

**AGENDA FOR AN ORDINARY MEETING OF THE CITY DEVELOPMENT COMMITTEE TO BE
HELD IN THE CIVIC CENTRE, 6 WAIPAREIRA AVENUE, LINCOLN, WAITAKERE CITY,
ON THURSDAY, 2 OCTOBER 2003, COMMENCING AT 9.30 AM.**

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1 APOLOGIES



2 URGENT BUSINESS

Section 46A(7) and (7A) of the Local Government Official Information Act and Meetings Act 1987 provides that where an item of business is not on the agenda, it may only be dealt with at the meeting if:

- (i) the item is a minor matter; and
- (ii) the Chairperson has explained at the beginning of the meeting (when open to the public) that the item will be raised for discussion, why the item is not on the agenda, and why it cannot be delayed until a subsequent meeting; and
- (iii) the Committee resolves to deal with the item.

No resolution, decision, or recommendation may be made in respect of the item except to refer the item to a subsequent meeting for further discussion.

NOTE: Urgent Business need not be dealt with now and may be delayed until later in the meeting.



3 CONFIRMATION OF MINUTES

Ordinary - Thursday, 4 September 2003

RECOMMENDATION

That the minutes of the Ordinary Meeting of the City Development Committee held on Thursday, 4 September 2003, as circulated, be taken as read and now be confirmed.



4 WAITAKERE AREA POLICE RESOURCES

PURPOSE OF THE REPORT

The purpose of this report is to provide an opportunity for Superintendent Roger Carson, District Commander North Shore, Waitakere, Rodney Police, to address the City Development Committee on issues of Police Resourcing.

BACKGROUND

The Committee at its meeting of 7 August 2003 passed a series of resolutions on Police Resourcing, amongst which was the following:

'That Mayor Bob Harvey, Chair of the City Development Committee, Councillor Hulse and the Chief Executive, meet the District Commander to present the strongest case for provision of adequate resources in Waitakere.'

1636/2003

Since the Mayor was already meeting with Superintendent Carson soon after the Committee meeting, on 11 August, the opportunity was taken for the Chief Executive and Mayor to present Council's case at that point.

Since that meeting, the Chief Executive and the report writer have again met Superintendent Carson. In the course of that meeting Superintendent Carson indicated his willingness to address Council.

STRATEGIC CONTEXT

A Safe City is one of Council's Five Priorities. Council has supported Crime Prevention initiatives through Safe Waitakere for several years, and is currently in the process of instituting a more strategically-focused approach to crime prevention, including establishment of a stronger direct relationship with Police.

ISSUES

Resources Information

An exchange of information on resource issues has taken place, and further clarification and analysis will continue to occur. It has also been indicated that related developments at a national level may be able to be reported on at the meeting.

Memorandum of Understanding

A draft Memorandum of Understanding between Council and the Police will be presented to the November meeting. It covers issues of information sharing, planning, joint projects definition and implementation.

RESOURCES

Sufficient staff resource is provided in the 2003/2004 Annual Plan for this issue.

CONCLUSION

Discussions have been entered into with the District Commander on police resourcing issues in Waitakere.

Provision has been made for Superintendent Roger Carson to address the Committee on these issues.

RECOMMENDATION

That the information be received.

Report prepared by: Tony Mayow, Group Manager, Strategic Partnerships and Advocacy.



5 ADOPTION OF DRAFT ECONOMIC DEVELOPMENT STRATEGY

PURPOSE OF THE REPORT

A1-A44

The purpose of this report is to present the Draft Economic Development Strategy to the City Development Committee for adoption as a draft for consultation in the Annual Plan 2003/2004, as attached at pages A1 to A44.

There will be a presentation on the Draft Strategy from Catherine Syme, an economic development specialist with particular experience of economic development in Waitakere and the Auckland Region, who is the author of the Draft Strategy.

BACKGROUND

Council does not have an explicit Economic Development Strategy in place, although it has indicated the desired goals for the city over a number of years through various planning documents. The lack of a strategy formulation has increasingly been seen as a disadvantage over the last two or three years as issues related to economic development have gained profile and importance, within the city as well as regionally and nationally. Since September 2000, when Council first formally decided to work on an Economic Development Strategy, Council has taken a number of steps towards developing an appropriate Strategy to guide progress towards its economic goals.

This work has included holding an Economic Summit (April 2001), participating in the Regional economic development work (throughout 2001-2002) and undertaking various analyses in association with stakeholders. The intention has been to build on the partnerships that already exist between the Council and these other agencies and processes including those in Central Government, business and community sector.

The approach taken to the development of the current Draft Economic Development Strategy has been to use the considerable work that has been done by Council and Enterprise Waitakere over the last three years, including the wealth of consultations and research that led to the Auckland Regional Economic Development Strategy.

STRATEGIC CONTEXT

At all levels, international, national and regional, there is debate over economic development strategies. Much of the debate is driven by the need to understand the economic implications of the fundamental social and technological changes happening in our communities and businesses. Many of these changes are driven by global influences which, though they have notable local impacts, are effectively beyond local or even national control. However Council's policy decisions can shape, to some extent, how these influences impact at the local level.

When sustainability is used as a criterion for the kind of economic development desired for the City, then it is not only quality of life and employment for today's citizens, but also for their children and grandchildren that is mandated. For families and individuals at the local level, the fruits of sustainable economic development are experienced by being in meaningful work, paid at levels enabling all to experience a satisfactory quality of life.

There is a wide range of different actions local governments can and do take in relation to economic development. At one end of the spectrum are activities directly related to the economic activity of business such as support for business clusters, including, for example, actions this council has taken to support the marine and film industry clusters. At the other end there are activities that indirectly effect economic activity such as increasing the attractiveness of public spaces in the City as a way of holding and attracting businesses that can use the City's natural advantages. Between these ends of the spectrum there are many other economically important activities. For example, making ongoing improvements to infrastructure such as roads and rail, ensuring regulatory administration is efficient and effective, facilitating labour up-skilling, and advocating for education and training resources in the City, are all proven methods of supporting economic development that is sustainable at the local level.

Council is a major spender, and this local expenditure has direct and indirect economic development implications for the City. It is expected that the final adoption of the strategy in June 2004 will enable Council to consider how to best apportion its own expenditure to support the local economy. The intention of the Draft Economic Development Strategy is to bring international best practice to bear on these decisions as Council continues to move towards encouraging sustainable economic development in Waitakere City.

ISSUES

(1) Local Government Act 2002 Decision Making Requirements and Long Term Council Community Plan Processes

The Local Government Act 2002 places new and stringent requirements on Local Government decision making. Matters concerning the level of public consultation, the significance of the decisions, and the consideration that has been given to alternatives and level of contribution to community outcomes must all be considered.

The Local Government Act 2002 (Section 91 and following) requires Councils in their decision making to consider community outcomes in relation to social, economic, environmental and cultural wellbeing. In addition to the identification of community outcomes in these areas as canvassed in the consultation processes on the Draft Long Term Council Community Plan 2003/2004, the Draft Economic Development Strategy has also been developed within this framework of desired community outcomes. The following Table shows schematically the kinds of sustainability outcomes that have been considered and are addressed by the six objectives of the Draft Strategy:

Objective	Economic Outcomes	Social & Cultural Outcomes	Environmental Outcomes
1. High Quality Location	<ul style="list-style-type: none"> • Attracts talent workers. • Attracts businesses who need talent workers. • Better public places means more desirable business addresses. 	<ul style="list-style-type: none"> • Art, culture, attractions, recreational opportunities all enhanced. • Better public places leading to safer, better communities. 	<ul style="list-style-type: none"> • Urban villages reduce travel demand. • High amenity. • Sustainable development leading to lower environmental impacts.

Objective	Economic Outcomes	Social & Cultural Outcomes	Environmental Outcomes
2. Sense Of Identity	<ul style="list-style-type: none"> • Attracts inwards investment • Encourages existing businesses to remain 	<ul style="list-style-type: none"> • Celebration of art, culture, diversity • Businesses in the creative sectors encouraged 	<ul style="list-style-type: none"> • Quality environment a critical part of identity and image • Pride of place leads to greater care for environment
3. Strong Sectors	<ul style="list-style-type: none"> • Growth of higher quality jobs • Economic multipliers boost activity across the economy 	<ul style="list-style-type: none"> • More local employment opportunities • Better business networks mean better social & community networks 	<ul style="list-style-type: none"> • Potential for a clean technology cluster • More local jobs reduce commuter travel
4. Skilled Workforce	<ul style="list-style-type: none"> • Workforce meets industry needs • Potential for improved remuneration levels to feed into local economy 	<ul style="list-style-type: none"> • Unemployment drops • Incomes rise 	<ul style="list-style-type: none"> • Potential for skill development around clean technology • Potential for cleaner businesses to find & locate near pools of skilled employees
5. Innovative Enterprises	<ul style="list-style-type: none"> • More high tech and creative jobs • Faster growth • Possible greater exporting potential 	<ul style="list-style-type: none"> • More local employment opportunities • Opportunities for local entrepreneurs • Opportunities for new enterprise structures 	<ul style="list-style-type: none"> • Potential for businesses to add value through a focus on sustainability • More jobs reduce commuter travel
6. Responsive Council	<ul style="list-style-type: none"> • Roadblocks to sustainable investment removed • Innovation and pro-active support to new initiatives 	<ul style="list-style-type: none"> • Corporate responsibility • Reduced business (social) failure 	<ul style="list-style-type: none"> • Environmental standards explored • Innovative solutions explored • Better environmental outcomes possible

Consultation

Consultation has been extensive over the last three years as Council has considered the question of where best to focus its resources in the interests of economic development.

Consultation has included:

1. Economic Development Summit group discussions and feedback (Friday, 27 April 2001).
2. Strategic Review and Draft Long Term Council Community Plan 2003-2012 Consultation Processes have included consultation with:

Maori	September 2002
Youth	July to September 2002
Older Adults	July 2002
Pacific Peoples	July 2002
Chinese	July 2002
General Public	May 2002
Written submissions	May 2002
Household survey	Annual (last in May 2003)
Businesses	20 May 2003
Creative Conversation (Business)	
3. Bi-annual Business Surveys.
4. Councillor Workshop on 28 May 2003.
5. Auckland Regional Economic Development Strategy consultations -

Competitive Auckland	February to June 2001
Forum 1	December 2001
Forum 2	February 2002
Forum 3	May 2002
Forum 4	June 2002
5. Numerous other discussions with key stakeholder groups: Employers Association, Industry Associations, Environmental Business Network and Business for Social Responsibility, Central and Local Government groups, Industry Cluster groups, Te Puni Kokiri , Iwi and other regional Hui.

Significance Policy

The Draft Economic Development Strategy has been run through the tests in the Significance Policy. The assessment in relation to consultation on the Strategy is that the Draft Economic Development Strategy is one of the key policy instruments detailing and delivering the Long Term Council Community Plan 2003-2012 which has been appropriately consulted on. Additionally, the development of the Draft Economic Development Strategy itself has been widely consulted on with key stakeholders as detailed above. From a consideration of consultation, the decision to adopt the Draft Economic Development Strategy does not therefore trigger the special consultation procedures under the Local Government Act 2002.

While the Strategy has the potential to affect Council expenditure over a three to five year time horizon and beyond, this potential does not trigger the special consultation procedures because it does not propose sufficiently specific or financially quantified projects that could be assessed for their financial implications. This is the work of the next phase of the Economic Development Strategy process: implementation planning. The financial impacts of this will be brought to appropriate planning processes such as Annual Plans or the development of the next Long Term Council Community Plan.

The implementation plan (ie. the next phase after adoption as draft) will grapple with prioritising and quantifying possible projects under the Economic Development Strategy. This will enable specific projects to be put before Council. All projects or expenditure implications flowing from considerations of the Economic Development Strategy would be appropriately proposed, assessed and consulted on in the Annual Planning process each year.

Implications and Alternatives

A5-A7

The range of issues impacting the economic development of Waitakere and strategic options have been discussed in background work that has led up to the current draft strategy. The most recent is the comprehensive report commissioned by Council from Catherine Syme. A brief version of the Executive Summary from this document, "Economic Development in Waitakere City: Issues and Options Report 2003", as attached at pages A5 to A7. This consultant is an economic development specialist with particular experience of economic development in Waitakere and the Auckland Region. The full version of the Report (available from the Strategy and Development Group and in the Councillors' Room) canvasses a number of issues facing the City in relation to economic development and identifies options for approaching their resolution. This document was consulted upon extensively with key stakeholders.

Specifically, the report identifies the following issues that Council needs to ensure are addressed. The bracketed words indicate what Council is doing to address each issue:

1. Attracting External Investment (through the Economic Development Strategy, Enterprise Waitakere);
2. The Northern Strategic Growth Area options (through NOSGA planning internally);
3. Sector-Based Strategies (clustering) (Through Economic Development Strategy and continued cluster identification work);
4. Town Centres (City Development :Strategic Projects team);
5. Skills, Training and Human Capital Development (Economic Development Strategy partly, further education strategies, Collaboration and Wellbeing forums, Waitakere Education Sector Trust and the Waitakere Employment and Skills Project);
6. Well-being (Economic Development Strategy partly, further education strategies, Collaboration and Wellbeing forums, Waitakere Education Sector Trust);
7. Information Collection and Dissemination (Economic Development Strategy, Addressing Information Management Project, Council's internet and other information management systems);

8. Infrastructure (Broadband, Transport planning teams, Ecowater);
9. Delivery Mechanisms (policy team, One-stop-shop initiatives);
10. Resources and Priorities (Economic Development Strategy, Annual Plan and Long Term Council Community Plan processes).

(2) Vision Statement in The Long Term Community Council Plan 2002-2012

The Draft Economic Development Strategy is consistent with, deepens and implements the “Strong Innovative Economy” Platform of the Long Term Council Community Plan 2003/2004. However a sharpening in the 2020 vision statement is recommended. It is discussed in detail below.

The differences are:

Long Term Council Community Strategic Plan 2020 community outcome:
Waitakere is home to lots of innovative economic activities, providing local, quality work and development options for its people. Environmentally responsible businesses are supported and flourishing. (Long Term Council Community Plan 2003/2004 page 58).

Economic Development Strategy strategic goal:
Waitakere is home to innovative and sustainable economic activities which provide a range of quality local employment options for its people, enabling a growing proportion of them to work closer to home. All people of Waitakere have the opportunity to participate in, or benefit from this dynamic local economy.

The key differences between the two statements reflect the views of an extended range of stakeholders consulted as the development of the Draft Economic Development Strategy progressed.

The key ways that the Draft Economic Development Strategy Vision enhances the Long Term Council Community Plan are:

1. The Vision in the Draft Economic Development Strategy now explicitly refers to sustainable economic activity as the key differentiating quality of the kind of economic development desired for Waitakere.
2. The purpose of increasing the range and diversity of local employment is to enable an increasing percentage of local residents to find work in the City with the many economic, social and environmental benefits that would bring.
3. The Draft Economic Development Strategy has an explicit equity dimension to its scope and intent. It is about ensuring that all residents have opportunities either for employment in Waitakere or to benefit from the strengthening of the local economy that the Draft Economic Development Strategy envisions.
4. The reference to Waitakere as a dynamic local economy deliberately highlights the importance of change, flexibility, innovation and growth in the economy under the principles of sustainability.
5. The word local is now explicitly mentioned to make the important point that this strategy is about Waitakere City's economy, while not denying the obvious fact that Waitakere City's economy is inextricably linked to the regional economy and beyond.

6. The words “development options” are now left out, not because they are irrelevant or unimportant to the people of Waitakere, but because they are picked up more appropriately in other strategic platforms and this allows the Draft Economic Development Strategy and Long Term Council Community Plan’s “Strong Innovative Economy” platform to focus on the more economic dimensions of development.
7. The specific reference to “business” in the Long Term Council Community Plan version is omitted in favour of the broader reference to “economic activities” which not only includes the business sector, but also includes the many non-business contributors to sustainable economic activity in the public and non-profit sectors.

It is recommended that the Long Term Council Community Plan’s “2020 Vision Statement” for the Strong Innovative Economy Platform be amended at the appropriate time to reflect the further work that has now been done on the Draft Economic Development Strategy.

(3) Key Themes in the Draft Economic Development Strategy

During the development of the Strategy some common themes have been raised by a number of stakeholders. These are mentioned here and linked to each of the relevant six Objectives in the Strategy.

Incentives - The business Attraction and Investment Package

How to attract new business and investment into the City is a key issue and is the focus of Objective (6) where a coordinated approach to developing a sustainable package or “toolkit” of incentives is suggested. While incentives of various kinds have been popular in many different parts of the world as short term enticements to attract new businesses, there are questions about their longer term efficacy and their appropriateness for Waitakere City. The “incentives package” must deliver at both extremes - it must make Waitakere look immediately attractive and it must avoid creating long-term distortions. The Strategy proposes further work in this area under Objective (6), and will be undertaken as part of the implementation phase. This work will identify a range of specific incentives which, when taken together as a package, will be attractive to potential investors. The specific costs, benefits and risks of various options for the package will be put to Council for consideration.

Small and Medium Enterprises

Small and medium sized businesses constitute the biggest and most diverse sector in the Waitakere economy and employ nearly 60% of the workforce. This group of businesses is acknowledged to be both difficult to engage with and a key to economic development. Some research suggests that as much as 80% of new job growth comes from less than 5% of Small and Medium Enterprises. The needs of this sector are addressed in the policies of Objectives (4) and (6).

Clean Technology

The success of the Economic Development Strategy for Waitakere lies in the City’s ability to further identify and deepen its natural niche in the eco-city, sustainability area. Cleaner production, sustainability and environmentally aware approaches to City development have long been at the heart of Waitakere’s identity. Support for an emergent Clean Technology Cluster could be key to strengthening this element of the City’s identity. This is put forward in Objectives (3) and (5). Work is scheduled for the current year to identify which clean technology initiatives would be appropriate for Waitakere to pursue.

Education and Training

Underpinning sustainable economic development is the premise of a flexible, high capability work force. This is reliant on a strong education and training sector. Some of the hardest questions about what sustainability means relate to how best to support this area. Strengthening it is possibly one of the most significant long term investments in sustainable economic development the City could consider. This is taken up in Objective (4).

Infrastructure for Business and Employment

Without ongoing attention to the specific infrastructural needs of business and employment the Strategy would be just wishful thinking. As indicated in the Long Term Council Community Plan Integrated Transport and Communications platform, Council is aware of this role in the city's development. This now includes Information and Communications Technology infrastructure as well as the traditional infrastructure of water, rail, roads, electricity and sewage and storm water. These are addressed in Objective (1). Council has pursued for some time a range of transport initiatives such as rail, buses, ferries and local work opportunities. Council has now increased staff capacity to work on Information and Communications Technology initiatives.

Innovation and Entrepreneurship

Arguably this is one of the most important drivers of sustainable economic development today. It is the focus of Objective (5) and one of the biggest challenges of the Draft Economic Development Strategy. Initiatives underway with Enterprise Waitakere and at Unitec support this goal, but the implementation phase could well identify further options to support this area.

(4) Implementation

The adoption and staged implementation of the Draft Economic Development Strategy has the potential, in the long term (three to ten years), to influence Council spending. Consequently it is important that Council carefully prioritise actions suggested in the Draft Economic Development Strategy. In particular the kinds of activities called for in the Strategy fall into two broad groups:

1. The first are those activities that are currently ongoing under various Council programmes. The Strategy envisages such activities as continuing, eg.:
 - Developing partnerships to facilitate educational developments;
 - Marine industry precinct at Hobsonville;
 - Town Centres work;
 - Information and communications infrastructure development;
 - Film cluster support work;
 - Incubator development;
 - Small and Medium Enterprise support programmes and research.

2. The second and more challenging are a number of possible new projects that will require careful timing and budgeting. These projects will not necessarily make a call on new ratepayer funds. In fact some of the key initiatives would be managed through facilitative processes in which Council leverages financial support from other agencies at regional and national level and in which there could well be private enterprise interest. Examples include:
- Refining and promoting the identity and positioning the Eco-city to increase and proclaim Waitakere's unique identity and profile it to investors;
 - Attracting, developing and/or facilitating an iconic initiative in the City such as a National Sustainability Institute with links to private and public sector research and development;
 - A clean-technology cluster of businesses and educational or research facilities;
 - Working with national initiatives to support sustainable housing programmes.

Initiatives under the Draft Economic Development Strategy must also coordinate well with other programmes such as the work Council contracts from Enterprise Waitakere, the major development projects underway such as Hobsonville, the Henderson Vineyards Business Campus and town centre development projects. The next stage therefore, is to develop the implementation programme and identify linkages and specific budgetary impacts. Work has begun to identify the more significant actions that should be first up with potential budgetary implications. This will be brought back to the Committee later this year in time for the Annual Plan 2004/2005 planning cycle.

(5) Monitoring

The arena of sustainable economic development is subject to a vast array of influences. Because of the scale and complexity of these influences and the difficulty of actually making directly measurable impacts, the matter of monitoring and implementation planning is critical. For example, in ten years Council has, at best, made only a marginal impact on the overall 'out-commuting' patterns of the resident workforce. This "neutral" result does not necessarily mean either that this objective, or that the means for pursuing it, is inappropriate. Rather it is probably that the programmes undertaken to date are necessary but not sufficient to shift the outcome.

Work has begun on developing core indicators of the desired economic changes sought in the Draft Economic Development Strategy, and to integrate them with other existing measures. This work will be completed and brought back to the Committee following adoption of the Draft Economic Development Strategy. Attached as a Supplement to the Draft Economic Development Strategy document itself are a number of indicators being considered for monitoring. Further work is underway on these.

RESOURCES

By its very nature the resource requirements to implement the Draft Economic Development Strategy depend on the extent to which Council wants to prioritise efforts to facilitate economic development in the City. However many of the possible initiatives proposed in the Strategy would make no call on new ratepayer funds, but depend on Council's ability to facilitate and leverage other resources.

For example the Auckland Regional Economic Development Strategy and New Zealand Trade and Enterprise are potential sources of significant economic development funds. Also, many existing programmes of work such as the Town Centre Programme make significant contributions to sustainable economic development and form part of the overall strategy.

For programmes of work that require new or reallocated budgetary provision, the Annual Plan 2004/2005 planning process, and subsequent Annual Plans, are the appropriate arenas in which to consider these questions in detail.

CONCLUSION

The Draft Economic Development Strategy provides a comprehensive platform from which to refine and develop actions to further the sustainable economic development of Waitakere. Much has already been achieved and the intention of the Strategy is to build on the City's natural strengths and successes to date. The aim is to identify immediate initiatives and ongoing actions that will move the City's economy measurably forward, both immediately and in the longer term.

The draft Strategy is considered to comply with the requirements of the Local Government Act 2002 in respect of both the consultation undertaken to develop it, and its contribution to community outcomes.

In the process of developing the draft Strategy, the Long Term Council Community Plan 2020 vision statement has been further refined. This amended community outcome will be taken through the appropriate processes to incorporate it into the Long Term Council Community Plan.

Key themes have been identified during the process of developing the strategy, such as business incentives, support for Small and Medium Enterprises, education levels etc. It is considered that the strategy as developed addresses these issues at a strategic level, and that the implementation phase provides for further work on those that require more detailed consideration.

The implementation phase will prioritise and quantify a set of actions to implement programmes. This should encompass both short term developments that can be progressed immediately through no or low budgetary impact and longer term matters that will need to be considered through the next Annual Planning round.

RECOMMENDATIONS

1. That the information be received.
2. That the Draft Economic Development Strategy be adopted as a draft for consultation in the Annual Plan 2004/2005.
3. That a prioritised implementation action plan be brought back to the City Development Committee in preparation for the Annual Plan 2004/2005 planning cycle including a draft Business Attraction Incentives Package.
4. That the Long Term Council Community Plan's "2020 Vision Statement" for the Strong Innovative Economy Platform be amended during the Long Term Council Community Plan 2006 consultation process to reflect the Economic Development Strategy Goal Statement.

Report prepared by: Max Harré, Senior Analyst, Strategy and Development.



6 TITIRANGI VILLAGE: PARKING AND TRAFFIC

PURPOSE OF THE REPORT

This report seeks the City Development Committee's resolution of recommendations on parking and traffic issues relating to Titirangi Village. The New Lynn Community Board seeks these resolutions and has endorsed the recommendations.

BACKGROUND

A45 Over several weeks Council staff, Community Board representatives and Titirangi Village Community representatives have work-shopped Titirangi Village parking and traffic issues. A copy of a map showing Titirangi Village is attached at page A45.

A46-53 At its meeting, 4 August 2003, the New Lynn Community Board considered a report 'Titirangi Village Traffic and Parking: Outcomes from The Working Group'. A copy of this report is attached at pages A46 to A53. At the same meeting during the Public Forum the Titirangi Village Business Association representatives commented on the report.

The Board subsequently resolved the following resolution as follows:

"That the information and proposed recommendations be referred to the City Development Committee for its consideration along with answers by Mr Hill to the questions raised by the Titirangi Village Business Association representatives:

1. *That approval be given to apply for resource consents required to establish 6 additional parking spaces in the Titirangi War Memorial car park subject to the City Development Committee's approval of this proposal.*
2. *That the recommendations a) to e) below be endorsed for consideration and resolution by the City Development Committee:*
 - (a) *that the Chief Executive be authorised to negotiate and execute agreement with Mrs Rotondo for the provision of and operation of parking within her proposed development of the sites on the south-eastern corner the Titirangi Road/ South Titirangi Road intersection, with the objective of achieving at least 20 extra public parking spaces, these being in addition to the 18 public and other private parking spaces required for planning consent, and 20 parking spaces required by the existing development.*
 - (b) *that consideration be given in the 2004/2005 Annual Plan to providing for the net cost to Council of the additional 20 public parking spaces referred to in (a) above.*
 - (c) *That consideration be given in the 2004/2005 Annual Plan to providing \$55,000 for the development of 6 additional parking spaces within the War Memorial Car Park at ground level and abutting the South Titirangi Road boundary just north of the existing entrance.*
 - (d) *That consideration be given in the next Long Term Council Community Plan review to providing \$250,000 for traffic management improvements in Titirangi Village.*
 - (e) *That before the implementation of Council Resolution 1585/1999 and 2068/2002(2) the chief Executive report back to the City Development Committee on whether 1 Rangiwai Road should be land-banked for future resale or for future public car parking including park-and-ride commuter parking, and if 1 Rangiwai road is to be land-banked, whether the zoning of the site should be changed from 'Open Space' to 'Bush Living'."*

STRATEGIC CONTEXT

In regard to roads and traffic facilities, the Council has commissioned Strategic Corridor Studies to provide a sound basis for community consultation on future requirements. Traffic and parking conditions in Titirangi Village are important to the functioning of the Titirangi Road corridor and the study results have been useful in advising the workshop participants.

The village-stakeholder inputs have assisted Council staff and Board representatives in their need to balance the 'Urban and Rural Villages' and the 'Transport and Communications' platforms for Council's strategic direction. This is important to the making of recommendations affecting current expenditure, the 2004/2005 Annual Plan, and the Long Term Council Community Plan.

ISSUES

Titirangi Village Business Association

A54-55

Questions raised by the Titirangi Village Business Association during the Public Forum were emailed to the Group Manager: Asset Management, about mid-day on Wednesday 30 July 2003. A copy of this email is attached at pages A54 to A55. At that time the Agenda for the Community Board Meeting on Monday 4 August 2003 was in print. The issues raised by the Association are answered below in order of occurrence in the email:

1 Rangiwai Road

The Association considers that Resolution 2(e) above is a misrepresentation of what was agreed at the workshops, and considers that that the Working Group recommended:

- a. *That further investigation be undertaken to find the best means of categorising 1 Rangiwai Road (Lot DP 191856) to enable the land to be retained as a future site for car parking.*
- b. *That Council's decisions 1585/1999 and 2068/2002 be suspended and that the property be land banked to enable the land to be retained as a future site for car parking.*

Council resolved as follows:

"Council will proceed with the sale and relocation of the Titirangi Community House. Funding for relocation will come from sale proceeds."

1585/1999

Finance and Operational Performance Committee resolution is as follows:

"That pending the sale of the old Titirangi Community House, the Chief Executive be authorised to negotiate and conclude a short term lease of the property under the Local Government Act 1974,

That it be recommended to Council that the sale of the old Titirangi Community House (Lot 4 DP 191856) be approved, and that the Chief Executive be given authority to negotiate and conclude a sale of the property at an appropriate time."

2068/2002

The land-bank concept has the inherent advantage of flexibility to deal with uncertainty as to the future use of the site. Furthermore, Recommendation 2(e) calls for a report on this issue before a decision, because arrangements need to be made now for the sale of 1 Rangiwai Road, to recover costs for the creation of the new Community House. Proposed Recommendation 2(e) calls for this report before resolution 1585/1999 is implemented; this timing would allow Council to rescind resolution 1585/1999 should further investigation so indicate. The mention of park-and-ride commuter parking is consistent with Council's strategic direction and tends to favour the possibility of using 1 Rangiwai Road for parking. Furthermore, action initiated to change the zoning to Bush Living had already been temporarily halted in the interest of fair consideration of the issues during the consultative workshops. The suspension remains in force.

To conclude on this matter, recommendation 2(e) could be altered to read:

'That before the implementation of Council Resolution 1585/1999 and 2068/2002(2) the Chief Executive report back to the City Development Committee, on whether 1 Rangiwai Road should be land-banked for future resale/public car parking (including park-and-ride commuter parking), and on what the categorisation of the site should be if 1 Rangiwai Road is to be land-banked.'

General Misrepresentation

The Association considers that the report to the Community Board contains a number of other examples of misrepresentation where a 'gloss' seems to have been put on the facts to provide a particular interpretation.

The issues of parking and traffic in Titirangi Village are controversial and it is unlikely that there will ever be total agreement among all stakeholders. It is the responsibility of Council Staff to produce a balanced presentation, and it is likely that some points may appear 'glossed' to one party or another. Seven particular points highlighted by the Association are answered next below.

The Valuation of 1 Rangiwai Road

At the workshops the value of 1 Rangiwai Road was discussed, the Association advocating lower values. Lower values would reduce the apparent cost to Council of constructing a parking building on the site. The figure of \$450,000 was finally agreed for the purpose of the workshop, but is not a professional valuation. The value would have to be professionally assessed for the Chief Executive's report proposed in recommendation 2(e), as this is the sum to be recovered to redress the cost of the new Community House.

The Heritage Value of 1 Rangiwai Road

At the workshops there was consensus that the house would have little heritage significance, but again this was not a professional assessment. The findings of a professional assessment by Diana Holman came to notice following the workshops, and the result is summarised in the report to the Community Board. This assessment would have to be given appropriate weight in the Chief Executive's report, proposed in recommendation 2(e).

Rangiwai Road Stakeholders

It is possible to discriminate between the residents of Rangiwai Road and South Titirangi Road in regard to the effects of more parking and traffic at the heads of these roads.

The District Plan classification for Rangiwai Road is 'local road'. This road is a narrow winding Cul-de-Sac with a relatively small catchment of some 40 residential properties. From the residents' point of view, the use of 1 Rangiwai Road for a parking building should not be expected. The site has an 'Open Space' zoning, is prominently covered with native bush, and has one residential-type building. A parking building would add significantly to externally generated traffic at the head of 'their' street.

Council's Consultant for the Strategic Corridor has reported that the traffic effects would need to be managed by traffic signals and that there would be associated losses of existing prime roadside parking spaces. The Association would deal with the traffic effects by restricting the use of the parking facility to long stay parkers. From a technical point of view it is generally not appropriate to signal control arterial road/local road intersections.

The District Plan classification for South Titirangi Road is 'collector road'. It is a longer wider road with a number of side roads, and serves a much larger catchment of over 1000 residential properties. The proposed parking options for South Titirangi Road are on sites that are now zoned for commercial use, and used compatibly.

Owing to these marked differences the residents of South Titirangi Road and its tributaries might well expect the intersection with Titirangi Road to be signal controlled, eventually if not presently. Indeed, such control has been requested in the past to facilitate turning movements at peak times, and to minimise stop-start driving on the steep approach gradient to Titirangi Road.

From a technical viewpoint it may well be appropriate to signal control arterial road/collector road intersections. It was agreed at the workshops that the existing situation at this intersection should not be changed for the time being, but that provision should be made for improved traffic management in future when required. The existing layout of and parking restrictions at this intersection are better suited to the introduction of signal control than those at the Rangiwai Road intersection.

It is well known to staff that the residents of Rangiwai Road would oppose with vigour any plan to provide public parking on 1 Rangiwai Road, owing to many meetings held with their appointed representatives, a direct meeting with a majority of them, and their presentations to the New Lynn Community Board, in regard to the matter of the traffic management plan for parking and traffic generation at the head of Rangiwai Road. This plan was required and implemented as a direct result of recent retail, office, and medical-service developments, on the land categorised as Community Environment ('commercial') at the head of Rangiwai Road.

Original Ownership of 1 Rangiwai Road

At the workshops there was some doubt over whether the Council would have to offer a first option on the property to the original owners if the property was to be sold. If Council were to retain the property for parking it would not be sold. This is why the report to the Community Board states that 'One way or another, this does not appear to have any relevance to the possible use of the site by Council for public parking'.

Traffic Generation of Parking Deck Over the War Memorial Car Park

The Association's comment that 'the deck would not necessarily add to the volume of traffic and would not necessarily add to any pressure for traffic signals' is a lay assessment and contradicts the professional advice offered the Association.

Furthermore, the implication that traffic signals may become necessary with additions to traffic in South Titirangi Road, does not mean that development should not occur. The point is made to assist comparison of the options. The Lopdell site has a relative advantage in this respect, because in this case access could be provided in Titirangi Road with lesser impact on the operation of the Titirangi Road/South Titirangi Road intersection.

Titirangi Family Health Care

It is accepted that recent discussions between Titirangi Family Health Care and Mr Titchener suggest there is an opportunity for Council to provide some additional parking spaces on the Titirangi Family Health Care site, access from Titirangi Road, egress to Rangiwai Road.

Conclusion of the Report to the New Lynn Community Board

The Association appears to accept the conclusions of the report submitted to the New Lynn Community Board, except that the Association differs with the particular conclusion 'that many adverse factors appertain to the Options in Rangiwai Road and these do not offer short-term practical solutions'.

CONCLUSION

The Titirangi Village Business Association's comments on the report to the New Lynn Community Board have been considered and answered in accordance with the New Lynn Community Board's request. As a result no major changes to the courses of action proposed through the original recommendations seem necessary or justified.

In brief, the Rotondo Option and the On-Ground War Memorial Option offer the best short-term prospect for an increment to the public parking supply by Council. The increment of some 26 spaces is in the same order as the calculated shortfall for the village, whilst the locations of the subject parking spaces would in the main be convenient and not controversial. Moreover, the proposed short-term prioritisation of these options does not preclude the realisation of the other options if and when justified. The recommendations of the report to the New Lynn Community Board remain for the City Development Committee's consideration and possible approval.

RECOMMENDATIONS

1. That the information be received.
2. That the City Development Committee approve the following resolution of the New Lynn Community Board, reproduced as follows:

"That the information and proposed recommendations be referred to the City Development Committee for its consideration along with answers by Mr Hill to the questions raised by the Titirangi Village Business Association representatives:

1. *That approval be given to apply for resource consents required to establish 6 additional parking spaces in the Titirangi War Memorial car park subject to the City Development Committee's approval of this proposal.*

2. *That the recommendations a) to e) below be endorsed for consideration and resolution by the City Development Committee:*
- (a) *that the Chief Executive be authorised to negotiate and execute agreement with Mrs Rotondo for the provision of and operation of parking within her proposed development of the sites on the south-eastern corner the Titirangi Road/South Titirangi Road intersection, with the objective of achieving at least 20 extra public parking spaces, these being in addition to the 18 public and other private parking spaces required for planning consent, and 20 parking spaces required by the existing development.*
 - (b) *that consideration be given in the 2004/2005 Annual Plan to providing for the net cost to Council of the additional 20 public parking spaces referred to in (a) above.*
 - (c) *That consideration be given in the 2004/2005 Annual Plan to providing \$55,000 for the development of 6 additional parking spaces within the War Memorial Car Park at ground level and abutting the South Titirangi Road boundary just north of the existing entrance.*
 - (d) *That consideration be given in the next Long Term Council Community Plan review to providing \$250,000 for traffic management improvements in Titirangi Village.*
 - (e) *That before the implementation of Council Resolution 1585/1999 and 2068/2002(2) the chief Executive report back to the City Development Committee on whether 1 Rangiwai Road should be land-banked for future resale or for future public car parking including park-and-ride commuter parking, and if 1 Rangiwai road is to be land-banked, whether the zoning of the site should be changed from 'Open Space' to 'Bush Living'."*

1576/2003

Report prepared by: Ross Hill, Service Manager: Transport Assets.



7 WAITAKERE ECO TECH WORKING PARTY UPDATE

PURPOSE OF THE REPORT

The purpose of this report is to update the City Development Committee on the progress of the Waitakere EcoTech Working Party as it facilitates improved online infrastructure and access in the City. The report highlights issues that will need to be resolved over the coming months and seeks approval to enter into the development phase of the "City Portal" project.

BACKGROUND

Waitakere On Line is a key strategic programme aimed at improving the City's technology infrastructure and the community's access to that technology. The Information Management area will play a key role in supporting and advising on this project. The project has extensive involvement from business (both local businesses and the telecommunications industry) and community interest groups.

The City Development Committee adopted a framework for Council's Waitakere Online Strategy and requested that the Waitakere Eco Tech working party investigate the potential role and terms of reference for a Waitakere Online Liaison and/or Advisory Group to address issues relating to the co-ordination and support of external/ community-led IT initiatives.

A56-A61

This group has been formed as a first point of contact for EcoTech knowledge and advice within Waitakere City. The Working Party has prepared a tentative work programme, attached at pages A56 to A61 including those areas outlined below. They will report back on this programme in more detail at a later date, however a current priority is the development of the Waitakere Gateway/Portal.

Since its inception, the Waitakere EcoTech working party has established key focus areas in the development of the Waitakere Online strategy. Key project areas include:

- The branding of the Working Party to achieve a public entity that is recognisable to the wider community;
- The development of Access (private or community-owned access points and levels of access), including the formation of a Code of Practice to facilitate the installation of Broadband Internet access to all regions of the City;
- The mapping of public access to computers in Waitakere City and ongoing work with libraries to investigate the provision of free internet access, and the development of E-technology in existing and proposed public facilities;
- An investigation of requirements for Cyber-Cafés and providing input to the review of Council's Bylaw No. 20 1990 Amusement Galleries;
- Investigating the relationship between the Central and Local Government Portals, and remaining informed about the Government's Inter-Sector work on access and distribution of broadband services;
- The development of a City Web Portal to provide equitable access for community groups, business interests and the wider community, to meta-data across the city.

The Waitakere Eco Tech working party has prioritised the City Portal/Gateway project. This project focuses on defining a Citywide Web Portal or Gateway that can provide information on the City, communities and community groups, business and business development, education, the environment and sustainability. In order to deliver these objectives a sub-group has been formed, currently known as the Waitakere Portal Project Team. Work to date has included the formation of a strategy for the project, which develops a vision, principals/a broad functionality, goals, terms of reference, and supports a model of governance. The party has also identified preliminary stakeholders and has undertaken some initial testing of the Gateway/Portal's content. The working party is now seeking the City Development Committee's approval to undertake wider consultation to identify potential users and what material and links the Portal/Gateway will access and to test the usability of its content. It is also proposed that further work be undertaken on design and development of the Gateway/Portal.

STRATEGIC CONTEXT

A City Portal/Gateway, developed in partnership with Council, business and community, and builds upon Council's ongoing vision and strategic platform of being a sustainable Eco City. The development and provision of appropriate communications infrastructure, technologies and skills to business and communities has an important role in the social and economic development of the City, contributing towards Council's long-term prioritisation for Urban and Rural Villages, Transport and Communication, Strong Innovative Economy, Strong Communities and Strong Democracy.

ISSUES

The Working Group recommends the establishment of the Portal/Gateway project as a priority and has produced a draft project plan, which is appended to this report. Establishing a City Portal/Gateway carries with it the risk of legal liability for site content, particularly with respect to the issue of the structure/status of the entity governing the portal and its relationship with Council. There are two issues brought to the committee for consideration.

1. Governance

A governance model has been proposed in the draft project plan for overseeing the Portal/Gateway when it is up and running. This will need to be worked upon and developed over the coming months. However, in order to allow development of the Portal/Gateway to progress, the Council needs to mandate the Councillors who are on the Waitakere Eco-Tech Working Party. These Councillors are the Mayor, the Deputy Mayor, Councillor Presland, and Councillor Fenton. Approval is sought for these elected members to represent Council on the Waitakere Eco-Tech Working Party and to approve decisions from the Working Party, and any sub-groups, on consultation as the Portal/Gateway project is progressed.

2. Legal Issues

There are potential legal issues relating to Council liability for material that is placed on the sites accessed by the Portal / Gateway. More work is needed in this area focussing on governance and Council's role in supporting the site.

RESOURCES

Waitakere Online is one of a number of strategic priority projects currently being addressed by the Council. Resources have been approved through the Annual Plan process to provide for the development of a City Portal/Gateway.

CONCLUSION

The role of the working party in developing concepts and ideas for IT related infrastructure is very encouraging, particularly with respect to the development of the Citywide Gateway/Portal. The Working Party have appointed the Waitakere Portal Project Team, who have developed a potential governance model, terms of reference and a tentative programme of work. Adopting the Working Party's principals and objectives, and further developing the governance model are the next steps. It is proposed that staff work on the governance and legal issues and report back on options to address these in December. In order to continue progress on the Portal/Gateway it is recommended that the consultation proposal by the working party be supported, and that Council support work on its design and development.

RECOMMENDATIONS

1. That the information be received.
2. That the Mayor, Deputy Mayor Councillor Stone, Councillor Presland, and Councillor Fenton be reconfirmed as representatives on the Working Party.
3. That the Chief Executive be requested to work with the Working Party to further develop the governance model and risk profile, (particularly with respect to legal exposure issues), and report back to Council in conjunction with the Working Party.
4. That the governance model be developed and reported back to the December 2003 meeting of the City Development Committee.
5. That Council staff work with the Waitakere Eco-Tech Working Party on the consultation phase of the project, and the development of the Portal/Gateway.
6. That the Chief Executive be given the authority to approve the expenditure of any further budgeted resources on developing the Portal/Gateway.

Report prepared by: John Johnson and Rochelle Edwards, Waitakere Online Project Manager.



8 WAITAKERE CITY WELLBEING COLLABORATION PROJECT UPDATE

PURPOSE OF THE REPORT

This report updates the City Development Committee on progress with the Wellbeing Collaboration Project since the last report in March 2003, and indicates some of the implications and opportunities for the Council.

BACKGROUND

During 2002 the Wellbeing process evolved into a three-way partnership between the community sector, central government agencies and council. A Collaboration Strategy Group made up of representatives from each sector has led the process since July 2002; an employment sub-committee of this group directs the work of the Project Manager. Council acts as the employing authority for the Project Manager whose salary is resourced from government agencies.

The Wellbeing Summit held in December 2002 involved approximately 170 individuals from 70 organisations. Participants mandated a set of Strategic Outcomes, Focus Areas and 'Calls to Action' in a series of workshops. Participants also committed to working in teams under each of the 'Calls to Action' to identify and carry out projects.

During 2003 each of the 'Call to Action' teams have been meeting and initiating projects. In addition work has progressed on aligning the planning processes among key agencies, identifying joint consultation and research opportunities and developing an online social services database.

City Development Committee resolved on 11 November 2002:

“That the Council endorses the draft ‘Focus Areas’ and ‘Calls to Action’ in principle, subject to further reports as to details of programmes and allocation of funds and resources.”

3242/2002

STRATEGIC CONTEXT

Central to Council’s Eco-City vision is the aim of improving the level of wellbeing of residents. Council has taken a facilitative role brokering relationships between service providers and the community and encouraging communities to take greater responsibility for their own health and wellbeing. This role is a key element of Agenda 21 and has been developed through establishing a range of collaborative partnerships with government agencies and community organisations. The collaborative tradition developed locally has become known as ‘The Waitakere Way’.

Council’s participation in the Waitakere Wellbeing Collaboration project is embedded in the Long term Council Community Plan particularly in the ‘Strong Communities’ and ‘Active Democracy’ Platforms. In the ‘Strong Communities’ Platform Council has committed to a number of actions that will serve to ensure local services meet changing needs and that responses to Wellbeing issues are developed in partnership with the relevant community and central government agency partners.

ISSUES

‘Calls To Action’

During this year ‘Call to Action’ Teams have been meeting to clarify their aims and to initiate specific projects. Teams have generally involved representatives from all three sectors. The pace of development has varied between different ‘Calls to Action’. Where linkages have been clear, and a dedicated resource person has been committed to assisting or convening the process, progress has been rapid; where new relationships have had to be negotiated or no resource person was available to support the process progress has been slower.

It is acknowledged that some of these ‘Calls to Action’ will merit their own individual reports in due course as momentum builds, and there is a need for more specific responses from Council.

‘Every New Migrant or Refugee Settles Successfully’

The team responding to this ‘Call to Action’ was convened under the auspices of West Auckland District Council of Social Services and developed the name ‘New Out West’. Council has supported ‘New Out West’ through the secondment of a staff member as project manager for seven months, as well as through the involvement of other staff in ‘New Out West’ projects.

The three priority projects ‘New Out West’ agreed to prioritise this year were democracy, access to information and employment.

- **Democracy Project**

The democracy project is the first to reach completion. The inaugural Annual General Meeting, followed by a formal launch of the Waitakere Ethnic Board by Hon. Chris Carter Minister of Ethnic Affairs, will be held on Saturday 20th September at the New Lynn Community Centre.

Once the Waitakere Ethnic Board is constituted at the inaugural Annual General Meeting, it is anticipated that the Board will seek to establish a formal relationship with Council.

- **One Stop Settlement Support Service**

The access to information and employment projects have been combined into a settlement support project that aims to provide assessment, information, referral and follow-up for migrant and refugee job seekers by working collaboratively on an inter-sector basis with existing providers. This will be achieved through the establishment of a one-stop service where job seekers can be given relevant information, referred to appropriate service providers, placed with businesses for work experience and supported by migrant and refugee volunteer "buddies".

- **Funding Issues**

Settlement services such as the one stop service that New Out West is planning to establish have been funded through the Migrant Levy budget administered by the New Zealand Immigration service; however, the New Zealand Immigration Service budget for settlement services was not increased for the 2003/2004 financial year. The impact is that new providers such as 'New Out West' will now need to wait for the 2004/2005 budget to make an application for funding - there is no assurance that any funding application will be successful.

'New Out West' is working with government agencies such as the Community Employment Group, Work and Income, Inland Revenue Department and the Office of Ethnic Affairs to investigate a range of funding sources to establish the service.

Council's newly appointed New Migrants Partnership and Advocacy Leader will also be participating in a Regional Settlement Strategy working group set up under the Sustainable Development Steering Group.

'Every Child Has Access to a Quality Preschool Education'

The team working on this 'Call to Action' involved a range of representatives from early childhood education services, Ministry of Education staff and council staff. The initial priority for this team was to convene a forum of early childhood providers in Waitakere to establish a basis for ongoing collaboration.

- **'Growing Our Future - E Tipu e Rea' Early Childhood Forum**

Sixty representatives from the various strands of early childhood education in Waitakere along with Ministry of Education and Council staff came together to consider key questions:

- What is OUR vision for early childhood education in Waitakere?
- How can we work together to realise this vision?

The enthusiasm to work together was evident. The major themes that emerged on which to focus ongoing action are:

- Networking - newsletters, forums, database, locality networks;
- Training - relevance, links with training providers, workforce development;
- Accessibility - cost, transport, land, choice;
- Responsiveness - cultural, spiritual, special needs.

There was also recognition that the framework of the Ministry of Education's 10-year plan for early childhood education "Pathways to the Future - Nga Huarahi Arataki" offers an opportunity for major progress. The plan places a strong emphasis on participation in quality early childhood education and developing collaborative relationships.

- **Future Planning**

The 'Call to Action' team have considered the outcomes of the Forum and decided on 2 initial priorities. The first is to support the ongoing networking of providers in Waitakere. A proposal is being developed for consideration by Council management for some of the resources allocated by Council in this year's Annual Plan for the development of an Early Childhood Education Strategy to be committed to supporting the work of the team; essentially the work being done through the team will assist in informing Council's strategy.

Secondly, planning has begun to organise an Early Childhood Education EXPO in February/March 2004 to celebrate and promote the value of early childhood education in Waitakere. The EXPO would be aimed at a range of target audiences:

- Parents/caregivers considering early childhood education options;
- Parents/caregivers unaware of the value of early childhood education;
- Individuals considering early childhood education as a career;
- Potential new providers.

Discussions are continuing between Council staff and the Ministry of Education regarding respective responsibilities for future initiatives. Potentially Waitakere Education Sector Trust could undertake the ongoing coordination/convening role in relation to early childhood education initiatives.

'Develop a Culture of Inclusion That Fully Includes All People in Waitakere City'

During the December Wellbeing Summit a number of community representatives felt that people who might be considered to be in a marginalized group e.g. older adults or people with disabilities, were not being supported in any of the 'Calls to Action' presented. Consequently a further 'Call to Action' team was formed with a focus on a 'Culture of Inclusion'. The team is made up of representatives from Citizens Advice Bureau, Deaf Association, Disability Waitakere Information Network, Epilepsy Association, Sport Waitakere, Walsh Trust, UNITEC, Waitakere Health Link, Older People, Regional Consumers Network, Regional Public Health and council.

- **Checklist**

The first project identified was an Inclusion Checklist in the form of a bookmark and mini poster. The aim of the checklist is to provide 'key pointers' to those responsible for organising and facilitating meetings, forums or conferences for business, council or government agencies: the pointers are intended to ensure that organisers consider all the issues that may prevent people from participating and arrange to overcome them i.e. ensure that everyone is included. The Checklist was launched at the August meeting of Council. Team members are hopeful that Council will endorse the promotion of the Checklist within Council. Members are promoting the Checklist in their own networks and report a very positive response.

- **Future Planning**

The team has evaluated its process thus far and is very positive about the relationships that have developed and opportunities created to approach issues in new and creative ways. The team is intending to assess disability awareness training programmes currently available and develop a training module that could be offered as part of induction training for staff in agencies such as council and key government departments.

‘Families Give Their Children a Great Start’

This Call to Action team has met extensively. In light of the development of the ‘Protecting Our Tamariki’ Project initiated through Safe Waitakere Injury Prevention and the Waitakere Safer Community Council Trust they decided to merge and launch a project around providing information to parents and whanau/family on the organisations and resources available to support them. These will be developed into ‘age appropriate packages’ and distributed through relevant channels.

The main focus of the ‘Protecting our Tamariki Project’ has been on the primary prevention of violence involving younger children (under 5) and their families/whanau. A public forum was held in May 2003 to discuss a draft ‘Protecting Our Tamariki’ plan and suggested priority areas for action; approximately 70 representatives from a range of community and government organisations attended and strongly mandated the need for collective action to support the needs of ‘Under Fives’ and their families/whanau.

‘Great Start Waitakere - Te Korowai Manaaki (Protecting and Nurturing Our Tamariki) 2003 - 2008’ was formally launched on 28 August in the presence of the newly appointed Commissioner for Children, Cindy Kiro. There are 10 priority projects identified under this initiative each with a convening agency and key stakeholders; included in these projects are those specific to Maori and Pacific communities that have been developed by Maori and Pacific caucuses respectively.

• Future Planning

An Interim Strategic Working Group for Under 5s has been formed to drive the “Great Start - Protecting Our Tamariki” initiative. A strong linkage will be maintained with the Wellbeing Collaboration Strategy Group who will consider the overall coordination issues. It is anticipated that the Working Group will seek Council support for, and participation in, specific projects.

Projects where Council are likely to be asked to play a key role are:

- ‘Promoting and Celebrating Waitakere’s Children
 - expected to involve the development of a special city children’s celebration/promotion plan based on both existing activities and potential new celebrations.
- ‘Locality Based Intersectoral Project Focused on Improved Services/Outcomes for Under 5s and Their Families’
 - based on evidence that demonstrates the benefit of increased investment in targeted health/education and child development services for Under 5s, especially in lower socio-economic areas;
 - expected to be developed initially with a full project scoping exercise followed by identification of a potential locality for implementation;
 - presentations have already been made to key government ministries in Wellington seeking their support.

A separate report on ‘Great Start’ will be provided once the Strategic Working Group has formulated its specific requests of Council.

‘Every Student Leaves School With a Plan’

This ‘Call to Action’ is being progressed as part of the Waitakere Employment and Skills Project.

The Project is being reported on separately at this meeting under the title ‘Waitakere Employment and Skills Project Update’.

'Violence Against Women and Children is Reduced'

This group has decided on progressing 2 projects:

- Family Violence Training for Home Visitors (as part of Great Start - Protecting our Tamariki)
- Multi-agency approach to targetted families.

The training project is being coordinated through Barnardos Waitakere and the Regional Public Health team. The focus is on raising the awareness of staff in a wide range of agencies, whose core work may not be family violence, about issues of family violence. 'Home visitors' see families in a wide range of situations, often stressful ones, and could be better trained to identify 'early warning' signs of violence and to know the appropriate action to take. Council Field Staff involved in visiting resident's homes would be amongst those groups for whom such a training package would be relevant.

The second project requires more detailed scoping and includes the need to ensure that it couldn't be better progressed under an existing collaborative initiative such as 'Effective Practice' (Strengthening Families)

'Schools and Communities Working Together'

This 'Call to Action' group has been developing 2 projects.

- Supporting Schools and Boards of Trustees to engage with their communities;
- Promoting and celebrating learning and schools in Waitakere City.

As reported at last month's City Development meeting, the Waitakere Education Sector Trust has also been going through a process of identifying its future focus and have identified 6 projects, of which two are linked to the School and Communities 'Call to Action'.

The new Waitakere Education Sector Trust coordinator, Gillie Sinclair, is now a member of the 'Call to Action' team.

The 'Call to Action' team are presently focussing on the Community Engagement project. Research is being gathered to enable the development of a framework to identify best practice 'school - community relationships' in Waitakere. Once these have been identified, it is anticipated that they will be proactively promoted to all schools in Waitakere.

Waitakere Online Social Services Information Mapping Project

As reported previously this project's primary aim was to develop an electronic database of information about the Wellbeing sector and social services in Waitakere City. It will include links for Social Services groups to a variety of databases:

- Services, groups, agencies and organisations;
- Related reports and research;
- Business and strategic plans.

- **Social Services Directory**

West Auckland District Council of Social Services, other community network organisations and WAICAB, are currently developing the online directory which will be linked to the proposed City portal. A formal collaborative and funding relationship has been developed by West Auckland District Council of Social Services with the Department of Child Youth and Family's "Local Services Mapping Project"; this is enabling the integration of data collection processes. It is anticipated that the Social Services Directory will be available both as an online searchable database and as a hard copy directory.

- **Research**

In association with the Council's Addressing Information Management project, Council officers are gathering a list of relevant research data and reports that could be made available electronically. The goal is to try and minimise the duplication of research and better inform planning processes by maximising the commonality of data and information. Similar processes are to be progressed with Government and community agencies.

- **Business and Strategic Plans**

A database of Web links to Government and Council Strategic and Business plans is being compiled and will be made available initially through the Collaboration Site in the Our Partners section of Councils Web Site. Once the portal is active links will then be made to it.

The hosting of the Social Services portal is being progressed in conjunction with the working group of the "Waitakere Online" project with the target of a February/March launch at the 2004 Wellbeing Summit. A separate report is being prepared for City Development Committee regarding its development.

WELLBEING REPORT

A Wellbeing Report is to be prepared under the direction of the Collaboration Strategy Group to inform decision-making at the next Wellbeing Summit tentatively scheduled for February/March 2004. The report will be aligned to the 'Quality of Life' (8 cities report) due to be released in October and will:

- Report on the Wellbeing process to date;
- Report on outcomes of the 'Call to Action' Projects;
- Identify gaps not currently being addressed;
- Include both quantitative and qualitative data.

CO-ORDINATION OF PLANNING

The trend of a growing congruency emerging among agencies in terms of planning for Wellbeing in the City has continued. 'Calls to Action' generated from the Wellbeing process are reflected within the Strong Communities and Active Democracy Platform of the Council's Long Term Council Community Plan. The Ministry of Social Development and New Zealand Police have either incorporated relevant 'Calls to Action' and their associated projects, or made specific linkages to the Wellbeing Collaboration Project, in their business plans.

Discussions have been held with Senior Managers from the Waitemata District Health Board and Auckland Regional Public Health to identify how Council and Board planning processes can be better aligned in the future. Linkages are also being brokered among the relevant staff from the Ministry of Education, Auckland Regional Public Health, Waitemata District Health Board, HealthWEST PHO and Council to enable better use of the data available from GIS Systems to better target planning e.g. the future development of early childhood centres or the future siting of health centres.

In addition, key linkages have been made with central government's 'Sustainable Development Programme of Action'; both through the 'Sustainable Cities' work stream at regional level and the 'Investing in Child and Youth Development' work stream at a national level. A set of display panels has been produced for two upcoming central government conferences demonstrating the linkages between the national Sustainable Development Plan of Action, Waitakere City's Eco City approach, the development of the Waitakere Wellbeing Collaboration Project and the projects of the Waitakere Employment and Skills Project. The display is being produced collaboratively and will provide Waitakere City with significant profile to senior public service managers.

CHALLENGES

There are a number of challenges inherent in making collaboration work effectively at a local level. We are fortunate in having the 'Strengthening Communities through Local Partnerships Research Project' researchers working alongside us focussed on providing feedback to make a positive difference on the ground. At a recent combined forum of government agencies and community networks the research team gave feedback on some of the key issues they had identified in terms of their research of local partnerships, and suggestions about ways in which to move forward. Key issues identified are:

- 'Getting the right people round the table' for effective collaboration: mandates and representation;
- Power and Powerlessness in partnerships: getting beyond 'consultation' and 'participation' in decision making;
- 'The Mess and the Mesh': roles and responsibilities at local and other levels;
- Putting Relationships on Paper; beyond contracts, to relationship agreements;
- The People that Glue: the strategic brokers in our city and how to clone them.

The research team will be continuing to work on developing guidelines, templates etc. that address some of these issues. A recent (2003) Ministry of Social Development Report "Mosaics" indicates that many of the issues identified for Waitakere are generic and apply to a wide range of partnership situations nationally.

A major challenge in maintaining effective collaboration in the Wellbeing sector is achieving a balance between simplicity in processes and structures to enable effective communication, and sophistication in planning and project management to ensure the complex needs of the sector are addressed.

RESOURCES

In terms of the current financial year commitments can be met within current staffing and financial resources. A total of 8 central government agencies have collectively committed to fund the Collaboration Project Manager position this year. Council supports the position through administrative and office support and a budget contribution of \$5000 towards project costs.

There are a number of issues signalled under the various 'Calls to Action' that may have implications for resourcing in financial year 2004/2005 and beyond:

- Supporting the relationship with the new Waitakere Ethnic Board;
- Supporting ongoing work in the early childhood education sector in conjunction with the Ministry of Education;
- Involvement in a locality based intersectoral initiative under 'Great Start- Protecting Our Tamariki';
- Developing the production of the "Celebration of Waitakere's children" through the City's events calendar ;
- Developing a response to the needs of people with disabilities in line with the 'Culture of Inclusion'.

Officers will be developing options around these for consideration at future meetings of Council's Committees and through the 2004/2005 Annual Plan process.

CONCLUSION

There has been significant progress during 2003 in all aspects of the Wellbeing Collaboration Project. The Collaboration Strategy Group, representing the community sector, central government agencies and council, have continued to lead the process and direct the work of the Collaboration Project Manager.

Teams, generally involving representatives from all three sectors, have scoped and initiated projects in respect of all seven 'Calls to Action' mandated at the December Wellbeing Summit. Where teams identified synergies with existing initiatives projects have been developed in a complementary way. The pace of development has varied among the 'Calls to Action; where a dedicated project manager or resource person has been in place to support the team, progress has been rapid.

Significant progress has also been made in starting to align the planning processes among key agencies and identifying joint consultation and research opportunities. The development of the online database of social services information has also involved a strong collaborative approach across all three sectors.

Major challenges remain to be overcome to ensure collaboration continues to function effectively at a local level. Overall, however, Waitakere is regarded as being in the forefront of collaborative work, particularly involving the community sector; this has recently been recognised through an invitation to mount a display for two senior public service manager conferences and to facilitate a follow-up seminar.

RECOMMENDATION

That the information be received.

Report prepared by: Tony Rea, Partnerships and Advocacy Leader: Wellbeing;
Mark Allen, Wellbeing Collaboration Project Manager.



9 **SUSTAINABLE DEVELOPMENT PROGRAMME OF ACTION - SUSTAINABLE AUCKLAND**

PURPOSE OF THE REPORT

The purpose of this report is to update the City Development Committee on progress on the Auckland Sustainable Development Steering Group's work with Central Government. Endorsement to continue participation is sought.

BACKGROUND

The Sustainable Development Programme of Action was launched by the Government in January 2003. A report was presented to the Committee in March 2003 on the programme and establishment of an Auckland Steering Group, convened by Colin Dale, Chief Executive Manukau City. Waitakere City Council is represented on that group by Ann Magee, Director: Strategy and Development. The Committee resolved:

"That Council expresses strong support and a willingness to engage in progressing key platforms to the Prime Minister."

372/2003

Since that time, the Programme of Action has been presented to a City Seminar involving Council's key partner organisations on 4 June 2003. A further report on progress was presented to the Committee meeting in August 2003.

The Sustainable Development Steering Group is now meeting on a regular basis, both with a Central Government Agencies team led by Alison Dalziel, Department of Prime Minister and Cabinet, and separately as a Territorial Local Authority group.

STRATEGIC CONTEXT

Waitakere City has been committed to becoming a sustainable city since 1992. Its Long Term Council Community Plan reconfirmed the goals of Sustainable Development, which are very much in line with the government's Programme of Action.

ISSUES

Report to Chief Executives' Forum

A62-A66 The Steering Group is constituted by, and reports to, the Chief Executives' Forum. A report to the Forum from Colin Dale as attached at pages A62 to A66. The report details progress to date on the workstreams.

A66 A number of work streams have been established. The chart attached at page A66 details them, and the relationship with the Chief Executive Forum and Local Authorities. Central government agencies report back via Senior Officers Group and Chief Executives' to relevant Ministers. Ann Magee chairs the Urban, Design and Development Stream and other staff have participated in several streams.

At the time of writing, the Terms of Reference for each of the work streams were in the process of being finalised and taken to the Chief Executive Forum for initial endorsement. They will then be formatted into a single document for reporting both to ministers and Councils. At this stage, it is not known if they will be available by the time of the Committee meeting; they will be distributed as soon as possible.

'Signature' project which demonstrate sustainability are also being identified and will be reported back.

Ministerial Meeting, 9 October 2003

Reference is made in the attached report to a meeting being organised between Auckland region Mayors, Councillors and Ministers taking place in Wellington on 9 October 2003. The Mayor, Chief Executive and Cr Stone will be representing Waitakere City Council at the meeting. The prime focus will be the Sustainable Development Programme, on which progress will be reported and the proposed Action Plan considered.

The Auckland Transport Strategy and Funding, and Auckland rail issues are also on the agenda.

RESOURCES

This work was not specifically provided for in the 2003/2004 Annual Plan, though staff are already involved in some of the associated projects. As the workstreams develop, and particularly as signature projects are identified, any extra resource implications for Council will also need to be identified. Effort is being put into adding value to already existing projects wherever possible, rather than creating new projects requiring extra resources.

CONCLUSION

Progress on the Sustainable Development Programme of Action is presented for the Committee's information and endorsement.

RECOMMENDATIONS

1. That the information be received.
2. That continued commitment to participation in the Sustainable Development Programme of Action, via the Sustainable Development Steering Group, be endorsed.

Report prepared by: Tony Mayow, Group Manager: Strategic Partnership and Advocacy.



10 HERITAGE ACTION PLAN

PURPOSE OF THE REPORT

The purpose of this report is to inform the City Development Committee of the work undertaken by Projects Special Committee and to seek confirmation of the proposed Heritage Action Plan.

BACKGROUND

An agenda item outlining the work undertaken by Council over a number of years has been presented to the Projects Special committee for their consideration. It proposes the development of a Heritage Action Plan which has three sections, namely:

1. Review and update current draft Heritage Strategy;
2. Undertake Cultural Heritage Inventory;
3. Undertake Museums Feasibility Study.

These actions will provide direction and priorities for Council during Annual Plan 2004/2005 preparation, as well as for longer term planning through the next Long Term Council Community Plan 2006.

The draft Heritage Strategy has been placed in the Councillors lounge for reference.

STRATEGIC CONTEXT

The Long Term Council Community Plan 2003-2012 includes references to supporting heritage in the city by:

- Urban and Rural Villages - *protect and celebrate the City's cultural diversity and heritage;*
- Strong Communities - *ensure that local heritage, environments, and other taonga are treasured and expanded.*

Both regionally and nationally, there are a range of initiatives at local council level and the Parliamentary Commissioner for the Environment has produced a Heritage Management Local Authority Good Management Guide.

ISSUES

There a number of issues regarding heritage protection and enhancement facing the city. The issues can be grouped under:

- Built heritage (protection, education, maintenance);
- Natural heritage (largely District Plan issues);
- Cultural heritage (collection, protection, education);
- And decision making processes (shared responsibilities, informal processes).

These issues were reported to the Projects Special Committee on 1 October, 2003 with the following recommendations:

“That this Committee recommend to the City Development Committee, the project scope of the Heritage Action Plan, and the undertaking of a Cultural Heritage Inventory as outlined in this report”.

A verbal update to City Development Committee will be provided.

RESOURCES

Funding has been carried forward into the 2003/2004 year, sufficient to undertake the work as outlined in the proposed Heritage Action Plan.

CONCLUSION

Council has undertaken work over the last ten years to support various heritage initiatives, and currently has a draft Heritage Strategy which requires updating.

This report proposes that heritage issues are addressed through the development of a Heritage Action Plan, and undertaking a Cultural Heritage Inventory. These issues were taken to the Projects Special Committee on 1 October 2003 for consideration.

RECOMMENDATIONS

1. That the information be received.
2. That the City Development Committee endorse the undertaking of the Heritage Action Plan and Cultural Heritage Inventory.

Report prepared by: Cathy Kenkel, Group Manager: Strategic Planning and Policy.



11 WAITAKERE EMPLOYMENT & SKILLS PROJECT UPDATE

PURPOSE OF THE REPORT

A67-A74

The purpose of this report is to provide an update to the City Development Committee on the activities under the Waitakere Employment and Skills Project, which was launched in March 2003. The first six months of action report as attached at pages A67 to A74. It will be presented by Tania Jones, Waitakere Employment and Skills Project, Project Manager.

BACKGROUND

As the Committee is aware, the Council has been actively involved in addressing the issues associated with local residents achieving work, actively contributing to the local and regional workforce and developing local 'human capital'. Activities include, but are not limited to, Mayors for Jobs, the Local Employment Co-ordination Group, the Waitakere Employment and Skills Project and Wellbeing Collaboration Project. All these activities are inter-related.

The Waitakere Employment and Skills Project, the flagship project under Mayors for Jobs, results from an agreement by the Committee in August 2002 for the role of Local Employment Co-ordination Group to be expanded to develop the Waitakere Employment & Skills Action Plan. The Action Plan has since been developed in a collaborative manner with key stakeholders, and was launched by Hon Steve Maharey Minister for Social Development and Employment in March this year. The Local Employment Co-ordination Group has transformed into the multi-agency Waitakere Employment and Skills Steering Group to oversee implementation of the Project.

The Waitakere Employment and Skills Project takes a demand-led approach establishing industry current and future needs for employees and skills. Alongside this, it is working with youngsters in the City to provide well structured paths for them to access local career opportunities. Six goals were formed under the Action Plan and under these some twelve actions identified. Further details are provided in the attached 6-month report.

Development of the framework for the actions and the start of implementation have been facilitated by employing a jointly funded manager on a one-year contract. Enterprise Waitakere, which acts as the employing authority on behalf those organisations involved in the Project, hosts the Project Manager, Tania Jones.

STRATEGIC CONTEXT

A strong innovative economy is one of the Council's nine strategic platforms outlined in the Long Term Council Community Plan. The 2020 vision is: "Waitakere is home to lots of innovative economic activities, providing local, quality work and development options for its people. Environmentally responsible businesses are supported and flourishing."

The Waitakere Employment and Skills Project is the city's flagship employment project working with a range of local and regional stakeholders to help ensure the city's youth are aware of and make the most of local employment opportunities. This approach to local skills development and encouraging youth to consider local employment prospects very much aligns with the sustainable development and life long learning priorities.

ISSUES

Since the launch in March 2003, much effort under this Project has been focused around active partnering with organisations based in the City so as to promote a collaborative approach to further develop and implement the 12 Actions, avoid duplication of approach, and set in train activities to ensure both 'quick wins' and a staged approach to implementing actions in areas that are often subject to long lead times.

There have been an number of early successes to date, including:

- Securing a high quality project leader with existing knowledge of Waitakere City and relationships with education providers in the City to drive implementation of the Project.
- Defining the framework for research on likely future demand for labour from city based employers.
- Developing a DVD to 'market' local career opportunities to youngsters.
- Placement of 250 participants on Gateway, a programme enabling students to participate in workplace learning as part of their school-based studies.
- Active engagement of local employers in the Project and early commitment to participate in Gateway and YouthWorks programmes.
- Securing funding for the implementation of a number of Actions under the Project. Further work is being carried out to identify appropriate funding sources and develop funding applications.
- Over 10 apprenticeships being awarded to local youth and 9 youth have already secured full time employment through the Project.

RESOURCES

The Council has contributed some \$20,000 in the current financial year towards the costs of employing the project manager (a post funded by a number of partners), providing advice and support though involvement in the project steering group and supporting individual projects under the Waitakere Employment and Skills Action Plan as appropriate.

This is the flagship employment and skills project in the local area and it is developing best practice demand-led approach in promoting employability and working with employers. The Council has not yet made a commitment to contributing to this project in further years; however, progress to date indicates that continuing to contribute to the cost of the project manager, who is the linchpin of this project, would represent value for money. The Project will be seeking ongoing funding.

CONCLUSION

Since the launch of the Waitakere Employment and Skills Project in March 2003 there has been progress on all of the 12 Actions outlined in the Action Plan. A Project Manager has been employed to drive implementation, and many of the relationships required to successfully implement this Project have been developed. Several success stories about local young residents, gaining an understanding of the working world, identifying appropriate paths to sustainable career opportunities and entering the workforce are beginning to emerge.

RECOMMENDATION

That the information be received.

Report prepared by: Jen Cook, Partnerships & Advocacy Leader: Economic Development.



12 HOBSONVILLE WORK PROGRAMME 2003-2004

PURPOSE OF THE REPORT

The purpose of this report is to update the City Development Committee on the key components of the Hobsonville work programme within the current financial year.

BACKGROUND

Since the Government announced its decision to close Hobsonville Airbase the Council has been engaged in a number of activities in three main areas:

- (i) Development of a Marine Industrial Cluster to take advantage afforded by the access to a deep water channel;
- (ii) Identifying and addressing potential liabilities that may fall to Council as the land is transferred from military to community and industrial uses;
- (iii) Long term planning to build a high-quality harbourside village in which people can work, play or live in a superb environment.

The Council has identified what outcomes it seeks from the future development of Hobsonville Airbase and in December 2001 the following objectives were approved:

- *Foster a vision of a high quality future for the Hobsonville Peninsula;*
- *Ensure best practice in urban subdivision and infrastructure design;*
- *Meet community needs for housing, employment, community and cultural facilities, open space and access to the foreshore;*
- *Intensify housing areas to enable the existing Hobsonville village to become a vibrant and viable town centre;*
- *Fairly allocate the costs of providing infrastructure and public assets;*
- *Build on the special advantages of the peninsula, particularly the character of the foreshore and cliff-top environments, the heritage character created by the Air Force, and the deepwater access and facilities available to the marine industry;*
- *Integrate the land to be used for the marine industry in a way that maintains the high development and amenity values of the cliff-top environment;*

- *Recognise the sensitivity of the upper Waitemata Harbour and provide for sustainable water management using the principles of the Water Cycle Strategy;*
- *Recognise the Council's commitment to the Treaty of Waitangi, to sustainable development, to viable passenger transport, and other strategic policies."*
2920/2001

These development goals are supported by the following detailed objectives for the proposed marine industry cluster, adopted by the Council in July 2001:

"That the objective for the establishment of a Marine Cluster on land located on the Hobsonville Peninsula be to establish a premier Boat Building Industry and associated facilities at Hobsonville, in conjunction with public amenity utilisations as achieved through the following principles namely:

- *To develop a concept for the establishment of a marine precinct within the context of the overall development plan for Hobsonville in consultation with interested parties to ensure integration with the surrounding area;*
- *To partner with Sovereign Yachts to jointly facilitate the establishment of a premier boat building industry and associated facilities at Hobsonville in conjunction with various public amenity developments;*
- *To assist with the development of access to the water in a manner that will maximise the potential for the marine industry to locate on the land while respecting environmental values and continuing community use;*
- *To secure the timely development of infrastructure to serve the marine industry;*
- *To work with other appropriate private sector parties and central government to co-ordinate the establishment of the marine precinct cluster in conjunction with suitable public amenities in a planned and coherent fashion;*
- *To consult with any stakeholders to ensure best practice design and technologies are employed in all aspects of the development phase in order to avoid or mitigate potential adverse environmental effects;*
- *To develop a variation to the District Plan that provides for the sustainable management of the natural and physical environment of Hobsonville while providing for the development of a marine cluster;*
- *To work with Central Government to ensure the timely release of the land involved in the precinct and related public amenities."*
1741/2001

In order to see the overall development objectives for Hobsonville Peninsula realised, and to preserve options to address the significant infrastructure problems on the existing built area, the Council resolved to be involved in the Airbase disposal programme and to purchase land if necessary. After the Council lodged their request under Section 50, Public Works Act 1981 to acquire land, it became apparent that Housing New Zealand Corporation also had an interest in acquiring land and subsequently sought government approval to acquire as much of Hobsonville Airbase as possible to develop an integrated urban community. It should be noted that Crown Agencies are given priority over local authorities to acquire land through the Public Works Act process.

Whilst it is unlikely that Council will now directly acquire significant parts of the Airbase it is still necessary for the Council to be involved in the disposal programme in order to:

- Manage the complex infrastructure issues associated with the developed parts of the Airbase;
- Manage the transition period of the Airbase transferring out of Defence ownership to new landowners before comprehensive urbanisation takes place;
- Facilitate economic development opportunities in advance of shifting the Metropolitan Urban Limit.

Council's work over the last 18 months has been primarily focussed on reducing risk and liability issues for the Council once the land has transferred out of Defence ownership. These liabilities have now largely been addressed as a result of successful high court litigation against the Crown, which resulted in the underlying fine-grain subdivision title pattern being removed from the land. This now allows Council more ability to control when and how development happens through its normal regulatory mechanisms, and it allows the Council to ensure optimum development of the land in the future when comprehensive urbanisation of Hobsonville is considered appropriate.

However, there are still issues to address to allow the transition of the existing built areas of the base to continue to be used, until redevelopment happens. The Council can now avoid assuming liabilities associated with the built area of the base, but in the worst case scenario this may mean prohibiting the use and occupation of existing buildings/facilities. The Council has been actively involved in pursuing development of a marine cluster at Hobsonville.

As a consequence of Council's involvement Crown Agencies agreed to stand to aside from acquiring 12 hectares of land adjacent to the existing Sovereign Yachts super yacht facility. This allowed the land to be offered back to the original landowners under the provisions of the Public Works Act. The land is subject to a legal agreement between the Council and Premium Property Holdings Ltd (Sovereign Yachts), which provides for the establishment of a marine cluster. Council's obligations under the Agreement will require continued involvement in developing the marine cluster, and this will be reported in a separate item to the Committee.

STRATEGIC CONTEXT

Council must ensure that planning for the development of Hobsonville Airbase and Peninsula is being co-ordinated with the wider Northern Strategic Growth Area of the City. The Hobsonville Airbase land provides an opportunity for the development of a marine industrial cluster due to the access it affords to a deep-water channel. It also provides an opportunity for the Council to further its sustainability objectives through the sensitive development of the land, and the fostering of local employment opportunities. This is especially important given the economic and social impacts that will be associated with the closure of Base Auckland. Creating a strong innovative economy is one of the Council's strategic platforms and Council's resolution of December 2002:

"That Waitakere City Council in its approach to the development of the wider Northern Regional Strategic Growth Area give priority to land uses that promote economic development."

3659/2002

ISSUES

The following is a summary of the key work areas Council Officers will be advancing within the 2003-2004 financial year with the budget that has been approved in the current Annual Plan:

Infrastructure

Council has triggered a renegotiation of the Wastewater Agreement for Base Auckland, which involves agreements Council has with New Zealand Defence Force and Watercare Services Limited. This action was taken to ensure that the agreements meet the requirements of both Defence and the Council as the result of present and future changes of use and the disposal of parts of both bases. The Council's view is that the current agreement does not make suitable provision for what should occur during these changes as New Zealand Defence Force progressively withdraws from Hobsonville and Whenuapai Airbases.

Given Council's regulatory role to manage the network capacity, the Council has a reasonable amount of control regarding what happens with the existing wastewater capacity serving the area. The renegotiation is also linked to the state of the existing Defence reticulation system, which requires substantial upgrading or replacement to meet the standards required by the City. Council is working towards a comprehensive solution for all the servicing needs of the existing developed parts of the base so that as it transitions out of Defence ownership over time, the buildings and houses can be continually used and the asset of the existing Village is optimised. If Council does not proactively intervene there is the threat that the existing Village areas and buildings will stand dormant and unused. There is also the added incentive that the wastewater solution for the existing base village is likely to also provide benefits for servicing economic development opportunities such as the marine industrial cluster and a proposed secondary school to be developed by the Ministry of Education. The Council is trying to facilitate economic development opportunities ahead of comprehensive urbanisation, which is likely to be at least eight years in the future.

Before urbanisation can be allowed the Council needs to determine the development sequence for the Northern Strategic Growth Area and develop and implement a comprehensive solution to wastewater, storm water and water supply capacity and quality issues, then apply to the Auckland Regional Council to shift the Metropolitan Urban Limit. The process of resolving the infrastructure solutions for Hobsonville Airbase are strategically important for Council to achieve its immediate objectives for Hobsonville whilst not compromising planning for the wider Northern Strategic Growth Area of the City.

Furthering marine development

Council Officers and Enterprise Waitakere have been working with key stakeholders; Marine Industry Association and Sovereign Yachts, New Zealand Defence Force, Housing New Zealand Corporation, Ministry of Economic Development and New Zealand Trade & Enterprise (formerly Industry New Zealand) to further the development of a marine cluster at Hobsonville. Through this process a Memorandum Of Understanding has been developed between key stakeholders involved in future development at Hobsonville - Waitakere City, Housing New Zealand Corporation and the Marine Industry Association (formerly Boating Industries Association) and this will be reported in a separate confidential item to the Committee.

With land being secured for the establishment of a marine cluster, Council Officers are progressing work with key stakeholders on specific marine infrastructure requirements (ie: on-water infrastructure, boat haulage road, servicing requirements etc). In parallel with this is the development of the implementation mechanism by which the marine cluster would seek funding to develop and manage the overall operation of the cluster and its assets.

Pursuing key land acquisitions

The eventual ownership pattern of land resulting from the Crowns Public Works Act disposal process is becoming more certain. The Council is now likely to be in a position to consider acquisition of:

- The existing reclamation commonly referred to as the hardstand. This has been identified by Council in the past as a valuable public resource that should be retained in public ownership and is an important existing asset for the viability of the marine cluster;
- The existing formed road, Buckley Avenue (a private Defence Road) that presently provides the main access through the Airbase down to the hardstand. This will provide an important public access route and is closely linked to resolving the Village infrastructure issues;

- The Triangle land (8000m²) located on Clark Road required for public works by the Council for future roading alignment, reserves and residential use and is located within the proposed future Hobsonville town centre node. Council's Section 50 request is progressing through the Public Works Act process.

Proposed Plan Changes and Hobsonville Concept Planning

In June 2002 an indicative draft plan change for the Proposed Hobsonville Marine Precinct Special Area was brought to the Environmental Management Committee for consideration and authority was sought for consultation to be entered into as required by the Fourth Schedule of the Resource Management Act, at a time to be determined at the discretion of the Chief Executive.

The Report identified that Pursuant to Clause 3 of the First Schedule of the Resource Management Act consultation is required with:

- The Minister for the Environment;
- Other Ministries of the Crown who may be affected by the Variation;
- Other Local authorities who may be affected;
- Tangata whenua.

In addition to the Ministry for the Environment, it is proposed that consultation is undertaken with:

- The Auckland Regional Council;
- North Shore City;
- The Ministry for Defence;
- The Department of Conservation;
- Housing New Zealand Corporation Limited;
- Ngati Whatua.

The Environmental Management Committee resolved:

1. *That consultation with the parties named in the Hobsonville Development - District Plan Issues Update report with respect to the indicative draft Variations is approved to be undertaken with the timing at the discretion of the Chief Executive.*
2. *That the final detailed version of the proposed Variations be presented to the Environmental Management Committee for endorsement prior to any recommendation to Council for public notification."*

2049/2002

Work on the "plan changes" has been on hold since this time, pending more certainty around the disposal process and the area that will be made available for the marine industrial cluster. Council is now in a position to finalise the draft indicative plan change and to enter into the consultation required by the Resource Management Act. It is anticipated that the draft indicative plan change will be released for consultation to the above named parties in mid October. It is also recommended to include the following additional organisations as part of the consultation of the proposed Hobsonville plan changes:

- The Marine Industry Association of New Zealand - their inclusion is important given Council's intention to enter into a Memorandum of Understanding with respect to facilitating establishment of a marine cluster at Hobsonville.
- The Ministry of Education as they are now likely to be a future landowner at Hobsonville as they are negotiating the acquisition of land to establish a secondary school.

District Plan changes are also being prepared for Hobsonville Airbase to deal with the transition of the land out of Defence ownership. The present underlying zoning is Countryside however that does not take into account how the land has actually been developed given Defence's occupation of the land. Therefore, Plan Changes are being prepared that will reflect the existing developed parts of the base ie: the village and reclaimed hardstand area, and also to recognise the Greenfield areas as being part of the future urban growth of the City that will not be developed until the Metropolitan Urban Limit is shifted.

Closely linked to the District Plan work is the continued development of the Council's Concept plan for Hobsonville Airbase and Peninsula. The intention is to bring key stakeholders Housing New Zealand Corporation and Ministry of Education who are committed to acquiring land at Hobsonville, together so they are aligned to the Council's vision for the entire Hobsonville Peninsula.

CONCLUSION

Successful litigation over the titles issue at Hobsonville and the further release of land for the marine industrial cluster at Hobsonville has now placed the Council in a position to take proactive steps to ensure that the Hobsonville Airbase is developed in a manner that meets Councils objectives.

Over the next financial year work will focus on:

- Progressing the strategic land acquisitions identified in this report,
- Development of entity structures to own and secure funding for marine industry infrastructure;
- Developing a mechanism to ensure that existing buildings on the base can be used through the transition period;
- Progressing the district plan changes;
- Working with all stakeholders with a view to beginning the Marine Cluster Development over the next earthwork season.

RECOMMENDATIONS

1. That the information be received.
2. That in addition to those organisations approved by the Environmental Management Committee regarding consultation of Proposed Hobsonville District Plan Changes (Minute: 2049/2002), consultation also be undertaken with the Marine Industry Association of New Zealand and Ministry of Education.

Report prepared by: Vanita Ranchhod; Project Manager: Strategic Projects and Fraser Henderson; Manager: Strategic Projects.



13 PROJECTS SPECIAL COMMITTEE

Projects Special Committee did not meet and therefore will not be reporting this month.



14 **PROPOSED MEMORANDUM OF UNDERSTANDING HOBSONVILLE**

This item will be considered in the Confidential Supplement of the agenda, and has been circulated to members separately with this agenda.

15 **PARTNERSHIP AGREEMENT WITH SOVEREIGN YACHTS**

This item will be considered in the Confidential Supplement of the agenda, and has been circulated to members separately with this agenda.

PROCEDURAL MOTION TO EXCLUDE THE PUBLIC

That the public be excluded from the following part of the proceedings of this meeting, namely: Proposed Memorandum of Understanding Hobsonville and the Partnership Agreement with Sovereign Yachts.

The general subject of the matter to be considered while the public is excluded, the reason for passing this resolution in relation to the matter, and the specific grounds under Section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

General subject of the matter to be considered.	Reason for passing this resolution in relation to the matter.	Ground(s) under Section 48(1)(a) for the passing of this resolution.
<ul style="list-style-type: none">Proposed Memorandum of Understanding HobsonvillePartnership Agreement with Sovereign Yachts	<p>The withholding of information is necessary in order to:</p> <ul style="list-style-type: none">Enable any local authority holding the information to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations).	<p>That the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist.</p>

This resolution is made in reliance on Section 48(1)(a) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by Section 7(2)(i) of that Act which would be prejudiced by the holding of the relevant part of the proceedings of the meeting in public as follows:

- The report contains information which if released would affect the Council's negotiations and the information is provided in confidence.*

