

NOTICE OF MEETING

WAITAKERE COMMUNITY BOARD

I hereby give notice that a Meeting of the Waitakere Community Board will be held on:-

DATE: Tuesday, 1 April 2008 **TIME:** 7.00 pm

VENUE: Waitakere Central, 6 Henderson Valley Road, Henderson,
Waitakere

to consider the business as set out herein and to take any necessary action connected therewith.



26 March 2008

Emma Joyce
COMMITTEE SECRETARY

Telephone (09) 836 8000 extn 8950

MEMBERSHIP:

Mr	KJP	Witten-Hannah, JP (Chairman)
Mrs	CA	Shepherd, JP (Deputy Chairman)
Ms	LE	Davies
Mrs	EG	Francke
Cr	PA	Hulse
Cr	PG	Mitchell
Mr	EN	Taylor

(Quorum 4 members)

★ ★ ★ ★ ★ ★ ★ ★ ★ ★

(The reports and recommendations contained in all agendas are reports and recommendations only and are not to be construed, in any way, as Council policy until adopted.)

**AGENDA FOR A MEETING OF THE WAITAKERE COMMUNITY BOARD TO BE
HELD AT WAITAKERE CENTRAL, 6 HENDERSON VALLEY ROAD,
HENDERSON, WAITAKERE, ON TUESDAY, 1 APRIL 2008,
COMMENCING AT 7.00 PM**

TABLE OF CONTENTS

<u>ITEM</u>		<u>PAGE NO.</u>
1	APOLOGIES	1
2	CONFIRMATION OF MINUTES	1
3	URGENT BUSINESS	1
4	PRESENTATION – LOPDELL HOUSE	1
5	PUBLIC FORUM	2
6	CHAIRMAN’S REPORT	2
7	BOARD MEMBERS’ REPORTS	3
8	COMMITTEE SECRETARY’S REPORT	4
9	KEEP WAITAKERE BEAUTIFUL TRUST 2008 ‘TREES FOR BABIES’ PLANTING PROGRAMME	10
10	DRAFT AUCKLAND REGIONAL PARKING STRATEGY AND PROPOSED WAITAKERE CITY PARKING PLAN	13

AGENDA FOR A MEETING OF THE WAITAKERE COMMUNITY BOARD TO BE HELD AT WAITAKERE CENTRAL, 6 HENDERSON VALLEY ROAD, HENDERSON, WAITAKERE, ON TUESDAY, 1 APRIL 2008, COMMENCING AT 7.00 PM

1 APOLOGIES



2 CONFIRMATION OF MINUTES

Meeting Minutes - 4 March 2008

RECOMMENDATION

That the minutes of the Meeting of the Waitakere Community Board held on Tuesday, 4 March 2008, as circulated, be taken as read and now be confirmed.



3 URGENT BUSINESS

Section 46A(7) of the Local Government Official Information and Meetings Act 1987 provides that where an item of business is not on the agenda, it may only be dealt with at the meeting if:

- (i) the Board by resolution so decides; and
- (ii) the Chairman has explained at the beginning of the meeting (when open to the public) that the item will be raised for discussion and decision, why the item is not on the agenda, and why it cannot be delayed until a subsequent meeting.

The Board may make a decision on a matter determined to be urgent.

NOTE: Urgent business need not be dealt with now and may be delayed until later in the meeting.



4 PRESENTATION – LOPDELL HOUSE

Naomi McCleary, Council Arts Manager and Terry Bates, Chairman of the Lopdell House Development Trust will give a presentation to the Waitakere Community Board updating the members on plans for the upgrade of Lopdell House.



5 PUBLIC FORUM

For guidance of Community Board Members, the Council's Standing Orders have the following provisions in regard to Public Forum.

- (i) members of the public wishing to address the Board in Public Forum shall furnish their names to the Chairman at the beginning of the meeting; and
- (ii) the Chairman shall determine the order of speakers, and allow five minutes for speaking time;
- (iii) questions by members are to be confined to obtaining information or clarification on matters raised by the speaker.

Section 46A(7A) of the Local Government Official Information and Meetings Act 1987 provides that no resolution, decision, or recommendation may be made in respect of any specific item of business not on the agenda except to refer the items to a subsequent meeting for further discussion. Therefore, no decision may be made on matters raised in Public Forum. However, written reports on matters raised may be requested from the Chief Executive Officer.



6 CHAIRMAN'S REPORT

We have just had the earliest Easter since 1913. I hope everyone had a good break because we are moving into a busy season. We need to prepare submissions on the Annual Plan and encourage our Resident and Ratepayers' Groups and other community groups to do so as well.

In this year's Annual Plan, Council is trying to keep rate increases to a minimum. It is a worthy goal but we must ensure that there continues to be a budget for key projects in the Waitakere Ward.

This is also the season for Resident and Ratepayer Annual General Meetings (AGMs). Thank you to Christine Shepherd for circulating some key dates. Attendance at these meetings is a good opportunity for us to make ourselves known across the Ward and familiarise ourselves with the issues in areas where we do not regularly attend meetings.

I have booked the Waiatarua Hall for a meeting to discuss the issues around regional governance to assist local community groups in planning their submissions to the Royal Commission on Auckland Governance. The meeting will take place on Friday, 11 April 2008 and I hope that all Community Board members will endeavour to attend. The Royal Commission may also be an issue discussed at meetings of the various Resident and Ratepayers' Groups.

The formation of Local Area Plans (LAPs) are another issue which may be discussed at forthcoming AGMs. Council officers, Mark Tollemache and Fenella Thomas, have been visiting Resident and Ratepayers' groups to explain the process for the development of LAPs. The Community Board needs to consider which two areas should be the first to develop LAPs. Naturally, there is some nervousness about this and I think we have an important role to reassure whoever puts their hand up that they can count on the Community Board to support them through the process.

Finally, ANZAC day is approaching. This is a good time to remember those who made the ultimate sacrifice to ensure the democracy we now enjoy.

RECOMMENDATION

That the Chairman's Report be received.

KJP Witten-Hannah, JP

CHAIRMAN



7 BOARD MEMBERS' REPORTS

Provision has been made on this agenda for Board Members should they so wish to submit a report on their activities during the month in regard to matters within the scope and delegations of the Board. However, to comply with the provisions of the Local Government Official Information and Meetings Act 1987, no decision may be made on matters raised in Board Members' reports.

WAITAKERE COMMUNITY BOARD APPOINTMENTS

OUTSIDE ORGANISATIONS	APPOINTMENT
Auckland Region and Far North Community Board Association Executive Committee	Christine Shepherd
City Safety Action Group	Evan Taylor Linda Davies (alternate)
Huia/Cornwallis Local Water Agenda Steering Group	Linda Davies
Keep Waitakere Beautiful	Christine Shepherd Elizabeth Francke (alternate)
Piha/Karekare Local Water Agenda Steering Group	Kubi Witten-Hannah
Waitakere Citizen Advice Bureau	Gayle Marshall Linda Davies
West Coast Plan Liaison Group	Elizabeth Francke
COUNCIL COMMITTEES	
Community Sport Fund Allocation Subcommittee	Christine Shepherd Evan Taylor (alternate)
Creative Communities Scheme Allocation Subcommittee	Linda Davies Kubi Witten-Hannah (alternate)
Kay Road Balefill Site Management Committee	Christine Shepherd
Long Term Council Community Plan and Annual Plan Committee	Kubi Witten-Hannah Elizabeth Francke (alternate)
Street Events Subcommittee	Evan Taylor



8 COMMITTEE SECRETARY'S REPORT

RECOMMENDATION

It is recommended that the Waitakere Community Board resolves to:

Receive the Committee Secretary's Report for the Waitakere Community Board dated 1 April 2008.

	Issue	Comments	Reporting Council Officer
1.	Waitakere Township Public Toilet Officer's Report	This update was not available at the time the Agenda went to print.	Ian Lamont ☎ 836 8000 Ext: 8303
2.	Karekare Toilets and Wastewater System Upgrade Officer's Report	This update was not available at the time the Agenda went to print.	Andreas Lilley ☎ 836 8000 Ext: 8553
3.	Swanson Station Public Toilets Officer's Report	This update was not available at the time the Agenda went to print.	Ian Lamont ☎ 836 8000 Ext: 8303
4.	Huia Domain Upgrade Officer's Report	This update was not available at the time the Agenda went to print.	Tracey Hamilton ☎ 836 8000 Ext: 8969
5.	Piha Domain Footbridge Officer's Report	This update was not available at the time the Agenda went to print.	Katharine Slack ☎ 836 8000 Ext: 8779
6.	Kitewaho Reserve / Weed Control and Planting Officer's Report	This update was not available at the time the Agenda went to print.	Helen Biffin ☎ 836 8000 Ext: 8758
7.	Remuneration Authority Officer's Report	The Remuneration Authority has advised the Council that the Indicative Pool for 2008/2009 remains unchanged. Therefore, the Council has decided not to alter the current distribution. The Community Boards are advised so that they can agree or disagree with the Council's decision. The Council's decision means that the remuneration payable to Community Board Chairmen and Members will remain unchanged for the period 1 July 2008 to 30 June 2009. If there is any disagreement, the Community Board Chairmen can note it on the return to the Remuneration Authority or the Community Board can make a separate submission to the Remuneration Authority.	Darryl Griffin ☎ 836 8000 Ext: 8712

	Issue	Comments	Reporting Council Officer
8.	<p>Shadbolt House Update Resolution No. 320/2008 Culture and Community Committee 12 March 2008</p>	<p>In early 2007, Auckland University of Technology (AUT) approached Council with a proposal to lease Shadbolt House at 35 Arapito Road, Titirangi for the purpose of establishing a Centre for Modern Writing (the Centre). The overall proposal required a 'Change of Use' resource consent under the District Plan and the resolution of significant traffic and parking issues. The proposal was also predicated on Council providing one half of the capital expenditure needed to refurbish and modify the house for the purpose of running an educational facility on the site.</p> <p>In response to significant levels of concern from the local community, AUT senior management resolved in December 2007 to withdraw the resource consent application and to establish the Centre at the AUT campus in central Auckland.</p> <p>However, the relationship with AUT remains positive and they wish to continue dialogue with Council around alternative options for transferring the Centre out to Waitakere in the future. In this context, they support the option that Council returns to the proposal to establish a writers' residency project. This option is also supported by the local community.</p> <p>The proposal to return to the original plan to establish a writers' residency at Shadbolt House was approved by the Culture and Community Committee at its meeting held on 12 March 2008.</p>	<p>Naomi McCleary ☎ 836 8000 Ext: 8550</p>
9.	<p>Pedestrian Refuge Island Between Godley and Golf Roads, Titirangi 4 December 2007 Public Forum</p>	<p>At the Waitakere Community Board meeting held on 4 December 2007, a speaker in Public Forum addressed the Board on the need for a pedestrian refuge island between Godley and Golf Roads in Titirangi. The speaker highlighted the safety issues for pedestrians wishing to cross the road in this area.</p> <p>Council officers are investigating any appropriate measures to improve the safety of pedestrians in this area. A report on this issue will be presented to the Community Board at its June 2008 meeting.</p>	<p>Sue Liddell ☎ 836 8000 Ext: 8736</p>

	Issue	Comments	Reporting Council Officer
10.	<p>Waitakere Aquatic and Ice Centre</p> <p>Resolution Nos. 206/2008</p> <p>Waitakere Community Board</p> <p>4 March 2008</p> <p>218/2008</p> <p>Infrastructure and Works Committee</p> <p>5 March 2008</p>	<p>At its meeting on Tuesday, 4 March 2008, the Waitakere Community Board resolved the following:</p> <p><i>“That the Waitakere Community Board supports the proposed changes to the Parrs Park Reserve Management Plan, including the proposed Waitakere Aquatic and Ice Centre Development”.</i></p> <p style="text-align: right;">206/2008</p> <p>At its meeting on Wednesday, 5 March 2008 the Infrastructure and Works Committee resolved the following in respect of the proposed Waitakere Aquatic and Ice Centre:</p> <ol style="list-style-type: none"> 1. <i>That the Parrs Park Concept Update and Waitakere Aquatic and Ice Centre Development report be received.</i> 2. <i>That the Infrastructure and Works Committee approves the public notification of the proposed concept update for Parrs Park, including the proposed Waitakere Aquatic and Ice Centre Development as a partial review of the Parrs Park Reserve Management Plan under Section 41(9) of the Reserves Act 1977.</i> 3. <i>That the Infrastructure and Works Committee approves the timeline and consultation process outlined in the Agenda report for the proposed change to the Parrs Park Reserve Management Plan.</i> 4. <i>That a hearing of submissions by the Infrastructure and Works Committee on the proposed changes to the Parrs Park Reserve Management Plan, including the proposed Waitakere Aquatic and Ice Centre, be held after the consultation period and once submissions have been received”.</i> <p style="text-align: right;">218/2008</p>	<p>Renee Davies</p> <p>☎ 836 8000</p> <p>Ext: 8118</p>


AI-A6

	Issue	Comments	Reporting Council Officer
11.	<p>Determination Report - Review the Control of Liquor in Public Places Bylaw 2003</p> <p>Resolution No. 279/2008</p> <p>Planning and Regulatory Committee</p> <p>11 March 2008</p>	<p>At its meeting on Tuesday, 11 March 2008, the Planning and Regulatory Committee considered a report which concluded that Council has specific legal power to make a bylaw for liquor control purposes pursuant to Section 147 of the Local Government Act 2002. In light of this conclusion, the Committee resolved the following:</p> <ol style="list-style-type: none"> “1. That the determination report – Review of the Control of Liquor in Public Places Bylaw 2003 report be received. 2. That the problem to be addressed is to reduce the incidence of disorderly behaviour and criminal offending in the city linked to alcohol possession and consumption in public places. 3. That the most appropriate way of addressing the perceived problem is to extend the Control of Liquor in Public Places Bylaw 2003 to cover those parts of the City identified by the Police as particularly affected by the problem. 4. That Council officers, in consultation with the NZ Police, prepare a draft Bylaw Statement of Proposal and Summary of Information around the control of liquor in public places for consideration and discussion at a future Planning and Regulatory Committee meeting.” <p style="text-align: right;">(279/2008)</p> <p>The report which was presented to the Planning and Regulatory Committee is attached at pages A1 to A6 and a Council officer will attend each Community Board to answer any questions they may have on the issue.</p>	<p>Roy Hunt ☎ 836 8000 Ext: 8400</p>

	Issue	Comments	Reporting Council Officer
12.	<p>Safety of Pedestrians Using Footpath Between the Hardware Café and the Bus Stop on Titirangi Road, Titirangi</p> <p>5 February 2008</p> <p>Public Forum</p>	<p>Council is proposing to install two new bollards within the next six months. These will better differentiate the footpath area from the driveway and provide some level of protection to pedestrians using the footpath between the Hardware Café and the bus stop on Titirangi Road, Titirangi. The additional measure of installing a slight raised judder bar at the car park entrance (of an appropriately coloured concrete or asphalt to match surrounding pavement) can be considered for future installation if found to be necessary.</p>	<p>Sue Liddell ☎ 836 8000 Ext: 8736</p>
13.	<p>Safety Issues, 290 and 292 Glengarry Road</p> <p>Resolution No. 3142/2007</p> <p>Waitakere Community Board 3 July 2007</p>	<p>Council officers have spoken to the resident of number 292 Glengarry Road, Glen Eden and acknowledges there is an issue with regard to visibility at the driveways of property numbers 290 and 292 Glengarry Road. Council is currently evaluating the feasibility of cutting the existing bank between these two driveways, although at this stage it appears the problem will not be significantly improved by this measure.</p> <p>Other improvements to these driveways will be considered, including possible widening or chip sealing. In addition, the Solar Road/Glengarry Road intersection is being considered for raised platform treatment in the next financial year (in order to address the safety of pedestrians crossing Glengarry Road). It is expected this would benefit number 292 as it would reduce westbound speeds on Glengarry Road.</p> <p>The Police were notified of the issue in August 2007.</p>	<p>Sue Liddell ☎ 836 8000 Ext: 8736</p>

	Issue	Comments	Reporting Council Officer
14.	Claude Abel Pond Reserve, Piha Officer's Report	All consents required to undertake the lily removal works have been obtained and a contract for the works has been awarded. The residents of Garden Road, Piha were advised of the works via a mail drop undertaken at the start of February 2008. An on-site meeting was also held on Monday, 11 February 2008 with relevant parties and key stakeholders from the community. It is anticipated that physical works will be completed by the end of March 2008.	Tracey Hamilton ☎ 836 8000 Ext: 8969
15.	Waitakere River Realignment Resolution Nos. 45/2008 Waitakere Community Board 5 February 2008 219/2008 Infrastructure and Works Committee 5 March 2008	At the February 2008 meeting of the Waitakere Community Board, the Board resolved to continue with the current level of maintenance of the moving of sand three times a year at the Waitakere River. This matter was also considered at a meeting of the Infrastructure and Works Committee held on 5 March 2008. The Committee resolved the following: <i>"1. That the Waitakere River Protection Measure report be received.</i> <i>2. That the Infrastructure and Works Committee approves Option Six, to continue with the current level of maintenance of the moving of sand three times a year at the Waitakere River."</i> <i>(219/2008)</i>	Ian Lamont ☎ 836 8000 Ext: 8303

REPORTS PENDING			
Subject	Date Requested	Report Due	Reporting Officer
Footpath Maintenance Priority List	6 November 2007 Resolution No. 3726/2007	1 July 2008	Canute Chandrakumaran ☎ 836 8000 Ext: 8716
Project Twin Streams Four Monthly Report	August 2005 Resolution No. 1468/2005 Last updated 5 February 2007	3 June 2008	Tony Miguel ☎ 836 8000 Ext: 8294

REPORTS PENDING			
Subject	Date Requested	Report Due	Reporting Officer
Piha / Karekare and Huia / Cornwallis Local Water Plans	September 2004 Environmental Management Committee	Further updates will be provided to the Board on the basis of requirement	Tony Miguel  836 8000 Ext: 8294

Report prepared by: Emma Joyce, Committee Secretary.



9 KEEP WAITAKERE BEAUTIFUL TRUST 2008 'TREES FOR BABIES' PLANTING PROGRAMME

GLOSSARY

Keep Waitakere Beautiful Trust (KWBT)
Trees for Babies (TFB)

EXECUTIVE SUMMARY

The purpose of this report is to secure approval of a park for this year's annual Trees for Babies (TFB) community planting day in the Waitakere Ward and to request the nomination of a representative from the Community Board to speak on the day.

The park option recommended for TFB for 2008 has been selected based on their suitability for a TFB event following consultation with the Keep Waitakere Beautiful Trust (KWBT) Board and Waitakere City Council Parks officers.

RECOMMENDATIONS

It is recommended that the Waitakere Community Board resolves to:

1. **Receive** the Keep Waitakere Beautiful Trust 2008 'Trees for Babies' Planting Programme report.
2. **Approve** Swanson Scenic Reserve as the confirmed venue for the 2008 'Trees for Babies' event in the Waitakere Ward.
3. **Approve** Waitakere Domain as the alternative site for the 2008 'Trees for Babies' event if Swanson Scenic Reserve raises significant issues with the local community.
4. **Approve** the nomination of a representative from the Waitakere Community Board to speak at the 2008 'Trees for Babies' event.

BACKGROUND

1. TFB is an annual community event to celebrate babies born in Waitakere. Trees have been planted by the community in one reserve in each of the four wards as part of a KWBT, Plunket and Council project for the past 13 years. This is a popular community event with approximately 100 trees planted in each reserve each year.

2. Park sites for the TFB event are assessed according to the following range of issues:
- The parks suitability to accommodate a large area of planting;
 - Proximity to a school, kindergarten or playground;
 - Good access to the park;
 - Amenity of the site, (i.e. is it a nice park to be in?);
 - Level of use and visibility to the community.

DECISION MAKING

Issues

3. The TFB event for the Waitakere Ward will take place on Saturday, 31 May 2008 from 11:00am to 1:00pm. The event will be community focused with family orientated activities and guest speakers. A Community Board Member is requested to speak at the event.
4. A Community Board representative on the KWBT Board and/or the KWBT Programme Manager will be present at the Community Board meeting to answer any questions there may be regarding the event.

Options Identified

5. The Waitakere Community Board requested consideration of Waitakere Township Reserve for the 2008 TFB. Alongside this, there were two other options identified by KWB and parks staff, those being Waitakere Domain and Swanson Scenic Reserve.

Assessment of Options

6. Following site visits to the parks, the following assessments of the shortlisted sites provides details which have determined the proposed preferred option.

Option	Advantages	Disadvantages
Swanson Scenic Reserve	<ul style="list-style-type: none"> • Good existing amenity and location for TFB site • Further possible enhancement with TFB planting • Accessible 	<ul style="list-style-type: none"> • No direct visibility from the road
Waitakere Domain	<ul style="list-style-type: none"> • Very open site that could be enhanced by planting 	<ul style="list-style-type: none"> • Gorse and pampas present on margins, so would require more extensive weed control and planting than can be provided by TFB.
Waitakere Township Reserve	<ul style="list-style-type: none"> • Could benefit from amenity planting 	<ul style="list-style-type: none"> • Very small and restricted site

7. Based on the above evaluation, Swanson Scenic Reserve is considered the preferred option with Waitakere Domain as the alternate.

Consideration of Community Views

8. There has been continued community support for the TFB annual planting programme, as highlighted through the numbers of residents taking part in the event each year and taking an active ongoing interest in the progress of their trees. There continues to be a demand from the community for TFB opportunities with Waitakere.
9. TFB is now in its 13th year and is thus evidence of both the popularity of this event and the ongoing long term partnership between the KWBT and Council.

STRATEGIC CONTEXT

10. TFB is an active reflection of the Strong Communities platform, as well as the Green Network platform, within the Long Term Council Community Plan. TFB exists because both parties recognise the long-term value in establishing community ownership and participation in community-based environmental initiatives. TFB also adds to the Green Network, providing habitat and "highways" for wildlife and enhanced recreational areas for people.

Preferred Option

11. The preferred option for the Waitakere Ward 2008 TFB is Swanson Scenic Reserve, due to its higher amenity value and accessibility.

CONSULTATION

12. Community Boards were asked to submit possible sites for the 2008 TFB. From the list of sites gathered and from other options put forward by Council officers and the KWBT Board, a shortlist of suitable sites was selected.
13. Consultation with the local community adjacent to the proposed TFB sites has yet to occur. It is proposed that this consultation will occur after the preferred site is chosen.
14. Community Boards have previously commented that they would like more details on the proposed planting sites and the impact on the chosen reserve. As such, parks are assisting KWB by now producing planting plans for all the preferred TFB sites for use in consultation with the Community Board and local residents and to ensure implementation of the planting in the best location within the reserve and with the most appropriate mix of tree species.
15. A detailed planting plan showing the TFB site within the nominated park will be presented at this meeting. This planting plan will provide the details to undertake consultation with the local community to ensure there are no issues with the proposed planting location from a community perspective.
16. Past community consultation on possible sites has only rarely resulted in objection from the community. The planting plan will allow for amendments to be made based on community consultation that should address most of the issues related to tree size, location, and shading that have in the past been the key issues with the proposed TFB planting sites.
17. If any objection to the proposed site becomes evident during this consultation process, then it is proposed that the second highest rated option is then progressed for the TFB planting programme for 2008 as an alternate.

RESOURCES

18. Funding for TFB has been approved through the 2007/2008 Annual Plan (\$20,500) and is one of the key programmes funded by Council through the Keep Waitakere Beautiful Trust.

IMPLEMENTATION ISSUES

19. All the implementation of the TFB planting programme is undertaken by KWBT. Planting is carried out according to the Council's Code of Practice specifications and is supervised by suitably qualified experts.
20. As has been put in place in previous years, an underplanting of low shrubs will be put in place to minimise maintenance and weed invasion issues with the TFB site.
21. Once the TFB site has been planted and the asset information passed on to parks from KWBT, the maintenance of that planting is then carried out by Council's parks section through a landscape maintenance contract.

Report prepared by: Renee Davies, Service Manager Parks Planning and Kevin Healy, Programme Manager, Keep Waitakere Beautiful Trust



10 DRAFT AUCKLAND REGIONAL PARKING STRATEGY AND PROPOSED WAITAKERE CITY PARKING PLAN

GLOSSARY

Auckland Regional Council (ARC)
Draft Auckland Regional Parking Strategy (Draft ARPS)

EXECUTIVE SUMMARY

The purpose of this report is to inform the Community Boards of the opportunity for the Policy and Strategy Committee, at its meeting on Thursday, 8 May 2008 to consider a response to the Draft Auckland Regional Parking Strategy (Draft ARPS) and to outline a process for development of the Waitakere City Parking Plan. Community Boards are invited to provide input to the Policy and Strategy Committee for inclusion in the proposed Council submission.

Council officers have been participating in the development of the Draft ARPS and have also received the benefit of strategic parking advice from McCormick Rankin Cagney and Todd Litman. A presentation will be provided at the Community Board meeting based on Todd Litman's proposed strategic approach to parking.

The Draft ARPS proposes changes to parking management in town centres in order to achieve more intensive development in town centres and to encourage greater use of passenger transport.

It is proposed that Elected Members consider a proposed strategic approach to parking and involve key stakeholders in the development of a consultation draft of the Waitakere City Parking Plan and comprehensive parking management plans for New Lynn, Henderson, and Westgate-Massey North. It is proposed that a consultation draft will be made available for written submissions and hearings, with a view to finalising proposed plans by the end of June 2008.

RECOMMENDATIONS

It is recommended that the Waitakere Community Board resolves to:

1. **Receive** the Draft Auckland Regional Parking Strategy and Proposed Waitakere Parking Plan report.
2. **Either:**
 - (a) Agree to make a submission to the Policy and Strategy Committee for inclusion in the Council submission to the Auckland Regional Council on the Draft Auckland Regional Parking Strategy based on the submission points noted in this report,

Or
 - (b) Agree not to make a submission to the Policy and Strategy Committee for inclusion in the Council submission to the Auckland Regional Council on the Draft Auckland Regional Parking Strategy based on the submission points noted in this report;
3. **Approve** the Chairman of the Waitakere Community Board to sign off the final submission on the Draft Auckland Regional Parking Strategy.
4. **Agree** to support the development of the Waitakere City Parking Plan, and comprehensive parking management plans for New Lynn, Henderson and Westgate-Massey North, in accordance with the process outlined in the Agenda report.

BACKGROUND

Draft ARPS

A7-A64

1. The Auckland Regional Council (ARC) has prepared the Draft ARPS, attached at pages A7 to A64, as required by the Auckland Regional Land Transport Strategy 2005, to provide guidance to the territorial authorities on parking in the region. The primary objective of the Draft ARPS is to encourage and facilitate the development and implementation of parking policies and measures across the region that complement and support the region's sustainability, growth, economic development, and transport strategies. The Draft ARPS aims to assist in the creation of an integrated transport network for the Auckland region through parking supply, management, pricing and control policies that:
 - Support plans for land use intensification around selected mixed use high density centres and corridors;
 - Encourage travel behaviour changes for a more sustainable, less car-use intensive future;
 - Integrate parking supply and management and implementation actions with planned improvements to the public transport system;
 - Support increased travel by public transport and active modes,
 - Make better use of existing parking resources;
 - Achieve consistency in district plan rules and standards for parking provision and operation among equivalent developments and centres throughout the region; and
 - Contribute to improved urban design, particularly in high density centres and corridors.

2. The Draft ARPS recognises that parking management is an important travel demand management mechanism that can have a significant influence on reducing car use, thereby reducing traffic congestion and achieving a more sustainable region. The Draft ARPS provides an appropriate range of approaches to parking at the regional level, with a mix of policies and actions. These are not binding on other organisations as the Auckland Regional Parking Strategy will not be a statutory document.
3. The Draft ARPS provides ten policy directions, as follows:
 - Linking district plan parking standards to passenger transport accessibility;
 - Giving priority to short stay parking;
 - Supporting land use intensification;
 - Reducing parking provision in high density residential developments;
 - Controlling public long stay/commuter parking provision in buildings and lots;
 - Providing regional guidance on parking on arterials;
 - Preparing comprehensive parking management plans for centres;
 - Preparing a regional plan for implementation of park and ride facilities;
 - Providing public parking facilities that encourage alternatives to the single occupant car;
 - Communicating the need for change.
4. The ARC will be inviting submissions on the Draft ARPS over a three month period to June 2008.
5. Policy 7 of the Draft ARPS would require territorial authorities in the Auckland region to prepare comprehensive parking management plans for centres served by passenger transport. In anticipation of this requirement, officers have commissioned consultants to provide:
 - Strategic Parking Advice analysing strategic options for parking in Waitakere; and
 - A comprehensive Waitakere Parking Study identifying ways of implementing a strategic approach to parking in Waitakere. This includes comprehensive parking management plans for Henderson, New Lynn and Westgate-Massey North, and general guidance in relation to other centres and growth corridors.

Strategic Parking Advice

6. A Strategic Parking Advice report has been prepared by McCormick Rankin Cagney, in association with Todd Litman from the Victoria Transport Policy Institute, British Columbia, Canada. Todd Litman visited Waitakere in February and made presentations to elected members and staff at Waitakere and to the region. Todd's power point slides and video footage of his presentations have been made available to Elected Members. A brief presentation based on Todd Litman's proposed strategic approach to parking will be given at the Policy and Strategy Committee meeting.

7. The following are key messages from Todd Litman's presentation:
- As Waitakere grows and develops, the costs associated with meeting minimum parking requirements in its town centres and growth areas will escalate and impede efficient land use development;
 - A more flexible approach to parking is required in town centres and growth corridors in order to achieve the intensive development that the Council is seeking;
 - A comprehensive planning approach to parking, rather than a pure reductionist approach, is more likely to achieve better outcomes from a transport, land use, economic, social and environmental perspective;
 - There are a range of regulatory and non-regulatory tools that can be effective in making efficient use of available parking and to reduce the demand for additional parking;
 - The introduction of parking maximums to replace parking minimums in town centres and growth corridors is an important part of that comprehensive planning approach to parking;
 - A discretionary option should be provided for developments needing more on-site parking than that permitted by parking maximums, with the onus placed on the developer to justify demand for additional parking;
 - The benefits of a comprehensive planning approach to parking include opportunities for affordable housing, better opportunities for urban development, more walkable communities, greater travel choices, more passenger transport use, more attractive landscapes, and better motorist convenience.
8. Todd Litman outlined a number of parking management principles:
- Consumer choice – people should have viable parking and travel options;
 - User information – motorists should have information on their parking and travel options;
 - Sharing – parking facilities should serve multiple users and destinations;
 - Efficient utilisation – parking facilities should be sized and managed so spaces are frequently occupied;
 - Flexibility – parking plans should accommodate uncertainty and change;
 - Prioritisation – the most desirable spaces should be managed to favour higher-priority uses;
 - Peak management – special efforts should be made to deal with peak-demand;
 - Quality vs. quantity – parking facility convenience, comfort and aesthetics should be considered as important as quantity;
 - Comprehensive analysis – all significant costs and benefits should be considered in parking planning.

Waitakere Parking Study

9. ARRB Group Limited of Perth, Australia, in conjunction with Transport Planning Solutions of Auckland, has been commissioned to develop a detailed parking plan identifying how to implement a strategic approach to parking in Waitakere. This includes comprehensive parking management plans for Henderson, New Lynn and Westgate-Massey North, and general guidance in relation to other centres and growth corridors. This work is expected to be completed by 30 June 2008.

Waitakere District Plan

10. For many years Waitakere's District Plan Rules set minimum standards for parking. Parking surveys undertaken from 2004 to 2008 indicate that these standards have resulted in an over-supply of parking in Henderson and New Lynn. The Council has initiated changes to District Plan rules in parts of New Lynn and Westgate-Massey North to either remove minimum standards or replace them with maximum standards. These steps are consistent with the approach suggested in the Draft ARPS and the strategic approach suggested by Todd Litman. The District Plan Rules have yet to be changed in relation to Henderson.

Local Government Funding Arrangements

11. The report of the Independent Inquiry into Rates is supportive of full cost recovery through user charges, where applicable. *No Magic Answers*, the analysis of this report and its implications, undertaken by Local Government New Zealand and SOLGM (Society of Local Government Managers) indicates that if the Inquiry's recommendations are adopted more of the financial burden in metropolitan councils will shift from commercial ratepayers to residential ratepayers. This reinforces the importance of identifying alternative revenue streams, such as parking.

DECISION MAKING

Issues

12. The issues for decision making relate to proposed submissions on the Draft ARPS and the proposed process for developing the Waitakere City Parking Plan.

Options identified

Submission on Draft ARPS

13. It is proposed that the Draft ARPS receives support in principle, subject to the following specific submissions, because it is consistent with the parking policies in the Auckland Regional Land Transport Strategy 2005, and aims to support the Regional Growth Strategy, and to support the region's achievement of outcomes for public transport, active modes, travel demand management and managing the supply of parking in the region's centres.

A65

14. The Draft ARPS proposes parking maximums at town centres that are served by passenger transport. The Draft ARPS advocates for the level of the parking maximum to be set in relation to a passenger transport accessibility index, with automatic adjustment of the standards as passenger transport levels change. Officers consider that access to passenger transport is one of many factors which should affect the maximum level of parking. Todd Litman has identified a range of factors, attached at page A65, which affect the demand for parking and hence the appropriate amount of parking to be provided. There is a risk of legal challenge if a proposed District Plan change automatically sets the parking level according to a passenger transport accessibility index, because there are other factors affecting the supply of parking. Policies intended to support District Plan changes in the region need to be well founded. It would be unusual to have automatic adjustment of standards based on an accessibility index. The accessibility index should be an important factor but not the only one.

15. The Draft ARPS appears to primarily relate to car parking in town centres and corridors. The final version of the Auckland Regional Parking Strategy should either be explicit about this focus or provide additional guidance in relation to cycle parking, truck parking and parking outside town centres and corridors. For example, the Auckland Regional Parking Strategy could encourage minimum requirements for cycle facilities for new developments in town centres.
16. The Auckland Regional Parking Strategy could identify steps that could be taken at the national level such as review of fringe benefit tax rules regarding parking, and funding assistance for bicycle parks and park and ride facilities.
17. The policy context should include reference to the Updated New Zealand Transport Strategy and the economic development outcomes sought at the local and regional levels.
18. The Draft ARPS indicates that new park and rides -
“...should not be located adjacent to stations or interchanges in centres where transport oriented development is planned unless the parking is viewed as an interim use retaining the land for future (high density) development.”

The Draft ARPS would be more meaningful if a more comprehensive approach to park and rides is provided regarding the appropriate size and location of park and ride facilities in the region and a policy about paid parking at park and ride facilities.

19. Based on the approach in Brisbane, and various North American centres there is an argument in favour of continuing to include park and rides at transit oriented developments, provided they are located on the periphery, so that park and ride commuters would be encouraged to support retail and other uses at the centre and thereby add critical mass. The Draft ARPS does not make this distinction, and discourages park and rides at transit oriented developments, except as an interim measure, pending high density re-development of the park and ride site.
20. However, guidelines are required as to where it is appropriate to locate park and ride facilities. The park and ride facility at Orakei, which is in relative close proximity to the Auckland Central Business District (CBD) is located at a congested place and is one stop away from Britomart. Size and neighbouring land use are considerations that need to be included in criteria for siting new park and rides, particularly where these are intended to be permanent in nature.
21. Park and ride facilities should be targeted at commuters who don't having other means of accessing train stations or bus interchanges (i.e. walking, cycling or local buses). The introduction of integrated public transport ticketing will greatly assist in reducing demand for park and ride facilities by facilitating increased uses of local buses to connect to rail and longer distance buses.
22. Provision should be made to distinguish between short term and long term park and ride facilities and the need to restrict usage to bona fide park and ride users. There are examples of park and ride facilities being shared with other users and this can create tension, for example, at the Half Moon Bay ferry terminal where the same parking is used by boat owners.
23. Consideration should be given to charging for use of park and ride facilities with mechanism to provide unpaid parking to the disabled, car poolers and those residing in rural areas without access to connecting local buses.

24. Inconsistencies in funding mechanisms for park and ride facilities between bus, rail and ferry park and ride facilities need to be addressed. Likewise, the issue of catchments for park and ride facilities overlapping Territorial Authority boundaries needs to be addressed, for example, park and ride facilities at the proposed Hobsonville ferry terminal.
25. Clarification and consistency is required in respect of references to on-street parking on arterial roads. There can be sound circumstances for retaining or introducing on-street parking on an arterial road: parking can act as a traffic calming measure in people orientated development corridors such as the planned Hobsonville corridor. The Draft ARPS recognises this, but also argues for long term goals of reducing parking in corridors.

Process for developing the Waitakere City Parking Plan

26. The options for developing the Waitakere City Parking Plan relate to the extent to which key stakeholders are involved in the development stage or whether a draft is produced for all stakeholders to make a submission on. There is also an option of whether or not stakeholders should have the right to be heard in hearings.

Assessment of Options

27. The proposed submissions on the Draft ARPS have been assessed in relation to the proposed strategic approach to parking in Waitakere by the Council's officers based on advice from consultants and also the existing Waitakere City Transport Strategy.
28. The involvement of key stakeholders in the development stage of the Waitakere City Parking Plan and comprehensive parking management plans for the town centres would take more time and cost, but is likely to result in a greater understanding and support for changes to parking arrangements. Formal hearings of submissions on draft plans would require additional time (one to two days) for elected members and staff, but would create a greater understanding of stakeholders' views.

Consideration of Community Views

29. The ARC has developed the Draft ARPS through an iterative process of interaction with officers from all the Territorial Authorities in the region and the Auckland Regional Transport Authority. Other stakeholders and the public will be invited to make formal submissions to the ARC on the Draft ARPS.
30. In respect of the proposed Waitakere City Parking Plan, and the comprehensive parking management plans for New Lynn, Henderson and Westgate-Massey North, it is proposed that the public is informed about the process for development of these plans and is given an opportunity to present their views informally or through the formal submission process.
31. The terms of reference for procurement of consultants' advice were developed in consultation with a broad cross section of Council officers whose areas of expertise may be affected by changes in parking policy. A similar process has been and will be used to review consultants draft reports.

Communications Plan

32. The ARC is responsible for communications in respect of the Draft ARPS. To this purpose the ARC's Transport and Urban Development Committee adopted a communications plan on 12 March 2008.
33. A communications plan will be developed in relation to the proposed Waitakere City Parking Plan and the comprehensive parking management plans for New Lynn, Henderson and Westgate-Massey North. Communications with key stakeholders is expected to be an important component of the proposed Waitakere City Parking Plan so that there is an understanding and willingness to provide an appropriate amount of parking for future developments.

STRATEGIC CONTEXT

34. The parking policies in the Auckland Regional Land Transport Strategy 2005 were adopted in the Waitakere City Transport Strategy 2006-2016. Additional policy guidance on parking includes:
 - A range of measures is required to respond to demand for parking, particularly in the main town centres, including restricted time parking, improved passenger transport, paid parking in the Council's off-street car parks and car park buildings;
 - A commitment to reducing the effects of traffic and a limit on the provision of parking to achieve this;
 - Road users need to bear the costs of travel, including parking;
 - Provision of park and ride area near to selected rail, bus and ferry stations, with a high standard of safety and security.
35. There are a number of strategic platforms that are affected by parking, including the following:

Integrated Transport and Communication: *Te Whakaurunga Waka Te Whakawhiti korero*

Parking directly affects access by motor vehicle and also the level of traffic attracted to a centre.

Strong innovative economy, *He tupuranga kaha ihi wana*

Parking is a critical factor for movement of goods, delivery of services and business travel in Waitakere and across the region. Parking is also a critical factor in terms of the cost and location of development.

Strong Communities, *He iwi kaha*

Parking affects access by motor vehicles and also other modes. Parking has an impact on affordable housing, the intensification that can be achieved in town centres and growth corridors, and the safety and amenity at these places.

Urban and rural villages, *Nga kainga taone, tuawhenua*

Parking has a key role in the delivery of the vision for thriving, people oriented town centres.

Sustainable energy and clean air, *He kaha motuhake. He hau ora pai*

Parking has an important impact on traffic levels and associated fuel use and emissions. The effects vary depending on the level of traffic that arises from an expansionary or travel demand management approach adopted in the Auckland region.

Preferred Option

36. It is proposed that the Council make a formal submission on the Draft ARPS in accordance with the options outlined in the Agenda report.
37. It is proposed that key stakeholders are involved in the development of the Waitakere City Parking Plan and comprehensive parking management plans for New Lynn, Henderson and Westgate-Massey North and that hearings are conducted in relation to submissions.
38. It is proposed that the general timetable for developing the Waitakere City Parking Plan and comprehensive parking management plans for New Lynn, Henderson and Westgate-Massey North is as follows:

March to June 2008	Receive consultants' advice
July / August 2008	Elected members' workshop to consider advice and materials for key stakeholders
September / October 2008	Key stakeholders' workshops and focus group meetings
November 2008	Policy and Strategy Committee approves draft plans for consultation
December / January 2009	Draft plans published
February / March 2009	Written submissions received
April 2009	Hearings held
May 2009	Policy and Strategy Committee approves final plans
June 2009	Final plans published

CONSULTATION

39. The ARC has involved staff from the territorial authorities and the Auckland Regional Transport Authority in the development of the Draft ARPS. The ARC will conduct a consultation process with the public on the Draft ARPS over a three month period.
40. Council staff input has been obtained in relation to key issues such as parking maximums over a number of years. The consultants engaged to assist in the development of the Waitakere City Parking Plan have obtained input from staff across the council. Consultation with stakeholders will be required in respect of the Waitakere City Parking Plan.

RESOURCES

41. No additional resources, other than staff time, will be required to prepare the final submission to the ARC in respect of the Draft ARPS.
42. Sufficient resources are currently available to obtain expert advice to guide development of the Waitakere City Parking Plan and comprehensive parking management plans for New Lynn, Henderson and Westgate-Massey North. A budget of \$25,000 is proposed in 2008/2009 for publication of these plans and consultation with stakeholders.

IMPLEMENTATION ISSUES

43. A comprehensive planning approach to parking and implementing the proposed parking plans would require additional resources within the Council in terms of staff and budgets. Consideration of the resources required for implementation would need to be considered as part of the Long Term Council Community Plan process. There are opportunities to involve the community in some parts of management through travel management associations which have been successfully used in centres overseas. Revenue generated from parking enforcement and paid parking is a potential revenue source that could be expected to cover the parking management costs and also provide surplus revenue for reinvestment back into the town centres and growth corridors.
44. Proposed changes to parking arrangements, particularly regulatory and pricing changes, are likely to attract a lot of scrutiny from sections of the public. It will be important for the public to understand the reasons for any changes and be involved in the process of making these changes in order to achieve effective implementation.

Report prepared by: Charlie Inggs, Strategic Adviser -Transport.

