



Waitakere City Council
Te Taiao o Waitakere

NOTICE OF MEETING

CULTURE, ARTS AND EVENTS SPECIAL COMMITTEE

I hereby give notice that a Meeting of the Culture, Arts and Events Special Committee will be held on:-

DATE: **Wednesday, 13 September 2006** **TIME:** **9.30 am**

VENUE: **Waitakere Central, 6 Henderson Valley Road, Henderson, Waitakere**

to consider the business as set out herein and to take any necessary action connected therewith.

8 September 2006

Sharon Simiona
**DEMOCRACY SUPPORT AND
SISTER CITY OFFICER**

Telephone (09) 836 8000 extn 8820

MEMBERSHIP:

Councillors	JP	Lawley (Chairman)
	DE	Gilmour (Deputy Chairman)
	MFP	Chan, JP
	RI	Clow
	LA	Cooper
	AK	Corban, OBE, JP
	C	Harding, JP
	VS	Neeson, JP

Mayor RA Harvey, QSO, JP (ex officio)
Deputy Mayor CA Stone (ex officio)

(Quorum 4 members)

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(The reports and recommendations contained in all agendas are reports and recommendations only and are not to be construed, in any way, as Council policy until adopted.)

**AGENDA FOR A MEETING OF THE CULTURE, ARTS AND EVENTS SPECIAL COMMITTEE
TO BE HELD AT WAITAKERE CENTRAL, 6 HENDERSON VALLEY ROAD, HENDERSON,
WAITAKERE, ON WEDNESDAY, 13 SEPTEMBER 2006, COMMENCING AT 9.30 AM.**

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WAITAKERE, ON WEDNESDAY, 13 SEPTEMBER 2006, COMMENCING AT 9.30 AM.**

1 APOLOGIES



2 URGENT BUSINESS

Section 46A(7) of the Local Government Official Information and Meetings Act 1987 provides that where an item of business is not on the agenda, it may only be dealt with at the meeting if:

- (i) the Committee by resolution so decides; and
- (ii) the Chairman has explained at the beginning of the meeting (when open to the public) that the item will be raised for discussion and decision, why the item is not on the agenda, and why it cannot be delayed until a subsequent meeting.

The Committee may make a decision on a matter determined to be urgent.

NOTE: Urgent Business need not be dealt with now and may be delayed until later in the meeting.



3 CONFIRMATION OF MINUTES

Meeting Minutes - Wednesday, 9 August 2006

RECOMMENDATION

That the minutes of the Meeting of the Culture, Arts and Events Special Committee held on Wednesday, 9 August 2006 as circulated, be taken as read and now be confirmed.



4 **CORBAN ESTATE ARTS CENTRE - ANNUAL REPORT (2005/2006) AND CONTRACT (2006/2007)**

PURPOSE OF THE REPORT

A1-A38

This item presents the report of the Waitakere Arts and Cultural Development Trust for the year 2005/2006 and submits a draft Funding and Service Agreement for 2006/2007 for the Culture, Arts and Events Special Committee's approval. Waitakere Arts and Cultural Development Trust is the governance body for the Corban Estate Arts Centre. The report and draft Funding and Service Agreement is attached at pages A1 to A38.

The Director of the Corban Estate Arts Centre will present the report.

BACKGROUND

The Corban Estate Arts Centre is now an established arts provider with a wide ranging programme of gallery exhibitions, retail shop sales, education programmes for adults and children, studio provision for established and emerging artists, events and cultural tourism activity.

The Corban Estate precinct is still in a developmental stage, but within the leased area of Waitakere Arts and Cultural Development Trust there have been significant infrastructure developments over the past year; in particular the creation of a teaching and conference space above the studio complex. (The Opanuku Rooms) This facility has expanded the capacity of Corban Estate Arts Centre to deliver a variety of both professional and community based programmes.

The full report indicates clearly that Corban Estate Arts Centre is delivering a service to the city which meets and mostly exceeds the Performance Measures set by Council.

STRATEGIC CONTEXT

The Corban Estate Arts Centre is identified in Council's Arts and Cultural Strategy, and in the Long Term Council Community Plan, as one of two major arts precincts for the city.

With its position within the Henderson Central Business District it provides a uniquely accessible cultural precinct within walking distance of the Transport Hub, Civic Centre and Henderson Main Street.

ISSUES

Corban Estate Arts Centre is a model of best practice in its delivery of an arts and cultural service to the city.

Of particular note is:

- The diverse programme of exhibitions focusing on, and celebrating, the artists of Waitakere.
- The studio incubator programme which is supporting artists by providing inexpensive working space to set up creative enterprise businesses and studio practices.
- A comprehensive education programme for adults and children. Of note is the subsidy programme for low-decile schools (supported by the Waitakere Licensing Trust)
- A growing summer school and programmes that support other city-wide and regional events.

Issues currently impacting on the Arts Centre continue to be in the area of site development. However, the Chair of Waitakere Arts and Cultural Development Trust and the Director are now fully engaged in a working relationship with Council on the wider site development issues.

The draft Funding and Service Agreement before the Committee has no significant changes in it other than slight adjustments upwards around delivery targets where these have been consistently over achieved. The number of children reached through the Schools Education Programme has been lowered to reflect the separation of the Pacific Cultural Emersion Programme from the Corban Estate Arts Centre programmes. This had previously been reported as part of the Corban Estate Arts Centre programme.

RESOURCES

Waitakere Arts and Cultural Development Trust received an operating grant from Council for the 2005/2006 financial year of \$210,000. In the 2006/2007 Annual Plan, this was increased to \$290,000. The increase was to secure full staffing and pay parity with comparable institutions.

CONCLUSION

The Corban Estate Arts Centre continues to deliver high-quality arts and cultural programmes to the City. Its proximity to the new developments in Henderson, and Council initiated developments on the site, will further enhance and support its central focus as a cultural hub.

The draft Funding and Service Agreement is submitted for the Culture, Arts and Events Special Committee's approval.

RECOMMENDATIONS

1. That the Corban Estate Arts Centre - Annual Report (2005/2006) and Contract (2006/2007) report be received.
2. That the 2006/2007 Funding and Service Agreement for the Corban Estate Arts Centre be approved.

Report prepared by: Naomi McCleary; Manager: Arts.



5 **LOPDELL HOUSE SOCIETY - ANNUAL REPORT (2005/2006) AND CONTACT (2006/2007)**

PURPOSE OF THE REPORT

A39-A79

This item presents the report of the Lopdell House Society for the year 2005/2006 and submits a draft Funding and Service Agreement for 2006/07 for the Culture, Arts and Events Special Committee's approval. The Lopdell House Society is the governance body responsible for the Lopdell House Gallery and Arts Centre. The report and draft Funding and Service Agreement is attached at pages A39 to A79.

The Director of the Lopdell House Gallery will present the report.

BACKGROUND

The Lopdell House gallery and Arts Centre is the established regional gallery arts provider with a wide ranging programme of gallery exhibitions, retail shop sales, education programmes for adults and children and cultural tourism activity. It has a new partnership project with the McCahon House Trust in development and will become the point of location for the McCahon cottage in French Bay and will undertake a comprehensive teaching programme with schools around the McCahon site. The current exhibition, 'Colin McCahon - the Titirangi Years - 1953 to 1959', signals the beginning of this programme.

In the 2005/2006 financial year Council approved a special grant of \$80,000 to the Lopdell House Society in order to meet an operational deficit that had become apparent under a new director. A review of the financial management of the society also revealed a rent arrears of approximately \$62,000. This is being addressed through quarterly repayments which are to be reviewed annually.

As part of Council's requirements in relation to the operating top up the Lopdell House Society has completed a full governance review with the assistance of Council staff and has implemented the recommendations of that review. Under the revised governance regime a new director has been appointed and the arts centre is now running smoothly with a stable staffing structure and a high quality programme of exhibitions, public programmes and education. A retail outlet has been re-established.

The full report indicates clearly that the Lopdell House gallery and Arts Centre is delivering a service to the city which meets and mostly exceeds the Performance Measures set by Council.

STRATEGIC CONTEXT

The Lopdell House Gallery and Arts Centre is identified in Council's Arts and Cultural Strategy, and in the Long Term Council Community Plan, as one of two major arts precincts for the city.

With its position in Titirangi at the gateway to the ranges and West Coast beaches it is uniquely positioned to support cultural tourism in the city. The addition of the McCahon House project to Lopdell House will enhance the cultural tourism potential of the precinct.

ISSUES

The Lopdell House Gallery and Arts Centre has recovered from a period of operational difficulty and is back on track in its delivery of an arts and cultural service to the city.

Of particular note is:

- The high quality of the exhibition programme delivered. This includes both local and national artists and the increasing visitor numbers evidence this.
- A comprehensive education programme for adults and children. This now includes a teaching programme based on the McCahon cottage in French Bay.
- The partnership with the McCahon House Trust and the potential this is opening up for Lopdell House Gallery to become the exhibiting gallery for the McCahon House Residency programme.

The Lopdell House Society has been fully engaged in the Lopdell House Arts Development Trust's concept development planning for Lopdell House. This has now reached a point where a new trust is to be set up to take the plans forward. The society is aware that this may, at some future time, involve them in a period of operational challenge while major building works are undertaken.

The future expansion of the Lopdell House Arts Precinct will also create a requirement for new governance and operational structures.

The draft Funding and Service Agreement before the Committee has minor adjustments in it reflecting some changes to the layout of the gallery areas. Eg. A small gallery has been decommissioned to accommodate the new shop.

RESOURCES

LHS received an operating grant from Council for the 2005/2006 financial year of \$325,000. This includes a rental sum of \$82,000. A further grant of \$80,000 was approved to meet an operational deficit.

In the 2006/2007 Annual Plan, the operating grant was increased to \$405,000. The increase was to secure full staffing and pay parity with comparable institutions.

CONCLUSION

The Lopdell House Gallery and Arts Centre continues to deliver high-quality arts and cultural programmes to the City. After a period of uncertainty the past year has produced a new governance structure and a stable staffing regime. This is reflected in a high level of exhibition quality and a continuing increase in visitor numbers.

The draft Funding and Service Agreement is submitted for the Culture, Arts and Events Special Committee's approval.

RECOMMENDATIONS

1. That the Lopdell House Society - Annual Report (2005/2006) and Contact (2006/2007) report be received.
2. That the 2006/2007 Funding and Service Agreement for the Lopdell House Society be approved.

Report prepared by: Naomi McCleary; Manager: Arts.

