



Waitakere City Council
Te Taiao o Waitakere

NOTICE OF MEETING

LONG TERM COUNCIL COMMUNITY PLAN AND ANNUAL PLAN COMMITTEE

I hereby give notice that a meeting of the Long Term Council Community Plan and Annual Plan Committee will be held on:-

DATE: Tuesday, 14 October 2008 **TIME:** 9.30 am

MEETING ROOM: Council Chamber

VENUE: Waitakere Central, 6 Henderson Valley Road, Henderson, Waitakere

to consider the business as set out herein and to take any necessary action connected therewith.

7 October 2008

Sharon Simiona
COMMITTEE SECRETARY

Telephone (09) 836 8000 extn 8820

MEMBERSHIP:

Councillors	JM	Clews, QSO, JP (Chairman)
	RI	Clow (Deputy Chairman)
	DQ	Battersby, JP
	BA	Brady, JP
	MFP	Chan, JP
	LA	Cooper, JP
	AK	Corban, OBE, JP
	RP	Dallow, QPM, JP
	WW	Flaunty, QSM, JP
	PA	Hulse
	MM	Jolley
	JP	Lawley, JP
	PG	Mitchell
	VS	Neeson, JP

Mayor RA Harvey, QSO, JP (ex officio)

(Quorum 5 members)

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(Meeting Room could be subject to change)

(The reports and recommendations contained in all agendas are reports and recommendations only and are not to be construed, in any way, as Council policy until adopted.)

**AGENDA FOR A MEETING OF THE LONG TERM COUNCIL COMMUNITY PLAN AND
ANNUAL PLAN COMMITTEE TO BE HELD IN THE COUNCIL CHAMBER AT
WAITAKERE CENTRAL, 6 HENDERSON VALLEY ROAD, HENDERSON,
WAITAKERE, ON TUESDAY, 14 OCTOBER 2008,
COMMENCING AT 9.30 AM**

TABLE OF CONTENTS

<u>ITEM</u>		<u>PAGE NO.</u>
1	APOLOGIES	1
2	URGENT BUSINESS	1
3	CONFLICTS OF INTEREST	1
4	CONFIRMATION OF MINUTES	1
5	COUNCILLOR'S WORKSHOP - DEVELOPING THE STRATEGIC INTENT FOR THE CITY FOR THE LONG TERM COUNCIL COMMUNITY PLAN	2

AGENDA FOR A MEETING OF THE LONG TERM COUNCIL COMMUNITY PLAN AND ANNUAL PLAN COMMITTEE TO BE HELD IN THE COUNCIL CHAMBER AT WAITAKERE CENTRAL, 6 HENDERSON VALLEY ROAD, HENDERSON, WAITAKERE, ON TUESDAY, 14 OCTOBER 2008, COMMENCING AT 9.30 AM

1 APOLOGIES



2 URGENT BUSINESS

Section 46A(7) of the Local Government Official Information and Meetings Act 1987 provides that where an item of business is not on the agenda, it may only be dealt with at the meeting if:

- (i) the Committee by resolution so decides; and
- (ii) the Chairman has explained at the beginning of the meeting (when open to the public) that the item will be raised for discussion and decision, why the item is not on the agenda, and why it cannot be delayed until a subsequent meeting.

The Committee may make a decision on a matter determined to be urgent.

NOTE: Urgent Business need not be dealt with now and may be delayed until later in the meeting.



3 CONFLICTS OF INTEREST

The Council has acknowledged in its Code of Conduct that Elected Members need to be vigilant to stand aside from decision making when a conflict arises between their role as a member of the Council and any private or other external interest they might have. This note is provided as a reminder to members to check that no such conflicts arise in relation to any items on this agenda.



4 CONFIRMATION OF MINUTES

Meeting Minutes - Tuesday, 16 September 2008

RECOMMENDATION

It is recommended that the Long Term Council Community Plan and Annual Plan Committee resolves to:

Receive the minutes of the meeting of the Long Term Council Community Plan and Annual Plan Committee held on, Tuesday, 16 September 2008 as circulated, and that they be taken as read and now be confirmed.



5 **COUNCILLOR'S WORKSHOP - DEVELOPING THE STRATEGIC INTENT FOR THE CITY FOR THE LONG TERM COUNCIL COMMUNITY PLAN**

GLOSSARY

Long Term Council Community Plan 2009-2019	(LTCCP)
Long Term Council Community Plan and Annual Plan Committee	(the Committee)
Statement of Proposal	(Proposal)

EXECUTIVE SUMMARY

The 14 October 2008 meeting of the Long Term Council Community Plan and Annual Plan Committee (the Committee) will be the second workshop in the process of developing the Long Term Council Community Plan 2009-2019 (LTCCP) Statement of Proposal (Proposal).

The Office of the Auditor General has identified the importance of Council facilitating the 'right debate' within Council and in the community.

Waitakere's LTCCP development process has four phases:

- (i) Alignment on the strategic intent and issues;
- (ii) Development of options and our preferred option;
- (III) Consultation with the community; and
- (IV) Resolution and adoption of the LTCCP.

Council officers are in the process of bringing draft strategies and activity plans before Council. It is recommended that the Committee adjourns to a second workshop to build on the issues identified at the July workshop in order to inform the development of a Statement of Strategic Intent for the City's development over the next ten years and beyond.

RECOMMENDATIONS

It is recommended that the Long Term Council Community Plan and Annual Plan Committee resolve to:

1. **Receive** Councillor's Workshop - Developing the Strategic Intent for the City for the Long Term Council Community Plan report.
2. **Agree** to adjourn into a workshop to consider the potential content for the "right debate" issues to inform the preparation of the Long Term Council Community Plan.

BACKGROUND

A1-A4

1. The 15 July 2008 meeting of the Committee was the first in the process of developing the LTCCP proposal and identified three top priority areas; developing town centres, business attraction and social development, see attached at pages A1 to A4.
2. With regard to the development of the LTCCP, the Office of the Auditor General has identified the importance of Council facilitating the "right debate" within the Council, and in the community. It has stated that the LTCCP proposal and summary should address the strategic and other key issues and choices the community needs and wants.

3. The “right debate” is particularly concerned being transparent to the ratepayer about what the strategic and important issues are, what options are open to the community, and what the implications associated with the issues are.
4. In the context of developing the LTCCP Proposal, it is anticipated that the “right debate” issues be developed on two-fronts:
 - (i) long-term focussed strategic issues; and
 - (ii) important LTCCP-related issues.
5. The strategic issues will draw attention to Waitakere’s vision as an eco city relative to present and future global problems, national and regional concerns including linkages with the Auckland Sustainability Framework, Community Outcomes as well as Council’s strategic directions and priorities.
6. The inclusion of a sustainable development approach in the LTCCP is not just a matter of content and decisions that underpin the levels of service and financial resolutions, but a great deal about what setting up a process and dialogue to engage with the community on matters about a range of impacts, resilience and options for tomorrow’s grandchildren. Therefore the identification of strategic issues and debate topics will be infused into sustainable development thinking which is likely to manifest itself into the generation of Council options and solutions for this and the next LTCCP.
7. The important issues will ‘focus on our knitting’ to ensure that Council gets the basics done and show how it can deliver its Parks and Community Services, Transport, Regulatory, Water and Waste Management, and Strategic and Planning services and responsibilities competently.
8. At the heart of this debate will be Council’s consideration of any proposed changes to service levels in relation to all reasonable and practicable options including costs and benefits, and their impact on the capacity of Council to meet its statutory obligation.
9. In turn, Council can expect that there will be community engagement on:
 - Any alteration and/or change to service levels;
 - The major and capital expenditure programme items, options and priorities;
 - Who pays what, when and why?
 - What constitutes affordability? and
 - An assurance on the quality of assumptions and robustness of information that underpins Council plans and activities.
10. In developing the “right debate”, the LTCCP development process is seen to have four phases:
 - **Phase 1:** Alignment on the strategic intent and key issues for the City by November 2008;
 - **Phase 2:** Development of the options and our proposal for the LTCCP from November to February 2009;
 - **Phase 3:** Consultation with the community on the LTCCP through March - May 2009; and
 - **Phase 4:** Resolution and adoption of the LTCCP in June 2009.

DECISION MAKING

11. The October 2008 workshop is the second step in the process of developing the LTCCP strategic direction to shape the LTCCP proposal. In the first workshop Committee agreed on three top priorities for the City.
12. This workshop shall consider:
 - the aspiration of achieving the eco city and responding to long term trends;
 - major infrastructure demands and challenges; and
 - how to build on the priorities raised in the July workshop, which will help inform the development of a statement of strategic intent.
13. It is proposed that the Committee adjourns to a workshop to work through the following programme:
 - Introductory comments by the Director: Strategic Planning;
 - LTCCP decision making process summary;
 - Future challenges and aspirations of an eco-city;
 - Important infrastructure issues for the “right debate”;
 - Introduction on future scenarios, our vision and priority issues already identified; and
 - Small-group work session on what shifts are needed to address the priority areas.
14. The next key steps for developing the LTCCP options and Council’s recommended LTCCP Proposal are:

2008

November

Resolve an overall statement of strategic intent, key goals and priorities.

Identify the potential “right debate” issues (strategic and major programmes).

December

Review of activities, levels of service and business proposals which respond to the identified priority issues and the statement of strategic intent and identify “the right debate”.

Adopt the bulk of the draft LTCCP and Statement of Proposal documents.

Confirm the bundles of investment options and issues to be finalised in February in order to fix on Council’s preferred option.

2009

February

Resolve the final suite of options and Council’s preferred option, the LTCCP Proposal.

March - May

Public consultation on the options, consideration of submissions and reports by Elected Members.

June

Adoption of the Long Term Council Community Plan 2009-2019.

STRATEGIC CONTEXT

15. The LTCCP describes Council's response to the Community Outcomes and provides a long term focus for the decisions and activities of the Council. The LTCCP gives expression to the strategic direction of the Council, the Auckland Sustainability Framework and provides a basis for accountability to the community. The LTCCP also details the proposed work plan of the Council and how it will manage its revenues, expenses, assets, liabilities, investments and general financial dealings prudently and in a manner that promotes the current and future interests of the community.

CONSULTATION

16. The development of an LTCCP is informed by consultation on the strategies and activities and ongoing service monitoring. The LTCCP will be issued as a proposal for comment in March-April 2009.

RESOURCES

17. Resources for the development of the LTCCP are identified across Council work plans. No additional resources are sought in this report.

IMPLEMENTATION ISSUES

18. There are no implication issues applicable to this report.

Report prepared by: Maureen Crombie, Manager: Strategic Framework and Research and Mark Allen, Team Leader: Long Term Planning.

