

NOTICE OF MEETING

CITY DEVELOPMENT COMMITTEE

I hereby give notice that an Ordinary Meeting of the City Development Committee will be held on:-

DATE: **Thursday, 7 August 2003** **TIME:** **9.30 am**

VENUE: **Civic Centre, 6 Waipareira Avenue, Lincoln, Waitakere City**

to consider the business as set out herein and to take any necessary action connected therewith.



4 August 2003

Ngareta Delamere
COMMITTEE SECRETARY

Telephone (09) 836 8000 extn 8552

MEMBERSHIP:

Councillors	CA	Stone (Chairperson)
	GB	Presland (Deputy Chairperson)
	DQ	Battersby, JP
	BA	Brady, JP
	JM	Clews, QSO, JP
	RP	Dallow, QPM, JP
	AC	Fenton
	OE	Hoskin, MNZM, JP
	PA	Hulse
	JP	Lawley
	GE	Nash, JP
	VS	Neeson, JP
	GW	Russell, JP
	DA	Yates, JP

Mayor Bob Harvey, QSO, JP (ex officio)

(Quorum 5 members)

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(The reports and recommendations contained in all agendas are reports and recommendations only and are not to be construed, in any way, as Council policy until adopted.)

**AGENDA FOR AN ORDINARY MEETING OF THE CITY DEVELOPMENT COMMITTEE
TO BE HELD IN THE CIVIC CENTRE, 6 WAIPAREIRA AVENUE, LINCOLN,
WAITAKERE CITY, ON THURSDAY, 7 AUGUST 2003,
COMMENCING AT 9.30 AM.**

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1 APOLOGIES



2 URGENT BUSINESS

Section 46A(7) and (7A) of the Local Government Official Information Act and Meetings Act 1987 provides that where an item of business is not on the agenda, it may only be dealt with at the meeting if:

- (i) the item is a minor matter; and
- (ii) the Chairperson has explained at the beginning of the meeting (when open to the public) that the item will be raised for discussion, why the item is not on the agenda, and why it cannot be delayed until a subsequent meeting; and
- (iii) the Committee resolves to deal with the item.

No resolution, decision, or recommendation may be made in respect of the item except to refer the item to a subsequent meeting for further discussion.

NOTE: Urgent Business need not be dealt with now and may be delayed until later in the meeting.



3 CONFIRMATION OF MINUTES

Ordinary - Thursday, 3 July 2003

RECOMMENDATION

That the minutes of the Ordinary Meeting of the City Development Committee held on Thursday, 3 July 2003, as circulated, be taken as read and now be confirmed.



4 **PRESENTATION**

A1 – A2

The traffic activity report for the period 1 July 2002 to 31 December 2002, attached at pages A1 to A2, has been received from the New Zealand Police. Superintendent Dick Trimble will present the report.



5 **WEST AUCKLAND DISTRICT COUNCIL OF SOCIAL SERVICES - FINAL 2002/2003 REPORT AND 2003/2004 SERVICE AGREEMENT**

PURPOSE OF THE REPORT

The purpose of this report is to provide an opportunity for West Auckland District Council of Social Services to present its final report for the 2002/2003 in accordance with the requirements of the Funding and Service Agreement to the City Development Committee. It also seeks approval for the services to be included for 2003/2004 in the three-year funding agreement and a change to an annual reporting cycle to Council.

A3 – A10

In accordance with reporting requirements the final report is attached at pages A3 to A10. The report includes both formal reports against performance measures and commentary on activities.

The West Auckland District Council of Social Services Liaison Officer, Sally Clarkson, and Chairperson, Meredith Youngson, will be in attendance to answer questions. Council's representative is Councillor Nash.

BACKGROUND

In the 2002/2003 Annual Plan, Council allocated \$40,000 to a Funding and Service Agreement with West Auckland District Council of Social Services. The Agreement required a range of services to be provided. These were based on the following resolution of the City Development Committee.

“That the services as outlined in the report:

- *Administration of the Waitakere Community Resource Centre;*
- *Voluntary Sector Support;*
- *Co-ordination of the Waitakere Community Wellbeing Network;*
- *Co-ordination of Voluntary Sector Input to the Wellbeing process;*
- *New Migrant Services Forum.*

Be approved for the 2002/2003 Service Agreement with West Auckland District Council of Social Services.”

2759/2002

In addition, when considering the West Auckland District Council of Social Services final report for 2001/2002, the City Development Committee resolved:

“That West Auckland District Council of Social Services provides Council with a report outlining their case for increased funding and that this be referred to the Council's six-monthly review”

2760/2002

The Finance and Operational Performance Committee considered a submission from West Auckland District Council of Social Services for additional funding of \$20,000 for the 2002/2003 year in April 2003 and resolved:

“That it be recommended to Council that the half-yearly review be altered by \$20,000 which will be forwarded to West Auckland District Council of Social Services.”

270/2003

West Auckland District Council of Social Services subsequently received this additional funding.

STRATEGIC CONTEXT

Central to Council's Eco-City vision is the aim of improving the level of wellbeing of residents. Council has taken a facilitative role brokering relationships between service providers and the community and encouraging communities to take greater responsibility for their own wellbeing issues. This role is a key element of Agenda 21 and has been developed through establishing a range of collaborative partnerships with government agencies and community networks.

Council's relationship with West Auckland District Council of Social Services serves to assist in responding to a number of commitments made under the Strong Communities Platform of the draft Long Term Council Community Plan e.g. *“Help grow community leaders and capacity, and develop local solutions.”* In addition, the relationship serves to strengthen overall the community sector and its ability to engage in decision making with both Council and government agencies i.e. directly contributing to the Active Democracy Platform of the Long Term Council Community Plan.

ISSUES

Report on Service Priorities in 2002/2003

- **Administration of the Waitakere Community Resource Centre**

The Resource Centre remains a valuable asset for the voluntary sector. There have been some changes of tenant organisations in the Centre; nine organisations, including West Auckland District Council of Social Services, maintain offices in the Centre. Meeting room use remains at near capacity. The Council's current lease of the building runs to October 2004.

West Auckland District Council of Social Services continues to convene a community steering group considering social service accommodation needs in the context of the Henderson Town Centre Revitalisation Project and the Waitakere Hospital Development. West Auckland District Council of Social Services is preparing a separate report for Council on the likely future accommodation requirements of the community services sector in central Henderson. In addition West Auckland District Council of Social Services is working with Waitemata District Health Board staff in analysing development options in the event of the current Healthwest building being made available to accommodate community social service organisations. Current thinking is that key 'community information services' need to be accessible in central Henderson while 'service delivery' organisations such as counselling services could be accommodated away from the business centre on the Hospital site.

- **Voluntary Sector Support**

West Auckland District Council of Social Services membership has increased to 121 organisations and individuals. The newsletter is now circulated bi-monthly to approximately 300 community 'stakeholders'; it has been maintained as an important medium for community groups to promote their services and raise topical issues.

West Auckland District Council of Social Services also convenes a bi-monthly networking meeting; this is especially valuable for new workers in the community.

West Auckland District Council of Social Services organised a successful Funding EXPO in March 2003 involving all major funding agencies for community organisations. Staff continue to assist emerging organisations with funding and development advice.

The additional resourcing granted to West Auckland District Council of Social Services will enable it to further develop as an organisation that can play a major role in building the capacity of individual groups and the voluntary sector as a whole.

- **Co-ordination of the Waitakere Community Wellbeing Network**

West Auckland District Council of Social Services has continued to coordinate and service the Waitakere Community Wellbeing Network whose membership includes 17 individual networks. An ongoing focus is ensuring that there are effective lines of communication and feedback loops with the individual member organisations within each participant network. The Wellbeing Network has been an important consultative forum in the development of the Long Term Council Community Plan.

- **Co-ordination of Voluntary Sector Input to the Wellbeing Process**

West Auckland District Council of Social Services personnel continue to make valuable contributions through their participation in the Wellbeing Collaboration Strategy Group and the associated "Calls to Action" work streams. The Liaison Worker played a very significant role in the organisation of events associated with the City's Wellbeing process.

Representation and advocacy of the voluntary sector's views within the Wellbeing Collaboration process is a significant commitment in the workload of the Liaison Worker. There are few community networks with the credibility and resourcing to effectively engage with government agencies and council in the current environment. There is a heavy reliance on West Auckland District Council of Social Services to effectively represent the community and voluntary sector's views.

A strong feature of West Auckland District Council of Social Service's project work has been close collaboration with other agencies and networks. An example was the Waitakere Winter Series of Forums focussed on Family Violence organised jointly with Waitakere Healthlink and WAVES. West Auckland District Council of Social Services is involved in the Waitakere Online Social Services Information Project; support from the Department of Child Youth and Family and IT expertise from WAICAB is enabling the upgrade of the West Auckland Social Services Directory as an online database. These initiatives are being closely integrated into the development of the proposed City Portal.

- **New Migrant Services Forum**

West Auckland District Council of Social Services convened a public forum in September 2002 to consider responses to the needs of migrants and refugees in the city. This forum was attended by a wide cross section of migrant community representatives. An expanded Steering Group adopted the name New Out West and combined with those who committed to the 'Call to Action' concerning migrants at the Wellbeing Summit.

The secondment of a Research Analyst from Council to West Auckland District Council of Social Services for a 6-month period to assist as project manager for this group was a major boost in this area of work; this secondment was arranged through the Community Internship Programme administered by the Department of Internal Affairs.

New Out West was formally launched in May 2003 and has developed three project streams: information, employment and democracy. New Out West has gained wide support from both service agencies and ethnic groups. It is anticipated that a Waitakere Ethnic Board will be launched in October 2003. A fuller report on New Out West will be incorporated in a comprehensive update on the Wellbeing process to be presented at the September 2003 meeting of the Committee.

Three-Year Funding Arrangement

West Auckland District Council of Social Services was also one of the organisations approved for three year funding in the context of Long Term Council Community Plan and Annual Plan decisions - Special Council Meeting of 30 June 2003:

Cause 12 - "That the organisations listed in the agenda report dated 26 June 2003 be approved for three-year funding, subject to negotiation of appropriate service agreements, at the level of funding in the final Long Term Council Community Plan and Annual Plan 2003/2004."

1335/2003

Council has allocated \$60,000 annually within a three-year funding agreement with West Auckland District Council of Social Services; service priorities and performance measures to be negotiated on an annual basis.

- **2003/2004 Service Priorities**

The following service priorities for 2003/2004 to be included in the Funding and Service Agreement are submitted for the Committee's approval:

- Administration of the Waitakere Community Resource Centre: outputs would be similar to previous years and would include the ongoing convening of the steering group considering future accommodation options;
- Voluntary Sector Support: this would include ongoing publication of the newsletter, convening of regular forums, support for emerging groups and building the capacity of the sector. As indicated above, this is an area where there would be an expectation of increased activity with the additional funding granted. West Auckland District Council of Social Services will have a key role in working with Council in progressing the "Building Leadership – Community Capacity Building Project" that will clarify an appropriate role for Council in community capacity building; Council has allocated separate funding for this project in the Long Term Council Community Plan/annual Plan;
- Coordination of the Waitakere Community Wellbeing Network: this will cover ongoing administrative support for the Network including the servicing of meetings, distribution of minutes etc. There would also be an expectation of ongoing developmental work with the Network to ensure its continuing relevance;
- Coordination of Voluntary Sector Input to the Wellbeing Process: this will be a major time commitment involving ongoing participation in the Collaboration Strategy Group and its various sub groups;
- New Migrant Services: West Auckland District Council of Social Services would remain the lead agency in the New Out West initiative as it evolves but with a particular focus on supporting the development of appropriate social services for migrants and refugees.

- **Frequency of Reporting**

In line with the move to a three year funding arrangement it is recommended that the Committee consider changing the frequency of formal reporting from six monthly to an annual basis. Council staff would continue to liaise and monitor performance on an ongoing basis and would report to the Committee more frequently if required, on an exception basis.

RESOURCING

Council has approved West Auckland District Council of Social Services for three-year funding for the period 2003/2004/2005 subject to the negotiation of an appropriate service agreement. The annual funding allocation approved is \$60,000.

CONCLUSION

The final report of West Auckland District Council of Social Services for 2002/2003 is presented. All performance measures were met or exceeded.

The additional funding allocated will enable West Auckland District Council of Social Services to consolidate its capacity building role with the voluntary sector and effectively represent, and advocate for, the sector within the Wellbeing process and other collaborative initiatives.

The draft priorities for 2003/2004 are also presented for the Committee's comment and approval in the context of a three-year funding arrangement. A change to an annual formal reporting cycle is also recommended.

RECOMMENDATIONS

1. That the information be received.
2. That the services outlined in the report:
 - Administration of the Waitakere Community Resource Centre;
 - Voluntary Sector Support;
 - Coordination of the Waitakere Community Wellbeing Network;
 - Coordination of Voluntary Sector Input into the Wellbeing Process;
 - Development of new migrant services;

be approved for inclusion as priorities for 2002/2003 in the three-year funding agreement.

3. That the frequency of formal reporting to Council be changed to an annual basis as from 2003/2004 on the proviso that staff continue to liaise and monitor performance; reporting will be more frequently if required, on an exception basis.

Report prepared by: Tony Rea, Leader: Wellbeing, Partnerships and Advocacy Team.



6 ENTERPRISE WAITAKERE FUNDING AND SERVICE AGREEMENT PRIORITIES 2003/2004

PURPOSE OF THE REPORT

The purpose of this report is to seek City Development Committee's approval of the recommended priorities for the 2003/2004 Funding and Service Agreement with Waitakere Enterprise Trust Board trading as Enterprise Waitakere.

BACKGROUND

Funding

As part of the 2003/2004 Annual Plan it was agreed that Enterprise Waitakere should be funded on a three year basis. It was also agreed that some \$580,000 should be made available each year over the period 2003/2004 to 2005/2006 to cover core services (including director fees). A yearly Funding and Service Agreement between the Council and Enterprise Waitakere governs the specific services under which each year of funding is granted.

In addition to Council funding, Enterprise Waitakere attracts significant central government investment and other funding to deliver a range of business development programmes in Waitakere.

Contributing Factors

The priorities identified with Enterprise Waitakere are informed by the strengths of the organisation and work currently underway to develop an economic development strategy for the city. Enterprise Waitakere undertakes an important set of activities and provides a delivery arm for the Council in the economic development arena. Therefore, Enterprise Waitakere will be one of the key delivery agents of the Council's economic development strategy following its finalisation and adoption. The draft priorities of the core services outlined in this report do not preclude additional activities being identified with Enterprise Waitakere as part of its role in implementing the economic development strategy once finalised.

Enterprise Waitakere Board

This report provides an overview of the draft priorities for 2003/2004 developed with Enterprise Waitakere. Due to meeting timetables the Enterprise Waitakere Board has yet to formally consider this set of priorities. They will be considered at the Board meeting on 15 August 2003.

Council Controlled Organisation

Under the Local Government Act 2002, Enterprise Waitakere is considered a Council Controlled Organisation. As a Council Controlled Organisation Enterprise Waitakere will need to develop and agree a Statement of Intent with the Council over the course of 2003/2004, so that the Statement of Intent is operable by July 2004. As part of improving the level of accountability of Council organisations all Council Controlled Organisations will report quarterly through Council's Holding Company to Finance and Operational Performance Committee. Alongside entity reporting will be an officer's report and officer advice to Finance and Operational Performance Committee. This change has been agreed in principle with the Chair of the Enterprise Waitakere Board and the Chief Executive Officer.

STRATEGIC CONTEXT

A strong innovative economy is one of the Council's nine strategic platforms. Under this platform an economic development strategy is being drafted. Enterprise Waitakere the primary delivery mechanism for economic development initiatives and also acts as an advocate for economic development of the City.

ISSUES

The recommended draft priorities outlined in this report have been developed by considering the continuation of successful activities funded in 2002/2003, and informed by the Long Term Council Community Plan and draft economic development strategy.

The recommended priorities for the 2003/2004 Funding and Service Agreement with Waitakere Enterprise Trust Board trading as Enterprise Waitakere are:

1. Cluster Development

Marine Cluster

- Facilitate opportunities for further clustering at Hobsonville.
- Monitor skills requirements of the cluster and facilitate skills development.
- Support maximisation of the supply chain opportunities created through clustering.
- Market Hobsonville as the preferred location.

Organics Cluster (in partnership with Rodney)

- Facilitate 4-6 companies to export products.
- Establish new business in the organics field.
- Maintain organics website.
- Establish local education programmes to raise the awareness of organic products and business prospects locally.

Film Cluster

- Host Film Auckland and the 2003 Film Summit*.
- Support outcomes from the 2003 Film Summit.
- Monitor skills requirements of the cluster and facilitate skills development.
- Develop a prospective investment framework for the Stage 3 development of the Henderson Valley Studios (under the business plan), and seek a private sector equity partner*.
- Market Henderson Valley Studios to local and international production companies.

* Film Auckland is being sponsored by Auckland Regional Economic Development Strategy under 'Go Now' funding. The role of Enterprise Waitakere in the management of Henderson Valley Studios is covered in a separate contract.

Tourism Cluster**

- Tourism promotion facilitated by the development of a market position statement, and creating a range of marketing opportunities.
- Exploring further the potential to partner with local tourism operators, including identifying of a development and capacity building programme.

** It is recognised that over recent years Council has changed the way in which it supports tourism. The level of support outlined in these priorities relates to facilitating local providers to become more proactive. An assessment of the benefits of this approach is to be made during 2003/2004 to ascertain the merits of continuing local support in future years.

2. Strategy, Advocacy and Networking

- Actively contribute to strategies developed by Council, which affect economic development of the city.
- Maintain direct contact with central government agencies to remain up to date on all new economic development related programmes and funding.
- Maintain and contribute to local, regional and national business networks.
- Support Council in its relationships and initiatives with the business sector.

- Provide ongoing feedback and advice to Council on all economic development and business related interaction.
- Continuously scan for new opportunities for Waitakere and respond to these as appropriate and able.
- Maintain membership and participation in the Economic Development Agencies of New Zealand network.
- Advocate the Henderson Valley Studios as a national facility.
- Employment and Skills Project (subject of separate funding grant from Council for part funding of the Project Manager post) -
 - Hosting the Waitakere Employment and Skills Project;
 - Convening the Waitakere Employment and Skill Steering Group;
 - Building stakeholder involvement in the Waitakere Employment and Skills Project and implementing the actions under the project;
 - Identification of funding requirements to implement the Waitakere Employment and Skills Project, identifying funding partners and securing funding.

3. SME Support

- Secure central government service delivery contracts to deliver economic development programmes locally.
- Contribute to the Council's town centre work.
- Further develop a role in facilitating Maori economic development, including Maori Business Facilitation Service development.

4. Investment Attraction

- Proactively market Henderson Valley Business Campus as an investment opportunity to the business sector.
- Facilitate economic development opportunities associated with Hobsonville and Whenuapai.
- Facilitate inward investment enquiries of business interested in locating in Waitakere.

5. Enterprise Incubator

- Continue to support local start-up enterprises through the business incubator.
- Provide mentoring opportunities to start-up enterprises.
- Identifying appropriate support mechanisms for social enterprises, such as mentoring of the Pacific Island Advisory Board art and cultural initiative at Corban and Ranui Action Project.

These draft priorities are subject to agreement with the Enterprise Waitakere Board. Specific actions under these priorities are being developed in consultation with the Chief Executive Officer of Enterprise Waitakere, Mr Clyde Rogers.

RESOURCES

A total of \$580,000 has been allocated in the 2003/2004 Annual Plan to the contract with Enterprise Waitakere for core services and to cover director fees.

CONCLUSION

The draft priorities outlined in this report have been developed by considering the continuation of successful activities funded in 2002/2003, and informed by the Long Term Council Community Plan and emerging economic development strategy. A detailed

funding and service agreement will be developed from the priorities approved by the Committee.

This funding agreement will include performance measures, reporting framework and development of the Statement of Intent under the Local Government Act 2002.

RECOMMENDATIONS

1. That the information be received.
2. That the recommended priorities for the 2003/2004 Funding and Service Agreement with Waitakere Enterprise Trust Board trading as Enterprise Waitakere presented in this report be approved.

Report prepared by: Jen Cook, Partnerships and Advocacy Leader: Economic Development.



7 AUCKLAND REGIONAL ECONOMIC DEVELOPMENT STRATEGY UPDATE

PURPOSE OF THE REPORT

The purpose of this report is to up-date the City Development Committee on activities under the Auckland Regional Economic Development Strategy and recommend an amendment to the Establishment Group Constitution.

BACKGROUND

The Auckland Regional Economic Development Strategy was adopted by Waitakere City in July last year. Since this time a number of reports have been put to Council's committees, and in October 2002 Council considered an item to adopt the Constitution and resolved:

- “1. *That the information be received.*
2. *That Council approves the establishment of a Joint Standing Committee in accordance with Section 114S of the Local Government Act 1974 for the Auckland Regional Economic Development Strategy Establishment Group.*
3. *That Council delegate authority for this Joint Standing Committee to act within the purpose, scope and authorities provided in the draft Constitution attached to this agenda report.*
4. *That Council delegates authority to its Establishment Group members to negotiate a deletion of clause 3 of the current draft Constitution relating to co-opted members.”*

3108/2002

The role of the Joint Standing Committee, called the Establishment Group, is to provide overall governance of Auckland Regional Economic Development Strategy and to represent the key funding agents, the councils.

The Implementation Leaders Group, the industry group tasked with implementing Auckland Regional Economic Development Strategy, was appointed in March 2003. A Statement of Intent, as required under the Constitution, is being finalised between the Establishment Group and the Implementation Leaders Group for the 2003/2004 year. The purpose of this statement is to set the direction that the Implementation Leaders Group will follow to guide implementation of Auckland Regional Economic Development

Strategy and it is the means by which the Implementation Leaders Group will be held accountable to the Establishment Group. Overall, the Statement of Intent provides that the role of the Implementation Leaders Group during 2003/2004 will be to facilitate co-operation and co-ordination between the various agencies of the Auckland region that contribute to implementation of Auckland Regional Economic Development Strategy.

STRATEGIC CONTEXT

The creation of a strong innovative economy is one of the Council's nine strategic platforms. Clearly, the Waitakere economy contributes to and is influenced by the Auckland regional and New Zealand economy. In this way, Waitakere is a primary stakeholder in regional and national economic development.

ISSUES

Programme Development and Appointment of Implementation Staff

Auckland Regional Economic Development Strategy has now moved into the implementation phase and the focus is on setting up a governance structure and developing programmes around the key initiatives identified in the Strategy.

A11

Recent work on programme development has shown that, given the available resources, it will be necessary for the Implementation Leaders Group to prioritise the 28 initiatives outlined in Auckland Regional Economic Development Strategy for the first year (2003/2004). Priorities identified by the Implementation Leaders Group for 2003/2004 are around promotion and business attraction, export focus and skills and education as well as priority being given to the 'Go Now' projects of regional broadband and screen production. The Maori work programme and Pacific Peoples programmes have also been prioritised. An independent review is currently being undertaken on engagement of Maori in the programme. A table summarising the priorities is attached at page A11.

Susan Macken has been appointed to the Auckland Regional Economic Development Strategy office as Chief Executive to take forward the implementation of Auckland Regional Economic Development Strategy, and programme managers are being recruited to lead specific streams of work. The Chief Executive has been briefed by council officers on sustainable development principles, the Sustainable Development Programme of Action and activities that have been carried out to ensure that the sustainable development principles in the Strategy are evident in its implementation.

The Auckland Regional Council is developing process for data collection and analysis to enable on-going monitoring and review of Auckland Regional Economic Development Strategy. The framework should be available shortly.

Major Regional Initiative

The Regional Partnerships Programme, run by New Zealand Trade and Enterprise currently supports Auckland Regional Economic Development Strategy with up to \$500,000 per year for capability building. New Zealand Trade and Enterprise has suggested that, in addition to this base funding, addition funding from the Regional Partnerships Programme will be made available for Major Regional Initiatives.

Proposals for Major Regional Initiative funding are required to follow criteria set by New Zealand Trade and Enterprise and are to be developed by 'communities of interest' working together for sustainable regional economic growth.

It was envisaged that projects suitable for funding as Major Regional Initiatives would be identified from the 28 initiatives outlined in Auckland Regional Economic Development Strategy. However, alongside assessing which of the 28 Auckland Regional Economic Development Strategy initiatives would be suitable to present to New Zealand Trade and Enterprise as Major Regional Initiatives, it has now been suggested that other proposals 'new' to the Auckland Regional Economic Development Strategy process could be

identified. The Establishment Group at its meeting on 1 July 2003 incorporated into the Auckland Regional Economic Development Strategy Statement of Intent a requirement that the Implementation Leaders Group: 'Consider major regional initiatives from the sub-regions (North - Rodney, Waitakere, North Shore, Central – Auckland, Southern - Manukau, Papakura, Franklin) and report back to the Establishment Group by 31 December 2003, with a view to implementation before 30 June 2004'. This sub-regional grouping is the same as that adopted under the Auckland Regional Growth Strategy Sector Agreements.

Any initiatives identified will need to comply with Major Regional Initiative guidelines. It is expected that proposals will have an emphasis on promoting higher economic growth within a region and do so by focusing upon one or more of the following key enablers for economic growth:

- access to skills and management capability;
- access to resources and infrastructure;
- access to innovation and technology;
- access to advice and information on opportunities;
- promoting and supporting an enterprise culture; and
- a supportive regulatory and business environment.

It is also expected that proposals will demonstrate a contribution to one or more of the following indicators of economic growth:

- increased level and quality of private sector investment;
- the growth of quality, productive employment; and
- raised revenues and incomes (especially export revenues).

Business engagement and involvement in the identification and development of Major Regional Initiatives is key to New Zealand Trade and Enterprise support for concepts.

The timetable proposed by Auckland Regional Economic Development Strategy, to identify potential Major Regional Initiatives and development of concepts, is split into two phases:

- Sub-regional identification of Major Regional Initiative ideas for the period from July to September 2003. Ideas are to be reported to the Auckland Regional Economic Development Group (officer group) in September;
- Regional decision-making. The Implementation Leaders Group will receive collated ideas at its meeting on 24 October 2003 and, over the course of November 2003 and in turn on to New Zealand Trade and Enterprise.

At an early initial meeting with officers from Rodney and North Shore it was agreed that efforts should concentrate around identifying common areas of interest and a shared approach to communication with potential partners, as an aid to understanding the scale and added value of a Major Regional Initiative. Early indications were, at the time of writing, that aquaculture, marine, Information Communication Technology, and the sustainable institute ideas are potential areas of common interest. This does not preclude other ideas being identified. The framework for identifying ideas was being considered at the time of writing. Additional information will be available at the meeting.

Establishment Group Constitution

Currently there is an interim governance structure in place, with the current Establishment Group constitution seeing the Group's role conclude in September 2003. It was originally envisaged that a long-term governance structure would be in place prior to this.

One of the work streams under Auckland Regional Economic Development Strategy is to support this formal interim governance structure, and oversee the design of a long-term

governance structure by June 2004. The Establishment Group received a report on constitutional issues and timing of the governance work stream at its June 2003 meeting regarding the appropriateness of concluding its role prior to the end of the 2003/2004 financial year. As a result of this report councils have been asked to consider an amendment to Clause D of the Establishment Group Constitution to extend the term of the Group from 30 September 2003 to 30 June 2004.

Clause D refers to the appointment of the Joint Standing Committee to carry out the programme development and long-term planning phase until 30 September 2003. It also gives scope for Councils to consider the need for the standing committee and future structures if required.

Extending the 'life' of the Establishment Group to 30 June 2004 will allow the Implementation Leaders Group to bed-in and enable the long-term governance structure to be established. A project team comprising one representative from the Establishment Group, one from the Implementation Leaders Group and a central government representative has been convened and is due to report to the September 2003 meeting of the Establishment Group on long term governance.

RESOURCES

Council has allocated \$95,000 in the 2003/2004 Annual Plan in support of Auckland Regional Economic Development Strategy.

CONCLUSION

This report provides an up-date on the activities under the Auckland Regional Economic Development Strategy, particularly in relation to the sub-regional efforts to identify projects that would be suitable to present to New Zealand Trade and Enterprise, via the Implementation Leaders Group and Establishment Group, as Major Regional Initiatives.

It is recommended that an amendment to Clause D of the Auckland Regional Economic Development Strategy Joint Standing Committee (Establishment Group) Constitution be agreed to extend its term to the end of the 2003/2004 financial year.

RECOMMENDATIONS

1. That the information be received.
2. That it be recommended to Council that Council approve a change to Clause D of the Auckland Regional Economic Development Strategy Joint Standing Committee (Establishment Group) Constitution to extend its term to 30 June 2004.

Report prepared by: Jen Cook, Partnerships and Advocacy Leader: Economic Development.



8 BUSINESS CONNECTION – SURVEY FEEDBACK

PURPOSE OF THE REPORT

This report presents the main findings of the Council's biannual business survey, highlighting the positive results as well as the key issues for businesses in Waitakere City. Comment has also been made on the range of Council actions that relate to these issues, as indicated through the Long Term Council Community Plan (2003/2012) and draft Economic Development Strategy.

BACKGROUND

A12 – A18

Attached is a summary report of the business survey at pages A12 to A18. A copy of the full report with comments and tabulations will be placed in the Councillors' lounge and made available to staff and the public. The comments provide useful information with reasons and suggestions in response to each question.

The business survey was delivered to all known businesses in Waitakere City (6,024 postal addresses in Waitakere City) in early November 2002. Four hundred and seven surveys were returned by businesses. It is important to note that this survey is a self-reported survey instrument, and therefore may not be entirely representative of all businesses in Waitakere City.

STRATEGIC CONTEXT

The business survey contributes to Council's objective of community participation in the democratic process. This survey is important in supporting Council's strategic platform of an innovative economy and feeds back into policy formulation, planning and service development.

The purpose of the Business Survey is to:

- Inform policy and strategy to support sustainable business
- Identify service improvements
- Provide businesses with a chance to contact Council and get information or action
- Help establish planning and budgeting priorities for following years
- Monitor performance and report results in Council's Annual Report

KEY RESULTS

As in previous years, the replies came from a broad spread of types of Waitakere businesses. Compared to businesses as a whole, wholesale/retail businesses were over represented and construction under represented.

The most frequent locations of businesses responding are:

- Henderson Town Centre (14%);
- Lincoln/Central Park Dr (11%);
- Glendene/Kelston (11%);
- New Lynn - other (10%).

Other business locations include: Henderson Valley (9%), Te Atatu Peninsula and South (8%), Glen Eden (7%), Titirangi (7%), Massey/Westgate (6%), New Lynn Town Centre (6%), Swanson Ranui (3%), and other (10%).

Positive Results

- Waitakere City businesses have stated positive investment and employment intentions since 1997. In 2002, almost all businesses expect investment to be maintained (57%) or increase (37%). Similarly, almost all expect employment to be maintained (65%) or increase (33%). Over half (56%) expect profitability to increase.
- Most businesses (86%) regard their present location as good or very good. With regard to particular aspects of their location, the factors most frequently rated very good or good were current business premises (88%), proximity to where respondent lives (87%) and amount of rent or land price (80%).
- As in previous years, approximately two-thirds of businesses would prefer to stay in their present location.

- The majority of businesses state contacting Council by phone, in person, email or via the website is very good or good.
- The majority of businesses (70%) reported they had heard of Enterprise Waitakere. This is an increase over previous years. Of those businesses who have used Enterprise Waitakere services (19%), almost three quarters (72%) rate their usefulness as very good or good.

Issues for Council:

Local employment

The majority of businesses (61%) have three quarters or more of their workers living in Waitakere City, similar to 2000 (58%) but down from 1998 (71%) and 1997 (68%). Businesses less likely to have Waitakere City residents working in them are medium to large businesses (10- 49 Full Time Equivalents) and those that are located in New Lynn, Glendene/Kelston, and Lincoln/Central Park Drive. These areas have a high number of businesses and generally have good access to main roads that join to other cities in the Auckland Region.

Through the Long Term Council Community Plan, the Council has committed to:

- Ensuring sufficient high quality environments and amenities are available to developing businesses and local workers.
- Developing business and community investors through active programmes.
- Marketing the City to attract investment.
- Providing the necessary infrastructure to support economic growth (e.g. transport, broadband access etc).

The draft Economic Development Strategy specifically addresses local employment through a range of actions including:

- Monitoring active investment in key town centres and other business locations.
- Planning for Northern Strategic Growth Area.
- Continuing to promote the development of sustainable, efficient infrastructure.
- Support for the Waitakere Skills and Employment project.
- Support for the Business Incubator.
- Developing a package of incentives to attract businesses and investment to the city.

Waitakere City as a place to work

General regard for Waitakere City as a place to work (73% very good/good), to live (70% very good/good), and to have a business (61% very good/good) is positive, although slightly down on previous years. Henderson Town Centre businesses were most likely to rate Waitakere City positively as a place to have a business (71% very good/good), and Henderson Valley businesses were least likely to rate Waitakere City positively as a place to have a business (41%).

Through the Long Term Council Community Plan, the Council has committed to:

- Ensuring sufficient high quality environments and amenities are available to developing businesses and local workers.
- Continuing to invest in town centres to provide high quality living, working and leisure environments (including appearance initiatives such as bringing the green network into urban public spaces).
- Provide the necessary infrastructure to support economic growth (e.g. transport, broadband access etc.).

The draft Economic Development Strategy specifically addresses 'Waitakere City as a place to work' through a range of actions including:

- Acknowledging the contribution of high quality living and working environments in attracting and keeping businesses (employers) in the city.
- Developing a clear identity for Waitakere that reflects the values, aspirations, strengths and diversity of Waitakere and its people.
- Develop an events strategy to ensure that the City has a package of events that reflect the city's strengths, cultural diversity and its Eco City vision.
- Develop a marketing strategy for attracting business to Waitakere by promoting business opportunities and advantages.
- Publicise business success stories in Waitakere.

Eco City goals

82% of businesses claim that they are supportive or somewhat supportive of Waitakere City's Eco City goals (91% 2000 and 1998, 92% 1997). Support is still high but appears to have decreased compared with previous years. Approximately half of the businesses (51%) maintain the Eco City direction has no influence on their business. Businesses less likely to be supportive of Council's Eco City goals are Property, Business or Financial service businesses and smaller businesses (i.e. 6-9 FTE's).

Through the Long Term Council Community Plan, the Council has committed to:

- Expand the Council's Cleaner Production programme to reduce toxins and develop incentives for good practice.
- Continuing to invest in town centres to provide high quality living, working and leisure environments (including appearance initiatives such as bringing the green network into urban public spaces).

A key action of the draft Economic Development Strategy is the development of a clear identity for Waitakere City that reflects the values, aspirations, strengths and diversity of Waitakere and its people. This includes the marketing of the Eco City through a genuine expression of what it means to live, work and do business in Waitakere Eco City.

Council Services

Approximately one third of businesses rate Council services overall as good. However, approximately half of businesses rate Building Consents and Water services as fair or poor and just under two thirds rate Resource Consent and Roding services as fair or poor. Few businesses made further negative comment, however of those that did, the most frequent comments were; poor customer service, delays in processing, and delays in responding.

The results of this survey should be taken into context with other information collected to measure the performance of Council. In particular, though Council Services have been portrayed in this survey as somewhat negative, the Ministry for the Environment's latest survey of local authority performance demonstrated that "Waitakere City...was the most impressive of the big Auckland councils, meeting the deadlines for all its notified and 97 per cent of its non-notified land use applications" (NZ Herald, 07/07/03). In addition, results of the Annual Plan measures for water services are predominantly on or above target.

Provision of great customer service is a Council commitment through the Long Term Council Community Plan and extra staff resources have been allocated to this.

The draft Economic Development Strategy specifically addresses Council's services through a range of actions including:

- Co-ordination of business contact with Council processes by ensuring that Council presents a responsive and business friendly face while upholding environmental standards.
- Ensuring that Council's regulatory and other processes support innovation and do not unnecessarily impede business and economic processes.

Council's support of businesses

160 businesses made comments on what Council could do to support business and promote local economic development. The most frequently mentioned were to reduce rates and improve the appearance and cleanliness especially in town centres.

The top three factors businesses considered most important to their business were; visibility, parking availability and access to the motorway or main road. The top three factors that businesses considered very poor in their locations were; foot traffic volume (63%), visibility (32%) and freedom from graffiti (32%).

More than half the businesses want Council to do more:

- Fast decision making (55%);
- Jobs locally (57%);
- Strengthened local economy (68%);
- Business area improvements (51%);
- Public transport (54%).

Most of the Long Term Council Community Plan actions listed above address the issues related to Council's support of business. Additional actions are:

- Continuing to support Enterprise Waitakere to seize local economic development opportunities.
- Continue to invest in and promote public transport including ongoing support of sustainable regional initiatives for public transport.
- Ensure road designs supports pedestrian friendly environments for all ages.

The draft Economic Development Strategy specifically addresses Council's support of business through a range of actions including:

- Undertaking a review of services provided to Small and Medium Enterprises within Waitakere.
- Expanding Council's economic research and information provision role so that Council is not only better informed about the local economy and the main trends and factors affecting it, but can also make the information more readily available.
- Ensure local suppliers/contractors can participate in regional infrastructure construction.

CONCLUSION

The feedback from this survey provides useful information for elected members and staff in setting priorities and improving services to meet the needs of businesses. In particular, the results of this survey and the 2004 business survey will be used to inform the planning of the 2006 Long Term Council Community Plan and for further input into the draft Economic Development Strategy.

RECOMMENDATION

That the information be received.

Report prepared by: Janelle Anthony, Strategic Planner: Monitoring.



9 SAFE WAITAKERE DEVELOPMENTS AND CRIME PREVENTION ARRANGEMENTS

PURPOSE OF THE REPORT

The purpose of this report is to present for approval changes in the governance of two Safe Waitakere projects which would result in Council taking responsibility for those projects.

A review of the model of operation of Council's Crime Prevention arrangements is presented, and approval in principle is sought for a change in that model. The author, Mike Mills, will present the review.

Developments culminating in a request for Council to assume direct control for the Safe Waitakere Alcohol Project are presented for approval.

The item also reports on a Regional Territorial Local Authority/Police project and seeks approval to continue with that initiative.

BACKGROUND

Council has supported several projects under the Safe Waitakere banner for some seven years. These include the Safe Waitakere Injury Prevention Programme, the Safe Waitakere Alcohol Project, the Waitakere Safer Community Council Trust and the Road Safety Project.

These have all been seen to operate as separate projects each with their own management committee, steering group, or Board, with coordination between the projects as necessary. Council plays various roles: fund holder for three projects, employer in two, sponsor and funder for one. It is also ultimately responsible for contractual obligations in all cases. Elected members represent Council on all management groups, and Councillors chair two Committees (albeit in the case of Safe Waitakere Injury Prevention Programme, in a personal capacity). A minimum of \$460,000, plus specific project funding, is attracted in funding for the projects each year.

Council's current financial contribution includes \$20,000 towards overall Safe Waitakere coordination, and \$35,500 towards Waitakere Safer Community Council Trust. It also contributes where appropriate to projects, and in the case of Safe Waitakere Injury Prevention Programme and the Road Safety project, covers the costs of employment.

The current models used to govern Safe Waitakere have evolved over time. They have been reviewed last in 2002, when the current arrangements were augmented by the addition of a Safe Waitakere 'Board', intended to strengthen inter-project coordination.

Since that review, significant developments have taken place in two of the projects, Waitakere Safer Community Council Trust and Safe Waitakere Alcohol Project, which if approved will have major impact on Safe Waitakere governance, in effect putting Council at the centre of the model. These are reported in three sections below.

STRATEGIC CONTEXT

A Safe City is one of Council's Five Priorities. It has supported crime prevention by means of sponsoring Waitakere Safer Community Council Trust pursuant to an agreement with the Crime Prevention Unit, under the banner of Safe Waitakere. Over the past few months in particular, a more direct strategic relationship is also developing with the Police both at local and regional level. Safe Waitakere Alcohol Projects has also been supported as part of the commitment to community Safety. Waitakere is accredited as a Safer Community by the World Health Organisation.

ISSUES

Crime Prevention Arrangements

The issue of Council's relationships and strategic approach to crime prevention was raised in a report in May 2003. This was prompted both by ongoing concerns at the effectiveness of the current model, and by the fact that the Crime Prevention Unit of the Department of Justice was conducting its own national review of the Safer Community Council based model of crime prevention. A ministerial decision on the future framework is expected in October 2003.

On Thursday, 8 May 2003, the City Development Committee carried the following resolutions:

1. *'That a Voluntary Working Party of Mayor Bob Harvey, Cr Brady, Cr Hulse and Cr Presland be formed to:*
 - a) *Finalise and approve a submission by 30 May 2003.*
 - b) *Provide guidance for and oversight of a review of Council's crime prevention arrangements with its key partners*
2. *That the City Development Committee approve preparation of a submission to the Crime Prevention Unit on 'Future Directions', based on the report and any amendments by the committee.'*

(926/2003)

It also resolved:

'That the City Development Committee approve continuation of the role of sponsor for the Waitakere Safer Community Council Trust on current terms and conditions until 31 October.'

(927/2003)

Crime Prevention Unit Review Submission

A19 – A33

A submission to the Crime Prevention Unit Review, 'Future Directions' was prepared under the guidance and approval of the Working Party and forwarded to the Crime Prevention Unit. The submission is attached at pages A19 to A33.

Sponsorship of Waitakere Safer Community Council Trust

As per resolution 927/2003, arrangements are currently being made to continue the Sponsorship role with the Waitakere Safer Community Council Trust at least until 31 October 2003. This is in line with the Crime Prevention Unit commitment to continue funding to that date, under current terms and conditions. Another item on this agenda deals with the Annual report required from the Waitakere Safer Community Council Trust and the interim Service Agreement arrangements.

Crime Prevention Arrangements Review

A22 – A29

The report on the Crime Prevention Arrangements Review is attached at pages A22 to A29. The author of the report, Mike Mills, has been involved with the Waitakere Safer Community Council Trust both as part time coordinator and consultant, and is also currently contracted to Council and partner groups to coordinate a Safety and Access by Design Project. The review has been undertaken as an initial stage of a more extensive examination of Councils crime prevention/reduction roles and activities. If the new model proposed is adopted, further work would be undertaken on those roles and activities, as part of the development of a more strategically focussed approach, and new funding relationship anticipated with the Crime Prevention Unit.

The key issue addressed in the Review is whether the current arrangement based on Council sponsorship of an independent Trust to exercise the prime Crime Prevention role in the city is the most effective model for the future. It concludes that it is not, for a range of reasons.

These include:

- Major changes in Government funding and support framework, signalled by the Crime Prevention Unit Future Directions Review which emphasises the need for more clearly focussed interventions based on the Crime Reduction Strategy.
- Lack of Police commitment to and direct involvement with the Trust, and their growing emphasis on the Council relationship, given Council's centrality to city planning, key decision making and regulatory roles.
- Dissipation of focus, and effort resulting from the need to manage a separate organisational structure and compliance requirements.
- Transfer of resource capacity and, in effect crime prevention responsibility from within Council to Waitakere Safer Community Council Trust, with consequent loss over time of direct involvement in Trust projects.

It should be strongly emphasised that the Waitakere Safer Community Council Trust has also undertaken a large number of important initiatives, some of which, such as the Improving School Attendance Programme, would not have been established without the active involvement and leadership of the Trust. For a number of years, Waitakere Safer Community Council Trust has been one of the most successful of the approximately 65 Safer Community Councils. The positive contribution made by the Trust and its member organisations must be acknowledged.

Waitakere Safer Community Council Trust Review

The issues outlined in the report attached have been discussed with Councillor Hulse, in her capacity as Council Representative and Chair, and with the Management Committee of the Waitakere Safer Community Council Trust. The Committee too has recognised that the time is right for a fundamental reassessment of crime prevention. It is accordingly undergoing its own internal review, on which Councillor Hulse may wish to comment.

The timing of the Trust's review is such that it will not be completed in time for the Committee meeting. Accordingly the recommendations arising from this report are suggested to be approved in principle only. This allows for Council to make its position clear to the Trust, but equally recognises the possibility that a currently unforeseen alternative might appear. In that event a further report would be required.

Proposed Model

The model proposed in the review essentially transfers funding and full responsibility for crime prevention back to Council. However it also seeks to preserve the original purposes for establishing the independent Safer Community Council model, those of ensuring community engagement.

The recommendations in the review are as follows:

1. That Council notifies the Waitakere Safer Community Council Trust that it does not intend renewing the contract for services after 31 October 2003.
2. That Council creates a new position within the *Safe Waitakere* 'family', using funding from Council and Crime Prevention Unit.
3. That Council invites key partners to set up a Crime Reduction Reference Group to provide information and support to the new position. This group could include Council, Police, Maori and Pacific Island representation, and specific community agencies with a crime reduction focus.
4. That from 1 November 2003 – 30 June 2004, the new position will:
 - Undertake a strategic planning exercise to develop a Crime Reduction Business Plan to submit to Crime Prevention Unit for funding for F2004/2005
 - Coordinate the setting up of the Crime Reduction Reference Group
 - Coordinate the implementation of the Council/Police MOU
 - Represent Council on the local, district and regional planning groups
 - Contribute policy advice and specialist expertise to Council
 - Participate in *Safe Waitakere*, Wellbeing Network and Collaboration Project
 - Maintain and support community networks and projects in accordance with the 2002/2003 Business Plan, and in particular with Maori, Pacific Island and youth.
5. That Council staff support the process of disestablishing the funding contract with Waitakere Safer Community Council Trust as at 31 October 2003, including:
 - Identifying and addressing issues concerning the management of assets and liabilities, funds, documents and records
 - Managing the transition of support and funding to on-going community projects

It is recommended that they be approved in principle, with the detail of implementation subject to further discussions with the Waitakere Safer Community Council Trust and Crime Prevention Unit.

Safe Waitakere Alcohol Project

Reference is made in the review to developments in the Safe Waitakere Alcohol Project. These were first reported on in the June item on the draft Liquor Licensing Policy. This project has run for six years, funded by the Ministry of Health. Its current funding of \$85,000 p.a. has been confirmed to continue for at least two more years. Councillor Hulse represents Council on the Management Committee.

A request has been received from its Management Committee to Council to take over direct control of the project and employment of a new coordinator. The Committee suggests that the work of a new employee be supported by an advisory group.

This is the result of discussions over the past several months within the project. The Coordinator was originally a Council employee, but the project has been run external to Council, on a consultancy basis, for the past four years. The request was prompted by the termination of her contract by Denise Bijoux, the current Project Coordinator, and the desire of the agencies represented on the management committee to alter their involvement to a project/advisory focus rather than governance.

In similar vein to the issues outlined in Crime Prevention, it was felt that a focus on running an organisation had tended to obscure the targeted, highly strategic approach now increasingly being sought by the Ministry of Health, and the agencies involved. Council was seen as the most suitable agency to take over, as:

- It already held the Funding contract.
- It is not seen as having an agency based 'agenda', but having responsibility for city wide wellbeing.
- It has completed its own Draft Liquor Licensing Policy and City Wide Alcohol Strategy, now out for consultation, and a Council position is seen to complement and strengthen that work.
- It is seen to work in a collaborative way to ensure all relevant views are taken into account.

A30

A letter from the Chair of the Management group of Safe Waitakere Alcohol Project, Ron Tustin, is attached at page A30. Since this was received, further discussion has taken place and Safe Waitakere Alcohol Project has consulted with all Project members to ensure that this request does meet their needs. This has now been confirmed. Discussions have also been held with the Ministry of Health as part of the renegotiation of the funding contract, and their support for the move has been confirmed. It has also been accepted that if employment of a new coordinator is accepted, the employment related costs would be met from the project funding, as no other provision currently exists in Council.

Accordingly it is recommended that the request be accepted, and that Council accept the role of employer of a new Alcohol Project Coordinator.

Regional Collaboration on Policing

As expressed above, one of the more recent changes in the external strategic framework within which Council is now operating has been a drive towards greater coordination, on a very direct basis, between Police and Territorial Local Authorities. This has been expressed at local level by both an increasing emphasis on coordination in planning and information sharing, and in operational collaboration in initiatives such as the War on Methamphetamine, reported on elsewhere on this agenda. A Memorandum of Understanding between Council and Police is in development and will be presented to the committee on completion.

It is also now taking place increasingly at a regional level. An initiative began in November 2002 with a presentation to the Mayoral Forum on Auckland Policing issues. Since then considerable progress has been made towards the development of a regional team approach to a range of key crime issues.

A31 – A33

A report on the developing initiative, prepared for all participating Councils, is attached at pages A31 to A33.

In brief it involves the establishment of a small, highly targeted team, resourced by Territorial Local Authorities and the police jointly, to address a number of key crime issues on a strategic, regionally coordinated basis. The three broad areas to be targeted are:

- Substance abuse;
- Violence, and
- Police Resourcing.

Each of these areas are in line with Council and partner organisation priorities previously expressed. The police are contributing 1.5FTE's and Councils the funding for 1 FTE.

The initiative has been reported back through the Chief Executives Forum, which has authorised it to proceed to this point, ie seeking a formal mandate from each of the Councils from which funding is being accessed. They are Auckland, Waitakere, North

Shore and Manukau. Manukau, Auckland and North Shore have all agreed to the initiative, and to funding it.

In the case of Waitakere, given the timing of reporting cycles, the Chief Executive has authorised the initial funding contribution to be paid from his Regional Projects budget. The Group Manager, Partnerships and Advocacy, is representing the Chief Executive on the Steering Group for the project. Currently it is underway as a short term 'pilot', and an appointment to the Team is soon to be made on a fixed term contract. Ongoing funding would be sought based on the success of the model.

It is recommended that Council endorse the steps taken to date and the scoping of the projects for consideration.

RESOURCES

Council has allocated \$35,600 in the current Annual plan to the Waitakere Safer Community Council Trust. In addition the Crime Prevention Unit has guaranteed funding at current levels for this financial year. This resource, less the sum required to keep the Waitakere Safer Community Council Trust operative till 31 October 2003, would be available to apply to internal resourcing and projects in the event that the Crime Prevention model is altered in line with the review recommendations.

No Council staff are currently dedicated to Crime prevention/community safety, though several play some related roles.

The Chief Executive has allocated \$25,000 from his Regional projects budget as Council's contribution to the Regional Collaboration on Policing project.

CONCLUSION

Changes to the governance arrangements for two Safe Waitakere projects are presented. A review of Council's Crime Prevention arrangements is presented and recommended for approval in principle, subject to final negotiations with the Waitakere Safer Community Council Trust following its own internal review.

A request for Council to accept direct control of the Safe Waitakere Alcohol Project is presented for approval.

The Regional Collaboration in Policing Project is also presented and recommended for approval.

RECOMMENDATIONS

1. That the information be received.
2. That the recommendations contained in the Review of Council's Crime Prevention Arrangements as presented be approved in principle, subject to final negotiations with the Waitakere Safer Community Council Trust, and the Crime Prevention Unit.
3. That the request from the Management Committee of the Safe Waitakere Alcohol Project for Council to accept direct control over the project be approved.
4. That the City Development Committee endorse the actions of the Chief Executive in supporting the formation of a small team in partnership with the Police, under the leadership of Superintendent Howard Broad and a Regional Steering Group, to oversee collaborative planning, crime reduction, and the development of long term strategies for improving public perceptions of safety and reducing crime.

5. That the Chief Executive be authorised to take any necessary steps, in collaboration with other Chief Executive Officers, to ensure appropriate resourcing, oversight, and accountability back to Councils.
6. That the City Development Committee endorse the scoping of regional projects for further consideration within the following broad areas:
 - Substance abuse
 - Violence
 - Police resourcing.

Report prepared by: Tony Mayow, Group Manager, Strategic Partnerships and Advocacy.



10 WAITAKERE SAFER COMMUNITY COUNCIL TRUST ANNUAL REPORT

PURPOSE OF THE REPORT

The purpose of this report is to present the Annual Report of the Waitakere Safer Community Council Trust for the year ending 30 June 2003. It also seeks approval for a conditional commitment of funding for the period to 31 October 2003.

A34 – A46

In accordance with the requirements of the Service Agreement the Summary Report is attached at pages A34 to A46. The full report is available to Committee members on request. The Chairperson of the Trust, Councillor Penny Hulse, and the coordinator, Ngaroimata Reid, will present the report.

BACKGROUND

Council is the 'sponsor' of the Trust under the terms of an annually renewed agreement with the Crime Prevention Unit of the Ministry of Justice. Councillor Hulse represents Council on the management committee, which she also chairs. The Crime Prevention Unit provides \$57,777 (plus GST) for co-ordination and project funding. Council also provides \$35,500 (plus GST) in the context of a Service Agreement negotiated annually with the Trust.

The Crime Prevention Unit has carried out a national review of the operations of Safer Community Councils. A ministerial decision on the future framework for delivering crime prevention initiatives is expected in October 2003. In the context of this national review a separate report evaluating Council's crime prevention partnerships will be presented at this meeting; this includes a comprehensive review of Council's relationships with the Waitakere Safer Community Council Trust, Crime Prevention Unit and the Police.

STRATEGIC CONTEXT

"Safe City" is one of the five overarching priorities in the draft Long Term Council Community Plan. Among actions proposed over the next years are "*Develop citywide actions to reduce crime.*" and "*Work with community groups/government agencies to make a safer City.*" Support for the Waitakere Safer Community Council Trust is in fulfilment of Council's overall strategy of support for this priority. The city is an accredited 'Safer Community' under World Health Organisation criteria.

ISSUES

Assessment of Progress

Concerns were expressed in the last six monthly and annual reports to the City Development Committee dated 9 September 2002 and 13 February 2003 about the extent to which the Trust's efforts were focussed on organisational and process issues at the expense of crime prevention initiatives. Maintaining a consistently active membership on the management committee remains a concern with total numbers currently reduced to five.

In terms of developing effective crime prevention partnerships the February report indicated that progress was being made towards developing a more strategic relationship with the Waitakere Police. Since then Waitakere Police involvement with the Waitakere Safer Community Council Trust has been intermittent; the priority for the Police now is to build more effective relationships directly with Council. The context for this is articulated in the separate agenda report covering the review of Council's crime prevention partnerships.

The Trust has supported a number of successful initiatives through allocation of its discretionary funding e.g. Project Business Watch, Tamariki Ora Day, Junior Neighbourhood Support and the Domestic Violence Reduction Project focussed on male offenders. In addition it has worked in partnership with other agencies on some important initiatives e.g. Council and the Commissioner for Children's Office in providing Child Advocacy Training; Ranui Action Project on youth issues in Coroglen Village; and Safe Waitakere Injury Prevention with Protecting Our Tamariki (Great Start).

Review of Council's Crime Prevention Arrangements with its Key Partners

A number of issues that would normally be canvassed in this report are analysed in greater detail in the comprehensive review that the Committee will also consider at this meeting. At the time of writing Waitakere Safer Community Council Trust have arranged three workshops to consider their own structure and performance in the context of issues raised in the both the national review of Safer Community Councils and Council's local review of crime prevention arrangements. The three workshops are arranged for 21 July 2003, 28 July 2003 and 11 August 2003.

Confirmation of Agreement Extension with the Crime Prevention Unit

As noted above the Crime Prevention Unit has carried out a national review of the operations of Safer Community Councils. Given the timeframe of the review and the need to be well placed to implement any changes the Crime Prevention Unit offered to extend the 2002/2003 agreement to 31 October 2003 on the existing terms and conditions with an appropriate pro rata payment for the period i.e. \$19,682 (plus GST); this amount covers both coordination and discretionary funding. This is conditional on confirmation of the agreement extension and provision of an Annual Report for 2002/2003. The extension is based on continuing support for projects already in place from the 2002/2003 Annual Business Plan and implementing the results of the current review. The details of this extension agreement have been finalised with the Trust and will be forwarded to the Crime Prevention Unit.

Service Agreement with Council

The City Development Committee on 8 May 2003 resolved:

"That the City Development Committee approve continuation of the role of sponsor for the Waitakere Safer Community Council Trust on current terms and conditions until 31 October 2003".

A service agreement with the Trust for the period to 31 October will be achieved by means of a variation on the existing agreement continuing existing terms and conditions.

RESOURCES

Council has allocated \$35,500 (plus GST) in the Long Term Council Community Plan/Annual Plan to support the operation of the Waitakere Safer Community Trust. Given the context of both the national and local reviews mentioned above, and the fact that the Crime Prevention Unit is committing to a pro rata payment to 31 October only at this stage, it is suggested that Council similarly commit to a pro rata payment i.e. \$11,833 (plus GST). Further negotiations would be held regarding the use and disposition of funds in the event of the Trust winding up.

CONCLUSION

The Annual Report of the Waitakere Safer Community Council Trust is presented for information and comment. Ongoing arrangements with the Trust are interim only at this stage pending the outcome of the national review of Safer Community Councils and the local review of Council's crime prevention arrangements.

RECOMMENDATIONS

1. That the information be received.
2. That a pro rata allocation of \$11,833 (plus GST) be made to the Waitakere Safer Community Council Trust for the period 1 July 2003 to 31 October 2003.

Report prepared by: Tony Rea, Partnerships and Advocacy Leader: Wellbeing.



11 COUNCIL'S RESPONSE TO METHAMPHETAMINE

PURPOSE OF THE REPORT

The purpose of this report is to update the City Development Committee on Council's response to the issues surrounding the manufacture, distribution and use of methamphetamine. The particular focus is on the management of risks associated with the reporting, detection and decontamination of 'clan labs' by Council field staff.

BACKGROUND

The Mayor is leading the "war" against methamphetamine because of the:

- Long-term detrimental effects on users/abusers – physical and mental health, impact on friends and families, demands on health sector services;
- Increase in serious crime – burglary, robbery, assault – and the demands on Police resources in the detection, decommissioning and prosecution of the manufacturing and distribution of methamphetamine;
- Health and safety risks to Council staff who may come in contact with clan lab activities in the course of their work;
- Risks to the wider community – poisonous and dangerous goods which are stored and used in suburban dwellings, resulting in contamination and other risks to people's safety;
- Damage to the natural and physical environment – the disposal of volatile and toxic waste to ground, septic tanks, and storm and waste water systems, refuse and recycling.

STRATEGIC CONTEXT

A Safe City has been identified as one of Council's Five Priorities.

Council's response to methamphetamine also sits within the strategic context of:

- Central government's crime reduction strategy;
- The strengthening of the relationship between Council and the Police at regional, district and local levels;
- Council's review of crime strategies and relationships, reported on separately in this agenda;
- Actual and potential damage to the environment and the City's infrastructural assets.

ISSUES

Local Government Conference Remit

Waitakere City Council has submitted a remit to the Local Government New Zealand Annual Conference concerning methamphetamine, which asks:

1. That Local Government New Zealand request that the Minister of Police supply dedicated resources to the detecting, decommissioning and prosecution of methamphetamine laboratories, and that such resources be additional to and not drawn from current staffing levels, duties and functions.
2. That every Council make a commitment to use its powers and resources to support the war against methamphetamine.

The result of the remit will be reported verbally.

Staff Workshop

Arising in response to the second part of the remit concerning the role of Council in the "war" on methamphetamine, a workshop organised by Council's Security Manager was held for senior staff on 11 June 2003. The workshop comprised presentations by Waitakere Police and the Ministry of Health and set out the issues surrounding the manufacture and use of the drug. Particular focus was on the environmental and public health risks and the potential impact on the health and safety of Council field staff.

A number of operational issues were identified through the workshop, including the need to review procedures for: handling customer calls and queries; responding to Police advice concerning 'clan lab' locations; reporting of incidents/observations by field staff; addressing OSH issues for field staff; participating in the decontamination of sites, and recovery of associated costs; recording information on property files; providing training for staff - general and specific.

Staff Training

The provision of training for field staff was identified as a high priority and as a result three training workshops were provided in July 2003, and in excess of 60 staff registered to attend from Field Services, Solid Waste, Resource Consents, Building Consents, Valuation, Call Centre and others.

Issues arising from field staff include the need to develop and/or streamline internal and external reporting procedures; identifying key contact people; the availability of resource documents and photographs on the intranet; what to do if staff come in contact with toxic/dangerous materials; clarification about roles and responsibilities when dealing with contaminated sites.

The training has already had positive results for Police through information and materials that were detected and reported by Solid Waste staff.

RESOURCES

Council's response to methamphetamine is being met from existing management and training resources, and made possible by the availability of Police and Ministry of Health input. The provision of training for field staff and managers is an immediate response, which needs to be supported by the development and fine tuning of internal procedures and communication. The capacity of Council to respond promptly to new and emerging crime and safety issues is the subject of a separate agenda item.

CONCLUSION

Council is responding to the methamphetamine issue by promoting one remit at the Local Government New Zealand Annual Conference.

Council field staff and managers have received training in how to identify and deal with situations involving the manufacture of methamphetamine they may encounter in the course of their work. This training has raised the need to further refine Council procedures concerning the management, recording and reporting of specific situations and locations, and to address OSH risks and hazards.

RECOMMENDATIONS

1. That the information be received.
2. That Council continue to review its systems and procedures to ensure, and maintain, an effective response to the war on methamphetamine.

Report prepared by: Tony Mayow, Partnerships and Advocacy Manager, and Warren Cornor, Security Manager.



12 TE TAUMATA RUNANGA'S LONG TERM STRATEGY AND ACTION PLAN

PURPOSE OF THE REPORT

The purpose of this report is to present Te Taumata Runanga's Long Term Strategy and Action Plan for the City Development Committee's consideration and feedback.

BACKGROUND

At Te Taumata Runanga's 14 October 2002 meeting, the Committee resolved that it wished to undertake a review of its strategic direction and focus, to set a long term vision and to improve on processes, servicing and the way it engaged with Council and the wider community. It wished to build on Council's commitment to the Treaty of Waitangi partnership relationships initiatives of the previous ten years.

Discussions were undertaken with Members of Te Taumata Runanga during November 2002 to identify the issues that were of concern to them, and the areas that they wished to focus on in future years. In addition, a successful 'Creative Conversation' process was undertaken with the wider Maori community as part of Council's general strategic review process during 2002. This has been drawn on as part of this report. Finally, Te Taumata Runanga members and Councillors have been involved in a series of workshops on the Treaty of Waitangi and long-term relationship issues. These have also been considered in developing this report.

At Te Taumata Runanga's 17 March 2003 meeting, a report was presented on the conclusion of the review, and a further report on Te Taumata Runanga's Long term Strategic plan and Action Plan was presented at the Committee's 14 July 2003 meeting. Te Taumata Runanga resolved:

"That Te Taumata Runanga's Long Term Strategy and Action Plan be approved as a basis for Council's Policy and Strategy Development work programme for Te Taumata Runanga"

A47 – A65

Te Taumata Runanga's Long term Strategy and Action Plan is attached at pages A47 to A65.

STRATEGIC CONTEXT

Te Taumata Runanga, a Standing Committee of Waitakere City Council, has been in existence for a little over ten years. In that time it has played a significant role in the development of the City and the growth of the relationship between Council, iwi and the wider Maori community. It has become an example of best practice, and is frequently referred to by the Local Government sector when it is considering Treaty of Waitangi issues and responsibilities.

The Local Government Act 2002 provides for Council to enhance opportunities to progress its Treaty of Waitangi partnership relationship with iwi and the Maori community by supporting and encouraging Maori participation in decision-making processes.

Part 1, section 4 of the Local Government Act 2002 states:

"In order to recognise and respect the Crown's responsibility to take appropriate account of the principles of the Treaty of Waitangi and to maintain and improve opportunities for Maori to contribute to local government decision making processes, Parts 2 and 6 provide principles and requirements for local authorities that are intended to facilitate participation by Maori in local authority decision-making processes."

Furthermore the Act provides other references to Maori participation, in particular sections 77(1)(c), 81, and 82. The Act goes further, in Section 81(1)(b), to require a Local Authority to:

"Consider ways in which it may foster the development of Maori capacity to contribute to the decision-making processes of the local authority..."

As such Council's Long Term Council Community Plan has indicated its commitment to developing its Treaty of Waitangi partnership relationship and setting its vision for 2020 on the Treaty of Waitangi, *"People in the City are proud to uphold the Treaty of Waitangi."*

At Council's 3 July 2003 meeting, Council approved the Treaty of Waitangi framework as a basis for progressing Council's Long Term Council Community Plan, Treaty of Waitangi strategic priority. Te Taumata Runanga's Long Term Strategy and Action Plan also provides opportunities for both Council and the Maori community to explore and work together on progressing Treaty of Waitangi partnership relationships for the future.

ISSUES

The consultation process undertaken with Te Taumata Runanga and its community highlighted several key strategic areas of interest for Council and Te Taumata Runanga to develop and progress. The following provides a summary on the key strategic areas.

Treaty of Waitangi

There is genuine interest by Te Taumata Runanga to further progress with Council a formal approach on what the partnership between Council, iwi and Maori may look like in the context of Council's Long Term Council Community Plan. Te Taumata Runanga

supported the development of the Treaty of Waitangi framework as a mechanism of looking at how the partnership between Council, iwi and Maori might wish to develop for the future.

Wairua – meaning to life

Wairua underpins the participation for members of iwi and Maori in local government decision-making. Members bring their personal wairua based on their cultural values to these processes and structures, and the Committee as a collective also contributes to a uniqueness and particular wairua of the Committee, “Te Taumata Runangatanga”. This cultural perspective within a local government context is not clearly understood.

Partnership

At times Te Taumata Runanga members feel pressured by the high expectation and demands of the Maori community to know about specific and citywide issues. As part of the formal reports to Te Taumata Runanga on these issues the Committee members’ believed working directly with Councillors and staff on these issues could provide a meaningful partnership between Council and the Maori community. This might be by way of a buddy system with Councillors although this needs to be explored further.

Role of Te Taumata Runanga

Te Taumata Runanga members believe the extent of Te Taumata Runanga role and responsibilities are not widely known within the Maori community. A broader communication strategy should be considered as a part of Te Taumata Runanga’s action plan to address this issue. A key part of this strategy should be a hui organised by Te Taumata Runanga for and with the Maori community

Representation, Mandate and Communication

Te Taumata Runanga members felt compelled to provide dual accountability, to Council and to the group that each member represents. This was expected as part of their responsibilities to the group each member represents. Committee members believed that there was a role for Te Taumata Runanga as a collective voice to clarify the mandate process between the groups and the wider Maori community. The mandating process is also linked to the Committee’s communication strategy to keep the Maori community informed.

Governance and Mandate

Te Taumata Runanga members discussed the range of opportunities and a best practice model for effective Maori participation at the local government level. There is genuine interest by Committee members to explore further by way of regular reports to Te Taumata Runanga on the options of STV and Maori wards, and the implications of these for iwi and Maori.

Te Taumata Runanga also wish to explore with Council alternative governance options within the current Council committee structure such as co-opting Te Taumata Runanga members on to these committees.

Often Te Taumata Runanga is inundated with requests for representation on governance structures across Council’s Committee’s and external partnership arrangements. This poses the issue for the Committee to identify it’s order of strategic priorities, and it’s level of commitment to these, which is addressed in the Committee’s action plan.

New membership and Alternates role on Te Taumata Runanga

Te Taumata Runanga members expressed the need for support to familiarise themselves with local government systems, processes, procedures and structures. An induction process should be developed for Committee members.

More and more, representation from Te Taumata Runanga is sought for involvement at meetings or working groups at the local government level, without any support or recognition of their voluntary time or expertise. It was felt there needed to be resources or in kind support provided by Council. Te Taumata Runanga members also believed that the Alternate members play a key role and they should be supported to undertake these opportunities.

Content for Future Work Programme

There were a number of areas of interest shown by Te Taumata Runanga members to consider as possible projects which needed to be discussed further as part of the Committee's action plan and work programme.

The issues raised focused overwhelmingly on structures, processes and governance. This was not because the wider issues were seen as unimportant. Rather, the vision was very much one of achieving a greater Maori presence and involvement in decision-making. Through this involvement, the Maori community would be empowered, would be able to influence the distribution of resources, and would be able to take their place in the city, in caring for and shaping the long-term vision with the wider community.

It is possible to see this focus as a strategic vision of governance, more empowerment and inclusiveness. It is suggested that Te Taumata Runanga and Council work jointly through the actions outlined in Te Taumata Runanga's Long Term Strategy and Action Plan.

RESOURCES

There are resource issues that need to be considered and worked through, as the strategic vision is developed. Now that Council's Long Term Council Community and the Annual Plan is adopted, there is a need to consider financial implications as the key issues and work programme is worked through. Proposed changes to the Long Term Council Community Plan budget will be brought to the 2004/2005 Annual Plan process.

CONCLUSION

Discussion and consultation with Te Taumata Runanga has identified a strategic focus on increased Maori involvement in governance, both as citizens and under a Treaty based partnership model. This is supported by consultation with iwi and the wider community. There is a general feeling Te Taumata Runanga has achieved a great deal, both in practical terms and as an expression of partnership. The Treaty of Waitangi is a framework under which partnership and concepts of rangatiratanga can be explored. There is a desire to continue to explore these issues to continue to contribute to the practical future of Maori and the wider community.

Te Taumata Runanga are committed to progressing with Council its Treaty of Waitangi partnership relationships through a range of mechanisms, such as Council's Long Term Council Community Plan and Annual Plan 2003/2004 and the Treaty of Waitangi Framework. Te Taumata Runanga's Long Term Strategy and Action Plan outlined in this report provides a further opportunity for Council to extend its capacity to interact and work alongside iwi and Maori to meet its legislative responsibilities and obligations, and for iwi and Maori to strengthen their interests and aspirations within the local government decision-making process.

RECOMMENDATIONS

1. That the information be received.
2. That Council approves Te Taumata Runanga's Long Term Strategy and Action Plan as a basis for Council's ongoing Treaty of Waitangi Policy and Strategy Development work programme noting that the goals and objectives are those of Te Taumata Runanga and are the basis for discussion between the Council and Te Taumata Runanga.
3. That Council undertakes a joint workshop with Te Taumata Runanga on the following governance issues;
 - to consider Te Taumata Runanga participation in Council's decision-making processes;
 - to scope a draft Partnership statement.

Report prepared by: Georgina Parata, Senior Policy Analyst.



13 SUSTAINABLE DEVELOPMENT FOR NEW ZEALAND PLAN OF ACTION - AUCKLAND REGION

PURPOSE OF THE REPORT

This report updates the City Development Committee on the development of a programme of actions in relation to the Government's Sustainable Development for New Zealand Programme of Action, in particular on its progress in developing a joint programme for action on the sustainable cities strand of the Sustainable Development for New Zealand Programme of Action between the Councils of the Auckland region and central government. The comments of the Committee are sought.

BACKGROUND

In January 2003 Government announced its Sustainable Development for New Zealand Programme of Action at a meeting of the Auckland Mayoral Forum. The Councils of the Auckland region were asked to pilot a "whole of government approach" to the sustainable cities strand of the Sustainable Development for New Zealand Programme of Action. A report on the Programme of Action and its focus on the five key areas (comprising sustainable development, water, energy, sustainable cities, and investing in children and youth) was provided to the March 2003 meeting of the Committee.

The Chief Executive's Forum established a region wide working group under the convenorship of Colin Dale, City Manager, Manukau City Council to progress discussions with central government officials on potential "signature" projects for advancing the sustainable cities strand of the Action Plan. The Director Strategy and Development represents this Council on that group.

STRATEGIC CONTEXT

Waitakere City Council has been committed to becoming a sustainable city since 1992 and has invested systematically in making progress towards that objective. It recently adopted a Long Term Council Community Plan which reconfirmed the goals of sustainable development and outlined a work programme which aims to bring the vision

into reality. The Programme of Action outlined by government is well aligned with the sustainable development approach of this Council.

ISSUES

The Chief Executives' Group has worked on three major areas:

- Transport/urban development;
- Sustainable buildings/city building;
- Community safety/migrant issues.

A66 – A70

Progress on that work has been reported to the Chief Executive's group and to the Mayoral Forum. The report is attached at pages A66 to A70. The comments of the Committee are sought on the particular projects which are under consideration. Progress has been made on refining the projects likely to go forward for consideration by both the responsible Ministers (the Hon Jim Anderton, the Hon Marian Hobbs and the Hon Steve Maharey and the Hon Pete Hodgson) and the Councils of Auckland region. The final programme will include an emphasis on economic development priorities.

Work is progressing on two other levels of engagement with the Sustainable Development for New Zealand Programme of Action. The first concerns this Council. The Council's Long Term Council Community Plan has been adopted. This plan for the City's development is founded on making progress towards being a sustainable city. There is clear synergy between the Council's established approach and the principles and direction set on the Government's Programme of Action.

SUSTAINABLE DEVELOPMENT SEMINAR

On 4 June 2003 Council hosted a well attended meeting which enabled the Government's senior officials (led by Alison Dalziel, Department of Prime Minister and Cabinet) to introduce the Programme of Action to community agencies and groups and to representatives of the collaboration partnerships.

Representatives from Council (Cr Clews), the Intersector Group (WINZ Regional Commissioner, Barry Fisk), the Community Wellbeing Network (Meredith Youngson) and Te Whanau o Waipareira Chief Executive (Reg Ratahi) also presented to the officials and guests a range of 'Waitakere Way' "initiatives" illustrative of Sustainable Development principles and a panel discussion examined issues needing to be addressed. Further staff discussions since the event indicate ongoing interest in input from Waitakere projects to the officials' discussions. Negotiations are underway for further presentations later in the year.

Council staff will be involved in shaping up regional projects for future consideration and will be ensuring alignment with priorities agreed by Council in its strategic planning.

LOCAL GOVERNMENT NEW ZEALAND PROJECT TEAM

The second level of engagement is through Local Government New Zealand. As reported to the Committee in March 2003, the Director Strategy and Development Chairs the Local Government New Zealand Sustainable Development Project Team. That group has responsibility for assisting central government officials to engage with the local government sector and for advising on the assistance required to build capacity in the sector with respect to the Local Government Act requirements to take "a sustainable development approach" and develop community outcomes effectively. The advice of the Committee is sought in this regard.

RESOURCES

The initiatives likely to emerge from these proposal are well aligned with current Council strategies and programmes. The resource requirements can be accommodated within Council's approved plans and budgets.

CONCLUSION

Council has already indicated its support for the Sustainable Development for New Zealand Programme of Action and for the region's involvement in piloting the sustainable cities strand. The Committee's comments are sought on:

- The potential projects for joint action between the Councils of the Auckland region and central government;
- The priorities and needs of the local government sector with regard to capacity building for sustainable development.

RECOMMENDATION

That the information be received.

Report prepared by: Ann Magee, Director: Strategy & Development.



14 NEW LYNN PROJECTS UPDATE

PURPOSE OF THE REPORT

This report serves as an update to the City Development Committee on the range of projects being progressed in the New Lynn Town Centre, in order to provide context to decision-making on New Lynn issues in the future.

BACKGROUND

The New Lynn charrette in 1996 addressed the question: What would a sustainable town centre look like on the ground? A detailed concept plan was developed for implementation in the New Lynn Town Centre, with substantial enthusiasm from local business, the local community and other major stakeholders, such as Lynn Mall owners AMP and the RSA.

To facilitate the New Lynn Development Programme objectives, Council has enabled many important achievements which have been outlined in earlier reports.

STRATEGIC CONTEXT

New Lynn is one of Waitakere's three major "defined town centres", along with Henderson and Massey North. Sitting astride the rail line, with a significant employment and retail base, a surrounding residential community and keen developer interest, New Lynn's continuing success is vital to attaining a sustainable future for the whole city.

ISSUES

Heart of New Lynn redevelopment, encompassing a new New Lynn Library, Service Centre, CAB and Memorial Square

The redevelopment of the New Lynn Library and Memorial Square is about to commence. The location has been confirmed by Council and the contract for architectural services is due out to tender on 21 July 2003. Design is expected to commence September 2003

with construction commencing mid 2004. The new library should be open in autumn of 2005 and will have a significantly extended service when compared to the current library. This will include a reference section and learning centre.

McCafé/McDonalds

Planning is underway for the salvage of selected items, such as the mural and bricks from the old community centre on Memorial Drive, in preparation for demolition, which commences in October 2003. Monthly site meetings have commenced between the McDonald's project management team, and the Waitakere City Council's Project Control Group.

Signage will be erected on the McDonalds and Memorial Square sites prior to demolition of the old community centre, in order to communicate the progress of developments to the general public.

The new development will provide a McCafé facility with outdoor landscaped seating area, incorporating art elements. Discussions are underway between Waitakere City Council and McDonalds in order to provide a high quality seamless urban environment in the 'heart' of New Lynn.

Development of New Lynn Town Centre Action Plan

Work with local New Lynn businesses is progressing well. A valuable resource that has been developed is a comprehensive database of over 300 businesses in the town centre. Over 150 of these have been visited and surveyed to establish the range of issues that are of importance. This information and that gathered from workshops is being collated to help draft an Action Plan for the development of New Lynn Town Centre.

A successful meeting with an emphasis on providing interpreters for the Asian business people in New Lynn, was held towards the end of June. Attended by 40 people, half of whom were local Asian business people, the meeting achieved some important goals in making contacts, addressing key issues and identifying important opportunities to make New Lynn a good place to do business. Another valuable achievement was the commitment made by several Asian business people to being on the action plan working group, and to being on the working group for the Moon Festival.

Another group being targeted in the work, is building owners. A newsletter explaining the business development work and the approach, produced in Mandarin as well as English, has been well received.

The aim of the Action Plan is to capture the collective 'vision' for the development of New Lynn Town Centre and to outline a staged programme for its development, identifying the resources required, assigning tasks and responsibilities to those people who are committed to achieving the vision and monitoring progress.

Further meetings with the business community will be held as part of developing the Action Plan.

Retail Investigations

Increasing interest in bulk retail development potential in the New Lynn Working Environment, necessitates a response by Council within the context of an integrated development plan focused on movement towards sustainable urban form. A study commissioned by Market Place NZ to identify potential impacts of further retail development on the New Lynn Town Centre has been undertaken and this indicates that New Lynn has capacity to provide additional retail in the form of bulk retail. The study gives recommendations as to appropriate locations, with an emphasis on ensuring any additional retail contributes to, rather than detracts from, the existing retail core. The findings of this report are discussed in detail on another item of the agenda.

Transport Interchange/Public Transport Development

Since the 1996 charrette options for Rail Station development to improve conditions for rail users pedestrians and vehicles was considered a priority. A report reviewing the options for the development of the New Lynn Rail Station was put to the Committee's June meeting, with further investigations to be undertaken prior to a decision being made.

'Moon' Festival

The programme being developed for the 'Moon Festival' is well underway. The festival will open on the evening of Friday 5 September 2003 with a procession through the New Lynn town centre, entertainment and festivities throughout the centre and performances. A Moon Festival market will be held Saturday 6 September in the Community Centre grounds and halls. The festival promises to be a vibrant, colourful and fun event.

Todd Triangle

The approved Todd Triangle concept was to progress with detailed design scheduled to begin in June 2003 in preparation for implementation this financial year. Due to the investigations underway into the wider roading options for New Lynn, this programme has been delayed as there are possible implications for the future of Todd Triangle. The roading investigations will be complete in early August, and following this it is intended to proceed with detailed design of Todd Triangle.

At this stage the roading investigations have indicated a need to reconsider portions of the design of the Todd Triangle development, however the creation of Todd Ave as a pedestrian mall is unlikely to be affected. It is anticipated therefore that this aspect of the Todd Triangle redevelopment will be able to proceed following the completion of the roading investigations with construction commencing in the New Year following the Christmas period. This will ensure that the development impacts on the surrounding retailers is minimised. A report on the creation of a pedestrian mall at Todd Avenue will be presented to Council shortly.

Organic Market

Significant support has been offered to the New Lynn Village Association people who initiated the idea of an organic market in Todd Triangle. An approach was received from the Aotea Market managers expressing interest in running a market in the west. A meeting was held to discuss the options of working together to make the market happen in New Lynn.

The New Lynn Village Association are considering an approach to the Aotea Market team to run the market for them, and details are currently being negotiated between the two groups.

Review of the 1996 Charette Concept

Work is currently underway to review the 1996 Charette Concept and develop a new concept plan for New Lynn Town Centre. As a first stage, an internal staff workshop has been held to review the achievements of the charette, what has and has not been implemented, and to assess the current situation. Following this a workshop is being organised with elected members, to discuss the issues and chart a way forward. A date has not been set as yet for the workshop, but should available for a verbal update at the meeting.

Following this process, a draft concept for consultation and communication with the community will be developed, before the final concept plan is brought to the Committee for approval at the end of the year.

RESOURCES

The New Lynn Project is funded in the 2003/2004 financial year and into and future financial years. The Project Manager: Revitalisation will continue to ensure strategic coordination of the above range of projects.

CONCLUSION

The New Lynn redevelopment is progressing, with key actions in the next six months relating to the development of an overall concept plan for New Lynn, the New Lynn Library, Citizens Advice Bureau and Memorial Square, the business development work and production of an action plan for the development of the town centre. Additional work being undertaken is the development of part of Todd Triangle and streetscape work along Great North Road.

RECOMMENDATION

That the information be received.

Report prepared by: Chris Fourie, Project Manager: Revitalisation.



15 UPDATE ON THE MCLAREN PARK (HENDERSON SOUTH) COMMUNITY PROJECT

PURPOSE OF THE REPORT

The purpose of this report is to update the City Development Committee on the progress of the McLaren Park Community Project. The report also seeks approval from the Committee to progress the McLaren Park Community Project with the development phase in 2003/2004 and that Council act as the interim 'fund-holder' for the McLaren Park Community Project to access central government funding to further the capacity and development of the McLaren Park Community Project.

BACKGROUND

The McLaren Park Community Project is aimed at strengthening community services for the Border Road/Henderson South/McLaren Park area. The project was established after a report was presented to the City Development Committee on 13 May 2002 outlining significant unmet community needs in the McLaren Park Community Project area. The Committee resolved that:

"Council endorse the formation of a working party to explore needs and options in the Henderson Valley area."

1012/2002

The working party identified the McLaren Park Community Project area as one of the most disadvantaged communities in Waitakere City in terms of socio-economic status and access to services. On 9 September 2002 the City Development Committee endorsed the recommendation of the working party that:

"Funding targeted for Waipareira Community House to deliver services in the Border Road, be used to contract a consultant for an eight-month period to provide services in Border Road and Henderson South and to assess the feasibility of establishing a community development project along the lines of the Ranui Action Project model, and that a report on the outcome of the assessment be brought back to the City Development Committee."

2766/2002

Caroline McCurdie was contracted from January 2003 to June 2003 as a part time McLaren Park Community Project Community Worker to strengthen community services in the Henderson South area and assess the feasibility of establishing a community development project along the lines of the Ranui Action Project. Caroline was based at the Bruce McLaren Intermediate School to encourage participation and interest from the community and existing service providers in the area and also partnerships between Council, schools, and communities.

STRATEGIC CONTEXT

The McLaren Park Community Project contributes to Council's Well-being and Urban Village strategic and policy objectives by helping provide networks of appropriate and accessible public buildings as key community focal points and through a wide range of low cost, low impact community activities.

Council's role in the McLaren Park Community Project is also in keeping with its facilitative role in relation to City Wellbeing and its support for community led initiatives in the area of social development.

ISSUES

The McLaren Park Community Project Community Worker was required to provide a final report outlining findings and recommendations for future community development in the McLaren Park Community Project area, including the following information:

- Feasibility assessment of establishing a community development project along the lines of the Ranui Action Project model;
- Planning for future service delivery in the McLaren Park Community Project area and identification of potential community leaders to support the development of the project both in the present and future;
- Strengthening and increasing the current provision of relevant community services in the Henderson South area;
- Enhancing community well-being and encourage community's "sense of ownership" of community services and activities;
- Identifying community needs (social, educational) and profile of community demographics;
- Fostering and coordinating community participation in the McLaren Park Community Project (cultural focus, public meeting, visioning, including participation from current initiatives/services in area); and
- Identifying community initiatives and strengths and organisations who can provide community services/activities.

The McLaren Park Community Project has gained considerable momentum during its first phase from January 2003 to June 2003 and has enhanced community well-being in a number of ways. The McLaren Park Community Project Community Worker has built extensive relationships with social and community services, schools and some businesses in and around the area, carried out community needs assessments for various services, and established a McLaren Park Community Project residents Community Action Group. The McLaren Park Community Project has identified and confirmed community needs in the area including after school and school holiday programmes, parenting skills, budgeting advice, alternatives to violence programs, youth events, health, and a range of educational workshops and programs.

The Community Action Group meets regularly and consists of a cross section of Henderson South/McLaren Park residents including local business owners, McLaren Park Residents and Ratepayers association members, and youth. A number of successful and well-attended community events have been held including a McLaren Park Community Project information evening, Youth Disco, Talent Quest and Health Promotion Day. These events have launched the McLaren Park Community Project in the community and

continued to encourage wide participation in the McLaren Park Community Project. A quarterly community newsletter has also been established with the first edition being distributed in June 2003 through schools and businesses in the area.

Links with Key Council and Community Programmes

Locality based initiatives such as the McLaren Park Community Project (and Ranui Action Project) provide an opportunity for more effective engagement of Council with community in the development of new policies and projects. One of the unique opportunities that the McLaren Park Community Project area presents is the strong business presence alongside the residential community. The McLaren Park Community Project intends to extend its new relationships with businesses in the area further and explore and promote possibilities of business and community partnerships to strengthen the wider community and provide possibilities for the long-term sustainability of the McLaren Park Community Project. Some of the relationships McLaren Park Community Project has established with existing projects with a view to possible partnerships include the Twin Streams Project, Council's Cleaner Production project with Phoenix Organics to establish organic gardens in schools, and Enterprise Waitakere and the Waitakere Employment and Skills Project.

Feasibility Assessment

The feasibility assessment of establishing a community development project along the lines of the Ranui Action Project model acknowledges that the establishment phase of the project has progressed well and the community is now ready for a further development phase of the McLaren Park Community Project in 2003/2004. McLaren Park Community Project has now established a presence in the community and positive community developments are starting to emerge such as increased community and school networking, and increased community and business interaction. An increased interest in community-based services has also occurred as evidenced by the significant growth in local community attendance at the local Henderson Valley Playcentre (off Bruce McLaren Road) which was considering closing down at the beginning of the year due to low levels of community involvement.

Recommended objectives for the McLaren Park Community Project in 2003/2004 include:

- stronger provision of community services in the area;
- increased community well-being and ownership of decision making;
- ongoing and accurate assessment of local needs and community visioning for the future; and
- increased partnerships in community initiatives between schools, residents, businesses and service providers, Council, and central Government.

It is considered that a combination of the Ranui Action Project and other Waitakere community development projects such as the Kelston Community Development project would be suitable models for the Henderson South/McLaren Park Community Project. Further collaborative community consultation is required including residential, commercial and industrial community to define which community development model best suits the McLaren Park Community Project community. However, it is recommended that the model is based on 'bottom up' decision making like Ranui Action Project and seeks to establish business and community partnerships similar to the Kelston project.

The feasibility assessment includes the following recommendations for the 2003/2004 McLaren Park Community Project development phase:

- That a community project coordinator be employed for 20-30 hours per week (depending on additional levels of external funding) for ten months to progress the McLaren Park Community Project as identified by the McLaren Park Community Project Community Worker in January to June 2003;

- That the Waitakere City Council act as the interim 'fund-holder' for the McLaren Park Community Project (as it currently does for Ranui Action Project) to approach and access central government funding to further the capacity and development of the McLaren Park Community Project;
- A consultation process to include and engage more of the community in the project, and develop long term community visions for the community (leading to a governance structure and legal entity process in the medium to longer term);
- The development and delivery of services, workshops, programmes, community based training, and events to target need areas in the community (as per needs assessments already carried out by the coordinator in the Henderson South area) and continue to strengthen community; and
- The facilitation of a number of community development planning days to ensure a balanced community development model incorporating social, economic, political, cultural, environmental and personal development.

A budget and timeline for the continuation of the McLaren Park Community Project as an ongoing community development project progressing all of the above recommendations is estimated at \$70,020 each year for at least three years. This includes coordinators salary, office rental, administration, workshops, events, volunteer expenses, and community training. This is consistent with and considered to be the minimum to ensure the success of community development projects such as the McLaren Park Community Project that aims to improve and strengthen community well-being. The McLaren Park Community Project Community Worker would continue to be based at Bruce McLaren Intermediate School for the short to medium term at least.

RESOURCES

Council funding of \$30,000 is available in 2003/2004 for ongoing community development initiatives and provision of community services in the Border Road/Henderson South/McLaren Park area. Council staff are currently engaged in discussions with central government funding organisations such as the Department of Labour's Community Employment Group and the Department of Internal Affairs Community Development Group regarding possibilities for additional funding for the McLaren Park Community Project. Any successful additional funding would contribute to initiatives such as the consultation process and engaging wider community involvement, business and community partnerships development, and community programmes and workshops. Discussions regarding additional funding for the McLaren Park Community Project are positive to date. However if applications are unsuccessful the McLaren Park Community Project will continue on a minimum level with the employment of a part time McLaren Park Community Project Community Worker progressing community strengthening initiatives, developing an after school and school holiday programme in the area, and working alongside existing projects and providers in the community. Council staff resources are already provided for Community House and co-coordinator support within current work programmes.

CONCLUSION

The McLaren Park Community Project was established to strengthen community services in the Border Road/Henderson South/McLaren Park area and assess the feasibility of establishing a community development project along the lines of Ranui Action Project in the McLaren Park Community Project area. The McLaren Park Community Project gained considerable momentum and community impact in its first establishment and feasibility phase with the short-term employment of a McLaren Park Community Project community worker from January 2003 to June 2003. It is recommended that the McLaren Park Community Project move into a development phase for 2003/2004 with the continued employment of a McLaren Park Community Project Community Worker on a part time basis. Recommended objectives for the McLaren Park Community Project development phase in 2003/2004 include: stronger provision of community services, increased community well-being and ownership of decision making, ongoing and accurate assessment of local needs and community visioning for the future, and

increased partnerships in community initiatives. The McLaren Park Community Project will continue to work with local community development models such as Ranui Action Project and adapt accordingly as more local, residential, commercial and industrial members partner the project. It is also recommended that the development phase include Council staff and the McLaren Park Community Project Community Worker proactively seeking additional funding sources to contribute to the McLaren Park Community Project with the Council acting as interim 'fund-holder' for the project until the project becomes a legal entity.

RECOMMENDATIONS

1. That the information be received.
2. That the City Development Committee approve the progress of the McLaren Park Community Project to the development phase in 2003/2004.
3. That the City Development Committee approve that the Council act as the interim 'fund-holder' for the McLaren Park Community Project to access central government and other funding to further the capacity and development of the McLaren Park Community Project.

Report prepared by: Polly O'Brien, Project Leader, Community Resources.



16 CORBAN ESTATE ARTS CENTRE, PROJECTS UPDATE AND FUTURE DEVELOPMENT WORK PROGRAMME

PURPOSE OF THE REPORT

This report updates the City Development Committee on the status of projects currently been undertaken on the Estate and seeks approval for the Corban Estate Arts Centre proposed planning work programme for the 2003/2004 financial year.

BACKGROUND

The Henderson Concept Plan considers Corban Estate Arts Centre as a key component in the overall development of Henderson, the Central Business District of Waitakere City. The Plan indicates the importance of it being connected into the heart of the town centre, Civic and leisure areas. The site offers the opportunity to incorporate a wide range of arts and cultural activities, building on its current activities and including the 'wish list' which incorporates years of community input and more recently research undertaken during the development of the Arts and Cultural Strategy.

The Henderson Project Manager within Strategy and Development holds the budget and manages the pre-planning stages of the future development of Corban Estate Arts Centre. This work is undertaken in conjunction with all involved parties including the Director of the site, members of the Waitakere Arts and Cultural Development Trust, Pacific Island Advisory Board, Waitakere Properties Limited and key Council staff.

The Waitakere Arts and Cultural Development Trust have the leases on the four historic building complexes and have applied to Council through the 2003/2004 Annual Plan to be able to take over the lease of the basketball sheds when the sports group vacates to the new sports stadium in 2004.

A Corban Estate Update Report was brought to the Committee on 13 February 2003 that indicated the proposed planning work programme for 2003/2004. The information was received and carried and the budget has been approved through the Annual Plan.

STRATEGIC CONTEXT

The Corban Estate has the potential to become a major arts and cultural facility for Waitakere City and provide a unique regional attractor within the Henderson town centre area. Council's Arts and Cultural Strategy proposes this project as a priority for the City. Within the Henderson Concept Plan and work programme it is referred to as development area 'precinct 4' and a number of initiatives are included in the wider work programme that will integrate the 'Centre' into the town centre, civic centre and tertiary area, the leisure facilities and the public transport systems. Development of this site will contribute to achieving Council's strategic objectives in relation to both town centre development and development of arts and cultural activities in the city while providing a unique environment for leisure and educational activities.

ISSUES

On Site Projects Update

St Michaels Church Restoration - The Henderson Heritage Trust still has an intention to undertake the restoration and re-positioning of the Church. Their original timeframe has been extended until they have established a suitable Memorandum of Understanding between the Trust and Council as to how the funding, restoration and ongoing management of the church will be dealt with. This process is currently under discussion between the parties.

Pacific Island Advisory Board - A report went to the Finance and Operational Performance Committee, 12 December 2002 seeking authority to provide a lease for and undertake building improvements to the 'World Rooms' for use by the Pacific Island Advisory Board. The lease for the rooms and immediate surrounding exterior space has been signed and the improvements to the amenities will be completed in August 2003. The Pacific Island Advisory Board's future activity needs will be considered during the overall concept planning for Corban Estate.

General Site Maintenance - Recent repairs undertaken on the site involve: repairs to the roof of the basketball sheds, fixing the pot holes and hot mix coating the drive behind the sheds. In August, formation of improved road and line markings will be undertaken to assist navigation of the overall site. These will also identify parking areas particularly adjacent to the Pacific Islands Advisory Board areas.

Waitakere Properties Limited - Development Site - The new housing development to the western end of the estate is nearing completion with the final houses currently being constructed adjacent to the Opanuku Stream. Waitakere Properties Ltd have an ongoing interest in possible future development opportunities on the Corban Estate. They will remain a key stakeholder in discussions throughout all future concept development work.

Corban Estate Planning Projects

Concept Plan - It is intended that a Concept Plan will be developed in 2004 that will provide a framework for the future lay out of the overall site. This will establish the relationship between building development, public spaces and the type of mixes of activities the site will eventually provide for. Prior to the Concept Plan being developed it is essential that a number of individual investigations and consultation is undertaken to inform the Plan.

Geo Technical Report - In April 2003 an overall site geo-technical report was completed. The purpose of this investigation was to identify any issues that could impact on any proposed development programme. The work examined such issues as instability and erosion associated to the Opanuku Stream banks, places where landfill had taken place, contamination from historical land use, flood levels, soil conditions and also identified suitable future building zones on the site. The report did not highlight any serious issues in relation to the above aspects of the study, but did provide advice/guidance in relation to future building development on certain parts of the site.

Conservation Report - The Estate Director is currently preparing the brief for a site conservation report to be undertaken. The report will be funded by the Lotteries Heritage Board and will assess the past social history of the site, document the buildings and rank them in terms of heritage importance. This report will also identify buildings worthy of restoration or not, and will be an essential document when applying for any future funding for restoration.

Arts Incubator - The current activities at the Corban Estate Arts Centre are very much in line with some of the key components of international arts incubators. An incubator is a facility where emerging and established artists can access information, services and support to develop their creative goals and hopefully their arts business. It should be able to cater for a wide range of art forms including, performance, visual, design and craft. Some of the key components provided are facilities, training, and business development services.

It is intended that an investigation will be undertaken during 2003 into the initiatives involved in being able to develop and operate an incubator, including ongoing management and operational aspects. This work will also inform the Concept Plan.

Performing Arts Centre

The research that has been completed to date through the Arts and Cultural Strategy (2002) and AUT Research (Arts and Cultural Needs in Waitakere City, 2000) and the wider community indicates that there is a definite perceived need for a performance venue in Waitakere City. There is also strong support for this venue to be located on the grounds of the Corban Estate, for a number of reasons. Among these, the alliance this has with the Arts Centre as a whole, the central location of the site within the city, and the proximity to public transport and the Henderson township. It is not intended that this facility will be a regional size centre or try to cater for a major conference facility, but rather to fit the needs of Waitakere and fit the appropriate market sector.

The feasibility study would undertake a significant amount of background research into what the needs of the city are in terms of this type of venue - taking into account the current facilities available, and what other building projects are being planned by other organisations in the local and regional area. It would also include a study into the mix of activities and spatial usage that would take place in the facility. It would comment on the relationship of the building to other existing and proposed site activities. Recommendations would be made as to potential capital and operational management and funding sources, and the likely bulk and location of the building on the site.

This information will inform the Concept Plan, indicate the capital budget requirements to complete the project and would eventually inform the design brief to undertake architectural designs.

This study is one of the most important stages in the process of creating a performance venue for Waitakere City. Without a full and detailed study at this stage we run the risk of creating a venue that is not sustainable in the long term or does not fit the appropriate sector demand.

Several pre-planning meetings have been held to develop a consultant's brief for this study. This group has involved the Centre's director, members of Waitakere Arts and Cultural Development Trust, elected representatives, key people with long-term experience in the performing arts area, and key Council staff.

RESOURCES

The budget to undertake the Performing Arts Centre feasibility study has been approved for the 2003/2004 financial year. A tender for works contract will be circulated in early August for work to be completed to enable input into the draft Annual Plan for 2004/2005.

CONCLUSION

It is essential that an investigation is undertaken to identify what type of performing arts facility is suitable for Waitakere City. There are many examples of venues nationally and internationally that would not necessarily fit the ideal model for Waitakere but may contain ideal features hence the research is required. It is important that the size is appropriate to the type of performance sector that would be the high end users and that the centre does not become a financial or operational encumbrance for the Council.

RECOMMENDATIONS

1. That the information be received.
2. That the City Development Committee approve the planning work programme for 2003/2004 to undertake the Performing Arts Centre feasibility study and the overall site Concept Plan for Corban Estate.
3. That Waitakere Properties Limited continue to be involved in the development of the Concept Plan to ensure that any further development opportunities Waitakere Properties Limited may wish to undertake are within the context of the Concept Plan.

Report prepared by: Janet Hannan, Project Manager: Strategy and Development.



17 DRAFT OLYMPIC PARK RESERVE MANAGEMENT PLAN - SUBMISSIONS SUMMARY AND RECOMMENDATIONS

PURPOSE OF THE REPORT

The purpose of this report is to gain input from the City Development Committee on the City wide issues outlined in the proposed recommendations for amendments to the draft plan for the Olympic Park Reserve Management Plan.

BACKGROUND

The review of the Olympic Park Reserve Management Plan has been prompted by funding becoming available through the Olympic Park Trust for development of the park. Before any further development of the park takes place it was deemed necessary under the Reserves Act 1977 to review the Reserve Management Plan to ensure the park meets the current and future needs of the users and the local community. The review commenced in July 2002 when the intent to review the current Management Plan was publicly notified.

An Advisory Group, consisting of members of the New Lynn Community Board, relevant members of Council staff, and users of the park has been consulted throughout the review process. A Draft Reserve Management Plan for Olympic Park has subsequently been produced following receipt of public submissions and ongoing liaison, advice and amendments from the Advisory Group.

The Draft Olympic Park Reserve Management Plan was publicly notified on 13 March 2003 in the New Zealand Herald, Western Leader and Central Leader and submissions closed on Monday, 13 May 2003.

STRATEGIC CONTEXT

The draft revised Olympic Park Reserve Management Plan has been prepared in the context of the Parks Strategy that provides guidelines on the management of parks within the City. All the policies outlined in the draft plan fall under the objectives of the Parks Strategy which aims to improve the quality of parks and provide parks services in a fair and equitable way for Waitakere residents within financial constraints.

Olympic Park is identified as a City wide park and is therefore seen as a key area for meeting the future sporting and recreation needs of Waitakere City residents. Below are the criteria's for a Waitakere City, City Wide Park that were used to insure that the Olympic Park Reserve Management Plan reflect the requirements of a City Wide Park.

City Wide Multi Use

- Includes a minimum 5000m² area suitable for passive use, i.e. generally flat, well drained, quiet;
- Road frontage at least 100m wide;
- Comprehensive playground suitable for ages 3-12 years;
- Play facilities for older children eg. basketball hoop, skateboard ramp, netball, volleyball, BMX track, mountain bike track etc;
- All weather internal path network linking access ways, playgrounds and other facilities;
- Buildings designed to integrate with surrounding environment;
- Independent, off street car park appropriate for type and level of usage;
- Bollards or other standard barrier along frontage;
- Changing rooms and toilets where no club facilities.

The park has a strong sporting history. It is the venue for a number of sports clubs, including athletics, soccer, gymnastics, indoor bowls and the Waitakere City Brass Band.

ISSUES

This report responds to the public submissions received on the Draft Olympic Park Reserve Management Plan.

A total of 11 submissions were received, all consisting of individual submissions. No late submissions were received.

The issues raised in the public submissions to the Draft Olympic Park Reserve Management Plan are discussed in the table below. These issues are believed to be relevant to the City Wide Issues. Recommendations are made as to possible amendments as a result of the points raised in the submissions.

A71-A83 Attached at pages A71-A83 is the Analysis of Submissions and Recommendations.

A84-A106 Attached at pages A84-A106 is the Draft Olympic Park Reserve Management Plan.

CONCLUSIONS

This report contains a summary of the submissions to the Draft Olympic Park Reserve Management Plan and comments on the issues raised and suggested changes to the Reserve Management Plan. The Committee is asked to consider these from a City-wide perspective to ensure city-wide issues are adequately accommodated within the plan.

RECOMMENDATIONS

1. That the information be received.
2. That the City Development Committee recommends to the New Lynn Community Board that the submission recommendations on Citywide Issues, be included in the final Reserve Management Plan for Olympic Park.

Report prepared by: Alan Duxfield, Parks Project Manager: Environmental.



18 STATE HIGHWAY UPDATE

PURPOSE OF THE REPORT

The purpose of this report is to update the City Development Committee on state highway planning in light of the recent release of Transit New Zealand's 10-year plan.

BACKGROUND

Transit New Zealand is required to prepare annually 10-year forecasts of expenditure. Forecasts are based on 10-year plans for maintenance, improvements and available funding.

A draft plan was released on January 2003 and the Regional Land Transport Committee made a submission in relation to significant projects. The plan referred to the Mt Roskill extension of State Highway 20 and the Hobsonville deviation as the top two priority state highway projects in the Auckland region for construction as funds become available over the 2002/2003 year.

Transit New Zealand recently released its 10-year plan (2003/2004 - 2012/2013). The plan aligned with Transfund New Zealand's expenditure programme for 2003/2004 and 10-year forecast. This is the first time Transit New Zealand has published a 10-year plan.

STRATEGIC CONTEXT

The Regional Land Transport Strategy provides for a state highway programme in the Auckland region that is intended to support transport objectives and the Regional Growth Strategy. The regional programme assumes that state highways would be built when ready, rather than when funds are available, and that there are no funding constraints.

The region is working with central government to find alternative funding sources in order to implement the state highway programme in the Regional Land Transport Strategy to enable completion of the transport network by 2010.

ISSUES

Transit New Zealand's 10-year plan is an indicative plan for projects over the next 10 years. The plan is indicative because funding levels may change, and projects may be subject to delays in obtaining planning approvals and land purchases. There is also the possibility of additional revenue or alternative funding being available which could accelerate the 10-year plan.

The 10-year plan will be reviewed annually with formal consultation via Regional Land Transport Committee and other key stakeholders. Attached is a report to the Regional Land Transport Committee on the differences between Transit New Zealand's 10-year plan and the region's prioritisation.

Transit New Zealand's 10-year plan indicates several changes in the timing of projects that affect Waitakere City. The Upper Harbour Motorway Project (State Highway 16 and 18) has later construction dates than previous estimates. Compared to the draft plan, a number of non-Auckland projects have been moved up the priority order.

Smaller and medium size projects (<\$3m) have only been identified for the next 3-years. After 2007, the plan has an ongoing allocation of \$40m per year for small and medium sized projects.

The following is a summary of the timetabled work on State Highways 16, 18 and 20.

State Highway 16

Te Atatu Interchange upgrade - Investigations are scheduled for the Te Atatu Interchange off-ramp upgrade in 2003/2004. However, design is not programmed until 2009/2010 and construction from 2009/2010 to 2012/2013.

Lincoln Road Interchange - Transit has committed Lincoln Road Interchange off-ramp upgrade investigations for 2003/2004, scheduled design for 2004/2005, and construction for 2005/2006. Additional lanes - Investigations are scheduled for 2006 to 2009, design from 2009 to 2011, and construction from 2011 to 2013.

Bus shoulder lanes - Transit has committed construction for the Patiki to Rosebank eastbound bus shoulder lane for 2003/2004. The extension of this bus shoulder lane from Rosebank to Waterview (eastbound) is scheduled for design in 2003, and construction from 2004 to 2005. No provision has been made for a west-bound bus shoulder lane. This is a significant omission and an explanation of the reasons for the omission is being sought.

Extension - Transit plans to extend State Highway 16 from its current end at Hobsonville Rd to ultimately bypass Kumeu. Originally the first stage of this, an extension from Hobsonville Road to Brigham Creek Road, was planned to start construction approximately 2 years after the Hobsonville Road deviation (SH18) started. No provision has been made for this in the 10-year plan.

Although the delay to the extension of State Highway 16 is a significant change, there is an opportunity to establish what is required of the future motorway extension in terms of land use in the vicinity of the proposed motorway (including Whenuapai Airbase). Better connections to the State Highway would be beneficial to meet future business demands. The Council would be in a better position to advocate and influence the design of the motorway once strategic planning is complete for the area. Delays to this project could also help to reinforce the role of Westgate as a major sub-regional centre (rather than being bypassed).

State Highway 18

Construction has started on the Greenhithe Bridge Duplication. Construction on the Greenhithe section is committed to take place once tendering is complete.

Transit's 10-year plan indicates a construction start of 2005/2006 for the Hobsonville deviation. This is a year delay from previous estimates. However, there is no advantage for Transit in delaying the design or consents. Transit New Zealand staff have indicated that they will aim to complete this work by January 2004. This will mean that subject to funding the project will be in a position to go out to tender in January 2004 (i.e. earliest start September 2004). However, any start will be subject to the completion of property purchase, resolution of consent appeals and other Resource Management Act issues. It should be noted that there are three appeals outstanding, one of which is from this Council.

It is possible that if other projects are delayed, then the Hobsonville section could be advanced ahead of the dates shown in Transit New Zealand's 10-year plan. However, the opposite also applies. For example, if the Mt Roskill extension is delayed and State Highway 20 Manukau Extension is advanced (as there are currently less issues to be resolved than there are for the Hobsonville section) then the Hobsonville section may be delayed beyond the dates shown in the plan.

A meeting is planned for mid to late August to consider outstanding issues for State Highway 18 and to establish a process of resolving the appeal.

State Highway 20

Since finalising the short-list of routes for the Avondale extension in September 2002, Transit New Zealand has undertaken a more detailed investigation into the technical feasibility and environmental effects of alignment options. From this Transit New Zealand has narrowed the study focus onto two route options: route AW1 (connect to Waterview interchange) and route AR1 (Rosebank Road option). These options are now the focus of further detailed investigations needed to identify a preferred option, which are expected to be released in October 2003.

A series of political, executive and technical meetings involving Transit New Zealand, Auckland City Council, and Waitakere City Council are being planned over the next three months. It is critical to the Waitakere City roading network that both the AR1 and the Whau Bridge are agreed in order to provide an alternative arterial connection and to reduce pressures on the existing network.

The Whau Bridge is not in the 10-year plan because it is considered to be a regional arterial road rather than a state highway.

The preferred option for the Avondale extension will be identified in October 2003. The possible alignments and construction detailed within that option will be released as a draft, along with supporting reports, for further consultation with affected parties and general public comment. Following this consultation, final details of the alignment and construction types will be confirmed.

The 10-year plan has the Mt Roskill extension scheduled for construction from 2003 to 2008. The Avondale extension is scheduled for investigations from 2003 to 2007, design from 2007 to 2010, and construction from 2010 to 2013.

RESOURCES

Approximately \$45,000 is available in the 2003/2004 Annual Plan to assist the Council's advocacy in relation to the state highways programme.

CONCLUSION

The priorities in Transit New Zealand's 10-year plan are indicative and will be subject to change as different projects in the region advance or become delayed. In order to maintain or advance priority status, investigation work should continue in relation to State Highways 16 and 20, as does property purchase and consents in relation to State Highway 18.

RECOMMENDATIONS

1. That the information be received.
2. That a letter be sent to Transit New Zealand which highlights issues for Waitakere City in relation to the 10-year plan, as set out in the report.

Report prepared by: Gyles Bendall, Project Manager: Transport Projects.



19 AUCKLAND TRANSPORT NETWORK FUNDING PROJECT

PURPOSE OF THE REPORT

The purpose of this report is to provide information about the proposed work programme for the transport network funding project and a decision-making process in relation to the borrowing structure workstream.

BACKGROUND

The Regional Land Transport Strategy requires a number of roading and passenger transport projects to be completed by 2010. The recently released Transfund 10 year funding programme confirms there is a funding shortfall which requires other funding sources to enable completion of the region's transport networks by 2010.

At its meeting on 11 November 2002, the City Development Committee considered a paper on debt financing regional transport projects. The Committee identified a number of issues to be provided to the Regional Land Transport Committee:

- any consideration of debt financing should not detract from the region's focus on implementing the passenger transport programme;
- the region should advocate for a larger pool of funding available from Transfund;
- the region should advocate for receiving a greater share of funding from Transfund;
- the region should consider other ways to advance projects without ratepayers bearing the extra cost;
- further investigations are required including triple bottom line and safety to identify which transport projects are suitable for bringing forward and when;
- the nature of governance arrangements. Is there a need to develop a regional governance structure to facilitate debt financing a small number of projects?
- in principle, the costs of debt financing should be allocated to those who benefit from the specific projects.

The City Development Committee resolved that subject to further consideration of the issues being raised with the Regional Land Transport Committee, Waitakere City Council approves in principle the option of debt financing priority transport projects in the Auckland region.

At a meeting of the Mayoral Forum on 17 January 2003, the issue of funding for completion of the region's transport network was discussed. The meeting resolved as follows:

- "b) *That the Auckland Mayoral Forum desires that the region develop a united position and agreed strategy to fund accelerated implementation of the Auckland regions planned integrated transport networks as defined in the Auckland Regional Land Transport Strategy.*"

To implement this, an officers Steering Group was established and a paper prepared entitled "Proposal For Funding The Completion Of The Integrated Transport Network For The Auckland Region By 2010". This paper was considered by this Committee at its meeting on 3 April 2003. The City Development Committee resolved:

That the Committee supports the *Proposal for Funding the Completion of the transport Network for the Auckland Region's* key planks namely:

- a. Using Infrastructure Auckland's grant to fund debt repayment for the four years beginning July 2003, accompanied by one off capital contributions from the budget surplus and the consolidated funds (short-term measure)
- b. Investigating and using some interim, capital and revenue options to meet the funding gap such as:
 - i. Regional fuel tax (to be pursued with greater urgency);
 - ii. Regional RUC levy;
 - iii. Transfund debt servicing contribution;
 - iv. Project specific tolls (short-term and medium-term measures).
- c. Undertaking a comprehensive feasibility study to evaluate the implementation of a network pricing model (as the only viable long-term funding and demand management tool) with significant opportunity for consultation and debate prior to any design and implementation (long-term measure)
- d. Preparing a financial business plan for Auckland (with Transit New Zealand) to raise \$5 billion from existing and new sources, and provide for funding agreements with Transfund, Infrastructure Auckland, and local authorities.
- e. Working in partnership with the Government on the above work programme.

At its meeting on 29 April 2003, the Regional Land Transport Committee formally endorsed the proposal for funding the completion of the integrated transport network for the Auckland region. An update report on the project was presented to the 24 June 2003 Regional Land Transport Committee meeting, including an outline of the work streams that were being developed by the Joint Officials Group, made up of Auckland and central government officials.

STRATEGIC CONTEXT

The Regional Land Transport Strategy provides for major improvements to the roading and passenger transport networks over the next 10 years. In order to achieve the intended timetable for implementing projects, funding arrangements need to be in place.

The Council supports the Regional Land Transport Strategy and is keen to see major roading and passenger transport projects progress, including the Upper Harbour highway, State Highway 20 extension and rail project.

ISSUES

Joint Project

This is a joint project between:

- the seven local councils of the Auckland region;
- Auckland Regional Council;
- Infrastructure Auckland;

working with central government agencies to achieve the project objective.

The project has the objective of putting in place sustainable funding required to deliver Auckland's integrated transport networks as defined by the Regional Land Transport Strategy and the aspects of the Rail Business Plan not yet included in the Regional Land Transport Strategy, resulting in:

- The presently identified funding gap is filled to enable Regional Land Transport Strategy implementation in 10 years
- Funding mechanisms in place for the long-term.

Work Programme

A Steering Team of the region's officers developed initial work streams. These were discussed with central government officers. On 21 July 2003 the Joint Officers Group agreed the content of the work streams for the respective approval processes. The agreed work streams incorporate all of the issues covered by those earlier work streams, but have been structured in a manner that addresses Auckland and central government requirements.

The agreed work streams are set out below along with their purpose:

Network Completion - To identify, and assess the costs and benefits of development of the Auckland land transport networks to 2010 and beyond.

Interim Funding - To identify the options for funding further development of the Auckland land transport network and their implications within a national and regional context.

Debt Financing And Servicing - To identify the mechanisms by which any required debt for the further development of the Auckland land transport network could be raised, held and allocated.

Travel Demand Management Non Pricing Options - To identify the options for non-pricing transport demand management and their implications for funding further development of the Auckland network within a national and regional context.

Travel Demand Management Pricing Options - To identify agreed network pricing options for Auckland and to assess their impacts on and contribution to the Auckland regional transport network and beyond.

Mitigation And Consents - To identify:

- the level of mitigation warranted and responsibility for the costs of mitigation; and
- opportunities for streamlining regulatory processes associated with the further development of the Auckland network.

Social And Economic Impacts - To identify the social and economic impacts of the further development and funding of the Auckland network, and ways of increasing the positive impacts and reducing the negative impacts.

Communications - To ensure communications from all parties on further development of the Auckland land transport network are consistent, coherent and occur on a no-surprises basis.

Final Joint Officers Group Project Report - To bring the work streams on further development of the Auckland land transport network together into a clear summary of the proposals for completion and funding, and the implications of these proposals, together with a set of recommendations, including an implementation pathway.

The project time frame aims for initial reports to be considered by the Joint Officers Group by 1 September, with the final report due on 8 December. It is proposed that a detailed implementation plan will be prepared by 27 February 2004.

A107 – A112 A progress report on the project was presented to the Mayoral Forum on 11 July 2003. This is attached at pages A107 to A112. The report outlines the development of the project work streams with central government officials via the Joint Officers Group. It also details the progress made on the resolutions passed by the Regional Land Transport Committee at its meeting on 29 April 2003.

It is proposed that updates on the project will be regularly reported to the Regional Land Transport Committee. The Councils in the region will also need to be updated about the delivery of this programme and be involved in key decisions affecting them.

Borrowing Structure work stream

A113 – A124 An outline of the proposed work programme for the Borrowing Structure work stream is attached at pages A113 to A124. This is the same as the Debt Financing And Servicing work stream approved by the Joint Officers Group. This work stream is intended to identify a process for selecting appropriate arrangements for borrowing, revenue raising and distribution of funds to enable completion of the transport networks.

The proposed work programme contemplates the involvement of local authorities, the Auckland Regional Council and the Regional Land Transport Committee in the selection of entities that might be suitable for a debt servicing entity. The views of the region's councils are being sought prior to this work programme being reported back for adoption by the Regional Land Transport Committee at its meeting on 26 August 2003.

It is proposed that reports will be provided to Councils and the Regional Land Transport Committee at key stages of the process in selecting a preferred debt servicing entity. The Council's endorsement of that process is sought including the process for deciding on a shortlist of suitable entities and a preferred entity for further analysis. Consultation with key stakeholders will be required at the shortlist stage of the process.

RESOURCES

Infrastructure Auckland has agreed to fund the preparation of the Financial Business Plan, on the condition that councils contribute to the other work streams. A budget of \$630,000 for the Auckland region input to the other work streams has been estimated. Most councils in the region have either formally committed funds to the project as part of their 2003/2004 annual plans, or have identified a process by which funding will be made available during the year. In addition, a significant input of officer time has been made available from councils and Infrastructure Auckland. Central government will also be contributing to parts of the work programme.

CONCLUSION

The transport network funding project involves an initial assessment of entities that might be suitable for a debt servicing entity. The proposed work programme contemplates the involvement of the Councils and Regional Land Transport Committee in overseeing key aspects of that process.

RECOMMENDATIONS

1. That the information be received.
2. That the proposed work programme for the transport network funding project is endorsed for adoption by the Regional Land Transport Committee at its meeting on 26 August 2003.
3. That the City Development Committee endorse the proposed decision-making process, including principles and criteria, for the selection of a shortlist and preferred debt servicing entity in relation to the transport network funding project.

Report prepared by: Kevin Wright, Acting Manager Transport Strategy.



20 AUCKLAND REGIONAL TRANSPORT NETWORK LIMITED AMENDMENT TO CONSTITUTION

PURPOSE OF THE REPORT

This report seeks the approval of an amendment to the constitutions of Auckland Regional Transport Network Limited and its subsidiaries in order to comply with the Local Government Act 2002. There is one substantive change, which would allow transactions within the Auckland Regional Transport Network Limited group to be done without requiring shareholders' approval.

BACKGROUND

The constitutions of Auckland Regional Transport Network Limited, Auckland Regional Transport Network Limited Metro Limited and Auckland Regional Transport Network Limited Harbour Berths Limited contain references to the Local Government Act 1974 and the procedures required under that Act. In order to comply with the Local Government Act 2002, the board of Auckland Regional Transport Network Limited has requested shareholders to approve amendments to these constitutions and the constitutions of the five subsidiaries recently approved for incorporation - Rail Access SPV Limited, Auckland Regional Transport Network Limited Britomart Limited, Auckland Regional Transport Network Limited No 1 Limited, Auckland Regional Transport Network Limited No 2 Limited, Auckland Regional Transport Network Limited No 3 Limited.

The amendments to the constitutions have been considered by the Shareholders' Representative Group with additional requirements and are recommended to the shareholder Councils for approval.

STRATEGIC CONTEXT

Auckland Regional Transport Network Limited is the entity tasked with developing passenger transport infrastructure in the Auckland region. Auckland Regional Transport Network Limited is undertaking developments in relation to ferry and rail infrastructure and managing the Britomart facility. The region is considering whether or not to extend Auckland Regional Transport Network Limited's role to service contracting and to buses.

ISSUES

The proposed amendments to the constitutions of the Auckland Regional Transport Network Limited companies comprise:

- The references to the Local Government Act 1974 are replaced with the reference to the Local Government Act 2002.
- The references to 'Statement of Corporate Intent' are replaced with the term 'Statement of Intent'.
- The references to 'Local Authority Trading Enterprise' are deleted. The Shareholders Representative Group gave a direction to the board that the Statement of Intent should determine whether the group is a Council Controlled Organisation or a Council Controlled Trading Organisation. In accordance with that direction, the final Statement of Intent refers to the Group as a Council Controlled Organisation and adds an additional requirement for the Group to act in accordance with sound business practice. The Statement of Intent describes what sound business practice includes.
- Clause 14.2 is amended from "The company being a Local Authority Trading Enterprises, the Auditor must be the Audit Office (as defined in the Public Finance Act 1977) appointed in terms of that Act" to "The company being a Council Controlled Trading Organisation or Council Controlled Organisation (to be determined), the Auditor must be the Auditor General (as defined in the Public Audit Act 2001) appointed in terms of that Act".

The Shareholders' Representative Group requested a further amendment to the constitution of the Auckland Regional Transport Network Limited companies, except Rail Access SPV Limited, so that the Auckland Regional Transport Network Limited board does not need shareholders' approval when its subsidiaries enter into substantial or major transaction with companies within the Auckland Regional Transport Network Limited group. This was accepted by the board and has resulted in the following amendments:

- Subsidiary Transaction Resolution means a shareholders' resolution of any subsidiary of the Company approving the entry by the subsidiary into a *transaction of the type referred to in section 129 of the Companies Act 1993, the value of which is more than 25% of the value of the subsidiaries assets before the relevant transaction but does not include an Intra-Group Transaction Resolution.*
- A new definition is added: Intra-Group Transaction Resolution means a shareholders' resolution of any subsidiary of the Company that relates solely to a transaction to be lawfully undertaken between any two or more subsidiaries of the Company or between the Company and any subsidiary of the Company.

The following clause is also added to ensure shareholders are informed of Intra-Group Transactions by requiring the Board to:

- Promptly provide details to shareholders of any transaction requiring an Intra-Group Transaction Resolution, following completion of that transaction.

This Board-only approval process would apply only to a transaction between any subsidiary of Auckland Regional Transport Network Limited and Auckland Regional Transport Network Limited parent or with any other subsidiary of the company. Where a substantial or major transaction is entered into by Auckland Regional Transport Network Limited or its subsidiaries with an entity outside the Auckland Regional Transport Network Limited group, the transaction is still subject to shareholders' approval. The value of a substantial or major transaction is 25% or 50% respectively of the value of the subsidiaries' assets before the relevant transaction.

With its expanding role, Auckland Regional Transport Network Limited requires the ability to structure its business activities in the best possible way. The proposed amendment serves to improve flexibility and efficiency within the Auckland Regional Transport Network Limited group. The proposed amendment recognises the need to maintain shareholder's involvement whilst allowing Auckland Regional Transport Network Limited

to achieve its objectives without undue delay. Auckland Regional Transport Network Limited is required to keep the shareholders informed where there are transactions within the Auckland Regional Transport Network Limited group.

A125-A166 The constitution of Auckland Regional Transport Network Limited is attached at pages A125-A166 with these amendments highlighted.

RESOURCES

Auckland Regional Transport Network Limited is meeting the cost of legal services to amend the constitutions.

CONCLUSION

The proposed amendments to the constitutions of Auckland Regional Transport Network Limited and its subsidiaries have been fully considered by the Shareholders Representative Group and are recommended for approval.

RECOMMENDATIONS

1. That the information be received.
2. That the proposed amendments to the constitution of Auckland Regional Transport Network Limited and its subsidiaries be approved.

Report prepared by: Kevin Wright, Acting Manager: Transport Strategy.



21 PROJECTS SPECIAL COMMITTEE

THE COMMITTEE SUBMITS THE FOLLOWING REPORT OF ITS ORDINARY MEETING HELD ON WEDNESDAY, 2 JULY 2003

MATTERS CONSIDERED

A167-A169 The Committee dealt with a number of items for which it has delegated powers to act and a copy of the minutes of the meeting is attached at pages A167 to A169 in the Attachments supplement.

The Committee Recommends:

That the Ordinary Meeting report of the Projects Special Committee held on Wednesday, 2 July 2003 be received.

RP Dallow, QPM, JP

CHAIRPERSON



22 **HENDERSON CREEK RESERVES MANAGEMENT SUBCOMMITTEE**

THE SUBCOMMITTEE SUBMITS THE FOLLOWING REPORT OF ITS INAUGURAL MEETING HELD ON WEDNESDAY, 9 JULY 2003

MATTERS CONSIDERED

A170-A186

The Subcommittee dealt with a number of items for which it has delegated powers to act and a copy of the minutes of the meeting is attached at pages A170 to A186 in the Attachments supplement.

The Subcommittee Recommends:

That the Inaugural Meeting report of the Henderson Creek Reserves Management Subcommittee held on Wednesday, 9 July 2003 be received.

GE Nash, JP
CHAIRPERSON

