



Waitakere City Council  
Te Taiao o Waitakere

## NOTICE OF MEETING

# LONG TERM COUNCIL COMMUNITY PLAN AND ANNUAL PLAN SPECIAL COMMITTEE

I hereby give notice that a Meeting of the Long Term Council Community Plan and Annual Plan Special Committee will be held on:-

<b><u>DATE:</u></b>		<b><u>TIME:</u></b>	
Friday,	27 May 2005	9.30 am	
Monday,	30 May 2005	9.30 am	
Tuesday,	31 May 2005	9.30 am	
Friday,	3 June 2005	9.30 am	
Tuesday,	7 June 2005	3.00 pm	
Wednesday,	8 June 2005	3.00 pm	
Thursday,	9 June 2005	3.00 pm	
Monday,	20 June 2005	9.30 am	
Tuesday,	21 June 2005	9.30 am	
Friday,	24 June 2005	9.30 am	
Monday,	27 June 2005	9.30 am	
Tuesday,	28 June 2005	9.30 am	

**VENUE:** Civic Centre, 6 Waipareira Avenue, Lincoln, Waitakere City

to consider the business as set out herein and to take any necessary action connected therewith.

20 May 2005

Ngareta Delamere  
**COMMITTEE SECRETARY**  
Telephone (09) 836 8000 extn 8552

### **MEMBERSHIP:**

Councillor	JM	Clews, QSO, JP (Chairperson)
Mayor	RA	Harvey, QSO, JP (Deputy Chairperson)
Deputy Mayor	CA	Stone (Deputy Chairperson)
Councillors	DQ	Battersby, JP
	PJ	Booth, OBE
	MFP	Chan, JP
	RI	Clow
	LA	Cooper
	AK	Corban, OBE, JP
	RP	Dallow, QPM, JP
	WW	Flaunty, QSM, JP
	DE	Gilmour
	PA	Hulse
	JP	Lawley
	VS	Neeson, JP

(Quorum 5 members)

★★★★★★★★★★

(The reports and recommendations contained in all agendas are reports and recommendations only and are not to be construed, in any way, as Council policy until adopted.)

**AGENDA FOR A MEETING OF THE LONG TERM COUNCIL COMMUNITY PLAN AND  
ANNUAL PLAN SPECIAL COMMITTEE TO BE HELD IN THE CIVIC CENTRE,  
6 WAIPAREIRA AVENUE, LINCOLN, WAITAKERE CITY, ON  
FRIDAY, 27 MAY 2005, COMMENCING AT 9.30 AM.**

---

**TABLE OF CONTENTS**

<b><u>ITEM</u></b>		<b><u>PAGE NO.</u></b>
1	APOLOGIES	1
2	URGENT BUSINESS	1
3	CONFIRMATION OF MINUTES	1
4	DRAFT ANNUAL PLAN 2005/2006 AND STATEMENTS OF PROPOSAL TO AMEND THE RATES REMISSION POLICIES, TO SET THE REGULATORY PROPOSED FEES AND CHARGES 2005/2006, AND TO TRANSFER THE SHARES OR ASSETS OF AUCKLAND REGIONAL TRANSPORT NETWORK LIMITED HEARINGS AND DECISIONS	2

**AGENDA FOR A MEETING OF THE LONG TERM COUNCIL COMMUNITY PLAN AND ANNUAL PLAN SPECIAL COMMITTEE TO BE HELD IN THE CIVIC CENTRE, 6 WAIPAREIRA AVENUE, LINCOLN, WAITAKERE CITY, ON FRIDAY, 27 MAY 2005, COMMENCING AT 9.30 AM.**

---

**1 APOLOGIES**



**2 URGENT BUSINESS**

Section 46A(7) of the Local Government Official Information and Meetings Act 1987 provides that where an item of business is not on the agenda, it may only be dealt with at the meeting if:

- (i) the Committee by resolution so decides; and
- (ii) the Chairperson has explained at the beginning of the meeting (when open to the public) that the item will be raised for discussion and decision, why the item is not on the agenda, and why it cannot be delayed until a subsequent meeting.

The Committee may make a decision on a matter determined to be urgent.

**NOTE:** Urgent Business need not be dealt with now and may be delayed until later in the meeting.



**3 CONFIRMATION OF MINUTES**

Meeting Minutes - Tuesday, 19 April 2005

**RECOMMENDATION**

That the minutes of the Meeting of the Long Term Council Community Plan and Annual Plan Special Committee held on, Tuesday, 19 April 2005 as circulated, be taken as read and now be confirmed.



4 **DRAFT ANNUAL PLAN 2005/2006 AND STATEMENTS OF PROPOSAL TO AMEND THE RATES REMISSION POLICIES, TO SET THE REGULATORY PROPOSED FEES AND CHARGES 2005/2006, AND TO TRANSFER THE SHARES OR ASSETS OF AUCKLAND REGIONAL TRANSPORT NETWORK LIMITED HEARINGS AND DECISIONS**

**PURPOSE OF THE REPORT**

The purpose of this report is to advise the Long Term Council Community Plan and Annual Plan Special Committee of the hearings and decisions process for adopting the Annual Plan for 2005/2006 and adopting the statements of proposal to amend the Rates Remission Policies, for Regulatory Proposed Fees and Charges 2005/2006 and for the transfer of shares or assets of Auckland Regional Transport Network Limited.

**BACKGROUND**

Submissions on the draft Annual Plan 2005/2006 and the statements of proposal to amend the Rates Remission Policies and for the Regulatory Proposed Fees and Charges 2005/2006, were open from 4 April 2005 until 4 May 2005.

There were 524 submissions addressing 1,354 issues, compared to 425 addressing 1,473 issues in 2004/2005.

Included in the above issues were 1 on the statement of proposal to amend the Rates Remission Policies and 7 on the statement of proposal for Regulatory Proposed Fees and Charges 2005/2006.

Submissions on the statement of proposal for the transfer of shares or assets of Auckland Regional Transport Network Limited were open from 23 April 2005 to 23 May 2005. As these shares are listed as a strategic asset in Council's Significance Policy, a special consultative procedure is required before these shares or assets can be transferred.

Council resolved at its meeting on 20 April 2005 that any submissions on this statement of proposal be heard by the Long Term Council Community Plan and Annual Plan Special Committee concurrently with the hearing of submissions on the draft Annual Plan 2005/2006. At this time, one submission has been received. Any submissions that are received will be provided under separate cover.

**STRATEGIC CONTEXT**

The Annual Plan 2005/2006 is year three of the Long Term Council Community Plan adopted in 2003 and amended in 2004. The Annual Plan consultation process gives the community an opportunity to submit on the proposals and projects detailed in the document and to raise and discuss any additional matters of interest. As long term planning processes become more embedded in both Council and community processes, it is expected that the Long Term Council Community Plan will become the main focus of consultation.

Statements of proposal are subject to a separate consultation process, even though these are run concurrently with the Annual Plan process.

**PROCESS FOR HEARING AND DECISIONS**

It is proposed to follow the procedures used successfully in previous years for the hearings and decisions process.

## Hearings

A1-A7

Hearings provide submitters with the opportunity to speak to their submission. Most speakers have been allocated 10 minutes each. Committee members, Te Taumata Runanga and Community Board Chairpersons (or their representatives), may ask questions of the submitter on any issues that require clarification. A draft schedule of speakers is attached at pages A1 to A7.

Material to be considered as part of the hearing and decisions process includes:

- a précis of all submission issues including the Unit responding to that issue and its relevant Strategic Platform; and
- full copies of all submissions.

The above material and an updated schedule of speakers will be circulated under separate cover. Submissions on the statement of proposals to amend the Rates Remission Policies, for Regulatory Proposed Fees and Charges 2005/2006 and for the transfer of the shares or assets of Auckland Regional Transport Network Limited will be published in separate booklets, where applicable.

## Decisions

The material to be considered as part of the decision process includes Unit commentaries and recommendations on the submission issues (grey books). This material will be circulated under separate cover prior to the decisions meetings commencing on Monday, 20 June 2005.

The Long Term Council Community Plan and Annual Plan Special Committee can request further information during its deliberation process. This information will then be provided to assist the Committee with its deliberations. In addition, any proposed changes to the draft Annual Plan 2005/2006 from staff will be provided to the Committee through the Chief Executive Officer under separate cover.

## TIMETABLE

The meeting schedule for the adoption of the Annual Plan for 2005/2006 is as follows:

DAY	DATE	MEETING	TIME
Friday	27 May 2005	Hearings	9.30 am
Monday	30 May 2005	Hearings	9.30 am
Tuesday	31 May 2005	Hearings	9.30 am
Friday	3 June 2005	Hearings	9.30 am
Tuesday	7 June 2005	Hearings	3.00 pm
Wednesday	8 June 2005	Hearings	3.00 pm
Thursday	9 June 2005	Hearings	3.00 pm
Monday	20 June 2005	Decisions	9.30 am
Tuesday	21 June 2005	Decisions	9.30 am
Friday	24 June 2005	Decisions	9.30 am
Monday	27 June 2005	Decisions	9.30 am
Tuesday	28 June 2005	Decisions	9.30 am
Tuesday	28 June 2005	Council - Adoption of Annual Plan	12.00 noon

Submissions on the Statements of Proposal will be held during and throughout the hearing dates listed above, as convenient to submitters.

### **CONCLUSION**

The advertised periods for submissions on the draft Annual Plan 2005/2006 and submissions on statements of proposals to amend the Rates Remission Policies, for Regulatory Proposed Fees and Charges 2005/2006 and for the transfer of shares or assets of in Auckland Regional Transport Network Limited have now closed.

The Long Term Council Community Plan and Annual Plan Special Committee now hears submissions and considers all consultation material prior to making its final recommendation to Council.

In order to comply with the Local Government Act 2002 the Annual Plan for 2005/2006 must be adopted by Council before 30 June 2005.

The statements of proposals to amend the Rates Remission Policies, for Regulatory Proposed Fees and Charges 2005/2006 and for the transfer of shares or assets of Auckland Regional Transport Network Limited can also be adopted at this time.

### **RECOMMENDATION**

That the report on the Draft Annual Plan 2005/2006 and Statements of Proposals to Amend the Rates Remission Policies, for Regulatory Proposed Fees and Charges 2005/2006 and for the Transfer of Shares or Assets of Auckland Regional Transport Network Limited Hearings and Decisions be received.

Report prepared by: Andrew Pollock, Director: Finance and Ann Magee, Director: Strategy and Development.

