



**AGENDA FOR A MEETING OF THE ARTS AND EVENTS SPECIAL COMMITTEE  
TO BE HELD IN THE CIVIC CENTRE, 6 WAIPAREIRA AVENUE, LINCOLN,  
WAITAKERE CITY, ON WEDNESDAY, 12 OCTOBER 2005,  
COMMENCING AT 9.30 AM.**

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**1 APOLOGIES**



**2 URGENT BUSINESS**

Section 46A(7) of the Local Government Official Information and Meetings Act 1987 provides that where an item of business is not on the agenda, it may only be dealt with at the meeting if:

- (i) the Committee by resolution so decides; and
- (ii) the Chairperson has explained at the beginning of the meeting (when open to the public) that the item will be raised for discussion and decision, why the item is not on the agenda, and why it cannot be delayed until a subsequent meeting.

The Committee may make a decision on a matter determined to be urgent.

**NOTE:** Urgent Business need not be dealt with now and may be delayed until later in the meeting.



**3 CONFIRMATION OF MINUTES**

Meeting Minutes - Wednesday, 14 September 2005

**RECOMMENDATION**

That the minutes of the Meeting of the Arts and Events Special Committee held on Wednesday, 14 September 2005, as circulated, be taken as read and now be confirmed.



**4 PRESENTATION - A RANUI STORY**

The Chairperson Cr Judy Lawley and Cr Linda Cooper have been involved with a group of young local video producers who have produced a music video around the Ranui area titled "A Ranui Story". Kristen Eek will present the music video to the Committee.



**5**

## **NEW ZEALAND CERAMIC HERITAGE TRUST LEASE OF AMBRICO STUDIO**

### **PURPOSE OF THE REPORT**

The purpose of this report is to advise the Arts and Events Special Committee of the intention to lease the Ambrico Studio in Ambrico Place to the New Zealand Ceramic Heritage Trust (the Trust) for a period of one year with a one year right of renewal. A report went to the New Lynn Community Board on 3 October 2005 for information and to the City Development Committee on 6 October 2005 for approval.

### **BACKGROUND**

The Trust is a registered charitable trust that has been established to collect, document and preserve artefacts, machinery, photographs, film and videos, designs and drawings, and all associated written and oral records of the ceramics industry and the studio pottery movement of New Zealand, in order to compile a national resource of these histories. The founding trustees are: Barry Brickell, Wallin Elliott, Pamela Elliott, Ian Firth, Dr Denis Hanna, Bryce Stevens and Howard Williams.

The studio pottery movement has its origins in Waitakere City with the Clark and Gardner families. The Gardner brothers were brick makers and their maternal grandfather was Rice Owen Clark who built Clark House and made field tiles. Gardner Bros & Parker are associated with the development of the brickworks industry in New Lynn. In 1922 John Gardner introduced a pottery wheel into the works and brought in William Spiers, an expert thrower at the Royal Doulton factory. The collection that is owned by the Trust is valuable and part of the studio potter movement in New Zealand.

Council staff have been in contact with the Trust. The Trust has up until recently been inactive apart from regular newsletter updates, although it has recently started to receive bequests, such as the Mary Hardwick-Smith collection which require secure storage. The Council has allocated funding in its Annual Plan that would cover costs of telephone and power for the first year of the lease whilst enabling the Trust, with its limited finances, to use the building for storage and hold some displays and education programmes from the site for the benefit of the wider community. It is anticipated that the Council could provide a lease for one year for a standard minimum rental of \$150 for the first year with a rent review clause in the second year. The lease would provide for the lessee to pay for electricity, telephone line rental and share the costs of security monitoring in the second and subsequent years. This would give the Trust some time to approach external funding agencies for additional financial support in subsequent years.

In 1998, Council approved a Community Leases Policy, which in part encourages the maximum use of its community facilities and states that priority will be given to groups undertaking activities that will make a significant contribution to:

- Improving access to information, education and learning opportunities;
- Encouraging the community to be involved in looking after the City's natural heritage and cultural resources;
- Fostering cooperation, partnership, and sharing of resources between community groups; and;
- Promoting a sense of belonging and identity for all people in Waitakere City.

The activities undertaken by the Trust would fulfil the cultural significance criteria for community leases. The storage and education/display activity would also be compatible with the on-going storage of council's ceramic collection and the Trust has arranged insurance for their own items. The use of the building for education and display of ceramics complements the historical significance of the kiln and would foster an awareness of ceramics in the local community. Access to the building would be limited to trust members and around half a dozen supervised special events. There is parking at the end of Ambrico Place and such events would be classed as temporary activities and thus permitted under the District Plan.

The Ambrico Studio is a Council owned property, located on an historic reserve. Council approval is required for leases on historic reserves under the Reserves Act 1977.

### **STRATEGIC CONTEXT**

The heritage strategy and action plan outlines a number of priorities for Council to achieve its goal of protecting and celebrating the City's cultural diversity and heritage. The short to medium term priorities include the appointment of a heritage advisor, commissioning a museum feasibility study, heritage workshop and commissioning a suitably qualified historian to write the official history of Waitakere City. The heritage strategy places considerable emphasis on the role of the new Library in Henderson as a research centre and the collection of documentary heritage and oral histories.

Heritage falls within the Rural and Urban Villages Platform in the Long Term Council Community Plan. The City aims to play a role in integrating heritage within its town centres and celebrating its diverse cultures. Providing for expression and promotion of local heritage contributes towards building strong communities.

### **ISSUES**

The community leases policy has standard terms for leases and provides for various levels of rent subsidy. Council is clear that leasing property to community groups is a public good service which supports local community groups. Rent is set at one of five levels ranging from a standard minimum fee of \$150 per annum (for groups such as the West Auckland Historical Society lease of Mill Cottage) through to level five where Council is able to set rents standard than higher rents where the tenant is operating a commercial enterprise on the site or where a group may gain significant revenue from activities on the site such as grazing.

The Trust now wish to lease the Ambrico Studio for one year for a standard minimum rental \$150 for the first year. The lease agreement will enable the Council to review the rent in one year's time and for the Trust to take over financial responsibility for payment of electricity, telephone and share costs for security monitoring. The Trust aims to acquire and develop Clark House in the long term, as a ceramics museum for the City and Auckland region. This is dependent on several factors as the NZ Defence Force own the building and there is a designation over the site to enable it to be used for defence purposes.

The Trust's collections activity has been on hold until this year when it started to receive bequests of fine ceramics. The finances of the Trust are limited and it is considered that the standard minimum fee of \$150 per annum for the first year should provide the Trust with sufficient time to seek external sources of funding to support their long terms aims and objectives. Council would continue to pay the telephone and power for the first year only. It is considered that this is a reasonable request, given that the Trust wishes to preserve an essential part of Waitakere City's heritage in New Lynn and undertake some displays and educative programmes from Ambrico Studio that would benefit the wider community. A limited number of education programmes would be classed as a temporary activity under the District Plan and thus permitted. It is considered that such programmes would raise the profile of ceramics as a key heritage theme in the City.

Ambrico Studio was used by an artist/potter over the last two and a half years and the building became vacant this year. The Council has \$28,000 in the 2005/2006 Annual Plan to upgrade the security system at Ambrico Studio. This work has already been carried out and the site now has closed circuit television systems, an alarm upgrade and other security features. The Council owns the ceramic collection valued at \$70,000 that is stored in the Studio and this is fully insured. The Council also allocated \$15,000 in this year's Annual Plan for a cataloguing project. This money is to fund the electricity, telephone, valuation of items, insurance and other overheads. The funds are controlled by council staff and used to pay for those items detailed above. The Trust has already obtained its own insurance for items that it intends to store at Ambrico Studio. The Council's collection will continue to be securely stored at the Studio and the lease of the building to the Trust will not affect Council's insurance of its items.

Council may grant a lease of all or part of an historic reserve under section 58A of the Reserves Act 1977 without public notification if it is satisfied that the proposed lease "*is in conformity with and contemplated by the approved...management plan for the reserve*". The New Lynn Reserve Management Plan 2004 refers to both the kiln and a "*recently constructed building intended as a public exhibition space*". The lessee will be using the studio for ceramics related activities and educational related programmes that will extend to include public exhibitions. This is the very purpose for which the studio building was constructed, as stated in the management plan. The reserve management plan has a specific policy relating to leases. There is a direction to continue the leasing of areas of land within reserves "*to provide for community use and wellbeing*" and to ensure that applications for leases will be in accordance with the objectives and policies of the management plan, will not detract from the existing environment and use of the reserve, will generally provide a benefit to the public which is greater than any adverse effect and is in an appropriate location. The Council's Legal Services Manager has reviewed the relevant statutory provisions and reserve management plan. In his opinion the proposed lease is in conformity with the reserve management plan. Under section 58A of the Reserve Act the approval of the Department of Conservation is also required to any lease. The Department has delegated its approval functions under that section to the Council. The City Development Committee has delegation to approve this lease and it is recommended that this matter is referred to that Committee for approval.

## RESOURCES

A sum of \$15,000 has been included in the Annual Plan for 2005/2006 to fund the cataloguing of Council's ceramics collection and to cover operational expenses associated with electricity, telephone and insurance for a one year period. Council staff control the budget and payments have been made for a valuation/catalogue of items stored at Ambrico studio, security monitoring and upgrade, telephone and electricity bills. There is also \$25,000 of capital expenditure funding allocated under the Annual Plan for 2005/2006 to enable maintenance and repair works to be undertaken on the Ambrico Kiln.

## CONCLUSION

It is anticipated that the Trust will contribute significantly to the protection of the City's ceramics heritage resource and wish to undertake some education programmes from the Ambrico studio to enhance the community's understanding of its ceramics heritage. There is sufficient funding in the Annual Plan 2005/2006 to enable this community use to occur and would enable the Trust to house a valuable collection and seek external funding to continue its activities. The City Development Committee has delegated authority from the Department of Conservation under s58A of the Reserves Act to approve leases on historic reserves provided that the activity is provided for or contemplated in the reserve management plan. It is considered that the proposed use of Ambrico Studio is consistent with the reserve management plan and it is recommended that a lease be granted to the Trust for one year with a one year right of renewal.

## **RECOMMENDATION**

That the New Zealand Ceramic Heritage Trust Lease of Ambrico Studio report be received.

Report prepared by: Alina Hughes, Principal Advisor: Heritage.



## **6 MUSIC IN PARKS**

### **PURPOSE OF THE REPORT**

The purpose of this report is to update the Arts and Events Special Committee on progress to date in the presentation of a summer Music in Parks series of concerts throughout Waitakere City.

### **BACKGROUND**

In recent years Council has expressed a desire to see more events in the City. At the last Annual Plan Hearings several groups made presentations to Councillors on the possibility of holding a series of musical concerts in Parks during the summer months.

Council allocated funding and a contract has been entered into with Ripple Productions for the staging of a minimum of five high quality music concerts that would match the characteristics of the target audience of the community in which they were to be hosted.

The Music in Parks summer series is also seen to be a good way in which to showcase Waitakere City as a vibrant and attractive destination for residents and visitors alike and will provide free quality entertainment, as a way of bringing together communities from all socio-economic backgrounds.

### **STRATEGIC CONTEXT**

The Music in Parks programme contributes to the strategic objective of providing people friendly green spaces and creating imaginative, interlinked urban public places under the Urban and Rural Villages strategic platform. The programme will also contribute to developing the City as a renowned hub of social activity, arts, leisure, sports and recreation helping to build Strong Communities.

In addition, the concerts more fully utilise local parks as outlined in the Parks and Leisure Strategy.

### **ISSUES**

It has been determined there must be a spread of events to appeal to different demographic, cultural, and other community interests. The events calendar has been planned against these criteria and this Music in Parks series is one of the key delivery mechanisms.

In developing events the objective is always to use Council contributions as core funding to leverage added-value from sponsors, donors, in-kind contributions, etc. To this end the Radio Network have been confirmed as a radio partner/sponsor and will be providing free air advertising time to a value of \$50,000.

A1 Development has been underway for several months on the “look and feel” of the branding for the event and this is now complete. An example of that branding is attached at page A1.

A2 Most of the programming is complete (one concert in each Ward plus an additional concert at Harbourview). Most of the performers have been contracted and it is pleasing to note that many of them are local talent. A draft of the programme is attached at page A2. Note that some performers are yet to be confirmed.

Event applications have been completed and submitted to Council and are now working their way through the regulatory process (e.g. Parks, Consent Services etc). Key contractors for sound, lighting, staging etc have been confirmed.

Active marketing of the series will commence in November 2005 and the Council’s internet site will provide information.

### **RESOURCES**

There are minimal resourcing requirements placed upon Council staff to manage these events as a contract has been entered into with Ripple Productions. Council has however allocated \$75,000 through the 2005/2006 Annual Plan.

### **CONCLUSION**

The Music in Parks series promises to bring our parks and city centres ‘alive with the sound of music’ over the summer months, while highlighting the active use of parks and recreational spaces.

### **RECOMMENDATION**

That the Music in Parks report be received.

Report prepared by: Barbara Cade, Special Projects Manager: Public Affairs.



## **7 ARMISTICE DAY COMMEMORATIONS**

### **PURPOSE OF THE REPORT**

The purpose of this report is to inform the Arts and Events Special Committee of plans for a Royal New Zealand Air Force, Charter Parade to mark Armistice Day, 11 November 2005 and to seek nominations for a Member of the Committee to join the organising committee. The occasion will also mark the official opening of the restored gun emplacement on Te Atatu Peninsula and the unveiling of a memorial plaque to a local airman killed during World War II.

### **BACKGROUND**

During 2004 Council undertook a project which involved the restoration of the World War II Te Atatu Anti-Aircraft Battery (gun emplacement), which is located on Gunner Drive. The battery was constructed in 1943 to protect the western airfields from aerial attack and is now the only one of its type remaining. A conservation plan was approved by Council earlier this year.

At the same time, discussions were held with descendents of Flying Officer Whelan F. Hazard, the only resident of the area killed in action during World War II (he and his plane were shot down over Belgium). His niece, Lynn Ashton, has made presentations to both the Annual Plan Special Committee, in 2004, and the Henderson Community Board requesting a fitting memorial.

At its meeting in February 2005 the Projects Special Committee resolved:

*“That a memorial plaque be installed in memory of Flying Officer Whelan Hazard (and all those who have lost their lives for or representing New Zealand to be recognised), and that his story be included as part of the interpretation signage for the Te Atatu Anti-Aircraft Battery.”*

7/2005

It has been suggested that this plaque be unveiled in conjunction with an airforce “Charter Parade” in November 2005. As well as acknowledging the role that Air Force personnel play in our communities, the Charter Parade would serve to commemorate Armistice Day (the cease of hostilities during World War I).

Charter Parades are hosted periodically by the Council to ceremonially demonstrate the “Freedom of the City” that has been granted to the Royal New Zealand Air Force. This is one of the most formal acknowledgment ceremonies that any City can accord to a military base/installation.

The last such parade was held in Henderson in 2001. Some 300 airforce personnel will take part in the proposed parade this year.

## **STRATEGIC CONTEXT**

Under the Local Government Act (2002), Council is charged with fostering the cultural identity and heritage of its communities. Formal acknowledgement of the role that the Royal New Zealand Air Force plays in the community of Waitakere, combined with an acknowledgement of the history of the gun emplacements and Flying Officer Hazard, contributes towards this. The growing numbers of people involved in events such as ANZAC Day ceremonies also demonstrate a growing awareness of and interest in the history of New Zealand’s involvement in overseas wars.

Such an event would also contribute towards the Councils objectives around events, celebration and vibrant town centres.

## **ISSUES**

The protocols around a Charter Parade, from the perspective of the military, are strict. In the first instance a formal invitation needs to be issued (to the Royal New Zealand Air Force). This has been done and accepted by the Chief of Defence Forces.

A small team incorporating Council staff, the chair of the Henderson Community Board, and representatives of the Te Atatu RSA and the Royal New Zealand Air Force is now working to co-ordinate the day’s activities. It is suggested that the chair of the arts and Events Special Committee also join this team.

The proposed parade route is similar to that used by the RSA on ANZAC Day and a traffic management plan will be needed to ensure minimal disruption to motorists, residents, retailers etc.

## RESOURCES

A small team comprising staff from Public Affairs and Corporate and Civic Services will take responsibility for co-ordinating the day. During Annual Plan deliberations funding was carried forward from the 2004/2005 "Civic Functions" budget for the event.

This will be largely be used for traffic management plans, advertising, sound, and temporary staging.

## CONCLUSION

It has been five years since the City honoured the Royal New Zealand Air Force Base Auckland with a Charter Parade. It is timely to hold another, in conjunction with the 60<sup>th</sup> Anniversary of Armistice Day and the unveiling of a plaque in honour of Flying Officer Hazard.

Preliminary discussions have been held with Royal New Zealand Air Force and RSA representatives about the programme for the day and funding is in place.

## RECOMMENDATIONS

1. That the Armistice Day Commemorations report be received.
2. That the Arts and Events Special Committee nominate a Member of the Committee to join the organising committee for the Charter Parade/Armistice Day Commemorations.

Report prepared by: Wally Thomas, Director: Public Affairs.



## 8 CITY EVENTS UPDATE

### PURPOSE OF THE REPORT

The purpose of this report is to inform the Arts and Events Special Committee of recent and upcoming Waitakere City events sponsored, supported and/or facilitated by the Public Affairs Events Team in the 2005/2006 financial year.

### BACKGROUND

Council continually receives annual plan submissions and sponsorship requests for a variety of City events, parades and festivals in Waitakere. The Public Affairs Events Team work in liaison with the wider community in the planning and staging of such events, and also facilitate on behalf of the City a host of cultural, musical and sporting events.

### STRATEGIC CONTEXT

The Local Government Act defines one of the purposes of Local Government as being to promote the social, economic, environmental and cultural well being of communities, in the present and for the future.

The City Event programme aligns with the Long Term Council Community Plan in creating vibrant and economically viable town centres, contributing to the Urban and Rural Villages strategic platform to the development of Strong Communities.

## ISSUES

Council continues to sponsor, develop and facilitate, in collaboration with external community organisations, a variety of events in Waitakere City. Some are staged on an annual basis and others as one-off events.

The following event schedule reports on recent events staged by, or in conjunction with, the Public Affairs Events Team, and lists City events planned to December 2005 (as known at the time of writing this report):

**NB.** Arts & Cultural events, such as Matariki, Going West and Storyfest, are not included in the scope of this report.

**Table 1 - Events Held to Date (since 01 July 2005)**

Event	Date(s)	Location	Comments
All Blacks Opening Training Session	27 July 2005	Douglas Track & Field	2,400 spectators 100 children attended coaching clinic
Festival of Cultures	14 August 2005	New Lynn Community Centre	1,500 attendance
Te Taumata Runanga Awards	3 September 2005	Council Chambers	16 recipients 130 attendance
The Legend Event	3 September 2005	Road Race	160 athletes participated
Memorial Tree Planting	10 September 2005	Te Pai Park	Mayoral event 70 attendance
Waitakere Moon Festival 2005	16 & 17 September 2005	New Lynn Community Centre	5,000 attendance Prime Minister & Consul General's attended opening
Guardians of the Mauri Launch	22 September 2005	Council Chambers	100 attendance

## Upcoming Events

A full summer events calendar will be presented to the Committee in November 2005.

Please note that the Summer Music in Parks Series will be reported on separately at this meeting.

**Table 2 - Upcoming City Events**

<b>Event</b>	<b>Date(s)</b>	<b>Location &amp; Time</b>	<b>Comment</b>
Waitakere Half Marathon	9 October 2005	Central Park Drive	
Diwali Festival	16 October 2005	Trusts Stadium	WEB Event
New Lynn War Memorial Library Opening Ceremony	18 October 2005	New Lynn War Memorial Library	Public opening
Business of Sport Summit	20 & October 2005	Trusts Stadium	120 delegates from around NZ
Vodafone Surf Sessions	22 October 2005 (rain day = 23 <sup>rd</sup> )	Piha Beach 12 noon - 5.30 pm	
Waitakere Pasifika Living Arts Festival	3 - 5 November 2005	Corban Estate Arts Centre	
Waitakere Fireworks Display	5 November 2005	Douglas Track & Field (Trusts Stadium) 5.00 pm till 9.00 pm	\$25,000 sponsorship <i>Approved through Annual Plan</i>
Glen Eden Christmas Parade	19 November 2005	Glen Eden Town centre Start at 1.30 pm	
Trash to Fashion	25 & 26 November 2005	Trusts Stadium	
Henderson Christmas Parade	26 November 2005	Henderson Town centre Start at 10.30 am	
New Lynn Christmas Parade	26 November 2005	New Lynn Town centre	
Community Awards Launch	31 October 2005	Council Chambers	Infratil / WCC event
Te Atatu Peninsula Christmas Parade	3 December 2005	Te Atatu Peninsula Town centre	
Waitakere Christmas Festival	3 December 2005	Parrs Park, Oratia 6.00 pm till 10.00 pm	\$10,000 sponsorship <i>Approved through Annual Plan</i>
Christmas Gift Making	3 December 2005	West Wave Recreation Centre	
Carols at Falls Park	11 December 2005 <b><i>Tentative Date</i></b>	Falls Park	

### **Vodafone Surf Sessions**

A New Zealand first will be held at Piha Beach on Saturday, 22 October 2005, when the World's top four surfers take on New Zealand's best, in a new tag-style surf competition. Surfing NZ is hosting the event, with Vodafone New Zealand the main event sponsor. Waitakere City Council is a minor financial event sponsor, however the support given is recognised as significant by the event organisers.

The event programme has been established, with a special "locals only" signing session arranged to thank the Piha residents for their support of this event.

### **Events Calendar Project**

An events calendar project is currently underway. This project will see the development of an online events calendar management/coordinating tool, which will operate on EcoNet, Council's External website and Waitakere *ONLINE*.

The end result will provide a comprehensive searchable events calendar available online to residents, where they will find up-to-date things to do and places to go, along with an online facility to external organisations to submit their own event information for inclusion. In addition, a staff planning and communication events calendar process/tool is being developed concurrently to provide an internal events calendar for both staff and elected members.

It is anticipated that the events calendar will go live at the end of October 2005, in time for the beginning of the summer event programme.

### **RESOURCES**

In addition to the specific event sponsorship allocated in the 2005/2006, a sum of \$60,000 for General Events and \$95,000 for Event Bids is allocated for discretionary event sponsorship.

In order to meet the growing demand for youth events and programmes, an additional staff member in Public Affairs for a Youth Events and Programmes position has been approved by Council in the 2005/2006 Annual Plan and will be advertised shortly.

### **CONCLUSION**

Council continues to sponsor, develop and facilitate, in collaboration with external community organisations, a variety of events in Waitakere City.

A number of successful events have been held to date, with a variety of events planned for the remainder of 2005.

An online events calendar is currently under development, and is expected to go live at the end of October 2005, on Council's external website, Waitakere *ONLINE* and EcoNet (internal events only).

A full summer events calendar will be presented to the Committee in November 2005.

### **RECOMMENDATION**

That the City Events Update report be received.

Report prepared by: Jo-Anne Inancsi, City Events Coordinator: Public Affairs.



## 9 WAITAKERE EDUCATION SECTOR TRUST PROJECT PRIORITIES 2005/2006

### **PURPOSE OF THE REPORT**

The purpose of this report is to update the Arts and Events Special Committee on the work programme of the Waitakere Education Sector Trust and outline the projects that are under consideration for 2005/2006.

### **BACKGROUND**

The Waitakere Education Sector Trust, launched in 2001, was established to provide a major vehicle for collaboration within and across the education sector in Waitakere City. It aims to develop and promote strong and ongoing relationships between key education stakeholders.

Developed from an initial partnership between the Council and the Waitakere Area Principals Association, the Waitakere Education Sector Trust now has representatives from a wide number of key stakeholder groups including the Council, West Auckland Principals Association, Maori and Pacific providers, alternative education, private training providers, school trustees, tertiary sector, early childhood education and community education. The increased diversity of membership and the consequential broadening of focus of the Waitakere Education Sector Trust means that it has the potential to develop into the key umbrella network for education and learning in Waitakere City.

### **STRATEGIC CONTEXT**

The Council has made a significant strategic commitment to enhancing educational and learning opportunities in the city with the adoption of the Lifelong Learning Priority in the Long Term Council Community Plan. Learning and education also feature strongly in many of the nine strategic platforms, as well as being a focus of the First Call for Children Policy. Central to the implementation of the concept of lifelong learning is the need to have an education sector that is working seamlessly and collaboratively from early childhood education through compulsory schooling, to work-related training, tertiary, and ongoing adult learning opportunities. The Waitakere Education Sector Trust is the primary mechanism for co-ordinating a more integrated and collaborative approach amongst the key education stakeholders.

### **ISSUES**

In February 2001 the Waitakere Education Sector Trust adopted a number of strategic objectives and outcomes.

#### **Waitakere Education Sector Trust Aims and Objectives**

The Waitakere Education Sector Trust aims to facilitate projects where collaboration between Waitakere City Council, the Ministry of Education, Maori, Waitakere City schools and other education stakeholders will maximise educational and community opportunities for students and residents of Waitakere City by:

1. Providing leadership in creating and enhancing community and educational opportunities within Waitakere City.
2. Promoting and co-ordinating a collaborative approach to Citywide initiatives, including advocacy and joint inter-sector planning where local government and education sectors overlap.
3. Facilitating the establishment and monitoring of inter-agency working groups and mechanisms to successfully complete cross-sectoral projects.
4. Building strong sustainable cross-sectoral relationships to ensure the ongoing success of the Trust's aims and objectives.

## **Waitakere Education Sector Trust Outcomes**

### Best Use of Resources

- Effective joint use of Council and community educational and recreational resources such as halls, libraries, pools, and sports fields.
- Council and school resources are focussed on mutually agreed high priority projects and action strategies.

### Consultative and Participative Forward Planning

- Future educational needs of Waitakere City are planned for in a collaborative way - services and facilities match population growth and needs.
- Greater involvement of young people in shaping the city and in city life - increased participation in democratic processes and in city policy formation.

### Improving Educational Opportunities

- Increased access by teachers and students to educational resources held by the Council.
- Greater understanding of the Council's work by schools and young people.
- Greater understanding of the issues facing schools by Council staff and politicians.
- Experiential learning for young people through participation in both local and citywide projects.

### A Strong Advocacy Voice for Education

- Stronger advocacy voice for Waitakere City on educational issues and needs.
- Enhanced access to the central government resources required by local schools.

### Improved Community Wellbeing

- Stronger relationships between local education providers, the Ministry of Education, the Council and Waitakere City's diverse communities.
- High quality, flexible, diverse and appropriate facilities and programmes that meet both educational and wider community needs.

### Partnership Development

- Building on the Waitakere Way principles to promote collaboration within the local education sector and between the education sector and its stakeholders.

### Maori Education

- Raise awareness of Maori identity in Waitakere City.
- Increase Maori involvement in educational processes.

## **Funding Agreement**

The Council instituted a new funding and service agreement with the Waitakere Education Sector Trust for the 2004/2005 financial year and is currently finalising the 2005/2006 funding agreement. The primary purpose of the funding agreement is to ensure that the Waitakere Education Sector Trust is delivering outcomes that are aligned to the Council's strategic goals in relation to education and learning.

The Council identified three general objectives that it wished the Waitakere Education Sector Trust's activities to contribute to during the contract period:

Develop and co-ordinate collaborative approaches across the education sector by means of joint projects, regular newsletters, information circulation, forums.

Participate in and support community based education related networks that would benefit from Waitakere Education Sector Trust input (ACE Space, Youth Transitions Service, Early Childhood Education Call to Action).

Support initiatives that will contribute to stronger relationships between schools and their communities and Council (Educators and Communities Call to Action).

Targets and performance measures set in place for each of these objectives in the 2004/2005 agreement were largely focussed on planning processes, work programming and increased networking and accountability and these have all been substantially met. An annual work plan and Co-ordinator's work programme has been developed that identifies priority collaborative projects, an increased number of key education stakeholders have been identified and are now represented on the Trust, the Co-ordinator has identified and is attending key education network meetings on a regular basis and a plan has been developed on how the Trust can support the School and Community Call to Action.

## **Progress on 2004/2005 Projects**

The project priorities for 2004/2005 were developed by the trustees at a project planning meeting in August 2003 and endorsed by the City Development Committee on 4 September 2003.

The projects were selected in accordance with criteria that reflected the strategic outcomes of the Waitakere Education Sector Trust and the key task areas of the Project Development Co-ordinator's contract.

## **Funding**

Funding for co-ordination and running projects has been a critical issue for the Trust since its inception. The highest priority amongst the Co-ordinator's key tasks was the need to find a sustainable source of funding for the employment of a full time Co-ordinator. Closely related to this issue was the need to build up the profile of the Waitakere Education Sector Trust, strengthen the networks and ensure stakeholder buy-in.

The Waitakere Education Sector Trust is funded by an annual grant of \$25,000 from the Council and contributions from schools of approximately \$10,000. The Trust was successful in obtaining a one off grant from the Licensing Trusts of \$40,000 to undertake research on "Developing Resilient Young People in West Auckland". It has not been successful however in securing sustainable ongoing funding in addition to that currently provided by the Council and schools.

### Develop a One Stop Learning Shop

This project was initiated by the Waitakere Education Sector Trust for the purpose of increasing the numbers of people in the city accessing community and adult learning opportunities. Within a short period of time it was adopted by a collaborative working group of key learning sector stakeholders and became a separate entity from the Trust. The ACE Space - Learning Shop has recently secured funding and signed the lease for a Henderson shop front office and is now open to the public.

### Develop a Framework Consistent with the Lifelong Learning Priority

The Waitakere Education Sector Trust was keen to work with the Council on developing a citywide education vision and strategic framework. Unfortunately this area has not progressed due to lack of resourcing available within the Council for education strategy work.

### Promote and Celebrate Waitakere City Learning and Schools

This project was part of a campaign to promote and celebrate Waitakere City's schools and learning opportunities by sharing good models and success stories between schools and publishing regular "good news" stories in the media. It was hoped that the key outcomes would include a shift in the public perception of the city's schools and increased opportunities for schools and other learning providers to showcase and share good practice.

A regular email newsletter network was established featuring success stories from local schools. This was circulated widely throughout the education sector networks but it proved difficult to interest mainstream media in the stories.

### Support Schools and Boards of Trustees to Engage with their Communities

This project was directly aligned with the Wellbeing Collaboration Project's Schools and Community Call to Action. Representatives from the Waitakere Education Sector Trust have joined with a group of people in the community already working on scoping this project. The Waitakere Education Sector Trust Co-ordinator is convening the combined group and providing linkages with the Trust.

### Developing Resilient Young People in West Auckland

This research project focused on improving service provision for the growing numbers of young people who have fallen through the "cracks", such those who are in alternative education, truanting, and teenage mothers. The research identified a significant lack of co-ordination and networking between the various sectors working with these young people and has made a number of recommendations for enhancing service delivery.

### **Project Areas 2005/2006**

A3-A6

A project planning meeting was held in March 2005 with the Waitakere Education Sector Trust trustees and other interested parties. A number of potential project areas were identified at this meeting and they have since been further refined by the Trust. Attached at pages A3 to A6 is the most recent Waitakere Education Sector Trust newsletter which provides both a summary of the planning meeting and an overview of the 2005/2006 projects.

The area of particular interest to the Council is the Schools and Community Call to Action project, which the Waitakere Education Sector Trust has agreed to convene and develop. The first step in the development of this Call to Action is a community and education sector conference that will be held in October 2005. The purpose of this conference is to provide an opportunity for people working in the community and the education sector to learn more about how schools and communities can work well together and develop a shared understanding of effective practice in this context.

## **RESOURCES**

The Waitakere Education Sector Trust is funded by an annual grant of \$25,000 from Council. They also have an annual contribution from two thirds of the local schools of approximately \$10,000. Staff resourcing is available to support the Trust.

## **CONCLUSION**

The Waitakere Education Sector Trust has recently completed their planning and project priorities for the 2005/2006 financial year. A new funding and service agreement between the Waitakere Education Sector Trust and the Council is currently being negotiated. Performance measures and targets to be included in the new funding agreement for 2005/2006 will reflect the Council's interest in furthering the Schools and Community Call to Action as well as its other identified objectives.

## **RECOMMENDATIONS**

1. That the Waitakere Education Sector Trust Project Priorities 2005/2006 report be received.
2. That the objectives for the Waitakere Education Sector Trust listed below be endorsed:
  - Develop and co-ordinate collaborative approaches across the education sector by means of joint projects, regular newsletters, information circulation and forums;
  - Participate in and support community based education related networks that would benefit from Waitakere Education Sector Trust input (ACE Space, Youth Transitions Service, Early Childhood Education Call to Action);
  - Support initiatives that will contribute to stronger relationships between schools and their communities and Council (Educators and Communities Call to Action).

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