plan, particularly in the 'Strong Communities' and 'Active Democracy' Platforms. In the 'Strong Communities' Platform Council has committed to a number of actions that will serve to ensure local services meet changing needs and that responses to Wellbeing issues are developed in partnership with the relevant community and central government agency partners.

ISSUES

Outcomes from the 2004 Wellbeing Summit

Over 100 participants attended the 2004 Wellbeing Summit. At the May session participants contributed to our 'collective portrait' of what is happening in Waitakere, including discussion of the 2004 Waitakere Wellbeing Report. The July session enabled participants to relate issues from their own organisations and to discuss ways in which they could contribute to improving the wellbeing of Waitakere - either collectively or individually.

The Summit was an opportunity to meet with a wide range of stakeholders and affirm that the project was continuing to head in the right direction. There was overwhelming support for the progress of the project to date and two new 'Calls to Action' emerged - housing and information technology.

Calls to Action

The following is a brief summary of the work being undertaken through the seven 'Call to Action' Groups.

1. **Everyone in Waitakere has Access to Affordable, Appropriate Housing.**

Three objectives/project areas have emerged; there are different convenors for each of the three objectives.

- Production of a Waitakere City Sustainable Housing Plan - convened by the Collaboration Project Manager
- Increased access to secure home occupancy - convened by West Auckland District Council of Social Services.
- Promotion of third sector housing - including emergency and specialist housing - convened by the Friendship Trust.

2. **'Info Tech' is used by Organisations to Support the Outcomes of Wellbeing and Collaboration.**

- Convened by West Auckland District Council of Social Services.
- Interface with Waitakere portal development.
- Developing a dynamic website for better communication between agencies.
- Growing 'Info Tech' capability in the community sector.

3. **Every Child has Access to Quality Early Childhood Education.**

- Convened by the Early Childhood Education Coordinator based at the Waitakere Community Resource Centre.
- Early Childhood Education Express (website) being developed.
- Toddlers Day Out being planned for 3 April.
- Working with Te Korowai Manaaki regarding the Celebrating Waitakere Children project.

4. **Every New Migrant or Refugee to Waitakere City Settles Successfully.**

- Convened through Council's Partnerships and Advocacy Leader: New Migrants.
- New Out West established.
- Waitakere Ethnic Board established.
- Working with New Zealand Immigration Service and Citizen's Advice Bureaux to provide a settlement service.

5. Every Student Leaves School with a Plan.

- Convened by the Waitakere Employment & Skills Project Coordinator based at Enterprise Waitakere
- Massey University skills demand research released
- CD produced to inspire and educate school leavers about Waitakere employment opportunities produced and distributed to schools
- Youth Horizons Trust selected as the Youth Transitions Service lead provider.

6. Reduction of Violence against Women and Children.

- Convened by the West Auckland Anti Violence Services Coordinator based at the Waitakere Community Resource Centre.
- 'Collaborative Initiatives' funding agreement developed.
- Social worker being employed through West Auckland Anti Violence Services to support repeat family violence victims.
- Document clarifying service delivery roles for domestic violence workers being developed.

7. Developing a Culture of Inclusion in Waitakere City.

- Convened through the Disability Waitakere Information Network.
- Draft Waitakere City Charter being developed.
- Advocacy for training for inclusiveness eg. disability awareness training.

8. Schools and Community.

- Convened by the Collaboration Project Manager.
- Progress on this 'Call to Action' has been slow; part of the difficulty has been the lack of an agency prepared to take the lead/convening role. A meeting to clarify the future of this 'Call to Action' is currently being organized.

9. Te Korowai Manaaki (Great Start for children aged 0 to 5 years).

- Convened through its own independent steering group involving representatives of stakeholder agencies.
- Training for home visitors: a stock take of home visitors is being undertaken and information packs developed and disseminated to doctors and nurses.
- 'Promoting Great Parenting' forum for service providers was held in November 2004. 'Great Parenting' Expo in 2005 being planned to coincide with 'Toddlers Day Out'.
- Promotion of the First 5 years: billboard and media campaign, posters and pamphlets have been developed for police and public use.
- Maori and Pacific Caucuses established.

Collaborative Planning

The Waitakere Wellbeing Collaboration Project has created opportunities to better align Council planning processes with those of key external partners. The Local Government Act 2002 requires all councils to develop a process that enables the community to identify their desired outcomes. The Collaboration Project Strategy Group has discussed ways of working with Council to develop a process for identification of community outcomes that will feed into the Council's Long Term Council Community Plan; the results of these discussions have been reported to the Long Term Council Community Plan Steering Group.

Communications

A Collaboration Newsletter will be ready for distribution in March. In addition to this, to ensure that communications are timely, an email newsletter will be sent out bi-monthly starting in February. The Collaboration Project is also working with West Auckland District Council of Social Services through the 'InfoTech' 'Call to Action' to develop a dynamic meeting and events calendar and a centralised site for key information and resources.

Future Planning

In 2002 the Collaboration Process was adopted as the focus for the Wellbeing Strategy for a three year period; this period will conclude at the end of 2005. It is proposed to hold another Wellbeing Summit later this year where the direction for the next period of the Wellbeing Strategy will need to be identified and mandated by a wide range of stakeholders.

Council Role

Council staff have been active participants or advocates in relation to most of the 'Calls to Action' under the Collaboration Project umbrella. A major opportunity for better alignment of effort and resources with key statutory agencies is through the process of facilitating the community outcomes process and the Long Term Council Community Plan. Discussions are continuing with officials from the Ministry of Social Development, Waitemata District Health Board, and Housing New Zealand Corporation to identify how their planning and consultation processes can best be linked to the process being developed for the 2006/2016 Long Term Council Community Plan.

RESOURCES

A grouping of six central government agencies currently fund the salaries of the Wellbeing Collaboration Project Manager and a part-time (15 hours per week) Wellbeing Collaboration Project Advisor. Council acts as the employer for these staff and provides a \$5,000 project budget. In terms of the 2004/2005 financial year commitments can be met within the allocation.

Discussions with partner agencies are planned to discuss the future resourcing of the Project. There are inherent difficulties in maintaining resourcing from a number of different agencies, each with its own criteria for funding; this highlights the lack of any central pool of funding to resource collaborative 'whole of government' initiatives.

CONCLUSION

There has been a continuing positive response to the Waitakere Wellbeing Collaboration Project. Over 100 people representing a wide range of agencies and networks participated at the 2004 Summit. The third Wellbeing Summit to be held later this year will reflect on the effectiveness of the Collaboration Project over the last three years and determine whether it will continue to be the focus for addressing social wellbeing issues in Waitakere into the future.

RECOMMENDATION

That the Waitakere Wellbeing Collaboration Project report be received.

Report prepared by: Diane Jennings, Waitakere Wellbeing Collaboration Project Manager and Tony Rea, Community Partnerships Manager.



10 AUCKLAND REGIONAL SETTLEMENT STRATEGY UPDATE

PURPOSE OF THE REPORT

This report provides the City Development Committee with an update on the development of the Auckland Regional Settlement Strategy and seeks Council's feedback for incorporation into the draft Strategy.

BACKGROUND

The Auckland Regional Settlement Strategy is a project under the Auckland Sustainable Cities Programme, initiated by the Auckland Region Mayoral Forum in early 2003 in response to the Government's Sustainable Action Programme of Action for New Zealand.

The Auckland Regional Settlement Strategy is an agreed long-term plan to achieve sustainable settlement outcomes which contribute to social cohesion in the Auckland Region. The Strategy will make recommendations on how to move from current negative settlement experiences to the settlement outcomes desired by migrant and refugee communities. In addition, the Strategy will incorporate the views of the host community, including Maori. Recommendations are expected to be made on "best practice" and roles and responsibilities for policy and service development, co-ordination and funding.

A20-A24

A progress report on the Strategy is attached at pages A20 to A24.

As a project of Auckland Sustainable Cities, development of the Auckland Regional Settlement Strategy has benefited from the release of resources (budgetary and staff time) and alignment with the New Zealand Settlement Strategy facilitated by adopting a whole of region, whole of government approach.

It is anticipated that Local and Central Government endorsement of the draft Strategy will be sought by the end of July 2005.

STRATEGIC CONTEXT

Waitakere City Council's vision as expressed in its Long Term Council Community Plan 2003/2013 is for a city that:

- celebrates and sustains its people;
- has a strong sustainable economic base;
- honours its environment; and
- builds on its cultures and heritage.

Support for the settlement of migrants and refugees in Waitakere City contributes towards the Long Term Council Community Plan goals of community participation and empowerment, a holistic approach to health and wellbeing and strengthening the city's economic sustainability.

ISSUES

Desired Settlement Outcomes

The attached progress report provides an overview of the key settlement issues and desired settlement outcomes for migrants, refugees and Pacific migrants.

The key shared settlement outcome for these communities is to have a sense of belonging and integration with wider New Zealand society, achieved through participation and contribution as equal and valued members of society. Significantly, migrant and refugee communities consider they are now at a stage where they could be involved in service planning and development, and wish to have a forum for on-going discussion with Central and Local Government. There is also a focus on how best to support host communities to appreciate the potential contributions of new settlers.

Council Support for Settlement

Waitakere City Council has already indicated significant support for settlement through collaborative planning and activities under “New Out West” - the Wellbeing Collaboration Strategy’s Migrant and Refugee “Call to Action”. A proposal regarding the establishment of Migrant Resource Services in Waitakere City is currently being developed through “New Out West” and will be brought to the City Development Committee in April 2005 for endorsement.

The Waitakere New Settlers Guide has been produced by Libraries and resources have also been committed to dedicated staff positions in the Libraries and Information Service and the Strategic Partnerships and Advocacy team. A pilot of the Language Line telephone translation service will commence in March 2005 to facilitate access to Council services for residents who do not have English as a first language.

A Community Partnership Agreement was signed with the Waitakere Ethnic Board in December 2004 and Council has committed to developing a shared work programme with the Board. The implementation of this shared work programme will reaffirm Council’s pro-active support for settlement, particularly around engagement of migrants and refugees in the democratic process and in planning for settlement services in Waitakere City.

Resources have also been committed in the draft 2005/2006 Annual Plan to support Council’s responsiveness to the settlement of migrants and refugees in Waitakere City.

Role of Local Government in Settlement

The Auckland Regional Settlement Strategy Steering Group seeks Council’s feedback on the nature of support for settlement. In particular Council’s views are sought on the following questions:

1. What do you see as the benefits for your City/District of well-settled and integrated migrant and refugee communities?
2. Does your Council have, or is it considering developing a policy, strategy or other initiative to support migrants and refugees in your City/District?
3. Is funding for settlement support specifically identified in your Long Term Council Community Plan?
4. How can your Council assist in the following areas that refugee and migrant identified as key factors in assisting them to integrate with local communities:
 - obtaining employment appropriate to their qualifications and skills;
 - confidence in using English in New Zealand settings or accessing ESOL support to bridge the gap;
 - working across groups/ethnicities and connecting with host communities;
 - forming supportive networks and establish a sustainable community identity;

- feeling safe expressing their ethnic identity and being accepted by, and part of, the wider host community;
 - being encouraged and supported to participate in civic, community and social activities;
 - being able to access appropriate information and responsive services.
5. Would your Council participate in a regional forum with central government and migrant and refugee communities to discuss their shared issues?

As noted earlier, and in answer to these questions, Council has already committed significant support for settlement of migrants and refugees in Waitakere City. However, the Committee may wish to delegate a small working group to develop a response with officers to the questions raised by the Strategy Steering Group, particularly in relation to questions 1, 4 and 5.

RESOURCES

The project has a total budget of \$189,500 (excl GST) contributed by the seven Auckland Councils, the Auckland Regional Council and Central Government. Provision has been made in the draft 2005/2006 Annual Plan for an amount of \$7,000 as Council's contribution to the development of the Strategy.

The development of the Strategy is the responsibility of a multi-agency Working Group supported by a Project Manager. An officer from Council's Strategic Partnerships and Advocacy team is a member of the Working Group that is developing the Strategy. Council is also represented on the Settlement Strategy Steering Group and the overarching Auckland Sustainable Cities Steering Group.

CONCLUSION

The Regional Settlement Strategy Steering Group is seeking feedback on settlement from Auckland councils for incorporation into a draft Strategy due by the end of March 2005. At milestone stages, the development of the Strategy will be reported through the decision-making processes of Local and Central Government - the attached progress report being the first of these.

RECOMMENDATIONS

1. That the Auckland Regional Settlement Strategy Update report be received.
2. That the City Development Committee endorses progress on the development of the draft Auckland Regional Settlement Strategy.
3. That the City Development Committee nominate Councillors to form a working group in order to develop a response to the questions asked by the Settlement Strategy Steering Group.

Report prepared by: Monica Sharma, Partnerships & Advocacy Leader: New Migrants.



11 AUCKLAND SUSTAINABLE CITIES PROGRAMME UPDATE

PURPOSE OF THE REPORT

The purpose of this report is to update the City Development Committee on progress on the Auckland Sustainable Cities Programme. The report updates progress since the last report to the City Development Committee, dated 5 August 2004.

BACKGROUND

The Auckland Sustainable Cities Programme was initiated in 2003 by the Auckland Regional Mayoral Forum, in response to the Government's "New Zealand Sustainable Development Programme of Action".

Sustainable Cities is a key initiative within the NZ Programme of Action, and has two stated outcomes:

- Cities as centres of innovation and economic growth;
- Liveable cities that support social well-being, quality of life and cultural identities.

The Auckland Sustainable Cities Programme has provided the opportunity to make an immediate start on tackling these outcomes.

STRATEGIC CONTEXT

For more than ten years, Council has committed to working with communities, business, iwi, the not-for-profit sector, and the Local Government sector, particularly in Auckland, to make Waitakere a sustainable city. The Council's approach is to sensibly and prudently implement a long-term plan.

The Auckland Sustainable Cities Programme is an opportunity to advance Waitakere City Council's strategic sustainability interests at regional and national levels. As part of the Programme, greater synergies and efficiencies between Local Government and Central Government have now been established to:

- Overcome the "silo" approach.
- Firmly establish a whole of region/whole of government joint approach.
- Align budgets and resources between all stakeholders.
- Identify and work on a number of signature projects to ensure a continuation of this joint approach and to provide the platform to share learnings for all in the region.

ISSUES

Report to Mayoral Forum

A25-A30

A progress report was submitted to the Auckland Regional Mayoral Forum meeting (10 December 2004), as attached at pages A25 to A30.

Progress on Work Strands

A31-A39

The Auckland Sustainable Cities Programme contains six work strands, each developing signature projects that require Central and Local Government input. In brief, the work strands and signature projects are as follows, note that they are described in greater depth as attached at pages A31 to A39:

- Regional Child & Youth Development (3 projects) - (3 projects) - Youth Citizenship, a project designed to increase young peoples involvement in the development of their cities; a locality based project in Northcote; and quarterly Learning and Information Sharing Forums.
- Migrant Settlement - Regional Settlement Strategy. Providing support for migrants to settle in the Auckland region, and aligning national and regional strategies effectively. The draft Strategy is now reaching a critical stage: a separate report is included in this agenda.
- Urban Form Design & Development - four projects to encourage, demonstrate, promote and guide more sustainable urban form, design and development in the Auckland region, including building design, location, construction and affordability. Waitakere City Council is sponsor and co-leader of this work strand (along with the Ministry for the Environment). Council is project managing the work strand, with external funding support from Central Government (see Resources below).
- Transport - three projects: school travel plans, integration of transport with urban design, and air quality (bus emissions).
- Sustainable Communities - locality projects in Twin Streams and Papakura, selected to demonstrate how a sustainable development approach can achieve strong, liveable and prosperous communities. Project Twin Streams has completed a successful planning process with Local and Central Government and community representatives, and has developed a three-year project plan. The focus is on increasing community understanding, ownership and uptake of issues facing the catchment; catalysing sustainable economic development; involving Iwi and Maori; and increasing Local Government - Central Government effectiveness and coordination.
- Long Term Framework - building a long term vision and plan for a sustainable Auckland region.

The Auckland Sustainable Cities Programme had originally included the review of the Auckland specific provisions within the Local Government Act, but this has been superseded by decisions affecting transport governance. The review of the role and powers of the Regional Growth Forum and WaterCare Services Limited is now planned for 2005.

Programme Evaluation

Each work strand has developed its own evaluation checklist; members will be capturing learning as the projects progress. It is envisaged that a full evaluation will commence 2005/2006.

RESOURCES

The Auckland Sustainable Cities Programme is funded generally within existing local authority budgets and by Central Government. A special Central Government budgetary allocation within the 2004 Vote has provided project funding of nearly \$4 million, to be expended between 2004 and 2006. This includes funding for the Urban Form Design & Development work strand which is being managed by Waitakere City Council. A sum of \$100,000 (incl. GST) has been allocated to UFDD for the 2004/2005 year, and again for the 2005/2006 year (subject to confirmation in the 2005 budget).

Beyond the UFDD project management, Waitakere City Council's involvement in the Programme is funded within existing budgets. The Council has been pursuing a work programme that is well aligned with the Sustainable Auckland programme for some years.

CONCLUSION

The Auckland Sustainable Cities Programme offers an opportunity to make the region more sustainable and to ensure the Local Government Act 2002 objectives are taken up constructively. The programme is well underway, and is enabling greater cooperation and efficiency across the region and with Central Government agencies.

RECOMMENDATIONS

1. That the Auckland Sustainable Cities Programme Update report be received.
2. That the progress with the Auckland Sustainable Cities Project and signature projects be noted.

Report prepared by: Megan Howell, Project Manager: Urban Design.



12 YEAR OF THE BUILT ENVIRONMENT

PURPOSE OF THE REPORT

The purpose of this report is to advise the City Development Committee that 2005 is the official New Zealand Year of the Built Environment, and to inform Committee Members of Waitakere City Council's involvement.

BACKGROUND

A40-A41

The Minister for the Environment has announced that 2005 has been designated as the "Year of the Built Environment", as attached at pages A40 to A41. The Year of the Built Environment is intended as "an opportunity for New Zealanders to celebrate the buildings, spaces, places and structures in which they live, work and play."

A steering group, led by the Ministry for the Environment and the New Zealand Institute of Architects is currently developing a programme of events, including open days, exhibitions, conferences and awards.

STRATEGIC CONTEXT

Waitakere City Council has been promoting quality urban design and built environments for some time. This can be seen in town centre redevelopment and the Council's 'green' public buildings.

ISSUES

Waitakere City Council's involvement

Waitakere City Council is a member of the Year of the Built Environment steering group (along with Wellington City Council and the Auckland Regional Council), and has contributed \$5,000 towards the cost of national coordination and publicity.

A key part of Council's contribution to the Year of the Built Environment will be its regional work on the Urban Form Design & Development work strand. Council is about to co-host an Urban Design Action Plan workshop for Local and Central Government officers. Officers are also involved in planning an Auckland launch for the Urban Design Protocol (likely to be late March).

Other opportunities to promote the Year of the Built Environment will emerge as the year progresses. National competitions and awards are expected to be announced, and there will likely be an opportunity for Council to submit an entry, for example on the recent development of Waitakere City's urban fabric.

RESOURCES

Council's contribution to the Year of the Built Environment has been funded within existing budgets. Any further activities that Council decides to undertake will be funded similarly. A large part of Council's contribution will be resourced as part of the Urban Form Design and Development work strand of the Auckland Sustainable Cities Programme. The work strand has special Central Government budgetary allocation of \$100,000 (incl. GST) for the 2004/2005 year, and again for the 2005/2006 year (subject to confirmation in the 2005 Budget).

CONCLUSION

The Year of the Built Environment is an opportunity for Council to celebrate and explore its contribution to the built environment of Waitakere. It ties in well with the Urban Design Protocol and the Auckland Sustainable Cities Programme. The programme of events is likely to develop as the year progresses, and will be reported back

RECOMMENDATIONS

1. That the Year of the Built Environment report be received.
2. That the Council continue to support the programme wherever possible.

Report prepared by: Megan Howell, Project Manager: Urban Design.



13 **RAILSIDE AVENUE TO ALDERMAN DRIVE AND CATHERINE MALL PRECINCTS
INFRASTRUCTURE RENEWAL PROJECTS - DRAFT DESIGNS PRESENTATION**

PURPOSE OF THE REPORT

The purpose of this report is to bring to the City Development Committee for viewing and comment the draft designs for the above precincts.

BACKGROUND

Isthmus Group has been awarded the contract in 2004/2005 to design new landscape concepts for both of the above precincts.

The scope of works will include new paving, a variety of seating, public places in the precincts, landscaping, and propose places to accommodate way finding signage and art features.

Consideration will be given to parking, public transport access and improved walking and cycling linkages. It is the intention to work alongside the privately owned adjacent building and business owners who interface this precinct to encourage them to join into the process and maximise their business opportunities by improving their premises and interface to the increased 'walking economy'. Options will be viewed that maximise the ability for natural surveillance and social interaction to take place.

The objective is to link the economic sectors, improve the visual and usable amenity and improve the business opportunities along the way. Both precinct projects will be the first of several Henderson precincts infrastructure renewal programmes to raise the overall amenity to a Central Business District standard. This sector will also become a strong link between the Waitakere Central, the Transport Interchange, Waitakere Central Library and Unitec, Pioneer Park and the Aquatic Centre.

As part of the Council's current development projects in Henderson, a template of new street furnishings has been developed by Parks Planning in conjunction with Megan Wraight Landscape consultant for the Council projects. This template provides a complimentary range of paving, seating and general amenity items. This current contract includes the template range and the intention is to encourage future private redevelopment to also incorporate this range into their development. The end result being the provision of a high standard of co-ordinated street amenity for Henderson, the Central Business District of Waitakere.

STRATEGIC CONTEXT

In 2002 Council committed to undertaking two major development projects in the 'Heart of Henderson'. The new Civic Centre combined with a new public transport centre and the new Waitakere Library combined with a Unitec Campus, car park building and a series of public plazas to stimulate economic and employment growth for Waitakere City. In 2001 the Henderson Concept Planning Workshop identified a range of construction projects and general initiatives to create a strong economic environment and improve the visual amenity. Both of these precinct renewal projects fit within these proposed initiatives.

ISSUES

Consultation

Prior to the start of the design phase, a number of group and one to one meetings were held with business and landowners adjacent to the proposed works. Specific meetings were also held with key landowners with the aim to influence them to take the opportunity to modernise their premises in line with the project to gain the economic benefits of being positioned within key precincts of the new look Henderson.

A 'drop in' meeting was held at the Unitec office on 7 February for key stakeholders to view the draft designs and provide feedback to further inform the detailed design. This phase will start in March and will involve further input from disability and CPTED advisors, cross Council asset staff and key adjacent land and business owners.

Works Timeframe

- Draft designs are now completed for further consultation and feedback.
- Detailed construction design will be undertaken from March 2005.
- Contract tendering process July 2005 reliant on Annual Plan outcomes.
- Implementation is proposed for mid August to mid November 2005.

RESOURCES

Railside to Alderman Precinct - A budget of \$30,000 for the design phase was included in the 2004/2005 financial year. The implementation budget of \$870,000 will be considered in the draft Annual Plan for 2005/2006. This project will incorporate the land being acquired at 1 Ratanui Street for car parking (rear of BNZ premises).

Catherine Mall Precinct

A budget of \$100,000 for the implementation of this precinct was included in the 2004/2005 financial year. The design phase has utilised \$18,500 of this budget and the balance of \$81,500 is likely to be requested as a carry forward. The implementation balance required of \$220,000 will be considered in the draft Annual Plan for 2005/2006.

CONCLUSION

The Railside to Alderman Drive and Catherine Mall renewal projects are key components to support Council's vision for Henderson and support the Council's current construction investments. It is essential that the necessary implementation budget is approved to enable the walking connection precincts to be in place before the Transport Interchange, Waitakere Central and Library - Unitec projects are completed. This precinct is the key link between all of the Council's key facilities.

Should this not take place until 2006/2007 it will cause disruption to the newly formed precincts surrounding the Council facilities and inhibit the ability to access and use these facilities while this contract is implemented. The proposed implementation timeframe is between August to mid November 2005 prior to the Christmas retail trading period.

RECOMMENDATION

That the Railside Avenue to Alderman Drive and Catherine Mall Precincts Infrastructure Renewal Projects - Draft Designs Presentation report be received.

Report prepared by: Janet Hannan, Principal Advisor Urban Development.



14 TUSC - TOOLS FOR URBAN SUSTAINABILITY ENGINEERING CODE OF PRACTICE

PURPOSE OF THE REPORT

The purpose of this report is to update the City Development Committee on TUSC - Tools for Urban Sustainability Code of Practice and to provide a presentation on this project.

BACKGROUND

The Council lodged an expression of interest with the Sustainable Management Fund to seek funding for the development of the Urban Sustainability Code of Practice.

The Sustainable Management Fund has approved funding for the project.

As the project requires a three year commitment from Council, as well as financial contributions by third parties, approval by the Tenders Sub Committee was obtained at its meeting of 4 July 2003, as follows:

- “2. That the offer from the Sustainable Management Fund of \$170,000 for the Urban Sustainability Code of Practice be accepted.
3. That authority be given to enter into a three year contract with the Sustainable Management Fund for this project, at no additional cost to Council.”

1379/2003

STRATEGIC CONTEXT

The Council's Long Term Community Plan includes various objectives to demonstrate sustainable best practice and has identified the need to ensure that Council provides clear guidelines to key stakeholders such as developers, planners, engineers, architects and property owners.

Specifically, under the Three Waters Platform the Council has included in its work programme to integrate the Sustainable Code of Practice for water and all land use planning.

ISSUES

At present Council specifies the standards for land development and engineering through the Code of Practice for City Infrastructure and Land Development. This is primarily an engineering based approach that does not represent Council's sustainability objectives.

Although there has been a great deal of philosophical debate on sustainability, New Zealand needs to make real progress towards sustainable development. In the urban context, one of the major barriers is that decision makers, developers, and design practitioners do not have the decision support tools for the adequate implementation of innovative technical solutions that lead to sustainability in urban development.

Other shortcomings include:

- lack of detail on practical outcomes to achieve sustainable management;
- lack of knowledge and awareness of sustainability issues;
- lack of tools to assess cumulative effects and evaluate cost/benefit in terms of social, cultural, economic and environmental outcomes;
- the need to develop new approaches to urban form that will lead to sustainability in urban development;

- need to establish linkages between resource and land use planning, infrastructure, transportation, the water cycle, waste, the energy cycle, and building design and construction;
- lack of agreed definitions, indicators, techniques and design parameters for urban sustainability; and
- need to implement, prove and monitor technologies that progress urban communities towards sustainability.

SCOPE OF THE URBAN SUSTAINABILITY GENERAL CODE OF PRACTICE

The purpose of this project is to develop an interactive Code of Practice for sustainable urban engineering, with the objective of having the Code of Practice accepted as best practice throughout the country. The Code of Practice will be provided as a user-friendly web based toolbox system that includes linkages to models.

It will improve sustainable management by raising awareness and understanding of sustainability issues by providing practitioners and decision-makers with appropriate tools, and by ensuring cost-effective sustainable urban development.

The toolbox provides a framework for decision-making based on analysis at four stages at macro and micro levels as follows:

1. The performance standards (environmental, social, cultural and economic) required.
2. At macro and micro levels, neighbourhood or community land use, amenity and infrastructure planning. Typically this would be used for resource consents.
3. Site specific planning, such as land use and subdivision consents.
4. Building planning, at the building consent stage to enable designs to consider the building life cycle, energy, waste and infrastructure.

At each of the stages, the toolbox will analyse and set out sustainability criteria to establish cumulative effects and best practice solutions, taking into account the components of the toolbox defined below.

The toolbox will include all land use activities: - urban design form and development, air, impact on the water cycle, waste, energy, infrastructure, transport and parks. Iwi input will be sought. The project will enable the impact of the ecological footprint of urban development to be modelled and the measures (both soft and hard) that can be implemented to minimise the footprint. The outcomes include evaluation of quadruple bottom line indicators and using the Code of Practice can be used to achieve improvements to these indicators.

A key outcome is to ensure dissemination of the project, involvement and acceptance by stakeholders. This will be achieved by informing users by providing workshops, publications and conference presentations. The project will deliver (by 30 June 2006) systems with a graphical user interface, based on a modular approach. It is proposed to make the modules available to stakeholders progressively, so as to achieve uptake. The project will also develop information technology interfaces.

Benchmarking of the outputs will be achieved by reference to Territorial Authorities, Regional Councils, developers, designers, architects, engineers, surveyors; urban, resource and strategic planners; iwi, economists and the community.

Benefits:

The benefits of this project are as follows:

- practitioners are provided with interactive user friendly tools;
- reduced Resource Management Act compliance costs for developers, Councils and the community;
- at least 20% reduction in the true cost of infrastructure;
- development which is in harmony with the natural landscape and provides cohesive communities;
- promoting integrated transportation, rather than car-dependant development;
- efficient use of resources (energy, water, waste reduction, recycling); and
- development that supports economic growth while protecting the environment and achieving iwi and cultural values.

CONSULTATION

Consultation has been carried out with a number of stakeholders to establish interest, support and uptake for the project consultation. These include the following:

- Beacon
- Landcare Research Limited
- National Institute for Water and Atmospheric Science (NIWA)
- North Shore City Council
- Papakura District Council
- Parliamentary Commissioner for the Environment
- Institute of Professional Engineers of New Zealand (IPENZ)
- Auckland University
- Kapiti Coast District Council
- Metrowater
- Nelson City Council
- New Zealand Planning Institute
- New Zealand Water and Wastes Association
- Rodney District Council
- Southland District Council
- Wellington Regional Council

The parties who have been consulted are supportive of the project and would like to be involved at various stages. Support offered includes linkages and funding from current work programmes, participation in the Steering Group, assistance with publication, promotion and information dissemination and endorsements by professional institutions. The support has been evaluated as a contribution in kind to the project and is included in the project funding.

As part of the approval of the project, the Sustainable Management Fund requires an inclusive process of all the stakeholders, including dissemination of information through workshops, website and consultation meetings.

SUSTAINABLE ENGINEERING AND SCIENCE CONFERENCE

Council supported this conference held 6 to 9 July 2004 on the provision that a workshop be provided on TUSC. The workshop attracted 150 participants from the international and national science and engineering community and Council received positive feedback.

RESOURCES

The total cost of the project is estimated to be \$1,400,000 over three years, made up as follows:

Funding Source	Amount	Scope
Sustainable Management Fund	\$170,000	Co-ordination of the programme, project management, communication, website
Modelling and Planning Projects in the Three Waters and Roads	\$910,000	As part of the Council's work programme for the next three years, with a focus on planning for Northern Strategic Growth Area, Road Corridor Studies and assessment of water and wastewater services
Contributions in kind	\$320,000	Inputs from partner organisations, through research programmes and providing staff time and resources
TOTAL	\$1,400,000	

Council's share of the cost over the next three years will not be additional to current work programmes as it is proposed to utilise existing programmes to develop the technical detail for the Urban Sustainability Code of Practice. For example, the details for the roading component of the project will be developed through the Council's corridor studies, which will evaluate traditional traffic engineering against a multimodal approach; similarly details for wastewater reuse and recycling will be developed through Council's wastewater planning programme.

CONCLUSION

The Urban Sustainability Code of Practice provides a unique opportunity for Council to push out its sustainability programme into the mainstream of engineering, developing and building practice.

The funding offer from the Sustainable Management Fund will enable Council to co-ordinate the current land use and infrastructure planning programmes and engage stakeholders in the process of developing the Code of Practice and thereby achieve buy in.

RECOMMENDATION

That the TUSC - Tools for Urban Sustainability Engineering Code of Practice report and presentation be received.

Report prepared by: Tony Miguel, Group Manager: Asset Management.



15 WAITAKERE CITY BUS SERVICES REVIEW

PURPOSE OF THE REPORT

The purpose of this report is to:

- Outline the process proposed by Auckland Regional Transport Authority for the review of bus services in Waitakere City;
- Consider a position for input into this review on issues from Waitakere City's point of view;
- Consider the Council's commitments in relation to school bus services within Waitakere City as set out in the proposed School Bus Service Partnership Agreement.

BACKGROUND

In August 2003, the Auckland Regional Council (ARC), the body then responsible for public transport planning and funding in the Auckland region, implemented redesigned bus services in Waitakere City in conjunction with the opening of the Britomart Transport Centre. This review was designed to be an interim "holding" review that tweaked the then existing bus services and provided the following service improvements:

- Improved Sunday service frequencies on major routes.
- A rationalised route structure in the Massey area.
- Improved services between Waitakere City and the North Shore, including the introduction of Sunday services.
- Improved access to Westgate for bus services in the north-western part of the city.
- Strengthened connection between Henderson, New Lynn, St Lukes and Midtown Auckland via New North Road.
- Auckland Regional Transport Authority, which took over the passenger transport functions of the Auckland Regional Council in December 2004, is now getting underway with a comprehensive review of bus services within Waitakere City for implementation from late 2006 to early 2007 (exact date not yet confirmed). Originally the implementation was for 1 July 2006.

STRATEGIC CONTEXT

Waitakere City is committed to urban growth management, focussing on developing vital town centres that are well served by public transport and easily accessible to pedestrians and cyclists. These town centres and their surrounding residential areas are designed to be well-served by a high-frequency rail service and a network of bus services. The Council has set a long term target that at least half the population will regularly use passenger transport.

An integrated transport system requires that the different modes of public transport connect in time and locations and offer seamless travel to residents. This involves the elimination over time of unnecessary barriers to travel by implementing such measures as fare integration, bus priority measures and improved customer information. Waitakere City has a key role in the implementation of bus priorities and in providing shelter and information infrastructure at bus stops.

Over 80% of the region's passenger transport trips are by bus.

ISSUES

Bus Services Review

Auckland Regional Transport Authority officers have made an initial presentation to Council officers, outlining the process proposed to carry out the bus service review. Unlike previous bus service reviews, this review aims to bring all key stakeholders in at the front end of the process and to have a collaborative approach to redesign bus services in Waitakere City. Previous reviews tended to involve the Council, passenger transport customers and other stakeholders only towards the tail end of the process in reacting to a series of developed proposals. This is evidence of a commitment on Auckland Regional Transport Authority's part to a more rigorous and inclusive service development process. To this end, Auckland Regional Transport Authority is proposing the formation of a reference group of key stakeholders, including an officer representative from Waitakere City Council, to provide oversight and advice to the service review process. It has been agreed that input from the Community Boards will be sought in this process.

Auckland Regional Transport Authority's proposed process includes the following elements:

- Data collection, market research, demographic and trend analysis (underway now);
- Initial consultation with key stakeholders to identify key issues for the review;
- Development of a series of options based on these key issues;
- Consultation on the options developed by Auckland Regional Transport Authority;
- Option refinement based on feedback through the consultation process;
- Development of, and consultation on, a preferred option.

Auckland Regional Transport Authority is proposing to include passenger transport users in this process both formally and through the use of market research tools such as focus groups.

The proposed time frame for this process is quite constrained as Auckland Regional Transport Authority needs to begin the tendering process in October 2005 to implement new services late 2006 to early 2007. This would delay the ability of Waitakere Central Henderson Transport Interchange to operate bus services and provide connections with trains at Henderson. Officers are advocating for new bus services to operate at the interchange as soon as it opens.

While Auckland Regional Transport Authority has expressed the desire to take a "clean slate" approach to the review, Auckland Regional Transport Authority officers have pointed out that there are a number of constraints to take into account as part of this review. Some of these are:

- **Funding Constraints:** Funding sources are Auckland Regional Council, as set out in its Long Term Council Community Plan, and Land Transport New Zealand, with funding from 2006/07 tied to existing and predicted patronage levels. Service improvements may need to be phased in over time rather than all being introduced at once.
- **Commercial Routes:** The number of routes that operators can operate commercially affects the number of routes that require a subsidy. At the 2003 Waitakere City bus services review there was a reduction in the number of commercial routes - this resulted in an increase in funding required before additional services were considered.

- **Bus Fleet and Bus Driver Constraints:** The current tight labour market is making it difficult for bus operators to recruit and retain sufficient trained staff. In addition, there is a considerable lead time to purchase new buses, although the Auckland Regional Transport Authority tendering process generally allows successful tenderers time to make the necessary adjustments to their fleet.
- **Possible Rationalisation of Duplicated Services:** Auckland Regional Transport Authority has signalled that it may be necessary to rationalise existing services where there is significant duplication of service in order to provide improved service in currently under-served parts of the city.
- **Rail Capacity Constraints:** While double-tracking to Henderson is proposed to be complete by the implementation date of this review, past experience has shown that latent demand for rail quickly absorbs additional rail capacity provided. For the period that work continues on double-tracking the rest of the Western line, temporary bus services will be required to accommodate disruption to rail services. With this in mind, buses will still need to play a key role in meeting peak travel requirements until the completion of the rail upgrade.

From Waitakere City's point of view, key issues for the bus review are:

- **Bus/Rail Integration:** Notwithstanding the rail capacity constraints mentioned above, there is considerable spare rail capacity at off-peak times. Waitakere City would like to see the opportunity maximised for customers to connect between buses and trains, especially at New Lynn and Henderson. This can be achieved by bus feeder services and adjusting bus schedules to integrate with rail and by optimising the use of the Waitakere Central Transport Centre to cater for as many as possible likely connections between bus and rail.
- **Catering for New Development:** New bus services should be introduced in conjunction with, rather than significantly later than, new residential and commercial development. The Western Heights, Central Park Drive, Massey, Westgate and West Harbour areas are currently under-served by bus services when compared to similar areas in other parts of the region. As the northern growth areas develop, new services should be introduced to encourage new patterns of passenger transport use.
- **Supporting Town Centre Development:** The bus services review needs to support ongoing efforts to improve public transport access to, through and from the key town centres of Westgate, Henderson and New Lynn. The intensified medium-density development that has been emerging around its town centres, in itself designed to build a greater market for passenger transport, should in turn be supported by Auckland Regional Transport Authority in the form of improved bus services connecting, where possible, to rail.
- **Waitakere Central Transport Centre:** Changes in bus services should be introduced at the same time as the opening of the Waitakere Central Transport Centre and the completion of double-tracking to Henderson, both currently targeted for completion by May 2006.
- **Long Haul and Local Trips:** The bus services review should consider the appropriateness of express routes for long haul trips and local routes and connections for local trips. There are a number of services which attempt to cater for local and long haul connections and fail in terms of time and cost for passengers.
- **Bus Priority Measures:** Along routes where bus priority measures are introduced, increased frequency of services is required to take advantage of faster and more reliable trips in order to increase patronage.

- **Regional and National Issues:** The Council supports regional and national moves to reduce emissions from buses and use cleaner fuels. Other issues will be supported such as regional priorities for buses, review of fares, integrated ticketing, real time information systems, low floors and cycle racks on buses. In relation to the bus fares review, Auckland Regional Transport Authority will be engaging in market research in March and April 2005, developing options with stakeholders over the next few months and consulting with the public in May/June 2005. Officers are engaged in this process and are providing guidance on issues such as fare structure, location of fare boundaries, and free buses.

Where changes in routes and new routes are identified, it will be the Council's responsibility to provide the necessary bus stop infrastructure (bus stop sign, time table holder, shelter) and bus priority measures as appropriate. At present, the level of bus stop information provision in Waitakere City lags very considerably behind that provided by the other cities in the region. The Council will need to significantly invest in the provision of bus stop information, proven to be a key tool in building public transport patronage, and to maximise the benefit of improved services,

The Council needs to assist Auckland Regional Transport Authority in the communications with the public about changes in bus services. Auckland Regional Transport Authority is dependent on Waitakere City's networks both in terms of council facilities but also in terms of groups with which the council networks in order for the more collaborative and interactive bus service review process to maximise its chances of succeeding. Waitakere City has undertaken to provide that support.

School Bus Services

Auckland Regional Transport Authority completed its review of school bus services in the region in September 2004. This resulted in changes to school bus services in Waitakere City as follows:

New Bus Services

Between Green Bay High School and Glen Eden;
Between Massey High School and Hobsonville;
Between Rutherford College and Glendene.

Increased Capacity of Bus Services

Between Avondale College and New Lynn Transport Centre;
Between Avondale College and Glen Eden.

Discontinuation of Bus Services

Between Glen Eden Intermediate and Green Bay shops;
Between Titirangi School and Wood Bay.

As a result of the review the following schools within Waitakere City are served by school bus services:

Glen Eden Intermediate
Green Bay High
Henderson High
Henderson Intermediate
Kaurilands Primary
Kelston Boys

Kelston Girls
Kelston Intermediate
Liston College
Oratia School
Rangeview Intermediate
Rutherford College
St Leonards Primary
Titirangi Primary
Waitakere College

A42-A52

Auckland Regional Transport Authority is seeking confirmation of commitment by the relevant organisations in relation to school bus services as set out in the School Bus Service Partnership Agreement, as attached at pages A42 to A52. The Council's obligations under this Agreement are to:

- Provide safe waiting facilities and stops;
- In consultation with the school, bus operator and Auckland Regional Transport Authority, design and provide for safe waiting, loading and unloading areas outside schools where these are within the road reserve, as well as consideration of bus stops in suburban areas. The provision of infrastructure is contingent upon funding having been provided for in the Long Term Council Community Plan.

These obligations are acceptable and reflect the current commitment in relation to bus stop infrastructure and working with schools to create safe environment on the road reserve. The current Long Term Council Community Plan makes a general provision for bus shelters and bus stop signs.

There are two school bus routes where new stops are needed. One is at Glendene and Te Atatu South and the other is the lower section of Glengarry Road between Solar Road and West Coast Road. These are expected to be erected in March 2005 following consultation with affected residents.

RESOURCES

Existing resources are available for the Council to participate in the bus services review.

In relation to the infrastructure requirements required to support new bus services, a \$200,000 addition to the budget is proposed for 2005/2006 for consideration during the Annual Plan process. A sum of \$150,000 funding is sought from Land Transport New Zealand and \$50,000 from the Council.

The roll out of a real time information system in Waitakere City is proposed for 2005/2006 if Auckland Regional Transport Authority is successful in obtaining funding from Land Transport New Zealand.

CONCLUSION

The collaborative process proposed by Auckland Regional Transport Authority to comprehensively review Waitakere City bus services is a positive start to this process. There will be opportunities for involvement by officers, the Community Board, this Committee and the public. It is anticipated that this process will lead to a better outcome for the City and its residents than has happened in previous bus service reviews.

RECOMMENDATIONS

1. That the Waitakere City Bus Services Review report be received.
2. That the City Development Committee endorses the key issues for the bus services review as set out in this report.
3. That the Chief Executive be delegated authority to sign the School Bus Service Partnership Agreement which sets out the Council's responsibilities under the Agreement.

Report prepared by: Kevin Wright, Manager: Transport Strategy.



16 **STATE HIGHWAY UPDATE**

PURPOSE OF THE REPORT

The purpose of this report is to comment on projects that have been included and prioritised in Transit New Zealand's Draft 2005/2006 - 2014/2015 10-year State Highway Plan which impact on Waitakere City.

BACKGROUND

In March 2004 the Council considered Transit New Zealand's 10-year plan and made a submission on priorities. Transit New Zealand is now undergoing the annual update of its 10 year plan and is seeking comments on how it has prioritised activities in the Draft 10-year State Highway Plan (the Draft Plan). The Draft Plan assumes 50% of the additional \$1.6 billion Government funding will be applied to Transit projects.

Transit is seeking feedback from the public including territorial local authorities on the types of works listed and the assigned priorities in the Draft Plan. The due date for submissions is 16 March 2005.

A53-A60 A copy of the draft 10-year plan summary for the Auckland Region is attached at pages A53 to A60.

A61-A62 A copy of the draft submission is attached at pages A61 to A62 for City Development Committee's consideration.

STRATEGIC CONTEXT

The Regional Land Transport Strategy 2003 provides for a state highway programme in the Auckland region that is intended to support transport objectives and the Regional Growth Strategy. The regional programme assumes that state highways would be built when ready, rather than when funds are available, and that there are no funding constraints.

The Government has proposed additional funding of \$1.6 billion over 10 years for roading, passenger transport and travel demand management programmes. The regionally distributed funding for the region would assist in accelerating the state highway programme. A draft Regional Land Transport Strategy is yet to be released by Auckland Regional Council which would provide guidance on the extent to which funds should be applied to roading, passenger transport and travel demand management programmes.

ISSUES

Council officers have identified some issues in relation to projects in Transit's Draft Plan and how it is prioritised. The following is a summary of the issues on key projects that affect Waitakere City.

Upper Harbour Corridor

It is encouraging that Transit has included the Brigham Creek Extension into this year's Draft Plan with an indicative construction start date of 2007/2008. The project is to extend the existing Northwestern Motorway from Westgate north through to Brigham Creek Road. This recognises the close relationship with the Upper Harbour Motorway and the proposed development at Westgate.

Another project in the Upper Harbour Corridor is the Hobsonville Deviation with an indicative construction start date of 2005/2006. It is understood that the main construction contract for the Hobsonville Deviation will be released for tender in August 2005, and the project is expected to be complete in 2009. This project and its timing should be supported by the Council.

Both projects will involve significant earthwork and drainage works in the same area around Westgate. The Brigham Creek Extension needs to be included into the construction contract for the Hobsonville Deviation and be completed in a staged manner as one contract.

Council have been working with Transit New Zealand on a proposal for an interchange, linking Northside Drive, the Brigham Creek extension and the Upper Harbour Motorway. The interchange is important for Council as it supports the Council's concept plan for Westgate. Investigation carried out by Opus International Consultants Ltd show that a full diamond interchange is feasible. The design report for the interchange is currently being reviewed by Transit New Zealand. It is recommended that Transit New Zealand be requested to secure land designated for the interchange.

A cycleway along the Upper Harbour Motorway from Upper Harbour Bridge to Westgate has been included in the three-year plan (for projects under \$3 million). The cycleway design is being finalised by a consultant engaged by Waitakere City Council. Transit New Zealand should be requested to include the cycleway into the Hobsonville Deviation construction contract, or at least the earthwork required for the cycleway.

Te Atatu and Lincoln Interchange

The indicative construction start date for Te Atatu Interchange westbound off ramp upgrade is 2009/2010 in the Draft Plan. This has been deferred from last year's State Highway Plan. The interchange upgrade should receive a higher priority and the design should be reviewed in communication with Council taking into account outcomes from the Council's strategic corridor studies.

The Lincoln Road Interchange Upgrade has not been included in the Draft Plan.

The Lincoln Interchange Upgrade should be included in the Draft Plan. Transit New Zealand should be requested to undertake an immediate review of the upgrading designs in the context of Council's strategic corridor studies for Te Atatu and Lincoln roads. The delay in improving capacity of these interchanges cannot be tolerated for the time span now envisaged by Transit New Zealand. The one lane Lincoln Road overbridge is so out of scale that business trips in the interpeak period are now frequently being extremely delayed while the motorway is running freely.

Northwestern Motorway Travel Demand Management

Transit New Zealand has put a greater focus on areas of travel demand management in the Draft Plan. The Northwestern Motorway Travel Demand Management project in the Draft Plan receives a No. 2 indicative national priority and an indicative implementation date of 2007/2008.

The recent presentation by Transit New Zealand indicates that this project involves ramp metering, real time information systems and mitigation measures to address delays for motorists queuing to join motorway traffic.

It is essential that mitigation measures are included in the Travel Demand Management project including measures to improve local arterial connections and interchanges. The timing of the Travel Demand Management project appears to be staged before upgrades of the Te Atatu and Lincoln interchanges. These interchanges need to be addressed prior to or at the same time as the Travel Demand Management project.

Bus Priority Lanes

It is encouraging that Transit New Zealand maintains six bus priority lane projects along the Northwestern Motorway. This would help encourage greater use of buses and allow more services to run along the Northwestern Motorway.

Motorway Widening

A number of motorway widening projects in Waitakere City have been included in the Draft Plan. These are Waterview to Rosebank 8-Laning with indicative construction start date of 2012/2013 and Te Atatu to Royal Road 6-Laning in 2011/2012.

It is surprising that the Waterview to Rosebank 8-laning receives such a high priority while the options for SH20 Avondale Extension have yet to be finalised. The Te Atatu and Lincoln Interchange Upgrades should receive higher priorities than the 8-laning project.

Royal Road Hobsonville 6-Laning has not been included in the Draft Plan. It should be included in the Draft Plan and be constructed straight after the Te Atatu to Royal Road 6-Laning project.

RESOURCES

Capital expenditure of \$100,000 has been allocated in 2004/2005 Annual Plan for SH16 / SH18 linkages with appropriate operational budget to assist the Council's advocacy in relation to the state highways programme.

CONCLUSION

The earliest start dates outlined in Transit New Zealand's draft 10 year plan are indicative and may be subject to change as different projects in the region advance or become delayed. Council officers have commented on the types of works listed in the Draft Plan and the assigned priorities in relation to state highway projects in Waitakere City for consideration by this Committee.

The issues raised in this report will be included in the submission and is proposed that a Member of this Committee and/or the Manager Transport Strategy will attend the hearing in support of the submission.

RECOMMENDATIONS

1. That the State Highway Update report be received.
2. That the draft submission be approved as Council's submission on the Transit New Zealand's draft 2005/2006 - 2014/2015 10-year State Highway Plan.
3. That the Chairperson of the City Development Committee be given delegated authority to sign off the submission to Transit New Zealand's draft 2005/2006 - 2014/2015 10-year State Highway Plan and to present the submission if required.

Report prepared by: Vincent Lin, Senior Project Manager: Transport Projects.



17 AUCKLAND REGIONAL SPORT & RECREATION STRATEGY

PURPOSE OF THE REPORT

The purpose of the report is to inform the City Development Committee of the draft Auckland Regional Sport and Recreation Strategy and to seek endorsement for taking the draft Strategy to consultation and to seek a contributing budget for the next five years to implement the Strategy.

BACKGROUND

In January 2001 a ministerial taskforce produced a report defining a vision for sport, fitness and leisure in New Zealand for the next 25 years. This report included many recommendations and in February 2002 Sport and Recreation New Zealand was formed to implement these recommendations. Sport and Recreation New Zealand was formed as a merger of the Hillary Commission, the New Zealand Sports Foundation and the policy arm of the Office of Tourism and Sport.

Sport and Recreation New Zealand developed the following mission statement

“By 2006 to be recognised as world leading in our approach to sport and physical recreation measured by: (1) being the most active nation, (2) having the most effective sport and recreation systems and (3) having athletes and teams winning consistently in events that matter to New Zealanders.”

Sport and Recreation New Zealand identified a number of key strategies for achieving this mission, one of which was:

“The need for more effective regional coordination in the planning and provision of sport, recreation and leisure. Improved collaboration and cooperation across regions was identified as a priority to create a regional view that would bring the issues of the region into focus, reduce fragmentation of effort, leverage skills, grow leadership capability and better utilise resources.”

The four Auckland Regional Sports Trusts had already identified the need for a coordinated approach and as a result formed the Auckland Regional Sports Trust Alliance. The need for improved integration in the Auckland region was put to the seven Auckland City and District Council's, the Auckland Regional Council, the Regional Sports Trusts and the Ministry of Health by Sport and Recreation New Zealand. In 2003 these organisations came together and signed a Memorandum of Understanding that defined how they would work together as partners to develop a regional sport and recreation strategy for the Auckland region.

City Development Committee resolved the following in May 2002:

- “1. That Waitakere City approves the Terms of Reference for the Auckland Regional Sport and Recreation Strategy in principle.
2. That Waitakere City commits staff time as outlined in the Agenda report for the coming financial year towards the development of the Strategy.
3. That regular reports on the progress of the development of the strategy be provided to the City Development Committee.
4. That it be recommended to Council that \$10,000 be included in the Annual Plan process for the Auckland Regional Sport and Physical Activity Strategy.”

885/2002

STRATEGIC CONTEXT

Council's 1994 Leisure Strategy sets the strategic framework for provision of Waitakere City leisure services for the improvement of the well being of the City's people and communities by the provision and support of a diverse range of leisure opportunities.

Leisure facilities and activities contribute to the wellbeing of the City's residents, by providing recreation opportunities that promote health and social cohesion. The Council's Leisure Strategy, Community Facility Plan, Parks Strategy and Funding Policy guide the provision of facilities and activities to ensure that they are available to all residents, responsive to changing demands and provided efficiently.

Council's strategic objective for leisure is that a comprehensive range of leisure, recreation and sports services and facilities are provided.

Partnerships with external parties enabling wider community development are a key component of the Wellbeing Strategy.

ISSUES

A63-A103

After a relatively slow start, the Auckland Regional Sport and Recreation Strategy has been completed in its draft form, as attached at page A63 to A103 and awaits endorsement from each of the partner organisations before consultation will begin with stakeholders.

The draft Strategy has been presented the Reference Group. The Reference Group comprises one Elected Member from each Council and a Board Member from the other partner organisations. The Reference Group has indicated support for the content and direction of the Strategy. All Council representatives on the Reference Group have agreed to taking the draft to their respective committees for endorsement.

The Strategy has four measurable goals as follows:

Goal 1: Establish commitment by the partners to a strategic partnership structure and process for regional collaboration that supports and enables the delivery of increased participation in physical activity and increased sporting success.

Goal 2: Implement regional initiatives that make a measurable contribution to making Auckland the most active region in New Zealand by 2010.

Goal 3: Develop initiatives that ensure sport in the region secures and grows its capability to deliver sporting experiences that attract and retain increasing numbers of participants, allow them to fulfil their potential and deliver winning teams and individuals.

Goal 4: Quality cross-boundary sport and recreation facilities are developed that support the sport development goals and needs of sports and local communities, the national facility requirements of inter-regional competition and the international requirement for facilities that enable the region to attract major international sport and recreation events.

These four goals look to address regional issues to do with participation, sporting success and health, all of which contribute to the Waitakere City's wellbeing as well as the regions. For Waitakere City some of the key benefits for supporting the Strategy are:

- for a relatively small investment a large investment pool is leveraged which will be utilised to create efficiencies in service delivery via a collaborated approach;
- a strategy for dealing with cross border issues, ensuring a fair and equitable approach to facility provision and sporting participation;
- a regional information tool to be developed that serves as a measurement, tracking and strategic planning tool for partners;
- initiatives to address the most needy sectors in terms of sport and recreation participation leading to better health;
- strengthening sporting organisations management and governance ensuring sustainable clubs;
- improved marketing communication with our residents and to cross border customers who may be attracted to our City for unique activities;
- coordinated asset creation and regional planning with cross boundary synergies;
- improved health and wellbeing for our communities.

The implementation budget for the Strategy is \$2,000,000 over 5 years. Sport and Recreation New Zealand will contribute \$1,000,000 with the other partners contributing the other \$1,000,000. Waitakere City is being asked to contribute \$19,184 per annum for the next 5 years with the funding period beginning 1 July 2005. The collective funding will pay for a project manager and administration costs, and specific project implementation projects. There will be a two year review period and an audit of the regional strategy investment is to be completed by April 2007.

Council would find it difficult to get the same level of traction and impact for the required investment if Council were to address the issues on their own. Sport and Recreation New Zealand is contributing a significant amount of money to the Strategy for which it would be unlikely that Sport and Recreation New Zealand would invest on a single city approach.

The suggested governance structure is to utilise the already existing RST Alliance, which is a legally constituted charitable trust, and would be accountable for:

1. The project manager and contracts.
2. Project progress reports.
3. Ensuring each TA and RST gets a return on their investment.
4. Financial control and reporting.

An amendment to the Trust Deed would be needed to allow Council representation on the Board and Council would need to nominate a representative to sit on the Board.

The strengths in having the RST Alliance as the governing body are that it is politically neutral, is an Auckland regional body, already exists and has audited financial accounts. The details of how the mechanics for the relationship between the sponsors and the RST alliance have yet to be determined and a charter or Memorandum of Understanding document would need to be drafted for partner agreement on issues such as governance, financial accountability and communication.

The Project Team would also need to remain intact as they will be of assistance to the Project Manager in implementing regional projects and would be the communication channel back to Council via agenda reports.

The Strategy in its draft form will be presented to the Mayoral Forum on 4 March 2005 and consultation with stakeholders is planned to be completed by 15 April 2005. Consultation will be with relevant stakeholders including the likes of health agencies, regional and national sporting organisations, police, New Zealand Recreation Association, funding providers, partner organisations and the community to name a few. Consultation will be via surveys requiring written responses, internet feedback and a number of forums held throughout the region.

RESOURCES

To implement the Strategy there is a 5 year focus with a budget of \$2,000,000 spread over that period. Sport and Recreation New Zealand will contribute \$1,000,000 with the other project partners contributing the other \$1,000,000 as follows:

	\$/per annum	
ARC Share (1/8 th)	\$ 25,000	
RST Contribution	\$ 40,000	(\$10,000/RST)
TA's	\$135,000	

TA's contribution has been allocated on a per capita basis as follows:

	Estimated population	% Share	\$ share of
\$135,000/pa			
Auckland	415,300	31.8	\$ 42,926
North Shore	205,000	15.7	\$ 21,189
Manukau	317,500	24.3	\$ 32,817
Waitakere	185,600	14.2	\$ 19,184
Papakura	43,100	3.3	\$ 4,455
Franklin	55,500	4.2	\$ 5,737
Rodney	84,100	6.4	\$ 8,693
	1,306,100	100	\$135,000

Therefore Waitakere City's contribution is \$95,920 over the next five years.

CONCLUSION

The draft Auckland Regional Sport and Recreation Strategy has now been completed and is awaiting Council and partner signoff before taking it out for stakeholder consultation. The Project Team and Reference Group have both endorsed the report and are satisfied that it is a robust document.

To implement the Strategy a 5 year funding agreement is sought by each partner. Sport and Recreation New Zealand will contribute \$1,000,000 and the balance to be allocated to each of the other partners. Waitakere City's share is \$19,184 per annum for the five years. Funding will pay for a project manager and project implementation projects.

It is suggested that a governance option of utilising the already existing RST Alliance board as the vehicle for project control be considered since the infrastructure already exists. The Trust Deed will need to be modified, however, to allow for Council representatives and a charter or similar such agreement will need to be created requiring sign off from all partner organisations.

RECOMMENDATIONS

1. That the Auckland Regional Sport and Recreation Strategy report be received.
2. That the Committee support the Auckland Regional Sport and Recreation Strategy being put out for stakeholder consultation.
3. That the Committee recommends to the Long Term Council Community Plan and Annual Plan Special Committee that funding for the implementation of the strategy to the value of \$19,184 per annum for the next five years starting 1 July 2005 be included in the final deliberations of the Annual Plan for 2005/2006.

Report prepared by: Louis Rattray, Leisure Services Manager.



18 LEISURE STRATEGY CONSULTATION

PURPOSE OF THE REPORT

The purpose of the report is to inform the City Development Committee of the recent Leisure Visioning Consultation undertaken to provide direction and feedback for the Waitakere Leisure Strategy currently in development.

BACKGROUND

The Council's Leisure Strategy is the framework for the development of leisure facilities, services and activities to ensure that they are available to all residents, responsive to changing demands and provided efficiently.

Council adopted the current Leisure Strategy in 1994, making the document and its content, direction and policy almost ten years old. A review of current Leisure Strategy identified several gaps that have occurred due the progression and developments in the leisure industry over recent times. New trends such as a decrease in volunteerism, new and different leisure opportunities, and a value change from a community focus to a self-focus need to be considered.

A new Leisure Strategy is currently being developed to ensure that relevant policy and framework is produced to provide direction to Waitakere City Council. The strategy will vertically integrate and align itself with Councils Long Term Council Community Plan, the Auckland Regional Sport and Recreation, and the Waitakere Parks and Open Space Strategy.

Consultants Visitor Solutions were awarded the Leisure Strategy Development two-year contract in November 2003, to work with Council staff in developing the strategy. Internal consultation was undertaken to develop the project scope, which was adopted by the City Development Committee in May 2004.

“That the City Development Committee approves the project scope for the Leisure Strategy Development:

- *Comprehensive literature and data review and analysis, and inventory of existing leisure facilities and sites in Waitakere City;*
- *Development of guidelines for leisure facility models at a City Wide, principal community, and local community level. These models will assist in the development of the ‘Development Contribution Policy’, which includes leisure facilities;*
- *Community leisure visioning and consultation, involving all sectors of the Waitakere Community;*
- *External analysis of non-leisure factors such as demographic, technological, political, legal, cultural and economic. Identify the issues and determine the key strategies;*
- *Internal analysis of leisure factors such as local, regional, national and international leisure trends and identifying issues and determine strategies;*
- *Profiling and development of catchment specific strategies to increase leisure participation.”*

719/2004

STRATEGIC CONTEXT

Community and Leisure facilities and activities contribute to Council's Strong Communities and Urban and Rural Villages Strategic Platforms by helping provide networks of appropriate and accessible public buildings as key community focal points, and through a wide range of low cost, low impact community activities.

Council's strategic objective for leisure is that a comprehensive range of leisure, recreation and sports services and facilities are provided, enabling opportunities that promote health and social cohesion.

To improve the wellbeing of the City's people and communities, Council provides and supports a diverse range of leisure opportunities through facility operation and development, direct funding, assistance to access other funding and support of activity initiatives.

Through adoption of First Call for Children, Council has also stated its commitment to proactively supporting children, young people and their families in Waitakere City.

The Local Government Act defines one of Council's responsibilities as being to promote the social, economic, environmental and cultural wellbeing of communities, in the present and for the future.

ISSUES

Visitor Solutions along with key Council staff have been working together for the past 15 months to develop the Waitakere Leisure Strategy, and after comprehensive research and community and staff consultation in 2004, the Leisure Strategy is now being drafted. The draft Strategy will be presented to City Development in May 2005 for approval prior to being widely circulated for public submission throughout June, with adoption of the final Leisure Strategy to be sought from the City Development Committee in August 2005.

The Leisure Strategy will make appropriate linkages to existing Council strategies to ensure that all areas of Leisure have been adequately addressed. Examples of this include; the Parks & Open Space Strategy, Arts and Cultural Strategy - specifically in regard to events; and the Walking and Cycle Strategy.

In addition to the Leisure Visioning consultation detailed below, a “pin-mapping” exercise was carried out over a 2-day period at the West Wave Aquatic Centre, New Lynn Community Centre and Massey Leisure Centre to identify the visitor catchment radius. The West Wave Aquatic Centre showed a regional catchment with a high number of non-Waitakere residents utilising the facility in both a concession and casual capacity. These results will be mapped and included as an appendix to the Strategy.

Consultation Summary

Utilising recent national research focused on such things as physical activity levels, participation rates and different sporting trends, a non-survey based consultation approach was adopted to enable the community to discuss issues and potential solutions in a more informed manner and in greater detail. This also provided the opportunity to explore passive and social leisure activities in Waitakere City.

A series of workshops were held across Waitakere for the general community and identified special interest sectors, including other Council staff and departments. Workshops were promoted through a variety of avenues (letters, fliers in community facilities, website, e-mails, print advertising), with Council and community sector networks utilised to encourage participation. Participation varied with as few as two to in excess of thirty, with a wide range of ages and abilities in attendance (5 years to 82 years).

The Leisure Strategy defines leisure as “non work, fun pastimes/hobbies and sports” and workshop participants were asked to think about what leisure activities they or those around them currently engage in, what leisure activities they or those around them would like to be doing in the future, and what do we need to do to achieve this vision.

The key findings and issues identified by the various community sectors are summarised below, with the draft Strategy providing more detail and identified strategies and initiatives.

Maori Community - Te Taumata Runanga Workshop, Maori Youth Hui, Iwi Liaison

Kapa Haka and Waka Ama featured as current and desired leisure activities, with a distinction made between observation and participation, along with activities that provided an injection of Maori culture to make them more exciting and relevant, such as Maori Tai Chi, Maori Line Dancing, and cultural performances. Maori youth placed a greater emphasis on passive activities and appreciated activities that enabled a degree of socialising and observation. Traditional ball sports and exercise and gym based programmes also featured.

Five key themes emerged when future leisure activity and participation were discussed:

- Facilities.
- Programmes - target specific Maori age groups, include Maori culture to encourage participation.
- Safety.
- Park Design.
- Education and Mentoring.

Children and Youth - Youth Council, Rutherford College Kapa Haka, General Consultation

A range of passive and active leisure pastimes were identified, with passive socialising activities prioritised relatively highly by the majority of participants. Main stream sports codes such as rugby, soccer, basketball, basketball and touch were identified and enjoyed by both players and spectators alike. Other “niche” activities such as Waka Ama, Skateboarding, paintball and kayaking were also outlined.

The most striking characteristic in responses to desired leisure activities was the dominance of activities that involved socialising with other youth. These socialising activities could be either passive in nature or active, and deliberately inclusive of both sexes. Being seen and seeing others was also considered important.

In addition to the four main themes perceived to hinder leisure participation, there was a general consensus that more exciting and safe areas were required for youth to get together and have fun. This included more fun activities in Council parks, with variety so that interest levels can be maintained. The four key issues are:

- Transport and Accessibility.
- Financial - cost of participation (including equipment).
- Safety - streets and parks, people, lighting and dogs.
- Communication.
- Facility Provision - specifically a youth centre.

People with Disabilities - Public Workshop

People with disabilities, both physical and mental, emphasised craft and art based activities such as weaving, painting and sewing. These activities can be undertaken either individually or in a group setting, with value also gained when used in physical therapy and educational settings. Indoor physical based activities such as wheelchair basketball, boccia, athletics and trampoline were prevalent, primarily due to these facilities are better suited to the needs of many disabled participants. Shopping, café visits and socialising were important to both disabled individuals and their care givers alike, with organisations and social clubs playing a pivotal role in supporting and organising events and activities.

Desired leisure activities were strongly integrated with a desire to improve accessibility to people with disabilities in a number of areas highlighted by workshop participants, in particular open space areas such as parks and playgrounds. The key issues are:

- Facility Design.
- Open Space Design.
- Public Transport.
- Leisure Programmes - holistic approach.
- Marketing and Communication.
- Miscellaneous - Council delivery of policy and strategies for people with disabilities.

Pacific Community - Public Workshop, Pacific Islands Advisory Board Liaison

Leisure activities of a more passive nature that are based on socialising, family and the wider Pacific community were identified, and are also seen as a means of binding the community together. Popular activities such as Kilikiti are difficult to categorise as even spectators are active when singing, cheering and dancing on the sidelines. For many in the Pacific Island community the church plays an important role in shaping leisure activities undertaken.

A sense of fun and cultural inclusion were seen as two important elements in engaging Pacific people in more leisure activities, with focus placed more around engaging the people in participation as opposed to design and infrastructure. Key themes were:

- Participation
- Sports and Physical Activity
- Facility Design

Seniors / Older Adults - Public Workshop (x2)

Emphasis was placed on the more passive leisure activities with the vast majority of these able to be undertaken indoors and all year round. Many of these activities could be done individually at home or in a group situation, and this choice was perceived as important. Walking was by far the most popular of the more active leisure activities, largely because it is free and again can be done alone or in a group, and resulting from the recent focus by health organisations. Modified gentle exercise activities such as 50+ aerobics, yoga and tai chi are popular, mainly due to indoor environment which is perceived to be safer. Traditional pastimes such as golf, gardening, petanque and swimming were also identified.

Spending more time with grandchildren enjoying leisure activities featured in discussions, with a strong desire to see parks integrated with a greater component of leisure activities. Places that facilitate activities for all age groups and not just for the very young or the very active. Suggestions included shallow ponds for model boats, adult swings and pitch & putt golf greens. A number of issues were highlighted as important factors in leisure participation for older adults:

- Transportation.
- Facility Design - form versus function.
- Facility Provision and Management.
- Open Space Design.
- Communication.
- Clubs and Organisations.

Ethnic Community - Public Workshop, Ethnic Board Liaison

A poor participant turnout led to a more direct discussion based approach, with open space activities such as cricket and soccer identified as popular activities. Family orientated activities were also emphasised.

The importance of parks as leisure destinations which are free to the public was highlighted once again, along with the inclusion of more fun based activities and spaces, picnic family areas and established walking paths/tracks around the parks. Indoor environments with fun game areas that facilitated non traditional ball sports was seen as a way of encouraging participation for those not willing to engage in structured and traditional sports activities.

Two key issues were identified:

- Park and Facility Design
- Accessibility - assets and opportunities

General Community - Public Workshop

Activities discussed were balanced relatively evenly between active and passive leisure pursuits, with a mix of individual pursuits, team sports and social activities such as theatre, pubs and music.

A desire to see more community and family engagement in the use of parks was discussed, with a holistic and inclusive approach in use and infrastructure provision seen as important. Increasing the level of physical activity was also seen as important, with more promotion and support for both traditional activities and emerging and niche sports such as mountain biking. Activities such as marching for seniors and walking school buses were seen as positive activities that should be encouraged in future. Key themes identified were:

- Park Design.
- Facility Provision - including increased use of school facilities.
- Leisure Programmes.

Staff workshops with key Waitakere leisure providers Sport Waitakere and YMCA have also been undertaken, along with a workshop with staff from Council's Strategy and Development team. Consultation with the Waitakere and Portage Licensing Trusts is to be undertaken over the next month, along with discussions with a number of key funding providers. Feedback and comments from all Community Boards is also being sought at their March meetings.

RESOURCES

The Leisure Services Budget had \$50,000 approved in the 2003/2004 financial year, and \$35,000 approved in the 2004/2005 Long Term Council Community Plan for the development of the Leisure Strategy.

In the 2003/2004 financial year \$15,000 from the Strategy and Development budget was uplifted to contribute to the development of the Leisure Strategy.

Resources are sufficient to complete work on the Leisure Strategy.

CONCLUSION

The Council's Leisure Strategy is the framework for the development of leisure facilities, services and activities. A new Leisure Strategy is currently being developed and will vertically integrate and align itself with Council's Long Term Council Community Plan, and the Auckland Regional Physical Activity and Sports Strategy and Waitakere Parks and Open Space Strategy.

The draft Strategy will be presented to the City Development Committee, in May 2005, for approval prior to being widely circulated for public submissions throughout June, with adoption of the final Leisure Strategy to be sought from City Development Committee in August 2005.

A series of Leisure Visioning workshops were held across Waitakere in 2004 for both the general community and identified special interest sectors, including other Council staff and departments. Participation varied with as few as two to in excess of thirty, with a wide range of ages and abilities in attendance (5 years to 82 years).

The Leisure Strategy defines leisure as “non work, fun pastimes/hobbies and sports” and workshop participants were asked to think about current and desired future leisure activities and opportunities, and what do we need to do to achieve their vision.

The key consultation findings and issues are summarised in the report, with the draft Leisure Strategy (once completed) providing more detail and identified strategies and initiatives.

RECOMMENDATION

That the Leisure Strategy Consultation report be received.

Report prepared by: Jo-Anne Inancsi, Leisure Planner: Leisure Services.



19 CLAUDE ABEL POND

PURPOSE OF THE REPORT

This purpose of this report is to update the City Development Committee on the Claude Abel Pond issues and bring before the Committee the proposal for future management of the pond.

BACKGROUND

In March 2004 a petition was presented to the Waitakere Community Board regarding the management of the Claude Abel duck pond in Garden Road, Piha. The pond, which is situated in Claude Abel Scenic Reserve at Piha, has a dense infestation of water lilies, and local residents are concerned about the loss of open water habitat and the potential in-filling of the pond with sediment and wetland plants. The petition requested that Council take measures to retain the ‘open water’ habitat of the pond.

The Piha Reserves Management Plan, adopted in 1999, refers to the management of the pond. The Plan states:

“Sec 7.3 Claude Abel Reserve

...The pond is naturally in-filling and as time passes will become a raupo swamp. This progression is considered desirable and no effort will be made to alter the progression other than the hand removal of water lilies.”

The petition made two requests:

1. That the pond at Claude Abel Reserve be cleared by hand as allowed in the Piha Reserves Management Plan.
2. That the Management Plan be amended and the clause referring to the hand removal of the water lilies be removed.

The Plan in its current form allows for hand control of the weeds, however, since the Plan was adopted, no funding has been allocated for weed control through the Parks weed control budget. Following the petition, Parks Assets investigated the option of hand clearance of the water lilies. The weed contractor reported that the pond is neck-high in places and would need to be drained in order for effective hand removal (ie. of the roots) to take place. In addition, hand control would not prevent the eventual re-infestation of the pond. Therefore as a long-term solution was needed it was proposed that hand-clearance of the water lilies in the pond not be carried out until other management options were investigated.

A104-A127

In May 2004, Parks Planning engaged Wildland Consultants Limited to investigate a range of options and associated costs for the long-term management of the pond. The Wildlands Report concludes that mechanical removal would be a more cost-effective, long-term solution, however, this would require a change to the intention of the Piha Reserves Management Plan which raises some complex issues, as attached at pages A104 to A127.

Summary of options from Wildlands report:

Option		Advantages	Disadvantages	Cost
1	Do Nothing	No disruption to pond/residents. No consents required. Positive impact on indigenous species. Continuing advance of raupo.	Loss of historical values. Ongoing criticism / lobbying from residents. Loss of open water.	nil
2	Hand Control	No consents required. No additional consultation.	Labour intensive Heath and safety issues.	\$45-55,000.00
3	Herbicide	Minimal disruption. Relatively safe. No tipping fees. Die-back of lilies.	Short-term impact only. Likely to re-infest without follow-up dredging.	\$9472.00 <u>initial control</u> plus \$4036.00 <u>follow-up operations</u>
4	One-off Mechanical Removal with Regular Maintenance by Hand	Relatively quick and safe. Will remove root structures. Will remove some sediment.	Temporary disturbance to pond. Impact on residents during works. Require notified consents. No long-term control on natural infilling of wetland. Cartage and disposal of sediment required.	<u>Consents</u> \$650 plus depending on level of consultation <u>Machine</u> \$900.00 + \$135.00 p.h <u>Disposal-cartage</u> \$18.40 per tonne <u>Disposal-tipping</u> \$85.00 per tonne

	Option	Advantages	Disadvantages	Cost
5	Mechanical Removal with Regular Maintenance by Machine	<p>Relatively quick and safe. Will remove root structures.</p> <p>Will also remove some sediment.</p> <p>Will provide some long term control of natural infilling and advancement of wetland vegetation.</p>	<p>Temporary disturbance to pond.</p> <p>Impact on residents during works.</p> <p>Cartage and disposal of sediment required.</p> <p>Require notified consents.</p> <p>Temporary disruption to access and amenity of reserve.</p>	<p><u>Consents</u> \$650 plus depending on level of consultation</p> <p><u>Machine</u> \$900.00 + \$135.00 p.h</p> <p><u>Disposal-cartage</u> \$18.40 per tonne</p> <p><u>Disposal-tipping</u> \$85.00 per tonne</p>
6	Mechanical Removal of Water Lilies, Sediment & Some Wetland Vegetation	<p>Relatively quick and safe. Will remove root structures.</p> <p>Will also remove some sediment.</p> <p>Will provide some long term control of natural infilling and advancement of wetland vegetation.</p> <p>Will increase open water habitat.</p> <p>Will maintain historical values.</p>	<p>Temporary disturbance to pond.</p> <p>Impact on residents during works.</p> <p>Cartage and disposal of increased amounts of sediment required.</p> <p>Require notified consents.</p> <p>Temporary disruption to access and amenity of reserve.</p> <p>Increased costs due to larger volumes of material to be carted away.</p>	<p><u>Consents</u> \$650 plus depending on level of consultation</p> <p><u>Machine</u> \$900.00 + \$135.00 p.h</p> <p><u>Disposal-cartage</u> \$18.40 per tonne</p> <p><u>Disposal-tipping</u> \$85.00 per tonne</p>
7	Return Pond to its 'Original' State	<p>Returns pond to its original character - a large open water pond reflecting historical values.</p>	<p>Large impact on indigenous bird, aquatic and plant species and habitat.</p> <p>Major disruption to residents and amenity values of reserve.</p> <p>Expensive.</p>	<p><u>Consents</u> \$650 plus depending on level of consultation</p> <p><u>Machine</u> \$900.00 + \$135.00 p.h</p> <p><u>Disposal-cartage</u> \$18.40 per tonne</p> <p><u>Disposal-tipping</u> \$85.00 per tonne</p>

A summary of estimated tipping volumes and costs is located in Appendix 1 of the Report.

Management Plans are governed by the Reserves Act 1977 and once adopted, are legally binding documents that cannot be amended at will. Claude Abel Scenic Reserve is a City-wide reserve and therefore considered to serve the needs of a regional rather than local population. The petition itself is from local (mostly Garden Road) residents and does not constitute a City-wide consultation process. Legal advice on the matter is that an amendment of this nature to the Plan should require revisiting the full public consultation process required under the Reserves Act. As the Annual Plan budget allocates resources for the preparation of two new Reserves Management Plans per year, in order to reopen the Piha Plan to public consultation, another Management Plan would need to be replaced from Parks Planning current programme.

The Wildlands report presented an investigation of management options from 'do nothing' to full mechanical clearance. Costs range from \$45,000-\$55,000 for hand clearance of the lilies to over \$500,000 for mechanical excavation and removal of the lilies and sediment. The Wildlands Report was distributed to the Waitakere Community Board, Piha library, Piha Residents and Ratepayers, the organisers of the petition and other members of the community upon request and the matter deferred until after the Council election.

STRATEGIC CONTEXT

The reserve is a Scenic reserve under the Reserves Act 1977. This is one of the highest classifications for ecological values.

Combined, the reserve has the following significant values:

- ecological values as part of the Eco-city Green Network;
- cultural values attributed to the location and history of the reserve; and
- recreational values, providing opportunities for passive recreation on a City-wide scale.

The Parks Strategy, undertaken to reflect Council's strategic direction, identifies the Claude Abel Reserve as a City-wide park with a Green Network focus. City-wide reserves are expected to fulfil a regional role by providing recreational opportunities for the wider Waitakere City and region.

ISSUES

The local community are anxious to see some progress on this matter. It is proposed that the option of hand clearance be recommended, for the following reasons:

- The cost is estimated to be between \$45,000-\$55,000, considerably less than mechanical clearance.
- It is the option proposed in the operative Management Plan and therefore does not require a change to the Plan or additional consultation.
- It is the option proposed in the operative Management Plan and therefore will not require public notification for any resource consents required.
- It is likely to be the least contentious option, acceptable to the Piha community.

In the long-term, hand clearance of the water lilies will delay but not prevent the natural progression of changes occurring in the pond. In the short-term, hand clearance will meet the needs of the community for an area of open water for the ducks and slow the progress of the water lilies. The Wildlands report suggests that hand clearance may need to be repeated after five years. Under Parks Planning current programme for Management Plans and renewals, the Piha Reserves Management Plan is scheduled for renewal in 2012. It is considered that the future management of the pond be considered then through the full City-wide public consultation process required to prepare a Management Plan.

As funding has not been allocated to carry out this work in the 2004/2005 budget, it will need to be included in the 2005/2006 budget if the work is to be carried out. It is proposed that should the local community wish, they make a submission to the Long Term Council Community Plan and Annual Plan Special Committee that \$55,000 be allocated in the 2005/2006 budget to carry out the hand clearance of the water lilies on the Claude Abel Pond.

A similar Agenda report will be taken before the Waitakere Community Board in April also proposing that should the Board wish for this work to be undertaken, they make a submission to the Long Term Council Community Plan and Annual Plan Special Committee that \$55,000 be allocated in the 2005/2006 budget to carry out the hand clearance of the water lilies on the Claude Abel Pond.

SUMMARY

The local community requested a change to the Reserves Management Plan and clearance of the pond in Claude Abel Reserve. Options have been investigated and as a result it is proposed that the option of hand clearance as allowed in the Management Plan be the preferred short-term option. This report will be presented to the April Waitakere Community Board meeting where it will be suggested that, if they wish, the Board may make a submission to the Long Term Council Community Plan and Annual Plan Special Committee to undertake the hand clearance of the pond. It is recommended that the operative Reserves Management Plan not be amended and that the issue of the long term management of the pond be revisited when a new Plan is prepared in 2012.

RECOMMENDATION

That the Claude Abel Pond report be received.

Report prepared by: Mandy McMullin, Reserve Management Planner, Parks Planning.



20 **ARTS AND EVENTS SPECIAL COMMITTEE**

**THE SPECIAL COMMITTEE SUBMITS THE FOLLOWING REPORT OF ITS MEETING
HELD ON WEDNESDAY, 9 FEBRUARY 2005**

1. **SISTER CITIES NEW ZEALAND 2005 CONFERENCE**

The Special Committee Recommends:

That Council approve the nominations by the Arts and Events Special Committee of Councillors Lawley and Chan to attend the 23rd Sister Cities New Zealand Conference in the Bay of Islands, to be held from 6 - 9 April 2005 with all conference and associated expenses incurred being borne by the Council.

2. **OTHER MATTERS CONSIDERED**

A128-A130

The Special Committee dealt with a number of items for which it has delegated powers to act and a copy of the minutes of the meeting is attached at pages A128 to A130.

The Special Committee Recommends:

That the Meeting report of the Arts and Events Special Committee held on Wednesday, 9 February 2005 be received.

JP Lawley
CHAIRPERSON



21 **PROJECTS SPECIAL COMMITTEE**

**THE SPECIAL COMMITTEE SUBMITS THE FOLLOWING REPORT OF ITS MEETING
HELD ON WEDNESDAY, 2 FEBRUARY 2005**

MATTERS CONSIDERED

A131-A133

The Special Committee dealt with a number of items for which it has delegated powers to act and a copy of the minutes of the meeting is attached at pages A131 to A133.

The Special Committee Recommends:

That the Meeting report of the Projects Special Committee held on Wednesday, 2 February 2005 be received.

RP Dallow, QPM, JP
CHAIRPERSON



22 WEST LYNN GARDENS PROTECTION

This item will be considered in the Confidential Supplement of the agenda, and has been circulated to members separately with this agenda.

PROCEDURAL MOTION TO EXCLUDE THE PUBLIC

1. That the public be excluded from the following part of the proceedings of this meeting, West Lynn Gardens Protection.

The general subject of the matter to be considered while the public is excluded, the reason for passing this resolution in relation of the matter, and the specific grounds under Section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

General subject of the matter to be considered.	Reason for passing this resolution in relation to the matter.	Ground(s) under Section 48(1)(a) for the passing of this resolution.
<ul style="list-style-type: none"> • West Lynn Gardens Protection 	<p>The withholding of information is necessary in order to:</p> <ul style="list-style-type: none"> • enable any local authority holding the information to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations). 	<p>That the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist.</p>

This resolution is made in reliance on Section 48(1)(a) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by Section 7(2)(i) of that Act which would be prejudiced by the holding of the relevant part of the proceedings of the meeting in public as follows:

- *The reports contain information which if released could affect Council's negotiations.*
2. That Jack Anderson, President, West Lynn Gardens Society be permitted to remain at this meeting, after the public has been excluded, because of his knowledge of the matter to be discussed. This knowledge, which will be of assistance in relation to the matter because of background information and advice which will be required by council when assessing options available to it and in explaining any decision to the community.

