

## NOTICE OF MEETING

# LONG TERM COUNCIL COMMUNITY PLAN AND ANNUAL PLAN SPECIAL COMMITTEE

I hereby give notice that an Ordinary Meeting of the Long Term Council Community Plan and Annual Plan Special Committee will be held on:-

<u>DATE:</u>		<u>TIME:</u>
Friday,	6 June 2003	9.30 am
Tuesday,	10 June 2003	4.00 pm
Wednesday,	11 June 2003	3.00 pm
Thursday,	12 June 2003	9.30 am
Friday,	13 June 2003	9.30 am
Monday,	16 June 2003	9.30 am
Tuesday,	17 June 2003	3.00 pm
Friday,	20 June 2003	9.30 am
Monday,	23 June 2003	9.30 am
Tuesday,	24 June 2003	9.30 am
Thursday,	26 June 2003	9.30 am
Friday,	27 June 2003	9.30 am
Monday,	30 June 2003	9.30 am

VENUE: Civic Centre, 6 Waipareira Avenue, Lincoln, Waitakere City

to consider the business as set out herein and to take any necessary action connected therewith.

3 June 2003

Ngareta Delamere  
**COMMITTEE SECRETARY**  
Telephone (09) 836 8000 extn 8552

**MEMBERSHIP:**

Councillor	JM	Clews, QSO, JP (Chairperson)
Mayor	Bob	Harvey, QSO, JP (Deputy Chairperson)
Deputy Mayor	CA	Stone
Councillors	DQ	Battersby, JP
	BA	Brady, JP
	RP	Dallow, QPM, JP
	AC	Fenton
	OE	Hoskin, MNZM, JP
	PA	Hulse
	JP	Lawley
	GE	Nash, JP
	VS	Neeson, JP
	GB	Presland
	GW	Russell, JP
	DA	Yates, JP

(Quorum 5 members)

★★★★★★★★★★

(The reports and recommendations contained in all agendas are reports and recommendations only and are not to be construed, in any way, as Council policy until adopted.)

**AGENDA FOR AN ORDINARY MEETING OF THE LONG TERM COUNCIL COMMUNITY  
PLAN AND ANNUAL PLAN SPECIAL COMMITTEE TO BE HELD IN THE CIVIC  
CENTRE, 6 WAIPAREIRA AVENUE, LINCOLN, WAITAKERE CITY,  
ON FRIDAY, 6 JUNE 2003, COMMENCING AT 9.30 AM.**

---

**TABLE OF CONTENTS**

<b><u>ITEM</u></b>		<b><u>PAGE NO.</u></b>
1	<b>APOLOGIES</b>	<b>1</b>
2	<b>CONFIRMATION OF MINUTES</b>	<b>1</b>
3	<b>LONG TERM COUNCIL COMMUNITY PLAN AND ANNUAL PLAN 2003/2004 HEARINGS AND DECISIONS</b>	<b>1</b>

**AGENDA FOR AN ORDINARY MEETING OF THE LONG TERM COUNCIL COMMUNITY PLAN AND ANNUAL PLAN SPECIAL COMMITTEE TO BE HELD IN THE CIVIC CENTRE, 6 WAIPAREIRA AVENUE, LINCOLN, WAITAKERE CITY, ON FRIDAY, 6 JUNE 2003, COMMENCING AT 9.30 AM.**

---

**1 APOLOGIES**



**2 CONFIRMATION OF MINUTES**

Ordinary - Monday, 17 March 2003  
Reconvened - Tuesday, 18 March 2003,  
Reconvened - Wednesday, 19 March 2003  
Reconvened - Monday, 24 March 2003  
Reconvened - Tuesday, 25 March 2003

**RECOMMENDATION**

That the minutes of the Ordinary Meeting of the Long Term Council Community Plan and Annual Plan Special Committee held on Monday, 17 March 2003 and reconvened on Tuesday, 18 March 2003, Wednesday, 19 March 2003, Monday, 24 March 2003 and Tuesday, 25 March 2003, as circulated, be taken as read and now be confirmed.



**3 LONG TERM COUNCIL COMMUNITY PLAN AND ANNUAL PLAN 2003/2004 HEARINGS AND DECISIONS**

**PURPOSE OF THE REPORT**

The purpose of this report is to advise the Long Term Council Community Plan and Annual Plan Special Committee of the process for the hearings and decisions for adopting the final Long Term Council Community Plan and Annual Plan 2003/2004.

**BACKGROUND**

The submission period was open from 23 April 2003 until 23 May 2003. This year around 1,940 submissions have been received compared with 739 last year. The submissions this year include approximately 1,500 submissions that have been received on a standard form relating to Water Funding and Privatisation of Services.

**PROCESS FOR HEARING AND DECISIONS**

It is proposed to follow the procedures used successfully over the previous few years for the hearing and decisions process. The target date for Council to adopt the final Plan is 30 June 2003.

The process has two stages. The first is the submission hearings and the second is the decision process.

## Hearings

*A1-A13*

The hearings provide the submitters with the opportunity to speak to their submission. Generally speakers have been allocated 10 minutes each to outline the main points of their submission. Councillors and Te Taumata Runanga and Community Board Chairpersons or a representative of Te Taumata Runanga or the Community Board have the opportunity to ask questions of the speaker on any points, which may need clarification. The draft schedule of speakers is attached at pages A1 to A13.

The material to be considered as part of the hearing and decisions process includes:

- a checklist of all issues which includes a précis of points in submissions, the responsible Unit for responding to the submission and the area by Strategic Platform;
- full Public Submissions.

The above material and an updated schedule of speakers will be circulated under separate cover.

## Decisions

The material to be considered as part of the decision process includes Unit commentaries and recommendations on public submissions (grey books). This material will be circulated under separate cover for the decisions meeting scheduled to commence Friday, 20 June 2003.

There will also be the opportunity for the Special Committee to request further information during the early stages of the decision deliberations. Reports can then be brought back where possible to assist in concluding the deliberations. In addition, any proposed changes to the final Plan or any supplementary reports will be provided to the meeting through the Chief Executive under separate cover.

## TIMETABLE

The meeting schedule for the adoption of the Long Term Council Community Plan and Annual Plan 2003/2004 is as follows:

<b>DAY</b>	<b>DATE</b>	<b>MEETING</b>	<b>TIME</b>
Friday	6 June 2003	Hearing	9.30 am
Tuesday	10 June 2003	Hearing	4.00 pm
Wednesday	11 June 2003	Hearing	3.00 pm
Thursday	12 June 2003	Hearing	9.30 am
Friday	13 June 2003	Hearing	9.30 am
Monday	16 June 2003	Hearing	9.30 am
Tuesday	17 June 2003	Hearing	3.00 pm
Friday	20 June 2003	Decisions	9.30 am
Monday	23 June 2003	Decisions	9.30 am
Tuesday	24 June 2003	Decisions	9.30 am
Thursday	26 June 2003	Decisions	9.30 am
Friday	27 June 2003	Decisions	9.30 am
Monday	30 June 2003	Decisions	9.30 am
Monday	30 June 2003	Special Council Adoption of Final Plan	12.00 noon

**CONCLUSION**

The statutory period for submissions on the draft Long Term Council and Community Plan for 2003/2004 to 2012/2013 incorporating the Annual Plan for 2003/2004 has closed. The Special Committee must now hear oral submissions and consider all consultation material. In order to comply with the Local Government Act 2002 the final Plan must be adopted by 30 June 2003.

**RECOMMENDATION**

That the information be received.

Report prepared by: Dick Guy, Corporate Planner.

