

**AGENDA FOR A MEETING OF THE WAITAKERE COMMUNITY BOARD TO BE
HELD IN THE CIVIC CENTRE, 6 WAIPAREIRA AVENUE, LINCOLN,
WAITAKERE CITY, ON TUESDAY, 7 FEBRUARY 2006,
COMMENCING AT 7.00 PM**

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1 APOLOGIES



2 CONFIRMATION OF MINUTES

Meeting Minutes - Tuesday, 6 December 2005

RECOMMENDATION

That the minutes of the Meeting of the Waitakere Community Board held on Tuesday, 6 December 2005, as circulated, be taken as read and now be confirmed.



3 URGENT BUSINESS

Section 46A(7) of the Local Government Official Information and Meetings Act 1987 provides that where an item of business is not on the agenda, it may only be dealt with at the meeting if:

- (i) the Board by resolution so decides; and
- (ii) the Chairperson has explained at the beginning of the meeting (when open to the public) that the item will be raised for discussion and decision, why the item is not on the agenda, and why it cannot be delayed until a subsequent meeting.

The Board may make a decision on a matter determined to be urgent.

NOTE: Urgent business need not be dealt with now and may be delayed until later in the meeting.



4 PRESENTATIONS - AUCKLAND REGIONAL COUNCIL UPDATES

Councillors Sandra Coney and Paul Walbran from the Auckland Regional Council may be in attendance to update the Board on Auckland Regional Council activities.



5 PUBLIC FORUM

For guidance of Community Board Members, the Council's Standing Orders have the following provisions in regard to Public Forum.

- (i) members of the public wishing to address the Board in Public Forum shall furnish their names to the Chairperson at the beginning of the meeting; and
- (ii) the Chairperson shall determine the order of speakers, and allow five minutes for speaking time;
- (iii) questions by members are to be confined to obtaining information or clarification on matters raised by the speaker.

Section 46A(7A) of the Local Government Official Information and Meetings Act 1987 provides that no resolution, decision, or recommendation may be made in respect of any specific item of business not on the agenda except to refer the items to a subsequent meeting for further discussion. Therefore, no decision may be made on matters raised in Public Forum. However, written reports on matters raised may be requested from the Chief Executive Officer.



6 CHAIRPERSON'S REPORT

Well, I hope you've all had a well earned rest because the New Year will bring with it a new set of challenges for us all.

Tribute to Papa Fraser Delamere

Mayor Bob's statement says it all!

"Fraser's knowledge of Maori custom and protocol was second to none. He was a true gentleman from the old school who treated everyone with respect and dignity.

"His mana in both the Maori and Pakeha worlds was immense. He had a calm, quiet, aura about him which meant that when he spoke, everyone listened.

"He anchored our thoughts and ideas to reality and whilst he had a huge understanding of history and Maori protocol, he was also a forward thinker who realised the potential of true partnership under the treaty (of Waitangi) for all New Zealanders.

"He will be missed not only by this community, his whānau and iwi, but by the many thousands of others who he touched throughout his life."

Fraser Delamere was a Kaumatua for the Council for I believe some 13 years and will be very sadly missed. I had attended several Citizenship Ceremonies where Fraser was always present; in fact he was at my very own 'becoming a Kiwi' in 2004. Along with other Community Board members I had worked alongside Papa Fraser (often enjoying the hospitality of his own home at Hoani Waititi Marae) to plan and undertake the Waitangi Day celebrations, and of course he was always there at the numerous blessings and openings, and in recent times, not always in the best of health. I always appreciated how he took the time to 'tune in to channel 2' as Kaumātua Poata Norcross would say and repeat what he had expressed in Maori into English. He was a gentle giant among us.

You will be very sadly missed Papa Fraser and our heartfelt condolences go to his wife Donna, his children and his extended Whanau.

Waitakere Christmas Festival

This was an amazing event, the weather was great, and a record crowd of 12,000 - 14,000 had the pleasure of experiencing a well organised mix of amateur and professional entertainment. Thanks again go to the wonderful Pio Terei as MC and all the organisers, volunteers and technical crews for a fantastic job. Well Done! The festival is primarily funded by the Waitakere & Portage Trusts with some funding coming from Council and although this event is managed independently by the Waitakere Christmas Festival Trustees we are very fortunate to have members of our own as well as other Boards assisting with particular skills they can offer. It's the collaboration of board members and community spirited people who are contributing to make this event bigger and bigger each year and to it's becoming a household name.

Twin Streams Project

Sometimes you become involved in projects and you work alongside other environmental enthusiasts to improve the world we live in today. It wasn't until I attended the Eco-Water Twin Streams Christmas function that I realised just how big and far reaching this project is. And especially the number of children that have been involved not only through the planting but through the art projects. Congratulations to Janet Haultringer for her enthusiasm and expertise in getting the creative juices going in our kids.

Bethells Beach Community Day

What a fantastic celebration of a community that is unique in Waitakere City. I made my way out to Bethells thinking I'd spend a couple of hours and then come home and do some paper work.....wrong. I had such a great time I didn't get home till 5.30pm. I'd like to acknowledge the Bethells community for a very well organised event. Allie Eagle was telling me it actually started in December with the traditional 'road race'. Back in 1981 the inaugural road race was planned; members of the community and the then community board decided it was a perfect opportunity to hold a community planning day and so they called the community together to discuss what they wanted for Bethells Beach. Due to the December timing not being good for many just prior to Christmas the 'day' was moved to Anniversary Day in January, however the race is still run in December because of the heat.

So I sat for over an hour in the shade of the 'Conversation about Community' tent and talked to Allie and others of the need for localised community housing for the elderly. As Ellie pointed out when she is no longer capable of caring for herself, she doesn't want to be shipped off into an urban 'retirement village', she wants to stay and be cared for within the community she has lived and loved and worked for most of her life. Ellie has started the 'conversation' going on this and there are no easy or ready answers but it raises some very thought provoking questions.

Sturges West Community House

My day, as well as that of about 40 'dedicated' others started with the alarm going off, I'd say, between 5 & 6am for the dawn blessing of the new Sturges West Community House. It didn't seem quite the same without Papa Fraser there but I'm sure he was with us in spirit.

There is a popular saying I have in relation to Council projects: "It won't happen overnight, but it will happen".....maybe! It has taken 5-6 years from the initial vision that included a community space next to the Summerland Primary School and Council made the decision to purchase the land. There has been a very thorough and inclusive consultation and planning process involving the School, Kindergarten, Resident & Ratepayers Association, Community Board, Council staff and Libraries and most importantly the 'community'. So after many a meeting, sausage sizzle, cutting and tweaking of budgets we finally have a superb asset to be proud of for this community. I would like to personally acknowledge David Hallett, Chair of the Residents & Ratepayers, ex Community Board member and stalwart of the Western Heights community. David has been there from the outset and has had the pleasure of seeing this particular dream come true. The banner in behind David and myself (below) say's it all "Lets Go Community"



David Hallett & myself

Back patio entrance to the community house

The official "Opening" is planned for Saturday, 11 February at 10am - See you there!!

Farewell to Councillor Pat Booth

I'd like to finish my report with another farewell. A decision which I doubt was an easy one to make and made as the consequence of his health. Pat had indicated he felt he had to resign because his enforced absence was putting an extra load on other ward Councillors, Carolynne Stone & Penny Hulse which was unfair to them, the Council and the electorate. In addition, he planned to shift from his four-level Laingholm residence, which put extra strain on his health, to his holiday home in Rodney District and felt that a councillor working part-time and living outside Waitakere City was not what the people of Waitakere ward had voted for.

Pat has not been with council for long, and though I didn't always agree with him I felt he always listened first then brought a very well thought out and balanced argument to the subject of the moment.

I'd like to wish Pat a speedy recovery to good health and himself and Valerie all the best with their move North.

Waitakere Community Board Annual Plan Submission

Since our initial discussions I have been working on our Annual Plan submission with Wendy Kjestrup and hope to have a draft for your input prior to another workshop late February.

I would encourage you all to work with your Resident & Ratepayer and community groups to ensure they have their submissions in hand and are submitted on time with any requests for the Boards support coming through in time to be included in ours.

I wish you all well for the years toil ahead ☺

Christine Shepherd JP

RECOMMENDATION

That the Chairperson's Report be received.

Christine Shepherd, JP

CHAIRPERSON



7 COMMITTEE SECRETARY'S REPORT


Issue	Comments	Reporting Council Officer
<p>Representation Review Basis of Election (Ward Boundaries)</p> <p>1 November 2005</p> <p>Resolution No. 2150/2005 and 2151/2005</p>	<p>Following consultation with the Community Boards in the November round of meetings this matter was referred to the Finance and Operational Performance Committee meeting on 7 November 2005, where the following was resolved:</p> <p><i>“That an informal information process be undertaken with the community finishing late February 2006, prior to Council making its decision in March 2006 for formal consultation.”</i></p> <p style="text-align: right;">2198/2005</p> <p>Accordingly comment forms have been circulated in two consecutive issues of the Waitakere City News and to all Residents and Ratepayers Associations as well as posting all relevant information to Council's website.</p> <p>A public meeting is planned for each Council ward for February 2006. For Waitakere Ward the venue will be Waiatarua Community Hall on Tuesday, 14 February 2006 at 7 pm.</p>	<p>Charlie Inggs ☎ 836 8000 Ext 8854</p>

Issue	Comments	Reporting Council Officer
<p>Long Term Council Community Plan and Annual Plan Special Committee</p> <p>30 November 2005</p> <p>Resolution No. 2335/2005</p>	<p>The Council, at its meeting held on Wednesday, 30 November 2005 requested that Te Taumata Runanga and all Community Boards appoint a representative and an alternate representative to attend all meetings of the Long Term Council Community Plan and Annual Plan Special Committee held to consider, progress and approve the 2006-2016 draft Long Term Council Community Plan and 2006/2007 draft Annual Plan.</p> <p>Accordingly, it is requested that the Waitakere Community Board appoint a representative and an alternate representative to attend all meetings of the Long Term Council Community Plan and Annual Plan Special Committee.</p>	<p>Annette Smithard ☎ 836 8000 Ext 8434</p>
<p>Strategic Issues on Housing for Older Adults</p> <p>8 December 2005</p> <p>Resolution No. 2418/2005</p> <p>City Development Committee</p>	<p>The City Development Committee, at its meeting held on Thursday, 8 December 2005, considered the Strategic Issues on Housing for Older Adults report.</p> <p>The Committee resolved that the report and relevant resolutions be forwarded to all Community Boards for their information.</p> <p>A copy of the report and the resolutions has been sent to Board Members.</p>	<p>Zoe Cuming ☎ 836 8000 Ext 8315</p>
<p>Gorse Management For Piha Road, Piha</p> <p>31 August 2004</p> <p>Resolution No. 1619/2004</p>	<p>The Piha Road Gorse Management Contract public tender closed on Tuesday, 22 November 2005. The tender evaluation phase is currently being undertaken. The proposed timeframe is to undertake the control of gorse using cut and stump treatment (no spraying) methods from February to March 2006. Re-vegetation of relevant sites is programmed for April 2006, subject to weather conditions.</p>	<p>Debbie Chapman ☎ 836 8000 Ext 8303</p>

Issue	Comments	Reporting Council Officer
<p>Waitakere River Realignment</p> <p>6 May 2003</p> <p>Resolution No. 864/2003</p>	<p>Works to realign the river are being undertaken on an ongoing basis. Council staff are now investigating some hard engineering options such as the installation of gabions or rock structures. These structures, however, will be subject to Auckland Regional Council consents which could be complicated and quite expensive to obtain. Funds have been allocated through the draft 2006/2007 Annual Plan to undertake the design work and to obtain consents. Further funds have been included in the draft Long Term Council Community Plan financial year for the necessary physical works to be implemented. In the meantime Council staff will continue with the physical works to realign the river.</p>	<p>Harish Singh ☎ 836 8000 Ext 8953</p>
<p>Piha Stream Pedestrian Bridge</p> <p>6 May 2003</p> <p>Resolution No. 865/2003</p>	<p>Initial investigative works to determine the parameters required to design the bridge are now complete. Consultation with the community will be undertaken in February and March 2006 to determine the finer details of the structure.</p>	<p>Harish Singh ☎ 836 8000 Ext 8953</p>

REPORTS PENDING

Subject	Date Requested	Report Due	Reporting Officer
<p>Marawhara - Wekatahi Stream Dune Restoration</p>	<p>August 2005</p> <p>Board Members Request</p>	<p>March 2006</p>	<p>Warren Ogilvie ☎ 836 8000 Ext 8561</p>
<p>Community Hall Review</p>	<p>12 September 2005</p> <p>Resolution No. 1737/2005</p>	<p>May 2006</p>	<p>Kimberly Rees ☎ 836 8000 Ext 8559</p>
<p>Project Twin Streams - Four Monthly Progress Report</p>	<p>2 August 2005</p> <p>Resolution No. 1468/2005</p> <p>Last updated 6 December 2005</p>	<p>April 2006</p>	<p>Tony Miguel ☎ 836 8000 Ext 8294</p>
<p>McLaren Park Community Project</p>	<p>9 September 2002</p> <p>Resolution No. 2766/2002</p>	<p>March 2006</p>	<p>Kimberly Rees ☎ 836 8000 Ext 8559</p>

REPORTS PENDING			
Subject	Date Requested	Report Due	Reporting Officer
Piha / Karekare and Huia / Cornwallis Local Water Plans	September 2004 Environmental Management Committee	April 2006	Tony Miguel  836 8000 Ext 8294

RECOMMENDATIONS

1. That the Committee Secretary's Report for 7 February 2006 be received.
2. That the Waitakere Community Board appoint a representative and an alternate representative to attend all meeting of the Long Term Council Community Plan and Annual Plan Special Committee.

Report prepared by: Owena Schuster, Committee Secretary.



8 CANDIA ROAD, SWANSON - NEW NO OVERTAKING CONTROL

PURPOSE OF THE REPORT

The purpose of this report is to seek the Waitakere Community Board's approval for a new 'No Overtaking' control in Candia Road, Swanson.

BACKGROUND

A police officer working in the strategic traffic unit based at Henderson Police Station has requested that Council consider a 'No Overtaking Centre Line' control in Candia Road between the intersection with Pooks Road and Coulter Road, Swanson.

STRATEGIC CONTEXT

The Waitakere City Council's 'Integrated Transport and Communication' platform provides the strategic context for this report. The vision is for public transport and communications systems that provide fast, effective services, and for city travel facilitated by integrated, environmentally responsible, and innovative design, with a focus on meeting the essential needs of all, for access, communication, and safety.

No overtaking centre lines can provide a road safety benefit by reminding drivers of their obligation not to overtake in locations where they would have less than a hundred metres of forward visibility to oncoming traffic at the end of the overtaking manoeuvre.

ISSUES

There is a crest in the road in Candia Road approximately 200 metres south of the intersection with Pooks Road. Drivers approaching this crest from either direction cannot see oncoming traffic.

To prevent drivers overtaking where they are unable to see oncoming traffic it is recommended that a 'No Overtaking' centre line be installed. It is recommended that the vehicles headed southward along Candia Road be prohibited from overtaking between the intersection with Pooks Road and a point 182 metres south of the intersection with Pooks Road. For northbound traffic it is recommended that overtaking be prohibited between a point 294 metres south of Pooks Road and a point 330 metres further south. An advance warning marking will be placed to the south of the restriction on northbound traffic.

A1-A2 The location of the proposed new 'no overtaking centre line' control is indicated on map attached at pages A1 to A2.

RESOURCES

The proposed new road marking can be implemented under the 2005/2006 Annual Plan transport assets maintenance budget.

CONCLUSION

The proposal to install a new 'no overtaking centre line' control in Candia Road, Swanson is recommended to improve road user safety.

RECOMMENDATIONS

1. That the Candia Road - New No Overtaking Control report be received.
2. That in relation to **CANDIA ROAD, SWANSON**:
 - (a) That, in accordance with the powers conferred by virtue of the Local Government Act 1974, the Land Transport Act 1998, the Transport Act 1962 and the Waitakere City Council Bylaw No.7, 1991 - Traffic, the following controls be now resolved to be specified and imposed, namely,
 - (i) that a new **NO OVERTAKING** control for south bound traffic be put in place on **CANDIA ROAD** from the intersection with **POOKS ROAD** to a point 192 metres south of **POOKS ROAD, SWANSON**.
 - (ii) that a new **NO OVERTAKING** control for north bound traffic be put in place on **CANDIA ROAD** from a point 294 metres south of **POOKS ROAD** to a point 624 metres south of **POOKS ROAD, SWANSON**.
3. That the appropriate signage and/or road markings, in accordance with the provisions of Land Transport Rule: Traffic Control Devices 2004 – Rule 54002 be hereby approved to be put in place to properly establish, delineate and record the said intersection priority controls.

Report prepared by: Paul Schischka, Transport Engineer.



9 WATERSTONE WAY, WESTERN HEIGHTS - NEW GIVE WAY CONTROL

PURPOSE OF THE REPORT

The purpose of this report is to seek the Waitakere Community Board's approval for a new 'Give Way' control in Waterstone Way, Western Heights at its intersection with Hillwell Drive, Western Heights.

BACKGROUND

A member of the public has contacted Council requesting that Council consider intersection priority controls at the intersection of Waterstone Way and Hillwell Drive. This person has observed a number of drivers failing to give way at the intersection and believes that a 'Give Way' control would improve road user safety at the intersection.

STRATEGIC CONTEXT

The Waitakere City Council's 'Integrated Transport and Communication' platform provides the strategic context for this report. The vision is for public transport and communications systems that provide fast, effective services, and for city travel facilitated by integrated, environmentally responsible, and innovative design, with a focus on meeting the essential needs of all, for access, communication, and safety.

Intersection priority controls can improve road user safety at intersections by better defining turning priorities and reminding drivers of the need to stop when they do not have priority.

ISSUES

No failure to give way accidents are recorded in Land Transport New Zealand's accident database at the intersection of Waterstone Way and Hillwell Drive. However, the database does not contain a complete list of all accidents, especially minor or non-injury accidents, that have occurred and it is entirely possible one or more unreported accidents have occurred at this intersection.

Intersection priority controls can be effective in reducing the number of failure to give way accidents at an intersection by reminding drivers on non-priority approaches to give way to other traffic. As the cost of implementing a new intersection priority control at an intersection is small in comparison to the potential effects of an accident it is recommended that a new 'Give Way' control be installed in Waterstone Way, Western Heights at its intersection with Hillwell Drive.

A3 The location of the proposed new intersection priority control is indicated on the map attached at page A3.

RESOURCES

The proposed new intersection priority control can be implemented under the 2005/2006 Annual Plan transport assets maintenance budget.

CONCLUSION

The proposal to install a new 'Give Way' control in Waterstone Way, Western Heights at its intersection with Hillwell Drive is recommended to improve road user safety.

RECOMMENDATIONS

1. That the Waterstone Way - New Give Way Control report be received.
2. That in relation to **WATERSTONE WAY, WESTERN HEIGHTS:**
 - (a) That, in accordance with the powers conferred by virtue of the Local Government Act 1974, the Land Transport Act 1998, the Transport Act 1962 and the Waitakere City Council Bylaw No.7, 1991 - Traffic, the following controls be now resolved to be specified and imposed, namely,
 - (i) that a new **GIVE WAY** control be put in place on **WATERSTONE WAY** where it intersects with **HILLWELL DRIVE, WESTERN HEIGHTS.**
3. That the appropriate signage and/or road markings, in accordance with the provisions of Land Transport Rule: Traffic Control Devices 2004 – Rule 54002 be hereby approved to be put in place to properly establish, delineate and record the said intersection priority controls.

Report prepared by: Paul Schischka, Transport Engineer.



10 TRAFFIC CALMING: SEAVIEW ROAD, MARINE PARADE NORTH AND NORTH PIHA ROAD, PIHA

PURPOSE OF THE REPORT

The purpose of this report is to seek the Waitakere Community Board's approval to implement traffic calming in Seaview Road, Marine Parade North and North Piha Road, Piha in accordance with the scheme described based on speed control humps.

BACKGROUND

At its meeting in July 2005 the Waitakere Community Board resolved as follows:

“That the Waitakere Community Board supports the proposed minor safety works using speed humps in North Piha Road to provide targeted traffic calming at crash locations as part of the 2005/2006 minor safety works programme, subject to a consultation process being carried out with the residents of North Piha Road and the Resident and Ratepayers Association representatives the outcome of that consultation being reported back to the Waitakere Community Board.”

1293/2005

In mid-November 2005 a plan of the proposed scheme was distributed to all affected households with a covering letter stating that ‘*unless there is significant dissatisfaction from residents with this proposal, the Council intends to advertise this work, with the intention of construction starting in February 2006*’. The Residents and Ratepayers Association was also served with this information.

The scheme submitted provided for 5 additional speed control humps between the existing one at 121 Marine Parade North and the existing one at 3 North Piha Road (near the surf club), together with bollards to prevent bypassing where appropriate, and appropriate signs and markings to alert drivers to the existence of the humps.

The consultation process resulted in 23 written responses being received to the 244 letters distributed. A summary of the consultation outcomes is as follows:

- 87% of responses favour the action proposed.
- Of the 13% opposed, 75% consider the existing humps ineffective, the other 25% suggest the project funds should be spent on footpaths.
- 39% of responses request extension of the scheme to cover the straight part of North Piha Road to its end at the Auckland Regional Council's off-road car park; a prior petition by residents for this is referred to in some of the responses.
- Another 39% of respondents suggest some of the proposed humps be repositioned to improve their effectiveness; 1 of these respondents requests an additional hump in Seaview Road just east of the bend into Marine Parade North.

STRATEGIC CONTEXT

The Waitakere City Council's 'Integrated Transport and Communications Platform' provides the strategic context for this report. The vision includes that city travel is facilitated by integrated, environmentally responsible, and innovative design, with a focus on meeting the needs of all for access, communication, and safety.

Self enforcing traffic calming, exemplified by well shaped and well distributed speed control humps, clearly addresses safety and amenity, especially where drivers include a high proportion of visitors to a remote area where there are no footpaths. Speeds are generally reduced to 20/30 km/hr at the humps, and to 40/50 km/hr between them.

ISSUES

Footpath Option

New footpaths are funded from a separate budget. There is a well known large backlog of requests for new footpaths, and a priority list that precludes footpath construction in the North Piha area for the foreseeable future.

Effectiveness of Speed Humps

Speed control humps are effective when properly shaped, and when they are spaced about 80m to 120m apart, to prevent excessive speed-up and slow-down between them.

The shape factor can be fully addressed by quality control during construction, to ensure the standard shape specified in the Council's Code of Practice for City Infrastructure.

The existing humps in Marine Parade North are in two isolated patches and do not address hazardous spots along Marine Parade North. These issues have been raised by the respondents who suggest repositioning of some of the proposed new humps, and by those 39% of respondents who want the whole roadway treated up to the north end of North Piha Road.

If this latter measure is not taken there will be a tendency for some drivers to speed along the North Piha Road straight (having been slowed down on the bendy segment of the road in Marine Parade North).

Speed Enforcement

One respondent has made strong direct communications to Council to extend the initial scheme along North Piha Road and has stressed the following points:

- Council has received a petition requesting this course of action;

- Mix of pedestrians and traffic;
- High proportion of visitors;
- Boy racers coming from the city to this remote place;
- Police cannot effectively enforce speed in this area.

Scheme Revision

A4-A6

In view of the responses to Council's letter to residents and copied to the Residents and Ratepayers Association the proposed scheme has been reviewed and revised. A copy of the plan for the proposed scheme is included in attachments at pages A4 to A6.

The revised scheme provides for 1 new hump in Seaview Road, 7 new humps in Marine Parade North, and 4 new humps in North Piha Road, Piha.

Length of the Scheme

The overall length of the scheme is considerable at 2.5 km. However, apart from visitors the extended length will only affect residents in North Piha Road. There is no through traffic to be repeatedly subject to extensive slow treatment. The responses requesting the extended treatment are all from North Piha Road with fairly even coverage end to end.

It would seem that the considerable length under this circumstance is not a significant issue: but each respondent has requested 2 humps whereas 4 are required for reliable traffic calming.

It follows that although the scheme is 2.5 km in extent it is actually only 0.2 km (8%) longer than would be acceptable to all of the respondents.

On this basis the revised scheme needs to be implemented in full. Some slight local dissatisfaction with access needs to be balanced against the likelihood of poor driver behaviour by a fair proportion of visitors and strangers to the area, if the scheme is not properly designed.

RESOURCES

The proposed scheme can be funded from the 2005/2006 Annual Plan for Slow Streets.

CONCLUSION

The revised and comprehensive traffic calming scheme for Marine Parade North and North Piha Road, developed on the basis of feedback from the affected householders, includes the following features:

- meets all the concerns expressed by respondents (footpath option excepted);
- creates a much safer environment for shared use of the road by pedestrians and motor traffic;
- creates a safe road for motorists;
- enforces itself in regard to excessive traffic speed and excessive acceleration/deceleration;
- is slightly longer than anticipated by the residents in North Piha Road.

The first 4 characteristics are desirable for the residential area of North Piha, which has a higher proportion than normal of visitors, which does not have footpaths, and is remote from frequent police patrolling. This certainly seems to offset the disadvantage of being longer than anticipated by residents.

RECOMMENDATIONS

A4-A6

1. That the Traffic Calming: Marine Parade North and North Piha Road, Piha report be received.
2. That the Waitakere Community Board approve implementation of the Scheme Plan attached at pages A4 to A6, for traffic calming in Seaview Road, Marine Parade North, and North Piha Road, Piha.

Report prepared by: Ross Hill, Service Manager: Transport Assets



11 WEST COAST ROAD, ORATIA SAFETY IMPROVEMENTS

PURPOSE OF THE REPORT

The purpose of this report is to seek the Waitakere Community Board's endorsement for changes to traffic controls on West Coast Road, Oratia as part of implementing road safety improvements along the route.

BACKGROUND

In 2003 a Crash Reduction Study was carried out that identified a programme of works to improve road safety throughout the City. This programme has been gradually implemented over the last three years. The 2005/2006 Annual Plan provides funding for implementing the safety improvements identified for West Coast Road.

A7-A11

The major crash types along this route involve loss of control on bends, and crashes at intersections. A high percentage of the crashes occur during the hours of darkness. The planned safety improvements include improvements to road marking and delineation to make the road alignment more legible for drivers, especially at night. Also included in the proposed improvement are the addition of traffic controls such as stop and give way signs at side roads along the route to better define and control the intersections, and a review of some sections of the centreline controls including a new section of flush median and changes to no over taking restrictions. Plans showing the proposed improvements are included in attachment at pages A7 to A11.

STRATEGIC CONTEXT

The Waitakere City Council's 'Integrated Transport and Communication' platform provides the strategic context for this report. The vision is for public transport and communications systems that provide fast, effective services, and for city travel facilitated by integrated, environmentally responsible, and innovative design, with a focus on meeting the essential needs of all, for access, communication, and safety.

Implementing the recommendations of crash reduction studies is a critical input into reducing vehicle crashes and road user injuries in Waitakere City.

ISSUES

The changes to regulatory traffic controls included in the proposed safety improvements require a resolution of the Council in order that the controls can be legally established and enforced. The delegation for 'Stop' signs, 'Give Way' signs, centrelines (including no overtaking lines and flush medians) and parking controls are delegated to the Waitakere Community Board.

A flush median is proposed for a length of approximately 200 metres in the vicinity of the intersection of Glengarry Road and West Coast Road. This median is to make it easier and safer for traffic to turn right into and out of Glengarry Road by separating turning traffic from the east bound through traffic. Associated with this change is an additional length of no stopping line on the north side of the road adjacent to the median to prevent parked vehicles obstructing the east bound through traffic. Additionally a 100 metre length of no overtaking line is proposed immediately to the west of the flush median where sight lines are restricted for traffic approaching the Glengarry Road intersection.

A short length of no stopping line is proposed each side of the road in the vicinity of 518 West Coast Road where the bridge railings constrict the available road width for parking.

Extensions to existing areas of no overtaking lines are proposed creating a continuous no overtaking restriction between Kellys Road and a point 200 metres east of Carter Road. These measures are proposed to discourage unsafe overtaking through this area, where sight lines are restricted by the road geometry.

New intersection controls are proposed at the following six intersections, to more clearly define the intersections and give priority to vehicles turning off the major road over vehicles turning onto the major road. The last of these six controls has been recommended as a 'Stop' control rather than a 'Give Way' control because of its significant history of crashes and its very restricted sight distances which will also be improved by carrying out vegetation control as part of the works.

- A new 'Give Way' control is proposed on the eastern end of Kauri Loop Road at its junction with West Coast Road.
- A new 'Give Way' control is proposed on the western end of Kauri Loop Road at its junction with West Coast Road.
- A new 'Give Way' control is proposed on Rimu Road at its junction with West Coast Road.
- A new 'Give Way' control is proposed on Raroa Terrace at its junction with West Coast Road.
- A new 'Give Way' control is proposed on Bush Road at its junction with West Coast Road.
- A new 'Stop' control is proposed on Tui Crescent at its junction with West Coast Road.

RESOURCES

The proposed works are estimated to cost approximately \$104,000. Funding for this project is allocated from the line item for Accident Investigation Studies Physical Works in the 2005/2006 Annual Plan.

CONCLUSION

Safety Improvements for West Coast Road, Oratia have been identified as a result of a crash reduction study. The project is approved and funded through the 2005/2006 Annual Plan. Specific approval of the regulatory controls contained within the project are required so that those controls can be legally established and enforced.

RECOMMENDATIONS

1. That the West Coast Road Safety Improvements report be received.
2. That in relation to **WEST COAST ROAD, ORATIA:**
 - (a) That, in accordance with the powers conferred by virtue of the Local Government Act 1974, the Land Transport Act 1998, the Transport Act 1962 and the Waitakere City Council Bylaw No.7, 1991 - Traffic, the following controls be now resolved to be specified and imposed, namely,
 - (i) That a new '**FLUSH MEDIAN**' control be put in place in **WEST COAST ROAD** from a point 80 metres west of **GLENGARRY ROAD** to a point 40 metres west of **PARRS CROSS ROAD, ORATIA.**
 - (ii) That a new '**NO PARKING**' control be put in place on the north side of **WEST COAST ROAD** from a point 80 metres west of **GLENGARRY ROAD** to a point 40 metres east of **GLENGARRY ROAD, ORATIA.**
 - (iii) That a new '**NO OVERTAKING**' control be put in place in **WEST COAST ROAD** from a start point 160 metres west of **GLENGARRY ROAD** to an end point 80 metres west of **GLENGARRY ROAD, ORATIA.**
 - (iv) That a new '**NO PARKING**' control be put in place on the north side of **WEST COAST ROAD** from a start point 340 metres west of **GLENGARRY ROAD** to an end point 310 metres west of **GLENGARRY ROAD, ORATIA.**
 - (v) That a new '**NO PARKING**' control be put in place on the south side of **WEST COAST ROAD** from a start point 340 metres west of **GLENGARRY ROAD** to an end point 310 metres west of **GLENGARRY ROAD, ORATIA.**
 - (vi) That a new '**NO OVERTAKING**' control be put in place in **WEST COAST ROAD** from a start point at **KELLYS ROAD** to an end 180 metres east of **CARTER ROAD, ORATIA.**
 - (vii) That a new '**GIVE WAY**' control be put in place on the eastern end of **KAURI LOOP ROAD** where it intersects **WEST COAST ROAD, ORATIA.**
 - (viii) That a new '**GIVE WAY**' control be put in place on the western end of **KAURI LOOP ROAD** where it intersects **WEST COAST ROAD, ORATIA.**
 - (ix) That a new '**GIVE WAY**' control be put in place on **RIMU ROAD** where it intersects **WEST COAST ROAD, ORATIA.**

- (x) That a new '**GIVE WAY**' control be put in place on **RAROA TERRACE** where it intersects **WEST COAST ROAD, ORATIA**.
 - (xi) That a new '**GIVE WAY**' control be put in place on **BUSH ROAD** where it intersects **WEST COAST ROAD, ORATIA**.
 - (xii) That a new '**STOP**' control be put in place on **TUI CRESCENT** where it intersects **WEST COAST ROAD, ORATIA**.
3. That the appropriate signage and/or road markings, in accordance with the provisions of the Land Transport Rule: Traffic Control Devices – Rule 54002 be hereby approved to be put in place to properly establish, delineate and record the said parking limitations and restrictions.

Report prepared by: Adam Moller, Principal Transport Engineer: Design



12 LEASE TO WAIATARUA PLAYCENTRE

PURPOSE OF THE REPORT

The purpose of this report is for the Waitakere Community Board to consider renewing the lease of part of Waiatarua Reserve to the Waiatarua Playcentre.

BACKGROUND

A12 Waiatarua Reserve is a park of 3.46 hectares to which access is gained from West Coast Road. It is shown as open space in the District Plan. The largest part of the park is Crown land while the area on which the playcentre and the Community Centre stand is Council land. This land is classified as a local purpose (community buildings reserves). A map attached at page A12 shows the location of the reserve and the buildings on the reserve.

A12 The Waiatarua Playcentre was granted a 5 year lease of part of Waiatarua Reserve in 1992. The playcentre was opened in July 1993. A further lease was granted to the playcentre in June 2000 and the playcentre has now applied to renew this lease. A map attached at page A12 shows the area the playcentre currently occupies and which it wishes to continue to lease.

Waiatarua Playcentre is affiliated to the Te Akoranga Playcentre Association and currently provides early childhood education to 27 member families and caters for a roll of around 42 children. After school sessions are also held for older children and the playcentre is the only early childhood facility in the Waiatarua area. The playground is accessible at all times and the playcentre is also a focus for social contact between local families in this semi-rural community.

The playcentre now wishes to apply for funding to upgrade their veranda, decks and outdoor area and has applied to Council to renew their lease.

STRATEGIC CONTEXT

Council's Community Leases Policy was adopted in 1998 and provides that priority for leases will be given to groups that increase participation in community activities and improve access to education and learning activities. Also priority is to be given to groups able to demonstrate a proven need and strong community support for the services they offer.

Through the adoption of First Call For Children, Council also stated its commitment to proactively supporting children, young people and their families in Waitakere City.

Waitakere City supports a wide range of groups in the community, who provide local services and activities on a voluntary or "not for profit" basis.

ISSUES

The Community Leases Policy provides for a standard 5 year term with a right of renewal for a further term of 5 years at Council's discretion (although to allow the Association access to funding, a greater term may need to be negotiated with the group) and it is proposed that a lease of this term should be granted. The rent the group should pay has been assessed at the standard minimum fee charged to kindergartens and playcentres.

RESOURCES

No Council resources are involved in granting this lease, other than the negotiation and drafting of a fresh lease.

CONCLUSION

The Waiatarua Playcentre continues to operate successfully and has requested that a new lease be put in place to enable it to gain access to funding to develop the outside area it leases. It is recommended that a new lease be granted to the Waiatarua Playcentre.

RECOMMENDATIONS

1. That the Lease to Waiatarua Playcentre report be received.
2. That the Chief Executive Officer be given authority to negotiate and conclude a lease under section 61(2A)(a) of the Reserves Act 1977 with Te Akoranga Playcentre Association Incorporated for the Waiatarua Playcentre and the lease be executed as negotiated.

Report prepared by: Alastair Dougal, Solicitor: Legal Services



13 **DRAFT WAITAKERE CITY LEISURE FACILITY PARTNERSHIP POLICY CONSULTATION**

PURPOSE OF THE REPORT

The purpose of this report is to inform the Waitakere Community Board of the contents of the draft Waitakere City Leisure Facility Partnership Policy (the Policy) and to enable the Waitakere Community Board the opportunity to submit a submission on the proposal.

BACKGROUND

An increasing number of Councils are contemplating partnerships with community groups and schools to facilitate the development and use of recreation and leisure assets.

Waitakere City Council is often approached by community groups and schools requesting financial support for the development of a new asset and in return offering community access to the facilities. At present Council's financial support in such circumstances is on an ad hoc basis with no formal processes or criteria for Council to assess proposals to allow consistent decisions to be made.

The Long Term Council Community Plan and Annual Plan Special Committee passed the following resolution at its meeting on 25 March 2003:

“That the development of criteria and processes for assessing community facility partnership opportunities with schools is referred for consideration to the Annual Plan process.”

583/2003

This resolution was then adopted in the final 2003/2004 Annual Plan. In February 2004 a high level summary of the research to date to guide the general criteria of the Policy was presented to the City Development Committee. The following resolutions were passed:

1. *That the City Development Committee endorses the concept of working in partnership with community organisations, schools, funding trusts and potentially other Councils through a Leisure Facility Partnership Policy.*
2. *That the City Development Committee approves the development of a facility partnership policy to guide Council's funding support to partnership opportunities with leisure and recreation assets, based on the draft direction outlined in the Agenda report, as part of the draft direction for the Facility Partnership Policy and incorporating the comments from the Committee.*
3. *That the City Development Committee supports the requirement for Council to commit a set amount of capital though the Long Term Council Community Plan towards supporting projects through a Facility Partnership Policy.”*

72/2004

In November 2005 the draft Policy was presented to Council's City Development Committee. The Committee passed the following resolution:

2. *That the City Development Committee endorse the draft Leisure Facility Partnership Policy subject to stakeholder consultation.”*

2138/2005

Council officers are now undertaking community consultation before finalising the Policy.

STRATEGIC CONTEXT

Council's strategic objective for leisure is to provide a comprehensive range of leisure, recreation and sports services and facilities are provided. To improve the well being of the City's people and communities, Council provides and supports a diverse range of leisure opportunities through facility operation and development, direct funding, assistance to access other funding and support of activity initiatives. Council's leisure facilities and activities contribute to the well being of the City's residents by providing recreational opportunities that promote health and social cohesion. The adoption of a Leisure Facility Partnership Policy will increase the number of community facilities being provided while provide clear strategic direction for Council's investment.

Through the Strategic Plan Council has adopted a platform of 'Strong Communities' stating that in the next 10 years Council will develop the City as a renowned hub of social activity, arts, leisure, sports and recreation. By developing partnerships with community groups Council can achieve this platform.

ISSUES

Research was undertaken to develop a Policy throughout 2004 and early 2005. In February 2005 a report providing a high-level summary of the research was presented to Council's City Development Committee for its comments on the issues and options that surround the development of a Leisure Facility Partnership Policy. Comments from Council's City Development Committee were incorporated and a modified version of the draft Leisure Facility Partnership Policy was represented in November 2005.

The key aims of the Policy are to:

- Standardise the process by which capital development grants are made to community organisations to ensure transparency.
- Ensure the community leisure benefits derived from every facility partnership grant are maximised.
- Utilise the Leisure Facility Partnership Policy to support the implementation of core strategic actions from Council strategies, policies and plans such as:
 - Waitakere City Council's Long Term Council Community Plan,
 - Waitakere City Council's Parks and Open Space Strategy,
 - Waitakere City Council's Leisure Strategy.
- Utilise the Leisure Facility Partnership Policy to support local, regional and national strategies and plans such as:
 - Auckland Regional Physical Activity and Sport Strategy,
 - Sports and Recreation New Zealand's (SPARC's) 'Push Play' initiative,
 - Sport Waitakere Strategic Plan.
- Improve the sustainability of community leisure organisations.
- Form lasting holistic ongoing partnerships with community organisations.

The Policy will have three distinct stages, with more detailed information being required at each stage. Each stage will then have different types of evaluation criteria to optimise the community's and Council officers' time.

It is suggested that a working group consisting of Council officers from Parks, Leisure Services and Public Affairs evaluate the proposals at each stage against the criteria before presenting them to the City Development Committee. The Leisure Projects and Contracts officer would be responsible for the administration of the Policy.

After evaluation by a Council Committee some proposals may be excluded from proceeding to the next stage. Unsuccessful organisations will be informed and provided reasons why their proposal was not successful. Council officers will work with successful organisations to assist them to provide the information required for the next stage.

Once an organisation has been successful through all three stages Council will enter into a contract which will detail the specifics of the partnership, for example, what portion of the operation must be used by the community and what is deemed a breach of the terms. It is not envisaged that Council will provide any on-going operational funding support to the projects successful in gaining Leisure Facility Partnership Policy grants.

The final policy will also incorporate details of stewardship and how Council's interests will be maintained long term. Partners will be required to assure the Council of their long term financial viability and the sustainability of the development.

After the completion of a facility Council will reserve the right to audit sites. In addition facilities will be required to submit annual reports. The Projects and Contracts officer will be responsible for reviewing the reports and accessing the maintenance of the facility ensuring the terms and conditions of the contract are carried out.

A13-A25

The Policy provides details of what level of information is required and the criteria it will be measured against. Appendix attached at pages A13 to A25 provides a full copy of the report.

This Policy is now being presented to sports groups, schools, local iwi and community groups for consultation. Submissions close at 5pm, 3 March 2006. This report provides the opportunity for Waitakere Community Board to comment on the Policy.

RESOURCES

Through the Long Term Council Community Plan 2003-2013 \$500,000 has been budgeted annually for leisure facility improvements. It is proposed that the funding be utilised for the Leisure Facility Partnership Policy subject to confirmation by Council on an annual basis.

CONCLUSION

There is a need for Council to develop a Leisure Facility Partnership Policy. The Policy would guide Council in its decisions towards financial support for partnerships with community groups and schools regarding the development and utilisation of leisure and recreation assets. At present this financial support is provided on an ad hoc basis. A Leisure Facility Partnership Policy would enable Council to adopt a transparent process for assessing potential initiatives. This report presents the draft Policy for community consultation. Council officers encourage Waitakere Community Board to compile their comments and submit a submission.

RECOMMENDATIONS

1. That the draft Waitakere City Leisure Facility Partnership Policy Consultation report be received.
2. That Waitakere Community Board make recommendations on the draft Waitakere City Leisure Facility Partnership Policy by written submissions no later than 5.00pm on Friday, 3 March 2006.

Report prepared by: Clare Dwyer, Leisure Planner



14 LIGHTING OF OPEN FIRES

PURPOSE OF THE REPORT

The purpose of this report is to provide an overview of the policy as currently exists relating to the lighting of open air fires in the Waitakere City Rural Fire District.

BACKGROUND

Historically, within the Waitakere City Council's territorial area, the management of fire in the open air has been controlled by two separate systems. The line defining which particular system is applicable is whether the site of the fire is within the urban or the Rural Fire District.

The two systems are:

- 1 Through Council's own Fire Prevention Bylaw "Bylaw No 6 1990". This Bylaw covers the whole of Council's territorial area and is in place all year round. Section 4 of the Bylaw "Fires in the Open Air" sets limits and standards for any fire in the open. Provided that these limits and standards are complied with no written permit is required for the lighting of a fire.
- 2 The second level of control which covers the Rural Fire District only, requires the Waitakere City Council as the duly authorised Waitakere Rural Fire Authority to be responsible for fire control and management within the Rural Fire District. The Waitakere Rural Fire Authority controls the use of fire in the open air in the Rural Fire District by implementing specific fire seasons, and through this, the use of the Fire Permit system. Authority for this is provided for in Section 22 and 23 of the Forest and Rural Fires Act 1977. In the Rural Fire District during the winter months, an open fire season is normally in force and no fire permit is required, fire control being maintained through Council's Bylaw No 6. Through the summer months a restricted fire season is normally declared and all fires in the Rural Fire District must have been issued a fire permit. Fires without a permit are illegal during this time. A prohibited fire season may be declared at any time of the year should weather or other factors cause a period of extreme fire danger, during a prohibited season no fires of any type are allowed.

STRATEGIC CONTEXT

Waitakere City Council is deemed to be the Waitakere Rural Fire Authority pursuant to section 7 (2) of the Forest and Rural Fires Act 1977. Rural Fire contributes towards Council's strategic framework in that it contributes to community well being by enhancing community preparedness for the risk of wildfire by educating communities in fire safety, managing the fire risk, and responding to and suppressing any fires which may occur

Rural Fire also contributes to the Green Network through providing protection of the Waitakere Ranges from fire hazards. Rural Fire resources are also available to provide assistance to communities in other emergency events.

ISSUES

In fire terms, an urban district is that area gazetted as a Fire District by the New Zealand Fire Service, while all that area remaining within the territorial boundaries of Waitakere City becomes the Waitakere Rural Fire District.

While the situation within the Waitakere City Rural Fire District for lighting fires in the open air is clear cut in respect to Bylaw No 6 and the rural fire regime, it has been complicated by the Auckland Regional Council's (ARC) introduction of their "Clean Air" regulation. This states that fires are prohibited in the open air at all times in both the urban and rural fire areas. However, by agreement, the Auckland Regional Council has chosen not to enforce its regulation in the rural area where it allows Council's regime to continue to operate.

This regulation has particularly caused some confusion to a number of ratepayers in the urban area who honestly still believe that the Bylaw No 6 still applies to them and provides them with the right to light fires in the open. The number of such instances is however decreasing.

In real terms, the situation that now prevails is that Waitakere City no longer has responsibility for smoke discharge in the urban area which has been transferred to the Regional Council. Any complaint received by Council regarding a smoky fire in the urban area is directed to the Auckland Regional Council's "Enviroline" for investigation and in the case of a fire within the Rural Fire District, the call is directed to a Rural Fire Officer of Council.

Another issue requiring further determination is that the rural urban boundaries that have been defined by the Auckland Regional Council do not align with the currently defined boundaries of the Urban and Rural Fire Districts within Waitakere City. This issue will be the subject of further discussion in the coming months.

CONCLUSION

The impact of the Auckland Regional Council's clean air policy on the Waitakere City Council's own Fire Prevention Bylaw requires resolution and further clarification is required on the terminology and understanding of the definition of an urban district to ascertain those areas of the City which are required to comply.

The Local Government Act 2002 requires that Council reviews all of its Bylaws prior to June 2008. Council through the Planning and Regulatory Committee has adopted a program to review all of Councils Bylaws and the Fire Prevention Bylaw is scheduled for review during the 2006 calendar year. This review, in consultation with the Auckland Regional Council will clarify and remedy the existing situation for all affected parties.

RECOMMENDATION

That the Lighting of Open Fires report be received.

Report prepared by: Peter Barber, Principal Rural Fire Officer and Bill Morley, Manager: Emergency Management.



15 BOARD MEMBERS' REPORTS

Provision has been made on this agenda for Board Members should they so wish to submit a report on their activities during the month in regard to matters within the scope and delegations of the Board. However, to comply with the provisions of the Local Government Official Information and Meetings Act 1987, no decision may be made on matters raised in Board Members' reports.

WAITAKERE COMMUNITY BOARD APPOINTMENTS

OUTSIDE ORGANISATIONS	APPOINTMENT
Auckland Region and Far North Community Board Association Executive Committee	Christine Shepherd Diane Goodley
Glen Eden Citizen Advice Bureau	
Keep Waitakere Beautiful	Christine Shepherd
Huia/Cornwallis Local Water Agenda Steering Group	Robin Taylor Diane Goodley
McLaren Park Community Project Steering Group	Diane Goodley
Piha/Karekare Local Water Agenda Steering Group	Kubi Witten-Hannah Robin Taylor
The Weedfree Waitakere Trust	Diane Goodley
West Coast Plan Liaison Group	Monique Davis
Council/Police Liaison Group	Kubi Witten-Hannah
COUNCIL COMMITTEES	
Community Sport Fund Allocation Subcommittee	Monique Davis Diane Goodley
Hearings Committee	Robin Taylor Kubi Witten-Hannah
Kay Road Balefill Site Management Committee	Sharon Davies
Street Events Subcommittee	Monique Davis

