



Waitakere City Council
Te Taiao o Waitakere

NOTICE OF MEETING

ARTS AND EVENTS SPECIAL COMMITTEE

I hereby give notice that a Meeting of the Arts and Events Special Committee will be held on:-

DATE: **Wednesday, 8 December 2004** **TIME:** **9.30 am**

VENUE: **Civic Centre, 6 Waipareira Avenue, Lincoln, Waitakere City**

to consider the business as set out herein and to take any necessary action connected therewith.

Sharon Simiona .

3 December 2004

Sharon Simiona
**DEMOCRACY SUPPORT AND
SISTER CITY LIAISON OFFICER**

Telephone (09) 836 8000 extn 8820

MEMBERSHIP:

Councillors	JP	Lawley (Chairperson)
	DE	Gilmour (Deputy Chairperson)
	MFP	Chan, JP
	RI	Clow
	LA	Cooper
	AK	Corban, OBE, JP
	VS	Neeson, JP

Mayor RA Harvey, QSO, JP (ex officio)
Deputy Mayor CA Stone (ex officio)

(Quorum 4 members)

★ ★ ★ ★ ★ ★ ★ ★ ★ ★

(The reports and recommendations contained in all agendas are reports and recommendations only and are not to be construed, in any way, as Council policy until adopted.)

**AGENDA FOR A MEETING OF THE ARTS AND EVENTS SPECIAL COMMITTEE
TO BE HELD IN THE CIVIC CENTRE, 6 WAIPAREIRA AVENUE, LINCOLN,
WAITAKERE CITY, ON WEDNESDAY, 8 DECEMBER 2004,
COMMENCING AT 9.30 AM.**

TABLE OF CONTENTS

<u>ITEM</u>		<u>PAGE NO.</u>
1	APOLOGIES	1
2	URGENT BUSINESS	1
3	CONFIRMATION OF MINUTES	1
4	SISTER CITIES	2
5	MATARIKI FESTIVAL UPDATE	7
6	GOING WEST BOOKS AND WRITERS FESTIVAL	9
7	EVENTS PROGRAMME	10
8	COMMUNITY SPORT FUND ALLOCATION SUBCOMMITTEE REPLACEMENT REPRESENTATIVE	12
9	CREATIVE COMMUNITIES SCHEME ALLOCATION SUBCOMMITTEE	13
10	COMMUNITY SPORT FUND ALLOCATION SUBCOMMITTEE	14

**AGENDA FOR A MEETING OF THE ARTS AND EVENTS SPECIAL COMMITTEE
TO BE HELD IN THE CIVIC CENTRE, 6 WAIPAREIRA AVENUE, LINCOLN,
WAITAKERE CITY, ON WEDNESDAY, 8 DECEMBER 2004,
COMMENCING AT 9.30 AM.**

1 APOLOGIES



2 URGENT BUSINESS

Section 46A(7) of the Local Government Official Information and Meetings Act 1987 provides that where an item of business is not on the agenda, it may only be dealt with at the meeting if:

- (i) the Committee by resolution so decides; and
- (ii) the Chairperson has explained at the beginning of the meeting (when open to the public) that the item will be raised for discussion and decision, why the item is not on the agenda, and why it cannot be delayed until a subsequent meeting.

The Committee may make a decision on a matter determined to be urgent.

NOTE: Urgent Business need not be dealt with now and may be delayed until later in the meeting.



3 CONFIRMATION OF MINUTES

Meeting Minutes - Thursday, 18 November 2004

RECOMMENDATION

That the minutes of the Meeting of the Arts and Events Special Committee held on Thursday, 18 November 2004, as circulated, be taken as read and now be confirmed.



4 SISTER CITIES

PURPOSE OF THE REPORT

The purpose of the report is to review the Council's Sister City Programme and consider the appointment of an Elected Member as the Ambassador for the Sister City Programme.

BACKGROUND

Waitakere City Council has four formal Sister City agreements. These are:

- Huntington Beach, California, USA (signed 1984);
- Kakogawa, Japan (signed 4 May 1992);
- Ningbo, People's Republic of China (signed 2 December 1998);
- Galway, Ireland (signed 5 July 2002).

The overall purpose of each of these is to provide an opportunity for cultural exchange, economic benefits, education and friendship.

STRATEGIC CONTEXT

Council has a strategic framework and direction based around the concept of sustainable development and being an Eco-city. Within this framework Council has a number of outcomes and goals that it wishes to achieve. Among these are providing learning, cultural and artistic experiences for its citizens, supporting the development of sustainable business and economic growth, learning about and embracing sustainable technologies and approaches that will help build an Eco-City, and more generally building a city where all citizens have opportunities to express their creativity and live their lives to the fullest extent possible. Council, in particular looks to learn from others and "spread the word" in terms of the sustainable development message. Sister City relationships have the potential to contribute to a number of these goals.

Waitakere city has entered into its various Sister City relationships at varying times and for varying reasons. Each contributes to Council's strategic goals as follows:

- **Huntington Beach** - based on a strong relationship between surf life-saving clubs this relationship provides opportunities for students from both countries to experience learning opportunities through student exchanges, as well as providing a channel for ongoing sporting club interaction.
- **Kakogawa** - this relationship provides opportunities for students from both countries to experience learning and cultural opportunities through student exchanges. Kakogawa has also moved toward a sustainable development policy direction since the relationship has been in place (commented on further below).
- **Ningbo** - this relationship has been more business focused. It is currently the least advanced in terms of contributing towards Council's strategic goals. There is potential for a much stronger economic relationship with the willingness of Ningbo to pursue economic relations, the advancement of economic ties with the educational sector in both Cities and the continuing developments of closer economic relationships between New Zealand and China being promoted by the Government.
- **Galway** - this relationship is relatively new but has the potential to provide a number of learning opportunities for both cities. Galway has a number of similar strategy directions to Waitakere City and is more advanced in the delivery of some of them. Staff and political exchanges are likely to be of use in this relationship.

As with all Council activities, Council needs to balance decisions around the resources it will put into sister cities with the returns it wishes to get. Council's current expenditure on sister cities is minimal, but provides good returns in terms of learning/education opportunities. The information exchange opportunities are likely to be a growing focus over the next few years.

ISSUES

Currently the Council provides a conduit for communication with all Sister Cities and administers a number of programmes.

Kakogawa

There is a regular contingent of students with disabilities and their caregivers from Kakogawa based in the City and a programme is arranged for them. The most recent visit took place this year.

Kakogawa Board of Education employs three Assistant English Teachers who have an affinity with Waitakere City - they are either residents of this City or have worked for the Council. This arrangement commenced in 1991 and has provided a link between both Councils since that time.

Older students from Kakogawa are attending University or Language Schools and are being home hosted by residents in Waitakere City.

There is a contingent of 15 students going to Kakogawa in late April as the return exchange for the group of 13 students who came to Waitakere last August. Massey High, Kelston Girls, Waitakere College, Rutherford High and Green Bay High are actively promoting the Council's programme in their school newsletters. Green Bay High School and Massey High School in particular treat the exchange programme as part of the Japanese Language Course in their curriculum.

Kakogawa has sent staff to spend time in Waitakere on work experience for about a week at a time. As a result Kakogawa has picked up on the Agenda 21 principles and has introduced the title of "Well-being City" to their name.

Waitakere City Lions Luncheon Club have a Sister Lions Club arrangement with the Kakogawa City Lions Club. Regular dialogue takes place between the two clubs, and home stays are arranged on both a short term and longer-term basis, for students undertaking study.

The Laingholm Volunteer Fire Brigade and the Kakogawa Fire Brigade also exchange fire-fighting information. This relationship culminated in a gift of a fire appliance to the Laingholm Fire Brigade.

The Waitakere City Council initiated both the last named inter-organisational relationships. These relationships have developed autonomy although regular updates are no longer provided to Council. Both relationships are still flourishing.

Ningbo

A staff exchange between the Cities for three-month and six weeks respectively has taken place, the latest being from February to May this year when a staff member from Ningbo came to Waitakere City.

This exchange has largely been based around economic rather than cultural exchanges and there may be increased activity as the relationship grows and opportunities are identified.

Unitec has a developing relationship with five Universities and Polytechnics in Ningbo. In addition, schools in Waitakere are exploring this relationship as part of their international recruitment of students.

Huntington Beach

Regular student exchanges take place and reciprocal exchanges from Waitakere to Huntington Beach occur most years.

Waitakere's graffiti tag out programme is based on the programme introduced at Huntington Beach.

There is regular contact between the Civil Defence Emergency management units at both Councils with regular exchanges of information and magazines. Staff from Waitakere have also visited Huntington Beach emergency management headquarters.

The Mayor of Huntington Beach make an official visit to Waitakere November 2002.

Piha Surf Club have a direct relationship with Huntington Beach and between 30 and 40 "Nippers" exchange on an annual basis.

Galway

Galway City has a number of initiatives that relate closely to the strategic goals of Waitakere City. Included are Agenda 21, zero waste, heritage buildings, three waters, urban sprawl and economic development.

Two staff members from Waitakere visited Galway City August 2003. There will be a reciprocal visit at a later date. These exchanges will advance areas of common interest. The Chief Executive of Galway visited Waitakere at Easter time this year following up on the visits to Galway by Mayor Bob Harvey and the Chief Executive (in a private capacity) previously.

Other

Some other exchange programmes in the City do occur. Relationships have built over time and the majority of the High Schools/Colleges in Waitakere City have their own arrangements for international exchanges, many with Japan.

Sister Cities New Zealand

Sister Cities New Zealand is an organisation that promotes Sister City establishment and development on a national basis.

There is a membership arrangement and Waitakere City Council holds a corporate membership.

Cr Lawley was elected to the Board of Sister Cities New Zealand earlier this year. Consequently, Cr Lawley attends Board meetings and contributes to the activities of this national organisation. Cr Lawley, along with former Councillor Fenton, attended the annual conference last year as Council's delegate.

Sister Cities Ambassador

During workshops on the Sister Cities programme the Council has considered the issue of the appointment for a Sister Cities Ambassador or Ambassadors as well as the establishment of a Community Committee. The predominant view was that the Council should not return to the Community Committee but should consider appointing an Elected Member as a champion for the programme and to provide the link between and political input into the administration of the programme. Further discussions have identified more than one Councillor with an interest in the development of the programme. The Committee responsible for Sister Cities is now the Arts and Events Special Committee. Whilst this Committee will deal with all policy matters relating to the Sister Cities Programme, if more than one Ambassador is appointed it would be appropriate for them to communicate effectively with the Committee and its Chair to ensure the success of the development of the programme, continually and equitable sharing of resources provided.

RESOURCES

The Council does not provide substantial resources in support of programmes associated with the Sister City relationships. The 2004/2005 Annual Plan provides for a budget of \$45,000 for the delivery of the programme. There is a dedicated part time staff resource and this aids and enhances communications.

A dedicated staff member on at least a part time basis is appropriate to ensure the Council meets its Sister Cities expectations with each of these relationships and assists the community with their engagements and ideas. It is also important to be able to communicate and respond in a business like manner to foster the continuing good relationships with the Sister cities.

The Council should also endeavour to officially visit each Sister City at set intervals. No additional funds have been made available in the 2004/2005 Annual Plan to facilitate this but it may be that the Council will want to develop this on a voluntary basis.

Charter of Relationships

The Council should consider whether it wants to continue to develop its existing Sister City relationships and decide whether it wants to establish any new ones. In particular, the Council may wish to look at twinning relationships that have particular relevance to the strategic direction this Council has. That is, does the Council wish to pursue relationships with more Cities that have similar goals with respect to Agenda 21, climate change, water conservation, green print, waste management, other eco-city principles, and First Call for Children and the like? This would enable Waitakere to share information and knowledge and seek best practice internationally.

It may be advisable to develop a Charter of Relationships with each of Councils Sister Cities. This would form the basis of the relationship so that the focus is clear and there is understanding by both parties as to their expectations.

There could be different charters for the different cities eg.:

- Economic;
- Educational;
- Cultural;
- Recreational;
- Sporting;
- Friendship.

On this basis the following could apply:

Huntington Beach

- Friendly focus on student exchange.

Kakogawa

- Economic opportunities and trade exchanges, educational and cultural.

Ningbo

- Economic opportunities and trade exchanges, educational and cultural.

Galway

- Exchange of personnel for mutual benefit (eg. in the areas of arts, education);
- Experiences of sustainability and best practice.

Economic Benefits of Sister City Relationships

There has been no substantial analysis in recent times that assesses the tangible economic benefits of our relationships. Sister Cities New Zealand has completed a national economic analysis (undertaken by BERL) and the results of this are of interest to the Council. The report concluded that at a microeconomic level the relationships have delivered economic benefits which have a positive impact on local economies.

From a macroeconomic perspective (compared to total economic activity in New Zealand) these benefits are small.

The study highlighted a number of critical success factors for successful Sister City relationships.

These included:

Identify Targets	Use the advantage of your locality.
Planning is Vital	Have a strategic plan for each relationship, build in regular reviews and ensure that changing objectives are accommodated.
Define the Roles	Ensure that the roles are clear from the start.
Don't Rush Things	Sister City relationships thrive on continuity of contact and the building of trust between local and overseas local authorities.
Evaluation is Essential	Evaluate Council activities and keep track of business success. It helps to demonstrate accountability and contributes information regarding best practice.
Make Use of Technology	The internet provides an effective low cost mechanism for advertising the region and its advantages.
Details are Important	Local Authorities can assist business by providing important cultural and background information.

CONCLUSION

As the world becomes smaller, communities and individuals are facing opportunities and challenges that increasingly require a global perspective. They are realising the importance of forming international partnerships that foster information and knowledge sharing, economic development, cross-cultural exchange, and global cooperation. The Council should decide its priorities and strategies for its International Relations and develop programmes that add value to Waitakere and promote those strategies.

RECOMMENDATIONS

1. That the Sister Cities report be received.
2. That the Council establish priorities for the development of its International Relationships through the Sister City Programme.
3. That the Chairperson of the Arts and Events Special Committee be appointed Council's Sister City Ambassador.
4. That given their specialist knowledge and interest, that Councillors Chan and Booth be designated "Cultural Ambassadors" (encompassing Sister City and relationships with communities in New Zealand) for China and Japan respectively.

Report prepared by: Darryl Griffin, Manager: Democracy and Support Services.



5 MATARIKI FESTIVAL UPDATE

PURPOSE OF THE REPORT

This report seeks to give the committee a background understanding of the Marariki Festival which the Arts team have been actively developing over the past two years. It is viewed as an emerging significant city and regional event; a New Zealand, mid-winter, 'new year' festival with the potential to draw in a diverse cross-section of the community.

BACKGROUND

Matariki is essentially the Maori New Year. The Matariki constellation is known in the European tradition as the Pleiades. The celebration of this time over the months of June/July (depending on the moon cycle) has been growing organically for many years. In the 2003/2004 Annual Plan budget Council approved a small seeding budget of \$5,000 to launch some local events. This was repeated in the 2004/2005 Annual Plan. The community events mainly operate on the basis of income from ticket sales.

A1-A6

The project to date has been a combination of small Council run events and a wider co-ordination of generic community events. The programme is attached at pages A1 to A6 gives an overview of the 2004 Matariki events calendar.

The programme falls into the work portfolio of the Community Arts Co-ordinator: Maori Arts Development.

The range of programmes is diverse and incorporates performance events such as the Old Maori Show bands Night, workshops, visual arts exhibitions, heritage lectures and culminates in a festival day, this year held at the Corban Estate.

It has been run on a modest scale to date but community response indicates that this festival has the potential to grow.

Matariki is obviously a celebration of importance to Maori, but it is attracting participation and interest across a wider cross-section of the community, and clearly enhances understanding and pride in the community and provides for diversity in the Community Arts programme.

The arts co-ordinator also participates in a Regional Matariki Working Group, and collaboration at this regional level is growing.

STRATEGIC CONTEXT

The Council's Arts and Cultural Strategy identifies Matariki as an emerging event. It supports community well-being and pride in the Maori community, and enhances understanding and diversity across the whole community.

The event helps Council to fulfil the Local Government Act requirement to take responsibility for the cultural well-being of the community.

ISSUES

The major issue facing this programme is budget resource. Currently the event is largely based on co-ordination of community initiatives, with only very small seeding budgets available to make these viable. The time of the Community Arts Co-ordinator is the largest resource the project has, and the contribution of in-house publicity brochures also supports the events to a considerable degree.

RESOURCES

To date there has been a budget of \$5,000 allocated to Matariki events. The draft 2005/2006 Annual Plan budget currently recommends an increase to \$10,000. This will be considered by Council alongside other priorities as part of the Annual Plan process.

CONCLUSION

Matariki is an emerging festival month which, to date, has been enthusiastically adopted by the community across all cultures. It has the potential to become a significant cultural celebration. The co-ordinating and support role undertaken by Council has been valuable in bringing the festival to the wider community.

RECOMMENDATION

That the Matariki Festival Update report be received.

Report prepared by: Naomi McCleary; Manager: Arts.



6 GOING WEST BOOKS AND WRITERS FESTIVAL

PURPOSE OF THE REPORT

A7-A9

This report provides an overview of the Going West Books and Writers Festival with particular reference to the promotional coverage achieved by the programme. The budget estimates and actual income and expenditure are also attached for the Committee's information as attached at pages A7 to A9.

BACKGROUND

The Going West Books and Writers Festival is held annually over three weekends and two weeks in September. This year was the ninth festival and continued the tradition of producing a range of events tailored to serve a wide demographic in the local and regional community.

The programmes delivered by the festival are as follows:

- The Going West Literary weekend. (This year under the title 'Between the lines')
- The Going West Steam Train Trip. (This year under the title 'Further Down the Track')
- StoryFest. (A free day of word-based activity and storytelling for families)
- Wordsmiths. A travelling programme of speakers and writers for Waitakere secondary schools.)
- A two-night theatre season at the Playhouse Theatre. ('Meeting Karpovsky' with Helen Moulder and Sir Jon Trimmer)
- Films Out West. (A new programme of archival and documentary films - two nights)
- A second-hand and rare book market.
- Poetry Slam. (A new event which is based on a theatre-sports model where poets perform in a competitive programme with audience participation.)
- Word Up. This programme was cancelled this year as staff resources were stretched and longer time-lines were needed to present it effectively.

Both Lopdell House Gallery and the Corban Estate Arts Centre now run complementary exhibitions and events around the Going West programme and this extends even further the impact of the festival.

A10-A19

The overall result of this year's programme was excellent, with evidence that the reputation of the festival has grown to a point where there is a solid core of audience for all the events and a strong support from media and the public at all levels. Going West is the only festival of its kind in New Zealand and has to date brought approximately 400 of the countries leading writers and performers to Waitakere City over the nine years of its existence. The Publicity Report is attached at pages A10 to A19, gives a detailed breakdown of that support.

STRATEGIC CONTEXT

The Going West Books and Writers Festival is identified in the Arts and Cultural Strategy as a flagship event for the city. It enhances and supports the cultural life of the residents of Waitakere City and contributes to the requirements of the Local Government Act to take responsibility for the cultural well-being of communities.

ISSUES

The festival is approaching its tenth year of existence and it is appropriate that this anniversary is celebrated. The current budget allocations for 2005/2006 identify the same budget as was allocated for this year. Given the increased ticket revenue from this year and the continued support of major sponsors such as Douglas Pharmaceuticals and Creative New Zealand, this budget level is judged to be sufficient to produce an enhanced gala anniversary event.

Venues are always a challenge in event programming in the city. The Titirangi Memorial hall has become the 'home' of the main festival weekend. The proximity to the Lopdell House Gallery and the cafes of the village make this an ideal location. Some improvements have been made to the venue and further minor refurbishment is planned for this year.

RESOURCES

The festival is funded by a core budget provided through the Annual Plan, a number of sponsors contributions and through ticket sales.

CONCLUSION

The Going West Books and Writers Festival has become a major flagship event for the city. The audiences for the varied events in the programme are steadily growing. Review and feedback from the media and public are very positive and the event now has a national and regional profile.

RECOMMENDATION

That the Going West Books and Writers Festival report be received.

Report prepared by: Naomi McCleary, Manager: Arts.



7 EVENTS PROGRAMME

PURPOSE OF THE REPORT

This report is to recommend further disbursements from the funds allocated to the Whopper Chopper event which has been cancelled.

BACKGROUND

The Council allocated \$10,000 in the Annual Plan 2004/2005 to support the Whopper Chopper Beach Carnival proposed for Piha in January 2005. This event has now been cancelled by the organisers who could not arrange sufficient sponsorship and the Arts and Events Special Committee meeting of November, re-allocated \$2,000 of the \$10,000 to the Christmas Carols Event at the Falls Hotel on 12 December 2004.

The Committee asked for recommendations on re-allocating the balance of \$8,000 to local events.

It further asked for confirmation that funds had been allocated to support the 2005 trolley derby.

ISSUES

The organisers of the Titirangi Music Festival have approached the Council during the year seeking support. This is a new event and meets the various criteria for Council support. It is an art and cultural event and Naomi McCleary, Manager: Arts has applied for an internal transfer of \$2,000 from the City Wide Events Budget to the Arts Events budget for this year only.

A SUM OF \$3,000 has been allocated to the Trolley Derby. This is \$1,000 less than was provided last year.

A contingency of \$5,000 should be allocated to Christmas events. This would comprise:

- \$2,000 for support for Christmas Parades arising from the increases in assistance sought following the introduction of requirements for traffic management plans. There is an additional Christmas Parade seeking support that has not done so in the past. Furthermore, it seems like that additional support is going to be sought by other parade organisers.
- \$3,000 for the Christmas in the Park event.

CONCLUSION

The above recommendations will meet the current evident needs. It will support the introduction of one new local event at Titirangi and support a number of existing events that the Council has traditionally fostered. Any contingency funds not needed, would become the subject of recommendations for reallocation, at future Committee meetings.

RECOMMENDATIONS

1. That the Events Programme report be received.
2. That \$2,000 of the Whopper Chopper funding be reallocated to the Titirangi Music Festival in 2004/2005 and that future support be budgeted by the Manager, Arts for consideration through the Annual plan and Long Term Council Community Plan process.
3. That \$1,000 be reallocated to the trolley Derby 2005.
4. That a contingency of \$2,000 be allocated to support for Christmas Parades in this calendar year.
5. That a contingency of \$3,000 be allocated to support Christmas in the Park in this calendar year.

Report prepared by: Dai Bindoff, Manager: Public Affairs.



8 COMMUNITY SPORT FUND ALLOCATION SUBCOMMITTEE REPLACEMENT REPRESENTATIVE

PURPOSE OF THE REPORT

The purpose of this report is to seek Council's endorsement of a replacement representative from Waitakere Sports Trust on the Community Sport Fund Allocation Subcommittee.

BACKGROUND

At its inaugural meeting on 28 October 2004 the following resolution was accepted:

- “1. *That the Council determines the Membership of the Committees as established.*
2. *That the Council determines the membership of Committees and appoints the Chairpersons and Deputy Chairpersons as follows:*
Community Sport Fund Allocation Subcommittee
Chairperson: JP Lawley
Members
 - 1 *representative from each Community Board*
 - 1 *Representative from Waitakere Regional Sports Trust*
 - 2 *Representatives from the Maori Community recommended by Te Taumata Runanga*
 - 1 *Representative from the Pacific Island Community recommended by the Pacific Islands Advisory Board*
 - 2 *Representatives from the Community*

1890/2004

STRATEGIC CONTEXT

The Community Sport Fund Allocation Subcommittee allocates funding from the Community Sport Fund. Through its strategic documents and adoption of Strong Communities, Council outlines its commitment to undertaking initiatives that will contribute to making Waitakere City a safe, healthy place to live and to improving local leisure and recreation opportunities and choices.

Through adoption of First Call for Children, Council has also stated its commitment to proactively supporting children, young people and their families in Waitakere City. Direct financial assistance to organisations providing activities to train volunteers and get people more active assists Council's commitment to these policies.

ISSUES

A20 A letter advising of a change in the representative from Sport Waitakere is attached at page A20. The letter requests that Lynette Adams, General Manager of Sport Waitakere is to replace the incumbent, Ivan Yukich as the Waitakere Sports Trust representative on the Community Sport Fund Subcommittee. This nomination needs to be confirmed by Council before the membership can be changed and the new representative can commence their duties in their full capacity.

RESOURCES

There are no additional financial or staffing requirements in regard to this matter.

CONCLUSION

That the nomination as notified by Sport Waitakere be accepted

RECOMMENDATIONS

1. That the replacement representative from Waitakere Sports Trust on the Community Sport Fund Allocation Subcommittee be received.
2. That Lynette Adams nomination is accepted as Waitakere Sports Trust representative for the Community Sport Fund Subcommittee effective immediately.

Report prepared by: Jan Brown, Community Assistance Administrator.



9 CREATIVE COMMUNITIES SCHEME ALLOCATION SUBCOMMITTEE

THE SUBCOMMITTEE SUBMITS THE FOLLOWING REPORT OF ITS MEETING HELD ON MONDAY, 22 NOVEMBER 2004 AND RECONVENED ON TUESDAY, 23 NOVEMBER 2004

MATTERS CONSIDERED

A21-A27

The Subcommittee dealt with a number of items for which it has delegated powers to act and a copy of the minutes of the meeting is attached at pages A21 to A27.

The Subcommittee Recommends:

That the Meeting report of the Creative Communities Scheme Allocation Subcommittee held on Monday, 22 November 2004 and Reconvened on Tuesday, 23 November 2004 be received.

JP Lawley
CHAIRPERSON



10 **COMMUNITY SPORT FUND ALLOCATION SUBCOMMITTEE**

**THE SUBCOMMITTEE SUBMITS THE FOLLOWING REPORT OF ITS MEETING HELD
ON THURSDAY, 25 NOVEMBER 2004**

MATTERS CONSIDERED

A28-A31

The Subcommittee dealt with a number of items for which it has delegated powers to act and a copy of the minutes of the meeting is attached at pages A28 to A31.

The Subcommittee Recommends:

That the Meeting report of the Community Sport Fund Allocation Subcommittee held on Thursday, 25 November 2004 be received.

JP Lawley
CHAIRPERSON

