

## NOTICE OF MEETING

# LONG TERM COUNCIL COMMUNITY PLAN AND ANNUAL PLAN SPECIAL COMMITTEE

I hereby give notice that a Meeting of the Long Term Council Community Plan and Annual Plan Special Committee will be held on:-

**DATE:**        **Thursday, 15 December 2005**        **TIME:**        **1.00 pm**

**VENUE:**        **Civic Centre, 6 Waipareira Avenue, Lincoln, Waitakere City**

to consider the business as set out herein and to take any necessary action connected therewith.



9 December 2005

Sharon Simiona  
**DEMOCRACY SUPPORT AND  
SISTER CITY OFFICER**

Telephone (09) 836 8000 extn 8820

### MEMBERSHIP:

Councillor	JM	Clews, QSO, JP (Chairperson)
Mayor	RA	Harvey, QSO, JP (Deputy Chairperson)
Deputy Mayor	CA	Stone (Deputy Chairperson)
Councillors	DQ	Battersby, JP
	PJ	Booth, OBE
	MFP	Chan, JP
	RI	Clow
	LA	Cooper
	AK	Corban, OBE, JP
	RP	Dallow, QPM, JP
	WW	Flaunty, QSM, JP
	DE	Gilmour
	PA	Hulse
	JP	Lawley
	VS	Neeson, JP

(Quorum 5 members)

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(The reports and recommendations contained in all agendas are reports and recommendations only and are not to be construed, in any way, as Council policy until adopted.)

**AGENDA FOR A MEETING OF THE LONG TERM COUNCIL COMMUNITY PLAN AND  
ANNUAL PLAN SPECIAL COMMITTEE TO BE HELD IN THE CIVIC CENTRE,  
6 WAIPAREIRA AVENUE, LINCOLN, WAITAKERE CITY, ON THURSDAY,  
15 DECEMBER 2005, COMMENCING AT 1.00 PM.**

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**AGENDA FOR A MEETING OF THE LONG TERM COUNCIL COMMUNITY PLAN AND ANNUAL PLAN SPECIAL COMMITTEE TO BE HELD IN THE CIVIC CENTRE, 6 WAIPAREIRA AVENUE, LINCOLN, WAITAKERE CITY, ON THURSDAY, 15 DECEMBER 2005, COMMENCING AT 1.00 PM.**

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**1 APOLOGIES**



**2 URGENT BUSINESS**

Section 46A(7) of the Local Government Official Information and Meetings Act 1987 provides that where an item of business is not on the agenda, it may only be dealt with at the meeting if:

- (i) the Committee by resolution so decides; and
- (ii) the Chairperson has explained at the beginning of the meeting (when open to the public) that the item will be raised for discussion and decision, why the item is not on the agenda, and why it cannot be delayed until a subsequent meeting.

The Committee may make a decision on a matter determined to be urgent.

**NOTE:** Urgent Business need not be dealt with now and may be delayed until later in the meeting.



**3 CONFIRMATION OF MINUTES**

Meeting Minutes - Tuesday, 15 November 2005

**RECOMMENDATION**

That the minutes of the Meeting of the Long Term Council Community Plan and Annual Plan Special Committee held on, Tuesday, 15 November 2005 as circulated, be taken as read and now be confirmed.



**4 UPDATE ON PROGRESS OF THE DEVELOPMENT OF THE 2006/2016 LONG TERM COUNCIL COMMUNITY PLAN**

**PURPOSE OF THE REPORT**

The purpose of this report is to update the Committee on the progress of the preparation of the 2006/2016 Long Term Council Community Plan. This update will include the finalised community outcomes document, strategic drivers for the next ten years, all Activity Plan summaries for volume two of the Long Term Council Community Plan, levels of service, final data analysis, list of measures that have been developed to date, all content ready to date for volumes one, two and four of the Long Term Council Community Plan. It is recommended that the Committee consider these items in a workshop session.

**BACKGROUND**

The Local Government Act 2002 requires the Council to prepare a Long Term Council Community Plan which sets out the Council's work programme for three years, (namely 2006/2007, 2007/2008 and 2008/2009) and an indicative work programme for the next seven years thereafter.

The main purpose of the Act is to provide for democratic and effective local government that recognises the diversity of the community. The Act states the purpose of local government and provides a framework and powers for local authorities to decide which activities they undertake and the manner in which they will be undertaken.

Additionally, the Act promotes accountability of local authorities to their communities and provides for local authorities to play a broad role in promoting the social, economic, environmental and cultural well-being of their communities, taking a sustainable development approach.

The key processes involved in the Council preparing the Long Term Council Community Plan are:

- Identifying the community outcomes;
- Determine the Council's response to the community outcomes;
- Identify and secure agreement of other organisations who are capable of influencing or identifying community outcomes;
- Establish and adopt the strategic direction of the Council;
- Determine levels of service and prepare activity plans that reflect the Council's contribution to community outcomes;
- Identify and describe how they will monitor progress on community outcomes, and additionally must seek to secure the agreement of other organisations to the monitoring and reporting of those organisations; and
- Preparation and consultation on the Long Term Council Community Plan.

**STRATEGIC CONTEXT**

The Long Term Council Community Plan is a planning tool that describes and documents the Council's response to community outcomes. In addition it provides information on the work programme of the Council, over the next three years in detail, and the following seven years in less detail. The process by which the Council develops and adopts its Long Term Council Community Plan is audited by the local authority's auditor, and is a public document designed to encourage community engagement in the strategic direction and democratic processes of the Council.

Waitakere City Council has previously identified its strategic direction and work programme through the 2003/2013 Long Term Council Community Plan, and Annual Plans.

## **ISSUES**

In previous Long Term Council Community Plan Annual Plan Committee meetings and workshops Councillors have been advised of the following:

1. The Community Interaction Plan which was adopted in February 2005.
2. The layout of the Long Term Council Community Plan, Four Volumes was endorsed in February 2005.
3. The Draft Community Outcomes presented during the Long Term Council Community Plan Annual Plan workshop in August 2005. The layout and content of the Activity Plans during the Long Term Council Community Plan Annual Plan workshop in August 2005.
5. The layout and content of the Budgets during the Long Term Council Community Plan Annual Plan workshop in August.
6. The outline of Activity Plans for Parks, Transport and the Three Waters during the Long Term Council Community Plan Annual Plan workshops in October.
7. The outline of volume three of the Long Term Council Community Plan during the 25 October workshop.
8. The interim feedback from the public on the draft community outcomes during the 25 October workshop.
9. The outline of volume four of the Long Term Council Community Plan during the 15 November workshop.
10. Interim indications from the Levels of Service consultation.
11. Measures and Indicator Framework.

## **Final Community Outcomes Document**

The Community Interaction Plan has been carried out in accordance with the adopted plan, and the results are reflected in the final community outcomes.

The community outcomes are now ready for a statement of endorsement from this Committee. These community outcomes have taken into account the feedback from the public and analysis has been done by Council officers as to the level of public agreement to these outcomes.

Feedback has been received through various media, including the Waitakere City News survey, website responses and individual written and verbal responses. A presentation on the level of public agreement to these outcomes will be presented during the workshop.

The current community outcomes reflect significant similarities to the 2003/2013 community outcomes, however in some cases these outcomes have been expanded, and community outcomes specific to Maori have been included.

The four most highly endorsed community outcomes based on feedback were, in order: Sustainable and integrated transport, strong economy, strong communities and sustainable environment. There was also endorsement for the Maori community outcomes, however further development of these concepts will need to be worked through with the community over time.

### Strategic Drivers for the next ten years

Full report is delivered under separate cover.

The key messages are:

1. Recognition of tension between long term strategic goals and business as usual.
2. Moving the work of Council to being responsive, responsible and proactive rather than reactive.
3. Waitakere has an opportunity to lead the region in a new way of thinking driving the city forward based on sustainability, resilience and liveability and linking global learning to local reality.

The Council has to date been good at doing infrastructure development and built environment - now we need focus on the economies of scope rather than economies of scale.

The strategic drivers report builds on the work done by Sebastian Moffat, a prize winning Urban Designer. Sebastian Moffat recently visited New Zealand and presented his work to the Chief Executives of the Auckland region, who subsequently signed up to his vision linking sustainability, resilience and liveability. In addition to that another leading programme of international work is the work done by Aalborg, and the ten commitments to the Aalborg Charter.

These commitments are:

- **Governance** - We are committed to energising our decision-making processes through increased participatory democracy;
- **Local Management Towards Sustainability** - We are committed to implementing effective management cycles, from formulation through implementation to evaluation;
- **Natural Common Goods** - We are committed to fully assuming our responsibility to protect, to preserve, and to ensure equitable access to natural common goods;
- **Responsible Consumption and Lifestyle Choices** - We are committed to adopting and facilitating the prudent and efficient use of resources and to encouraging the sustainable consumption and production;
- **Planning and Design** - We are committed to a strategic role for urban planning and design in addressing environmental, social, economic, health and cultural issues for the benefit of all;
- **Better Mobility, Less traffic** - We recognise the interdependence of transport, health and environment and are committed to strongly promoting sustainable mobility choices;
- **Local Action for Health** - We are committed to protecting and promoting health and wellbeing of our citizens;
- **Vibrant and Sustainable Local Economy** - We are committed to creating and ensuring a vibrant local economy that gives access to employment without damaging the environment;
- **Social Equity and Justice** - We are committed to securing inclusive and supportive communities;
- **Local to Global** - We are committed to assuming our global responsibility for peace, justice, equity, sustainable development and climate protection.

Already over 110 cities have signed up to the Aalberg Charter which is:

*“Creating employment in a knowledge-based economy, combating poverty and social exclusion, securing effective protection for our environment, reducing our ecological footprint, responding to demographic changes and managing cultural diversity, as well as averting conflict and sustaining peace in formerly war-torn communities.”*

#### **Layout of the Long Term Council Community Plan 2006/2016 Volume four.**

An update of the layout of the Long Term Council Community Plan volume four, and a proposed table of contents in response to this committee’s concerns with regards to terminology and use of language.

#### **Layout and Content of the Activity Plans**

An update of the Activity Plans will be presented to Councillors during the workshop. These activity plans will include all the Activity Plans as they will appear in volume one and two of the Long Term Council Community Plan 2006/2016

The list of overview material and activity plans are detailed below:

#### **Parks and Community Services volume one is an overview of the following activities:**

- Aquatic and recreation centre;
- Arts & culture;
- Cemetery;
- Leisure services;
- Library services;
- Housing for older adults;
- Heritage;
- Parks.

Each activity found in Volume one Parks and Community Services has its own volume two activity plan.

#### **Water & Waste Management volume one is an overview of the following activities:**

- Stormwater;
- Water supply;
- Wastewater;
- Waste management.

Each activity found in volume one Water and Waste Management has its own volume two activity plan.

#### **Transport volume one is an overview of the following activity**

- Transport.

This activity in volume one Transport has its own volume two activity plan.

#### **Regulatory volume one is an overview of the following activities:**

- Animal welfare;
- Consents & enforcement;
- Vehicle Testing Station.

Each activity found in volume one Regulatory has its own volume two activity plan.

**Democratic and Corporate Services volume one is an overview of the following activities:**

- City promotion;
- Democracy and governance;
- Emergency management.

Each activity found in volume one Democratic and Corporate Services has its own volume two activity plan.

**Strategic Development volume one is an overview of the following activities:**

- Strategic planning and policy;
- Urban development;
- Partnerships and advocacy.

Each activity found in volume one Strategic Development has its own volume two activity plan.

**Levels of Service**

The Local Government Act 2002 requires a more robust 3-yearly planning cycle than in the past. This also makes sense from a practical point of view, as often projects can not be completed in one year due to the time required to complete the following processes:

- The final analysis of the Level of Services consultation will be discussed during the workshop.

**Update on the Measures and Indicator Development**

The Local Government Act 2002, under Schedule 10 requires Council to:

- *“state what measures will be used to assess progress towards the achievement of community outcomes” Part 1(f)*
- *“state how the local authority will monitor and, not less than once every 3 years, report on the community’s progress towards achieving community outcomes” Part 1(g)*
- *“a statement of the intended levels of service provision for the group of activities, including the performance targets and other measures by which the actual levels of service provision may meaningfully be assessed” Part 2 (2)a*

The Local Government Act 2002, Part 6 section 92 “Obligation to report against community outcomes” also requires Council to:

- *“monitor and, not less than once every 3 years, report on the progress made by the community of its district or region in achieving the community outcomes for the district or region” and*
- *“seek to secure the agreement of organisations and groups identified under section 91(3)(1) to the monitoring and reporting procedures, including the incorporation of any research, monitoring, or reporting undertaken by those organisations and groups”*

A complete set of measures and indicators that will be used within the 2006/2016 Long Term Council Community Plan will be advised to this Committee in February 2006. They will include measures and indicators developed both internally and also identify measures and indicators being incorporated through processes developed by other influencing agencies.

## RESOURCES

Funding is available in the 2005/2006 Annual Plan for the development and publication of the 2006/2016 Long Term Council Community Plan.

## CONCLUSION

The Local Government Act 2002 requires the Council to identify and publish its planning for three years and the following seven years. It is an opportunity for the community of the city to have input into the democratic and planning processes of the Council's Draft 2006/2016 Long Term Council Community Plan.

All supporting documentation relevant to the workshop will be distributed under separate cover prior to the Committee meeting.

## RECOMMENDATIONS

1. That the Update on Progress of the Development of the 2006/2016 Long Term Council Community Plan report be received.
2. That the Committee break into a workshop to enable Members to discuss finalised community outcomes document; strategic drivers for the next ten years, activity plans for volumes one and two, final data analysis levels of service consultation, update on measures and indicators being developed, an updated table of contents for volume four of the Long Term Council Community Plan in preparation for the 2006/2016 Long Term Council Community Plan.

Report prepared by Annette Smithard, Strategic Plan Manager, Strategy and Development



## RECOMMENDATIONS FROM OTHER MEETINGS

### 5 CITY DEVELOPMENT COMMITTEE

The City Development Committee recommends to the Long Term Council Community Plan and Annual Place Special Committee:

#### YOUTH FACILITIES PROJECT BRIEF AND SCOPE

1. That the budget be allocated for the staged development of youth facilities in New Lynn and Westgate in line with developments in town centre planning.
2. That the Committee allocate \$5m to the development of the Henderson Youth Facility.

