

**AGENDA FOR A MEETING OF THE LONG TERM COUNCIL COMMUNITY PLAN AND
ANNUAL PLAN SPECIAL COMMITTEE TO BE HELD IN THE CIVIC CENTRE,
6 WAIPAREIRA AVENUE, LINCOLN, WAITAKERE CITY, ON FRIDAY,
7 OCTOBER 2005, COMMENCING AT 9.30 AM.**

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1 APOLOGIES



2 URGENT BUSINESS

Section 46A(7) of the Local Government Official Information and Meetings Act 1987 provides that where an item of business is not on the agenda, it may only be dealt with at the meeting if:

- (i) the Committee by resolution so decides; and
- (ii) the Chairperson has explained at the beginning of the meeting (when open to the public) that the item will be raised for discussion and decision, why the item is not on the agenda, and why it cannot be delayed until a subsequent meeting.

The Committee may make a decision on a matter determined to be urgent.

NOTE: Urgent Business need not be dealt with now and may be delayed until later in the meeting.



3 CONFIRMATION OF MINUTES

Meeting Minutes	- Friday, 27 May 2005
Reconvened	- Monday, 30 May 2005
Reconvened	- Tuesday, 31 May 2005
Reconvened	- Friday, 3 June 2005
Reconvened	- Tuesday, 7 June 2005
Reconvened	- Wednesday, 8 June 2005
Reconvened	- Thursday, 9 June 2005
Reconvened	- Monday, 20 June 2005
Reconvened	- Tuesday, 21 June 2005
Reconvened	- Friday, 24 June 2005
Reconvened	- Tuesday, 28 June 2005

RECOMMENDATION

That the minutes of the Meeting of the Long Term Council Community Plan and Annual Plan Special Committee held on Friday, 27 May 2005 and Reconvened on Monday, 30 May 2005, Tuesday, 31 May 2005, Friday, 3 June 2005, Tuesday, 7 June 2005, Wednesday, 8 June 2005, Thursday, 9 June 2005, Monday, 20 June 2005, Tuesday, 21 June 2005, Friday, 24 June 2005 and Tuesday, 28 June 2005, as circulated including the Public Excluded Minutes, be taken as read and now be confirmed.



4 **UPDATE ON PROGRESS OF THE DEVELOPMENT OF THE 2006/2016 LONG TERM COUNCIL COMMUNITY PLAN**

PURPOSE OF THE REPORT

The purpose of this report is to update Council on the progress of the preparation of the 2006/2016 Long Term Council Community Plan; the development of the community outcomes; the draft levels of service consultation plan and activity plans for Parks and Transport. It is recommended that the Committee consider these items in a workshop session.

BACKGROUND

The Local Government Act 2002 requires Council to prepare a Long Term Council Community Plan which sets out Council's work programme for three years, (namely 2006/2007, 2007/2008 and 2008/2009) and an indicative work programme for the next seven years thereafter.

The main purpose of the Act is to provide for democratic and effective local government that recognises the diversity of the community. The Act states the purpose of local government and provides a framework and powers for local authorities to decide which activities they undertake and the manner in which they will be undertaken.

Additionally, the Act promotes accountability of local authorities to their communities and provides for local authorities to play a broad role in promoting the social, economic, environmental and cultural well-being of their communities, taking a sustainable development approach.

The key processes involved in Council preparing the Long Term Council Community Plan are:

- Identifying the community outcomes;
- Determine Council's response to the community outcomes;
- Identify and secure agreement of other organisations who are capable of influencing or identifying community outcomes
- Establish and adopt the strategic direction of Council;
- Determine levels of service and prepare activity plans that reflect Council's contribution to community outcomes.
- Identify and describe how they will monitor progress on community outcomes, and additionally must seek to secure the agreement of other organisations to the monitoring and reporting of those organisations
- Preparation and consultation on the Long Term Council Community Plan.

STRATEGIC CONTEXT

The Long Term Council Community Plan, is a planning tool that describes and documents Council's response to community outcomes. In addition it provides detailed information on the work programme of Council, over the next three years in detail, and the following seven years in less detail. The process by which Council develops and adopts the Long Term Council Community Plan is auditable by the Office of the Auditor General, and is a public document designed to encourage community engagement in the strategic direction and democratic processes of Council.

Waitakere City Council has previously identified its strategic direction and work programme through the 2003/2013 Long Term Council Community Plan, and Annual Plans.

ISSUES

The development of the Council's Long Term Council Community plan is extremely resource hungry. It is a planning tool that is still largely being developed by the Council and other Councils throughout New Zealand.

In previous Long Term Council Community Plan Annual Plan Committee meetings and workshops Councillors have been advised of the following:

1. Community Interaction Plan; was adopted in February 2005;
2. Layout of the Long Term Council Community Plan; Four Volumes were endorsed in February 2005;
3. Draft Community outcomes presented during the Long Term Council Community Plan Annual Plan workshop in August 2005;
4. Layout and content of the Activity Plans during the Long Term Council Community Plan Annual Plan workshop in August 2005;
5. Layout and content of the Budgets during the Long Term Council Community Plan Annual Plan workshop in August 2005.

Community Interaction Plan:

The Community Interaction Plan has been carried out in accordance with the adopted plan, and the results are reflected in the draft community outcomes.

The community have been consulted through workshops, including city-wide workshops, hui, fono and ward based community consultation from May through to July 2005. The material gathered from these workshops was compiled for two panels of Waitakere residents who deliberated over the development of the 2006/2016 community outcomes. Waitakere City Council's 2003 Platforms and Priorities were used as a reference point. Other information that informed this process was the:

- Wellbeing Collaboration Project;
- Calls to Action;
- Waitemata District Health Board Paper;
- Health link Consultation;
- Wellbeing Summit 2004;
- Council Consultation Literature Reviews;
- Waitakere City Council Major Trends summary;
- Maori Partnership Hui presentation.

The draft community outcomes are due to be widely distributed in the first week of October through various media including the Waitakere City News, Libraries, Pacific churches, Marae and media advertising to ensure that as wide as possible feedback is received. Feedback from the community is due back by 19 October 2005.

The draft community outcomes will form part of a report to this Committee on 25 October 2005. The endorsement of these community outcomes will be sought.

The current draft community outcomes reflect significant similarities to the 2003/2013 community outcomes, however in some cases these outcomes have been expanded, and community outcomes specific to Maori have been included.

<u>Community outcome areas 2006/2016</u>	<u>Current Council Strategic Platforms</u>
Te Mana Whakahaere - Autonomy	Active Democracy Urban and Rural Villages Strong Communities Strong and Innovative Economy
Nga Manukura - Maori Leadership	Strong Communities Integrated Communication Active Democracy
Whaiora - Participation in Society	Active Democracy
Toiora - Personal Wellbeing & Healthy Lifestyle	Strong Communities Urban and Rural Villages
Waiora - Environmental Protection	Green Networks Zero Waste Sustainable energy and clear air 3 Waters Strong and Innovative Economy
Mauri Ora - Access to Maori Resources	Strong Communities Urban and Rural Villages Strong and Innovative Economy
Urban and Rural Villages	Urban and Rural Villages
Strong Economy	Strong and Innovative Economy
Sustainable and Integrated Transport	Integrated Transport and Communication
Sustainable Environment	Three Waters Sustainable Energy and Clean Air Zero Waste
Green Network	Green Network
Strong Communities	Strong Communities
Vibrant Arts and Culture	
Working Together	Active Democracy

Layout of the Long Term Council Community Plan 2006/2016

An update of the layout of the Long Term Council Community Plan, will be advised during the workshop.

Layout and Content of the Activity Plans

An update of the layout and content of two Activity Plans will be presented to Councillors during the workshop. The two activity plans being considered are Transport and Parks.

Levels of Service

The Local Government Act 2002 requires a more robust 3-yearly planning cycle than in the past. This also makes sense from a practical point of view, as often projects can not be completed in one year due to the time required to complete the following processes:

- Consultation;
- Preliminary and feasibility planning;
- Consenting;
- Land purchase, if required;
- Tendering; and
- Implementation or construction.

It is also proposed to carry out consultation on the levels of service to establish priorities for the next three years for the following activities:

- Transportation;
- 3 Waters;
- Parks;
- Westwave and Animal Welfare;
- Libraries;
- Solid waste; and inorganic collection;
- Housing for Older Adults;
- Heritage Properties.

As the Local Government Act 2002 requires consultation on levels of service, a work programme has been developed as follows:

- Focus group consultation in September 2005;
- Community Board consultation from September 2005;
- Citywide consultation in October 2005.

A draft level of services questionnaire is under development and the scope of the questionnaire will be discussed during the workshop. A copy of the preliminary draft will be circulated for workshop discussion.

RESOURCES

Funding is available in the 2005/2006 Annual Plan for the development and publication of the 2006/2016 Long Term Council Community Plan.

CONCLUSION

The intent of the Local Government Act 2002 enables Council to identify and publish its planning for three years and the following seven years. It is an opportunity for the community of the city to have input into the democratic and planning processes of Council's Draft 2006-2016 Long Term Council Community Plan.

RECOMMENDATIONS

1. That the Update on Progress of the Development of the 2006/2016 Long Term Council Community Plan report be received.
2. That the Committee adjourn into a workshop to discuss Parks and Transport Activity Plans, draft community outcomes and levels of service to assist in the preparation of the 2006/2016 Long Term Council Community Plan.

Report prepared by: Annette Smithard, Strategic Plan Manager: Strategy and Development.



5 RECOMMENDATION FROM CITY DEVELOPMENT COMMITTEE

MAKORA RESERVE PROPOSED LAND SWAP

This item will be considered in the Confidential Supplement of the agenda, and has been circulated to members separately with this agenda

PROCEDURAL MOTION TO EXCLUDE THE PUBLIC

That the public be excluded from the following parts of the proceedings of this meeting, namely Makora Reserve Proposed Land Swap.

The general subject of the matter to be considered while the public is excluded, the reasons for passing this resolution in relation of the matter, and the specific grounds under Section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

General subject of the matter to be considered.	Reason for passing this resolution in relation to the matter.	Ground(s) under Section 48(1)(a) for the passing of this resolution.
<ul style="list-style-type: none"> • Makora Reserve Proposed Land Swap 	The withholding of information is necessary in order to: <ul style="list-style-type: none"> • enable any local authority holding the information to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations); 	That the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist.

This resolution is made in reliance on Section 48(1)(a) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by Section 7(2)(i) of that Act which would be prejudiced by the holding of the relevant part of the proceedings of the meeting in public as follows:

- *The report contains information which if released could affect the Council's ability to conduct negotiations.*

