

Appendix 1

Editorial publicity

Photos combine science and art

By HELEN LAURENT

Science meets art in Lopdell House Gallery's new exhibition, *Bugged!*

The show runs until April 30 and features the work of 30 artists.

Included is Birgit Rhode — a scientist for Landcare Research.

Landcare holds New Zealand's largest insect collection, more than six million dead specimens, some still needing to be identified and named.

Ms Rhode's job is to take high-resolution photographs of insects to illustrate scientific journals.

Her four exhibition pictures include New Zealand native bees, a ground beetle, a dragonfly and a green lichen moth.

Ms Rhode is surprised and excited to have her work in the show.

"I feel like half an artist. I like to be creative and you can't always do that in science."

The Mt Albert resident trained and worked as a marine biologist in her native country, Germany.

She came to New Zealand in 1993 where she worked as a horticulture researcher for Landcare before moving into photo imaging in 2000.

"I like insects," she says.

"When you see them up close you can see their structure and detail and it's fascinating — they really are wonderful creatures."



Photogenic bugs: Birgit Rhode is excited to have her images in an exhibition.

Photo: FRANK GOOD

Science and art collide

VISUAL ARTS: When art intersects with other movements, images surprise

T J McNAMARA
the critic

ART is often a matter of intersections. In the glorious exhibition *Art & the 4th* at the Auckland Art Gallery, art intersects with popular culture.

A more placid exhibition by the German artist Wolfgang Laib at the New Gallery has only a few more days to run and it is special, too. It sits at the intersection of art and ritual and has much to say about the quiet appreciation of simple things.

Painstakingly accurate yellow pollen is carefully sifted into a rectangle that takes on a luminous beauty under intense overhead light. Milk, poured each day by gallery staff into a granite hollow in a square of marble, makes an immaculate surface.

Little offerings of rice piled against a ribbed, marble shape that suggests a dwelling reminds us of the daily blessing of food. The absence of the offerings makes a similar stone shape nearly much darker. A series of copper pans, each with a portion of rice and one containing pollen, suggests ritual meals with Hindu overtones and a suggestion of the East Street.

More, the intersection is art and religion. The industry of bees that provides sweetness in life is reflected in a zigzag structure in beeswax. It is stepped but undiminished, strong but fragile, a cathedral of instinctive wisdom.

Beeswax is also used in a wonderful work where vessels — the artist calls them ships — progress across an elevated structure. It is called *Passage* and is shown in the catalogue with the space under the structure open.

In the New Gallery the structure, which is slender, weathered timber, has cross bracing on the floor which impedes the sense of passage. Yet the elevated vessels stimulate thoughts of burial, bone chests, of cargoes, of the soul as a space and the passage of time.

It is this multiplicity of meanings that, paradoxically, gives life to a gentle, quiet but remarkable exhibition. It is the industry of insects that makes bees wax.

Insects are celebrated in an inventively conceived exhibition called *Suggested*, running until the end of next month at Lopdell House in Kihirangi. Here, art intersects with science.



SPECIMEN: Sigrig Rhode's green Indian moth. In *Suggested* at Lopdell House.

The scientific side is represented by immaculate specimen boxes of butterflies and moths prepared by Grace Hall for Landscape Research. Hovering somewhere over the intersection are some splendid digital photographs by Sigrig Rhode. These prints are more than life-size and done with a layered digital technique that gives startling clarity even when the subject in *Box in Your Face* is a multiplicity of the faces of native bees. Equally fascinating are the splendid photographs by Geoff Brown showing native birds at the moment they capture their insect prey.

In painting and sculpture work by established artists stands out. Two paintings are by Mary McIntyre of an appealing, wide-eyed girl and her encounters with insects. In one of them the monstrous bug is perched on the top of her head.

We expect children to be frightened of crawling things but here the child is unfazed. Yet with the fertile ambiguity that McIntyre does so well, the insects can also stand for monsters that might later trouble the child's mind.

Jeff Thomson is represented by work in corrugated iron which might seem unsuited to conveying the delicacy of insects. But his big *Face* uses the material sculpturally and exploits it to capture its spiky character. Even better is his *Fourty Sixty*, where the knees delicately cut into a facework to show the pattern on the wings.

Some of the other work is closer to craft than to art. It is debatable what the shape of a butterfly or ladybird gains if it is made in ceramic. The things become simply ornamental

decoration. Art requires more emotional suggestion and more transformation of the material.

The most extraordinary transformations are done by Sylvia Sidwell. In *Wake Up*, a protesting female is surrounded by all the things in life that contribute to stress, and in the midst of them is a large insect.

In *Peril Couch* a sofa in the jungle with an apocalyptic glow in the background becomes a peculiar insect.

The exhibition is part of a programme that includes workshops for children and night walks with entomologists to identify local specimens if your nerves are equal to it. Nerves are perhaps why Peter Siddle, a sculptor before he was a painter, has his wife, made in 1959, in a cage he made last week.

See one insect and you start to see them everywhere. The exhibition by Denise Ryan at the Sue Crookford Gallery until Saturday is powerful but disturbing in its use of coarse materials.

A big photograph shows a pattern of bubbles on something that looks as sweet and sticky as the toffee of which she once made an entire exhibition. In this show, apart from a characteristic blue blob, she gets a frieze from a number of models of the convoluted shape of the brain. These models are placed on the top of a rod like a hat stand and are painted pink or blue or gilded.

One edgy piece places two brains on a conventional little round table. On the lower level of the table is a crawling mass of insect larvae. With these maggots art intersects with Gothic horror and intrusions of mortality.

A59



Not forgotten: Somali journalist and photographer Amina Daud Timayare tells the stories behind her photos. PHOTO: HELEN LAURENT

Photos tell tale of war, strife and politics

Amina Daud Timayare couldn't ignore the plight of her people when war broke out in Somalia in 1990.

She left her comfortable life in Paris and returned home. The amateur photographer took more than 400 pictures depicting what she saw when she arrived. Now her work is on display at Titrangi's Lopdell House Gallery until April 30.

Mrs Timayare, who emigrated with her family to New Zealand in 1998, returned to Somalia eight times to help coordinate relief efforts.

"I came from a background of war, strife and political change — I couldn't not help," she says. "I did feel afraid. There were times when I came under bullets."

The Kelston resident now runs the Somali

Refugee and Migrant Organisation, helping people with advocacy, support, counselling and budgeting services.

Mrs Timayare wants to return home one day to find family members but doubts it will happen. She is now focusing on helping Somalis in New Zealand, but her experiences will never leave her.

"I can't get away from it. It's been a tough ride

and at the end of the day the nightmare continues, in Rwanda, in Sudan," she says.

Mrs Timayare hopes the exhibition will appeal to a wide range of people.

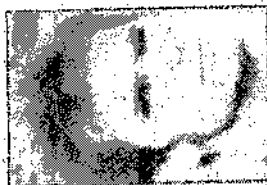
"It's for New Zealanders to understand a little more about where these people are coming from. It's also good for Somalis to know more about their forgotten country."

— HELEN LAURENT

ARTNEWS

Rings on the beach

Christen Nicholson, Lopdell House Gallery's Art on the Beach artist, is presenting a forest of 100 blue trees at Pita this Saturday, and members of the public are invited to create their own art in the form of "extraordinaries".



Nicholson, pictured, will be featured in the headlines in 2002 with his giant sculpture of 50 spray-painted totem poles on the shore of the Waikaremu Marae.

Recreate ordered it to be ten o'clock

because of biosecurity concerns. Judges will give cash prizes for the most super sandwiches at 9pm, and drummers and dancers will perform among the blue trees at 4pm.

Also starting at Lopdell House Gallery from Monday is a three-part course (cost, \$45) on collecting art by Jane Sanders who aims to "provide people with a way to build their knowledge and confidence so art buying is an enjoyable experience". Each part runs for 90 minutes, from 7pm. Ph 017 8087 x 231.

Sanctuary in art

The popular artist Maturangi Group display — this year from 10am on the

Face to tell a thousand stories

By HELEN LAURENT

Artist James Wakelin wanted an "interesting and weathered face" for his latest painting.

Tirangi-based wildlife photographer Geoff Moon was just the right man.

The pair met through a mutual family connection.

They spent many hours chatting while the work was completed.

"I didn't really want to sit but James made me feel very at ease," Mr Moon says.

"I had a feeling he gave a bit of something like that so I knew he would have a real tough job on his hands."

Mr Moon came to New Zealand in the 1970s and initially worked as a vet.

He combined his career with photography and spent many years taking pictures of birds all over the country.

He concentrated solely on photography after retiring and has published five books of bird pictures and taken part in exhibitions.

Mr Wakelin is a first-time illustrator who received national praise for his work and has been a finalist in several competitions.

He studied painting at the Auckland University of Technology and has completed a diploma course in Auckland.

The very much enlarged



Artistic language: Geoff Moon, left, and James Wakelin are proud to be part of the Adams sculpture awards exhibition.

his time with Mr Moon, getting no reaction. The painting is on display as part of the Adams sculpture awards exhibition at the Loppell House Gallery until July 2.

Photographer's travels on show

By HELEN LAURENT

Glenda Roberts has visited some of the world's most dangerous and beautiful countries — and her camera has been there every step of the way.

Ms Roberts is showing some of the photos taken on her travels as part of the Sleeper Series exhibition at the Loppell House Upstairs Gallery until July 2.

All of the images show people asleep in public places in France, Spain, England and New Zealand.

Some of the subjects are homeless while others are just taking a quick nap.

"I wasn't thinking of an exhibition when I was taking them," Ms Roberts says.

"It wasn't until two years

later when I was back in New Zealand that I started to see a theme amongst them all."

Most of the subjects didn't wake while being photographed, though Ms Roberts did talk to a few.

"I sometimes wonder what they are doing now," she says.

Ms Roberts was inspired by her parents to take up photography at a young age.

She says she photographed conflicts in East Timor, the Middle East, Afghanistan and Macedonia while still in her 20s and was later diagnosed with post traumatic stress syndrome.

"This exhibit has been a healing process, to be able to show people my photos and talk about them, and the process of taking them has been good."



Snooze time: A picture of a man asleep on a park bench is one of the photos in the show by Glenda Roberts.

PHOTO: FIONA GOODALL

Abi

Appendix 2

Sample pages LHC visitors book

Date	Name and Address	Comments
11/01/06	Helen Briggs 79 Woodhouse Street Leeds	Reminded to recycle/radial waste.
11-7-06	Chris and Gertie 16th of Mar.	Well presented artistic. Great art, very creative.
12/06	Vase, Tassle 458 Hatfield Ave, Waterliew	GOOD
2/12/06	22-8 AMIYAMA NISHI-10 FRN	GOOD
12/06	Rosa, Stockholm Bay	Suff array, nicely presented.
1/02/06	Murray & Jill Smith Sydney Australia	Only in NZ ART!! Great!!!
8/02/06	Prof Stefan Schachner, from Karlsruhe, Germany	Wonderful NZ Art! ^{Amazing}
1/05/06/06	Jessica Stone, 658 Sycamore Place Hawthorn	Thankyou & its my kind of art!
10/06/06	Marianne 7, Oslo, Norway Marianne D. Vaker	Great show! ^{Very good by} Tessa.
10/03/06	I-MAGEN LEE	Absolutely ^{beautiful}
11/02/06	Julia means - Jessica Telling	very inspiring designs
11/02/06	Vae Conner, Huping Island Esquima	Great art, Very Good!!
11/02/06	Alicia M. Alperin, Auckland	Beautiful Exhibition -

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Date	Name and Address	Comments
23/0	Jeanne Lane	Interesting as always & high standard
23/0	Ruth Finlayson	Scheduling
23/10	FRANCIS SWINBURN	EXCITING!!!
27/10	Alan MacLure	Skill Cooking.
28/10	Sally Thomas, 125000 Highway, Leiria	excellent presentation
28/10	John Price	Ave inspiring - little bit
29/10	Carl 685 Seabank Ave Mt Lyons	Lovely work!
31/10	Dorothy Irvine, Pukekohe	Excellent! Thanks
31/10	Mark McManis, PARRAMATTA	Imparting economics from various aspects.
15 Nov 04	Craig & Mary Kate O'Searain	Its very different impression!! and should be an interesting
2 Nov 05	Margaret Haham, Auckland	The interesting & fun one year end variety
2 Nov 05	Wendy Camp, Christchurch & Italy	Most enjoyable!
2 Nov 05	Eso and Chris de Flores	No session means and what a difference in interest

Appendix 3

Performance Targets

Funding and Service Agreement between Lopdell House Society & Council – Schedule 1

2005/2006

Council Objectives These refer to Council's broad aims for arts and culture for the City.	Description Of Services These refer to LHS's contribution to Council's objectives	Performance Targets 2005/06 Performance targets are a measure of LHS's contribution to Council's objectives	Lopdell House Gallery Annual Performance July 2005 – June 2006
1. Develop and foster the practice and appreciation of arts and cultural heritage in Waitakere City, through contemporary New Zealand art.	1.1 Present an annual arts programme that reflects the excellence of contemporary art in New Zealand	<ul style="list-style-type: none"> 7 main exhibitions accompanied by approximately 8 smaller exhibitions. Total annual attendance by at least 30,000 people. Attendance is recorded at the gallery: daily attendances, openings, school visits, films, and events run by LHS at other venues. Number of new visits to the gallery (by annual survey). 	<ul style="list-style-type: none"> 7 main exhibitions 17 smaller exhibitions Total annual attendance 35,496 Total school visits = 2,717 Art on the Beach = est 500+ <p>(see full report for survey results)</p>
1.2 Profile City artists of national significance.	1.3 Reflect the bi-cultural commitment of the City.	<ul style="list-style-type: none"> Exhibitions include profiling at least 2 City artists in significant exhibitions. Exhibitions include profiling 6 regional and national artists. Gallery Talks. Tours of Gallery and talks on current exhibitions: 12 per year. Artists talks with every exhibition Involve Maori artists in at least two main exhibitions or arts events, which reflect Maori culture. Programme an exhibition or event to reflect the Matariki celebration. 	<ul style="list-style-type: none"> 12 city artists profiled 13 regional artists profiled An additional 145 city, regional and national artists exhibited in five group exhibitions. Gallery / Artists talks followed every exhibition opening Two evening Bug walks, 50 attended Evening Bug Talk, 60 attended Late@Lopdell, late night openings of the gallery <p>Exhibitions include</p> <ul style="list-style-type: none"> <i>Nga Maunga Toi O Matariki</i> – Robyn Kahukiwa, Emily Karaka, James Webster, Priscilla Cowie, Charlotte Graham <i>Nga Kanohi O Te Rangi</i> – Areta Wilkinson <i>White Foreshore</i> – Alan Preston <i>Behind the Mask</i> – Tony Brown <p>Facilitated a Kite Making Workshop in tandem with TCAC</p>
1.4 Present an annual arts programme that reflects/address the cultural diversity of the City.	2.1 Encourage cultural tourism through partnerships and joint promotions.	<ul style="list-style-type: none"> 3 exhibitions or events which reflect/address the issue of 'cultural diversity'. Increased contact and joint ventures with tourist operators. Partnership promotion with Corban Estate Arts Centre. 	<ul style="list-style-type: none"> Two exhibitions <i>Vaimamatu</i> – Sacred Water – Tui Eves <i>Somalia</i> – Amina Daud Timayaré
2. Develop City identity and profile through arts and cultural programmes, which reflect the unique arts and cultural life of Waitakere City.			<ul style="list-style-type: none"> LHG is a member of West Auckland Tourism. LHG volunteer gallery assistants visited Corban Estate Arts Centre a successful outing, for some a first visit to CEAC.

Council Objectives These refer to Council's broad aims for arts and culture for the City	Description Of Services These refer to LHS's contribution to Council's objectives	Performance Targets 2005/06 Performance targets are a measure of LHS's contribution to Council's objectives	Lopdell House Gallery Annual Performance July 2005 – June 2006
	2.2 Actively seek a range of opportunities to promote and market the exhibition and educational programme.	<ul style="list-style-type: none"> Seek editorial coverage and listings in a range of arts media. Monitor success. 	LHG exhibitions receive good editorial cover in the NZ Herald, Metro, Art Zone, Art NZ and Art News, Te Ara – Museums Aotearoa carried a feature article. (see full report for details)
	2.3 Actively promote Waitakere City Council's support and contribution	<ul style="list-style-type: none"> Manage the display of Council's logo appropriately and prominently on all publicity. 	WCC logo appears on the home page of LHG website, the quarterly newsletter, street banner, foyer and window display cases, also on the Art News advertisements and all exhibition opening invitations. Additionally, at all openings, the welcoming address conveys thanks and appreciation to Waitakere City Council and Councillors.
3. Provide access to the arts for a wide range of ages and cultures.	3.1 Create at least one event focussed on youth at secondary schools, alternative schooling and wharekura.	<ul style="list-style-type: none"> Facilitate an annual exhibition of student art in a location in the City. 'Art in the City' available to schools outside of the city on a cost recovery basis. With a minimum of 10 schools booked per annum. Conduct one visitor survey annually, the results of which to be included in LHS's Annual Report. Plan and liaise with organisers of significant cultural events when developing the programme and throughout the year. 	<p>26 August - 11 September 2005 2005 Waitakere City Emergent Artist Award I am pleased to report that Art in the City is back on the road, total bookings since March 2006 = 4. 3 visitor surveys conducted. (see full report for results)</p> <p>27 May – 3 July 2005 Nga Maunga Tai O Matariki – Robyn Kahukiwa, Emily Karaka, James Webster, Priscilla Cowie, Charlotte Graham. The concept behind this exhibition was one central to Matariki – that of passing down knowledge through generations. Nga Kanohi O Te Rangī – Areta Wilkinson In Nga Kanohi o te Rangī, Wilkinson played on the word Matariki, which can be translated as 'tiny eyes'. 26 August – 9 October 2005 Verbatim... revelation to oblivion – an engaging collection of words and books as seen through the lenses of some of NZ's best photographers, to coincide with the Going West Festival. 8 November – 12 February 2006 Trash to Fashion® Award Winners. For the second year, LHG displayed the finalists.</p>
3.3 Administer an education programme of workshops, classes, forums and lectures for students, other young people and the general public.	3.3 Administer an education programme of workshops, classes, forums and lectures for students, other young people and the general public.	<ul style="list-style-type: none"> Multi-level teaching units linked to each exhibition to be planned and taught throughout the year. Number attending, at least 7,500 annually. Studio open days, 6 per year run in conjunction with the Tītirangi Markets and incorporating artist's demonstrations and workshops, minimum attendance 250 per annum. Develop programme and preparatory work with a view to applying for an LEOTC position in 2007. 	<p>The staff turnover at the beginning of this 12 month period precluded the development of the education programme at LHG and Studio Open Days. While we will aim to achieve the highest numbers possible, 7,500 is not a practicable figure. A programme aligned with the exhibition programme and the school curriculum is now in place, managed by a full-time Education Officer with a team of on-call teachers. Over 2,700 school students visited LHG in the last 12 months representing a 16% increase over 2005.</p>

Council Objectives These refer to Council's broad aims for arts and culture for the City	Description Of Services These refer to LHS's contribution to Council's objectives	Performance Targets 2005/06 Performance targets are a measure of LHS's contribution to Council's objectives	Lopdell House Gallery Annual Performance July 2005 – June 2006
	3.4 Provide an Arts Information Resource available to students and members of the public.	<ul style="list-style-type: none"> Produce digital archives for all exhibitions and selected events, and make available to the public. Produce at least four exhibition publications or videos subject to external funding. Maintain and update LHS's web site on the Internet. Maintain current approved practices for use of artists work in relation to copyright and IP.	Exhibitions are digitally photographed and stored on CDs. The establishment of a resource centre/library for students and members of the gallery is well underway and awaiting a security system. All existing videos have been converted to DVD with funding from ASB Trusts. A donation of \$8,000 from a member of LHS has provided funding for new library purchases. Three exhibition catalogues produced, <i>Verbatim, The Portage Ceramic Awards 2005 and Somalia</i> . (copies attached)
4. Support the delivery of arts and services by a range of local providers.	4.1 Act in advisory capacity to Council, assisting with the development of initiatives as mutually agreed. 4.2 Communicate with artists, gallery friends, community groups, City Councillors, art institutions, visitor and professional bodies (nationwide).	<ul style="list-style-type: none"> Advise on and provide valuations of artworks when requested. Provide professional advice to Council on art projects when mutually agreed upon. Quarterly newsletter (circ. 1000) produced and distributed Ongoing training and support for a team of volunteer gallery assistants. 	LHG has received no requests to date but I am confident the incumbent staff have the expertise. <ul style="list-style-type: none"> Quarterly Newsletter print run = 4,000, mailout = 1,500. LHG volunteer gallery assistants visited Corban Estate Arts Centre, Studio of Ceramics, Matakana Gallery, Morris and James Pottery and attended artist and curator talks. (copies attached)
5. To develop and expand Waitakere City's regional gallery – Lopdell House Gallery.	5.1 Continue to plan towards the upgrade of Lopdell House Gallery to increase access and extend potential to host touring and other nationally significant exhibitions.	<ul style="list-style-type: none"> Show an increase in the number of Friends of Lopdell House Society Contribute to the development plan, in partnership with the new Lopdell House Arts Development Trust for the development of the Lopdell House Arts complex. Investigate opportunities for retail capacity within Gallery premises. 	<ul style="list-style-type: none"> Security camera system installed UV filter fitted to all external gallery windows Dehumidifiers installed Additional wall spaces fitted Moveable wall panels installed Gallery ceiling painted Security sensors upgraded All doors rekeyed Establishing new entrance Second fire exit established fitted with panic bar: awaiting building consent New gallery shop opened May 2006 General repairs and maintenance are currently being undertaken by WCC which includes repainting the outside of the building up to the first level, external doors and entrances repaired and repainted, tiled entrance steps repaired, wheelchair access to be ramped Current Friends of the Gallery = 103

Council Objectives These refer to Council's broad aims for arts and culture for the City	Description Of Services These refer to LHS's contribution to Council's objectives	Performance Targets 2005/06 Performance targets are a measure of LHS's contribution to Council's objectives	Lopdell House Gallery Annual Performance July 2005 – June 2006
	5.2 Continue relationship with McCahon House Trust, with a view to creating and sustaining an artist's residency at McCahon House. This to enhance the development of a national/international status for Lopdell House Gallery.	<ul style="list-style-type: none"> Continue to work in partnership with McCahon House Trustees to develop the artists residency programme Trustee position for Director. 	<ul style="list-style-type: none"> Penny Dever, Executive Director of the McCahon House Trust works from an office in LHG. A short term part-time Education/McCahon House Coordinator has been appointed, funded by the McCahon House Trust and operating from LHG, a memorandum of understanding for this arrangement has yet to be finalised.
	5.3 Extend the public/education programme and increase capacity in curating shows.	<ul style="list-style-type: none"> 8 specific public programmes aimed at the wider public and distinct from the existing schools education programme. Art on the Beach delivered annually Investigate partnerships for growing Art on the Beach. 	<ul style="list-style-type: none"> To complement the exhibition <i>Bugged!</i> Dr Peter Madision conducted an evening bug hunt on Exhibition Drive. <i>The Moa's Messmates</i> – an evening talk in the gallery by entomologist Dr Robert Hoare. LHG hosted a book launch for local photographer Geoff Moon Piha Surf Lifesavers held a fundraising sausage sizzle during Art on the Beach 2005 and the West Coast Gallery provided the judges for the sandcastle competition. Staff turnover badly affected the public programme schedule, a full programme is planned for the coming months. Kate Wells was appointed full time curator, December 2005.
6. Act as an advocate for the arts, locally, regionally and nationally.	5.4 Maintain high standards of curatorial expertise and public programme development	<ul style="list-style-type: none"> Appoint a full time curator. 	
6. Act as an advocate for the arts, locally, regionally and nationally.	6.1 Develop and sustain strong relationships with other local, regional and national art bodies (CNZ) and take an active role at a national level within Museums Aotearoa.	<ul style="list-style-type: none"> Promote and present ideas at a national/international level through seminars, forums and conferences, as appropriate. Representation on new Lopdell House Arts Development Trust Participate in WAN (Waitakere Arts Network) Establish a MOU with TCAC. 	<ul style="list-style-type: none"> Relationships with other regional galleries are developing and opportunities to tour LHG exhibitions expanding. LHG accepted a touring exhibition, <i>Verbatim</i>, curated by the Paul McNamara Gallery. During the period July - December 2005, Dan Greig, Chair LHS, Allan Wild, Deputy Chair LHS and Terry Manson, Director LHG were all members of the Lopdell House Development Trust. LHG staff rotate attendance at WAN meetings. A service agreement with TCAC was signed in December 2005.
7. Support the Arts Strategy for the City.	7.1 Provide professional advice to Council on arts strategy and implementation.	<ul style="list-style-type: none"> Provide support and advice on the arts strategy and implementation. 	<ul style="list-style-type: none"> LHG has received no requests to date but I am confident the incumbent staff have the expertise.

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Council Objectives These refer to Council's broad aims for arts and culture for the City	Description Of Services These refer to LHS's contribution to Council's objectives	Performance Targets 2005/06 Performance targets are a measure of LHS's contribution to Council's objectives	Lopdell House Gallery Annual Performance July 2005 - June 2006
8. Maintain sound governance procedures in all aspects of LHS activities	8.1 Follow sound governance procedures and take advice on issues as they arise.	<ul style="list-style-type: none"> In partnership with WCC, undertake a full governance review of the current Lopdell House Society structure and implement recommendations appropriately. Conduct performance reviews on key staff in accordance with Councils Human Resources recommendations. Conduct annually an AGM in accordance with the Lopdell House Society Constitution Use sound management procedures on a daily basis to manage LHS's objectives. 	<ul style="list-style-type: none"> Full governance review undertaken October 2005 Performance reviews for key staff will be commence August 2006 Key staff provide monthly reports to LHS governance committee. AGM held 28 May 2006
9. Fiscal Responsibility	9.1 Maximise funding from all sources.	<ul style="list-style-type: none"> Review LHS operational grant with Councils senior management and implement changes as advised. Seek funding support from outside funding sources Investigate retail opportunities as a source of income. Use best practice financial management practices and procedures 	<p>LHS Treasurer Bill Rayner, provides monthly accounts to WCC.</p> <p>Funding Applications:</p> <ul style="list-style-type: none"> Portage Licensing Trust for the Portage Ceramic Awards - \$70,000. Application to CNZ - declined. Creative Communities August 2005, February 2006 - \$7,000. ASB application for upgrade of office computer system and security system - \$69,000. The Lion Foundation for Art on the Beach 2006 - \$10,000. Random House supported the <i>Crafted by Design</i> exhibition - \$1,000 Reed Publishing supported the Geoff Moon book launch. <p>Current sponsors</p> <ul style="list-style-type: none"> Watty/ Taubmans - \$3,000 Coopers Creek - \$6,000 Other sponsorship opportunities are currently being explored <p>Best Practice Financial Management</p> <ul style="list-style-type: none"> Governance committee approves monthly financial statements and annual budget A system exists for tracking expenses and monitoring costs The current system for tracking revenue is being upgraded All legal and financial documents are filed LHS engages an independent accounts audit MYOB accounting system in use

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Lopdell House Gallery thanks the individual members of the Society and the following organisations for their generous support.

Primary funder



Primary sponsors



Sponsors



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Lopdell House Gallery

Open daily 10am - 4.30pm

ph 09 817 8087

418 Titirangi Road Titirangi Waitakere City

www.lopdell.org.nz info@lopdell.org.nz

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FUNDING AND SERVICE AGREEMENT 2006/07

BETWEEN: LOPDELL HOUSE SOCIETY INC ("LHS")
AND: THE WAITAKERE CITY COUNCIL ("Council")

BACKGROUND

Council is committed to achieving a sustainable, dynamic and just city by means of partnership with key community organisations. Council and LHS share a number of common objectives. Council's objectives are sourced in the Greenprint and the arts and cultural policy. LHS's objectives are sourced in its one and five year plans.

Council owns the building known as "Lopdell House", situated at the corner of Titirangi and South Titirangi Roads, Titirangi Village. A portion of the building comprising the basement workshop, the ground floor galleries and associated areas, is leased to LHS in accordance with a deed of lease between Council and LHS dated 26 February 1996 ("Deed of Lease").

LHS has sought funding from Council to enable it to manage this portion as the regional art gallery for the City. Lopdell House Gallery is the public art gallery for Waitakere City, presenting approximately twelve (12) exhibitions annually that reflect the excellence of contemporary art in New Zealand. The exhibitions include artists who are local, national and international. The Gallery endeavours to reflect the cultural diversity of the city and each year profiles several artists from the region who are of national significance. The Gallery constantly strives to reach audiences locally, nationally and internationally.

Council wishes to fund LHS for the period from 1 July 2006 to 30 June 2007 ("Funding and Service Agreement period"). LHS and Council wish to continue their joint efforts towards meeting mutual objectives and operating in a co-operative manner.

LHS and Council wish to record their agreement as follows:

OPERATIVE PART

1. Amount and timing of funding

- 1.1 Council will grant funding to LHS totalling \$405,000 (plus GST). From this amount the sum of \$82,000 (plus GST) will be applied by LHS to Council in payment of rental pursuant to the Deed of Lease. Council will invoice LHS at quarterly intervals in the amount of \$20,500 + GST, for this rental payment. The grant of \$405,000 plus GST but less the payment of rental (\$82,000 plus GST) will be payable by 4 equal instalments of \$90,843.75 on the 31st of December, March, June and September by direct credit to LHS's bank account.

2. Services to be Provided

- 2.1 LHS will apply each instalment to providing the services described in Schedule 1 ("services") during the funding and service agreement period.

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3. Performance Measures

- 3.1 During the funding and service agreement period LHS will contribute to Council's objectives (set out in Schedule 1) and use its best endeavours to meet the performance targets (also set out in Schedule 1).
- 3.2 LHS will ensure that the performance measures as set out in Schedule 1 are monitored throughout the funding and service agreement period.

4. Invoice Arrangements

- 4.1 On or before the 30th day of September in each year, LHS will issue a tax invoice to Council for the amount of \$405,000 (plus GST) for services and rental abatement. The invoice should refer to Contract 2632 and be sent to the attention of Naomi McCleary. The amount of \$90,843.75 will be direct credited to LHS's bank account on a quarterly basis on the 30th days of December, March, June and September. The net amount of \$90,843.75 reflects the Council's intention to deduct at source, the quarterly rental payments due to Council. For completeness of record keeping, Council will produce a proforma invoice for the rent due.

5. LHS's Other Responsibilities

- 5.1 All of LHS's advertising, newsletters and letterheads connected with the Services will carry an acknowledgement of the Council's support and may use Council's logo for this purpose.
- 5.2 LHS will allow Council's Representative to have access to all of LHS's records that are relevant to this agreement, subject to legal requirements of confidentiality.
- 5.3 LHS will ensure that it meets all its legal obligations in relation to the health and safety of its employees and customers in connection with the performance of this agreement.

6. Reporting to Council

- 6.1 LHS will provide to the Council Representative:
 - (a) its business plan in respect of the funding and service agreement period upon adoption by its board;
 - (b) quarterly reporting on progress in the period in accordance with the requirements in Schedule 2;
 - (c) a final report, which includes the audited financial statements, on progress in the period from 30 June 2006 to 30th December 2006 and the whole year, by 30 July 2007 in accordance with the requirements of Schedule 2;.

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- 6.2 LHS will make at least one presentation to a Council committee and make its written report in relation to such presentation available to the committee either in the agenda or at the committee reporting. Council's representative will provide notice of the requirement to make a presentation at least once month prior to the committee meeting date.

7. Liaison Between Council and LHS

- 7.1 LHS will liaise with Council staff on a continuing informal basis in relation to matters covered by this funding and service agreement, including regular meetings with Council's representative or nominee(s).
- 7.2 Both Council and LHS will use their best endeavours to exchange information which is relevant to each other's activities.
- 7.3 LHS will assist Council's representative in the setting of a budget amount for the 2007/2008 year. LHS is encouraged to identify costs in relation to programmes which are funded by Council and those which are funded by Central Government. LHS may make a submission on Council's Annual Plan in relation to subsequent years' funding and services.

8. Resolution of Disputes

- 8.1 If LHS defaults in the provision of any of the services for part of the funding and service agreement period without legal justification, LHS will repay such amount received as is estimated by Council as relating to that service.
- 8.2 If Council is notified by LHS that a performance measure may not be met, within 7 days of notification:
- (a) LHS will provide a full explanation of the circumstances and reasons for the possibility of default; and
 - (b) The parties shall meet to discuss a possible variation of the funding and service agreement, or other remedy.
- 8.3 Subject to clauses 8.1 and 8.2, if Council or LHS has any dispute or issue in connection with this funding and service agreement, it shall give written notice to the other as soon as practical in order to provide an opportunity to respond. Within 10 working days of receipt of such notice, the other party shall respond to the dispute or issue raised. Unresolved issues shall be addressed by each parties chief executive or managing trustee. Each party shall use their best endeavours to resolve the dispute of issue consistent with a partnering relationship.

9. Termination

- 9.1 In the event of a serious breach (as defined below) of this agreement by LHS, Council may terminate this agreement by notice to LHS. Before Council issues such notice, however, it shall first proceed by way of the resolution of disputes procedure set out in clause 8 above giving notice of the serious breach alleged. A serious breach of this funding and service agreement includes, but is not limited to:

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- (a) Wilful breach or continued neglect of LHS's obligations under this agreement; or
- (b) LHS, or any committee member or employee in their capacity as committee member or employee of LHS, does any act which in the opinion of Council, or any Council committee or subcommittee, is likely to bring Council into disrepute; or
- (c) Liquidation, dissolution or insolvency of LHS.

9.2 In the case of termination of this agreement:

- (a) LHS shall not be entitled to any payment pursuant to clause 1; and
- (b) Council may deliver the services or arrange for their delivery, without any obligation to LHS.

10. Other

10.1 Until otherwise notified in writing by the Chief Executive of Council, Council's representative is the Council's Strategic Advisor/Arts.

10.2 Nothing contained or implied in this funding and service agreement, or in the relationship between Council and LHS, shall be construed in law so as to constitute a partnership.

10.3 Council will continue to explore the option of a long term partnership with LHS as part of the strategic review.

SIGNED on the _____ day of _____ 2006.

The common seal of **LOPDELL HOUSE**)
SOETY INCORPORATED was)
 hereunto affixed in the presence of:)

 Board Member

 Chairperson

The common seal of **THE WAITAKERE**)
CITY COUNCIL was hereunto affixed in)
 the presence of:)

 Chief Executive Officer

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FUNDING AND SERVICE AGREEMENT BETWEEN LHS & COUNCIL – SCHEDULE 1

2006/2007

<p>COUNCIL OBJECTIVES These refer to Council's broad aims for arts and culture for the City</p>	<p>DESCRIPTION OF SERVICES These refer to LHS's contribution to Council's objectives</p>	<p>PERFORMANCE TARGETS 2006/07 Performance targets are a measure of LHS's contribution to Council's objectives</p>
<p>1. Develop and foster the practice and appreciation of arts and cultural heritage in Waitakere City, through contemporary New Zealand art.</p>	<p>1.1 Present an annual arts programme that reflects the excellence of contemporary art in New Zealand</p>	<ul style="list-style-type: none"> • 6 main exhibitions accompanied by approximately 6 smaller exhibitions. Total annual attendance by at least 30,000 people. Attendance is recorded at the gallery: daily attendances, openings, school visits, films and events run by LHS at other venues. • Number of new visits to the gallery (by annual survey).
	<p>1.2 Profile City artists of national significance.</p>	<ul style="list-style-type: none"> • Exhibitions include profiling at least 2 City artists in significant exhibitions. • Exhibitions include profiling 6 regional and national artists. • Gallery Talks. Tours of Gallery and talks on current exhibitions: 12 per year. • Artists talks with every exhibition
	<p>1.3 Reflect the bi-cultural commitment of the City.</p>	<ul style="list-style-type: none"> • Involve Maori artists in at least two main exhibitions or arts events, which reflect Maori culture. • Programme workshops or events to reflect the Mataniki celebration.
	<p>1.4 Present an annual arts programme that reflects/address the cultural diversity of the City.</p>	<ul style="list-style-type: none"> • Ensure that multi-cultural representation is reflected in the total programme.
<p>2. Develop City identity and profile through arts and cultural programmes, which reflect the unique arts and cultural life of Waitakere City.</p>	<p>2.1 Encourage cultural tourism through partnerships and joint promotions.</p>	<ul style="list-style-type: none"> • Increased contact and joint ventures with tourist operators. • Partnership promotion with Corban Estate Arts Centre.

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COUNCIL OBJECTIVES These refer to Council's broad aims for arts and culture for the City	DESCRIPTION OF SERVICES These refer to LHS's contribution to Council's objectives	PERFORMANCE TARGETS 2006/07 Performance targets are a measure of LHS's contribution to Council's objectives
	2.2 Actively seek a range of opportunities to promote and market the exhibition and educational programme.	<ul style="list-style-type: none"> Seek editorial coverage and listings in a range of arts media. Monitor success.
	2.3 Actively promote Waitakere City Council's support and contribution	<ul style="list-style-type: none"> Manage the display of Council's logo appropriately and prominently on all publicity. Acknowledge at all times Council's supporting role in the public domain.
3. Provide access to the arts for a wide range of ages and cultures.	3.1 Create at least one event focussed on youth at secondary schools, alternative schooling and wharekura.	<ul style="list-style-type: none"> Facilitate an annual exhibition of student art in a location in the City. By the end of this financial year 'Art in the City' to be valued and a condition report completed prior to future planning for the works.
	3.2 Plan the exhibition and public programme to support and promote other cultural events in the City, including the Going West Books & Writers Festival, Trash to Fashion and Matariki.	<ul style="list-style-type: none"> Plan and liaise with organisers of significant cultural events when developing the programme and throughout the year.
	3.3 Administer an education programme of workshops, classes, forums and lectures for students, other young people and the general public.	<ul style="list-style-type: none"> Multi-level teaching units linked to each exhibition to be planned and taught throughout the year. Number attending, at least 2,500 annually. Studio open days, 6 per year run in conjunction with the Tiiirangi Markets and incorporating artist's demonstrations and workshops. Monitor and report visitor numbers. Investigate opportunities through LEOTC to fund the McCahon Education Programme.

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COUNCIL OBJECTIVES These refer to Council's broad aims for arts and culture for the City	DESCRIPTION OF SERVICES These refer to LHS's contribution to Council's objectives	PERFORMANCE TARGETS 2006/07 Performance targets are a measure of LHS's contribution to Council's objectives
	3.4 Provide an Arts Information Resource available to students and members of the public.	<ul style="list-style-type: none"> • Produce digital archives for all exhibitions and selected events, and make available to the public. • Produce at least four exhibition publications or videos subject to external funding. • Maintain and update LHS's web site on the internet. • Maintain current approved practices for use of artists work in relation to copyright and IP. • Establish library for research purposes.

4. Support the delivery of arts and services by a range of local providers.	4.1 Act in advisory capacity to Council, assisting with the development of initiatives as mutually agreed.	<ul style="list-style-type: none"> • Advise on and provide valuations of artworks when requested. • Provide professional advice to Council on art projects when mutually agreed upon.
	4.2 Communicate with artists, gallery friends, community groups, City Councillors, art institutions, visitor and professional bodies (nationwide).	<ul style="list-style-type: none"> • Quarterly newsletter (circ. 4,000) produced and distributed • Ongoing training and support for a team of volunteer gallery assistants.
5. To develop and expand Waitakere City's regional gallery – Lopdell House Gallery.	5.1 Continue to plan towards the upgrade of Lopdell House Gallery to increase access and extend potential to host touring and other nationally significant exhibitions.	<ul style="list-style-type: none"> • Show an increase in the number of Friends of Lopdell House Society • Contribute to the development plan, in partnership with the new Lopdell House Arts Development Trust for the development of the Lopdell House Arts complex. • Develop and maintain the newly opened retail facility.

APP

COUNCIL OBJECTIVES These refer to Council's broad aims for arts and culture for the City	DESCRIPTION OF SERVICES These refer to LHS's contribution to Council's objectives	PERFORMANCE TARGETS 2006/07 Performance targets are a measure of LHS's contribution to Council's objectives
	5.2 Continue relationship with McCahon House Trust, with a view to supporting and sustaining an artist's residency at McCahon House. This to enhance the development of a national/international status for Lopdell House Gallery.	<ul style="list-style-type: none"> • Continue to work in partnership with McCahon House Trustees to develop the artists residency programme and a public access and education programme. • Support the McCahon House residency programme by supporting up to 3 exhibitions annually for the chosen artists-in-residence. • Complete an MOU with the McCahon House Trust within 6 months.
	5.3 Extend the public/education programme and increase capacity in curating shows.	<ul style="list-style-type: none"> • 4 specific public programmes aimed at the wider public and distinct from the existing schools education programme. • Art on the Beach delivered annually • Investigate partnerships for growing Art on the Beach.
	5.4 Maintain high standards of curatorial expertise and public programme development	<ul style="list-style-type: none"> • Maintain a full time curatorial position.
6. Act as an advocate for the arts, locally, regionally and nationally.	6.1 Develop and sustain strong relationships with other local, regional and national art bodies (CNZ) and take an active role at a national level within Museums Aotearoa.	<ul style="list-style-type: none"> • Promote and present ideas at a national/international level through seminars, forums and conferences, as appropriate. • Participate in WAN (Waitakere Arts Network)
7. Support the Arts Strategy for the City.	7.1 Provide professional advice to Council on arts strategy and implementation.	<ul style="list-style-type: none"> • Provide support and advice on the arts strategy and implementation.

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<p>COUNCIL OBJECTIVES These refer to Council's broad aims for arts and culture for the City</p>	<p>8. Maintain sound governance procedures in all aspects of LHS activities</p>	<p>DESCRIPTION OF SERVICES These refer to LHS's contribution to Council's objectives</p> <p>8.1 Follow sound governance procedures and take advice on issues as they arise.</p>	<p>PERFORMANCE TARGETS 2006/07 Performance targets are a measure of LHS's contribution to Council's objectives</p> <ul style="list-style-type: none"> • Conduct performance reviews on key staff in accordance with Councils Human Resources recommendations. • Conduct annually an AGM in accordance with the Lopdell House Society Constitution • Use sound management procedures on a daily basis to manage LHS's objectives.
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<p>COUNCIL OBJECTIVES These refer to Council's broad aims for arts and culture for the City</p>	<p>9. Fiscal Responsibility</p>	<p>DESCRIPTION OF SERVICES These refer to LHS's contribution to Council's objectives</p> <p>9.1 Maximise funding from all sources.</p>	<p>PERFORMANCE TARGETS 2006/07 Performance targets are a measure of LHS's contribution to Council's objectives</p> <ul style="list-style-type: none"> • Meet Council's requirements for budget management and reporting. • Seek funding support from outside funding sources • Use best practice financial management practices and procedures
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