

**AGENDA FOR A MEETING OF THE WAITAKERE COMMUNITY BOARD TO BE HELD IN
THE COUNCIL CHAMBER AT WAITAKERE CENTRAL, 6 HENDERSON VALLEY
ROAD, HENDERSON, WAITAKERE, ON TUESDAY, 31 AUGUST 2010,
COMMENCING AT 7.00 PM**

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1 APOLOGIES



2 CONFIRMATION OF MINUTES

Meeting Minutes – Tuesday, 3 August 2010.

RECOMMENDATION

It is recommended that the Waitakere Community Board resolve to:

Receive the minutes of the meeting of the Waitakere Community Board held on Tuesday, 3 August 2010, as circulated, and that they be taken as read and now be confirmed.



3 URGENT BUSINESS

Section 46A(7) of the Local Government Official Information and Meetings Act 1987 provides that where an item of business is not on the agenda, it may only be dealt with at the meeting if:

- (i) the Board by resolution so decides; and
- (ii) the Chairman has explained at the beginning of the meeting (when open to the public) that the item will be raised for discussion and decision, why the item is not on the agenda, and why it cannot be delayed until a subsequent meeting.

The Board may make a decision on a matter determined to be urgent.

NOTE: Urgent Business need not be dealt with now and may be delayed until later in the meeting.



4 CONFLICTS OF INTEREST

The Council has acknowledged in its Code of Conduct that Members need to be vigilant to stand aside from decision making when a conflict arises between their role as a Member of the Council and any private or other external interest they might have. This note is provided as a reminder to Members to check that no such conflicts arise in relation to any items on this agenda.



5 PUBLIC FORUM

For guidance of Community Board Members, the Council's Standing Orders have the following provisions in regard to Public Forum:

- (i) members of the public wishing to address the Board in Public Forum shall furnish their names to the Chairman at the beginning of the meeting;
- (ii) the Chairman shall determine the order of speakers, and allow five minutes for speaking time; and
- (iii) questions by members are to be confined to obtaining information or clarification on matters raised by the speaker.

Section 46A(7A) of the Local Government Official Information and Meetings Act 1987 provides that no resolution, decision, or recommendation may be made in respect of any specific item of business not on the agenda except to refer the items to a subsequent meeting for further discussion. Therefore, no decision may be made on matters raised in Public Forum. However, written reports on matters raised may be requested from the Chief Executive Officer.



6 CHAIRMAN'S REPORT

RECOMMENDATION

It is recommended that the Waitakere Community Board resolve to:

Receive the Chairman's Report dated 31 August 2010.

REPORT

1. Sometimes there are just no easy answers! After a lot of lobbying by the Piha Residents and Ratepayers Group and the Community Board, the campaign for better pedestrian walkways at Piha was given a huge boost by a group called Walksafe Piha, putting a real human face on the issue of pedestrian safety at our most popular West Coast Beach. Thanks largely to the efforts of these determined women, Cr Mitchell was able to persuade Council to commit \$750,000 to the provision of much needed footpaths and walkways. The trouble is that there was a catch. Decision making had to happen at a speed that has allowed only an abbreviated form of community consultation. This is a one-off situation created by the pressure of the impending amalgamation which can see funds disappear into a Council Controlled Organisation in the blink of an eye.
2. The Piha Residents and Ratepayers has stood firm on community consultation over many issues and have been reluctant to compromise. Walksafe Piha members are anxious that the money might disappear. Some local ratepayers are pointing out that many bach owners are away over winter and will not be reached by the consultation process the Piha Residents and Ratepayers has managed to put together.
3. Everybody is right and the process isn't ideal, but I believe that we have to make the best of the situation. I also have faith in the ability and goodwill of the people involved in the process to do their best to make good decisions, even if they are uncomfortable with the process. At the time of writing, we are preparing for another discussion and a setting of priorities, the results of which will be presented to you tonight.

4. On the Wednesday, 4 August 2010, I attended the Annual General Meeting of the Henderson Valley Residents and Ratepayers. It was a really interesting occasion with discussion over the Local Area Plan, the Project Twin Streams Walkway, and the ongoing saga of the bus stop at the bottom of Mountain Road. But the highlight was a farewell to long serving committee member Ged Gardner and being introduced to the editors of the local newspaper – “The Valley View”.
5. On Friday, 6 August 2010, the Piha Residents and Ratepayers reviewed the outcome of the Project Twin Streams Walkway meeting and planned the best consultation process they could in the time available. They were also addressed by Jo Eaton, who is working on the planning for the development of the outdoor education facility on the old school site.
6. The Oratia Residents and Ratepayers met on Tuesday, 10 August 2010. Issues around the Oratia Community Hall and financial problems resulting from that commitment, dominated the meeting. The Senior Community Liaison Officer gave some helpful advice based on her expertise with funding.
7. On Wednesday, 10 August 2010, the Waiatarua Residents and Ratepayers signed their new lease with the Council for their hall and were very grateful to Margaret Groot for her help with it.
8. The following week, we had the second meeting about the Piha walkways. Councillor Hulse chaired the meeting and helped it come to a successful outcome. Probably nobody is entirely happy, but the meeting reached a set of decisions about sites for paths and walkways, and how to implement them in a way that everyone could live with. It was a credit to all involved that the meeting was successful. The Council officers gave wonderful support, particularly the Acting Director: City Services who brought the benefit of his years of matching engineering solutions with community aspirations. A key to a positive result was that, despite their different viewpoints, both the Residents and Ratepayers and Walksafe Piha had done their best to gather the opinions of as many people as possible. At the time of writing this report, there are still more meetings to look forward to. I hope to get to some of the hearings on Plan Changes 35, 36 and 37. Our hope is that Councillors will listen to the strongly held feelings of the community that these changes don't need to be rushed through ahead of the Local Area Plan process.
9. I attended the Titirangi Residents and Ratepayers Annual General Meeting on Thursday, 19 August 2010, and again have to acknowledge the dedicated team who make the Titirangi Residents and Ratepayers work. The highlight was hearing three of the Mayoral candidates. Mr Williams spoke well and seemed very different from the media picture of him. It was interesting to see Mr Banks incite angry outbursts from a very sedate group of Titirangi residents, by suggesting that the answer to tree protection was for the local boards to purchase the land around every tree they wanted to protect. We would need a big budget for that! Mr Brown showed a good grasp of Waitakere issues, and also that he had read his audience better, when he expressed a desire to see the whole of Auckland as an eco city.

KJP Witten-Hannah, JP
CHAIRMAN



7 BOARD MEMBERS' REPORTS

Provision has been made on this agenda for Board Members should they so wish to submit a report on their activities during the month in regard to matters within the scope and delegations of the Board. However, to comply with the provisions of the Local Government Official Information and Meetings Act 1987, no decision may be made on matters raised in Board Members' reports.

WAITAKERE COMMUNITY BOARD APPOINTMENTS

| OUTSIDE ORGANISATIONS | APPOINTMENT |
|---|---|
| Auckland Region and Far North Community Board Association Executive Committee | Linda Davies |
| City Safety Action Group | Evan Taylor Linda Davies (alternate) |
| Huia/Cornwallis Local Water Agenda Steering Group | Linda Davies |
| Keep Waitakere Beautiful | Elizabeth Francke |
| Piha/Karekare Local Water Agenda Steering Group | Kubi Witten-Hannah |
| Waitakere Citizens Advice Bureau | Gayle Marshall Linda Davies |
| West Coast Plan Liaison Group | Elizabeth Francke |
| Waitakere Ward Local Reserve Management Plan Advisory Group | Kubi Witten-Hannah Elizabeth Francke Linda Davies (alternate) |
| COUNCIL COMMITTEES | |
| Creative Communities Scheme Allocation Subcommittee | Linda Davies Kubi Witten-Hannah (alternate) |
| Kay Road Balefill Site Management Committee | Penny Hulse |
| Long Term Council Community Plan and Annual Plan Committee | Kubi Witten-Hannah Elizabeth Francke (alternate) |
| Street Events Subcommittee | Evan Taylor |



8 COMMITTEE SECRETARY'S REPORT

RECOMMENDATION

It is recommended that the Waitakere Community Board resolve to:


Receive the Committee Secretary's Report for the Waitakere Community Board dated 31 August 2010.

| | Issue | Comments | Reporting Council Officer |
|----|---|---|---|
| 1. | Footpath/Kerb Maintenance in the Waitakere Ward Public Forum 2 December 2008 | Service requests tentatively planned for August 2010: <ul style="list-style-type: none"> 72 Otitiri Bay Road, Titirangi - damaged board walk foot path to be replaced by the | Steve Cavanagh ☎ 836 8000 Ext: 8731 |

| | Issue | Comments | Reporting Council Officer |
|----|---|--|---|
| | <p>Resolution No. 286/2009 3 March 2009 Waitakere Community Board</p> | <p>end of August 2010; and</p> <ul style="list-style-type: none"> • Opposite 655 Huia Road, Huia - repairs to be carried out by the end of August 2010. <p>There are works planned at this stage for the Waitakere Ward.</p> | |
| 2. | <p>Seymour/Parrs Cross Roads, Oratia - Update on the Roundabout Officer's Report</p> | <p>A review was undertaken of the Seymour Road / Parrs Cross Road, Oratia Roundabout (the roundabout) in late July 2010. The review included analysis of six hours video footage of both Parrs Cross Road, Oratia approaches to the roundabout on a fine weather weekday from 7.30 am – 10.30 am and 3.00 pm – 6.00 pm.</p> <p>In summary, the review showed the roundabout is working well and virtually no incidents of significance were observed. However, some minor roadmarking changes are recommended to improve the roundabout's operation, these should be installed in August 2010 weather permitting. The changes include the installation of raised profile road markings between traffic lanes on both Parrs Cross Road, Oratia approaches. These are expected to reduce the lane cutting that occasionally happens there.</p> | <p>Duncan Campbell ☎ 836 8000 Ext: 8019</p> |
| 3. | <p>Laingholm Reserve, Laingholm Playground Design Officer's Report</p> | <p>As part of Council's ongoing playground renewal programme the playground design for Laingholm Reserve is currently being finalised. Construction is programmed for the summer of the 2010/2011 financial year.</p> | <p>Tracey Hodder ☎ 836 8000 Ext: 8969</p> |
| 4. | <p>Piha Domain Campground, Piha Wastewater System Upgrade Resolution No. 370/2010 7 April 2010 Infrastructure and Works Committee</p> | <p>As part of Council's ongoing services renewal programme, the wastewater systems at Piha Campground and Piha Beach toilet is currently being designed for a major upgrade in the 2010/2011 financial year. Works will involve decommissioning the system at Piha Beach toilet and connecting into the upgraded system at Piha Campground. The upgraded system will also receive wastewater flows from the</p> | <p>Andreas Lilley ☎ 836 8000 Ext: 8553</p> |

| | Issue | Comments | Reporting Council Officer |
|----|--|--|--|
| | | Piha Bowling Club and Piha Returned Services Association. The renewed Auckland Regional Council consent for wastewater discharge has been granted for the works. Building and land use consent applications will be lodged shortly with Council. Physical works are programmed to commence by November 2010, and will be complete by December 2010. | |
| 5. | Waitakere City Council Election Signs Bylaw 2010 Officer's Report | <p>The Waitakere City Council Election Signs Bylaw 2010 (Bylaw) adopted by the Council on Wednesday, 30 June 2010, came into force on Thursday, 1 July 2010 and will expire on Sunday, 31 October 2010.</p> <p>The Bylaw has been publicly notified and is available on the Council website.</p> <p>Signs may be erected on Council owned land in Waitakere, other than on sites specifically prohibited, and on private land with the owners consent, for a period of two months prior to Election Day on Saturday, 9 October 2010 (except where a resource consent on private land has been issued for a longer period) (i.e. from Sunday, 8 August 2010 to midnight on Friday, 8 October 2010).</p> | Charlie Inggs ☎ 836 8000 Ext: 8854 |

| COUNCIL REPORTS FOR INFORMATION ONLY | | |
|--|---------------------|--|
| Report Name | Committee | Attachment Pages |
| Waitakere Ranges Heritage Area Programme Update | Policy and Strategy | Report and attachments will be made available in the Community Board lounge. |
| Integrated Four Waters Management Plan - Henderson Creek and Whau Catchments | Policy and Strategy | Report and attachments will be made available in the Community Board lounge. |

| REPORTS PENDING | | | |
|---|---|--|--|
| Subject | Date Requested | Report Due | Reporting Officer |
| Piha / Karekare And Huia / Cornwallis Local Water Plans | Resolution No. 1725/2004 7 September 2004 Environmental Management Committee | Further updates will be provided to the Community Board on the basis of requirement. | Tony Miguel  836 8000 Ext: 8294 |

Report prepared by: Judith Moore, Committee Secretary.



9 WOODLANDS PARK ROAD, TITIRANGI – NEW BUS STOP PARKING RESTRICTIONS

EXECUTIVE SUMMARY

The purpose of this report is to seek the Waitakere Community Board's approval to install two new bus stop parking restrictions on Woodlands Park Road, Titirangi.

Council officers consulted with the affected residents and have taken into consideration the best option for serving them and the community.

Two options have been identified: to install the two new bus stop parking restrictions or to leave the area as it is.

RECOMMENDATIONS

It is recommended that the Waitakere Community Board resolve to:

1. **Receive** the Woodlands Park Road, Titirangi – New Bus Stop Parking Restrictions report.
2. **Approve** that in relation to **WOODLANDS PARK ROAD, TITIRANGI**:
 - (a) and in accordance with the powers conferred by virtue of the Local Government Act 1974, the Land Transport Act 1998, the Transport Act 1962 and the Waitakere City Council Bylaw No. 7, 1991 – Traffic, the following restrictions now be resolved to be specified and imposed, namely,
 - (i) on the north side of **WOODLANDS PARK ROAD**, outside property number 197 Woodlands Park Road for a distance of 12 metres, the **BUS STOP** parking restriction be put in place.
 - (ii) on the south side of **WOODLANDS PARK ROAD**, outside property number 200 Woodlands Park Road for a distance of 12 metres, the **BUS STOP** parking restriction be put in place.
3. **Agree** that the appropriate signage and/or road markings, in accordance with the provisions of the Land Transport Rule; Traffic Control Devices 2004 – Rule 54002 hereby be approved and be put in place to properly establish, delineate, and record the said bus stop parking limitations and restrictions.

BACKGROUND

1. A request for additional bus stop parking restrictions on Woodlands Park Road between Huia Road and Grovelands Way was received from the public. The distance between the existing bus stops on Woodlands Park Road is 1.3 kilometres and is a deterrent for the use of public transport.

DECISION MAKING

Issues

2. The spacing between the existing bus stops on Woodlands Park Road is 1.3 kilometres. This is significantly greater than the recommended spacing of 400 metres for bus stops in urban areas.
3. The location of the two new bus stop parking restrictions is indicated on the diagram attached at page A1.

Options Identified

4. Two options have been identified: to install the two new bus stop parking restrictions to allow for a potential increase in bus use or to leave the area as it is.

Consideration of Community Views

5. Consultation was undertaken with the affected residents during July 2010. No objections were received.

Preferred Option

6. The preferred option is to install the new bus stop parking restrictions.

STRATEGIC CONTEXT

7. Council's Transport Strategy provides the strategic context for this report. The vision is for public transport and communications systems that provide fast, effective services, and for safe City travel facilitated by integrated, environmentally-responsible and innovative design, with a focus on meeting the essential needs of all, for access, communication, and safety.
8. Correctly marked and sign posted bus stops are desirable to both notify the public transport users of the pick up and drop off locations for bus services and to keep these locations clear of other vehicles.

CONSULTATION

9. Council and Auckland Regional Transport Authority staff have worked together to identify optimal solutions that deliver on bus customer requirements while taking account of the needs of other road user groups.
10. Consultation with internal staff and Maori was not required for this report.

RESOURCES

11. The new bus stop parking restrictions can be implemented under the Annual Plan 2010/2011 minor improvements budget.

IMPLEMENTATION ISSUES

12. There are no implementation issues arising from this report.

AUCKLAND COUNCIL TRANSITION ISSUES

13. The decision making proposed in this report is not constrained by section 31 of the Local Government (Tamaki Makaurau Reorganisation) Act 2009, as it does not directly or because of its consequences: significantly prejudice the reorganisation, significantly constrain the powers or capacity of the Auckland Council or any subsidiary of the Auckland Council following the reorganisation, or have a significant negative impact on the assets or liabilities that are transferred to the Auckland Council as a result of the reorganisation.

Report prepared by: Vicki Daley, Transport Engineer.



10 CLASSIFICATION OF PROPERTIES AS RESERVES PURSUANT TO SECTION 14 OF THE RESERVES ACT 1977

GLOSSARY

Project Twin Streams (PTS)
Reserves Act 1977 (the Act)

EXECUTIVE SUMMARY

The purpose of this report is to obtain approval from the Waitakere Community Board to publicly notify Council's intention to classify properties purchased via Project Twin Streams (PTS) as reserves pursuant to section 14 of the Reserves Act 1977 (the Act).

Classification pursuant to the Act provides a mechanism for greater protection of the properties, and the purpose(s) for which they were acquired, than if the properties were to be administered as undesignated freehold sites.

RECOMMENDATIONS

It is recommended that Waitakere Community Board resolve to:

1. **Receive** the Classification of Properties as Reserves Pursuant to section 14 of the Reserves Act 1977 report.
2. **Agree** to the public notification of Council's intention to classify the properties for designated purpose(s) scheduled in the table below as reserves pursuant to section 14 of the Reserves Act 1977:

| Property Address | | | Legal Description | Proposed Reserve Status |
|------------------|----------------|--------|-------------------|--|
| 331 | Henderson Road | Valley | LOT 6 DP 43008 | Local Purpose (Esplanade) Reserve |
| 335 | Henderson Road | Valley | LOT 4 DP 43008 | Local Purpose (Stormwater Management and Cycleway) Reserve |
| 337 | Henderson Road | Valley | LOT 2 DP 43008 | Local Purpose (Stormwater Management and Cycleway) Reserve |

| Property Address | | Legal Description | Proposed Reserve Status |
|------------------|-----------------------|-------------------|--|
| 339 | Henderson Valley Road | LOT 1 DP 43008 | Local Purpose (Stormwater Management and Cycleway) Reserve |

3. **Agree** that for those properties where no objections are submitted, it be recommended that Council declares these properties (detailed in Resolution 2) to be reserves of the status and purpose(s) scheduled pursuant to section 14 of the Reserves Act 1997, and that Council's resolution be gazetted pursuant to the powers delegated to Council by the Minister of Conservation.
4. **Agree** that a special meeting of the Waitakere Community Board be held in September 2010 to hear any objections to the classification of the properties listed in Resolution 2 as reserves, if necessary.

BACKGROUND

1. PTS is a Council and community partnership project which aims to restore the riparian margin along Henderson Creek, and the Oratia, Opanuku, Waikumete, and Swanson streams.
2. PTS is funded via grants provided by Auckland Regional Holdings, and by Council.
3. As part of PTS, Council has purchased 37 properties in the Waitakere Ward to:
 - remove the properties from flood hazards;
 - obtain riparian margins for stream restoration, and;
 - obtain land for walk/cycleway construction.
4. A list of the properties purchased in the Waitakere Ward is scheduled in Resolution 2 with a map showing the location of the properties attached at page A2.

A2

DECISION MAKING

Issues

5. Through PTS, Council and community have invested resources and goodwill in restoring the riparian margins that run through these properties. The grant funding provided to PTS for property acquisitions has no provision for ongoing maintenance of the properties purchased. Hence, all the properties acquired need to be classified as reserves so they can be incorporated into Council's maintenance schedule.
6. In order for this handover to occur, the properties need to be classified as reserves under the Act for the reason that classification provides an additional mechanism for the protection of the land and its stated purpose (use). This makes it difficult to implement changes which affect the reserve's designated use, or to dispose of the land.
7. The proposed designated use also provides protection for the walk and cycleways which have been newly constructed on some of these properties.

8. The reserve designation proposed for each property has been determined based on the status of reserves adjoining them. This will ensure there is consistency in the status of each property parcel currently managed within reserves.

Options Identified

9. Two options have been identified:
- Option 1 – Classification of the properties scheduled in Resolution 2 as reserves pursuant to the Act. The cost of this option is estimated at \$2,000; and
 - Option 2 – Continue to administer the properties as undesignated freehold lots. This is the “do nothing” option, and there are no additional costs associated with this option.

Assessment of Options

10. The merits and disadvantages of each of the two options are noted in Table 1 below.

| | | |
|----------|---------------|---|
| Option 1 | Advantages | <ul style="list-style-type: none"> • The purpose of the land is clearly stated and ongoing work can be programmed; • Additional protection is provided to the property as the process involved with altering it's purpose(s), status and ownership is more stringent than if administering the property as freehold land only; and • The properties being proposed for designation will have similar status to the existing reserves adjoining them. |
| | Disadvantages | <ul style="list-style-type: none"> • Council will be required to follow a much more stringent set of processes to implement any changes to the purpose(s), status or ownership of these properties; and • This option will incur costs associated with advertising for community consultation, which is estimated at \$2,000. |
| Option 2 | Advantages | <ul style="list-style-type: none"> • Council will have flexibility and ability to make decisions internally on all management matters affecting these properties; and • There are no additional costs associated with this option. |
| | Disadvantages | <ul style="list-style-type: none"> • The process to change the use, status or ownership (through disposal) of the properties is more straightforward than if they were designated. This increases the risk of losing the land, and/or its intended purpose if future management were to pursue this avenue. |

Table 1 - Assessment of options.

Consideration of Community Views

11. The Council, through this report, is seeking approval to invite community views by publicly notifying the intention to classify the scheduled properties.

Preferred Option

12. The preferred option is Option 1. This option takes into consideration that it is desirable to put in place the greatest protection mechanisms as possible to administer the properties scheduled in Resolution 2 within Council ownership for the intended purpose(s) for which they were purchased.

STRATEGIC CONTEXT

13. Classification of the scheduled properties for their designated purpose(s), contribute to the following Council strategies:
- Environment;
 - Maintaining, protecting and enhancing the natural environment;
 - Enabling community care and conservation of the green network;
 - Transport; and
 - Increasing the walking and cycling network.

CONSULTATION

14. Consultation has been carried out internally with Parks Assets (as the future administrators of these properties), who have expressed support for Option 1.

RESOURCES

15. Legal Services will assist with preparation of the public notification, which they have been consulted on, and have agreed to do.
16. The cost of advertising is estimated at \$2,000, and will be funded by revenue obtained from the sale of properties surplus to PTS requirements.
17. Council is the current landowner of these properties, and administers them as fee simple open spaces. Therefore, long term the cost of maintenance will require the allocation of resources on an ongoing basis.

IMPLEMENTATION ISSUES

18. Council is required to publicly notify its intention to classify the properties as reserves pursuant to the Act and allow at least one month for submissions. This means that reporting and hearing of objections, if any, will need to take place at a special meeting of the Waitakere Community Board in September 2010.

AUCKLAND COUNCIL TRANSITION ISSUES

19. The decision making proposed in this report is not constrained by section 31 of the Local Government (Tamaki Makaurau Reorganisation) Act 2009, as it does not directly or because of its consequences: significantly prejudice the reorganisation, significantly constrain the powers or capacity of the Auckland Council or any subsidiary of the Auckland Council following the reorganisation, or have a significant negative impact on the assets or liabilities that are transferred to the Auckland Council as a result of the reorganisation.

Report prepared by: Anil Karan, Evaluations Leader – Project Twin Streams.



11 COMMUNITY BOARD MINOR PARKS PROJECTS 2010/2011 – WAITAKERE WARD

GLOSSARY

| | |
|-------------------------------------|-------------|
| Waitakere Community Board | (the Board) |
| Community Board Minor Parks Project | (CBMPP) |
| Minor Parks Project | (MPP) |
| Waitakere Ward | (the Ward) |
| Possible | (POS) |

EXECUTIVE SUMMARY

The purpose of this report is to present the proposals received for Community Board Minor Parks Projects (CBMPPs) for the Waitakere Ward (the Ward) and to request that the Waitakere Community Board (the Board) prioritise and approve those projects that should be funded from the Annual Plan 2010/2011.

RECOMMENDATIONS

It is recommended that the Waitakere Community Board resolve to:

1. **Receive** the Community Board Minor Parks Projects 2010/2011 – Waitakere Ward report.
2. **Agree** to determine the priority for expenditure of the budget allocated in the Annual Plan 2010/2011 for Community Board Minor Parks Projects in the Waitakere Ward.

BACKGROUND

1. In December 1999, the Community Facilities and Recreation Committee resolved to provide a discretionary budget for allocation by Community Boards for capital development projects on parkland. This decision recognised that there are a number of projects, generally less than \$10,000 in cost, which are raised as possible projects through Annual Plan submissions, Community Board public forums and other consultation processes. Undertaking these small projects is an important means of meeting local needs within the community.
2. In the Annual Plan 2010/2011, a total of \$120,000 was allocated to CBMPPs. This total budget has been divided between the four Wards on a per population basis using statistics from the 30 June 2009 census.
3. During July 2010, Parks undertook a consultation process whereby stakeholders and community groups were invited to submit proposals for suitable Minor Parks Projects (MPPs). In total, 58 applications were received for 66 projects, some applications including multiple projects. Fourteen projects were located in the Ward. The following table shows the distribution of projects, population and funding for each ward.

| WARD | Population | % of 204,500 | % of \$120,000 | No of projects |
|---------------|----------------|----------------|---------------------|----------------|
| Henderson | 62,700 | 30.66% | \$36,792.00 | 20 |
| New Lynn | 61,900 | 30.27% | \$36,324.00 | 11 |
| Massey | 54,400 | 26.60% | \$31,920.00 | 22 |
| Waitakere | 25,500 | 12.47% | \$14,964.00 | 14 |
| | | | | |
| TOTALS | 204,500 | 100.00% | \$120,000.00 | 66 |

DECISION MAKING

4. Parks officers have reviewed the applications and where relevant made comments and recommendations. In some cases the sites have been visited in order to assess the location and viability of the proposals. Wherever possible, an estimate of costs has been attached to the proposal. These are based on the information available at the time of writing this report and may be updated as additional information is received.
5. Comments and recommendations by Parks officers are based on the following criteria for the funding of projects through the CBMPP budget:
 - The funds are to be used for development projects on parks/Council owned land – this does not include projects on community buildings, club assets and lease areas, maintenance or renewal items;
 - The project must benefit the local community and be available to the public; and
 - A maximum of \$20,000 can be spent on any one project in each financial year. The decision to extend the maximum amount of \$20,000 for any one project rests with the Board, but if it chooses to extend the \$20,000 for any one project, a recommendation to the appropriate Council Committee is required.
6. While projects have been recommended according to the Parks Capital Works criteria, the final decision rests with the Board.

Issues

Possible Development Projects

7. The following table outlines the approximate cost of a range of projects that can be undertaken for less than \$20,000. These costs are an average in order to give guidance to the Board, and do not take into account site-specific situations and variability.

| Project Type | Approximate Cost Including Supply and Installation Consents, |
|---|--|
| Basketball half court | \$14,700 |
| Sealing an existing gravel car park of approximately 250m ² | \$13,125 for 10 car parking spaces including marking |
| Gravel path with timber edging | \$89 per lineal metre at 1.5m wide |
| Concrete path | \$130 per lineal metre at 1.5m wide |
| Creating/extending a gravel car park | \$7,350 for 10 car parking spaces |
| 10 metre length of boardwalk | \$4,200 |
| Macrocarpa bench seat | \$945 |
| Macrocarpa bench seat with back | \$1,220 |
| Macrocarpa picnic table | \$1,945 |
| Town Centre/urban seat | \$845 |
| Town Centre/urban picnic table | \$1,732 |
| Set of two swings with bark under surfacing, scuff mats, new edging and local drainage, including Council consent fees (new stand alone park) | \$15,750 |
| Set of two swings with scuff matts in an existing playground, including Council consent fees | \$5,250 |

| Project Type | Approximate Cost Including Consents, Supply and Installation |
|--|--|
| Seesaw with bark under surfacing in an existing playground | \$3,675 |
| Community Art Project | \$5,250 |
| Small skate ramp- on existing slab | \$16,800 |
| Planting – specimen trees | \$205 per tree |
| Planting – shrubbery | \$735 for 10 m ² |
| Barrier fencing (bollards and chain) | \$925 for 10 metres |
| Drinking fountain (by water supply) | \$3,465 (includes \$525 water meter) |
| Standard rubbish bin - stainless steel bin | \$1,260 per bin |
| Park name sign - 2 panel | \$1,260 |
| Community Sign – Waitakere City Council standard | \$3,150 |

Proposals

8. Proposals received are outlined below with estimated costs and the Council officer's recommendations for each project. Under the 'officer recommendation' 'IN' means the project is recommended to be considered for allocation of funding and 'POS' (possible) means the project is eligible for funding but is not considered to be a high priority for reasons outlined in the report, e.g. it is a relatively high cost in relation to the funding available. 'OUT' means the project is not recommended to be considered for allocation of funding for reasons which are outlined in the report, e.g. it is contrary to Parks Policy.

Beach Valley Road Project

| Park | Proposal | Cost Estimate | Officer Recommendation |
|--|--|---------------|------------------------|
| Walking Access track Beach Valley Road, Piha | 2 seats at the bottom of 'the milk track' for people using the track to rest and local community to meet for parties, BBQs and events. 2x \$1,220 | \$2,440 | IN |

Piha Community Library

| Park | Proposal | Cost Estimate | Officer Recommendation |
|--|--|---------------------------------------|------------------------|
| Roadside beside Piha Community Library | Small garden and seat around information surf boards outside library. Garden to be planted and maintained by Coastcare | Seat \$945 Plants \$355 \$1,300 | IN |

Oratia Playgroup

| Park | Proposal | Cost Estimate | Officer Recommendation |
|--------------------|--|---------------|------------------------|
| Oratia Hall Domain | Macrocarpa picnic table behind the small hall near children's playground for hall users, locals and community groups, currently nowhere to sit | \$1,945 | IN |

- Location of seat to be as visible as possible to car park for safety.

Huia Cornwallis Residents and Ratepayers Association Incorporated.

| Park | Proposal | Cost Estimate | Officer Recommendation |
|--|--|---------------|------------------------|
| Huia Domain seafront or Little Huia waterfront | Macrocarpa seat along beachfront with a plaque on back as a memorial to Arthur Harrison -long time treasurer of Huia Cornwallis Residents and Ratepayers Association Incorporated and respected member of the community who died recently. Huia Cornwallis Residents and Ratepayers Association Incorporated will pay for the plaque | \$1,220 | IN |

- The Huia Cornwallis Residents and Ratepayers Association Incorporated got picnic tables in the last round of CBMPP funding and already have several benches on the beach.

Parau Residents & Ratepayers Association Inc

| Park | Proposal | Cost Estimate | Officer Recommendation |
|--------------------|--|---------------|------------------------|
| Armour Bay Reserve | 2 picnic tables on grassed area between community hall/netball courts & com. orchard | \$1945 | IN |

- Only 1 picnic table as there are currently 4 benches beside courts.

Waitakere City Council Parks Planning and Titirangi Returned Services Association

| Park | Proposal | Cost Estimate | Officer Recommendation |
|---------------------------|---|---------------|------------------------|
| Soldiers Memorial Reserve | Restoration of run down park as per draft concept plan in Waitakere Ward Resource Management Plan. The Returned Services Association are happy to have two simple signs saying "Soldiers Memorial Walkway" @\$3000 each | \$6000 | IN |

- Two signs - one at each entrance "Soldiers Memorial Walk"

Waitakere City Council Parks Planning and Titirangi Returned Services Association

| Park | Proposal | Cost Estimate | Officer Recommendation |
|--------------------------------|---|---------------|------------------------|
| Titirangi War Memorial Carpark | Move obelisk in Titirangi War Memorial carpark to a new position left of entrance in front of memorial wall | \$11,500 | POS |

Pirihara Wano and Wano Whanau

| Park | Proposal | Cost Estimate | Officer Recommendation |
|-------------|--|--|------------------------|
| Piha Domain | Cycle pathway in Domain. Needs to be gravel to match existing paths, no concrete. Half circuit-library to playground – 150 lm Full circuit -library to road - 340 lm x \$85 (gravel). Hoggin is dearer | Half circuit \$12,750 Full circuit \$28,050 | POS |

- Domain should be kept natural with no hard assets, maybe shell or hoggin loop track would be better. Too great a percentage of Ward budget.

French Bay Yacht Club

| Park | Proposal | Cost Estimate | Officer Recommendation |
|------------------------------|--|---------------|------------------------|
| French Bay Esplanade Reserve | Concrete pavement behind seawall to prevent scouring, allow people to fish and sit by the sea wall and free up rigging area - as per original plan | \$11,400 | POS |

- In Concept Plan and meets criteria but a large percentage of total budget

| Park | Proposal | Cost Estimate | Officer Recommendation |
|---------------------|--|---|------------------------|
| Kauri Point Reserve | Gravel path at top and middle of reserve approx 200m, 10m of boardwalk and stairs at beach end Path \$17,000 - Would accept steps only as path is usable | Steps will require geotech report and consent, likely to be over \$20,000 | OUT |

- Drop of approximately 18m and erosion of foreshore, will require Geotech report, engineers footings and building consent, likely to be beyond \$20,000 – outside criteria.

Piha Community Library

| Park | Proposal | Cost Estimate | Officer Recommendation |
|--|--|---------------|------------------------|
| Roadside beside Piha Community Library | Upgrade the existing Carpark and extend to allow for more cars, 'barefoot friendly gravel' | N/C | OUT |

- Car park is on roadside, and has been referred to Transport Assets.

Pirihara Wano and Wano Whanau

| Park | Proposal | Cost Estimate | Officer Recommendation |
|-------------|---------------------------------------|----------------------------|------------------------|
| Piha Domain | Revamp existing basketball half court | New half court \$14,700 | OUT |
| Piha Domain | New skate half pipe | \$16,800.00 | OUT |

- Basketball Half Court should be relocated not refurbished in existing location.
- Skate Half pipe total cost is more than Ward budget.

Laingholm District Citizens Association

| Park | Proposal | Cost Estimate | Officer Recommendation |
|--|--|---|------------------------|
| Roadside corner of Huia Road and Laingholm Drive and corner Huia and Victory Roads | Laingholm Community signs on Huia Road with arrows indicating the location of Laingholm which is currently not marked on main road. Either Waitakere City Council Parks signs or community artist. | <\$6,300 - the Laingholm District Citizens Association may contribute to this | OUT |

- Possible maintenance issues if done by an artist. Roadside direction signs - Request has been passed to Transport.

9. A workshop is being held with the Board immediately prior to the meeting of 31 August 2010 to discuss each proposal in detail including taking into consideration the following:

- The cost-benefits of each option in terms of present and future economic, environmental, social and cultural wellbeing;
- The extent to which community outcomes would be promoted or achieved; and
- The impact of each option in providing for present and future needs.

Consideration of Community Views

10. The bulk of the proposals outlined in this report were submitted by members of the community. The applicants and other parties affected by projects approved by the Board will be consulted as applicable; i.e. in regards to the most suitable placement of the asset.

STRATEGIC CONTEXT

11. These projects contribute to Council's Social Strategy. The vision for this Strategy is that everyone feels valued and connected to their communities, neighbourhoods and the natural environment; everyone can access the facilities activities and services they need to achieve optimal health and wellbeing; everyone is safe in their families and communities; everyone has enough to live on; everyone has the information, skills and knowledge they need to participate fully in society, everyone has affordable sustainable and healthy housing choices and every child is health and ready to learn.

12. The objectives of the Social Strategy are: Build strong resilient communities and develop community leadership; Develop Waitakere's community infrastructure and assets; Create built and natural environments that are accessible, sustainable and promote the health and wellbeing of all people; and prioritise the needs of children and young people.

CONSULTATION

13. The CBMPP budget is a fund that allows for community organisations to have a direct say in the development of minor capital projects on park land. Community organisations were invited to submit proposals for suitable MPP funding through a consultation process that included the Council "Have your Say" website and a letter sent to Residents and Ratepayer's Associations, sports clubs and other user groups and stakeholders. In addition, Parks officers reviewed the Annual Plan 2010/2011 and Long Term Council Community Plan submissions and received requests made through the Call Centre.

RESOURCES

14. The allocation for CBMPPs in the Ward, through the Annual Plan 2010/2011, is \$14,964.

IMPLEMENTATION ISSUES

15. There were 14 funding applications for the Ward, of these five are recommended to not proceed (OUT), due to expense or ineligibility. There are three projects recommended as possible but not a priority (POS). The remaining six proposals are recommended for funding (IN). The total amount of these recommended projects is \$12,850. The Board should assess the proposals and decide which projects will be completed equating to an estimated cost of \$14,964 or less.
16. Once the decision has been made as to which projects will go ahead, no implementation issues are foreseen.

AUCKLAND COUNCIL TRANSITION ISSUES

17. The decision making proposed in this report is not constrained by section 31 of the Local Government (Tamaki Makaurau Reorganisation) Act 2009, as it does not directly or because of its consequences: significantly prejudice the reorganisation, significantly constrain the powers or capacity of the Auckland Council or any subsidiary of the Auckland Council following the reorganisation, or have a significant negative impact on the assets or liabilities that are transferred to the Auckland Council as a result of the reorganisation.

Report prepared by: Mandy McMullin, Parks Assets.



12 PIHA RATEPAYERS AND RESIDENTS ASSOCIATION INCORPORATED – NEW LEASE AT PIHA DOMAIN AND CLASSIFICATION OF LAND

GLOSSARY

Piha Ratepayers and Residents Association Incorporated (PRR)
Piha Reserves Management Plan 1999 (the Management Plan)
Waitakere Ranges Heritage Area Act 2008 (WRHAA)

EXECUTIVE SUMMARY

The purpose of this report is to inform the Waitakere Community Board that on 1 September 2010, the Infrastructure and Works Committee, as the delegated authority, will be hearing an application to negotiate a new lease of land located on Part Lot 71 DP25709 and Part Lot 1 DP31269 with the Piha Ratepayers and Residents Association Incorporated (PRR). Accordingly the Infrastructure and Works Committee will be asked to classify the land on Piha Domain where the Piha Post Office is situated as local purpose (community building) reserve under the Reserves Act 1977.

RECOMMENDATIONS

It is recommended that the Waitakere Community Board resolve to:

Receive the Piha Ratepayers and Residents Association Incorporated – New Lease at Piha Domain and Classification of Land report.

BACKGROUND

1. Piha Domain is identified as a Citywide park but has not been classified under the Reserves Act 1977. The PRR own, manage and operate the Piha Post Office as a not for profit community service and is one of only a few community-run postal services left in New Zealand. PRR has been operating for over twenty years providing 120 post office boxes and over-the-counter mail services to the Piha community.
2. The PRR relocated its Piha Post Office building from private land to Piha Domain last year. In July 2009 the PRR sought approval to establish it permanently on its current site. The proposal was subsequently approved by the Waitakere Community Board and the Infrastructure and Works Committee.
3. At the 4 August 2009 Waitakere Community Board meeting it was resolved as follows:

“The Waitakere Community Board resolved to:

***Agree** that the Waitakere Community Board resolve to support the moves to establish the Piha Post Office on the site on the Piha Domain opposite the Piha Store, as agreed at a meeting of the Piha Residents and Ratepayers Association Committee on Sunday, 19 July 2009”.*

1332/2009

4. At the 2 September 2009 Infrastructure and Works Committee meeting it was resolved as follows:

“The Infrastructure and Works Committee resolved to:

***Approve** the permanent location of the Piha Post Office building on the northern boundary of the Piha Domain opposite 21 Seaview Road, Piha in accordance with the plan presented to the Infrastructure and Works Committee at its meeting held on Wednesday 2 September 2009”.*

1474/2009

5. A survey plan has been completed and it is now proposed that the Piha Post Office building be classified as local purpose (community building) under the Reserves Act 1977.

DECISION MAKING

Lease

- A3
6. It is proposed that the land as surveyed be classified as local purpose (community buildings) reserve and a new lease be negotiated and concluded with the PRR for a ground lease of its building located on Part Lot 71 DP25709 and Part Lot 1 DP31269.
 7. It is proposed that the lease be for a term of ten years with one right of renewal of five years in accordance with the Council's Community Leases Policy.
 8. To grant the PRR a lease under section 61 of the Reserves Act 1977, the land required from Piha Domain to accommodate the Piha Post Office has been surveyed. The survey plan attached at page A3 outlines the area of Piha Domain to be classified as a local purpose (community building) reserve rather than a recreation reserve as previously intended.

Piha Reserves Management Plan 1999 (the Management Plan)

9. The Management Plan recognises that Piha Domain is seen as a key focus area for community facilities.
10. Objective 3 states that:

'Provision will be made for the continuation of leasing areas of land within Piha Domain to provide for community use and wellbeing.'

Waitakere Ranges Heritage Area Act 2008 (WRHAA)

11. Piha Domain is within the Waitakere Ranges Heritage Area protected by the WRHAA. Section 3 of the WRHAA describes its purpose as recognising the national, regional and local significance of the Waitakere Ranges Heritage Area and promoting its protection and enhancement.
12. Section 8 of the WRHAA imposes on the Council an obligation to carefully consider the risks and uncertainties associated with any particular course of action and endeavour to protect the heritage feature of the area.
13. A new lease and the continued presence of the PRR at Piha Domain will not prejudice the Waitakere Ranges Heritage Area. The users of the Piha Post Office are the local community. A new lease for a period of up to fifteen years will not add to any existing risks and uncertainties.
14. PRR has complied with the building and resource consents to relocate the Post Office. A Code of Compliance Certificate was issued on 21 April 2010.
15. The survey and reserve classification of Piha Domain are consistent with the policies and objectives of the WRHAA.

STRATEGIC CONTEXT

16. The proposal to grant a lease to the PRR contributes to the Council's Social Strategy which aims to ensure that everyone feels valued and connected and has access to the facilities, activities and services they require.

CONSULTATION

17. The Council's Lease Assessment Group has been consulted and is agreeable to the proposal.

RESOURCES

18. There are no resources required other than staff time.

IMPLEMENTATION ISSUES

19. If approval is granted to the PRR a new lease will need to be negotiated and agreed subject to any approval required by the Department of Conservation.

AUCKLAND COUNCIL TRANSITION ISSUES

20. The decision making proposed in this report is not constrained by section 31 of the Local Government (Tamaki Makaurau Reorganisation) Act 2009, as it does not directly or because of its consequences: significantly prejudice the reorganisation, significantly constrain the powers or capacity of the Auckland Council or any subsidiary of the Auckland Council following the reorganisation, or have a significant negative impact on the assets or liabilities that are transferred to the Auckland Council as a result of the reorganisation.

Report prepared by: Odette Pepers, Community and Reserves Lease Officer



13 TE AKORANGA PLAYCENTRE ASSOCIATION INCORPORATED – NEW LEASE FOR WAIATARUA PLAYCENTRE AT WAIATARUA RESERVE

GLOSSARY

Waiatarua Playcentre (WP)

EXECUTIVE SUMMARY

The purpose of this report is to seek the Waitakere Community Board's approval to grant Te Akoranga Playcentre Association Incorporated on behalf of Waiatarua Playcentre (WP) a new lease of land at Waiatarua Reserve located on the portion of land described as Lot 3 DP 51119 on Part Certificate of Title 15B/28.

RECOMMENDATIONS

It is recommended that the Waitakere Community Board resolve to:

1. **Receive** Te Akoranga Playcentre Association Incorporated - New Lease for Waiatarua Playcentre at Waiatarua Reserve report.
2. **Approve** that a new lease be granted to Te Akoranga Playcentre Association on behalf of Waiatarua Playcentre at Waiatarua Reserve for a term of 10 years with one right of renewal for a further five years at \$250 plus GST per annum.
3. **Agree** that the Chief Executive Officer be authorised to negotiate and conclude a new lease with Te Akoranga Playcentre Association on behalf of Waiatarua Playcentre at Waiatarua Reserve under section 61 of the Reserves Act 1977.

BACKGROUND

- A4
1. Waiatarua Reserve is a local community facility reserve with access gained from West Coast Road. The parcel of land where WP is situated has been classified under the Reserves Act 1977 as a local purpose (community buildings) reserve under NZ Gazette 30.11.2000 no 160 p 4149. A map at page A4 shows the location of WP on Waiatarua Reserve.
 2. WP was formed in early 1974. In the mid 1980s it became affiliated to Te Akoranga Playcentre Association Incorporated and WP built its premises. WP currently provides early childhood education to twenty eight member families and caters for a roll of thirty eight children. The playground is accessible by the public outside session times and is one of a few such facilities available in the Waiatarua area. WP is also a focus point for social contact between local families in the semi rural community.
 3. WP's Management Plan for this year states:

"The goal of all members is to experience an environment where empowerment, relationships, family, community and holistic development take place".
 4. WP is a community run, non-profit organisation benefiting families from areas as far as Piha. WP's building carries a long history of playcentre learning and accommodates WP's needs of the organisation well. WP has installed a new playground area and converted the hotwater system from electric to gas. WP has also extended the decks and verandah roof within the leased area. Its future plans include installing a heat pump and upgrading the kitchen area.
 5. WP's lease is due to expire in July 2011. In order to gain maximum security of tenure, WP has opted to apply for a new lease on expiry of its current lease under the Council's new Community Leases Policy rather than exercise its only right of renewal for a further five years.

DECISION MAKING

Lease

6. It is proposed a new lease be negotiated and concluded with Te Akoranga Playcentre Association Incorporated on behalf of WP for a ground lease being the footprint of its building at Waiatarua Reserve together with the outside fenced play area.
7. In accordance with the Council's Community Leases Policy, it is proposed that the ground lease be for a term of 10 years with one right of renewal of five years at \$250 plus GST per annum.

Community Leases Policy

8. WP fits the Council's criteria for granting leases to community groups, except that it is unable to share its facilities with other groups given that the facility is purpose built and has extensive equipment for pre-school children. The facility is in use three days per week for twelve hours per week. The public are able to access the outdoor play area outside those sessions.
9. The Community Leases Policy provides for a standard 10 year term with one right of renewal for five years and it is proposed that a lease of this term should be granted.

Reserves Act 1977

10. Waiatarua Reserve is categorised by the Council as a local community facility and is classified under the Reserves Act 1977 as a local purpose (community buildings) reserve.
11. The consent of the Minister of Conservation for this lease is not required by section 61 of the Reserves Act 1977. Public notification is also not required.

Waitakere Ranges Heritage Area Act 2008

12. It will not prejudice the Waitakere Ranges Heritage area. There is no change of use nor impact.

STRATEGIC CONTEXT

13. The proposal is in keeping with the Council's First Call for Children Strategic Priority as it promotes and supports learning, literacy and prioritising the needs of children and young people.
14. The proposal also conforms with both the Council's Strong Communities and Urban and Rural Villages Community Outcomes by contributing to the social wellbeing, belonging and resilience of communities.
15. The proposal offers a valuable community service in providing high quality, early education at community level and complimenting the Council's strong focus of collaboration with its communities.

CONSULTATION

16. The Council's Lease Assessment Group has been consulted and is agreeable to the proposal.

RESOURCES

17. There are no resources required other than staff time.

IMPLEMENTATION ISSUES

18. There are no implementation issues apart from negotiating and agreeing the new lease.

AUCKLAND COUNCIL TRANSITION ISSUES

19. The decision making proposed in this report is not constrained by section 31 of the Local Government (Tamaki Makaurau Reorganisation) Act 2009, as it does not directly or because of its consequences: significantly prejudice the reorganisation, significantly constrain the powers or capacity of the Auckland Council or any subsidiary of the Auckland Council following the reorganisation, or have a significant negative impact on the assets or liabilities that are transferred to the Auckland Council as a result of the reorganisation.

Report prepared by: Odette Pepers, Community and Reserves Lease Officer



14 **PIHA DOMAIN MOTOR CAMP – NEW LEASE TO FIONA ANDERSON AND CLASSIFICATION OF LAND**

GLOSSARY

Piha Reserves Management Plan 1999 (the Management Plan)
Waitakere Ranges Heritage Area Act 2008 (WRHAA)

EXECUTIVE SUMMARY

The purpose of this report is to inform the Waitakere Community Board that on 1 September 2010, the Infrastructure and Works Committee, as the delegated authority, will be hearing an application to grant a new lease to Fiona Anderson of land and buildings at Piha Domain Motor Camp on Piha Domain located on the portion of the land described as Part Piha Block on DP 24667, Lot 71, DP 25709 and Lots 1 and 2 DP 31269. Accordingly the Infrastructure and Works Committee will be asked to classify the land as surveyed on Piha Domain where the Piha Domain Motor Camp is situated as recreation reserve under the Reserves Act 1977.

RECOMMENDATIONS

It is recommended that the Waitakere Community Board resolve to:

Receive the Piha Domain Motor Camp – New Lease to Fiona Anderson and Classification of Land report.

BACKGROUND

1. Piha Domain is identified as a Citywide park. It is one of the most visited of all Waitakere's parks and is a main focus of visitor and local community use. Piha Domain has recently been surveyed for the purpose of being classified under the Reserves Act 1977.
2. Fiona Anderson has leased and managed Piha Domain Motor Camp over the last ten years. The ten year lease expired in April 2010 and the terms of the lease are now rolling over on a month by month basis.
3. Fiona Anderson has invested in the camp facilities and had installed a system that controls access to the grounds and buildings and limits water at a cost of \$30,000. Fiona Anderson is committed to the local community and has eleven years experience as an emergency on-call responder for St Johns and has managed Barnett Hall for much of this time. For these reasons, Council's Lease Assessment Group decided to allow Fiona Anderson an opportunity to secure a second term of lease.

DECISION MAKING

Lease

4. It is proposed that the land as surveyed for Piha Domain Motor Camp at Piha Domain be classified as recreation reserve and a new lease be negotiated and concluded with Fiona Anderson for a ground and buildings lease being a portion of the land on Part Piha Block shown on DP 24667, Lot 71 DP 25709 and Lots 1 and 2 DP 31269.
5. It is proposed that the lease be for a term of ten years in accordance with the Council's Community Leases Policy.
6. To grant a lease under section 54(1)(a) of the Reserves Act 1977, Piha Domain has had to be surveyed. The survey plan attached at page A5 outlines the area of Piha Domain to be classified as recreation reserve.

Piha Reserves Management Plan 1999 (the Management Plan)

7. The Management Plan recognises that Piha Domain is seen as a key focus area for community facilities and states that:

'The Piha Domain Camping Ground is seen as being an important part of the Piha Domain and provision is made within the plan for upgrading of the facilities, in a way which allows for the environment, social and economic viability of the campground'.

8. The Management Plan provides for conditions in the lease requiring any activity to be environmentally, socially and commercially sustainable, including a sufficient tenure to allow the activity to be commercially viable.

9. Objective 3 states that:

'Provision will be made for the continuation of leasing areas of land within Piha Domain to provide for community use and well being'.

Waitakere Ranges Heritage Area Act 2008 (WRHAA)

10. Piha Domain is within the Waitakere Ranges Heritage Area protected by the WRHAA. Section 3 of the WRHAA describes its purpose as recognising the national, regional and local significance of the Waitakere Ranges Heritage Area and promoting its protection and enhancement. Amongst the heritage features of the area are the dune systems, coastal areas, distinctive local communities and recreational resources.
11. The survey and reserve classification of Piha Domain are consistent with the policies and objectives of the WRHAA.
12. Section 8 of the WRHAA imposes on Council an obligation to carefully consider the risks and uncertainties associated with any particular course of action and endeavour to protect the heritage feature of the area.
13. The continued presence of Piha Domain Motor Camp will not prejudice the Waitakere Ranges Heritage Area. It will not be a change of use or impact.

STRATEGIC CONTEXT

14. The proposal to grant a lease to Fiona Anderson contributes to the Council's Parks Open Space Strategic Plan 2009 and the Social Strategy which aim to ensure that everyone feels valued and connected and has access to the facilities, activities, recreation and services they require.

CONSULTATION

15. The Council's Lease Assessment Group has been consulted and is agreeable to the proposal.

RESOURCES

16. Staff time and cost of market valuation report have been included in the Parks 2010/2011 budget.

IMPLEMENTATION ISSUES

17. The terms and conditions of the lease will need the prior approval of the Department of Conservation.

AUCKLAND COUNCIL TRANSITION ISSUES

18. Section 31(5)(d) of the Local Government (Tamaki Makaurau Reorganisation) Act 2009 imposes restrictions on Waitakere City Council's decision making capabilities in respect of entering into any contract;
- (i) that imposes, or will continue to impose, any obligation on the existing local authority after 30 June 2011; and
 - (ii) the consideration for which is, or is equivalent to, \$20,000 or more.
19. The rental of the Piha Domain Motor Camp will exceed the figure of \$20,000 over the tenure of the lease and accordingly the consent of the Auckland Transition Agency will be sought.

Report prepared by: Odette Pepers, Community and Reserves Lease Officer



15 DRAFT WAITAKERE WARD LOCAL RESERVES MANAGEMENT PLAN SECOND ROUND OF SUBMISSIONS REPORT

GLOSSARY

| | |
|---|-------------------------|
| Draft Waitakere Ward Local Reserves Management Plan | (draft Management Plan) |
| Reserves Act 1977 | (Reserves Act) |
| Waitakere Community Board | (the Board) |

EXECUTIVE SUMMARY

The purpose of this report is to present to the Waitakere Community Board (the Board) the amendments to the draft Waitakere Ward Local Reserves Management Plan (draft Management Plan), based on the submissions received during the second round of community consultation.

The draft Management Plan was notified for public submissions between 4 June 2010 and 6 August 2010 as required by the Reserves Act 1977 (Reserves Act). 12 submissions were received from both community groups and individual members of the public.

The recommendations in this report include all proposed amendments to the draft Management Plan and the adoption of the final Reserve Management Plan incorporating those amendments.

RECOMMENDATIONS

It is recommended that the Waitakere Community Board resolve to:

1. **Receive** the Draft Waitakere Ward Local Reserves Management Plan Second Round of Submissions report.
2. **Approve** the adoption of the Waitakere Ward Local Reserves Management Plan, incorporating the following amendments:
 - a. Item No. 1 – That all typographical and grammatical errors highlighted in submissions and the amendments be corrected;

- b. Item No. 2 – Amend the Rahui Kahika Reserve Concept plan regarding ‘Entry 4’ removing specimen trees, centrally aligning the proposed pathway and showing gardens/shrub planting along the fence line with adjoining private properties;
- c. Item No. 3 – Amend Part Three, Table of Works, no. 30 Marama Plantation Reserve to include “Investigate options to formalise continued right-of-way access through reserve by adjoining private property owners, if appropriate;”
- d. Item No. 4 – Amend Part One, section 1.2, Objective 4 to read “To recognise, protect and as appropriate promote the European cultural and historical values of the reserves and to work in partnership with the local community on the management of issues of significance on the reserves”;
- e. Item No. 5 – Amend Part One, section 1.2, Objective 9 to read “To minimize obstacles to free access, parking and circulation, including for people with limited mobility, without compromising the natural or recreational values of the reserves”;
- f. Item No. 6 – Amend Part Two, section 1.0 Vision Statement to read “The Waitakere Ward Local Reserves will be managed to enhance, restore and protect the ecological, social and cultural values of the reserves for current and future generations whilst providing opportunities for recreation, use, access, education and enjoyment by the surrounding local communities”;
- g. Item No. 7 – Amend Part Three, Policy 2.1 Implementation bullet point to read “Control and ultimate eradication of weeds (and animal pests where appropriate) in accordance with the Waitakere City Council Weed Strategy and the Regional Pest Management Strategy”;
- h. Item No. 8 – Insert the following paragraph to Part Three, Policy 2.1 “An ecological assessment of the subject reserves identified three distinct groups with regards to their existing ecological value. The qualities of the ecosystems present within the reserves were then correlated to pest management and restoration requirements. The three groups presented below acknowledge the ecological value of each reserve to the wider Waitakere green network while taking into account the different levels of restoration management required”;
- i. Item No. 9 – Insert the following Implementation bullet point to Policy 2.2 “Ensure that any provision for new walkways comply with all biosecurity controls relevant to Waitakere”;
- j. Item No. 10. – Insert the following Implementation bullet point to Policy 2.3 “Undertake the restoration of riparian margins in accordance with ecological best practice that can be adapted to specific stream environments”;
- k. Item No. 11 – Amend Policy 2.4 to read “Ensure that all works within reserves are undertaken in accordance with all relevant statutory documents (including best practice); and that the implementation of all work programmes are documented and monitored for success”;
- l. Item No. 12 – Amend Policy 2.4 Implementation bullet point to read “Ensure that all contractors carrying out work within the reserves fully comply with the provisions of the Auckland Regional Plan: Air, Land and Water (2005) which is a legislative requirement under the Biosecurity Act 1993”;
- m. Item No 13 – Insert Implementation bullet point under Policy 8.1 which reads “Ensure that cultural heritage assessments are carried out as part of preparing concept plans for the reserves, where appropriate”;

- n. Item No 14 – Insert Implementation bullet point under Policy 8.1 which reads “Ensure that conservation plans are prepared and implemented for significant historic places or areas on the reserves in consultation with the community”;
- o. Item No 15 – Insert the following wording under Objective 10.0 “To promote the ecological and cultural values of the reserves and provide opportunities to educate the general public about these values”;
- p. Item No 16 – Amend Policy 10.1 to read “To increase public awareness as to the potential and existing ecological and scientific values and processes of the reserves”;
- q. Item No 17 - Amend Objective 11 to read “To ensure the reserves are managed in terms of the reserve classification gazetted under the Reserves Act 1977; for the enjoyment of the local and regional community now and in the future”;
- r. Item No 18 – Amend Part Three Table of Works no. 46 Takahe Reserve, Priority Rating for Work to read “High”;
- s. Item No 19 – Insert an additional bullet point in Part Three Table of Works no. 35 Oratia Hall Reserve “Investigate the provision of a secure play area catering specifically for the Oratia Playgroup”;
- t. Item No 20 - Amend the Waitakere War Memorial Reserve Concept plan to include the potential for a walking/cycle track around the perimeter of the reserve;
- u. Item No 21 - Amend Policy 2.1 to read “To undertake a restoration management programme of the native ecosystems within the reserves. The programme should target reserves for restoration management (weed control and if necessary and appropriate native planting) in conjunction with the following list”;
- v. Item No 22 – Amend Part Three Table of Works no. 10 Foster Ave Walkway and no. 11 Foster Hill Lane, Priority Rating for Work to read “High”;
- w. Item No 23 – Insert an additional bullet point in Part Three Table of Works no. 14 Huia Scenic Reserve “Investigate the formation of walking tracks within the reserve including the development of a plant identification trail”;
- x. Item No 24 – Include the following reserves in the list of reserves subject to this Management Plan: “Landing Road Walkway” and “Waikomiti Esplanade”;
- y. Item No 25 – Include the following sentence at the end of the first paragraph under Part One, section 2.3 “All but three local reserves subject to this management plan lie within the Waitakere Ranges Heritage Area. The reserves outside of the area are: Township Reserve, Kensington Gardens and Howard Reserve”;
- z. Item No 26 – Delete all references to Shays Reserve within this Management Plan;
- aa. Item No 27 – Correct spelling error. Replace Lapdell Plantation Reserve with “Lopdell Plantation Reserve”;
- bb. Item No 28 – Amend the first bullet point under Policy 3.1 Implementation to read “Investigate reflecting sense of place characteristics in future design of reserves, utilising elements such as the Waitakere Ranges and foothills, orchards, horticulture and vineyards”;

- cc. Item No 29 – Amend Part Three, Table of Works no. 65 Woodlands Park Reserve to include the following action “Investigate the origins of the community hall as a memorial to WWI. Provide interpretation signage to reflect history”; and
- dd. Item No 30 – Amend Part Three, Table of Works no. 50 Tangiwai Reserve, Priority Rating for Work from medium to High with regards to “Construct a footbridge over Waituna Stream at the north western boundary to connect the two sections of the reserve”.

BACKGROUND

1. Under the Reserves Act, Council is required to prepare reserve management plans for all reserves under its jurisdiction following specified processes.
2. An Advisory Group was established in July 2009 to oversee the development of the draft Management Plan. The Advisory Group is made up of Elected Members and Council officers.
3. Two rounds of public consultation have been undertaken as required under the Reserves Act. The first was undertaken from July to September 2009 and comments received were considered in preparing the draft Management Plan.
4. A report presented to the Board meeting held on 1 June 2010 sought approval for the public notification of the draft Management Plan. At the 1 June 2010 Waitakere Community Board meeting it was resolved as follows:

“The Waitakere Community board resolved to:

Approve that the draft Waitakere Ward Local Reserves Management Plan be publicly notified for the second round of submissions, including the change to the submission period being June through to the end of July 2010”

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5. Following the above meeting, the draft Management Plan was publicly notified on 4 June 2010 for a two month submission period. Public consultation included a public open day held at the Oratia Farmers Market on 10 July 2010.
6. Twelve submissions were received from both community groups and individual members of the public.
7. An Advisory Group meeting was held on 12 August 2010 where each submission was discussed and recommendations were made for amendments to the draft Management Plan. These recommendations are detailed under Recommendation 2 of this report.

DECISION MAKING

8. Each submission received has been carefully considered when recommending amendments to the draft Management Plan.
9. For this reason, it is considered that decisions made on issues raised in submissions and subsequent amendments to the draft Management Plan, are in line with the relevant criteria of the Local Government Act 2002, in particular sections 76-82; and section 41 of the Reserves Act.

Issues

- A6-A24
10. The issues raised in submissions have been considered, some requiring amendments and additions to the draft Management Plan. A table summarising the submissions, with comments from the Advisory Group and the recommended amendments are attached at pages A6 to A26.
 11. The management of Marama Plantation Reserve, Whatipu Road, Little Huia, has been raised as an urgent matter in submissions to the first and second round of public notification. The issues raised include both reserve maintenance and right-of-way access across the reserve by adjoining property owners. It is acknowledged that the Reserve Management Plan will provide an overall guide to the management of reserves across a 10 year time frame however; the issues raised require immediate action. Due to the urgency of these issues the Board should be informed that the Parks Planning section is currently working through these management issues at the present time.

Consideration of Community Views

12. Extensive community consultation is required throughout the preparation of the draft Management Plan, as required by the Reserves Act. Community views were sought in the first and second round of consultation through the submission period and open day process, as well as meetings with individual user groups and residents. The draft Management Plan and subsequent amendments reflect the issues raised in submissions.

STRATEGIC CONTEXT

13. The draft Management Plan has been prepared within the context of Waitakere City Council's Strategies and Strategic Outcomes. The Strategies particularly relevant to Reserve Management Plans relate to social, environment and cultural matters.
14. The Social Strategy seeks to connect people and communities to services, facilities and activities that allow for healthy, safe and sustainable living. The objectives and policies of the draft Management Plan seek to achieve the associated strategic outcomes of building strong and resilient communities and leadership, providing great living places including recreational opportunities within local communities, as well as promoting and supporting the needs of children and young people within the City.
15. The Environment Strategy seeks to provide a network of green, clear air and clean water. The draft Management Plan contributes directly to the achievement of this strategy and the stated strategic outcome of having native forests full of native birds and linking streams of native fish.
16. The Cultural Wellbeing Strategy seeks to ensure that we all feel we belong, treasure our diversity, creativity, culture and heritage. The draft Management Plan through its objectives and policies seek to meet the associated strategic outcomes of identifying, protecting and promoting the heritage of the Waitakere Ward present within the local reserves.
17. The draft Management Plan is being prepared within the context of the Waitakere Parks and Open Space Strategic Plan (2009) which provides guidance for the management of parks in Waitakere.

CONSULTATION

18. Consultation with Council officers has been undertaken through the development of the draft Management Plan and through the Advisory Group. The Advisory Group includes staff from Parks Planning, Elected Members, Te Taumata Runanga, Leisure Services, Parks and Open Space Assets and Strategic Planning.
19. Consultation has also occurred with Resident and Ratepayer Associations and reserve user groups.
20. Both iwi, Te Kawerau A Maki and Ngati Whatua, have been consulted in the development of the draft Management Plan. A member of Te Taumata Runanga is on the Advisory Group.

RESOURCES

21. Funding of \$100,000 has been allocated through the Annual Plan 2010/2011 process for the preparation of Reserve Management Plans.

IMPLEMENTATION ISSUES

22. If approved by the Board all amendments will be made and the draft Management Plan will be formatted and printed for distribution to libraries and made available on the Council's website.
23. The proposed work suggested as part of the draft Management Plan will be forwarded to the Auckland Council for funding consideration in future Long Term Council Community Plans.

AUCKLAND COUNCIL TRANSITION ISSUES

24. The decision making proposed in this report is not constrained by section 31 of the Local Government (Tamaki Makaurau Reorganisation) Act 2009, as it does not directly or because of its consequences: significantly prejudice the reorganisation, significantly constrain the powers or capacity of the Auckland Council or any subsidiary of the Auckland Council following the reorganisation, or have a significant negative impact on the assets or liabilities that are transferred to the Auckland Council as a result of the reorganisation.

Report prepared by: Kate Morrissey, Parks Planner.



16 PROPOSED LOCAL AREA PLANS - UPDATES

Provision is made in the agenda for a 30-minute update from Council officers on the Proposed Local Area Plans - Updates.

