

NOTICE OF MEETING

LONG TERM COUNCIL COMMUNITY PLAN AND ANNUAL PLAN SPECIAL COMMITTEE

I hereby give notice that a Meeting of the Long Term Council Community Plan and Annual Plan Special Committee will be held on:-

DATE: **Tuesday, 15 November 2005** **TIME:** **9.30 am**

VENUE: **Civic Centre, 6 Waipareira Avenue, Lincoln, Waitakere City**

to consider the business as set out herein and to take any necessary action connected therewith.



20 September 2007

Sharon Simiona
**DEMOCRACY SUPPORT AND
SISTER CITY OFFICER**

Telephone (09) 836 8000 extn 8820

MEMBERSHIP:

Councillor	JM	Clews, QSO, JP (Chairperson)
Mayor	RA	Harvey, QSO, JP (Deputy Chairperson)
Deputy Mayor	CA	Stone (Deputy Chairperson)
Councillors	DQ	Battersby, JP
	PJ	Booth, OBE
	MFP	Chan, JP
	RI	Clow
	LA	Cooper
	AK	Corban, OBE, JP
	RP	Dallow, QPM, JP
	WW	Flaunty, QSM, JP
	DE	Gilmour
	PA	Hulse
	JP	Lawley
	VS	Neeson, JP

(Quorum 5 members)

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(The reports and recommendations contained in all agendas are reports and recommendations only and are not to be construed, in any way, as Council policy until adopted.)

**AGENDA FOR A MEETING OF THE LONG TERM COUNCIL COMMUNITY PLAN AND
ANNUAL PLAN SPECIAL COMMITTEE TO BE HELD IN THE CIVIC CENTRE,
6 WAIPAREIRA AVENUE, LINCOLN, WAITAKERE CITY, ON TUESDAY,
15 NOVEMBER 2005, COMMENCING AT 9.30 AM.**

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AGENDA FOR A MEETING OF THE LONG TERM COUNCIL COMMUNITY PLAN AND ANNUAL PLAN SPECIAL COMMITTEE TO BE HELD IN THE CIVIC CENTRE, 6 WAIPAREIRA AVENUE, LINCOLN, WAITAKERE CITY, ON TUESDAY, 15 NOVEMBER 2005, COMMENCING AT 9.30 AM.

1 APOLOGIES



2 URGENT BUSINESS

Section 46A(7) of the Local Government Official Information and Meetings Act 1987 provides that where an item of business is not on the agenda, it may only be dealt with at the meeting if:

- (i) the Committee by resolution so decides; and
- (ii) the Chairperson has explained at the beginning of the meeting (when open to the public) that the item will be raised for discussion and decision, why the item is not on the agenda, and why it cannot be delayed until a subsequent meeting.

The Committee may make a decision on a matter determined to be urgent.

NOTE: Urgent Business need not be dealt with now and may be delayed until later in the meeting.



3 CONFIRMATION OF MINUTES

Meeting Minutes - Friday, 7 October 2005
Reconvened - Tuesday, 25 October 2005

RECOMMENDATION

That the minutes of the Meeting of the Long Term Council Community Plan and Annual Plan Special Committee held on Friday, 7 October 2005 including the Public Excluded Minutes and reconvened on Tuesday, 25 October 2005, as circulated, be taken as read and now be confirmed.



4 **UPDATE ON PROGRESS OF THE DEVELOPMENT OF THE 2006/2016 LONG TERM COUNCIL COMMUNITY PLAN**

PURPOSE OF THE REPORT

The purpose of this report is to update the Committee on the progress of the preparation of the 2006/2016 Long Term Council Community Plan. This update will include information on the finalised community outcomes document, activity plan summaries with indicative financials, asset planning update final data analysis from the community outcomes feedback, framework of how measures and indicators are being developed, a table of contents for volumes one, two and four of the Long Term Council Community Plan and an update on the regional community outcomes process. It is recommended that the Committee consider these items in a workshop session.

BACKGROUND

The Local Government Act 2002 requires the Council to prepare a Long Term Council Community Plan which sets out the Council's work programme for three years, (namely 2006/2007, 2007/2008 and 2008/2009) and an indicative work programme for the next seven years thereafter.

The main purpose of the Act is to provide for democratic and effective local government that recognises the diversity of the community. The Act states the purpose of local government and provides a framework and powers for local authorities to decide which activities they undertake and the manner in which they will be undertaken.

Additionally, the Act promotes accountability of local authorities to their communities and provides for local authorities to play a broad role in promoting the social, economic, environmental and cultural well-being of their communities, taking a sustainable development approach.

The key processes involved in the Council preparing the Long Term Council Community Plan are to:

- Identify the community outcomes;
- Determine the Council's response to the community outcomes;
- Identify and secure agreement of other organisations who are capable of influencing or identifying community outcomes;
- Establish and adopt the strategic direction of the Council;
- Determine levels of service and prepare activity plans that reflect the Council's contribution to community outcomes;
- Identify and describe how the Council will monitor progress on community outcomes, and additionally must seek to secure the agreement of other organisations to the monitoring and reporting of those organisations; and
- Preparation and consultation on the Long Term Council Community Plan.

STRATEGIC CONTEXT

The Long Term Council Community Plan is a planning tool that describes and documents the Council's response to community outcomes. In addition, it provides information on the work programme of the Council, over the next three years in detail, and the following seven years in less detail. The process by which the Council develops and adopts its Long Term Council Community Plan is audited by the Council's auditor and is a public document designed to encourage community engagement in the strategic direction and democratic processes of the Council.

The Council has previously identified its strategic direction and work programme through the 2003/2013 Long Term Council Community Plan, and subsequent Annual Plans.

ISSUES

In previous Long Term Council Community Plan Annual Plan Committee meetings and workshops Councillors have been advised of the following:

- The Community Interaction Plan which was adopted in February 2005;
- The layout of the Long Term Council Community Plan in four volumes which was endorsed in February 2005;
- The Draft Community Outcomes together with the layout and content of the Activity Plans as presented at the workshop in August 2005;
- The layout and content of the Budgets during the Long Term Council Community Plan Annual Plan as presented at the workshop in August 2005;
- The outline of the Activity Plans for Parks, Transport and the Three Waters as presented at the workshop in October 2005;
- The mock-up of volume three of the Long Term Council Community Plan as presented at the workshop in October 2005;
- The interim feedback from the public on the draft community outcomes as presented at the October 2005 workshop.

Community Outcomes Document

The Community Interaction Plan has been carried out in accordance with the adopted plan, and the results are reflected in the community outcomes document.

The community have been consulted through city-wide workshops, hui, fono, business, youth and ward based community consultations from May through to July 2005. The material gathered from these workshops was compiled for two panels of Waitakere residents who deliberated over the development of the 2006/2016 community outcomes. Other information that contributed to the process were:

- The Council's 2003 Platforms and Priorities;
- Wellbeing Collaboration Project;
- Calls to Action;
- Waitemata District Health Board Paper;
- Health link Consultation;
- Wellbeing Summit 2004;
- Council Consultation Literature Reviews;
- WCC Major Trends summary;
- Maori Partnership Hui presentation.

The community outcomes are now ready for a statement of endorsement from this Committee. These community outcomes have taken into account the feedback from the public and analysis has been done by Council officers as to the level of public agreement to these outcomes.

Feedback has been received through various media, including the Waitakere City News survey, the Council's website and individual written and verbal responses. The level of public agreement to these outcomes will be presented during the workshop.

The current community outcomes reflect significant similarities to the 2003/2013 community outcomes, however in some cases these outcomes have been expanded, and community outcomes specific to Maori have been included.

Community Outcome Areas 2006 / 2016	Current Council Strategic Platforms
Te Mana Whakahaere - Autonomy	Active Democracy Urban and Rural Villages Strong Communities Strong and Innovative Economy
Nga Manukura - Maori Leadership	Strong Communities Integrated Communication Active Democracy
Whaiora - Participation in Society	Active Democracy
Toiora - Personal Wellbeing & Healthy Lifestyle	Strong Communities Urban and Rural Villages
Waiora - Environmental Protection	Green Networks Zero Waste Sustainable energy and clear air 3 Waters Strong and Innovative Economy
Mauri Ora - Access to Maori Resources	Strong Communities Urban and Rural Villages Strong and Innovative Economy
Urban and Rural Villages	Urban and Rural Villages
Strong Economy	Strong and Innovative Economy
Sustainable and Integrated Transport	Integrated Transport and Communication
Sustainable Environment	Three Waters Sustainable Energy and Clean Air Zero Waste
Green Network	Green Network
Strong Communities	Strong Communities
Vibrant Arts and Culture	Included in Strong Communities
Working Together	Active Democracy

The four most highly endorsed community outcomes based on feedback were, in order:

- Sustainable and integrated transport;
- Strong economy;
- Strong communities;
- Sustainable environment.

There was also endorsement for the Maori community outcomes, however the further development of these concepts will need to be worked through with the community over time.

Layout of the Long Term Council Community Plan 2006 / 2016

An update of the layout of the Long Term Council Community Plan, and a proposed table of contents for volumes one, two and four will be presented during the workshop.

Layout and Content of the Activity Plans

A1-A23

An update of the Activity Plans will be presented during the workshop. These activity plans will include high-level budget indications, as attached at pages A1 to A23.

Levels of Service

The Local Government Act 2002 requires a more robust 3-yearly planning cycle than in the past. This also makes sense from a practical point of view, as often projects can not be completed in one year due to the time required for completion. Key projects will have a major impact on the levels of service.

An update on the Level of Services consultation will be presented during the workshop.

Asset Development

The proposed work programme for asset development will be presented at the workshop. This presentation will include priority areas of development and capital expenditure along with developmental timelines and will be locality based.

Measures and Indicators Development

The Local Government Act 2002, under Schedule 10 requires Council to:

- “state what measures will be used to assess progress towards the achievement of community outcomes” *Part 1(f)*.
- “state how the local authority will monitor and, not less than once every 3 years, report on the community’s progress towards achieving community outcomes” *Part 1(g)*.
- “a statement of the intended levels of service provision for the group of activities, including the performance targets and other measures by which the actual levels of service provision may meaningfully be assessed” *Part 2 (2)a*.

The Local Government Act 2002, Part 6 Section 92 “Obligation to report against community outcomes” also requires the Council to:

- “monitor and, not less than once every 3 years, report on the progress made by the community of its district or region in achieving the community outcomes for the district or region”; and
- “seek to secure the agreement of organisations and groups identified under section 91(3)(1) to the monitoring and reporting procedures, including the incorporation of any research, monitoring, or reporting undertaken by those organisations and groups”.

The process by which these measures and indicators is being developed and progress on this will be presented in the workshop.

A24-A27

A complete set of draft measures and indicators that will be used in the 2006/2016 Long Term Council Community Plan will be presented to this Committee in February 2006 for adoption. They will include measures and indicators developed both internally and also identify measures and indicators being incorporated through processes developed by other influencing agencies. Refer attachments at pages A24 to A27.

RESOURCES

Funding is available in the 2005/2006 Annual Plan for the development and publication of the 2006-2016 Long Term Council Community Plan.

CONCLUSION

The Local Government Act 2002 requires the Council to identify and publish its planning for three years and the following seven years. It is an opportunity for the community of the city to have input into the democratic and planning processes of the Council's Draft 2006-2016 Long Term Council Community Plan.

RECOMMENDATIONS

1. That the update on progress of the development of the 2006/2016 Long Term Council Community Plan report be received.
2. That the Committee break into a workshop to enable Members to discuss the finalised community outcomes document, activity plans for volume two with indicative financials, asset planning update, final data analysis from the community outcomes feedback, framework of how measures and indicators are being developed, a table of contents for volumes one, two and four of the Long Term Council Community Plan and an update on the regional community outcomes process in preparation for the 2006/2016 Long Term Council Community Plan.

Report prepared by: Annette Smithard, Strategic Plan Manager: Strategy and Development.

